

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 21 SEPTEMBER 2011 AT 09:30.

PRESENT: The Executive Mayor, Clr G M M van Deventer (Part of meeting)
The Executive Deputy Mayor, Clr C J Poole (In the Chair)

Councillors: Dr N D Adams
L N Daries
E M Kearns
L E Ntlemeza
N J Qebenya
J G Rademeyer
Dr M D J Smith

Also Present: Clr J F le Roux (Speaker) (Part of meeting)
Clr R A Koegelenberg (Chief Whip)

Officials: Mr D Smit (Acting Municipal Manager)
Mr L Coetzee (Executive Director: Infrastructure and Planning)
Dr P Naidoo (Executive Director: Strategic Services)
Mr C Petersen (Executive Director: Financial Services)
Mr A Marais (Acting Executive Director: Corporate Governance)
Ms A Abrahams (Acting Executive Director: Social Services)
Mr C Mapeyi (Head: Financial Services)
Mr K R Gordon (Manager: Administrative Services)

ABSENT: **Councillors:** G C Combrink (leave)
Dr L M du Toit (leave)
R Smuts (apology)



MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

1. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Executive Mayor and Mayoral Committee were **confirmed as correct**:-

- 1) Ordinary meeting held on 24 August 2011; and
- 2) Confidential meeting held on 24 August 2011.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

No announcements were made.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

The following leave was announced:-

Clr G C Combrink	11 September – 30 September 2011
Clr Dr L M du Toit	16 September – 12 October 2011
Clr R Smuts	21 September 2011
Mr T Matthee	21 September 2011 (In Council duty at Western Cape High Court); 23 September – 7 October 2011 (Leave)
Mr C Petersen	25 September – 7 October 2011 (Study Leave)

4. REPORT BACK ON THE SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION (SALGA) NATIONAL CONFERENCE: 29 AUGUST – 1 SEPTEMBER 2011: DURBAN

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Strategic Services	
Ref No: 2/6/6/3		Author/s: Dr Pravine Naidoo	
Coll No: 152863		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

5. PRESENTATION ON THE GOUDA WIND FARM PROJECT

RESOLVED

that the matter be held over for a next meeting of the Committee.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Strategic Services	
Ref No: 15/4/1 (F397)G		Author/s: G Fouldien	
Col No: 152827		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Resubmit item	ED: Strategic Services	

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

6. EXPANDED PUBLIC WORKS PROGRAMME (EPWP) REQUEST TO PRESENT AT MAYORAL COMMITTEE MEETING

Ms P Jenniker, the Provincial Manager for EPWP in the Provincial Department of Transport and Public Works, attended the meeting and briefed the Committee on the aims and processes related to the Extended Public Works Programme. It was confirmed that the relevant protocols have already been entered into with the Municipality.

RESOLVED

that the presentation **be noted**.

Meeting: Ref No: Col No:	EM&MC – 21/09/2011 15/7/1 152825	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7. EVENT SUPPORT APPLICATIONS

Questions were raised with regard to the funding of the in-kind support provided to applicants and it was agreed that a further report in that regard be tabled. It was also confirmed that allocations are made in terms of the Events Support Framework and not the Grants In-Aid Policy.

RESOLVED

1. that the following applications for event support, where no in-kind support were requested, be approved:-
 - i. Wellington Tuinbouklub – R10 000
 - ii. Paarl Ommiberg / Round The Rock – R15 000
 - iii. Drakenstein 7's Challenge – R10 000
 - iv. Saron Watervoor Fees – R5 000
2. that the rest of the recommended applications be considered once the report and the provision of in-kind support and how it should be funded has been submitted.

Meeting: Ref No: Col No:	EM&MC – 21/09/2011 11/2/R 152830	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

8. FEEDBACK ON SMME'S PARTICIPATION IN THE LOCAL ECONOMY THROUGH THE SUPPLY CHAIN MANAGEMENT PROCESSES

RESOLVED

1. that the report on the Workshop on the participation of SMME's in the Supply Chain Management Processes, **be noted**; and

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

2. that the Introduction of Buy-Local Campaign for the Drakenstein Municipality be approved and implemented in partnership with local business organizations such as the Drakenstein Business Federation.

