

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 9 NOVEMBER 2011 AT 10:00.

PRESENT: The Executive Mayor, Clr G M M van Deventer

Councillors: Dr N D Adams
G C Combrink
L N Daries (part of meeting)
Dr L M du Toit
E M Kearns (part of meeting)
L E Ntlemeza (part of meeting)
N J Qebenya
J G Rademeyer
Dr M D J Smith
R Smuts

Also Present: Clr R A Koegelenberg (Chief Whip)
Clr J F le Roux (Speaker)

Officials: Mr D Smit (Acting Municipal Manager)
Mr T Matthee (Executive Director: Social Services)
Dr P Naidoo (Executive Director: Strategic Services)
Mr H Barnard (Acting Executive Director: Financial Services)(part of meeting)
Mr A Marais (Acting Executive Director: Corporate Governance)
Mr D Delaney (Acting Executive Director: Infrastructure and Planning)

ABSENT: The Executive Deputy Mayor, Clr C J Poole (In –Council duty)



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1. CONFIRMATION OF MINUTES

The minutes of the following Executive Mayor and Mayoral Committee meetings were **confirmed as correct:**

- i. Ordinary meeting held on 19 October 2011; and
- ii Confidential meeting held on 19 October 2011.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor announced that the Municipality was awarded an ISO award for Innovative Enhancement of Governance processes by the Minister of Public Services and Administration and congratulated the Strategic Services Directorate for the award.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

The Executive Mayor will be on leave from 28 November till 7 December 2011.

4. REPORT FROM THE DRAKENSTEIN MUNICIPALITY AUDIT/PERFORMANCE COMMITTEE MEETINGS HELD ON 28 JUNE 2011 AND 3 AUGUST 2011

RESOLVED

that it be recommended to Council

- 1. that the report and minutes of the Audit/Performance Audit Committee **be noted**; and
- 2. that the recommendations of the Committee **be noted** and acted upon by the Municipal Manager.

Meeting: Ref No: Coll No:	EM&MC – 9/11/2011 3/3/1/3/9 1563971	Submitted by Directorate: Author/s: Referred from:	Municipal Manager Dennis Smit
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

5. REPORT ON THE ESTABLISHMENT OF THE PROVINCIAL ECONOMIC DEVELOPMENT PARTNERSHIP

RESOLVED

- 1. that the report **be noted**; and
- 2. that the Chief Executive Officer of the Cape Town Partnership be invited to make a presentation to a joint informal meeting of the Executive Mayoral Committee and the Drakenstein Business Federation as part of their consultation process.

Meeting: Ref No: Col No:	EM&MC – 9/1/2011 2/6/11 55970	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u> Arrange presentation	<u>RESPONSIBLE DEPT:</u> Strategic Services (LED)	<u>DUE DATE:</u>

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6. REPORT ON THE TENDER WEBSITE TO BE INTRODUCED BY THE PROVINCIAL GOVERNMENT OF THE WESTERN CAPE

RESOLVED

that the report **be noted**.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 15/7/11 155971	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7. BUSINESS SUPPORT PROGRAMMES IN PARTNERSHIP WITH CASIDRA (CAPE AGENCY FOR SUSTAINABLE INTEGRATED DEVELOPMENT IN RURAL AREAS)

RESOLVED

1. that the report **be noted**;
2. that the Executive Director: Strategic Services initiate discussions with Casidra with the view to finalise a Memorandum of Understanding for the provision of business support services in Drakenstein; and
3. that once the Memorandum of Understanding has been finalized, Casidra be invited to do a presentation to the Executive Mayor and Mayoral Committee on the Memorandum of Understanding.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 2/6/11 155972	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Strategic Services (LED)	<u>DUE DATE:</u>

8. LED PROGRESS REPORT

RESOLVED

that the report **be noted**.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 15/7/11 155973	Submitted by Directorate: Author/s: Referred from:	Corporate Governance A V Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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9. REPORT ON THE RED TAPE TO RED CARPET INITIATIVE OF THE WESTERN CAPE PROVINCIAL GOVERNMENT

RESOLVED

1. that the report **be noted**;
2. that the establishment of a Municipal Red Tape Reduction Group be supported; and
3. that the establishment of an internal multi-disciplinary Red Tape Reduction Unit for Drakenstein Municipality be investigated and a further report be submitted.

