

# DRAKENSTEIN MUNICIPALITY

## MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 19 MAY 2010 AT 10:00.

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**PRESENT:** The Executive Mayor, Clr C M Manuel (Chairperson) 1

**Councillors:** J T Basson  
A Bekeer  
S Davids  
H Douman; and  
A B Sishuba

**Officials:** Mr C Petersen (Acting Municipal Manager)  
Mr K Mrali (Executive Director: Corporate Governance)  
Dr P Naidoo (Executive Director: Strategic Services)  
Mr L Coetzee (Executive Director: Infrastructure and Planning)  
Mr A Marais (Head: Corporate Services)

**ABSENT:** Councillors: M J Le Hoe  
M W Nothnagel (In Council duty)  
T M Kompela (Apology)  
A M Petersen (In Council duty)



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**1. CONFIRMATION OF MINUTES**

The minutes of the following meetings of the Executive Mayor and Mayoral Committee were **confirmed as correct**:

- 1.1 Ordinary meeting held on 5 May 2010; and
- 1.2 Confidential meeting held on 5 May 2010.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

No announcements were made.

**3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT**

Mr T Matthee: 31 May 2010 – 4 June 2010 (Attending course).

**4. PROPOSED CLOSURE, REZONING AND ALIENATION OF UNUSED PORTION OF ZION STREET, PAARL**

**RESOLVED**

that it be recommended to Council

that approval be granted for the subdivision, closure, rezoning from public street to single residential purposes, and the sale of a ±135m<sup>2</sup> portion of Zion Street at R340/m<sup>2</sup> (VAT excluded) to the adjacent owner of Erf 3783 Paarl, subject to the following conditions of sale:-

- 1. the portion of land closed be consolidated with Erf 3783 Paarl. The registration of the consolidated property must be done simultaneously with the registration of the portion of land to be closed; and
- 2. the applicant be responsible for all costs involved in the transaction, including advertisement, Surveyor-General Status Report, survey, consolidation and registration of the property.

Meeting: Ref No: CoI NO:	EM&MC – 19/05/2010 16/3/6/5 53680	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

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**5. APPLICATION FOR RENEWAL OF LEASE OF MUNICIPAL LAND: ERF 2014 AND 2018 WELLINGTON TO WAMAKERSVALLEI TRAINING CENTRE**

**RESOLVED**

that it be recommended to Council

that approval be granted for the renewal of the lease agreement in respect of Erf 2014 Wellington ( $\pm 1014\text{m}^2$ ) and portion of Erf 2018 Wellington ( $\pm 344\text{m}^2$ ), to the Wamakersvallei Training Centre, subject to the normal lease condition as well as the following further conditions:-

1. both properties be leased at a rental of R1604.89 per month, excluding VAT, which amount will escalate with 8% per annum;
2. the lease will endure for a period of 5 years, after which the renewal thereof will be reviewed by Council; and
3. all administrative and legal requirements be adhered to.

Meeting: Ref No: CoI No:	EM&MC – 19/05/2010 15/4/1 (1294) W (1295) W 53674	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**6. APPLICATION FOR RENEWAL OF LEASE OF MUNICIPAL LAND: ERF 1294 AND 1295 WELLINGTON TO WELLINGTON VOORTREKKERS WAMAKERSVALLEI KOMMANDO**

**RESOLVED**

that it be recommended to Council

that approval be granted for the renewal of the lease of Erf 1294 Wellington ( $\pm 4107\text{m}^2$ ) and Erf 1295 Wellington ( $\pm 4458\text{m}^2$ ), to the Wellington Kommando, subject to the normal lease conditions as well as the further conditions:-

1. that both properties be leased at a rent of R652-00 per month, excluding VAT, which amount will escalate with 8% per annum;
2. that the lease will endure for a period of 5 years after which the renewal thereof will be reviewed by Council; and

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3. that all administrative and legal requirements be adhered to.

Meeting: Ref No: Col No:	EM&MC – 19/05/2010 15/4/1 (1294) W (1295) W 53683	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

**7. CLOSURE, REZONING AND ALIENATION OF UNUSED PORTION OF HUGUENOT BYPASS (MAIN ROAD 301) PAARL**

**RESOLVED**

that this matter be held over pending a report on the accommodation of Wellington taxis that are currently using the subject property as a rank.