Meeting: EM&MC – 21/09/2011 Ref no: 12/1/4 Coll no: 152831		Submitted by Directorate: Strategic Services Author/s: G Fouldien Referred from: EM & MC (9) 20/07/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2	Implement decision	ED: Strategic Services	

9. REPORT ON PLANNING AND LED WORKSHOP

RESOLVED

that this matter be held over for a next meeting of the Committee.

Meeting: EM&MC – 21/09/2011 Ref no: 12/1/4 Coll no: 152822		Submitted by Directorate: Strategic Services Author/s: G Fouldien Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Resubmit item	ED: Strategic Services	

10. MEMORANDUM OF UNDERSTANDING BETWEEN DRAKENSTEIN MUNICIPALITY AND CAPETAINER: FARM 736 KLAPMUTS

RESOLVED

that this matter be withdrawn.

Meeting: EM&MC – 21/09/2011 Ref no: 15/4/1 (F736)K Coll no: 153020		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

11. PRESENTATION: ALTERNATIVE BURIAL METHODS

Mr A Van der Berg made a presentation to the Committee on the need for land for cemeteries as well as alternative burial methods that would require less land than traditional burial methods. The presentation is fully set into the agenda.

RESOLVED

that the presentation **be noted** and a further report be submitted.

Meeting: EM&MC – 21/09/2011 Ref No: 16/7/R Doc No: 152868		Submitted by Directorate: Social Services Author/s: A v/d Merwe Referred from: EM & MC – 10/08/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit report	ED: Social Services	

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

12. REQUEST FOR REMOVAL OF TWO TREES AT 18 AND 21 NERINA STREET, WELLINGTON

RESOLVED

1. that permission not be granted for the removal of two trees at 18 and 21 Nerina street, Wellington;
2. that the damaged cause by the roots be repaired and prevented in future by the instalment of a bio-barrier; and
3. that the garden and paving also be repaired.

Meeting: Ref No: Col No:	EM&MC –21/09/2011 17/6/6/1 150940	Submitted by Directorate: Author/s: Referred from:	Social Services A v/d Merwe
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

13. NEIGHBOURHOOD BEAUTIFICATION COMPETITION: CONCEPT

RESOLVED

1. that the report detailing the progress with regard to the Neighbourhood Beautification Competition **be noted**; and
2. that the Portfolio holder and the relevant officials have further interaction on this matter and a further report be submitted to the Committee.

Meeting: Ref No: Col No:	EM&MC –21/09/2011 17/6/7 152991	Submitted by Directorate: Author/s: Referred from:	Social Services A v/d Merwe EM&MC – 10/08/2011
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit further report	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

14. NATIONAL ARBOR CITY AWARD 2011: PRIZE MONEY

The view was expressed that guidelines should be developed for the utilization of prize money received from awards won by the Municipality. The Committee was also of the view that the attendance of a conference by eight officials could not be justified.

RESOLVED

1. that the following be approved to be funded by the prize money received from the Arbor City Award:-
 - i. Purchasing of 100 trees – R85 000
 - ii. Expand Parks Campaign – R250 000
 - iii. Upgrade Victoria Park (Wellington) – R55 000

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

2. that alternative ways to express appreciation to the Park staff be investigated and a report be submitted to the Committee;
3. that the celebratory function be further discussed with the Executive Mayor; and
4. that the attendance of the IERM Conference not be funded from the prize money and only the Manager: Parks and Recreation be delegated to attend the Conference.