Meeting:	EM&MC -9/11/2011	Submitted by Directorate:	Strategic Services
Ref No:	15/7/1	Author/s:	G Fouldien
Coll No:	155969	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	Strategic Services (LED)	

10. FINANCIAL APPLICATIONS OF HOSTING 2012 SARPA CONVENTION IN DRAKENSTEIN

RESOLVED

that an amount of R104 280 as a contribution to the South African Revenue Protection Association Convention, be provided for in the 2012/2013 budget and that the event be branded a Mayoral Gala.

Meeting:	EM&MC -9/11/2011	Submitted by Directorate:	Infrastructure and Planning
Ref No:	12/2/1/4/6	Author/s:	M J Rhode
Coll No:	156371	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Make budgetary provision	Infrastructure & Planning (Electricity)	

11. APPLICATION FOR REZONING: A PORTION OF ERF 9552 WELLINGTON

RESOLVED

1. that approval be granted in terms of section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of a portion ($\pm 1390\text{m}^2$) of Erf 9552 Wellington from "Single Residential Zone" to "General Residential Zone" in order to convert an existing store building ($\pm 300\text{m}^2$) into tourist accommodation consisting of:-
 - 1.1 Four two-bedroom guest suites ($\pm 50\text{m}^2$ each) with a living room/kitchenette area and bathroom each;
 - 1.2 A communal dining room area ($\pm 100\text{m}^2$) where meals will be served to guests (including living quarters for manager); and
 - 1.3 A swimming pool and 8 parking bays.
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-

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- 2.1 Adherence to the condition laid down by Cape Winelands District Municipality (Health Services) in its letter 15/2/6/1 dated 4 October 2010 (Annexure F to the departmental report);
- 2.2 Adherence to the conditions laid down by the Civil Engineering Services Department (Drakenstein Municipality) in its memorandum 15/4/1 (9552) W (1852) dated 14 September 2011 (Annexure G to the departmental report);
- 2.3 Adherence to the following condition laid down by Drakenstein Municipality's Electrical Services Department:-
- 2.3.1 Electrical services must be provided by the applicant to the satisfaction of Drakenstein Municipality's Electrical Services Department and be submitted for approval;
- 2.4 Adherence to the following conditions from a town planning point of view:-
- 2.4.1 This approval applies only to the rezoning in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 2.4.2 Any amendments to the application are subject to the relevant approval;
- 2.4.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by Council;
- 2.4.4 Development must take place largely in accordance with the Site Development Plan (Annexure B to the departmental report);
- 2.4.5 A 2m high wall screening the parking area and swimming pool from the objector's property must be constructed in accordance with the Site Development Plan (Annexure B to the departmental report);
- 2.4.6 The permissible land uses be restricted to the uses as mentioned in paragraph 1 above;
- 2.4.7 Consideration of the following energy saving and efficiency measures: Solar thermal water heating (geysers) and photo-voltic energy generation;
- 2.4.8 The rezoned portion of Erf 9552, Wellington be utilized for tourism accommodation, only;
3. that the objectors, Lothar Schweifel and Deliana Boshoff-Schweifel, be informed of their right of appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and
4. that the comments in the departmental report under paragraph 7 "TOWN PLANNING ASSESSMENT/ COMMENTS" be regarded as Council's reasons for its decision.

Meeting:	EM&MC -9/1/2011	Submitted by Directorate:	Infrastructure & Planning
Ref No:	15/4/1 (9552) W	Author/s:	W Hendricks
Coll No:	55815, 56366, 64822, 66196, 66551, 66759 & 79434	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Inform parties	Admin (HB)	

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12. APPLICATION FOR CONSENT USE: ERF 2425 WELLINGTON

RESOLVED

1. that approval be granted in terms of clause 2.4.4 of the Wellington Zoning Scheme Regulations for a Consent Use (Place of Instruction) in order to utilize a portion of Erf 2425 Wellington for a playschool, which will accommodate a maximum of 60 children and 5 teachers, as indicated on the Site Development Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
 - 2.1 Adherence to the conditions laid down by the Civil Engineering Services Department (Drakenstein Municipality) in its memorandum 15/4/1 (2425) W dated 16 August 2011 (Annexure H to the departmental report);
 - 2.2 Adherence to the following condition laid down by Drakenstein Municipality: Fire Services:-
 - 2.2.1 Emergency exit signs must be placed on strategic positions;
 - 2.3 Adherence to the following conditions from a town planning point of view:-
 - 2.3.1 This approval applies only to the consent use in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
 - 2.3.2 Any amendments to the application are subject to the relevant approval;
 - 2.3.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by Council;
 - 2.3.4 Development must take place largely in accordance with the Site Development Plan (Annexure B to the departmental report);
 - 2.3.5 A maximum of sixty (60) children may be accommodated on the premises;
 - 2.3.6 Operating hours shall be limited from 06:15 to 17:30, Mondays to Fridays;
 - 2.3.7 The area in Hercules Street designated as "parking" on the Site Development Plan (Annexure B to the departmental report), may only be used to stop and drop/pick-up children and no parking will be allowed;
3. that the objectors, L L van Louw and C W Williams, be informed of their right to appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and

