

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON THURSDAY, 1 SEPTEMBER 2010 AT 10:00.

PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)
The Executive Deputy Mayor, Clr M W Nothnagel (at 11:28)

Councillors: J T Basson

A Bekeer

S Davids

A M Petersen and

B E Vos

Officials: Mr C Petersen (Acting Municipal Manager)
Mr L Coetzee (Executive Director: Infrastructure and Planning)
Mr T Matthee (Executive Director: Social Services)
Mr A V Marais (Acting Executive Director: Corporate Governance)

Mr G Fouldien (Acting Executive Director: Strategic Services) and

Mr KR Gordon (Manager: Administrative Services)

ABSENT: **Councillors:** H Douman
T M Komphela
M J Le Hoe
A B Sishuba

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1. CONFIRMATION OF MINUTES

The minutes of the Ordinary meeting of the Executive Mayor and Mayoral Committee held on 19 August 2010 was **confirmed as correct**.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor conveyed on behalf of the Municipality her condolences to Clr A Bekeer on the passing away of his brother. A moment of silence was observed.

The Executive Mayor announced that Arbor Day is celebrated today. A national event in this regard organised by the Department of Agriculture, Forestry and Fisheries and officiated by Minister Tina Joemat-Petterson will be held on 7 September 2010 in Ward 12. All Councillors will be invited to attend the event. The Executive Mayor reminded that Drakenstein Municipality won the Arbor City Award competition for 2010.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

The following leave arrangements were announced:

Mr T Matthee: 13-16 September 2010 (Attending a course)

Mr K Mrali: 7-10 September 2010 (Attending a conference)

Mr A Marais: 7-10 September 2010 (Attending a conference)

4. PRESENTATION: GARTH ADAMS: PAARL WATERFRONT DEVELOPMENT

Mr Garth Adams of the Paarl Waterfront Development Company made a presentation to the Executive Mayor and Mayoral Committee and informed them on the current developments regarding the approvals and sport codes relocation process, marketing, timeframes and decisions to be taken by Council to proceed with the Paarl Waterfront development. The presentation is attached as Annexure. Mention was also made by Clr JT Basson, about a request by the Paarl Athletic Club to be accommodated at the Boy Louw Sports Grounds.

RESOLVED

1. that the presentation **be noted**;
2. that a further report with recommendations be submitted at the next Executive Mayor and Mayoral Committee meeting; and
3. that the Paarl Athletic Club be advised to submit a formal application to the Municipality.

Meeting:	EM&MC – 1/09/2010	Submitted by Directorate:	Social Services
Ref No:	15/4/1 (8431) P	Author/s:	M Moerat
Col No:	64566	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Submit report	Executive Director: Social Services	

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5. REQUEST FOR REMOVAL OF TREES IN PLAY PARK IN ROODEBERG SUBURB

RESOLVED

1. that the tree adjacent to Mr E Smith's plot, that is standing in the play park in Roodeberg suburb, not be removed; and
2. that the Directorates Infrastructure and Planning and Social Services attend to the beautification of the main routes in the Drakenstein Municipal area by means of the planting of trees and the Cape Winelands District Municipality be requested to plant indigenous trees along Van Riebeeck Drive (South).

Meeting: EM&MC – 1/09/2010		Submitted by Directorate: Social Services	
Ref No: 17/6/6/1		Author/s: AB van der Merwe	
Col No: 64568		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1 2	Inform Mr E Smith Implement decision	Executive Director: Social Services Executive Director: Social Services and Executive Director: Infrastructure Planning	

6. GREEN DROP CERTIFICATION

RESOLVED

that in order to comply with the Department of Water Affairs' regulatory requirements the following be implemented:-

1. the appointment of at least four (4) qualified Process Controllers for Wellington Wastewater Treatment Works and the introduction of a shift system. Preference should be given to personnel within the Section who have the required qualifications to be classified;
2. the amendment of the existing designations to Process Controllers and Process Assistants where applicable;
3. the introduction of a shift allowance where applicable and the provision of transporting shift personnel in accordance with the Basic Conditions of Employment Act, 1997 (Act No 75 of 1997); and
4. it will be expected from those employees engaged in working shifts to undergo a medical examination before such employees commence with shift duties and such medical examination be done annually.

