

# DRAKENSTEIN MUNICIPALITY

## MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 9 MARCH 2011 AT 10:00.

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**PRESENT:** The Executive Mayor, Clr C M Manuel (Chairperson)  
The Executive Deputy Mayor, Clr M W Nothnagel

**Councillors:** J T Basson  
A Bekeer  
S Davids  
H Douman  
T M Kompela  
A M Petersen  
A B Sishuba and  
B E Vos

**Officials:** Mr T Matthee (Acting Municipal Manager)  
Mr K Mrali (Executive Director: Corporate Governance)  
Mr L Coetzee (Executive Director: Infrastructure and Planning)  
Dr P Naidoo (Executive Director: Strategic Services)  
Mr C Petersen (Executive Director: Financial Services)  
Mr A V Marais (Head: Corporate Services) and  
Mr K R Gordon (Manager: Administrative Services)

**ABSENT:**

**Councillors:** M J Le Hoe (Apology)



**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

**1. CONFIRMATION OF MINUTES**

The minutes of the Executive Mayor and Mayoral Committee meeting held on 23 February 2011 was **confirmed as correct.**

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

The Executive Mayor allowed the Speaker to inform Mayoral Committee members of their deployment of councillors for IDP/Budget public meetings. The program was distributed to Councillors.

**3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT**

No arrangements were announced.

**4. MINUTES OF THE DEBT RELIEF SUBCOMMITTEE MEETING: 24 FEBRUARY 2011**

**Noted.**

|                            |                |   |                  |
|----------------------------|----------------|---|------------------|
| Meeting: EM&MC – 9/03/2011 |                | Submitted by Directorate:                       |                  |
| Ref No:                    |                | Author/s:                                       |                  |
| Coll No:                   |                | Referred from: Debt Relief Subcommittee 24/2/11 |                  |
| <u>PARAGRAPH:</u>          | <u>ACTION:</u> | <u>RESPONSIBLE DEPT:</u>                        | <u>DUE DATE:</u> |
|                            |                |   |                  |

**5. GRANT: HOUT STREET (SCHOONGEZICHT) MUSLIM CEMETRY – REPAIR OF DAMAGED WALL**

**RESOLVED**

1. that the proposed Grant to the amount of R4 950.00 to repair the damaged wall of the Muslim (Schoongezicht) Cemetery at Hout Street be approved; and
2. that vote: 465513511000- Fencing be used for this purposes.

|                          |                    |   |                  |
|--------------------------|--------------------|---|------------------|
| Meeting: EM&MC –9/3/2011 |                    | Submitted by Directorate: Social Services   |                  |
| Ref No: 17/7/2/2/2/9     |                    | Author/s: L de Roubaix                      |                  |
| Col No: 101120           |                    | Referred from:                              |                  |
| <u>PARAGRAPH:</u>        | <u>ACTION:</u>     | <u>RESPONSIBLE DEPT:</u>                    | <u>DUE DATE:</u> |
|                          | Implement decision | Executive Director: Social Services (Parks) |                  |

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

**6. EXPANDED PUBLIC WORKS PROGRAM (EPWP) IMPLEMENTATION OF THE CLEAN AND GREEN AND ASSOCIATED LABOUR ONLY CONTRACT**

**RESOLVED**

1. that the report **be noted**; and
2. that the Executive Director: Infrastructure and Planning submit a report on the number of persons who will be employed for the project.

|                                 |                                       |  |  |
|---------------------------------|---------------------------------------|--|--|
| Meeting:<br>Ref No:<br>Coll no: | EM&MC – 9/03/2011<br>16/6/5<br>101209 | Submitted by Directorate:<br>Author/s:<br>Referred from: | Infrastructure & Planning<br>G S Du Plessis/ R M Brown |
| <u>PARAGRAPH:</u>               | <u>ACTION:</u>                        | <u>RESPONSIBLE DEPT:</u>                                 | <u>DUE DATE:</u>                                       |
| 2                               | Submit report                         | Executive Director: Infrastructure & Planning            |  |

**7. APPOINTMENT OF MR RM BROWN AS VICE- PRESIDENT OF THE WATER INSTITUTE OF SOUTHERN AFRICA (WISA)**

**RESOLVED**

that Mr RM Brown's appointment as the WISA Vice- President be supported and time-off be allowed for attending meetings.

|                                 |  |  |  |
|---------------------------------|--|--|--|
| Meeting:<br>Ref No:<br>Coll no: | EM&MC – 9/03/2011<br>12/2/1/4/12<br>101210 | Submitted by Directorate:<br>Author/s:<br>Referred from: | Infrastructure & Planning<br>GS du Plessis/ RM Brown |
| <u>PARAGRAPH:</u>               | <u>ACTION:</u>                             | <u>RESPONSIBLE DEPT:</u>                                 | <u>DUE DATE:</u>                                     |
|                                 | Implement decision                         | Executive Director: Infrastructure & Planning            |  |