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4. that the comments in the departmental report under paragraph 6 “TOWN PLANNING ASSESSMENT/COMMENTS” be regarded as Council’s reasons for its decision.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 15/4/1 (2425) W 7393/09, 9147/09, 9311/09, 9440/09 9612/09, 10054/09	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning W Hendricks
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (HB)	<u>DUE DATE:</u>

13. EPWP PROJECT UPGRADING OF STREETS AND STORMWATER SYSTEM OR TAMBO, CARTERVILLE AND NEWREST AREAS (WARDS 5, 8 AND 18): TRAINING CERTIFICATES HANDING OVER CEREMONY

RESOLVED

1. that the completion of the further phase of the EPWP project for upgrading of streets and stormwater systems, OR Tambo, Carterville and New Rest areas (wards 5, 8 and 18) be noted;
2. that the certificate handing over ceremony to the participating candidates be held on 24 November 2011 at 12:00, at a venue to be confirmed; and
3. that the Executive Mayor, Portfolio Councillor for Infrastructure and Planning, Ward councillors for wards 5, 8 and 18, Acting Municipal Manager, Executive Directors and media be invited to attend.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 8/3/1 CES 22/2011 156376	Submitted by Directorate: Author/s: Referred from:	Infrastructure and Planning C Lotz
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Infrastructure & Planning (CES)	<u>DUE DATE:</u>

14. REPORT ON PROGRESS: HOUSING DEPARTMENT: ADMINISTRATION AND PROJECTS- 1 JULY 2011- 30 SEPTEMBER 2011

The Committee expressed concern with regard to the number of “blocked” projects and agreed that urgent action should be taken to complete the projects. In that regard it was agreed that detail of such projects be provided to the Executive Mayor to take up with the Provincial Minister for Housing and where appropriate with the Premier.

RESOLVED

that the Executive Mayor be provided with a detailed report with a suggested action plan for all roleplayers in respect of each housing project in order for it to be taken up with the Provincial Minister for Housing and/or the Premier where appropriate.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 17/15/3/1/2 156368	Submitted by Directorate: Author/s: Referred from:	Social Services C W Jacobs
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Social Services (Housing)	<u>DUE DATE:</u>

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15. TARIFF STRUCTURE: PAARL EAST THUSONG SERVICE CENTRE (PETSC)

The Committee raised questions regarding the tariffs proposed. It was indicated that this matter resort under the portfolio of Dr Adams.

RESOLVED

that this matter be referred back for interaction with the Portfolio holder and be re-submitted.

Meeting:	EM&MC -9/11/2011	Submitted by Directorate:	Social Services
Ref No:	16/2/9	Author/s:	A Abrahams
Coll No:	152729	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Resubmit item	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

16. GARDEN COMPETITION

RESOLVED

that this matter be referred back for a further report.

Meeting:	EM&MC -9/11/2011	Submitted by Directorate:	Social Services
Ref No:	17/6/7	Author/s:	A van der Merwe
Coll No:	156372	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit further report	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

