

# DRAKENSTEIN MUNICIPALITY

## MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON THURSDAY, 15 SEPTEMBER 2010 AT 10:00.

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**PRESENT:** The Executive Mayor, Clr C M Manuel (Chairperson)

**Councillors:** J T Basson  
A Bekeer  
S Davids  
H Douman  
T M Kompela  
A M Petersen  
A B Sithuba and  
B E Vos

**Officials:** Dr S T Kabanyane (Municipal Manager)  
Mr C Petersen (Executive Director: Financial Services)  
Mr L Coetzee (Executive Director: Infrastructure and Planning)  
Mr V Petersen (Acting Executive Director: Social Services)  
Mr K Mrali (Executive Director: Corporate Governance)  
Dr P Naidoo (Executive Director: Strategic Services)  
Mr A V Marais (Head: Corporate Services)  
Mr K R Gordon (Manager: Administrative Services) and  
Mr G Fouldien (Manager: LED)

**ABSENT:** **Councillors:** M J Le Hoe  
The Executive Deputy Mayor,  
Clr M W Nothnagel (Apology)

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**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
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**1. CONFIRMATION OF MINUTES**

The minutes of the Ordinary meeting of the Executive Mayor and Mayoral Committee held on 1 September 2010 was **confirmed as correct**.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

No announcements were made.

**3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT**

No leave arrangements were announced.

**4. EXPENDITURE ON STAFF BENEFITS**

**RESOLVED**

that it be recommended to Council that the report **be noted**.

Meeting: EM&MC – 15/09/2010 Ref No: 4/8/1/1 Doc No: 65190	Submitted by Directorate: Financial Services Author/s: C Mapeyi Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**5. MONTHLY BUDGET STATEMENTS: APRIL 2010 TO JUNE 2010**

**RESOLVED**

that it be recommended to Council that the report **be noted**.

Meeting: EM&MC – 15/09/2010 Ref No: 9/1/1/4 Doc No: 65192	Submitted by Directorate: Financial Services Author/s: C Mapeyi Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**6. MONTHLY BUDGET STATEMENTS: JULY 2010 TO AUGUST 2010**

**RESOLVED**

that it be recommended to Council that the report **be noted**.

Meeting: EM&MC – 1/09/2010 Ref No: 16/1/1/6 Doc No's: 64587	Submitted by Directorate: Infrastructure & Planning Author/s: G S Du Plessis/ R M Brown Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**7. MONTHLY REPORT: FINANCIAL SERVICES: AUGUST 2010**

**RESOLVED**

1. that it be recommended to Council that the report **be noted**;
2. that Management follow up the progress of the transformation process in Ward 30 (Saron) with the Department of Land Affairs and other relevant stakeholders; and
3. that a subcommittee comprising of Clr JT Basson, Portfolio Holder, Clr AM Petersen, Clr TA du Plessis and Clr AB Sishuba, be established and together with officials of the Directorates Finance and Infrastructure and Planning, investigate ways for communities in Ward 30 and other Wards to pay their outstanding municipal service accounts and make a recommendation to the Executive Mayor and Mayoral Committee.

Meeting: EM&MC – 15/09/2010 Ref No: 9/1/1/4 Doc No: 65208		Submitted by Directorate: Financial Services Author/s: C Mapeyi Referred from:	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
2	Follow up progress	Executive Director: Corporate Governance	
3	Submit report	Subcommittee	

**8. IMFO ANNUAL CONFERENCE 2010**

**RESOLVED**

that the Portfolio holder of Finance, Clr T du Plessis, attends the conference, together with the Executive Director: Financial Services

Meeting: EM&MC – 15/09/2010 Ref No: 12/1/1 Doc No: 65193		Submitted by Directorate: Financial Services Author/s: C M Petersen Referred from:	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	Arrange attendance	Executive Director: Financial Services	

**9. DEPARTMENTAL BUDGET COMMITTEES**

**RESOLVED**

that the following councillors together with the relevant officials constitute the Budget Committee:

1. Executive Mayor - Clr C M Manuel;
2. Clr J T Basson (Portfolio holder: Finance);
3. Clr T Du Plessis;
4. Clr A M Petersen;
5. Clr A Theo; and

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6. one councillor from the opposition parties.