Meeting: Ref No: Col No:	EM&MC –21/09/2011 17/6/7 153000	Submitted by Directorate: Author/s: Referred from:	Social Services A v/d Merwe
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1, 3 and 4 2	Implement decision Submit report	ED: Social Services	

15. DRAKENSTEIN STATE OF THE ENVIRONMENT REPORT 2009

RESOLVED

1. Short Term

- 1.1 that the 2009 SOER be presented to Council in the form of a presentation at a suitable occasion;
- 1.2 that the findings of the SOER be used to inform the IDP and budget process;

2. Medium Term

that a start be made on expanding the Environmental Management Section so as to enable the full implementation of Integrated Environmental Management;

3. Long Term

that Drakenstein continues with the biennial review of the SOER as an in-house project.

Meeting: Ref No: Col No:	EM&MC –21/09/2011 17/22/2 153007	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning W J Knaggs
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Infrastructure and Planning	

16. DRAKENSTEIN AIR QUALITY MANAGEMENT PLAN (AQMP)

RESOLVED

that in order to improve air quality in Drakenstein the following interventions be supported:-

1. **Short Term**

- 1.1 that Mr W J Knaggs of the Department Civil Engineering Services presents the AQMP to the Executive Mayor and Mayoral Committee at a suitable occasion;
- 1.2 record all information as required by the NEM:AQA and submit reports as required;

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

- 1.3 Draft/amend the Air Quality By-law for fuel burning appliances (including all stationary internal combustion engines), use of pesticides, and open burning in the short-term; and for dust generation and internal combustion engines (vehicles);
- 1.4 that Drakenstein Municipality adopts the national ambient air quality standards as indicators for monitoring;
- 1.5 provision to be made in the 2012/2013 budget for the post of Principle Engineering Technician in the Environmental Management Section;
- 1.6 provision to be made in the next budget cycle for the procurement, installation and operation of monitoring equipment;
- 1.7 update the existing emissions inventory to include all industrial, commercial and agricultural sources of atmospheric emissions in Drakenstein that are not covered/captured by the AQA;
- 1.8 monitor and report on progress and achievement in meeting the identified goals in the AQMP;
- 1.9 utilize existing forums and committees to enforce the implementation of the AQMP and to develop action plans, rank intervention strategies, etc; and
- 1.10 undertake bi-annual meetings with air quality officers, the key stakeholder forum and representatives from Drakenstein Municipality to monitor progress regarding the implementation of the AQMP and ensure compliance. Findings should be reported on annually to all stakeholders.

2. Medium Term

- 2.1 implement an ambient PM₁₀ dust monitoring station in Paarl and Wellington;
- 2.2 undertake screening (monitoring) campaigns on a bi-annual basis (one in summer and one in winter) to determine potential areas requiring further investigation; and
- 2.3 develop a Green House Gases (GHG) emissions inventory as part of the Western Cape Province programme aiming to reduce ozone depleting substances, greenhouse gases and its associated carbon footprint. This is also in line with all present Climate Change policies.

3. Long Term

- 3.1 consider appointment of dedicated and suitably qualified/trained personnel within the Drakenstein Municipality to deal with air quality.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Infrastructure & Planning	
Ref No: 17/22/4		Author/s: W J Knaggs	
CoI No: 153010		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Infrastructure and Planning	

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

17. REVISED IDP/BUDGET PROCESS PLAN 2011 - 2012

It was noted that the IDP/Budget process was delayed as a result of the national strike during August 2011.

RESOLVED

that it be recommended to Council:

1. that the Revised IDP/Budget Process Plan be adopted;
2. that the Draft Program for IDP Ward Meetings be adopted for finalization; and
3. that all proportional representation councillors also be delegated to attend and assist during meetings.

Meeting: EM&MC – 21/09/2011 Ref No: 2/2/5 Col No: 152760		Submitted by Directorate: Strategic Services Author/s: N G Ndolela Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

18. ANNUAL PERFORMANCE REPORT 2010/2011

RESOLVED

that it be recommended to Council:

that the Annual Performance Report for the 2010/2011 financial year **be noted.**

Meeting: EM&MC – 21/09/2011 Ref No: 2/2/8 Col No: 152763		Submitted by Directorate: Strategic Services Author/s: N G Ndolela Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

19. SALE OF MUNICIPAL PROPERTY: ERF 1592 WELLINGTON

RESOLVED

that this matter be held over for the next meeting of the Committee.

