

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 13 APRIL 2011 AT 10:00.

PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)
The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: J T Basson
S Davids (part of meeting)
H Douman
T M Kompela
M J Le Hoe
A M Petersen and
A B Sishuba

Officials: Dr S T Kabanyane (Municipal Manager)
Mr T Matthee (Executive Director: Social Services)
Mr K Mrali (Executive Director: Corporate Governance)
Mr L Coetzee (Executive Director: Infrastructure and Planning)
Mr A Sauls (Acting: Executive Director: Strategic Services)
Mr C Petersen (Executive Director: Financial Services)
Mr A V Marais (Head: Corporate Services)
Mr K R Gordon (Manager: Administrative Services) and
Ms E Williams (Manager: Rural Development)

ABSENT:

Councillors: A Bekeer
B E Vos



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1. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Executive Mayor and Mayoral Committee were **confirmed as correct**.

- 1) Ordinary meeting dated 23 March 2011; and
- 2) Confidential meeting dated 23 March 2011.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor reminded the committee of the Budget meeting of the Cape Winelands District Municipality to be held on 14 April 2011 at 11:00 in the Huguenot Community Hall.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

The following leave arrangements were announced:-

28 – 29 April 2011 : Municipal Manager, Dr P Naidoo and Mr L Coetzee.
(Mr C Petersen to act as Municipal Manager)

4. PRESENTATION: INSTALLATION OF AMR ADVANCED SMART METERING SYSTEMS

Mr T Chetty and Mr Y Geeva of Unique Mbane SA (Pty) Ltd attended the meeting and elaborated on the product offered by them. Their proposal basically entails the installation of smart electricity and water meter which could be remotely controlled to affect certain processes such as controlling energy demand, disconnecting supply, communicating messages, etc.

It was reported that the municipality already lodged an application for funding with Eskom for the implementation of a Demand Side Management System without cost to Council. It was reported at the meeting that the application had already been provisionally approved by Eskom.

RESOLVED

1. that the presentation **be noted**; and
2. that the Executive Director: Infrastructure and Planning submit a report on the Demand Side Management application to Eskom and how to implement the installation of SMART meters.

Meeting:	EM&MC – 13/04/2011	Submitted by Directorate:	
Ref No:	10/3/4/2	Author/s:	
Coll No:	102480	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Submit report	Executive Director: Infrastructure & Planning	

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5. ALIENATION OF AN ADDITIONAL PORTION OF ERF 9174 PAARL TO MESSRS PAARL MEDIA (PTY) LTD: AMENDMENT OF COUNCIL DECISION DATED 28 SEPTEMBER 2005

RESOLVED

that it be recommended to Council:-

1. that the alienation of the additional 110m² of Erf 9174 Paarl to Messrs Paarl Media (Pty) Ltd at R 100,00/m² (VAT excluded) be approved subject to the normal selling conditions, including the following conditions:
 - 1.1 the registration of a servitude in favour of the Drakenstein Municipality in respect of the Municipal Sewer traversing Erf 28736 Paarl;
2. that condition 2.1 as contained in Council decision dated 28 September 2005 therefore be amended to read as follows:
 - 2.1 the property, in extent ±930m² be sold at R200/m², excluding VAT and an additional portion of ±110m² be sold at R 100/m², excluding VAT.
3. that tenders not be called for the alienation of the said portion and that it be sold directly due to the following reasons:
 - 3.1 Council's policy makes provision for the direct sale of a non-viable strip of land. In this particular matter the ±110m² portion of land to be sold is surrounded by property which already belongs to the Applicant. The thin silver of land can therefore not be used by anyone else due to the location, size and configuration thereof.

Meeting: Ref No: Col No:	EM&MC – 13/04/2011 15/4/1 (9174)P 102991	Submitted by Directorate: Author/s: Referred from:	Corporate Services N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

6. PROPOSED ACCESS SERVITUDE OVER ERF 3995 PAARL (OLD MUSLIM CEMETERY)

RESOLVED

that this matter be held over pending further discussion with the Paarl Muslim Jamaa to clarify any issues relating to Sharia Law.