Meeting: EM&MC – 15/09/2010 Ref No: 3/3/1/3/17 Doc No: 65204		Submitted by Directorate: Financial Services Author/s: C Mapeyi Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**10. LOERIE FLATS**

**RESOLVED**

that it be recommended to Council

1. that the Housing Policy be amended to exclude the increase of the monthly rent of widows/widowers of deceased former Council employees as set out in the amended Housing Policy;
2. that the outstanding adjustments be done immediately;
3. that a legal opinion be obtained in respect of illegal occupants of rental units;
4. that the monthly rental be deducted from staff members in rental units;
5. that the outstanding amounts be deducted from occupants' pension pay and in the following cases:
  - 5.1 On resignation;
  - 5.2 Occupants that passed away;
  - 5.3 Medical retired occupants;
  - 5.4 Retired occupants; and
6. that the relevant staff members be informed of the intention to deduct rent from salaries.

Meeting: EM&MC – 15/09/2010 Ref No: 17/5/3/2/1 Doc No: 65237		Submitted by Directorate: Financial Services Author/s: C Mapeyi Referred from: EM&MC (29)3-9/6/2010	
<u>PARAGRAPH:</u> 1 2-6	<u>ACTION:</u> Submit to Council Implement decision	<u>RESPONSIBLE DEPT:</u> 1. Admin 2-6 Executive Director: Financial Services	<u>DUE DATE:</u>

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**11. REVIEW OF DEBT COLLECTION POLICY: TO INCLUDE ASSISTANCE TO CHILD HEADED CHILDREN**

**RESOLVED**

1. that the full outstanding balance of child headed households be written-off from the date the last parent passed away;
  2. that it be recommended to Council that the Indigent Policy be amended accordingly to make provision for the above, as set out in the amended Indigent Policy;
  3. that Indigent application forms also be completed by child headed households;
  4. that any application by child headed households be accompanied by a written report of a registered social worker; and
  5. that child headed households be given a 50% discount on all service tariffs in addition to the Indigent Grant.
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<b>Meeting:</b> <b>Ref No:</b> <b>Doc No:</b>	<b>EM&amp;MC – 15/09/2010</b> <b>5/9/B</b> <b>65236</b>	<b>Submitted by Directorate:</b> <b>Author/s:</b> <b>Referred from:</b>	<b>Financial Services</b> <b>C M Petersen</b> <b>EM&amp;MC(15.2) 4/8/10</b>
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
2	Submit to Council	Admin	

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**12. IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT SYSTEM FOR 2009/10 FINANCIAL YEAR**

The Committee expressed the view that more should be done to empower local contractors to increase the percentage of funds spend on local business and labour. The Committee requested that workshops to capacitate SMME's, be continued with.

**RESOLVED**

that it be recommended to Council that the report **be noted**.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 8/1/B 65110	Submitted by Directorate: Author/s: Referred from:	Financial Services D Jacobs
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**13. REPORT: PROP 1/2010: LEASE OF MUNICIPAL BUILDINGS ON ERF 6136, CORNER OF KLEIN DRAKENSTEIN ROAD AND SOLOMON STREET, PAARL**

**RESOLVED**

that this item be referred back.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 15/4/1 (6136)P 65202	Submitted by Directorate: Author/s: Referred from:	Corporate Governance NC Marais Special Council –1/9/10
<u>PARAGRAPH:</u>	<u>ACTION:</u>  Submit report	<u>RESPONSIBLE DEPT:</u>  Executive Director: Corporate Governance (Properties)	<u>DUE DATE:</u>

**14. LEASE OF MBEKWENI SPORTS HALL FOR THE ESTABLISHMENT OF A FITNESS CENTRE**

**RESOLVED**

that this item be held over for a further engagement between the Portfolio holder and relevant officials.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 17/7/2/2/1/11 65203	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N C Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>  Arrange engagement	<u>RESPONSIBLE DEPT:</u>  Executive Director: Corporate Governance (Prop)	<u>DUE DATE:</u>

