

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR,
CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 21
JANUARY 2009 AT 10:00

1PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)

The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: A Bekeer
J T Basson
S Davids
H Douman
T M Kompela
M J Le Hoe
A M Petersen; and
A B Sishuba

Officials: Dr S Kabanyane (Municipal Manager)

K Mrali
L Coetzee
T Matthee
C Petersen
Dr P Naidoo; and
A Marais
V Petersen (part of meeting)
D Delaney (part of meeting)
Chris Mapeyi (part of meeting)
A Abrahams (part of meeting)
K Sethobane (part of meeting)
A Sauls (part of meeting)

ABSENT: Councillor: B Vos (apology)



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1.CONFIRMATION OF MINUTES

The following minutes of the Executive Mayor and Mayoral Committee meeting were confirmed as correct:-

- i. Ordinary meeting held on 19 November 2008;
- ii. Special meeting held on 27 November 2008;
- iii. Special meeting held on 3 December 2008; and
- iv. Confidential Special meeting held on 3 December 2008.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor welcomed all councillors and officials back from the Council recess, and conveyed best wishes for 2009. The newly appointed heads of departments were also welcomed and the Executive Mayor expressed the wish that their services would be fruitful and would contribute towards speeding up the implementation of Council's programmes.

NOTED

3. PROPERTY RATES POLICY

RESOLVED

that it be recommended to Council that the rate policy be adopted.

Meeting:	EM&MC - 21/01/2009	Submitted by Directorate:	Financial Services
Ref No:	5/B	Author/s:	C Petersen
Doc No:	10127/08	Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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4. COUNCILLOR REMUNERATION

RESOLVED

that it be recommended to Council:-

1. that the new upper limits of the salaries, allowances and benefits of councillors be approved and that the necessary application in terms of the Remuneration of Public Office Bearers Act be made to the MEC for the approval thereof; and
2. that it be noted that the shortfall of R90 291,00 will be covered by savings as a result of the termination of membership of certain councillors.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Financial Services	
Ref No: 3/8/4		Author/s: M Pikinini	
Doc No: 202/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

5. REQUEST TO WRITE OFF OUTSTANDING ACCOUNT D ARENDSE: ACCOUNT 777770427552 – R25 863.26

RESOLVED

that 50% of the outstanding amount be written off on condition that the balance be paid by the account holder.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Financial Services	
Ref No: 5/1/5/1		Author/s: C Petersen	
Doc No: 8246/08		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Inform applicant and other parties	Admin (I Erasmus)	

6. MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REVIEW: 31 DECEMBER 2009

The Executive Director: Financial Services explained that Section 72 of the MFMA requires that the financial report in terms of Section 71 should accompany the mid-year assessment. The Section 71 report was tabled

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RESOLVED

that it be recommended to Council:-

1. that the Mid-Year Assessment and the Financial Health and performance indicators in the report, be noted;
2. that the report in terms of Section 71 of the MFMA be noted; and
3. that an adjustment budget be prepared and submitted.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 5/2/8 217/09	Submitted by Directorate: Author/s: Referred from:	Financial Services D Jacobs
CLAUSE:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

7. PROPOSED EXPENDITURE ON PROCLAIMED MAIN ROADS: 1 JULY 2009 TO 30 JUNE 2010

RESOLVED

that the proposed expenditure on Proclaimed Main Roads for the 2009/2010 financial year as set out in the agenda be approved and submitted to the Provincial Administration Western Cape

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 5/7/4 61/09	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning D Carstens
CLAUSE:	ACTION: Submit to PAWC	RESPONSIBLE DEPT: Admin (C Louw)	DUE DATE:

8. ATHLONE HOUSE OF STRENGTH: REQUEST TO WAIVE PAYMENT OF BULK INFRASTRUCTURE LEVY

RESOLVED

that 50% of the Bulk Infrastructure Contribution Levy payable by the Athlone House of Strength, be written off on condition that the remaining 50% be paid by them.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 15/3/3/1 x 5/8/10 9018/08 & 8402/08	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning G S du Plessis
CLAUSE:	ACTION: Inform applicant	RESPONSIBLE DEPT: Admin (C Louw)	DUE DATE:

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9. APPROVAL OF WATER SERVICES AUDIT REPORT 2007/08