Meeting: Ref No: Col No:	EM&MC – 19/05/2010 16/3/6/4 53684	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<b>PARAGRAPH:</b>	<b>ACTION:</b>  Follow up report	<b>RESPONSIBLE DEPT:</b>  Corporate Services (Properties)	<b>DUE DATE:</b>

**8. SALE OF PORTION OF FARM 736 KLAPMUTS: ERECTION OF NEW ELECTRICAL SUBSTATION: NETGROUP SOUTH AFRICA**

**RESOLVED**

that it be recommended to Council

1. that a portion of Farm 736 Klapmuts (±3.6421ha) for the purpose of a substation site measuring 380m x 270 x 260m be alienated to Eskom at R350 000/ha (R1 274 735) (Vat excluded);
2. that approval be granted for the registration of the following powerline servitudes at a compensation of R250 000/ha (Vat excluded):-
  - (i) 0.9734ha on portion 736/rem (R243 350);
  - (ii) 0.217ha on portion 736/2 (R54 250);
3. that the purchaser be responsible for all costs related to the subdivision, closure, rezoning, survey and transfer of the property, as well as servitude registration costs;
4. that the purchaser comply with all conditions laid down by the technical departments;

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5. that Eskom ensure that no squatters settle in the servitude area; and
6. that the objector be informed accordingly.

Meeting: Ref No: CoI No:	EM&MC – 19/05/2010 15/4/1 (F736) K 53691	Submitted by Directorate: Referred from:	N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**9. APPLICATION FOR REZONING: ERF 29112 PAARL**

**RESOLVED**

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of a portion of Erf 29112 Paarl ( $\pm 5000\text{m}^2$ ), from “Single Dwelling Residential Zone” to “Special Zone” in order to allow for the establishment of a tourist facility for wine tasting and sales as well as function facility, as indicated on the Site Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above be subject to the following conditions laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
  - 2.1 The development of the property be substantially in line with the Site Plan (Annexure B to the departmental report);
  - 2.2 Adherence to the conditions laid down by the Department of Agriculture in its letter 20/9/2/5/4/028 dated 16 October 2009 (Annexure F to the departmental report);
  - 2.3 Adherence to the conditions laid down by Cape Winelands District Municipality (Health Services) in its letter 17/1/1/1/1/2 dated 22 September 2009 (Annexure G to the departmental report);
  - 2.4 Adherence to the condition laid down by Heritage Western Cape in their letter dated 9 April 2008 (Annexure H to the departmental report);
  - 2.5 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (29112) P (0662) dated 22 April 2010 (Annexure I to the departmental report);
  - 2.6 Adherence to the following conditions from a planning point of view:-
    - 2.6.1 No new buildings are to be erected or extensions/alterations to existing buildings be done without the prior approval of building plans by Council;

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- 2.6.2 The necessary permit be obtained from Heritage: Western Cape for any demolition or renovation of the existing dwellings on the property;
  - 2.6.3 The business hours of the function venue be restricted from Mondays to Saturdays from 08:00 to 20:00;
  - 2.6.4 The proposed function venue may only accommodate a maximum of 100 seats;
  - 2.6.5 Subservient associated secondary uses to the function venue, especially with regard to the outside recreational area will be permissible, but should be kept to the minimum and may not cause any disturbance;
  - 2.6.6 No expansion of the proposed function venue will be allowed;
  - 2.6.7 Access to the facilities may only be obtained via the existing farm entrance in Napier Street;
  - 2.6.8 Visitors to the facilities may only utilise the parking facilities on the property, with no on-street parking being permissible;
  - 2.6.9 The applicant must take note of the proposed future extension of Napier Street, which may impact on the development and the parking area, which may be altered if needs be;
3. that the objectors, Heath Joubert, J M Kotze, N E du Toit, C H J Mouton, C M de Villiers, C L Groenewald, D M Pretorius, M Pullen, M J Bester, be informed of their right of appeal in terms of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and
4. that the comments in paragraph 6 (**TOWN PLANNING ASSESSMENT/ COMMENTS**) of the departmental report be regarded as the reasons for Council's decision.