Meeting: EM&MC – 21/09/2011 Ref No: 15/4/1 (1592)W Col No: 153148		Submitted by Directorate: Corporate Governance Author/s: N Marais Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Resubmit item	<u>RESPONSIBLE DEPT:</u> ED: Corporate Governance (Prop)	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

20. RENEWAL OF LEASE AGREEMENT: PORTION OF ERF 4399 BERG EN DAL, WELLINGTON: MTN RECEPTION ANTENNA

RESOLVED

that it be recommended to Council:

that the lease agreement between Council and MTN for a cellular base station on Erf 4399 Wellington be renewed, subject to the following conditions:

1. the lease will be for a period of 5 years at a rental amount of R3 105,82 (VAT excluded) per month, escalating at 7% per annum;
2. all related costs will be for the applicant's account; and
3. the proposal be advertised for possible objections or counter offers.

Meeting: EM&MC – 21/09/2011 Ref No: 15/4/1 (4399)W Col No: 153145		Submitted by Directorate: Corporate Governance Author/s: N Marais Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

21. PROPOSED EXTENSION OF LEASE OF A PORTION OF ERF 16121 PAARL TO PIONEER FOODS

RESOLVED

that it be recommended to Council:

that the lease of Erf 16121 Paarl, in extent ±4 931m², to Pioneer Foods, be extended for a period of 5 months, subject to the original lease conditions and the following further conditions:

1. the property be leased at the existing rental of R3 215,38 (VAT excluded) per month;
2. the lease period will be from 1 August 2011 to 31 December 2011, without the option to renew; and
3. the property may only be utilized for parking purposes.

Meeting: EM&MC – 21/09/2011 Ref No: 15/4/1 (16121)P Col No: 153142		Submitted by Directorate: Corporate Governance Author/s: N Marais Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

22. CAPITAL PROJECTS 2011/2012: PROPOSED TRANSFER OF FUNDS

RESOLVED

that approval be granted for the transfer of the approved funds on votes 306540658900 (R280 000.00) and 305040658400 (R700 000.00) to vote 305040658300 for purposes of the Upgrading of the Civic Centre Electrical Wiring (Ground Floor).

Meeting: EM&MC – 21/09/2011 Ref No: 5/2/4 x 7/1/3/2/2 Col No: 153144	Submitted by Directorate: Corporate Governance Author/s: N Marais Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Corporate Governance (Prop)	<u>DUE DATE:</u>

23. PROPOSED ADOPTION OF BY-LAW RELATING TO THE ADMINISTRATION OF LAND: BY-LAW NO 2/2011

RESOLVED

that it be recommended to Council:

1. that the addition of the proposed By-law relating to the Administration of Land, By-law No 2/2011 to the existing by-laws be supported; and
2. that the first draft By-Law on Administration of Land, By-Law 2/2011 (attached to the departmental report) be submitted to the various political structures and be subjected to public consultation prior to final adoption.

Meeting: EM&MC – 21/09/2011 Ref No: 1/5 Col No: 153147	Submitted by Directorate: Corporate Governance Author/s: A V Marais Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

24. REPORT: RENEWAL OF LEASE AGREEMENT: PORTION OF ERF 4399 BERG EN DAL WELLINGTON: VODACOM

RESOLVED

that it be recommended to Council:

that the lease of a portion of Erf 4399 Wellington to Vodacom for the purpose of a prefabricated hut measuring 3m x 3m x 2m and a reception antenna, be renewed, subject to the following conditions:

1. the lease will be for a period of five years at an amount of R2 210,68 (VAT excluded) per month, escalating at 7% per annum;
2. all related cost will be for the applicant's account; and
3. the proposal be advertised for possible objections or counter offers.