RESOLVED

that the Water Services Audit Report for Drakenstein Municipality be noted.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Infrastructure & Planning	
Ref No: 2/2/5 x 1/2/16		Author/s: A Kowalewski	
Doc No: 9864/08		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

10. CAPE WINELANDS DISTRICT MUNICIPALITY: PROPOSED HOUSING DEVELOPMENT: FARM 486, PAARL, NIEUWEDRIFT

RESOLVED

1. that Council take over the bulk and connector infrastructure for Farm 486, Paarl, Nieuwedrift housing project and provide written confirmation thereof to the CWDM to finalise this application to the Provincial Department of Housing; and
2. that additional operational funds of approximately R270 000 be provided on the future operational budget to maintain the infrastructure.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Infrastructure & Planning	
Ref No: 15/4/1 (F486)P x 17/5/5/6/1 x 17/5/5/3/2		Author/s: G S du Plessis	
Doc No: 4715/08		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u> Inform CWDM	<u>RESPONSIBLE DEPT:</u> Admin (C Louw)	<u>DUE DATE:</u>

11. PURCHASE OF TASK MANAGEMENT SYSTEM

RESOLVED

that the funds on capital vote 46 1040416100 (Capture of Parks Data) be used to acquire the Task Management program and that the normal Supply Chain procedures be followed in acquiring the software.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Social Services	
Ref No: 2/5/5/1		Author/s: T Mathee	
Doc No: 122/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u> Implementation decision	<u>RESPONSIBLE DEPT:</u> Social Services	<u>DUE DATE:</u>

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12. REPORT ON THE ESTABLISHMENT AND FUNCTIONING OF THE PAARL ADVISORY COMMITTEE ON TOWN AESTHETICS AND ENVIRONMENTAL MATTERS (ACTEAM)

A former Council decision setting out the original composition and function of ACTEAM was tabled. Discussions followed on how the function of the Advisory Committees could be improved, such as:

- combining the advisory committees into one committee;
- considering the payment of compensation to members;
- inclusion of members representing all communities in Drakenstein;
- inclusion of a town planner as permanent member; and
- distribution of the advisory committee agenda to all Councillors.

RESOLVED

that the item be held over for a next meeting until the legal opinion has been received; and that the above aspects be covered in the further report.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 3/3/1/3/8/4 10005/08	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning D Delaney
CLAUSE:	ACTION: Further report	RESPONSIBLE DEPT: Infrastructure & Planning	DUE DATE:

13. APPLICATION FOR REZONING AND CONSENT USE: FARM NO 502, PAARL DIVISION

RESOLVED

1. that approval be granted as follows:-
 - 1.1 in terms of Regulation 4.6 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988 for Tourist facilities for the conversion of the existing art gallery building (±256m²) into a function venue, that will accommodate a maximum of 100 people on Farm 502, Paarl Division, as indicated on the Site Plan (Annexure B to the departmental report); and
 - 1.2 in terms of Section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for a temporary land use departure to permit a guesthouse (±583m²), comprising of 8 guest suites in 2 buildings, each comprising of 2 bedrooms, bathroom and a communal lounge area on Farm 502, Paarl Division, as indicated on the Site Plan (Annexure B to the departmental report).

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2. that the following conditions, laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), be applicable to the approvals granted in paragraphs 1.1 and 1.2 above, be adhered to:-
- 2.1 The development of the property must be substantially in line with the proposed site plan (Annexure B to the departmental report);
- 2.2 No new structures are to be erected or existing buildings converted without the approval of building plans by Council;
- 2.3 The final amendments to the existing building will be dealt with by the Drakenstein Municipality's Heritage Officer (Department of Infrastructure and Planning) during building plan phase;
- 2.4 The temporary departure will be valid for a period of five (5) years from the date of approval after which application can be made for extension thereof (limited to a maximum of another five-year period), before the expiry of the initial five (5) year period, subject thereto that in the event of the Zoning Scheme Regulations being amended during the said period in order to accommodate guesthouses as consent uses under Agricultural Zoning, the temporary departure approved in terms of paragraph 1.2 above will automatically convert to an approved Consent Use;
- 2.5 Adherence to the conditions laid down by the Department of Transport and Public Works (District Roads Engineer) in its letter dated 25 October 2007 (Annexure F to the departmental report);
- 2.6 Adherence to the conditions laid down by the Cape Winelands District Municipality (Health Services) in its letter dated 19 October 2007 (Annexure H to the departmental report);
- 2.7 Adherence to the following conditions laid down by the Head: Civil Engineering Services (Drakenstein Municipality):-
- 2.7.1 Traffic
- (a) Any alterations to the existing road network will be for the cost of the developer, including traffic impact assessment, design, approval and construction of any extra traffic control and or traffic calming; and
- (b) A TIA is required to determine the extent of any alterations to be made, if any.
- 2.7.2 Water
- (a) All potable water must comply with the standards set by SANS 0241;
- (b) Proof of compliance must be submitted to the Head: Civil Engineering Services;
- (c) All costs are for the applicants account; and
- (d) No municipal water connection is available.