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**15. PROPOSED ADOPTION OF SYSTEM OF DELEGATIONS FOR DRAKENSTEIN MUNICIPALITY**

**RESOLVED**

that it be recommended to Council:

1. that the delegations as set out in the System of Delegations (distributed under separate cover) be approved in terms of section 59 of the Local Government: Municipal Systems Act, 2000 (Act No 32 of 2000), subject to the principles and the conditions set out therein;
2. that the schedule containing delegations of Council's own statutory functions, be noted;
3. that in addition to the above specific delegations, the Executive Mayor be authorized to take decisions on all other matters of political competency, excluding those that may not be delegated in terms of legislation; and
4. that the Executive Mayor be authorized to take decisions on matters of urgency relating to Council's own statutory functions during periods when Council is in recess on condition that such decisions be reported to Council at the first available opportunity.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 2/4/B 65210	Submitted by Directorate: Author/s: Referred from:	Corporate Governance A V Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**16. MUNICIPAL GRADING AND WAGE CURVE**

**RESOLVED**

1. that the report **be noted**; and
2. that a further report be submitted indicating the total cost to implement the Task results.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 2/2/6x4/8/8/1 65283	Submitted by Directorate: Author/s: Referred from:	Municipal Manager ST Kabanyane EM&MC (25) 19/4/2010
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2	Submit further report	Executive Director: Corporate Governance (HR) and Executive Director: Financial Services	

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**17. APPOINTMENT OF AUDIT COMMITTEE MEMBERS**

**RESOLVED**

that it be recommended to Council:

1. that the position left vacant by the resignation of Ms M Burger be filled;
2. that an additional position on the Audit Committee be created and advertised to provide for an additional Chartered Accountant and Risk Management professional; and
3. that the panel to undertake the shortlisting, selection and recommendation to Council, be constituted.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 5/12/2/1 64176	Submitted by Directorate: Author/s: Referred from:	Municipal Manager ST Kabanyane
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**18. REPORT: INTERNATIONAL RELATIONS**

**RESOLVED**

that the report **be noted**.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 10/4 65238	Submitted by Directorate: Author/s: Referred from:	Strategic Services A Sauls EM&MC(19) 19/8/2010
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**19. SALGA: GOVERNANCE INTERGOVERNMENTAL AND INTERNATIONAL RELATIONS WORKING GROUP**

**RESOLVED**

that the report **be noted**.

Meeting: Ref No: Doc No:	EM&MC – 15/09/2010 2/6/6/3/1 64713	Submitted by Directorate: Author/s: Referred from:	Strategic Services A Sauls
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**20. EVENT SUPPORT APPLICATIONS**

**RESOLVED**

that the following events be supported:

No	Name of Event	In-kind Support	Total Value of Support
1	Saron Watervoor Fees	None	R 5 000.00
2	Boland Summer Festival	Refuse Removal Electricity Venue Traffic/Law Enforcement	R 40 000.00
3	Wellington Coon Festival	Road Closure Traffic/Law Enforcement	R 40 000.00
4	Ikonkco Festival	None	R 10 000.00
5	Wellington Dahlia Show	Venue	R 5 000.00
6	Museum and Heritage Expo	None	R 10 000.00
7	Non Racial and Cultural Festival	Venue	R 5 000.00
8	International Rastafari Festival	Venue Refuse removal Electricity Road Closures	R 10 000.00
9	The Gathering Annual Walk	Road Closures Traffic Law Enforcement	R 3 000.00
10	Gospel Music Festival	None	R 3 000.00
11	Drakenstein Pallative Hospice	Venue Law Enforcement Electricity	R 22 000.00
12	Adam Kok 10 km Road Race	None	R 3 000.00

Meeting: EM&MC – 15/09/2010	Submitted by Directorate: Strategic Services		
Ref No: 11/2/R	Author/s: G Fouldien		
Col No: 64712	Referred from:		
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
	Implement decision	Executive Director: Strategic Services	

**21. GOUDA DEVELOPMENT TRUST**

**RESOLVED**

1. that the establishment of the Gouda Development Trust as the implementation vehicle for the Gouda Dried Fruit Project be supported; and

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2. that once-off financial support to the amount of R45 000.00 be approved in support of the Gouda Development Trust and that the costs be debited against Vote Number: 213515549000 (Local Economic Development).

