

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 14 APRIL 2010 AT 11:00.

PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson) 1
The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: J T Basson
A Bekeer
S Davids
H Douman
T M Kompela
A M Petersen; and
A B Sishuba

Officials: Dr S T Kabanyane (Municipal Manager)
Mr T Matthee (Executive Director: Social Services)
Mr K Mrali (Executive Director: Corporate Governance)
Dr P Naidoo (Executive Director: Strategic Services)
Mr C Mapeyi (Acting Executive Director: Financial Services)
Mr L Coetzee (Executive Director: Infrastructure and Planning)
Mr A Marais (Head: Corporate Services) and
Mr K Gordon (Manager: Administrative Services)

ABSENT: Councillors: MJ Le Hoe

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1. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Executive Mayor and Mayoral Committee were **confirmed as correct**:

- 1.1 Ordinary meeting held on 17 March 2010
- 1.2 Confidential meeting held on 17 March 2010
- 1.3 Special meeting held on 31 March 2010

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor requested the following:

- (i) A verbal report on the municipal strike.
- (ii) That Salga be requested to explain why a smaller municipality such as George Municipality is graded higher than Drakenstein Municipality.
- (iii) That the Executive Mayor and Mayoral Committee be kept informed on the negotiations between Salga and Samwu on the disciplinary and wage curve dispute.

The Municipal Manager reported on the strike as follows:

12 April 2010

Employees of Samwu embarked on a national strike on 12 April 2010. A Joint Committee has been established to monitor the situation and to keep in contact with the South African Police Services. Thrashing took place at the Civic Centre and a few minor incidents at other municipal buildings.

13 April 2010

Workers picketed outside the Civic Centre. An incident took place where lamps outside the municipal building were vandalized and as a result thereof an employee was arrested by the police.

14 April 2010

The following incidents occurred:

- (i) Strikers attempted to set a fire at the bus depot but it was distinguished.
- (ii) Front and back doors of certain municipal offices were chained.
- (iii) Strikers obtained access to the Waterworks and Street and Stormwater depots and intimidated employees but were removed.
- (iv) At the Streets and Stormwater depot the gate lock was damaged.

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- (v) At the Fire station a gate was damaged.
- (vi) In Wellington isolated incidents took place at municipal buildings.

The situation is being monitored on a regular basis and illegal acts of striking employees will be followed up and dealt with. Although the number of clients visiting municipal offices have declined, no reports of intimidation of clients were received.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

The following leave arrangements and non-availability of Senior Management were announced:

Mr C Petersen: 14-29 April 2010 (Attending a course)
 Dr ST Kabanyane, Mr T Matthee and Mr A Sauls: 22-30 April 2010 (Visit to Kungsbacka)
 Mr T Matthee: 2-9 May 2010 (Attending a course)
 Dr P Naidoo: 7-9 May 2010 (Attending a conference in Durban)
 Dr ST Kabanyane and Dr P Naidoo: 10-12 May 2010 (Attending Salga National Members Assembly in Kimberley)

4. SUPPORT: NON-SCHOOL FEE SCHOOLS

RESOLVED

1. that an amount of R10 000 be allocated to the 39 non-school fee schools and 3 special schools, be approved;
2. that the request of Joostenberg Primary School not be approved since they fall outside of the Drakenstein Municipal area; and
3. that the surplus amount of R80 000 be spread in smaller amounts and be allocated to other previous disadvantaged schools as identified by the Executive Director: Social Services in conjunction with Councillor J T Basson.

Meeting: EM&MC – 14/04/2010		Submitted by Directorate: Social Services	
Ref No: 5/13/1/1		Author/s: T Matthee	
CoI NO: 52360		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	Executive Director: Social Services	

5. DRAFT MUNICIPAL TURNAROUND STRATEGY (MTAS) 2010/2011

RESOLVED

that it be recommended to Council:

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- (a) that the Draft Municipal Turnaround Strategy be **adopted**; and
- (b) that the Draft Municipal Turnaround Strategy be incorporated in the Draft IDP and Budget for the 2010/2011 financial year, and be released for public participation.