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2.7.3 Sewerage

- (a) No new septic tank and french drain system are to be allowed;
- (b) If Council's tanker services cannot be provided at any stage, the owners must then contract a private contractor to service the tanks at the owners cost;
- (c) Existing septic tank and french drain systems must comply with the standard guidelines set in WRC report TT 144/99;
- (d) No conservancy tank will be allowed within 100m of the 1:50 year flood line;
- (e) Existing sewerage systems must be upgraded to standard (gullies and manholes);
- (f) Effluent from the function hall must be connected to a proper conservancy tank and not to the existing septic tank system;
- (g) The sewerage tanker services rendered by Council cannot be guaranteed and the applicant must therefore make use of a private contractor for the removal of effluent;
- (h) Plans must also be submitted to the Head: Civil Engineering Services for approval;
- (i) A minimum 12001ℓ fat/grease trap must be provided for the function hall and restaurant area by the applicant; and
- (j) All costs are for the applicants account.

2.7.4 Refuse

- (a) All solid waste disposal shall comply with Sec.20 of the Environmental Conservation Act 73 of 1980; and
- (b) Proof of compliance to be submitted to the Civil Engineering Services Department.

2.7.5 Environment

- (a) The following general environmental guidelines will be applicable, including but not limited:-
 - (i) the biodiversity corridor formed by any river (a minimum of 15m on both sides of the river except any major rivers where 30m is required – measured from the 1:20 flood line), all wetland areas (including a 15m buffer around them);
 - (ii) a buffer/transition area/zone of at least 60m adjacent to any large natural area whether declared as a nature reserve or not; and
 - (iii) any special habitat areas (such as silcrete patches) and the 15m buffer zone around them.

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- (b) A system must be put in place to monitor the possible leaching of nutrients, as a result of farming activities, into surrounding water bodies, surface or underground;
- (c) All wetlands or sponge areas shall be considered as 'no-go' areas;
- (d) No development will be allowed on these areas and a buffer as stated above will be applied around these areas measured from the wetland boundary;
- (e) The determination of the boundary of the wetland must be based on soil, vegetation or hydrological indicators;
- (f) The Department of Water Affairs and Forestry may be consulted;
- (g) The requirements of the National Water Act, 1998, the Water Services Act, 1997, the Environmental Conservation Act, 1989 and the National Environmental Management Act, 1998 must be adhered to at all times;
- (h) The disposal of any contaminated run-off (washing water, stormwater, etc) must be disposed of in such a manner so as not to cause any pollution to surface, ground water or create a nuisance;
- (i) No waste water may be used as irrigation water onto fields within 20 meters of any river course or stream; and
- (j) Any organic waste (manure, compost, etc) must be stored in such a way so that between removals there shall be no chance of polluted stormwater run-off taking place, especially during the rainy season.

2.7.6 General

- (a) Plans for any proposed construction or changes to services are to be submitted to the Civil Engineering Services Department for approval prior to construction; and
 - (b) The civil services design standards are available from this department.
3. that the objector, Messrs Hoekstra Fruit Farms, be informed of their right to appeal in terms of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and
4. that the comments contained in paragraph 7 ("Planning Comments") of the report be regarded as Council's reasons for its decision.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 15/4/1 (F502)P 764/08, 11083/07, 10611/07, 9894/07, 9635/07, 9223/07, 9142/07, 9162/07, 8172/07	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning H Louw
<u>CLAUSE:</u>	<u>ACTION:</u> Inform relevant parties	<u>RESPONSIBLE DEPT:</u> Admin (H Barends)	<u>DUE DATE:</u>

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14. APPLICATION FOR REZONING OF ERF 28877, JAN HOFMEYR STREET, PAARL