Meeting: EM&MC – 1/09/2010		Submitted by Directorate: Infrastructure & Planning	
Ref No: 16/1/1/6		Author/s: G S Du Plessis/ R M Brown	
Doc No's: 64587		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Implement decision	Executive Director: Infrastructure and Planning	

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7. CAPACITY OF THE MUNICIPAL WORKSHOP

RESOLVED

1. that the remaining vacant posts be filled as soon as possible, before the end of December 2010;
2. that the Civil Engineering Department:
 - 2.1 investigate the revision of the organigram to address the need for additional mechanics and qualified tradesmen;
 - 2.2 investigate the appointment of a Driver Training Officer in the Fleet Management Section for defensive driving techniques training and that allowance be made in future budgets;
 - 2.3 ensure that the personnel receives effective training as was identified in the skills development audit;
 - 2.4 continue with the installation of the vehicle monitoring system to include all existing vehicles and the new vehicles purchased via the tender process. The system will effectively monitor the usage of vehicles and thereby reduce the effects of abusive driving;
 - 2.5 liaise with the Supply Chain Management Section to improve the procurement of goods and services to ensure the minimum down time of vehicles and equipment; and
3. that note be taken that all systems for the implementation of the Administrative Adjudication of Road Traffic Offences Act, 1988 (AARTO) are being investigated.

Meeting: Ref No: Doc No's:	EM&MC – 1/09/2010 6/2/5/R x 9/1/1/5 64589	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning W Niewoudt EM & MC (14) 2/12/2009
PARAGRAPH:	ACTION: Implement decision	RESPONSIBLE DEPT: Executive Director: Infrastructure and Planning	DUE DATE:

8. SUBDIVISION OF ERF 14232 WELLINGTON AT LADY LOCH

RESOLVED

1. that approval be granted in terms of section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of Erf 14232 Wellington, into three (3) portions namely, Portion A ($\pm 1877\text{m}^2$), Portion B ($\pm 1800\text{m}^2$) and Remainder ($\pm 2403\text{m}^2$) as indicated on the Plan of Subdivision W3-17/04/06-A dated 29 September 2009, subject to the following conditions:-
 - 1.1 Streets/accesses
 - 1.1.1 All new streets and accesses will be the responsibility of the developer, including all internal and bulk connectors.
 - 1.2 Stormwater
 - 1.2.1 All new stormwater networks will be the responsibility of the developer, including all internal and bulk connectors;

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- 1.2.2 Pollution control must be instituted at all stormwater outfalls; and
- 1.2.3 No development is allowed within the 1:50 year flood line. The 1:100 year flood line must be shown on all building plans.

1.3 Water

- 1.3.1 If there are any existing connections to the municipal network, it will remain as a connection on the subdivided portion on which it is located;
- 1.3.2 A water connection for Portion A must be provided and is available at actual cost; and
- 1.3.3 Any existing water system that is to remain must be upgraded to minimum municipal standards.

1.4 Sewerage

- 1.4.1 No new septic tanks will be allowed. All old/existing septic tanks and soakaway systems must comply with the Water Research Commission Report TT 114/99. No conservancy tank will be allowed within the 100m of the 1:50 year flood line. The municipality cannot guarantee a tanker service at all times and the owner remains responsible for the servicing of the conservancy tank. Proof of compliance must be submitted to the Head: Civil Engineering Services; and
- 1.4.2 Any existing sewer system that is to remain must be upgraded to Minimum municipal standards.

1.5 Refuse

- 1.5.1 All solid waste disposal shall comply with the National Environmental Management Waste Act 59 of 2008. Proof of compliance must be submitted to the Head: Civil Engineering Services.

1.6 Environmental

- 1.6.1 For any remaining remnant of natural vegetation, including but not limited to:
 - (a) the bio-diversity corridor formed by any river (a minimum of 32m on both sides of the river, measured from the 1:20 year flood line), all wetland areas (including a 32m buffer around them);
 - (b) a buffer/transition area/zone of at least 60m adjacent to any large natural area whether declared a natural reserve or not;
 - (c) any special habitat areas (such as silcrete patches) and the 15m buffer zone around them -
 - (i) a system must be put in place to monitor the possible leaching of nutrients, as a result of farming, into surrounding water bodies, surface or underground;

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- (d) all wetland or sponge areas shall be considered “no-go” areas. No development will be allowed on these areas and a buffer as stated in (a) to (c) above will be applied around these areas measured from the wetland boundary. The determination of the boundary of the wetland must be based on soil, vegetation and hydrological indicators. The Department of Water Affairs and Forestry must be consulted;
- (e) the disposal of any contaminated run-off (washing water, stormwater, etc) must be disposed of in such a manner so as not to cause any pollution to surface, ground water or create a nuisance;
- (f) no waste water may be used as irrigation water onto fields within 100 metres of any river course, stream, borehole or open water; and
- (g) any organic waste (manure, compost, etc) must be stored in such a way so that between removals there shall be no chance of polluted stormwater run-off taking place, especially during the rainy season as indicated in paragraph 1.5 above.

