

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 16 SEPTEMBER 2009 AT 10:10.

PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)

Councillors: J T Basson
A Bekeer
S Davids
T M Kompela
M J Le Hoe
A B Sishuba and
A M Petersen

Officials: T Matthee (Acting Municipal Manager)
C Petersen
L Coetzee
P Naidoo
A Marais
K Gordon and
K Sethoabane (part of meeting)

ABSENT: **Councillors:** M W Nothnagel (In Council duty)
H Douman (apology)
B Vos



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1. CONFIRMATION OF MINUTES

The minutes of the Ordinary meeting of the Executive Mayor and Mayoral Committee held on 2 September 2009 was **confirmed as correct**.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor reminded the Committee of the workshop on the Delimitation of Ward boundaries to be held on Thursday, 17 September 2009 at 14:00.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

The following leave arrangements were announced:-

- (i) Mr T Matthee - 28 September – 2 October 2009
(Attending Liasa Conference)
- (ii) Mr C Petersen - 3 – 8 October 2009 (Training)

4. PRESENTATION: PAARL WATERFRONT DEVELOPMENT

Mr G Adams of the Paarl Waterfront Development Company and Mr J Allan of SA Rugby Legends briefed the Committee on the progress and plans for the Paarl Waterfront Development. A copy of their presentation is enclosed.

RESOLVED

that the presentation **be noted**.

Meeting:	EM&MC – 16/09/2009	Submitted by Directorate:	
Ref No:	15/4/1(8431)P	Author/s:	
Doc No:	7079/09	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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5. REQUEST FOR ASSISTANCE: MONTE CHRISTO MINISTRIES

RESOLVED

1. that this matter be referred to the Social Services Directorate to investigate and report on a possible partnership with Monte Christo Ministries with regard to food security and possible accommodation of the project;
2. that the ED: Financial Services submit a report on possible rebates on their municipal accounts;
3. that these matters be reported on within 30 days; and
4. that the applicant be informed accordingly.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate:	
Ref No: 5/15/1 x 7/2/4/1		Author/s:	
Doc No: 7353/09		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1.	Submit further report	ED: Social Services	
2.	Submit report on possible rebates	ED: Financial Services	
3.	Inform applicant	Admin	

6. DE POORT VILLAGE PROJECT: NOTARIAL LEASE AGREEMENT – ERVEN 2856 AND 3103, PAARL

Ms Graves and a delegation of the De Poort Village Project addressed the Committee on the history of the project and future plans for this project (see attached).

RESOLVED

that it be recommended to Council -

1. that the lease of Erven 2856 and 3103, Paarl (the latter subject to transfer from the Department of Public Works) to De Poort Village Project for a period of 25 years, with an option to renew, be confirmed; and
2. that the attached lease agreement be approved and be signed by the Municipal Manager.

(The lease agreement is included in the report to Council.)

Meeting: EM&MC – 16/09/2009		Submitted by Directorate: Corporate Governance	
Ref No: 15/4/1 (2856)P		Author/s:	
Doc No: 7162/09		Referred from: EM&MC – 02/09/2009	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

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7. REPORT: PROPOSED ALLOCATION OF CAPITAL FUNDS IN THE ADJUSTMENT BUDGET FOR UPGRADING NEEDS AT COMMUNITY HALLS

RESOLVED

1. that the report **be noted**;
2. that the funding of the following capital projects be considered with the framing of the Adjustment Budget:-

Old Library Mbekweni	New palisade Fencing at rear and front	R 86 000.00
Fairyland Hall	Paving	R 42 000.00
Fairyland Hall	Palisade fence	R155 000.00
Colibri Hall	Paving in front of hall	R 20 000.00
Town Hall Paarl	Replace bottom stage curtains	R 15 000.00
Old Post Office	Paving at hall	R 64 000.00
Old Post Office	Welded Mesh Fencing	R 95 000.00
Old Police Station	New cashiers counters & bulletproof doors	R 84 000.00
Civic Centre	Upgrading of toilet facilities	R290 000.00

3. that the possible conversion of the above projects into labour intensive projects for the benefit of the surrounding communities, should funding become available, be investigated.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate: Corporate Governance	
Ref No: 7/1/1		Author/s: N Marais	
Doc No: 7614/09		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1.	Consider projects in Adjustment Budget	ED: Financial Services	
2.	Investigate labour intensive projects	Infrastructure & Planning	