Meeting: Ref No: Col No:	EM&MC – 13/4/2011 15/4/1 (3995)P x 15/4/1 102994	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Marais
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Arrange discussion and resubmit item	Executive Director: Corporate Governance (Properties)	

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7. EXTERNAL LOAN

RESOLVED

that it be recommended to Council:

1. that the decision of the Bid Adjudication Committee be noted; and
2. that the taking up of the loan to the amount of R108 534 000.00 be approved.

Meeting: Ref No: Col No:	EM&MC –13/4/2011 5/5/1 102601	Submitted by Directorate: Author/s: Referred from:	Financial Services C Petersen
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

8. EXPENDITURE OF STAFF BENEFITS- FEBRUARY 2011

RESOLVED

that it be recommended to Council that the report **be noted**.

Meeting: Ref no: Coll no:	EM&MC 13/04/11 4/8/1/1 103017	Submitted by Directorate: Author/s: Referred from:	Financial Services C L Mapeyi
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

9. MONTHLY BUDGET STATEMENTS – FEBRUARY 2011

RESOLVED

that it be recommended to Council that the report **be noted**.

Meeting: Ref no: Coll no:	EM&MC – 13/04/2011 9/1/1/4 101930	Submitted by Directorate: Author/s: Referred from:	Financial Services C L Mapeyi
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

10. PREPAID ELECTRICITY METERS FOR INDIGENT HOUSEHOLDS

RESOLVED

1. that the current 644 indigent consumers' conventional electricity meters be replaced with prepaid meters on Council's expense;
2. that a new tariff for refuse and sewerage category be implemented from 1 July 2011 linked to the subsidy amount for indigent consumers as annually determined; and

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3. that the approval of all future indigent applicants be subject to the installation of a prepaid meter.

Meeting: EM&MC – 13/04/2011 Ref no: 16/2/8 Coll no: 103019		Submitted by Directorate: Financial Services Author/s: C M Petersen Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Financial Services Executive Director: Infrastructure & Planning (Electricity)	<u>DUE DATE:</u>

11. APPOINTMENT AS NATIONAL CHAIRPERSON OF THE REGULATORY AND PROFESSIONALIZATION COMMITTEE OF THE INSTITUTE OF LOCAL GOVERNMENT MANAGEMENT OF SOUTH AFRICA (ILGM)

RESOLVED

1. that the appointment of Dr Pravine Naidoo as the National Chairperson of the Regulatory & Professionalisation Committee of the Institute of Local Government Management of South Africa **be noted**; and
2. that time-off be granted, when required, in order for Dr Pravine Naidoo, to fulfil the ILGM's mandate.

Meeting: EM&MC – 13/04/2011 Ref No: 12/2/1/4/2 x 12/3 Doc No: 102785		Submitted by Directorate: Strategic Services Author/s: Dr Pravine Naidoo Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

12. FINAL INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW REPORT FOR THE 2011/2012 FINANCIAL YEAR

RESOLVED

that it be recommended to Council:

1. that the Integrated Development Plan (IDP) Review Report for the 2011/2012 financial year be adopted;
2. that the IDP Review Report for the 2011/2012 financial year be publicised; and
3. that the public comments on the IDP Review Report for the 2011/2012 financial year, be noted.

Meeting: EM&MC –13/04/2011 Ref No: 2/2/5 Col No:		Submitted by Directorate: Strategic Services Author/s: N Ndolela Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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13. CULTIVARIA 2011

RESOLVED

1. that an amount of R320 000 (R220 000 for marketing and R100 000 for in-kind support) be approved for Cultivaria;
2. that the Directorate: Strategic Services indicate from which votes this would be funded, before the decision is conveyed to Cultivaria;
3. that Cultivaria be informed that the Community Program of Cultivaria is not the responsibility of the Council; and
4. that Cultivaria be further informed that the Council is not in support of the festival being moved further away from communities and that Council wishes to engage Cultivaria on this matter.

Meeting: Ref No: Col No:	EM&MC –13/4/2011 11/2/3 102854	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Strategic Services	<u>DUE DATE:</u>

14. ALLOCATION OF SEED FUNDING

RESOLVED

that a Subcommittee comprising Clrs H Douman, AB Sishuba and T Du Plessis be tasked to further consider the allocation of Seed Funding and submit a report to the next meeting of the Committee.