RESOLVED

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erf 28877, Paarl from "Land reserved for road purposes" to "Special Business" in order to establish an uniformly zoned property, similar to that of the adjoining property, as indicated on the Site Plan (Annexure B1 to the departmental report);

2.that the following conditions laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) with regard to the approval mentioned in paragraph 1 above, be adhered to:-

2.1 Adherence to the following conditions from a land use planning point of view:-

2.1.1 The entire property, comprising the consolidation of Erf 28877, Erven 7751, 7752 and 7753 and the subsequent subdivision thereof into six erven as per Subdivisional Plan (Annexure B2 to the departmental report), be utilized for **residential purposes only**.

2.1.2 Any amendments to the application are subject to the relevant approval.

2.1.3 The approval applies only to the rezoning in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements.

2.1.4 No new structures are to be erected or existing buildings converted without the approval of building plans by Council.

2.2 The following conditions laid down by the Head: Civil Engineering Services and Head: Electrical Services (Drakenstein Municipality), be adhered to:-

2.2.1 Streets

(a) All new motor vehicle access points will be for the cost of the developer.

2.2.2 Stormwater

(a) All new stormwater connections will be made at the developers cost.

2.2.3 Traffic

(a) Any alterations to the existing road network will be for the cost of the developer, including full traffic impact assessment, design, approval and construction of any extra traffic control and or traffic calming.

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2.2.4 Water

- (a) Existing water main (150 millimeter diameter) cross the proposed portions 1, 2 and 3 and must be rerouted by the Municipality at the developers cost;
- (b) Existing water connection (irrigation) must be sealed off by Council at the developers cost.
- (c) A water main extension with a minimum of 110 millimeter diameter pipe must be provided to serve portions 4, 5 and 6;
- (d) After completion of the relocation and extension of water mains, water connections to all portions will be available at the standard fee;
- (e) Bulk services levies are applicable on three portions only; and
- (f) All costs are for the developers account.

2.2.5 Sewerage

- (a) A sewer main extension to serve portions 1, 2 and 3 must be provided by the developer with a minimum diameter of 160 millimeter;
- (b) Connections to existing municipal main are available at standard fee for portions 4, 5 and 6;
- (c) Connections to the existing main for the sewer extension is available at actual cost;
- (d) Bulk services levies are applicable on three portions only;
- (e) Water main extension and relocation of existing water main and sewer main extensions must be designed by a professional registered person;
- (f) Plans must be submitted to the Head: Civil Engineering Services for approval; and
- (g) All the costs involved is for the account of the owner.

2.2.6 Refuse

- (a) The standard household/business refuse removal service can be rendered.

2.2.7 General

- (a) Plans for any proposed construction or changes to services are to be submitted to the Civil Engineering Services Department for approval prior to construction.

2.2.8 Electricity

- (a) If any changes/upgrading of the electrical services to the property are required, the cost involved be for the owners account.

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3. that the objectors being, Mrs M Garcia, C F Pieterse, Cobus Steenkamp, C van der Merwe, J Hofmeyr, H C Swart, M J Bester and E Groenewald be informed of their rights of appeal in terms of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and
4. that the comments contained in paragraph 5 ("Town Planning Assessment/Comments") of the departmental report be regarded as Council's reasons for its decision.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 15/4/1 (28877)P 9386/07,, 907/08, 937/08, 1885/08 & 33332/08	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning H Louw
<u>CLAUSE:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (H Barends)	<u>DUE DATE:</u>

15. APPOINTMENT OF CHAIRPERSON OF PERFORMANCE AUDIT COMMITTEE

RESOLVED

that it be recommended to Council.

1. that Mr Louis Scheepers be appointed as Chairperson of the Performance Audit Committee;
2. that Audit Committee members of both the Committees be appointed for a three-year term, strating on the effective date;
3. The following members be appointed as additional members of the **Audit Committee**:-
 - Ms Marlene Burger
 - Ms Phumla Mpolweni
 - Mr Moutie Richards
4. The following members be appointed as additional members of the **Performance Audit Committee**:-
 - Dr Calvin Wittles
 - Mr Ron Richards
5. The effective date for constituting the new Audit Committee be the first day of the month that follows the Council decision.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 3/3/13/9 111/09	Submitted by Directorate: Author/s: Referred from:	Strategic Services
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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16. REPORT: OLD POST OFFICE AND PAARL EAST POLICE STATION MUNICIPAL PROPERTY: ERF 6136, PAARL