1.7 General

- 1.7.1 The developer is responsible for the funding of all connections to the bulk services (if any) and all internal works;
- 1.7.2 All of the works, including but not limited to, roads, stormwater, water, sewerage, landscaping, irrigation, etc, shall be designed by a suitably registered person (ECSA registration for the civil works and SACLAP registration for the landscaping) and any such works shall be constructed under supervision of such registered person. All such design plans shall be submitted to the Department of Civil Engineering Services for approval prior to the commencement of construction;
- 1.7.3 The whole of the works shall be covered by one comprehensive construction environmental management plan and be overseen by a single Environmental Control Officer (ECO). The ECO shall conduct monthly audits the results of which shall be submitted to the municipality; and
- 1.7.4 All works, where applicable shall be constructed to at least the minimum standards as set out in the document, Engineering Services: Municipal Standards.

1.8 Electricity

- 1.8.1 Eskom must be consulted for any change or extension of electrical services; and

- 1.9 Copies of the approved subdivision diagrams of the new portions must be submitted to Council.

2. that the owner’s attention be drawn to the following:-

- 2.1 No clearance for the separate registration of any subdivided portion will be issued by Council until conditions 1.1 to 1.9 above (where applicable), have been complied with to the satisfaction of Council;

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- 2.2 The owner be responsible for all engineering installation and upgrading costs including the costs for new municipal connections including stormwater connections and vehicle access points;
 - 2.3 Plans for any proposed construction or changes to services are to be submitted to the Civil Engineering Services Department for approval prior to construction;
 - 2.4 The conditions imposed by the Department of Civil Engineering Services (conditions 1.1 to 1.7 above) will be applicable for a period of two (2) years from the date of the letter of approval. If after this period no construction has commenced (this excludes any preparatory work or site clearance) all studies carried out for the proposed subdivision need to be updated and revised accordingly. This shall include compliance with the latest legislation, latest or amended standards and revised master planning;
3. that the objectors, Mr L Schweifel and Ms D Boshoff-Schweifel, be informed of their right of appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and
 4. that the applicant's response to the objection (paragraph 4 of the departmental report) as well as the comments as in paragraph 5 of the departmental report be regarded as Council's reasons for the decision.

Meeting: EM&MC – 01/09/2010 Ref No: 15/4/1 (2681) P Doc No's: 2660/09, 427/09, 8039/09, 8132/09, 8228/09, 8277/09, 8550/09, 8585/09 & 9842/09 Col No's: 50894, 52114, 52552 & 56295		Submitted by Directorate: Infrastructure & Planning Author/s: C Cupido Referred from:	
PARAGRAPH:	ACTION: Inform parties	RESPONSIBLE DEPT: Admin (HB)	DUE DATE:

9. APPLICATION FOR AMENDMENT OF REZONING CONDITIONS: ERF 2681 PAARL

RESOLVED

1. that the current rezoning condition of approval applicable to Erf 2681 Paarl, originally laid down by Council on 5 September 1995 and amended on 23 February 2005 namely "1. *business uses will be restricted to a country shop, nursery and wine tasting and sales, as indicated on the site development plan (Plan 3 dated July 2004 – Annexure B to the departmental report)*" be substituted with the following in terms of section 42(3) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), namely "1. *business uses will entail the development of a niche tourist-shopping complex including a restaurant, a deli/coffee shop, a gift shop, a bookshop and a variety of other small boutique shops. Further to the mentioned business uses, a place of instruction (Pilates Studio or similar) and some offices (excluding medical rooms) are also intended to form part of the development*";
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
 - 2.1 Adherence to the conditions laid down by the Cape Winelands District Municipality: Health Department in its letter Erf 2681 P dated 22 September 2009 (Annexure H to the departmental report);