Meeting: Ref No: Col No:	EM&MC –13/04/2011 15/7/3 102917	Submitted by Directorate: Author/s: Referred from:	Strategic Services G Fouldien EM&MC (11)-23/03/2011
<u>PARAGRAPH:</u>	<u>ACTION:</u> Arrange meeting of Subcommittee & submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Strategic Services	<u>DUE DATE:</u>

15. STUDY ON ECONOMIC POTENTIAL OF RENEWABLE ENERGY SOURCES IN DRAKENSTEIN

RESOLVED

1. that the funding applications to the Industrial Development Corporation (IDC) be supported;
2. that the approval of the funding application for the Feasibility Study on the economic potential of Renewable Energy in Drakenstein **be noted**; and

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3. that the Municipal Manager be **authorised** to sign the contract with the IDC.

Meeting: EM&MC – 13/04/2011 Ref No: 15/4/1 (7615) P Col No: 98874, 96588 & 96086		Submitted by Directorate: Strategic Services Author/s: G Fouldien Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

16. RURAL RAPID RESPONSE TEAM: OUTCOME OF INVESTIGATION: LIVING CONDITIONS ON CERTAIN FARMS, DRAKENSTEIN

N Lyners Consulting Engineers made a presentation to the Committee which indicated a total cost of R2, 2 million to upgrade services on 10 selected farms. The Committee was of the view that cheaper options were available.

RESOLVED

1. that note be taken that a final legal opinion on whether the Municipality can provide basic services on privately owned property, will be submitted during May 2011.
2. that urgent interim relief measures for farmworkers on farms as mentioned at the meeting where landlords/ farm owners are absent be implemented in collaboration with the Cape Winelands District Municipality, and that a report in this regard be tabled at the next meeting; and
3. that the recommendations as set out in the report of Strategic Services be considered by the Task Team in order to ensure that all relevant departments are consulted, before the recommendations are submitted to the Executive Mayor and Mayoral Committee.

Meeting: EM&MC – 13/04/2011 Ref No: 15/1/5 15/7/1 Col No: 98862 102990		Submitted by Directorate: Strategic Services Author/s: ET Williams Referred from: EM&MC (8)-19/01/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2 & 3	Implement decision	Executive Director: Strategic Services	
2	Submit report		

17. REPAIR OF VANDALISED HOUSE: HOUSING SCHEME 59, PHASE 4: ERF 26523 AND FLAT 44C SPRINGBOK STREET – MR JOEL THEO

RESOLVED

1. that the dwelling on Erf 26523 be repaired at the cost of R70 000.00 from the savings identified on vote number 605015700500;
2. that Flat 44C Springbok Street be allocated to Ms Jessie Theo (Phillips) and Mr Norman Phillips vacates Loerie flat A3 and joins his wife; and

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3. that the Executive Director: Social Services investigate the repair of the houses in Project 2, as reported at the meeting and submit a report.

Meeting: EM&MC – 13/04/2011 Ref No: 17/5/5/1/15 Col No: 102505		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u> 1-2 3	<u>ACTION:</u> Implement decision Submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Social Services (Housing)	<u>DUE DATE:</u>

18. NATIONAL WATER WEEK AND SANITATION WEEK 2011: SONG AND POSTER COMPETITION PROGRAMME

RESOLVED

1. that the report **be noted**; and
2. that a report on the overgrown vegetation on the Berg River, downstream of Market Street bridge be submitted at the next meeting of the Committee.

Meeting: EM&MC – 13/04/2011 Ref No: 1/4/3 Doc No: 102982		Submitted by Directorate: Infrastructure and Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure & Planning	<u>DUE DATE:</u>

19. REPORT ON UPGRADING OF THE PARKING AREA AT THE HUGUENOT STATION

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 23/03/2011 Ref No: 17/3/3/4/1 Coll No: 102983		Submitted by Directorate: Infrastructure and Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

20. ELIMINATION OF SEPTIC SYSTEMS AT GOUDA SOUTH (OLD TOWN) – SEWERAGE CONNECTIONS TO PROPERTIES

RESOLVED

1. that the typical standard drawing and specification, drawn up by the Civil Engineering Services Department, be used to enable each individual erf of the 47 already developed erven at Gouda South (Old Town) with existing conservancy/septic tank systems to be connected to the pre-determined new sewerage connection;