16.1 MAINTENANCE OF PLAY PARKS AND OPEN SPACES

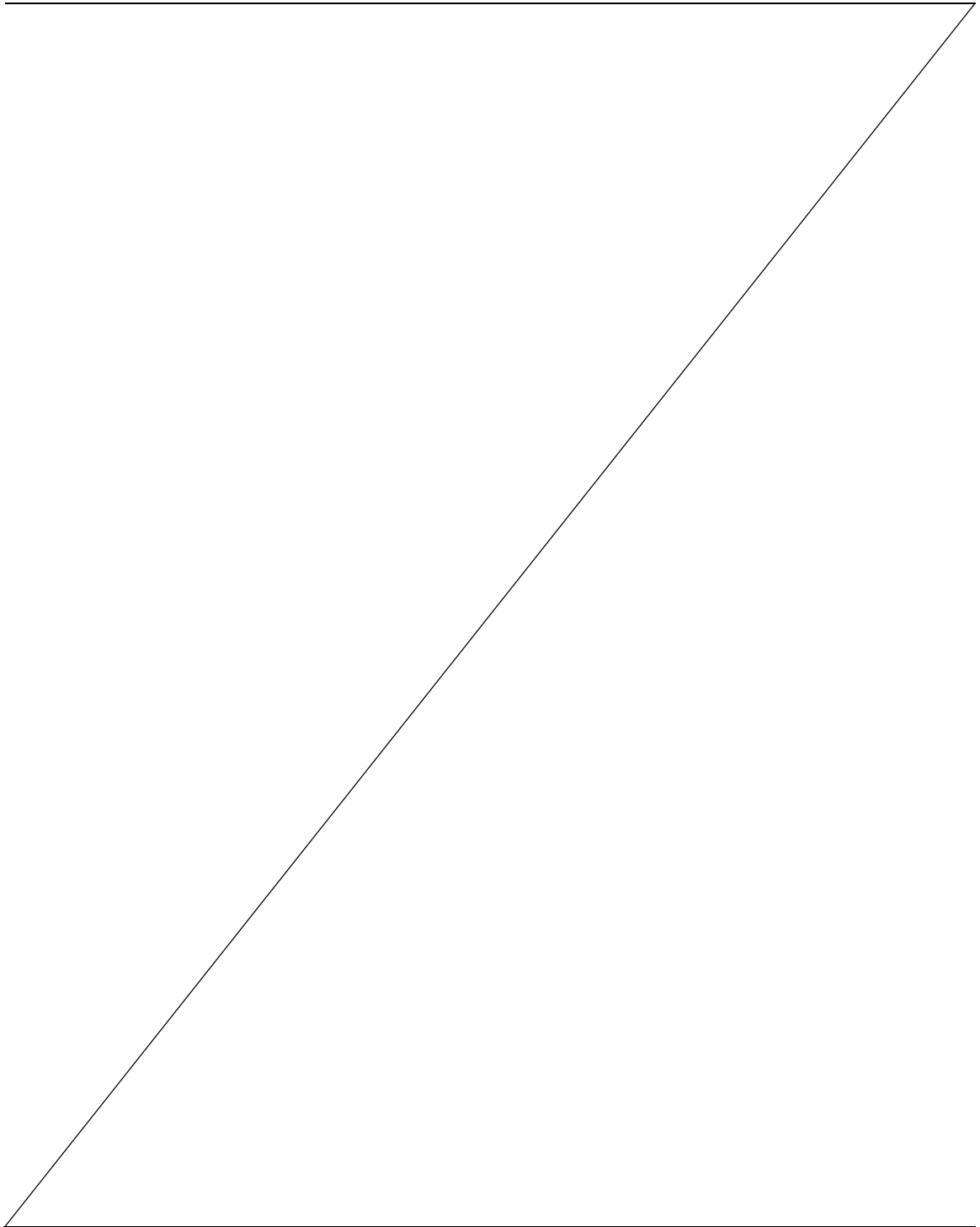
The enclosed report of Executive Director: Social Services was tabled and considered. The Committee expressed its concern with regard to the general state of play parks and open spaces particularly those in disadvantaged areas. Questions were also raised as to the possibility of registering EPWP projects to clean the town. It was agreed that stricter law enforcement and educational programmes needed to be instituted. The Acting Municipal Manager reported that Management was considering a programme to clean open spaces and parks and that the first clean-up operation would be undertaken before the start of the festive season.

RESOLVED

1. that the report **be noted**;
2. that the Directorates of Social Services as well as Infrastructure and Planning submit a programme to clean-up play parks and public open spaces to the Executive Mayor and Mayoral Committee;
3. that possible EPWP projects, linked to cleaning of open spaces and parks be investigated; and

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4. that the surplus Arbor City prize money be utilized for this purpose.



Meeting: EM&MC -9/11/2011		Submitted by Directorate:	
Ref No: 17/6/3		Author/s:	
Coll No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> ED: Social Services ED: Infra & Planning	<u>RESPONSIBLE DEPT:</u> Submit clean up plan	<u>DUE DATE:</u>

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16.2 QUARTERLY REPORT: COMMUNITY DEVELOPMENT

A report in the above regard was tabled.