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- 2.2 Adherence to the conditions laid down by the Department of Transport and Public Works in its letter PM87/53/0390(10) dated 14 June 2010 (Annexure I to the departmental report);
- 2.3 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (2681) P (1196) dated 26 July 2010 (Annexure J to the departmental report);
- 2.4 Adherence to the following conditions from a Heritage point of view:-
 - 2.4.1 The necessary permit application should be made to Heritage Western Cape for amendments to the building which is older than 60 years;
 - 2.4.2 Building plans must be submitted for approval by the ACTAEM Heritage Committee;
 - 2.4.3 Any unauthorised building work that has already been completed and is found to be contradictory to the findings of the Heritage Committee, must be demolished/brought in line with the recommendations of the Heritage Committee;
 - 2.4.4 A Landscaping Plan, especially with regard to the parking area be submitted to ACTAEM for acceptance;
 - 2.4.5 The necessary application should be brought for the erection of signage on the premises and any unauthorized signage should be brought in line with the Advertising By-Law;
- 2.5 Adherence to the following conditions stipulated by the adjoining land owner, Mr Le Roux:-
 - 2.5.1 The northern wall of the kitchen must be insulated and all windows on that side must be double-glazed to decrease the overall noise level on the outside;
 - 2.5.2 The positioning of the extractor fans required for the kitchen be subject to Mr Le Roux's satisfaction;
 - 2.5.3 Only one restaurant be allowed on the premises along with a coffee shop and deli;
- 2.6 Adherence to the following conditions from a town planning point of view:-
 - 2.6.1 The approval is only valid for the proposed uses stipulated in paragraph 1 above and application should be made for any additional uses;
 - 2.6.2 The floor area of the entire development be limited to 1277m²;
 - 2.6.3 The development of the property be executed substantially in line with the Site Plan (Annexure B to the departmental report);
 - 2.6.4 The indicated 53 parking bays be provided as per the site development plan;
 - 2.6.5 All other previous conditions of approval remain applicable;

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- 2.6.6 No conversions or additions to the existing building may take place without the prior approval of building plans by Council. Any unauthorised building work that has been undertaken will be subject to the maximum penalties in order to discourage similar courses of action by other developers;
3. that the objectors, D Liebenberg and the author of the conditional consent letter, Mr J le Roux be informed of their right of appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985);
 4. that the contents of paragraph 7 of the departmental report (Planning Comment) be regarded as the reason for Council's decision; and
 5. that the adherence to the above conditions, be closely monitored by the Planning Department.

Meeting: EM&MC – 01/09/2010	Submitted by Directorate: Infrastructure & Planning		
Ref No: 15/4/1 (2681) P	Author/s: C Cupido		
Doc No's: 2660/09, 427/09, 8039/09, 8132/09, 8228/09, 8277/09, 8550/09, 8585/09 & 9842/09	Referred from:		
Col No's: 50894, 52114, 52552 & 56295			
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Inform parties	Admin (HB)	

10. APPLICATION FOR REZONING: UNREGISTERED ERF 31225 PAARL

RESOLVED

1. that approval be granted in terms of section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Unregistered Erf 31125 Paarl from "Single Dwelling Residential" to "General Residential Subzone A" for the development of eight (8) residential apartments (±58m² each) as indicated on the Site Plan (Annexure B to the departmental report);
2. that approval be granted in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the relaxation of the required street building lines applicable to "General Residential Subzone A" with regards to the proposed buildings as indicated on the Site Plan (Annexure B to the departmental report);
3. that the approvals granted in paragraphs 1 and 2 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
 - 3.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (31225) P (0939) dated 24 June 2010 (Annexure F to the departmental report);
 - 3.2 Adherence to the following condition laid down by Drakenstein Municipality: Electrical Services Department:-
 - 3.2.1 Electrical services can be provided and the costs involved will be for the developers account;
 - 3.3 Adherence to the following condition laid down by Drakenstein Municipality: Senior Heritage Officer:-
 - 3.3.1 Balconies to be constructed facing eastwards towards Breda Street must be of wooden structure;

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- 3.4 Adherence to the following conditions from a planning point of view:-
- 3.4.1 The approval applies only to the rezoning in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 3.4.2 Any amendments to the application is subject to the relevant approval;
- 3.4.3 Development must take place largely in accordance with the Site Plan (Annexure B to the departmental report);
- 3.4.4 No new structures are to be erected without the approval of building plans by Council; and
4. that the objectors, E C L van Vuuren, B A Wynne and A S van Zyl on behalf of surrounding property owners, be informed of their right of appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985); and
5. that the comments in paragraph 7 (“PLANNING ASSESSMENT”) of the departmental report be regarded as Council’s reasons for its decision.