Meeting: Ref No: Col No:	EM&MC – 15/09/2010 11/2/R 64712	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Strategic Services	<u>DUE DATE:</u>

**22. PAARL WATERFRONT DEVELOPMENT (PWDC)**

**RESOLVED**

1. that Boy Louw (Zanddrift Street) sport fields be used for the relocation of the sport clubs from Erf 8431 Market Street;
2. that the existing lease agreements with these clubs be confirmed and the change of location be amended on the lease agreements;
3. that the relocation of the Parks depot(s) be noted and plans be finalised in consultation with the Executive Director: Social Services;
4. that the reluctance of Paarl Rugby Club to relocate or sign an agreement in this regard be noted with concern and PWDC be permitted to act in the best interest of Drakenstein Municipality to bring the relocation of Paarl Rugby Club to a finality;
5. that the offer of a clubhouse under the ownership of the municipality at Boy Louw sport fields to be build by PWDC be noted and the Directorate: Social Services be mandated to facilitate this process with the PWDC;
6. that the possibility of including the land currently leased by Boland College from the Department of Public Works, be noted and the Directorate: Corporate Governance (Property Section) negotiate the incorporation of this land into Boy Louw sport fields by way of a lease between the Municipality and Department of Public Works;
7. that the application to erect marketing boards as per the presentation be noted and the Directorate: Infrastructure and Planning be urged to process the application;
8. that the undertaking by PWDC in respect of developing two sites in disadvantaged communities be noted and the Social Services Directorate be tasked to facilitate this with relevant stakeholders;
9. that the timelines and future progress of action in realising the Paarl Waterfront Development project be noted and the administration of Drakenstein Municipality be mandated to act within relevant legislative framework to expedite the delivery on this project; and

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10. that the request that all scrutiny fees and levies be waived in terms of the erection of municipal facilities related to this development be referred back to the Executive Director: Social Services for consultation with Management and a further report on the validity of the request

Meeting: Ref No: Col No:	EM&MC – 15/09/2010 15/4/1 (8431) P 65079	Submitted by Directorate: Author/s: Referred from:	Social Services T Mathee EM&MC(4)1/9/10
<b>PARAGRAPH:</b> 1-5, 8+9 6 7 10	<b>ACTION:</b> Implement decision Implement decision Implement decision Submit report	<b>RESPONSIBLE DEPT:</b> Executive Director: Social Services Executive Director: Corporate Governance (properties) Executive Director: Infrastructure and Planning Executive Director: Social Services	<b>DUE DATE:</b>

**23. APPLICATION FOR REZONING: ERVEN 3591 AND 14409 PAARL**

**RESOLVED**

1. that approval be granted in terms of section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erven 14409 ( $\pm 1207\text{m}^2$ ) and 3591 Paarl ( $\pm 566\text{m}^2$ ), from “Single Dwelling Residential” to “Special Business Zone” for the development of offices ( $\pm 165\text{m}^2$ ) and offices and/or small scale (boutique/tourist) retail shops in areas measuring  $\pm 25\text{m}^2$  and  $\pm 180\text{m}^2$  respectively, as indicated on the Site Plan (Annexure B to the departmental report). The remaining portion of the dwelling on Erf 14409 Paarl will remain for residential purposes;
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
- 2.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (14409 & 3591) P (4241) dated 7 November 2007 (Annexure H to the departmental report);
- 2.2 Adherence to the following condition laid down by Drakenstein Municipality: Electrical Services Department:-
- 2.2.1 Any service alterations or extensions that may be required will be for the account of the developer;
- 2.3 Adherence to the following conditions laid down by Drakenstein Municipality: Heritage Unit:-
- 2.3.1 The necessary permits must be obtained from Heritage Western Cape for alterations to the historic buildings;
- 2.3.2 Building plans must be submitted for acceptance by the municipal Heritage Committee;
- 2.3.3 Any unauthorised building work must be brought in line with the recommendations made by the municipal Heritage Committee and Heritage Western Cape;