RESOLVED

that this matter be referred to the next meeting of the Committee.

Meeting: EM&MC –9/11/2011		Submitted by Directorate:	
Ref No: 17/1/9		Author/s:	
Coll No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Resubmit item	ED: Social Services	

17. PAYING OF ANNUAL TARIFF BY WELLINGTON CRICKET CLUB

RESOLVED

that it be recommended to Council

that an annual fee of R5085-30 for the 2011/2012 cricket season for the use of the cricket fields at Pen Basson Sports Grounds, with an increase based on the percentage of the overall increase of Drakenstein Municipality tariff structure, be approved for Wellington Cricket Club.

Meeting: EM&MC –9/11/2011		Submitted by Directorate: Social Services	
Ref No: 17/7/2/2/2/5		Author/s: A van der Merwe	
Coll No: 156162		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

18. APPROVAL OF CROSS FUNCTION VOTE NUMBERS FOR BUDGET 2011/2012: SPECIAL INVESTIGATIONS

RESOLVED

that it be recommended to Council

that the virement between GFS functions to the amount of R705 000 in order to secure funding for the purpose of special investigations, be approved.

Meeting: EM&MC –9/11/2011		Submitted by Directorate: Financial Services	
Ref No: 5/2/4		Author/s: H Barnard	
Coll No: 156366		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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19. TENDER AWARDS (SEPTEMBER 2011)

RESOLVED

that it be recommended to Council that the report **be noted**;

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 8/1/B 156340	Submitted by Directorate: Author/s: Referred from:	Financial Services D Jacobs
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

20. IMPLEMENTATION OF SCM SYSTEM OF DRAKENSTEIN: QUARTER 1: 1 JULY 2011-30 SEPTEMBER 2011

RESOLVED

that it be recommended to Council that the report **be noted**.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 9/1/1/5 156348	Submitted by Directorate: Author/s: Referred from:	Financial Services D Jacobs
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

21. DEVIATION FROM, AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESS- QUARTER 1: 1 JULY 2011 – 30 SEPTEMBER 2011

RESOLVED

that it be recommended to Council

1. that in terms of section 36 of the Supply Chain Management policy, the minor breaches of the procurement processes be ratified and approved; and
2. that a report be submitted indicating why helmets purchased from Lumber & Lawn (Edms) Bpk cannot be purchased from other service providers.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 8/1/B 156373	Submitted by Directorate: Author/s: Referred from:	Financial Services D Jacobs
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

22. DRAFT PUBLIC PARTICIPATION POLICY

RESOLVED

that the Draft Public Participation policy be referred back for a further report.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 2/B 156375	Submitted by Directorate: Author/s: Referred from:	Strategic Services N Ndolela
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit further report	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

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23. INTEGRATED DEVELOPMENT PLANNING (IDP) 5-YEAR PLAN: 2012-2017

RESOLVED

that it be recommended to Council

1. that the new IDP Framework be adopted;
2. that a Strategic Workshop be held to discuss and agree upon the new Development Agenda; and
3. that as part of the workshop, a new 5-year Municipal Turnaround Strategy be developed.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 2/2/5 156369	Submitted by Directorate: Author/s: Referred from:	Strategic Services NG Ndolela
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

24. QUARTERLY PERFORMANCE REPORT (TOP LAYER SDBIP) JULY – SEPTEMBER 2011

RESOLVED

that it be recommended to Council that the report **be noted**.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 2/2/8 156367	Submitted by Directorate: Author/s: Referred from:	Strategic Services N Ndolela
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

25. PROPOSED LEASE OF A PORTION OF ERF 12319, WELLINGTON FOR GARDENING PURPOSES: BREYTENBACH CULTURAL CENTRE

RESOLVED

that it be recommended to Council

1. that approval be granted to the Breytenbach Cultural Centre to extend the current lease area by an additional portion of Erf 12319 Wellington ($\pm 241\text{m}^2$) subject to the terms and conditions of the existing lease agreement signed by the Breytenbach Cultural Centre on the 16 July 2007, as well as the following conditions:
 - 1.1 that the centre be responsible for all the costs towards the erection of the boundary fence;
 - 1.2 that an additional amount of R114.00 per month be payable to Council; and
 - 1.3 that all administration and legal requirements be adhered to.