Meeting: Ref No: Col No:	EM&MC – 14/04/10 2/6/9 52336	Submitted by Directorate: Author/s: Referred from:	Strategic Services Dr P Naidoo
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit item to Council	<u>RESPONSIBLE DEPT:</u> Admin	<u>DUE DATE:</u>

6. SALGA WESTERN CAPE GOVERNANCE, INTERGOVERNMENTAL AND INTERNATIONAL RELATIONS WORKING GROUP: MINUTES OF MEETING HELD ON 16 OCTOBER 2009

RESOLVED

that the minutes of the Salga Western Cape Governance, Intergovernmental and International Relations Working Group meeting held on 16 October 2009, **be noted**.

Meeting: Ref No: Col No:	EM&MC – 14/04/10 2/6/6/3/1 52392	Submitted by Directorate: Author/s: Referred from:	Strategic Services Mr A Sauls
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

6(a). CAPE JOINT PENSION FUND: ANNUAL GENERAL MEETING

RESOLVED

that the following delegates be designated to attend the Annual General Meeting of the Cape Joint Pension Fund on 21 May 2010 in Bellville:

1. Councillor A Bekeer;
2. Councillor J T Basson;
3. Ms N Matolengwe (HR Manager); and
4. Ms T van der Westhuizen (Senior Personnel Officer).

Meeting: Ref No: Col No:	EM&MC – 14/04/10 2/6/6/3/1 52392	Submitted by Directorate: Author/s: Referred from:	Strategic Services Mr A Sauls
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties and make arrangements	<u>RESPONSIBLE DEPT:</u> Corporate Governance: (HR)	<u>DUE DATE:</u>

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7. COMPENSATION PAYABLE TO MEMBERS OF ADVICE COMMITTEES

RESOLVED

1. that the principles as set in the departmental report be supported;
2. that a remuneration of R500 per member per meeting be approved with effect from 1 July 2010 and that the responsible directorates budget and effect payment accordingly;
3. that this tariff be included into the Sundry Budget Tariffs and be adjusted annually as part of the budget process; and
4. that the remuneration not be applicable to employees of the Municipality.

Meeting: EM&MC – 14/04/10 Ref No: 3/3/1/3/8/1 3/3/1/3/8/3 3/3/1/3/8/4 3/3/1/3/12 Col No: 52354		Submitted by Directorate: Corporate Governance Author/s: AV Marais Referred from:	
PARAGRAPH:	ACTION: Implement decision	RESPONSIBLE DEPT: Executive Director: Infrastructure and Planning Executive Director: Social Services Executive Director: Financial Services	DUE DATE:

8. VACANT BUSINESS ERVEN - MBEKWENI

RESOLVED

that the item be held in abeyance for a further report on the identification of business erven as well as erven for places of worship in Mbekweni to be tabled to the Executive Mayor and Mayoral Committee within a month.

Meeting: EM&MC – 14/04/10 Ref No: 3/3/1/3/8/1 3/3/1/3/8/3 3/3/1/3/8/4 3/3/1/3/12 Col No: 52354		Submitted by Directorate: Corporate Governance Author/s: AV Marais Referred from:	
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: Corporate Governance (Properties)	DUE DATE:

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9. PROPOSED LEASE OF HOSPITAL STREET CLINIC: PORTION OF ERF 34 WELLINGTON TO SOCIAL SERVICE ORGANISATIONS

RESOLVED

that it be recommended to Council that approval in principle be granted for the calling of tenders for the lease of the Hospital Street Clinic to social service organizations (3 organisations).

Meeting: Ref No: Doc No:	EM&MC – 14/04/10 7/2/4/2 52415	Submitted by Directorate: Author/s: Referred from:	Corporate Governance AV Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit to Council	<u>RESPONSIBLE DEPT:</u> Admin	<u>DUE DATE:</u>