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

Meeting: EM&MC – 21/09/2011 Ref No: 15/4/1 (4399)W Col No: 153149		Submitted by Directorate: Corporate Governance Author/s: NV Marais Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

25. APPLICATION FOR REZONING: ERF 20595 PAARL

RESOLVED

1. that approval be granted in terms of section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of a portion of Erf 20595 Paarl ($\pm 5000\text{m}^2$) from "Agricultural Zone 1" to "Industrial Zone 1" in order to utilize the two existing storerooms ($\pm 700\text{m}^2$ and $\pm 430\text{m}^2$) respectively and the surrounding terrain for industrial purposes, as indicated to the Site Development Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):
 - 2.1 Adherence to the condition laid down by Cape Winelands District Municipality: Health Services in its letter 15/2/6/1 dated 6 July 2011 (Annexure G to the departmental report);
 - 2.2 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (20595)P (905) dated 8 April 2009 (Annexure I to the departmental report);
 - 2.3 Adherence to the following condition laid down by Drakenstein Municipality: Electrical Services Department:-
 - 2.3.1 Each unit must have its own connection point on the street;
 - 2.4 Adherence to the following conditions from a town planning point of view:
 - 2.4.1 this approval applies only to the application in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
 - 2.4.2 development must take place largely in accordance with the Site Development Plan (Annexure B to the departmental report);
 - 2.4.3 the land use restrictions for "Industrial Zone I" in terms of the Scheme Regulations promulgated in terms of section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) shall be applicable to the rezoned portion;
 - 2.4.4 any amendments to the application are subject to the relevant approval;
 - 2.4.5 no new structures are to be erected or existing buildings converted without the prior approval of building plans by Council;
 - 2.4.6 the development of the rezoned area will be limited to only the existing buildings plus 10% additions;

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

- 2.4.7 an area for the storage of materials must be demarcated and specified for storage purposes only;
 - 2.4.8 a wall around the demarcated area must be built and the stacking of any material must not exceed the height of the proposed wall;
 - 2.4.9 an embankment of trees with a minimum height of 2m must be planted around the rezoned area within 3 months after approval of the rezoning application;
 - 2.4.10 the existing sawmill only be permissible for a period of six months from the date of this approval, whereafter it should be relocated to a more appropriate site;
3. that the objector, Jan Hanekom Partnership on behalf of Benbernard Beleggings CC, be informed of their right to appeal in terms section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), and that the applicant, PraktiPlan Development Planners on behalf of J and M Curlewis also be informed of his right to appeal in terms of section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000); and
 4. that the comments in the departmental report under paragraph 7 “Town Planning Assessment/Comments” be regarded as Council’s reasons for its decision.

Meeting: EM&MC – 21/09/2011 Ref No: 15/4/1 (20595) P Doc No's: 10323/07, 3048/08, 5151/08, 5344/08, 5434/08, 6927/08, 8245/08, 8622/08, 9748/08, 10133/08, 762/09, 816/09 1198/09, 1234/09, 1317/09, 4267/09 & 4953/09 Col No's: 53931 & 99689		Submitted by Directorate: Infrastructure and Planning Author/s: W Hendricks Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Inform parties	Admin (HB)	

26. APPLICATION FOR REZONING: ERVEN 21284 AND 2862 PAARL

RESOLVED

1. that approval be granted in terms of section 17(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erven 21284 (±315m²) and 2862 (±958m²) Paarl from “Single Dwelling Residential Zone” to “Special Business Zone” in order to convert the existing dwellings in professional offices respectively as indicated on the Site Development Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):
 - 2.1 Adherence to the conditions laid down by the Head: Civil Engineering Services (Drakenstein Municipality) in its memorandum 15/4/1 (21284 & 2862) P (1414) dated 14 July 2011 (Annexure F to the departmental report);
 - 2.2 Adherence to the following condition from a heritage perspective:
 - 2.2.1 signage (if applicable) be dealt with as a separate building plan application;