Meeting: Ref No: Coll No:	EM&MC –9/11/2011 15/4/1 156431	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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26. REPORT: RENEWAL OF LEASE AGREEMENT – LUKHANYO YOUTH DEVELOPMENT ORGANISATION – ERF 1750 MBEKWENI

RESOLVED

that it be recommended to Council

1. that approval be granted for the renewal of the lease agreement of the Silvertown Hall situated on a portion of Erf 1750 Mbekweni to the Lukhanyo Youth Development Organisation, subject to the normal lease conditions as well as the following further conditions:-
 - 1.1 that the property will be leased at a rental of R254.00 per month (excluding VAT), which amount will escalate with 10% per annum;
 - 1.2 that the lease will endure for a period of 5 years, after which the renewal thereof will be reviewed by Council;
 - 1.3 that the centre undertakes to accommodate the residents of the Silvertown Community, subject to reasonable terms and conditions;
 - 1.4 that all administrative and legal requirements be adhered to;
2. that the objectors be informed that the project is for the benefit of the community and access to the facility will be made available to them on condition that arrangements be made with the Lukhanyo Youth Development Organization beforehand and that such access will be subject to compliance with the terms and conditions laid down by the organization; and
3. that tenders not be called for the leasing of the subject property due to the fact that Lukhanyo has been leasing the premises since 2006 and is the only established NPO in Silvertown and provides much needed support, upliftment and skills development to the community of Silvertown and the broader community.

Meeting:	EM&MC –9/11/2011	Submitted by Directorate:	Corporate Governance
Ref No:	15/4/1 (1750) M	Author/s:	N Marais
Coll No:	156439	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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27. PROPOSED PAARL WATERFRONT DEVELOPMENT: SUMMARY OF MEETINGS HELD ON 20 OCTOBER 2011

RESOLVED

1. that the report **be noted**;
2. that it be recorded that the Committee is not in agreement with certain of the statements as reflected in the summary report by PWDC;
3. that it be further recorded that Council would not be part of any agreement between PWDC and Paarl Rugby Club, and would require that the conditions regarding the relocation of sport facilities as contained in the deed of sale be adhered to; and
4. that the Municipality's views be conveyed to the PWDC.

Meeting: Ref No: Coll no:	EM&MC -9/11/2011 15/4/1 (8431) P 156430	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Acting Executive Director: Corporate Governance	<u>DUE DATE:</u>

28. HOUSING FOR RURAL DWELLERS

RESOLVED

that this matter be held over for the next meeting of the Committee.

Meeting: Ref No: Coll no:	EM&MC -9/11/2011 17/5/5/6/1 156396	Submitted by Directorate: Author/s: Referred from:	Strategic Services ET Williams
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

29. RELOCATION OF MBEKWENI LIVESTOCK FARMERS PROJECT: LAND UPGRADING AND DEVELOPMENT, FARM 412, HALFGewaagd (GROUP 1) AND LAND ACQUISITION THROUGH PLAS FUNDING (GROUP 2)

RESOLVED

that this matter be held over for the next meeting of the Committee.

Meeting: Ref No: Coll no:	EM&MC -9/11/2011 15/4/1 (8378) P x 15/4/1(412)T x 7/2/4/2 156398	Submitted by Directorate: Author/s: Referred from:	Strategic Services ET Williams
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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30. OUTSTANDING MATTERS

Noted.

Meeting: EM&MC – 9/11/2011 Ref No: Col No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