10. SALE OF A PORTION OF MUNICIPAL PROPERTY: ERVEN 1583, 1593, 1594 AND A PORTION OF ERF 1592 WELLINGTON

RESOLVED

that it be recommended to Council:-

1. that approval be granted *in principle* for the sale of Erven 1583, 1593, 1594 and a portion of Erf 1592 Wellington, in extent ± 9358m², to the owner of Grootte Schuur Motors (Pty) Ltd, subject to the normal conditions of sale, as well as the following further conditions:-
 - 1.1 the applicant should at their own expense be responsible for acquiring the necessary land use rights, these being rezoning and subdivision, park closure and environmental authorization which would entail an Environmental Impact Assessment;
 - 1.2 the original water pipe must be moved to the edge of the given area and must be paid by the applicant;
 - 1.3 a 160mm diameter pipe and air vent must be installed and the relocation of the water meter must be done by the municipality, which is to be paid by the applicant;
 - 1.4 enough space must be left on the side of the erf for the above -mentioned water pipe;
2. that the Manager: Property Services initiate negotiations with the owners of Erven 1576 and 9141 Wellington which borders the remainder of Erf 1592 for possible alienation and that the matter after negotiations be referred back to the technical departments for further comment; and
3. that an independent valuation be obtained from Council's valuer.

Meeting: Ref No: Doc No:	EM&MC – 14/04/10 15/4/1 (1592)W 52418	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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	Submit to Council	Admin	
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11. REPORT: SALE OF MUNICIPAL LAND – PORTION OF ERF 557 MBEKWENI V118–121, 124, 141-155

RESOLVED

that it be recommended to Council that the sale of a portion of Erf 557 Mbekweni to the adjacent owners be proceeded with subject to the following further conditions:-

1. that the property be disposed of at a reduced selling price of 5% of the market value to those applicants who receive a state grant or pension;
2. that those applicants who are employed by the municipality/ state or other private companies be responsible to pay a market value for the property; and
3. that the Procurement Section be requested to apply to the Provincial Treasury for condonation in respect of those applicants who are being employed by the municipality/ state.

Meeting:	EM&MC – 14/04/10	Submitted by Directorate:	Corporate Governance
Ref No:	7/2/4/2	Author/s:	N Marais
Doc No:	52419	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Submit to Council	Admin	

12. FOOD SECURITY SUPPORT PROGRAMME

RESOLVED

1. that the report **be noted**;
2. that the continuation of the Food Security programme be supported in principle;
3. that the use of the funds from the Upgrade Food Bank facility to establish Food security centers be supported; and
4. that note be taken that a roll out plan and budget will be forwarded in due course.

Meeting:	EM&MC – 14/04/2010	Submitted by Directorate:	Social Services
Ref No:	17/19/2	Author/s:	
Col No:	52334	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Implement decision	Executive Director: Social Services	

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13. CULTIVATING COMMUNITY

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 14/04/2010		Submitted by Directorate: Social Services	
Ref No: 15/4/1 (22410)P		Author/s:	
CoI No: 52333		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

14. YOUTH CELEBRATION

RESOLVED

1. that the Youth month programme 2010 be approved and be implemented in conjunction with the Office of the Speaker;
2. that the project be funded from the Rural Development Operational vote and a detailed budget for the project be submitted at the next Executive Mayor and Mayoral Committee meeting; and
3. that the Directorate budget separately for the project in the 2010/2011 financial year.

Meeting: EM&MC – 14/04/2010		Submitted by Directorate: Social Services	
Ref No: 11/4/6		Author/s:	
CoI No: 52332		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Implement decision	Executive Director: Social Services	

15. TRANSFER OF CAPITAL FUNDS: TOILET FACILITIES

RESOLVED

that it be recommended to Council that the amount of R250 000 on vote 4520 405 18600-Toilet facilities (Saron) be transferred to vote 4635 405 26000- Upgrading Sport Facilities (Saron).

Meeting: EM&MC – 14/04/2010		Submitted by Directorate: Social Services	
Ref No: 17/7/2/2/5		Author/s:	
CoI No: 52334		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
		Admin	

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	Submit to Council	
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16. REPORT BACK-INTERNATIONAL TOURISM BOURSE (ITB)

RESOLVED

1. that the report on participation at the International Tourism Bourse 2010, **be noted**;
2. that the marketing, academic, technical, municipal and professional opportunities identified during the visit to the International Tourism Bourse in Berlin and Germany be further pursued; and
3. that the Cape Winelands District Municipality and other local authorities in the district as well as Cape Town Routes Unlimited (CTRU) be approached with the view of creating a single marketing platform/ stand for all towns in the Cape Winelands at all future international tourism marketing exhibitions.