RESOLVED

1. that approval be granted for conversion of the former Police Station building on Erf 6136,Paarl to be converted into a payment office;
2. that the application of the SAPS for the lease of the dwelling on Erf 6136,Paarl not be approved but that the following be investigated and a report be submitted:-
 - conversion of the former Post Office building to a hall;
 - the upgrading of the rear building, dwelling and other outside offices, into holiday accommodation; and
 - utilizing the vacant portion of the site to extend the holiday accommodation.
3. That a report be submitted as to the status quo with the municipal hall at Saron.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Corporate Governance	
Ref No: 15/4/1 (6136)P		Author/s: N Marais	
Doc No: 238/09		Referred from:	
CLAUSE:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	1. Co-ordinate investigation	Corp Serv (Properties)	
	2. Inform SAPS	Corp Serv (Properties)	
	3. Report on Saron hall	Corp Serv (Properties)	

17. REPORT: APPLICATION FOR MUNICIPAL LAND: PORTION OF ERF 589 (PORTION OF ERF 557) MBEKWENI HOUSING OFFICE

RESOLVED

that a portion of Erf 589 Mbekweni, in extent ±134m² as indicated on the attached plan be leased to MTN for the construction of a cellular base station, subject to the following conditions:-

1. the lease will only commence on final approval of the application for temporary departure of a portion of Erf 589, Mbekweni;
2. the lease will be for a period of 5 years at a rental fee of R2192-98 per month (excluding VAT), escalating at 6% per annum;
3. the attached agreement with MTN (Pty) Ltd be entered into in respect of the proposed cellular base station on a portion of Erf 589, Mbekweni;

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4. all the technical requirements, as stipulated by the technical departments on approval of the temporary departure of a portion of Erf 589, Mbekweni, be adhered to;
5. all related costs will be for the applicants account; and
6. the proposal be advertised for possible objections.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Corporate Governance	
Ref No: 15/4/1 (589)M		Author/s: N Marais	
Doc No: 234/09		Referred from:	
CLAUSE:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Implementation decision	Corporate Services (Prop)	

18. DE POORT VILLAGE PROJECT – LEASE AGREEMENT: ERF 2856 AND 3103, PAARL

RESOLVED

that this matter be held over for discussion with De Poort.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Corporate Governance	
Ref No: 15/4/1 (2856)P		Author/s: N Marais	
Doc No: 236/09		Referred from:	
CLAUSE:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Arrange decision	Corp Serv (Properties)	

19. REPORT: MAINTENANCE AND BEAUTIFICATION OF MUNICIPAL AND COMMUNITY FACILITIES

The Committee expressed their dissatisfaction with the general condition of Municipal facilities, especially the Huguenot Community Hall, Colibri Hall and Fairyland Hall

RESOLVED

1. that the report regarding maintenance work being carried out at certain municipal facilities, be noted;
2. that investigation be carried out regarding the condition and maintenance/upgrading needs at municipal facilities, and a further report be submitted;
3. that a report be submitted on the status quo with respect to the Safmarine Hall (Wellington) as well as the Old Mbekweni Library;

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4. that a report on the utilization of the Sentrasure building be submitted at the next meeting; and
5. that the possible relocation of the crèche currently using the Fairyland Hall, be investigated.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Corporate Governance	
Ref No: 7/1/1		Author/s: N Marais	
Doc No: 237/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2+3	Investigate & Report	Corporate Serv (Prop) and Civil Eng	
4	Investigate & Report	Corporate Serv (Prop)	
5	Investigate & Report	Social Services	

20. OUTSTANDING MATTERS

Noted.

21. URGENT MATTERS

21.1 Urgent Court Application to set aside previous court interdict: Permission to enter Erf 2233, September Street, Wellington

(See confidential minutes)

21.2 Control measures Antoniesvlei Resort

The Executive Mayor mentioned that complaints had been received regarding the lack of control measures at Antoniesvlei which may compromise the safety of the public.

The Executive Director: Social Services confirmed that the necessary arrangements had already been made for the introduction of security, access control, ban on use of alcohol/drugs and the placement of a lifeguard at peak times.