<b>Meeting:</b> EM&MC – 19/05/2010 <b>Ref No:</b> 5/4/1 (29112) P <b>Doc No:</b> 10536/09, 10117/09, 10038/09, 9432/09, 8903/09, 8447/09, 8276/09, 8105/09, 8095/09, 8127/09, 8068/09, 7988/09, 7989/09, 7990/09, 7991/09, 8011/09, 7469/09, 6032/09		<b>Submitted by Directorate:</b> Infrastructure & Planning <b>Author/s:</b> H Louw <b>Referred from:</b>	
<b>PARAGRAPH:</b>	<b>ACTION:</b> Inform parties	<b>RESPONSIBLE DEPT:</b> Admin (H Barends)	<b>DUE DATE:</b>

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**10. APPLICATION FOR REZONING: ERF 13867 WELLINGTON**

**RESOLVED**

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erf 13867 Wellington to "General Residential Zone" ( $\pm 3600\text{m}^2$ ) and "Land Reserved for Private Open Space" ( $\pm 713\text{m}^2$ ) for the development of 18 duplex apartments and associated parking as indicated on the Site Development Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
  - 2.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (13867) W (0025) dated 8 January 2010 (Annexure H to the departmental report);
  - 2.2 Adherence to the following conditions laid down by the Wellington Aesthetics Committee:-
    - 2.2.1 The building must be completely finished with red face brick;
    - 2.2.2 Landscaping must take place strictly in accordance with the Site Development Plan (Annexure B to the departmental report), including the planting of mature trees, as agreed upon by the developer and the Aesthetics Committee;
    - 2.2.3 No "vibracrete" will be allowed in any part of the proposed development;
  - 2.3 Adherence to the following condition laid down by Drakenstein Municipality: Electrical Services Department:-
    - 2.3.1 Services can be provided at the cost of the developer;
  - 2.4 Adherence to the following conditions from a planning point of view:-
    - 2.4.1 The approval applies only to the rezoning in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
    - 2.4.2 Any amendments to the application are subject to the relevant approval;
    - 2.4.3 No new structures are to be erected without the approval of building plans by Council;
    - 2.4.4 The development of the property must take place generally in accordance with the Site Development Plan (Annexure B to the departmental report), including all landscaping proposals, as indicated on the Site Development Plan (Annexure B to the departmental report);

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3. that the objectors, Mr L F de Roubaix and Mr W Dreyer as well as N Kannemeyer be informed of their right of appeal in terms of the Land Use Planning Ordinance; and
4. that the contents of paragraph 7 of the departmental report (Planning Comment) be regarded as the reason for Council's decision.

Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Infrastructure & Planning
Ref No:	5/4/1 (13867) W	Author/s:	C Cupido
Doc No:	7839/07, 4983/08, 6901/08, 7786/08, 7812/08, 7964/08, 8062/08, 8111/08, 8163/08, 8165/08, 8166/08, 542/09, 4129/09 & 9993/09	Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
	Inform parties	Admin (H Barends)	

**11. APPLICATION FOR SUBDIVISION AND CONSOLIDATION: FARMS 122/6, 89 AND 87/1 PAARL DIVISION**

**RESOLVED**

1. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of Farm 122/6 Paarl Division into two portions, namely Portion A (±6.9ha) and Remainder (±31ha), as indicated on the Subdivisional Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
  - 2.1 Adherence to the conditions laid down by the National Department of Agriculture in it's letter 2009\_02\_0003 (Consent No 44457) dated 14 September 2009 (Annexure F to the departmental report);
  - 2.2 Adherence to the conditions laid down by the Department of Agriculture Western Cape in it's letter 20/9/2/5/4/572 dated 20 February 2009 (Annexure G to the departmental report);
  - 2.3 Adherence to the conditions laid down by the Department of Transport and Public Works (District Roads Engineer) in it's letter PR22/29/87/0931 (09) dated 26 November 2009 (Annexure H to the departmental report);
  - 2.4 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in it's memorandum 15/4/1 (122/6) P (3306) dated 15 December 2009 (Annexure I to the departmental report);

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- 2.5 Adherence to the following condition laid down by Drakenstein Municipality: Electrical Services Department:-
- 2.5.1 The owner must directly contact Eskom should any alterations and extensions be required;
- 2.6 Adherence to the following conditions from a town planning point of view:-
- 2.6.1 This approval applies only to the subdivision in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 2.6.2 A copy of the approved diagrams must be submitted to Council for record purposes;
- 2.6.3 Any amendments to the application are subject to the relevant approval;
- 2.6.4 No new structures are to be erected or existing buildings converted without the prior approval of building plans by Council;
- 2.6.5 The existing farm workers houses have adequate running water and sanitation services within the houses. The houses should furthermore be free of structural defects. The aforementioned should be complied with to the satisfaction of the Head: Planning Services prior to the transfer;
3. that the comments in the departmental report under paragraph 7 “**TOWN PLANNING ASSESSMENT/COMMENTS**” be regarded as Council’s reasons for its decision; and
4. that the objector, Faure and Faure Attorneys on behalf of M W Malan Trust, be informed of his right of appeal in terms of Section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985).