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2. that the submission and approval of building plans by the owners of these developed erven for elimination of existing conservancy/septic tank systems, be waived;
3. that the standard sewage connection fee not be applicable on the already developed erven with existing conservancy/septic tank systems and that the recalculated connection fees be applicable as specified in paragraph 2.2 of the departmental report, be applicable to encourage users of existing conservancy/septic tank systems to change over to the waterborne sewer system namely:

Financial Year	Proposed sewage connection fee (VAT included)
2010/2011	R2 243.29
2011/2012	R2 447.93

4. that the undeveloped erven be charged at the standard sewage connection fees, which is applicable to all other residential property owners in the Drakenstein Municipal area, namely:

Financial Year	Current sewage connection fee (VAT included)
2010/2011	R5 217.00

Meeting: EM&MC – 13/04/2011	Submitted by Directorate: Infrastructure and Planning
Ref No: 16/4/7/3	Author/s: A Kowalewski
Coll No: 102984	Referred from:
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision
	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure & Planning
	<u>DUE DATE:</u>

21. EXPANDED PUBLIC WORKS PROGRAM (EPWP): IMPLEMENTATION OF THE CLEAN AND GREEN AND ASSOCIATED LABOUR ONLY CONTRACT

RESOLVED

1. that the report **be noted**, and
2. that the Department of Public Works be requested to make a presentation on EPWP to the Executive Mayor and Mayoral Committee at the next meeting.

Meeting: EM&MC – 13/04/2011	Submitted by Directorate: Infrastructure & Planning
Ref No: 16/6/5	Author/s: G S Du Plessis / R M Brown
Coll no: 102985	Referred from:
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision
	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure & Planning
	<u>DUE DATE:</u>

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22. PAARL BIRD SANCTUARY ADVISORY COUNCIL (PBSAC)

RESOLVED

that the vacancies of the Paarl Bird Sanctuary Advisory Council be filled through a public process and the advertisement be drawn up in a manner to attract a wide scope of people.

Meeting: Ref No: Coll no:	EM&MC – 13/04/2011 3/3/1/3/8/3 102986	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning G S Du Plessis/ R M Brown
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Infrastructure and Planning	<u>DUE DATE:</u>

23. APPLICATION FOR REZONNG, SUBDIVISION AND DEPARTURES: ERF 2230 WELLINGTON

RESOLVED

1. that the Road Network Plan (Annexure B1 to the departmental report) be accepted as the future guideline for the area;
2. that the following approvals be granted:
 - 2.1 in terms of section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erf 2230 Wellington from “Business Zone” and “Single Residential Zone” to “Subdivisional Area” for a mixed-type residential development with a density of ±31 units per hectare, as indicated on the Subdivision Plan (Annexure B to the departmental report);
 - 2.2 in terms of section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of Erf 2230 Wellington into 33 portions including 11 single residential erven, 16 group housing erven, one general residential erf, one business erf, three private open spaces, one public open space and public roads, as indicated on the Subdivision Plan (Annexure B to the departmental report);
 - 2.3 in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), for land use parameters departures as follows:-
 - 2.3.1 Relaxation of the internal building lines of Single Residential erven (Land Units 1-7 and 10-13) from 3m to 1,5m;
 - 2.3.2 Relaxation of the Koopman Street building line for the General Residential erf (Land Units 32) from 8m to 4,5m;
 - 2.3.3 Relaxation of the Group Housing building lines on the boundary between Land Unit 27 and the General Residential erf (Land Unit 32) from 3m to 1,5m; and