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

- 2.3 Adherence to the following condition laid down by Drakenstein Municipality's Electrical Services Department;
- 2.3.1 any required electrical services extensions or upgrades will be for the account of the owner;
- 2.4 Adherence to the following conditions from a planning point of view:
- 2.4.1 the development of the properties should be substantially in line with the Site Development Plan (Annexure B to the departmental report) with the office uses being limited to the existing dwellings together with minor ($\pm 10\%$) additions;
- 2.4.2 the approval applies only to the rezoning in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 2.4.3 any amendments to the application are subject to the relevant approval;
- 2.4.4 no new structures are to be erected or existing buildings converted without the approval of building plans by Council;
3. that the contents of paragraph 5 of the departmental report (Planning Assessment) be regarded of the reasons for the decisions; and
4. that the objector, Acucap Properties Limited on behalf of Sycom Properties (Pty) Ltd be informed of their right to appeal in terms section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985.)

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Infrastructure and Planning	
Ref No: 15/4/1 (21284)P		Author/s: K Raphasha	
Col No's: 65570 & 67075		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Inform parties	Admin (HB)	

27. WORKSHOP: HOUSE SHOP SURVEY AND HOUSE SHOP POLICY

RESOLVED

1. that the House Shop Survey and House Shop Policy Workshop be held on 4 October 2011; and
2. that all councillors be invited to attend the workshop.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Infrastructure and Planning	
Ref No: 15/4/4 X 318		Author/s: A Roelf	
Col No's: 152880		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1	Implement decision	ED: Infrastructure and Planning	
2	Inform councillors	Admin (PJ)	

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

28. REQUEST TO WORK OVERTIME

RESOLVED

that approval to work overtime beyond 60 hours per month, be granted to staff from the Electrical Services Department involved in the installation of festival lights, for November and December 2011.

Meeting: EM&MC – 21/09/2011 Ref No: 4/8/8/3 Col No's: 153018		Submitted by Directorate: Infrastructure and Planning Author/s: M J Rhode Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Infrastructure and Planning	<u>DUE DATE:</u>

29. ESKOM CFL ROLLOUT FOR DRAKENSTEIN: BRIEFING TO COUNCIL

Mr D Moleke, appointed contractor to Eskom, briefed the Committee on the process for the Eskom CFL rollout which basically has as its aim the replacement of current standard light bulbs as well as defective lamps with energy saving CLF's. The project would create a number of temporary jobs and the database of the municipality would be used to identify unemployed people. It is anticipated that the project would start middle October 2011 and it would be running for ±3 months.

RESOLVED

that the presentation **be noted**.

Meeting: EM&MC – 21/09/2011 Ref No: 16/2/7/5 Col No's: 153017		Submitted by Directorate: Infrastructure and Planning Author/s: M J Rhode Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

30. DEMAND SIDE MANAGEMENT (DSM): PUBLIC AWARENESS CAMPAIGN

Mr Shaun Stevens of Glock Management Services briefed the Committee on the awareness campaign to be embarked upon to inform residents of the Demand Side Management project to be rolled out from 17 October 2011. The project entails the installation of equipment to allow external control over the use of geysers in households in order to control peak demand. The awareness programme will focus around stakeholder engagement, awareness campaign and active involvement of community structures in the campaign. Ward Committees and IDP/Budget roadshows will also be used as well as local newspapers and radio stations.

RESOLVED

that the presentation **be noted**.

Meeting: EM&MC – 21/09/2011 Ref No: 16/2/9 Col No's: 153012		Submitted by Directorate: Infrastructure and Planning Author/s: M J Rhode Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

31. PAVING OF SIDEWALKS: DRAKENSTEIN MUNICIPAL AREA: 2011/2012 FINANCIAL YEAR

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 21/09/2011 Ref No: 16/3/6/1/2 Col No's: 153009		Submitted by Directorate: Infrastructure and Planning Author/s: D L Carstens Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

32. CONSTRUCTION OF VAN DER STEL STREET, CONNECTION BETWEEN BO-DAL AND JAN VAN RIEBEECK ROAD: INSTALLATION OF TRAFFIC LIGHTS

RESOLVED

1. that it be noted that due to Jan van Riebeeck Road being a proclaimed Main road, the installation of a traffic circle is not allowed; and
2. that it be noted that the installation of a traffic light controlled intersection at the Jan van Riebeeck Road / Van der Stel Street intersection is already incorporated in the project.