Meeting: EM&MC – 01/09/2010 Ref No: 15/4/1 (31225) P Doc No’s: 10577/09, 10577/09 & 9353/09 CoI No’s: 52209, 51845, 50982 & 50948		Submitted by Directorate: Infrastructure & Planning Author/s: H Louw Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (HB)	<u>DUE DATE:</u>

11. PAARL 2010 REPORT

Representatives of Inkanyezi Marketing Communications and Promotions cc made a presentation to the Executive Mayor and Mayoral Committee on the management and outcomes of the public viewing area for the 2010 Soccer World Cup in the Drakenstein area. The Executive Mayor congratulated and extended her sincere gratitude and appreciation to the Service Provider and the Paarl 2010 Committee for successfully managing the event.

RESOLVED

that the presentation and final Paarl 2010 report **be noted**.

Meeting: EM&MC – 1/09/2010 Ref No: 17/7/3/2 Doc No: 64583		Submitted by Directorate: Paarl 2010 Committee Author/s: Referred from: EM & MC (34) 14/7/2010	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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12. GOUDA DEVELOPMENT TRUST

RESOLVED

that this item be referred back, for a further report which amongst others must include outstanding information regarding the sustainability and funding of the project, the Cape Winelands District Municipality's information on the project, information of the previous report, professional fees of the facilitator, and it be submitted at the next Executive Mayor and Mayoral meeting.

Meeting: EM&MC – 1/09/2010		Submitted by Directorate: Strategic Services	
Ref No: 2/5/3		Author/s: G Fouldien	
Col No: 64663		Referred from: EM&MC (17) –19/08/2010	
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: Executive Director: Strategic Services	DUE DATE:

13. OUTSTANDING MATTERS

RESOLVED

1. that the outstanding matters **be noted**; and
2. that reports with regard to outstanding matters no 1, 2 and 11 be submitted at the next Executive Mayor and Mayoral Committee meeting;

Meeting: EM&MC – 01/09/2010		Submitted by Directorate:	
Ref No:		Author/s:	
Doc No's:		Referred from:	
Col No's:			
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: 1. Executive Director: Infrastructure and Planning 2. Executive Director: Corporate Governance and Executive Director: Financial Services 11. Executive Director: Strategic Services	DUE DATE:

3. Report: Outstanding matter no 3 (Rentals payable by longest living spouses in Worker houses)

that the Portfolio Holder liaise with the Executive Director: Financial Services to submit a report to be included in the above-mentioned report, addressing various issues specifically applicable to the Loerie Flats at the next Executive Mayor and Mayoral Committee meeting;

Meeting: EM&MC – 01/09/2010		Submitted by Directorate:	
Ref No:		Author/s:	
Doc No's:		Referred from:	
Col No's:			
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: Executive Director: Financial Services	DUE DATE:

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4. Report: Outstanding matter no 4 (Loan to fund bulk sewer)

that the following information be included in the above-mentioned report and be submitted at the next Executive Mayor and Mayoral Committee meeting:

- 4.1 reasons for the escalation in costs to the amount of ± R80 million;
- 4.2 whether the provision of bulk services for the housing developments at Paarl East is an impediment in this regard; and
- 4.3 reasons why the Executive Mayor and Mayoral Committee is advised that the construction of a new bulk sewer will cost an amount of R96, 5 million if the Municipality intends submitting applications for subsidy for farm worker houses.

Meeting: EM&MC – 01/09/2010 Ref No: Doc No's: Col No's:		Submitted by Directorate: Author/s: Referred from:	
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: Executive Director: Financial Services Executive Director: Infrastructure and Planning	DUE DATE:

5. Report: Outstanding matter no 7 (Lack of sanitation on farms)

The Executive Mayor informed the Mayoral Committee that councillors representing Drakenstein Municipality on the Cape Winelands District Municipality reported that the District Municipality made the following allocations:

- 5.1 An allocation of R430 000 to Drakenstein Municipality for sanitation;
- 5.2 An allocation of R1.2 million for a solar geyser project. An indication must be given if the funds are allocated to Drakenstein Municipality or spread throughout the District; and
- 5.3 An allocation of R1.2 million to Drakenstein Municipality for sidewalks and roads.