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 5/4/1 (F1226/6)P		Author/s: W Hendricks	
Doc No: 53551		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
	Inform parties	Admin (H Barends)	

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**12. APPLICATION FOR AMENDMENT OF CONDITIONS: ERF 27459 PAARL**

The further report dated 18 May 2010 (supplementary item) was considered.

**RESOLVED**

1. that approval be granted in terms of Section 42(3)(a) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the amendment of the conditions of approval (Consent Use) as set out in Item 48, paragraphs 1 and 2.4 in the minutes of the Executive Mayor and Mayoral Committee meeting dated 26 October 2005, to read as follows:-
  - 1.1 “Approval be granted in terms of Section 18(2) of the Paarl Zoning Scheme Regulations for a Consent Use on Erf 27459 Paarl for a Special Building (Coffee Shop, Hair Salon, Beauty Salon and Laundry Depot) and a Professional Building (Offices)”;
  - 1.2 “The definition of “Offices” in this context imply offices for any legal entity conducting a profession, including an estate agent, and is not limited only to offices for administrative activities related to the Golf Estate only;
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
  - 2.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (27459) P (4375) dated 18 December 2008 (Annexure G to the departmental report);
  - 2.2 Adherence to the following conditions laid down by the Boschenmeer Master Homeowners Association (BMHOA):-
    - 2.2.1 Land uses shall strictly be limited to those mentioned in this application;
    - 2.2.2 The BMHOA agrees with the definition of “Offices” as contained in paragraph 1.2 above;
    - 2.2.3 All signage applications must be submitted to the Aesthetics Committee for approval and must be similar to existing signage boards on the Estate;
    - 2.2.4 The owner of Erf 27459 Paarl is required to pay the BMHOA a monthly amount of R500,00 for rental of three communal, undesignated parking bays for as long as the business are in operation;
  - 2.3 All other previous conditions of approval remain applicable;
  - 2.4 No conversions or additions to the existing building may take place without the prior approval of the BMHOA and Council;

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3. that the objector, Ms R Kotzé, be informed of her right of appeal in terms of the Land Use Planning Ordinance; and
4. that the contents of paragraph 7 of the departmental report (Planning Comment) be regarded as the reason for Council's decision.

Meeting: EM&MC – 19/05/2010 Ref No: 5/4/1 (27459) P Doc No: 1531/09, 2549/09, 5131/09, 8277/0 & 8566/09		Submitted by Directorate: Infrastructure & Planning Author/s: C Cupido Referred from: EM&MC – 28/04/2010	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (HB)	<u>DUE DATE:</u>

**13. GREEN BUILDING MANUAL FOR DRAKENSTEIN MUNICIPALITY**

**RESOLVED**

that this matter be held over and that a presentation be arranged at the next Executive Mayor and Mayoral Committee meeting.

Meeting: EM&MC – 19/05/2010 Ref No: 15/1/B Col No: 53552		Submitted by Directorate: Infrastructure & Planning Author/s: A Shortles Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Arrange presentation	<u>RESPONSIBLE DEPT:</u> ED: Infra & Planning	<u>DUE DATE:</u>

**14. HOUSING WORKSHOP: 2 AND 3 JUNE 2010**

**RESOLVED**

1. that the report be **noted**; and
2. that the workshop be arranged for one and a half days only.

Meeting: EM&MC – 19/05/2010 Ref No: 12/1/4 Col No: 53576		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Workshop arrangements	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

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**15. PROJECT 59 – PHASE 7: FAIRYLAND BENEFICIARIES WITH SPECIAL NEEDS AND PENSIONERS**

**RESOLVED**

1. that beneficiaries with special needs be treated according to their position on the waiting list; and
2. that the need to treat beneficiaries with special needs outside of the framework of the waiting list be considered as part of the review of the Housing Policy and that the relevant department submit a report on possible amendments to the Policy.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Social Services	
Ref No: 17/5/5/1/15		Author/s: K Sethoabane	
Col No: 53572		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
	Implement decision	ED: Social Services	

**16. CLEANING OF VARIOUS AREAS**

**RESOLVED**

1. that the report be **noted**; and
2. that the project be undertaken in consultation with the relevant ward councillors.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 16/6/1/3		Author/s: G S du Plessis-+	
Col No: 53586		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
	Implement decision	ED: Infra & Planning	