**8. SOLAR WATER HEATERS PROJECT**

**RESOLVED**

that the report **be noted** and a further progress report including an investigation as to whether more than one electrical supply company (ESCO) can be appointed, be submitted at the next meeting.

|                                 |                                       |   |  |
|---------------------------------|---------------------------------------|---|--|
| Meeting:<br>Ref No:<br>Coll no: | EM&MC – 9/03/2011<br>16/2/1<br>101208 | Submitted by Directorate:<br>Author/s:<br>Referred from:    | Infrastructure & Planning<br>M J Rhode |
| <u>PARAGRAPH:</u>               | <u>ACTION:</u>                        | <u>RESPONSIBLE DEPT:</u>                                    | <u>DUE DATE:</u>                       |
|                                 | Submit further report                 | Executive Director: Infrastructure & Planning (Electricity) |  |

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

**9. PROGRESS REPORTS: SLOW MOVING EXPENDITURE ON CERTAIN PROJECTS:**  
**2010/2011 FINANCIAL YEAR**

**RESOLVED**

that the report **be noted**.

|                   |                    |                           |   |
|-------------------|--------------------|---------------------------|---|
| Meeting:          | EM&MC – 9/03/2011  | Submitted by Directorate: | Infrastructure & Planning & Social Services |
| Ref No:           | 5/2/2/ (2010/2011) | Author/s:                 | LP Coetzee/ T Matthee                       |
| Coll no:          | 101228             | Referred from:            | EM&MC(3.2) 2/2/11                           |
| <u>PARAGRAPH:</u> | <u>ACTION:</u>     | <u>RESPONSIBLE DEPT:</u>  | <u>DUE DATE:</u>                            |

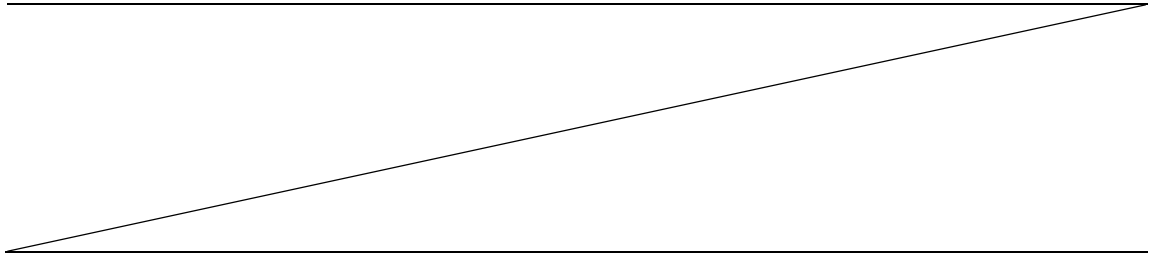
**10. CBD PARKING MANAGEMENT PLAN**

**RESOLVED**

1. that the parking management proposal by Aurecon be accepted (Annexure 1 to the departmental report);
2. that phase one of the parking management plan be immediately implemented subject to the following conditions:
  - 2.1 The parking marshals to be utilized by Anytime 14 be approved in terms of sections 16(1) and (2) (parking) and 33 (informal parking attendants) of the By-law relating to Streets (By-law Nr 15/2007)
  - 2.2 Law enforcement in respect of parking fees be applied once the By-law is amended;
  - 2.3 General law enforcement takes place in terms of the existing By-laws and legislation where applicable; and
  - 2.4 The existing parking meters be moved to other areas; and
  - 2.5 The existing traffic signs related to parking be replaced in accordance with the SARTSM.
3. that it be recommended to Council that the attached parking tariffs be approved for the 2011/2012 financial year and these be annually reviewed;
4. that phases two (2) and three (3) be considered for approval once a full set of plans has been received;
5. that the period for conformance to the suspensive conditions be extended with a period of six months, which could be extended further if agreed on by both parties;
6. that the proposed implementation date be set for 1 April 2011;

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

7. that the necessary media release be made regarding the implementation of the project;
8. that the amendment of the Parking By-laws be proceeded with; and
9. that Anytime 14 be informed accordingly;



|                                 |                                       |   |  |
|---------------------------------|---------------------------------------|---|--|
| Meeting:<br>Ref No:<br>Coll no: | EM&MC – 9/03/2011<br>15/2/2<br>101225 | Submitted by Directorate:<br>Author/s:<br>Referred from:                        | Infrastructure & Planning<br>LCoetsee/ J Knaggs/D du Plessis<br>EM&MC (3.6) 2/2/11 |
| <u>PARAGRAPH:</u>               | <u>ACTION:</u><br>Implement decision  | <u>RESPONSIBLE DEPT:</u><br>Executive Director: Infrastructure & Planning (CES) | <u>DUE DATE:</u>   |