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- 2.3.4 The necessary application procedure should be followed prior to the erection of any signage on the premises;
- 2.4 Adherence to the following conditions from a planning point of view:-
- 2.4.1 The approval applies only to the rezoning in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 2.4.2 Any amendments to the application are subject to the relevant approval;
- 2.4.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by Council. The owner will be responsible for the additional building plan scrutiny fees applicable to unauthorised building work;
- 2.4.4 The development of the properties take place in accordance with the Site Development Plan (Annexure B to the departmental report);
- 2.4.5 A notarial tie must be registered between the two properties in order to reinforce the parking arrangement as indicated on the Site Plan (Annexure B to the departmental report). Alternatively, a parking servitude must be registered over Erf 14409 Paarl in favour of Erf 3591 Paarl to allow for the parking on Erf 14409 Paarl to supplement the parking on Erf 3591 Paarl according to municipal requirements;
- 2.4.6 A monetary contribution must be made for the substitution of two parking bays to complete the number of required parking bays of 15 according to Council's formula being the number of parking bays (2) multiplied by 30, multiplied by the market value of the relevant land per m<sup>2</sup> as determined by Council at that time; and
- 2.4.7 No development additional to what has been approved here be allowed on the premises due to the inability to provide additional on-site parking.

<b>Meeting: EM&amp;MC – 15/09/2010</b> <b>Ref No: 15/4/1 (14409) P</b> <b>Doc No's: 3277/07, 4402/07, 4816/07, 2935/08 &amp; 7379/08</b>		<b>Submitted by Directorate: Infrastructure &amp; Planning</b> <b>Author/s: D Cupido</b> <b>Referred from:</b>	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	Inform parties	Admin (HB)	

**24. APPLICATION FOR PERMANENT LAND USE DEPARTURE: ERF 16348 PAARL**

**RESOLVED**

- that approval be granted in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), for the encroachment of the 4.5m street building line and 1.5m lateral building line on Erf 16348 Paarl to 0m for the erection of a carport and lean-to as indicated on the abstract of the building plan (Annexure B to the departmental report);
- that construction only commences after receipt of the final written approval of the said building plan by Council;

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3. that the comments in paragraph 4 of the departmental report “**TOWN PLANNING ASSESSMENT**” be regarded as Council’s reasons for its decision; and
4. that the objector, Mr J Petersen be informed of his right of appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985).

Meeting: EM&MC – 15/09/2010 Ref No: 15/4/1 (16348) P Col No: 65234		Submitted by Directorate: Infrastructure & Planning Author/s: R Mowzer Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (HB)	<u>DUE DATE:</u>

**25. REGULATION OF HOUSE SHOPS (SPAZA SHOPS)**

**RESOLVED**

1. that the report **be noted**; and
2. that an Integrated House Shop Policy be drafted for the whole of Drakenstein except for Mbekweni, OR Tambo and Carterville where it is a primary right to establish and operate a house shop by the owner or occupier;
3. that the current number of spaza shops (house shops) in the Drakenstein area be submitted to the Committee; and
4. that a programme of public participation on spaza shops be embarked upon.

Meeting: EM&MC – 15/09/2010 Ref No: 15/4/1 (17/14/2) Col No: 65233		Submitted by Directorate: Infrastructure & Planning Author/s: D Delaney Referred from: EM&MC – (11.3) 19/08/2010	
<u>PARAGRAPH:</u>  2 3 4	<u>ACTION:</u> Draft policy Submit number of Spaza shops Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure and Planning  Executive Director: Social Services	<u>DUE DATE:</u>

**26. APPOINTMENT OF BUILDING CONTROL OFFICER**

**RESOLVED**

1. that the report **be noted**; and

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2. that it be recommended to Council that Mr V Abrahams be designated as the Building Control Officer for Drakenstein Municipality as required in terms of section 5 of the National Building Regulations and Standards Act, 1977 (Act No 103 of 1977).