**17. INTRODUCTION OF WASTE MANAGEMENT IN EDUCATION (WAME) TO DRAKENSTEIN MUNICIPALITY**

**RESOLVED**

1. that the report be noted and that the Waste Management in Education (WAME) programme be supported; and

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2. that Drakenstein cover the venue and catering expenses for the duration of the workshop.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 16/6/5		Author/s: G S du Plessis	
CoI No: 53585		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

**18. ELECTRIFICATION OF INFORMAL SETTLEMENTS: ROLL-OUT PLAN 2010/2011**

**RESOLVED**

1. that Chester Williams (±97 informal units) and Lovers Lane (166 informal units) which both fall under category B, be electrified during 2010/2011;
2. that the Housing Department, as a matter of urgency, instructs the service provider to finalise a proper layout plan for both areas;
3. that once the layout has been approved, the informal units be moved out of the proposed roadways for the electrical infrastructure, cables and overhead lines, to be installed in such roadways;
4. that the Housing Department concludes the report and proposals and planning for the future formalisation of the other areas in category B of the project in future years;
5. that the Department of Energy be approached to make funds available for the electrification project; and
6. that a roll-out plan with timeframes for the electrification of informal settlements be developed and submitted by the Executive Director: Infrastructure and Planning in conjunction with the Housing Department.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 17/5/6/2 x 16/2/1/8/5 (793) a32		Author/s: L P Coetzee	
CoI NO: 53588		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
1, 3 – 5	Implement decision	ED: Infra & Planning	
2	Arrange for layout plan	ED: Social Services	
6	Roll-out plan	ED: Infra & Planning	

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**19. RINGFENCING OF ELECTRICITY DEPARTMENT**

**RESOLVED**

that the contract be approved and signed.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 16/2/9		Author/s: J E Coetzee	
Col NO: 53438		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Arrange signature	Admin (M Claasen)	

**20. COOPERATIVE SUPPORT PROGRAMME**

**RESOLVED**

that this matter be referred back for further discussion between the Portfolio holder and the directorate.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Strategic Services	
Ref No: 15/7/3		Author/s: G Fouldien	
Col NO: 53692		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	New report	Executive Director: Strategic Services	

**21. INFORMAL TRADERS**

**RESOLVED**

1. that the report **be noted**;
2. that a further report be submitted with regard to alternative accommodation for the informal traders and specific proposals to accommodate weekend traders; and
3. that a meeting be arranged with Anytime Investments to discuss this matter.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Strategic Services	
Ref No: 15/7/3/2		Author/s: G Fouldien	
Col NO: 53695		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Strategic Services	

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**22. TRANSFER OF CAPITAL FUNDS: GROENHEUWEL LIBRARY**

**RESOLVED**

that this matter be withdrawn as arrangements were already made to address this matter administratively.

Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Social Services
Ref No:	17/16/2/3	Author/s:	L Thomas
Doc No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**23. WARD PROJECTS: 2009/2010**

The attached proposal for a change in the ward project for ward 12 was tabled and considered.

**RESOLVED**

1. that the amended ward projects for wards 8, 13 and 16 be approved; and
2. that the amended ward project for ward 12 be approved provisionally, subject to it being scrutinised by the relevant implementing department/s.

Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Social Services
Ref No:	17/19/5/1	Author/s:	A Robinson
Doc No:	53690	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Arrange implementation	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

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**24. ANNUAL REPORT 2008/2009: COMMENTS OF THE ACCOUNTING OFFICER ON THE AUDIT REPORT OF THE AUDITOR-GENERAL FOR THE YEAR ENDED 20 JUNE 2009**

**RESOLVED**

that it be recommended to Council

that the comments of the Accounting Officer on the report of the Auditor-General be adopted and included in the Annual Report 2008/2009.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Strategic Services	
Ref No: 9/1/2		Author/s: N G Ndolela	
Doc No: 53581		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b> Implement decision	<b>RESPONSIBLE DEPT:</b> ED: Strategic Services	<b>DUE DATE:</b>

**25. (1) PUBLIC COMMENTS/INPUTS INTO THE DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) 2010-2011/ BUDGET REVIEW REPORT 2010/2013**

**(2) FINAL DRAFT INTEGRATED DEVELOPMENT PLAN 2010/2013**

**RESOLVED**

that it be recommended to Council

1. that the report on public comments **be noted**; and
2. that the Draft IDP 2010/2011 be approved.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Strategic Services	
Ref No: 2/2/5		Author/s: N G Ndolela	
Doc No: 53582		Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**19 MAY 2010**

**26. 2010 – 2013 BUDGET**

**RESOLVED**

that it be recommended to Council

that the 3 year Operational and Capital budget be accepted subject to the reduction of the proposed tariff increase for electricity (conventional meters) from 26,5% to 25%.