**11. PURCHASE OF MUNICIPAL PROPERTY: ERF 556 MAIN STREET, PAARL:**  
**MR H J MARAIS**

**RESOLVED**

that it be recommended to Council:

1. that approval be granted in principle for the direct sale of Erf 556 Paarl, measuring ±600m<sup>2</sup> in extent, to the owner of the adjoining property, Mr H J Marais, subject to the normal conditions of sale as well as the following conditions:
  - 1.1 the property must be consolidated with the applicant's property, Erf 557 Paarl; and
  - 1.2 the property must be rezoned to Special Business with a restriction limiting the use thereof to parking purposes only.
2. that the applicant be informed that multiple electrical cables run across this erf, the cost for the relocation of these, if necessary will be for the applicant's account;
3. that the property be sold at a market related price and for this purpose a valuation be obtained from Council's valuer;
4. that tenders not be called for the sale of this erf due to the following reasons:
  - 4.1 the erf does not have an access to the Paarl Main Road and access will have to be obtained from an adjoining erf with an existing access to the said road and can therefore only be sold to an adjoining landowner; and
  - 4.2 the other adjoining landowner of Erf 555 Paarl has indicated in writing that he is not interested in acquiring Erf 556 Paarl for parking purposes.

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

5. that the proposed alienation be advertised for objections and/ or counter offers; and
6. that all related costs will be for the applicant's account.

|                                |  |  |   |
|--------------------------------|--|--|---|
| Meeting:<br>Ref No:<br>Doc No: | EM&MC – 9/03/2011<br>15/4/1 (556)P<br>100539 | Submitted by Directorate:<br>Author/s:<br>Referred from: | Corporate Governance<br>N Marais<br>EM&MC(16) 23/2/11 |
| <u>PARAGRAPH:</u>              | <u>ACTION:</u>                               | <u>RESPONSIBLE DEPT:</u>                                 | <u>DUE DATE:</u>                                      |

**12. CANCELLATION OF LEASE AGREEMENT IN RESPECT OF ERF 11631 ABATTOIR STREET, PAARL: PAARL MUSLIM JAMAA'**

**RESOLVED**

that this matter be held over for a further report after discussions with the Paarl Muslim Jamaa' on the matter.

|                                |  |  |                                  |
|--------------------------------|--|--|----------------------------------|
| Meeting:<br>Ref No:<br>Doc No: | EM&MC – 9/03/2011<br>15/4/1 (13048)P<br>101270 | Submitted by Directorate:<br>Author/s:<br>Referred from:                             | Corporate Governance<br>N Marais |
| <u>PARAGRAPH:</u>              | <u>ACTION:</u><br>Submit further report        | <u>RESPONSIBLE DEPT:</u><br>Executive Director: Corporate<br>Governance (Properties) | <u>DUE DATE:</u>                 |

**13. REPORT ON CCTV CAMERAS**

**RESOLVED**

1. that the report **be noted**;
2. that the illegal street racing on the Klein Drakenstein Road in Paarl East in the presence of CCTV cameras be investigated in conjunction with the South African Police Service and the road be monitored on Fridays and Saturdays by the Law Enforcement Section; and
3. that partnerships with businesses be explored to provide CCTV cameras to crime-ridden areas not covered by such cameras and a report be submitted to the Executive Mayor and Mayoral Committee.

|                                 |   |   |                               |
|---------------------------------|---|---|-------------------------------|
| Meeting:<br>Ref No:<br>Doc No:  | EM&MC – 9/03/2011<br>17/20/3<br>101264                | Submitted by Directorate:<br>Author/s:<br>Referred from:        | Social Services<br>V Petersen |
| <u>PARAGRAPH:</u><br><br>2<br>3 | <u>ACTION:</u><br>Implement decision<br>Submit report | <u>RESPONSIBLE DEPT:</u><br>Executive Director: Social Services | <u>DUE DATE:</u>              |

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

**14. OUTSTANDING MATTERS**

**RESOLVED**

1. that the report **be noted**;
2. that a report be submitted at the next meeting on progress with regards to the transit camp for the relocation of the informal settlement in Simondium cemetery and the provision of housing for the Brickfields informal settlement;
3. that a multi-departmental Rapid Response Team be established to deal with the lack of access to basic services on certain farms with a terms of reference that would include inter alia the following:
  - 3.1 that the provision of basic services (water and sanitation) be provided where none exist;
  - 3.2 that media exposure be provided where these matters are being reported to the Municipality;
  - 3.3 that the matters be addressed in cooperation with the Cape Winelands District Municipality and government departments where necessary, as well as at Agri Forums and partnerships with farmers be explored;
  - 3.4 that regular progress reports be submitted to the Executive Mayor and Mayoral Committee.