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- 2.3.4 Relaxation of the common open space provision for Group Housing erven (Land Units 15-30) from 80m² per Group Housing until nil (0m²) per unit;
- 2.4 in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), for a departure to increase the maximum permissible density for group housing erven from 30 units per hectare to 50 units per hectare;
- 2.5 in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), for a departure to relax the limitation of the maximum number of group housing units that are allowed to take access from a cul-de-sac from 10 to 16 units;
3. that the approvals granted in paragraphs 2.1 to 2.5 above be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
- 3.1 Adherence to the conditions laid down by the Department of Environmental Affairs and Development Planning in its letter E12/2/3/1-B3/36-0664/08 dated 14 June 2010 (Annexure E to the departmental report);
- 3.2 Adherence to the conditions laid down by Heritage Western Cape in its letters HM/WELLINGTON/REM OF ERF 2230 dated 4 March 2009 and 1 April 2009 respectively (Annexure F to the departmental report);
- 3.3 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Department in its memorandum 15/4/1 (2230) W (3601) and 15/4/1 (2230) W (2999) dated 16 October 2008 respectively (Annexure G to the departmental report);
- 3.4 Adherence to the following conditions laid down by Drakenstein Municipality: Electrical Services Department:-
- 3.4.1 Service plans must be submitted to Council for approval prior to installation thereof;
- 3.4.2 Services must be installed to the satisfaction of Drakenstein Municipality's Electrical Services Department;
- 3.4.3 The proposed street names must be submitted to Council for approval;
- 3.5 Adherence to the following conditions from a town planning point of view:-
- 3.5.1 The approval applies only to the contents of this application and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 3.5.2 Any amendments to the application are subject to the relevant approval;

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- 3.5.3 The development must take place largely in accordance with the Subdivision Plan (Annexure B to the departmental report), including treatment of the building frontages as indicated on the elevations provided the height of the proposed flats be restricted to two storeys. Council is prepared to consider an additional block of flats to compensate for the storey limitation;
 - 3.5.4 Building work as well as associated parking areas and landscaping must be completed as part of each development phase, as per the Subdivision and Phasing Plan (Annexure B to the departmental report);
 - 3.5.5 No building plans will be approved prior to the submission of an approved General Plan (electronic or hard copy, containing a GP number and signed by the Office of the Surveyor-General (SG));
 - 3.5.6 The design guidelines be included in the constitution of the Homeowners Association (HOA) to ensure that the character of the area and aesthetic quality be retained;
 - 3.5.7 A Site Development Plan be submitted for approval by Council prior to building plan submission. Such a plan is to include the following:-
 - (a) Boundary edge definition;
 - (b) A layout plan showing the position of all roads, sidewalks, parking areas, access points, refuse storage and removal, the allocation of uses, the position and orientation of all buildings, the allocation of public and private spaces, building development parameters, including heights, coverage and associated bulk, as well as relevant setbacks;
 - (c) A cadastral plan showing erf boundaries, subdivisions and servitudes;
 - (d) Details of the phasing of the development;
 - (e) A plan of services showing inter alia, all existing and proposed new services traversing the property, connection points for such services; and
 - (f) A Design Manual showing details of built form, showing inter alia, elevations, garage types, siting, orientation, sections, type and colour of external materials and signage;
 - 3.5.8 No new structures are to be erected without the approval of building plans by Council; and
4. that the objector be notified of Council's decision and his rights of appeal; and

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5. that the applicant be informed of his right of appeal in terms of section 44 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and to Council's Appeal Authority in terms of the Local Government: Municipal Systems Act, 2000 (Act No 32 of 2000).

Meeting: EM&MC – 13/4/2011 Ref No: 15/4/1 (2230) W Doc No's 1463/08, 3632/08, 4011/08, 4234/08, 4456/08, 4517/08, 5209/08, 883/09, 1950/09, 5420/09 & 7323/09 Col No: 56405		Submitted by Directorate: Infrastructure & Planning Author/s: K Raphasha Referred from: EM&MC - 23/03/2010	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Executive Director: Corporate Governance (Admin HB)	<u>DUE DATE:</u>

24. OUTSTANDING MATTERS

Noted.