Meeting: EM&MC – 15/09/2010 Ref No: (4/6/3) Col No: 65232		Submitted by Directorate: Infrastructure & Planning Author/s: D Delaney Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**27. REPORT REGARDING LOAN TO FUND BULK SEWER: TECHNICAL INFORMATION**

**RESOLVED**

1. that the report **be noted**;
2. that a further financial report be submitted by the Executive Director: Financial Services regarding the securing of loans/funding for the implementation of the project; and
3. that a visual presentation regarding the location of the proposed sewer and the impact that it will have on other development projects be arranged at the next meeting where the financial report is to be tabled.

Meeting: EM&MC – 15/09/2010 Ref No: 17/5/6/2x17/5/5/1/21 Doc No's: 65290		Submitted by Directorate: Infrastructure & Planning Author/s: L Coetzee Referred from: EM&MC (34) 14/7/10	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2 3	2. Submit report 3. Arrange Presentation	Executive Director: Financial Services Executive Director: Infrastructure and Planning	

**28. ALTERNATIVE ENERGY SOLUTIONS**

**RESOLVED**

that the report **be noted**.

Meeting: EM&MC – 15/09/2010 Ref No: 16/2/9/1 Doc No's: 65289		Submitted by Directorate: Infrastructure & Planning Author/s: M Rhode Referred from: EM&MC (22) 17/2/10	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**29. FUNDING ALLOCATION: CAPE WINELANDS DISTRICT MUNICIPALITY**

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**RESOLVED**

1. that the report **be noted**; and
2. that the application for funding to the Cape Winelands District Municipality for upgrading of streets and stormwater in the OR Tambo, Carterville and New Rest areas (Wards 5, 8 and 18), be supported.

Meeting: EM&MC – 15/09/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 5/7/8/2		Author/s: L Coetzee	
Doc No's: 65285		Referred from: EM&MC(13.5) 1/9/10	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2	Implement decision	Executive Director: Infrastructure and Planning	

**30. WASTE MINIMIZATION: AWARENESS PROGRAMME FOR SEPTEMBER 2010**

**RESOLVED**

1. that the report **be noted**; and
2. that councillors interested to become involved in the above mentioned programme contact the Executive Director: Infrastructure and Planning to co-ordinate awareness programme in the wards.

Meeting: EM&MC – 15/09/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 16/6/5		Author/s: G S du Plessis/ R M Brown	
Doc No's: 65287		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**31. INADEQUATE SANITATION AND NEED FOR TOILET FACILITIES: SIMONDIUM AREA**

**RESOLVED**

1. that the report **be noted**;
2. that a further report be submitted once the Cape Winelands District Municipality have confirmed their action plan;
3. that a progress report on the Simondium Housing Project be submitted;
4. that the possibility of a transit camp for the relocation of the informal settlement in the Simondium cemetery be investigated and a report in that regard be submitted; and

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5. that the Executive Director: Social Services engage with the owners of Brickfields on whether they are still willing to assist with housing provision for the Brickfields informal settlement.

Meeting: Ref No: Doc No's:	EM&MC – 15/09/2010 16/4/6 65288	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning L Coetzee/ GS du Plessis EM&MC (18) 4/8/2010
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
2 3-5	Submit reports	2.Executive Director: Infrastructure and Planning 3-5.Executive Director: Social Services	

**32. CAPE WINELANDS DISTRICT MUNICIPALITY: EXTERNAL FUNDING EPWP PROJECTS**

**RESOLVED**

that the report **be noted**.

Meeting: Ref No: Doc No's:	EM&MC – 15/09/2010 5/7/8/2 65286	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning L Coetzee EM&MC (12.8) 1/9/10
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

**33. OUTSTANDING MATTERS**

**RESOLVED**

1. **Noted**; and
2. that a report on the Gouda BNG Housing project be submitted.

Meeting: Ref No: Doc No:	EM&MC –15/9/2010	Submitted by Directorate: Author/s: Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
2	Submit report	Executive Director: Social Services	

**34. URGENT MATTERS**

**34.1 RELOCATION OF INFORMAL TRADERS**

The LED Manager reported that the informal traders in Lady Grey Street had successfully been relocated to New Street. A new challenge to provide shelters for the informal traders however arose. The Committee was of the view that shelters be provided within three (3) weeks and Management should look at ways to give

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effect to this. The quality of the shelters should be such that the budgeted amount of R663 825 be utilised.