Meeting: EM&MC – 21/09/2011 Ref No: 16/3/6/1/1/2 Col No's: 153008		Submitted by Directorate: Infrastructure and Planning Author/s: C M Lotz / G S du Plessis Referred from: EM&MC - 24/08/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

33. ELECTRICAL MAINTENANCE POLICY

RESOLVED

that it be recommended to Council that the Electrical Maintenance Policy be adopted.

Meeting: EM&MC – 21/09/2011 Ref No: 16/2/B Col No's: 147917		Submitted by Directorate: Infrastructure and Planning Author/s: M J Rhode Referred from: EM & MC – 10/08/2011 Infrastructure and Planning Portfolio Committee -15/9/11	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

34. MAYORAL AWARD CEREMONY

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 21/09/2011 Ref No: 11/3/1 Col No's: 152986		Submitted by Directorate: Social Services Author/s: A Abrahams Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

35. DONATION TO POPULAR EDUCATION MOVEMENT IN LIEU OF NO COST TRAINING OFFER

RESOLVED

that the donation not be approved.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Social Services	
Ref No: 17/15/3/1/2		Author/s: J Rhoda	
Col No's: 152317		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Inform organization	ED: Social Services	

36. ILLEGAL OCCUPANTS OF CHALETS AT SARON HOLIDAY RESORT AND ORLEANS PARK

RESOLVED

1. that the report **be noted**;
2. that a legal process be embarked upon to evict the families from the chalets at the respective resorts and that Messrs Van der Spuy and Partners be appointed to lodge the necessary court application on this matter;
3. that the Acting Municipal Manager be authorised to sign the necessary affidavit on behalf of the Municipality; and
4. that a further report be submitted as to why no action has previously been taken to evict the families.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Social Services	
Ref No: 17/16/2/1/1 x 17/16/2/3		Author/s: T Matthee	
Col No's: 151917		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2 4	Implement decision Submit report	ED: Social Services ED: Social Services	

37. MAYORAL CUP 2011: RUGBY AND SOCCER

RESOLVED

1. that the report **be noted**; and
2. that the budget for these events be further reviewed and reported on.

Meeting: EM&MC – 21/09/2011		Submitted by Directorate: Social Services	
Ref No: 17/7/3/1		Author/s: M Moerat	
Col No's: 153019		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2	Submit report	ED: Social Services	

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

38. OUTSTANDING MATTERS

RESOLVED

Noted.

Meeting: EM&MC – 21/09/2011 Ref No: Col No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

39. URGENT MATTERS

39.1 PREMIERS COORDINATING FORUM

A report of the Executive Director: Strategic Services on the Premiers Coordinating Forum was tabled and considered.

RESOLVED

that the report **be noted**.

(The report is included in the official minutes of Council.)

Meeting: EM&MC – 21/09/2011 Ref No: Col No:		Submitted by Directorate: Strategic Services Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

40. LIVING CONDITIONS ON FARMS: RURAL RAPID RESPONSE TEAM: PROGRESS AND PLANNING

(See confidential minutes).

41. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: ELECTRICITY SERVICES: JULY 2011

RESOLVED

Noted.

Meeting: EM&MC – 21/09/2011 Ref No: 9/1/1/3 Col No:		Submitted by Directorate: Infrastructure and Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 SEPTEMBER 2011

42. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING:
PLANNING SERVICES: AUGUST 2011

RESOLVED

Noted.

Meeting: EM&MC – 21/09/2011 Ref No: 9/1/1/1 Col No:		Submitted by Directorate: Infrastructure and Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 13:31.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

KG/mn