

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 1 APRIL 2009 AT 10:00

PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)
The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: A Bekeer
J T Basson
S Davids
H Douman
T M Kompela
A M Petersen
A B Sishuba
M J Le Hoe and
B Vos

Officials: Dr S T Kabanyane (Municipal Manager)
T Mathee
K Mrali
C Petersen
Dr P Naidoo
L Coetzee and
A Marais

ABSENT (Apology)



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1. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Executive Mayor and Mayoral Committee were confirmed as correct: -

- i) Ordinary meeting held on 18 March 2009; and
- ii) Special meeting held on 24 March 2009.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

2.1 Date of next meeting

The Executive Mayor will forward the date to the Administration.

3. LEAVE ARRANGEMENTS / NON-AVAILABILITY OF SENIOR MANAGEMENT

No leave arrangements were submitted.

4. THE OVERTIME POLICY

RESOLVED

that it be recommended to Council that the overtime Policy be approved.

Meeting:	EM&MC – 1/4/2009	Submitted by Directorate:	Human Resource
Ref No:	4/8/8/3 x 4/B	Author/s:	
Doc No:	2369/09	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit to Council	Corporate Governance (P January)	

5. OUTSOURCING OF PARKING MANAGEMENT

The Committee indicated its preference for an in-house parking management system.

RESOLVED

that the Executive Director: Social Services submit a further report as to the advantages and disadvantages of outsourcing and the possibility of keeping parking management in house.

Meeting:	EM&MC – 1/4/2009	Submitted by Directorate:	Social Services
Ref No:	17/3/3/1	Author/s:	V Petersen
Doc No:	2268/09	Referred from:	

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<u>PARAGRAPH:</u>	<u>ACTION:</u> Further report	<u>RESPONSIBLE DEPT:</u> Social Services (Protective Services)	<u>DUE DATE:</u>
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6. APPARENT SLOW PROCESS OF ISSUING DRIVERS LICENSES

RESOLVED

1. that the report **be noted**;
2. that the driving tests also be done on Saturdays to deal with the back log; and
3. that the appointment of more testing officers as well as extended hours/shifts be investigated.

Meeting: Ref No: Doc No:	EM&MC – 1/4/2009 17/3/6 2269/09	Submitted by Directorate: Author/s: Referred from:	Social Services V Petersen
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report on extended hours/shifts	<u>RESPONSIBLE DEPT:</u> Social Services (Protective Services)	<u>DUE DATE:</u>

7. STATUS REPORT: MBEKWENI MULTI-PURPOSE CENTRE (MMPC)

RESOLVED

1. that the report **be noted** and the arrangements for opening of the Multi-Purpose Centre be proceeded with;
2. that the MMPC Management Committee be constituted as follows and it be reviewed periodically:-
 - i) 6 Community members (Current MPC Steering Committee)
 - ii) 3 Council Officials (1 each of Social Services, Finance and Corporate Governance)
 - iii) 1 tenant representative
 - iv) two (2) Councillors (names to be forward by Executive Mayor);
3. that billboards be rerected at the MPC to indicate that the MPC is a 2010 Soccer World Cup legacy project.

Meeting: Ref No: Doc No:	EM&MC – 1/4/2009 17/15/3/1/1 2319/09	Submitted by Directorate: Author/s: Referred from:	Social Services J Rhoda
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement Decision	<u>RESPONSIBLE DEPT:</u> Social Services (Community Services)	<u>DUE DATE:</u>

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8. UTILISATION OF ORLEANS CARAVAN PARK FOR MUSIC EVENT: 1-3 MAY 2009

RESOLVED

that Executive Director: Social Services interact with the applicants with the view to identify possible alternative suitable venues for the festival and report to the Committee.

Meeting:	EM&MC – 1/4/2009	Submitted by Directorate:	Social Services
Ref No:	17/16/2/2	Author/s:	AB van der Merwe
Doc No:	2318/09	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit further report	Social Services (Comm Services)	

9. SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN: SECOND QUARTER REPORT

The Executive Mayor requested directorates to provide meaningful comments on projects that are behind schedule.

RESOLVED

that it be recommended to Council

1. that the report **be noted**; and
2. that Management in future, include in the report an overview summary and measures to be taken to address areas of concern.

Meeting:	EM&MC – 1/4/2009	Submitted by Directorate:	Financial Services
Ref No:	5/2/8	Author/s:	C Petersen
Doc No:	2370/08	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Improve SDBIP report	Financial Services	

10. OUTSTANDING MATTERS

Noted.

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11. URGENT MATTERS

11.1 Allocation of Business Hives in Gouda

The enclosed report of the Executive Director: Strategic Services was tabled and considered.

RESOLVED

that the five business premises in the hive be allocated to the following applicants:

1. Franklin Carolus – Internet Café
2. Zelma Jagers – Butchery
3. Charlton Herbert – Tyre Repair
4. L Francis – Funeral Business
5. Gerald Le Fleur – Fruit and Vegetables.

Meeting:	EM&MC – 1/4/2009	Submitted by Directorate:	
Ref No:		Author/s:	
Doc No:		Referred from:	

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<u>PARAGRAPH:</u>	<u>ACTION:</u> Finalise allocation	<u>RESPONSIBLE DEPT:</u> Strategic Services (LED)	<u>DUE DATE:</u>
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11.2 Inauguration of Next President of the RSA

The Municipal Manager reported that a letter has been received from Government Communication and Information Services pertaining to celebration of the inauguration of the next President of the RSA to be held around the second week of May 2009.

District wide programmes are being developed and the Cape Winelands District will have a programme in Worcester. Municipalities are to provide transport to these events.

RESOLVED

that this matter be referred to the Office of the Speaker to make further arrangements.

Meeting: Ref No: Doc No:	EM&MC – 1/4/2009	Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Make transport arrangements	<u>RESPONSIBLE DEPT:</u> Office of the Speaker	<u>DUE DATE:</u>

12. ARBITRATION CASE NO: WCP 110704: IMATU VS DRAKENSTEIN MUNICIPALITY

(See Confidential Minutes.)

The meeting ended at 11:21.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

PJ/dr

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03/04/2009