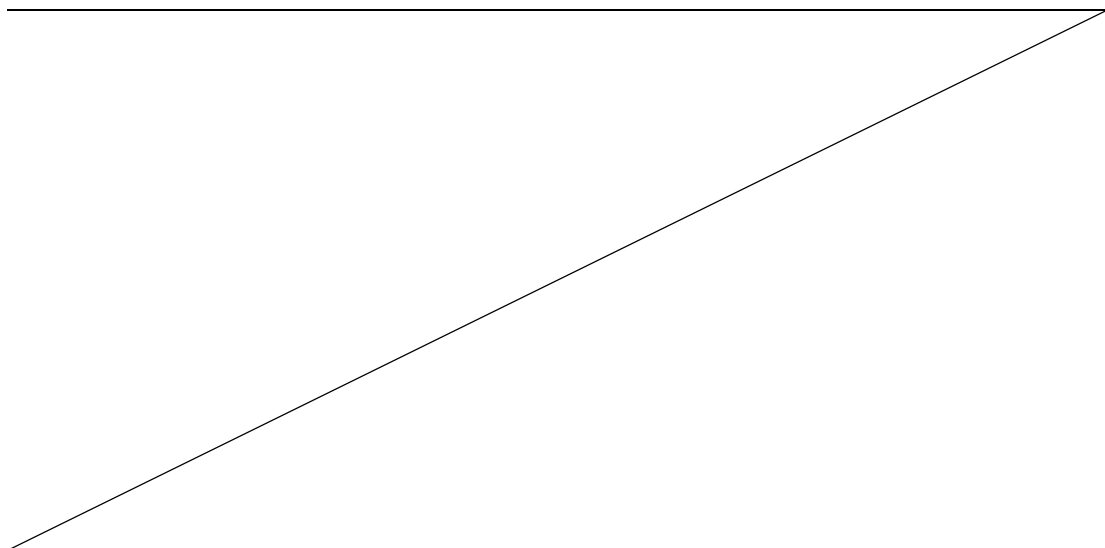
25. URGENT MATTERS

25.1 WARD PROJECTS 2010/2011: CHANGES TO APPROVED PROJECTS AND ADDITIONAL PROJECTS

The enclosed report of the Executive Director: Social Services was tabled and considered.

RESOLVED

that the revised project proposals for Ward 10 and Ward 26 be approved.



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<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Social Services	<u>DUE DATE:</u>

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25.2 BERG RIVER WHITEWATER PARK

The Committee resolved at item 5 of 23 March 2011 that Management should investigate the above-mentioned project further and submit a report. After discussion the Committee noted that the company were actually responsible for generating reports on the project.

Noted.

Meeting: EM&MC – 13/4/2011 Ref No: 17/7/2/2 Doc No's 101122		Submitted by Directorate: Social Services Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Obtain further reports from Company	<u>RESPONSIBLE DEPT:</u> Executive Director: Social Services	<u>DUE DATE:</u>

ADDITIONAL ITEMS

26. ELECTRIFICATION OF INFORMAL SETTLEMENTS: LOVERSLANE AND CHESTER WILLIAMS – RECONSTRUCTION OF SHACKS ACCORDING TO THE LAYOUT PLANS AND THE CONSTRUCTION OF THE BOUNDARY WALL FOR THE NEIGHBOURING SCHOOLS

RESOLVED

that an amount of **R350 000.00** from **Vote number: 605040652700** for the purchase of the materials to reconstruct the shacks and the construction of the school boundary walls be approved.

Meeting: EM&MC – 13/04/2011 Ref No: 17/5/6/2 Col No: 103030		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Executive Director: Social Services	<u>DUE DATE:</u>

27. PROGRESS REPORT – SLOW MOVING EXPENDITURE ON CERTAIN PROJECTS (2010/2011 FINANCIAL YEAR)

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 13/04/2011 Ref No: 5/2/2 – (2010/2011) Col No: 103982		Submitted by Directorate: Infrastructure and Planning Author/s: L P Coetzee Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