**ACCORDINGLY RESOLVED**

Meeting: EM&MC –15/9/2010 Ref No: Doc No:		Submitted by Directorate: Author/s: Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>  Implement decision	<b>RESPONSIBLE DEPT:</b>  Executive Director: Strategic Services	<b>DUE DATE:</b>

**34.2 LETTER OF SUPPORT: MR M RHODE**

Councillor A B Sishuba submitted the enclosed letter of support of the President Elect of the Institute for Municipal Electrical Engineers, Mr M Rhode.

**Noted.**

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Meeting: EM&MC –15/9/2010 Ref No: Doc No:		Submitted by Directorate: Author/s: Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

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**34.3 WELLINGTON LANDFILL SITE**

The Executive Mayor requested that a visit to the Wellington Landfill Site be arranged for interested councillors.

**ACCORDINGLY RESOLVED**

Meeting: EM&MC –15/9/2010 Ref No: Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Arrange visit	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure and Planning	<u>DUE DATE:</u>

**34.4 EPWP TRAINING CERTIFICATE**

The Portfolio holder for Infrastructure Development, Councillor A B Sishuba, reported that a certificate ceremony has been arranged for the 140 people involved in the EPWP Project (CES 15/2009) in the OR Tambo and New Rest area, on 17 September 2010 at the Thusong Centre.

The Ward Councillors together with the Executive Mayor, Municipal Manager and Mayoral Committee members were invited.

**Noted.**

Meeting: EM&MC –15/9/2010 Ref No: Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**34.5 ANNOUNCEMENT BY THE SPEAKER**

The Speaker announced that a session for all councillors has been arranged with SALGA Western Cape on Friday, 17 September 2010 at 10:00. Matters to be discussed include a report on the SALGA National Members Assembly, TASK, Wage Curves, Grading and the Municipal Councillors Pension Fund.

**Noted.**

Meeting: EM&MC –15/9/2010 Ref No: Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**35. FUNDING FOR UPGRADING DALJOSAPHAT SPORTS FIELDS**

**RESOLVED**

1. that the progress with regards to the search for possible funding be noted;
2. that the progress with regards to alternative sites for festivals be noted;
3. that the upgrade of fields A, B, C and D at the Daljosafat Sports Stadium be approved;
4. that it be recommended to Council that a new capital vote: Daljosaphat Sports Stadium: Upgrading Facility, be created and that the following amounts from the undermentioned votes be transferred to the new vote:

4.1	Sight Screens: Vote no 462540642500	R100 000.00
4.2	Daljosaphat Stadium: Upgrade Track: Vote no:462540653700	<u>R1 million</u>
	Total	R1 100 000

Meeting:	EM&MC –15/9/2010	Submitted by Directorate:	Executive Director: Social Services
Ref No:	17/7/2/2/1/8	Author/s:	A V Marais/ F Theron
Doc No:	65383	Referred from:	EM&MC (34) 14/7/10
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**36. PROPOSED POLICY FOR THE USE OF LANDLINE TELEPHONE SYSTEM**

**RESOLVED**

that it be recommended to Council that the proposed Policy for the Use of Landline Telephone System be approved.

Meeting:	EM&MC –15/9/2010	Submitted by Directorate:	Corporate Governance
Ref No:	6/B	Author/s:	A V Marais/ F Theron
Doc No:	65503	Referred from:	Corp, Strat & HR PortfolioCommittee 13/9/10
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**37. MONTHLY REPORT: JULY 2010: CIVIL ENGINEERING SERVICES**

**RESOLVED**

**Noted.**

Meeting: EM&MC –15/9/2010 Ref No: 9/1/1/2 Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**38. MONTHLY REPORT: AUGUST 2010: DIRECTORATE: INFRASTRUCTURE AND PLANNING: PLANNING SERVICES**

**RESOLVED**

**Noted.**

Meeting: EM&MC –15/9/2010 Ref No: 9/1/1/1 Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 12:09.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on ..... with/without amendments.**

**KG/rs  
1409/2010**