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Financial Services	
Ref No:		Author/s: C Petersen	
Doc No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**27. EXTERNAL LOAN TO FINANCE CAPITAL FOR 2009/2010**

**RESOLVED**

that it be recommended to Council

1. that it **be noted** that a loan of R85 000 000.00 will be taken up as set out in the report and that the final interest rate would only be finalized once the agreements have been signed; and
2. that the Municipal Manager and Chief Financial Officer be authorised to sign the loan agreements with Standard Bank and Nedbank for the amounts and repayment periods as set out below:-
  - i. Nedbank - R6 585 000 (5 years)
  - ii Standard Bank - R29 810 729 (7 years)
  - ii Standard Bank - R48 604 271 (10 years)

Meeting: EM&MC – 19/05/2010		Submitted by Directorate: Financial Services	
Ref No: 5/5/1		Author/s: C Petersen	
Doc No: 53571		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**19 MAY 2010**

**28. QUARTERLY REPORT: FINANCIAL SERVICES**

**RESOLVED**

that the report be **noted**.

Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Financial Services
Ref No:	5/2/6	Author/s:	C Petersen
Doc No:	53658	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**29. OUTSTANDING MATTERS**

**RESOLVED**

that the report be **noted**.

**30. URGENT MATTERS**

**30.1 CAPACITY BUILDING INITIATIVES**

The enclosed letter dated 28 April 2010 received from the Provincial Treasury was tabled and considered.

**RESOLVED**

that Mr C Petersen be allowed to participate and assist Provincial Treasury with capacity building in Municipalities.

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Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Financial Services
Ref No:	5/2/6	Author/s:	C Petersen
Doc No:	53658	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**19 MAY 2010**

**30.2 CAPITAL ADJUSTMENT BUDGET: 2009/2010**

The enclosed report of the Executive Director: Financial Services was tabled and considered.

**RESOLVED**

that it be recommended to Council

that the following new Capital Adjustment Budget for 2009/2010 as set out per function be approved:-

<b>GFS CLASSIFICATION</b>	<b>Approved 2009/2010</b>	<b>CARRY OVERS 2009/2010</b>	<b>MIG TRANSFERS</b>	<b>ADJUSTED BUDGET 2009/2010</b>
EXECUTIVE AND COUNCIL	182,525	0	0	182,525
BUDGET AND TREASURY OFFICE	567,613	0	0	567,613
CORPORATE SERVICES	34,727,520	0	(733,520)	33,994,000
PLANNING AND DEVELOPMENT	1,446,850	0	0	1,446,850
HEALTH	668,000	0	0	668,000
COMMUNITY AND SOCIAL SERVICES	5,411,239	0	0	5,411,239
HOUSING	13,502,802	(3,250,000)	0	10,252,802
PUBLIC SAFETY	3,003,842	(250,000)	0	2,753,842
SPORT AND RECREATION	24,727,806	(3,342,680)	0	21,385,126
WASTE MANAGEMENT	3,212,036	0	0	3,212,036
WASTE WATER MANAGEMENT	70,552,523	(7,700,000)	8,876,105	71,728,628
ROAD TRANSPORT	22,466,717	(1,900,000)	0	20,566,717
WATER	42,814,546	(1,000,000)	(8,775,849)	33,038,697
ELECTRICITY	27,749,435	(700,000)	633,264	27,682,699
<b>TOTAL</b>	<b>251,033,454</b>	<b>(18,142,680)</b>	<b>0</b>	<b>232,890,774</b>

Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Financial Services
Ref No:	5/5/1	Author/s:	C Petersen
Doc No:	53571	Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**19 MAY 2010**

**31. PERFORMANCE AUDIT COMMITTEE REPORT, MINUTES AND CHARTER**

**RESOLVED**

that it be recommended to Council

1. that the Performance Audit Committee Charter be approved; and
2. that the Report and minutes of the Performance Audit Committee **be noted**.

Meeting:	EM&MC – 19/05/2010	Submitted by Directorate:	Strategic Services
Ref No:	5/12/2/1	Author/s:	Dr P Naidoo
Doc No:	53793	Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

The meeting ended at 11:15.

**CHAIRPERSON:** .....

**DATE:** .....

Confirmed on ..... with/without amendments.

***PJ/mn***  
***19/05/2010***