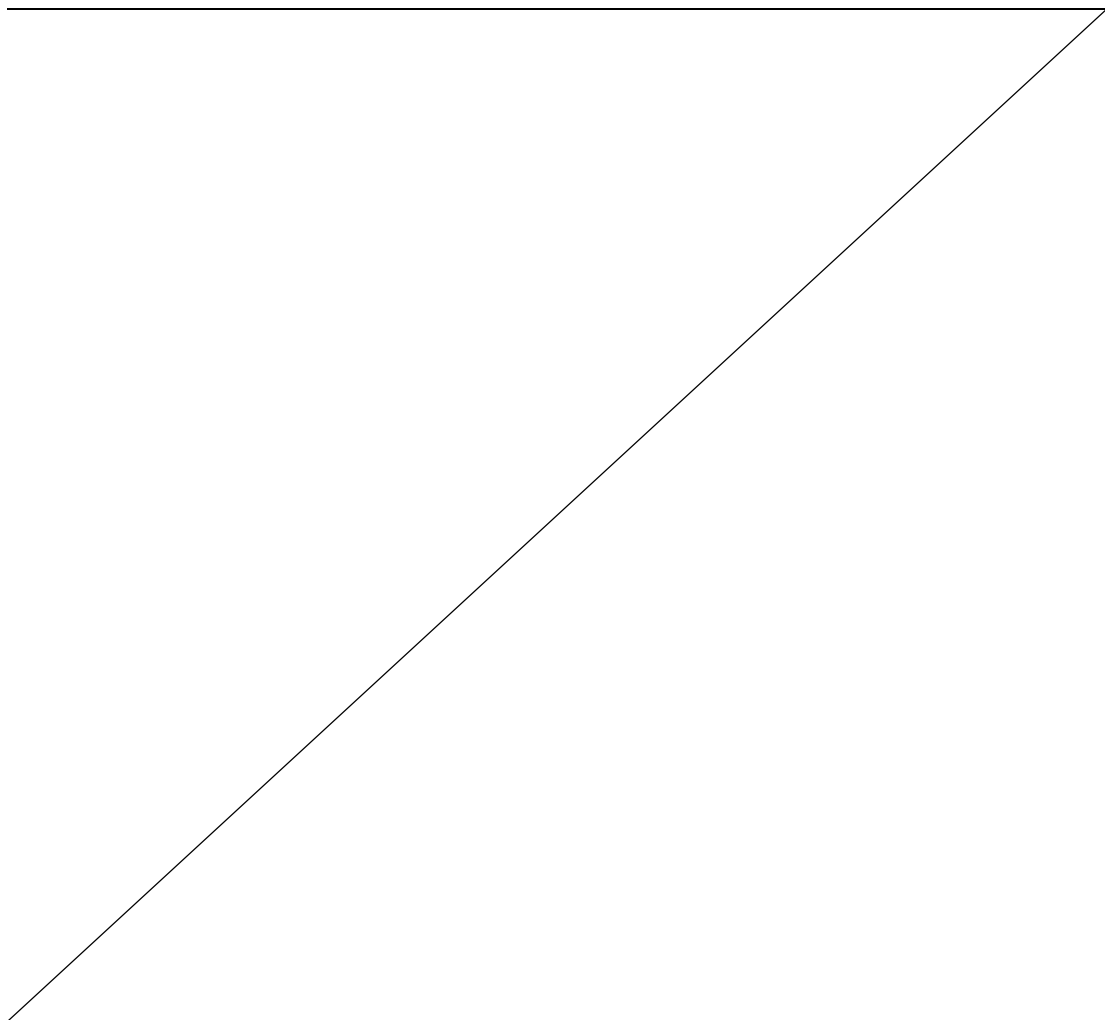
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28. WASTE TO ENERGY PROJECT

RESOLVED

that it be recommended to Council:-

1. that the Municipal Manager be authorised to sign a Memorandum of Agreement with the preferred bidder, Interwaste, for the establishment of a Waste to Energy Plant in terms of Contract CES 22/2008;
2. that the required statutory investigations i.e. Section 78 (MSA) and Section 120 (MFMA) and processes as set out in the enclosed Annexure 2 of the departmental report be approved and commenced with; and
3. that after the successful conclusion of the above, a final Contract/Agreement be drafted and subjected to a MFMA Section 33 process, before the final approval thereof by Council.



Meeting:	EM&MC – 13/04/2011	Submitted by Directorate:	Infrastructure & Planning
Ref No:	16/6/4 (697)	Author/s:	G S Du Plessis / R M Brown
Coll no:	103113	Referred from:	EM&MC (22)-23/03/2011
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