Meeting:	EM&MC – 14/04/2010	Submitted by Directorate:	Strategic Services
Ref No:	10/1/8	Author/s:	G Fouldien
Col NO:	52309	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Implement decision	Executive Director: Strategic Services	

17. MINUTES OF SALGA WESTERN CAPE ECONOMIC DEVELOPMENT AND PLANNING WORKING GROUP MEETING

RESOLVED

that the minutes of the SALGA Western Cape Economic Development and Planning Working Group meeting held on 12 October 2009, **be noted**.

Meeting:	EM&MC – 14/04/2010	Submitted by Directorate:	Strategic Services
Ref No:	2/6/6/3/1	Author/s:	G Fouldien
Col NO:	52359	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

18. RASTAFARIAN FESTIVAL

RESOLVED

1. that the request for financial and in-kind support by the Nyabinghi House of Paarl for the Rastafarian Festival **be noted**; and
2. that the following in-kind support requested to host the festival **be approved** and that the expenditure incurred in support of the event **be condoned**:-

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- 2.1 Venue to host event: R2 298.40
 2.2 Electricity costs: R4 044.95

Meeting: EM&MC – 14/04/2010		Submitted by Directorate: Strategic Services	
Ref No: 17/16/2/1/1		Author/s: G Fouldien	
Col NO: 52357		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

19. CULTIVARIA 2010

RESOLVED

that the item be kept in abeyance until a Special Executive Mayor and Mayoral Committee meeting in order to review the Municipality's support to Cultivaria 2010.

Meeting: EM&MC – 14/04/2010		Submitted by Directorate: Strategic Services	
Ref No: 11/2/3		Author/s: G Fouldien	
Col NO: 52037		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

20. REPORT ON THE PROGRESS OF THE HOUSING PROJECTS

RESOLVED

1. that the progress report **be noted**;
3. that the subdivision of the outstanding hostel unit in White City into 4 units be approved as per the beneficiaries' request; and
3. that the Western Cape Minister of Housing be requested to provide financial assistance for the installation of a sewer connection pipeline at the proposed Paarl Farm Housing Project in terms of his undertaking.

Meeting: EM&MC – 14/4/2010		Submitted by Directorate: Social Services	
Ref No: 17/5/5		Author/s: K Sethoabane	
Doc No: 522414		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit request to Minister of Housing	Executive Director: Social Services	

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21. SPENDING OF OPERATIONAL FUNDS: R500 000: VOTE NR 40-01-1-56-460-00 FOR COMMUNITY SAFETY

RESOLVED

1. that the allocation and spending of funds in the 2009/2010 financial year for community police forums in the Drakenstein area **be noted**; and
2. that the South African Police Services be requested to table a report on the effectiveness of the campaign.

Meeting: EM&MC – 14/04/2010	Submitted by Directorate: Social Services		
Ref No: 17/20/3	Author/s: V Petersen		
Doc No: 51805	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit request to SAPD	Executive Director: Social Services	

22. OUTSTANDING MATTERS

1. **Noted**;
2. that the progress on the job evaluation process be taken up with Salga and a legal opinion be obtained on the Municipality's rights to proceed with the implementation of the system; and
3. that all councillors be invited to the Housing Accreditation workshop to be held on Friday, 16 April 2010 and that Lemoenkloof be considered as a possible venue.

23. URGENT MATTERS

23.1 FUNDING OF A SOUP KITCHEN PROJECT IN THE DRAKENSTEIN AREA

The attached report was tabled and considered.

RESOLVED

that the funding of the soup kitchen project be approved.

Meeting: EM&MC – 14/04/2010	Submitted by Directorate: Social Services
Ref No: 5/13/1/1	Author/s:

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PARAGRAPH:	ACTION: Implement decision	RESPONSIBLE DEPT: Executive Director: Social Services	DUE DATE:

23.2 2010 PUBLIC VIEWING AREA: FUNDING

The Acting Executive Director: Financial Services reported that the Department was unable to identify possible additional funding for the above project.