8. REPORT – LEASE OF MBEKWENI SPORT HALL: ESTABLISHMENT OF A FITNESS CENTRE

RESOLVED

that it be recommended to Council -

1. that approval in principle be granted for the lease of the Mbekweni Sport Hall, to Mr Maqwelana for the purpose of a fitness centre, subject to the following conditions:-
 - 1.1 the property be leased at market rental and that for this purpose a valuation be obtained from a valuator;

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- 1.2 the property may only be utilized for a fitness centre and/or sporting purposes;
- 1.3 the proposal be advertised for any possible objections or counter offers;
- 1.4 the matter be resubmitted for final approval after advertisement in the press;
- 1.5 the applicant provide written proof of the support pledged by the franchise;
- 1.6 negotiations be entered into with the applicant in order to discuss the most viable lease term and rental structure; and
- 1.7 the applicant submit a business plan to SEDA for their evaluation and a report to the municipality before the final lease is concluded.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate: Corporate Governance	
Ref No: 17/7/2/2/1/11 M		Author/s: N Marais	
Doc No: 7613/09		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Submit to Council	Admin (PJ)	

9. REPORT: FARM 736 KLAPMUTS: PROPOSED SALE OF REMAINDER OR PORTION THEREOF TO CAPETAINDER

RESOLVED

that it be recommended to Council –

1. that Capetainer be requested to provide reasons for the non-submission of the required documents; and
2. that Capetainer be allowed to submit the required documents within another 30 days, by 8 October 2009.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate: Corporate Governance	
Ref No: 15/4/1(736)K		Author/s: N Marais	
Doc No: 7612/09		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Submit to Council	Admin (PJ)	

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10. AWARENESS CAMPAIGN: RE-USE OF GRAVE SITES OLDER THAN 20 YEARS

RESOLVED

1. that the need to consider the re-using of grave sites older than 20 years be supported in principle;
2. that an awareness campaign to sensitise the public regarding the critical shortage of space at certain cemeteries be launched;
3. that an awareness campaign to sensitise the public about alternative interment methods be launched;
4. that such a campaign includes:-
 - 4.1 an advertisement calling for the public to register their interest to attend a meeting/s on this matter; and
 - 4.2 radio and newspaper articles regarding this matter to test public opinion.

Meeting:	EM&MC – 16/09/2009	Submitted by Directorate:	Social Services
Ref No:	16/7/B	Author/s:	
Doc No:	7494/09	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Organise Awareness Campaign	ED: Social Services	

11. SWOPPING OF PLOTS – MS NOKUZOLA KLAAS, ERF 4225 AND LYDIA ADAMS, ERF 3694: PROJECT 2, MBEKWENI

RESOLVED

that Ms N Klaas be allowed to swop her Erf 4225, Mbekweni with Ms L Adams' Erf 3694, Mbekweni and Ms L Adams take occupation of Erf 4225, Mbekweni, subject to the following conditions:-

1. that Miss Nokuzola Klaas accept in writing that she be exchange to Erf 3694, Mbekweni;
2. that Miss Lydia Adams accept in writing that she be exchange from Erf 3694 to Erf 4225, Mbekweni; and

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3. that Drakenstein Municipality pays the transfer costs of the two erven to the amount of R800.00.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate: Social Services	
Ref No: 17/5/5/1/19		Author/s:	
Doc No: 7549/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement Decision	<u>RESPONSIBLE DEPT:</u> Social Services (Housing) Admin (CL)	<u>DUE DATE:</u>

12. PAARL CBD – PROGRESS REPORT

RESOLVED

that the report **be noted** and that the final report be submitted at the next Executive Mayor and Mayoral Committee meeting.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate: Strategic Services	
Ref No: 5/2/2		Author/s:	
Doc No: 7553/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Further report	<u>RESPONSIBLE DEPT:</u> HOD: Corp.	<u>DUE DATE:</u>

13. OUTSTANDING MATTERS

RESOLVED

that the report **be noted**.

14. URGENT MATTERS

14.1 Swopping of Erf 4362, Project 2, Mbekweni, Ms N Tshaya with Erf 1370, H 1, Mbekweni – Ester Nompoco Sijaji

The enclosed report of the Executive Director: Social Services was tabled and considered.