RESOLVED

that the Executive Director: Infrastructure and Planning liaise with the Cape Winelands District Municipality to verify the above-mentioned information and if it is the case, provide suggestions on the implementation of the funds as part of the above-mentioned report to be submitted at the next Executive Mayor and Mayoral Committee meeting;

Meeting: EM&MC – 01/09/2010 Ref No: Doc No's: Col No's:		Submitted by Directorate: Author/s: Referred from:	
PARAGRAPH:	ACTION: Submit report	RESPONSIBLE DEPT: Executive Director: Infrastructure and Planning	DUE DATE:

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6. Report: Outstanding matter no 8 (selling and conversion of RDP houses)

that a legal opinion on owners selling their RDP houses and unauthorized conversion of houses be submitted as part of the above-mentioned report at the next Executive Mayor and Mayoral Committee meeting;

Meeting: EM&MC – 01/09/2010 Ref No: Doc No's: Col No's:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> 1. Obtain legal opinion 2. Submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Corporate Governance (legal services) Executive Director: Social Services Executive Director: Infrastructure and Planning	<u>DUE DATE:</u>

7. Report: Outstanding matter no 9 (Rise Up Bakeries)

that a comprehensive report with recommendations on Rise Up Bakeries including discussions with Mr van Niekerk and the various issues be submitted at the next Executive Mayor and Mayoral Committee meeting; and

Meeting: EM&MC – 01/09/2010 Ref No: Doc No's: Col No's:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Strategic Services	<u>DUE DATE:</u>

8. Report: Outstanding matter no 12 (External funding EPWP projects)

That the Cape Winelands District Municipality be contacted to ascertain whether funds are available for EPWP projects and a report together with the above-mentioned report be submitted at the next Executive Mayor and Mayoral Committee meeting.

Meeting: EM&MC – 01/09/2010 Ref No: Doc No's: Col No's:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure and Planning	<u>DUE DATE:</u>

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14. URGENT MATTERS

14.1 SPONSORSHIP: FUNDING A HOUSE FOR LUVO MANYONGA

RESOLVED

that the availability of a house for Luvu Manyonga be followed up and a report be submitted at the next Executive Mayor and Mayoral meeting.

Meeting: EM&MC – 01/09/2010		Submitted by Directorate:	
Ref No:		Author/s:	
Doc No's:		Referred from: EM&MC(21.1)19/8/10	
Col No's:			
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Submit report	Executive Director: Social Services	

14.2 PROPOSED DEMARCATON OF INFORMAL TRADING SITES IN NEW STREET, PAARL

The enclosed report of the Executive Director: Strategic Services was tabled and considered. During discussions of the proposals the Executive Director: Infrastructure and Planning pointed out that the proposed work in New Street is subject to certain legal prescripts.

RESOLVED

1. that the process of relocating the traders to New Street and Patriot Square be initiated;
2. that due to the urgency of the matter the sites earmarked for informal trading, as outlined in Annexure A to the report, immediately be painted and bollards be placed in New Street in order to create a safe trading space;
3. that a formal process for demarcation be initiated;
4. that a meeting be arranged between the Reefa Structure Committee and the Executive Mayor and Mayoral Committee on 2 September 2010 at 16:00 to inform them of the Mayoral Committee's latest position and to deal with their request to move on Monday, 6 September 2010;
5. that the Law Enforcement Section put measures in place to deal with:
 - 5.1 informal traders resisting relocation to the demarcated areas on 6 September 2010; and

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5.2 taxis occupying public parking space at the Shoprite parking area.

Meeting: EM&MC – 01/09/2010 Ref No: 15/7/3/2 Doc No's: 65007 Col No's:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u> 1, 3 & 4 2 5	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Strategic Services Executive Director: Infrastructure and Planning Executive Director: Social Services	<u>DUE DATE:</u>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
1 SEPTEMBER 2010**

14.3 NEWS REPORT IN DIE BURGER ON SUSPENSIONS OF PERSONNEL AT DRAKENSTEIN MUNICIPALITY

It was reported that Die Burger of 1 September 2010 contained an erroneous news report on suspensions of personnel at the Drakenstein Municipality.

RESOLVED

that the Communications Section follow up the matter up and contact the Ombudsman as well as the Editor to make an apology.

Meeting: EM&MC – 01/09/2010 Ref No: Doc No's: Col No's:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Strategic services (Communications)	<u>DUE DATE:</u>

15. MONTHLY REPORT: ELECTRICAL SERVICES: JULY 2010

Noted.

Meeting: EM&MC – 1/09/2010 Ref No: 9/1/1/3 Col no:		Submitted by Directorate: Infrastructure and Planning Author/s: M Rhode Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 12:44.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

**KG/rs
19/08/2010**