RESOLVED

that the matter be referred back to Management in order to investigate various options to fund the 2010 public viewing area and submit a new report at a Special Executive Mayor and Mayoral Committee meeting.

Meeting: Ref No: Doc No:	EM&MC – 14/04/2010 17/5/5/1/20	Submitted by Directorate: Author/s: Referred from:	Corporate Governance
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: Executive Director: Corporate Governance	DUE DATE:

23.3 CLEANING OF VARIOUS AREAS

Committee members reported that complaints have been received that the following areas were not cleaned adequately:

- (i) Die Stoepe;
- (ii) The Paarl CBD on a Sunday; and
- (iii) The business hub at Klein Drakenstein Road.

The Executive Mayor also requested feedback on the investigation into the cleaning of the Mbekweni area (Max Supermarket) and the Wellington Area.

RESOLVED

that the Executive Director: Infrastructure and Planning follow up the above-mentioned matters and submit a report to the Executive Mayor and Mayoral Committee.

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<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit report	Executive Director: Infrastructure and Planning	

23.4 SALGA NATIONAL MEMBERS ASSEMBLY

RESOLVED

that the following delegates be designated to attend the Salga National Members Assembly on 11-12 May 2010 in Kimberley:-

1. The Executive Mayor;
2. The Speaker;
3. Clr A Bekeer;
4. The Municipal Manager; and
5. The Executive Director: Strategic Services

Meeting: Ref No: Doc No:	EM&MC – 14/04/2010 2/6/6/3	Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	make further arrangements	Office of Executive Mayor (C Jacobs)	

23.5 GENDER JUSTICE AND LOCAL GOVERNMENT SUMMIT AND AWARDS: 22-24 MARCH 2010 IN JOHANNESBURG: NON -ATTENDANCE

The Executive Mayor made reference to a previous decision to nominate councillors to attend the above-mentioned summit in Johannesburg but they could not attend due to an administrative oversight.

RESOLVED

that the Municipal Manager take the necessary steps to prevent a recurrence of a similar situation.

Meeting: Ref No: Doc No:	EM&MC – 14/04/2010 12/1/4	Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Investigate matter	ED: Corporate Governance	

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23.6 NATIONAL WATER WEEK AND SANITATION WEEK 2010: REVISED PROGRAMME:
20-21 APRIL 2010

The attached report was tabled and considered.

RESOLVED

that the revised programme **be noted** and that the Executive Mayor and Portfolio Councillor, Councillor A Sishuba, attend the opening session.

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Meeting: EM&MC – 14/04/2010 Ref No: 11/4/3 Doc No:		Submitted by Directorate: Infrastructure & Planning Author/s: G S du Plessis Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

23.7 CONSTRUCTION OF URGENT INTERIM WORKS FOR THE PREVENTION OF SEWERAGE OVERFLOWING AT AND AROUND THE PENTZ STREET SEWAGE PUMPING STATION IN WELLINGTON

RESOLVED

that the Executive Director: Infrastructure and Planning submit a comprehensive report on the prevailing situation at the Pentz Street sewage pumping station and proposals for a permanent solution.

Meeting: EM&MC – 14/04/2010 Ref No: 16/4/2/2 Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure & Planning	<u>DUE DATE:</u>

23.8 KUNGSBACKA

The Executive Mayor informed the Committee on the following with regards to the delegation to visit Kungsbacka:

- (i) that Councillor AB Sishuba replaces Councillor S Sambokwe; and
- (ii) that Councillor WA Petersen has been nominated by the Executive Mayor.

Meeting: EM&MC – 14/04/2010 Ref No: 10/4 Doc No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Note changes	<u>RESPONSIBLE DEPT:</u> Office of the Municipal Manager (E Smit)	<u>DUE DATE:</u>

24. QUARTERLY REPORT: OCTOBER 2009 – DECEMBER 2009 DEPARTMENT COMMUNITY SERVICES: PARKS AND RECREATION

Noted.

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Ref No: 17/5/10		Author/s: A Abrahams	
Doc No:		Referred from:	
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The meeting ended at 13:23.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

KG/mn
13/01/2010