RESOLVED

1. that the swopping of the erven between Ms N E Sijaji and Ms N Tshaya be approved; and

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2. that the completed house on swapped Erf 4362, Mbekweni be handed over to Ms N E Sijaji.
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Meeting:	EM&MC – 16/09/2009	Submitted by Directorate:	Social Services
Ref No:	17/5/5/1/19	Author/s:	K Sethoabane
Doc No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Social Services Admin (CL)	<u>DUE DATE:</u>

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14.2 WORKSHOP: TRAINING ON CONFLICT RESOLUTION FOR COUNCILLORS

the Acting Municipal Manager tabled Circular 61 of 2009 dated 4 September 2009 received from Salga Western Cape and requested the Committee to nominate a Councillor to attend.

RESOLVED

that Clr S L Sambokwe, Clr C Philander and Clr B Fikizolo be delegated to attend the workshop.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate:	
Ref No: 2/6/6/3 x 4/7/3/4		Author/s:	
Doc No: 7531/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Inform Salga	Admin	

14.3 ESKOM SERVITUDE AND ALTERNATIVE ACCOMMODATION: SWARTBERG STREET

RESOLVED

that note be taken of the Acting Municipal Manager's announcement :-

1. that Eskom advised the Municipality that the repair work to the overhead lines will be undertaken on 21 September 2009 and that the residents in the demarcated area must be temporary relocated; and
2. that arrangements have been made to relocate the residents within one week with effect from 21 September 2009.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate:	
Ref No: 16/2/3 x 17/5/6/2/2		Author/s:	
Doc No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Relocation of residents	ED: Social Services	

14.4 WORKSHOP: HOW THE SOUTH AFRICAN ECONOMY WORKS

RESOLVED

that the workshop be arranged for 17 November 2009.

Meeting: EM&MC – 16/09/2009		Submitted by Directorate:	
Ref No: 4/7/3		Author/s:	
Doc No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Arrange workshop	Admin	

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15. PROGRESS REPORT: HERMON HOUSING PROJECT

RESOLVED

that the report **be noted**.

Meeting: (SUPP) EM&MC – 16/09/2009		Submitted by Directorate: Social Services	
Ref No: 17/5/4/2/3		Author/s:	
Doc No: 7665/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

16. MAYORAL CUP: 2009

RESOLVED

1. that an amount of R180 000 from Special Events Vote: 30-01-1-55-665-00, be approved for the purpose of the Mayoral Cup 2009 Tournament;
2. that the following dates for the Mayoral Cup Tournament, be approved:-

Draw	-	Friday, 25 September 2009
Opening	-	Saturday, 3 October 2009
Group Matches start	-	Wednesday, 7 October 2009
Last 16 Knock out matches	-	28 and 30 October 2009
Quarter Finals	-	Saturday, 7 November 2009
Semi-Finals	-	Saturday, 14 November 2009
Finals	-	Saturday, 21 November 2009
3. that specific provision be made for the Mayoral Cup event in future budgets; and
4. that corporate sponsors for future Mayoral Cups be investigated in conjunction with the local Football Association.

Meeting: (SUPPL) EM&MC – 16/09/2009		Submitted by Directorate: Social Services	
Ref No: 17/7/3/2		Author/s:	
Doc No: 7664/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Social Services ED: Finance	

17. COMMUNITY GAMES: 2009

RESOLVED

1. that an amount of R150 000,00 from vote no 30-01-1-55-665-00 be approved for the Community Games 2009;

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2. that attempts be made that the Games be inclusive of all communities in Drakenstein; and
3. that Council budget for the Community Games in the 2010/2011 financial year.

Meeting:	(SUPPL) EM&MC – 16/09/2009	Submitted by Directorate:	Social Services
Ref No:	12/2/2/5/1	Author/s:	
Doc No:	7662/09	Referred from:	
PARAGRAPH:	ACTION: Implement decision	RESPONSIBLE DEPT: ED: Social Services ED: Finance	DUE DATE:

18. MONTHLY REPORT – AUGUST 2009: PLANNING SERVICES

Noted.

Meeting:	EM&MC - 16/09/2009	Submitted by Directorate:	Planning Services
Ref No:		Author/s:	D Delaney
Doc No:		Referred from:	
CLAUSE:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

19. MONTHLY REPORT – JULY 2009: CIVIL ENGINEERING SERVICES

Noted.

Meeting:	EM&MC - 16/09/2009	Submitted by Directorate:	Civil Engineering Services
Ref No:		Author/s:	G S Du Plessis
Doc No:		Referred from:	
CLAUSE:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

The meeting ended at

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

**PJ/am
16/09/2009**