Noted.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate:	
Ref No: 17/16/2/2/1		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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21.3 Transfer of dwellings: Saron Housing Scheme (600 erven)

The Committee requested that a progress report on the above transfers be submitted at the next meeting.

Accordingly Resolved

Meeting: EM&MC - 21/01/2009		Submitted by Directorate:	
Ref No: 17/5/5/2		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit report	Corp Serv (Properties)	

21.4 Leave by Municipal Manager, Executive Directors and Head of Departments

The Executive Mayor requested that future agendas make provision for the Municipal Manager to announce leave arrangements in respect of Management.

Accordingly Resolved

Meeting: EM&MC - 21/01/2009		Submitted by Directorate:	
Ref No: 4/6/3/1		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

21.5 Urban Edge

The Committee requested that a progress report on the Urban Edge be submitted at the next meeting

Accordingly Resolved

Meeting: EM&MC - 21/01/2009		Submitted by Directorate:	
Ref No: 15/1/4		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit report	Planning	

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21.6 Performance Management

The Committee requested that a status report be submitted regarding performance management in the Municipality

Accordingly Resolved

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Infra & Planning	
Ref No: 16/4/7/2		Author/s: N Marais	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

22. REPORT OF THE PERFORMANCE AUDIT COMMITTEE

(See Confidential Minutes).

Meeting: Conf EM&MC - 21/01/2009		Submitted by Directorate: Strategic Services	
Ref No: 5/12/3/3		Author/s: P Naidoo	
Doc No: 154/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

23. REPORT OF AUDIT COMMITTEE

(See Confidential Minutes).

Meeting: Conf EM&MC - 21/01/2009		Submitted by Directorate: Strategic Services	
Ref No: 5/12/3/3		Author/s: P Naidoo	
Doc No: 155/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

24. REPORT OF AUDIT COMMITTEE: MEETING 26 AUGUST 2008

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 JANUARY 2009**

(See Confidential Minutes).

Meeting: Conf EM&MC - 21/01/2009		Submitted by Directorate: Strategic Services	
Ref No: 5/12/3/3		Author/s: P Naidoo	
Doc No: 153/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

25. CONFIDENTIAL ITEM TO EXECUTIVE MAYORAL COMMITTEE BY THE EXECUTIVE DIRECTOR: STRATEGIC SERVICES

(See Confidential Minutes).

Meeting: Conf EM&MC - 21/01/2009		Submitted by Directorate: Strategic Services	
Ref No: 4/B		Author/s: P Naidoo	
Doc No: 201/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

26. PARITY

(See Confidential Minutes).

Meeting: Conf EM&MC - 21/01/2009		Submitted by Directorate: Corporate Governance	
Ref No: 4/24		Author/s: S T Kabanyane	
Doc No: 220/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

27. ANNUAL REPORT 2007/2008

RESOLVED

that a special meeting be arranged to discuss this matter, before it is submitted to Council.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Strategic Services	
Ref No: 9/1/2		Author/s: NG Ndolela	
Doc No: 203/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

28. ESKOM SERVITUDE AND ALTERNATIVE ACCOMMODATION

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 JANUARY 2009

The Executive Director: Social Services explained that the intention was to move the affected families to land adjacent to the former Mbekweni Municipal offices and to investigate the possible use of this land for emergency housing in future.

RESOLVED

that the report be **noted**.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Infrastructure & Planning	
Ref No: 15/4/1/1/19		Author/s: T Mathee	
Doc No: 282/09		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

29. MONTHLY REPORT: ELECTRICITY SERVICES – OCTOBER 2008

Noted.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Infrastructure & Planning	
Ref No: 9/1/1/3		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

30. MONTHLY REPORT: ELECTRICITY SERVICES – NOVEMBER 2008

Noted.

Meeting: EM&MC - 21/01/2009		Submitted by Directorate: Infrastructure & Planning	
Ref No: 9/1/1/3		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

31. MONTHLY REPORT: PLANNING SERVICES – DECEMBER 2008

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 JANUARY 2009**

Noted.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 9/1/1/1	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

32. QUARTERLY REPORT: PARKS SECTION: 1 JULY 2008 – 30 SEPTEMBER 2008

Noted.

Meeting: Ref No: Doc No:	EM&MC - 21/01/2009 17/6/3	Submitted by Directorate: Author/s: Referred from:	SocialServices
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 12:50.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

*AVM/ja
26/11/2008*