|                            |                        |  |                         |
|----------------------------|------------------------|--|-------------------------|
| Meeting: EM&MC – 9/03/2011 |                        | Submitted by Directorate:                          |                         |
| Ref No:                    |                        | Author/s:  |                         |
| Coll no:                   |                        | Referred from:                                     |                         |
| <b><u>PARAGRAPH:</u></b>   | <b><u>ACTION:</u></b>  | <b><u>RESPONSIBLE DEPT:</u></b>                    | <b><u>DUE DATE:</u></b> |
| 2                          | Submit report          | Executive Director: Social Services                |                         |
| 3                          | Implement decision     | Management   |                         |
| 3.5                        | Submit progress report | Executive Director: Strategic Services (Rural Dev) |                         |

**15. URGENT MATTERS**

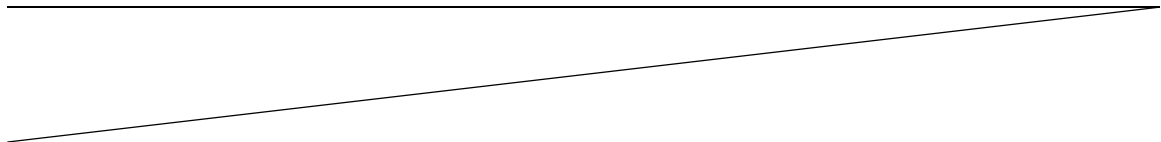
**15.1 MBEKWENI BACKYARD DWELLERS AND DROMMEDARIS HOUSING PROJECT**

The enclosed report of the Executive Director: Social Services was tabled and considered.

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

**RESOLVED**

1. that the report **be noted**;
2. that the Mbekweni backyarders be informed in accordance with the content of the report; and
3. that further progress reports be submitted to the Committee regarding this matter.



|                            |                                      |   |                  |
|----------------------------|--------------------------------------|---|------------------|
| Meeting: EM&MC – 9/03/2011 |                                      | Submitted by Directorate: Social Services                                 |                  |
| Ref No: 17/6/5/2/2         |                                      | Author/s: K Sethoabane  |                  |
| Coll no: 101522            |                                      | Referred from:  |                  |
| <u>PARAGRAPH:</u>          | <u>ACTION:</u><br>Implement decision | <u>RESPONSIBLE DEPT:</u><br>Executive Director: Social Services (Housing) | <u>DUE DATE:</u> |

**15.2 SEWERAGE COMPLAINTS**

The Executive Mayor reported that complaints were received from users of Huguenot Community Hall and the Indoor Sports Centre about sewerage problems and requested the Executive Director: Infrastructure and Planning to attend to it.

**ACCORDINGLY RESOLVED**

|                            |                                      |   |                  |
|----------------------------|--------------------------------------|---|------------------|
| Meeting: EM&MC – 9/03/2011 |                                      | Submitted by Directorate:   |                  |
| Ref No:                    |                                      | Author/s:   |                  |
| Coll no:                   |                                      | Referred from:  |                  |
| <u>PARAGRAPH:</u>          | <u>ACTION:</u><br>Implement decision | <u>RESPONSIBLE DEPT:</u><br>Executive Director: Infrastructure & Planning | <u>DUE DATE:</u> |

**16. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: ELECTRICAL SERVICES: JANUARY 2011**

**RESOLVED**

that the report **be noted**.

|                            |                |   |                  |
|----------------------------|----------------|---|------------------|
| Meeting: EM&MC – 9/03/2011 |                | Submitted by Directorate: Infrastructure & Planning |                  |
| Ref No: 9/1/1/3            |                | Author/s:   |                  |
| Coll no:                   |                | Referred from:                                      |                  |
| <u>PARAGRAPH:</u>          | <u>ACTION:</u> | <u>RESPONSIBLE DEPT:</u>                            | <u>DUE DATE:</u> |

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**9 MARCH 2011**

**17. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: CIVIL ENGINEERING SERVICES: JANUARY 2011**

**RESOLVED**

that the report **be noted**.

|                                 |                             |  |   |
|---------------------------------|-----------------------------|--|---|
| Meeting:<br>Ref No:<br>Coll no: | EM&MC – 9/03/2011<br>9/1/12 | Submitted by Directorate:<br>Author/s:<br>Referred from: | Infrastructure and Planning<br>G S du Plessis |
| <u>PARAGRAPH:</u>               | <u>ACTION:</u>              | <u>RESPONSIBLE DEPT:</u>                                 | <u>DUE DATE:</u>                              |

The meeting ended at 11:00.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments.**