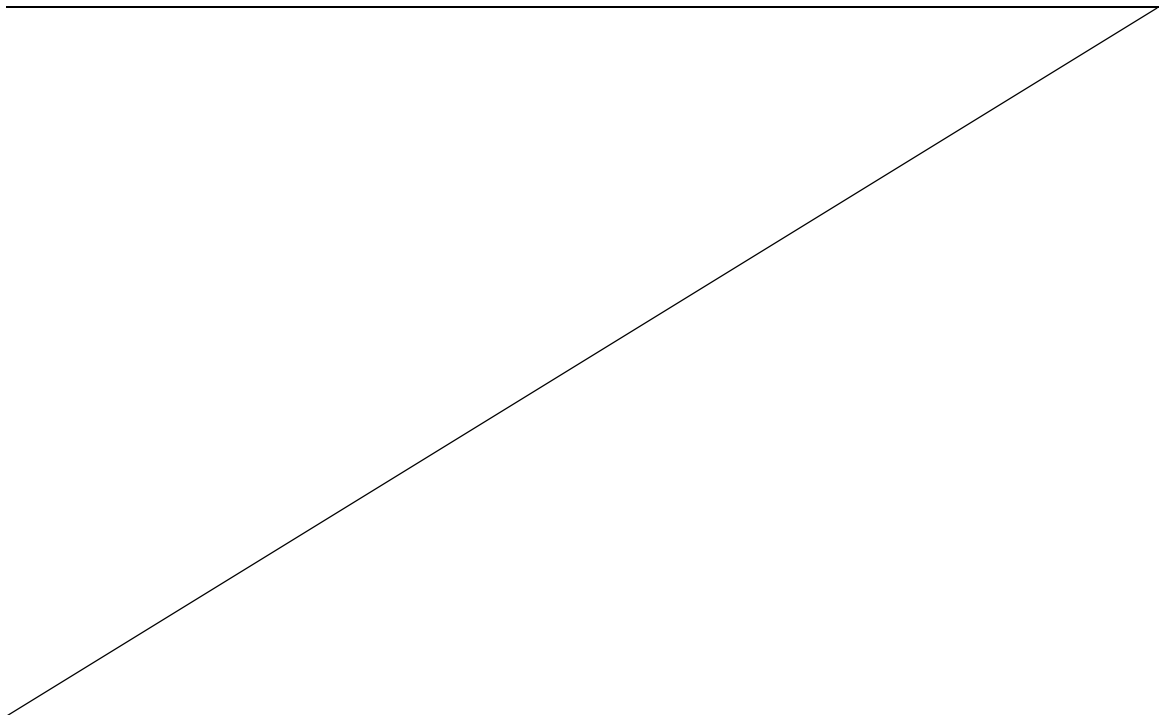
31. URGENT MATTERS

31.1 SPORT FORUM

The enclosed report of the Executive Director: Social Services dated 9 November 2011 was tabled and considered.

RESOLVED

that the report **be noted**.



Meeting: EM&MC – 9/11/2011 Ref No: 177/3/1 Col No:		Submitted by Directorate: Social Services Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT</u>	<u>DUE DATE:</u>

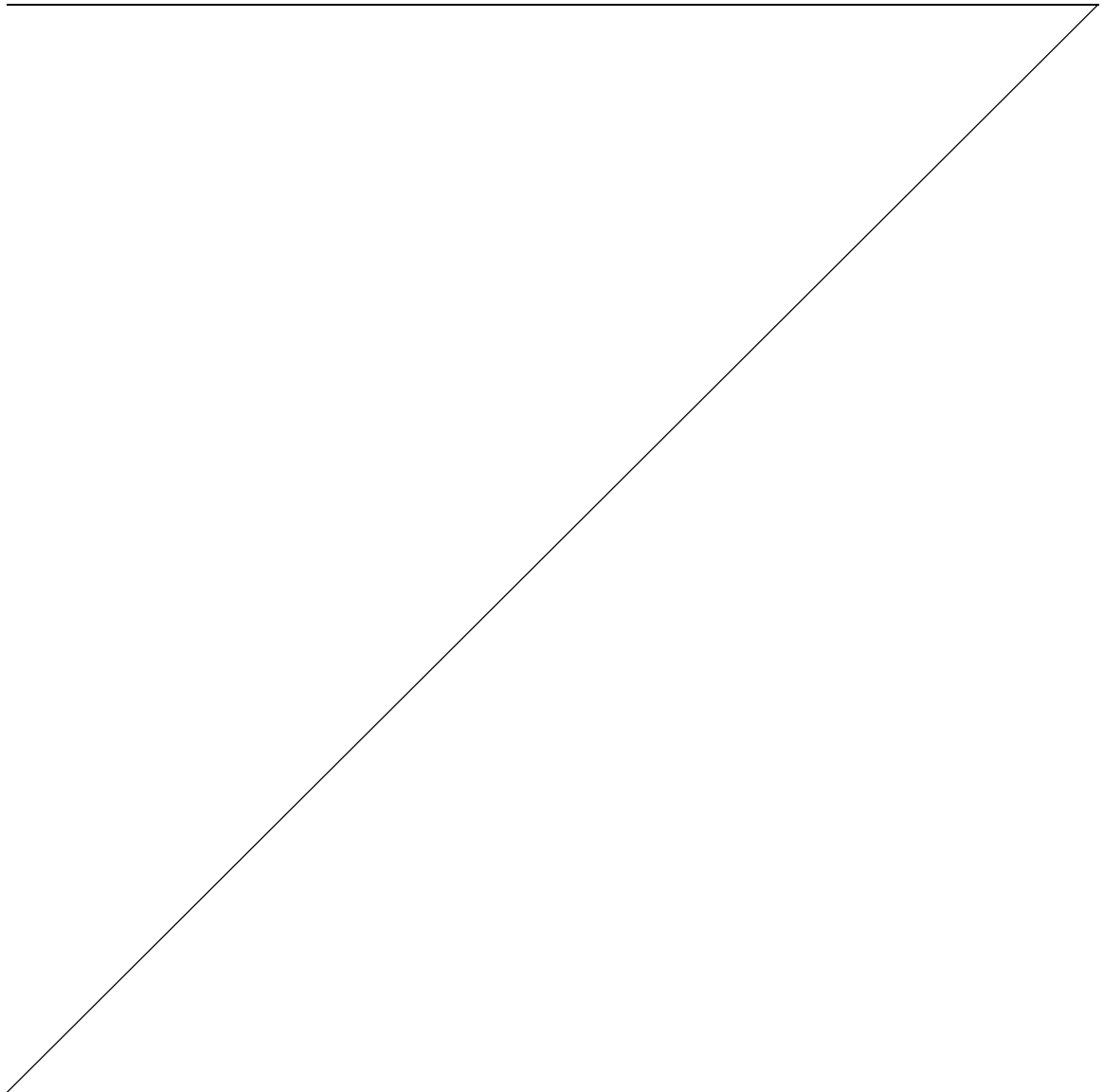
MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
9 NOVEMBER 2011

31.2 YOUTH INFORMATION WORKSHOP

The enclosed report of the Portfolio holder for Sport, Culture, Youth Development and Student Affairs dated 9 November 2011 was tabled and considered.

RESOLVED

that this matter be held over for the finalization of a workshop program and budget.



Meeting: EM&MC – 9/11/2011		Submitted by Directorate:	
Ref No: 12/1/4		Author/s:	
CoI No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
9 NOVEMBER 2011

32. ELECTRICITY: BULK TARIFF GROUPS: URBAN AREAS: DRAKENSTEIN MUNICIPALITY

(See Confidential Minutes).

33. ADDITIONAL ITEMS

33.1 APPOINTMENT OF THE FRAUD AND RISK MANAGEMENT COMMITTEE MEMBER

RESOLVED

that it be recommended to Council

1. that Ms G M Bolton be appointed to the Fraud and Risk Management Committee; and
2. that Mr A Amod be appointed, if Ms Bolton is not available.

Meeting: Ref No: Coll No:	EM&MC – 9/11/2011 3/3/1/3/16 156626	Submitted by Directorate: Author/s: Referred from:	Municipal Manager D Smit
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT</u>	<u>DUE DATE:</u>

33.2 ESTABLISHMENT OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

RESOLVED

that it be recommended to Council

1. that the MPAC be established by 30 November 2011 following the National Treasury guidelines, 2011;
2. that the MPAC's terms of reference be adopted once the MPAC has been established; and
3. that the following councillors serve on the Municipal Public Accounts Committee:-
 1. K Sheldon (Chairperson);
 2. AM Buckle;
 3. E Gouws;
 4. A Stowman;
 5. W Philander;
 6. TE Someza;
 7. 2 ANC councillors; and
 8. 1 councillor from the smaller parties.

Meeting: Ref No: Coll No:	EM&MC – 9/11/2011 3/3/1/3/8 154839	Submitted by Directorate: Author/s: Referred from:	Municipal Manager Dennis Smit
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT</u>	<u>DUE DATE:</u>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
9 NOVEMBER 2011**

34. CONSTRUCTION OF INTERNAL AND EXTERNAL SERVICES: KINGSTON TOWN AND LANTANA: DELAYS AND ASSOCIATED COSTS

(See Confidential Minutes).

35. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: CIVIL ENGINEERING: SEPTEMBER 2011

RESOLVED

Noted.

Meeting: EM&MC – 9/11/2011 Ref No: 9/1/1/2 Col No:		Submitted by Directorate: Infrastructure and Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

36. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: ELECTRICAL SERVICES: JULY-SEPTEMBER 2011

RESOLVED

Noted.

Meeting: EM&MC – 9/11/2011 Ref No: Col No:		Submitted by Directorate: Infrastructure and Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 14:43.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

PJ/rs