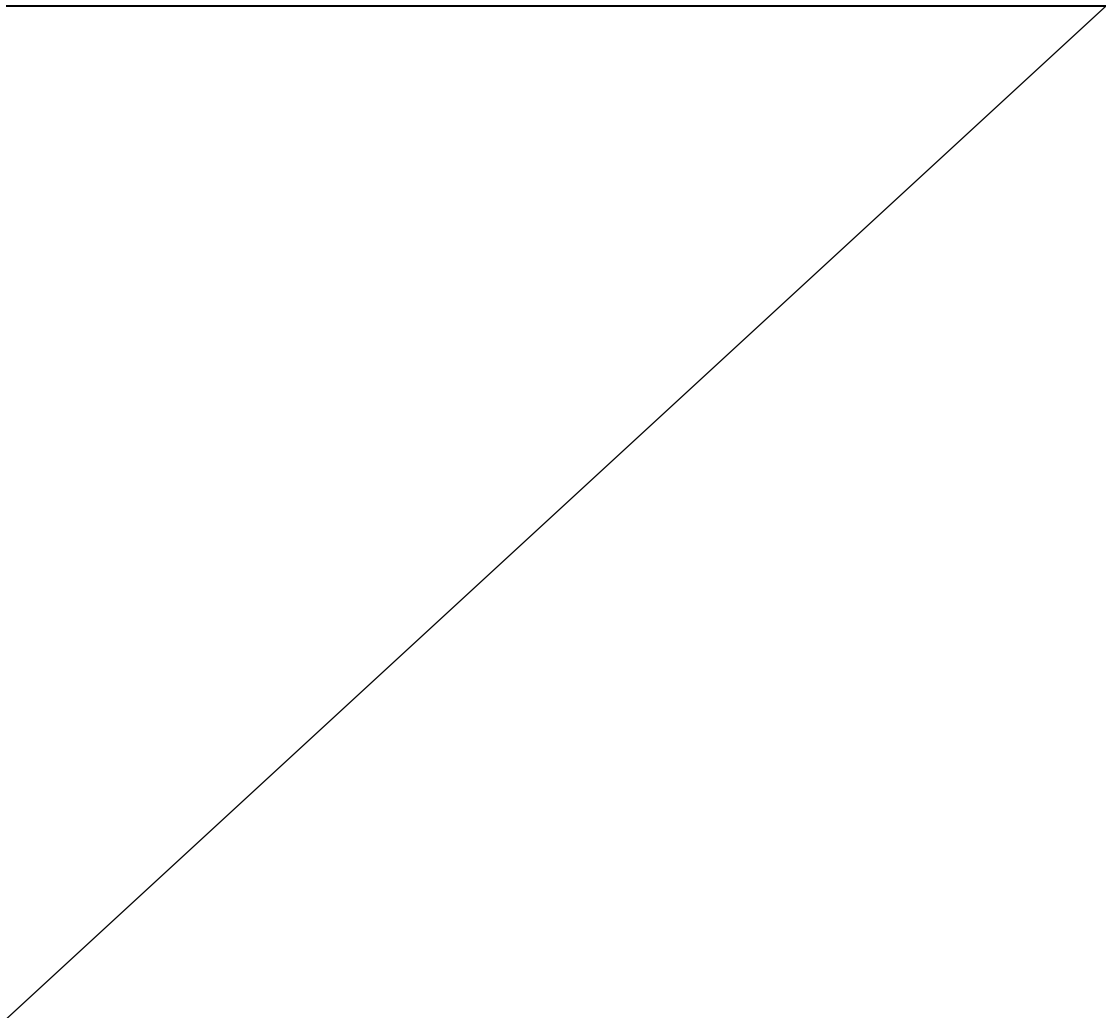
29. MUNICIPAL EMPLOYEES DEBT

The enclosed report of Executive Director: Financial Services was tabled and considered.

RESOLVED

that it be recommended to Council:-

1. that municipal employees be included in the Debt Relief Initiative Programme on a Rand to Rand basis in respect of debt older than 30 June 2010; and
2. that the closing date for consumers to benefit from the Debt Relief Initiative Programme be extended from 30 May 2011 to 17 June 2011 to accommodate consumers that receive remuneration and allowances on the 15th of the month.



Meeting:	EM&MC – 13/04/2011	Submitted by Directorate:	Financial Services
Ref No:	5/15/1	Author/s:	C Petersen
Col No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

30. ADJUSTMENT BUDGET FOR THE 2010/2011 FINANCIAL YEAR

The enclosed report of the Executive Director: Financial Services was tabled and considered.

RESOLVED

that it be recommended to Council:-

1. that the following projects be carried over to the new financial year:-

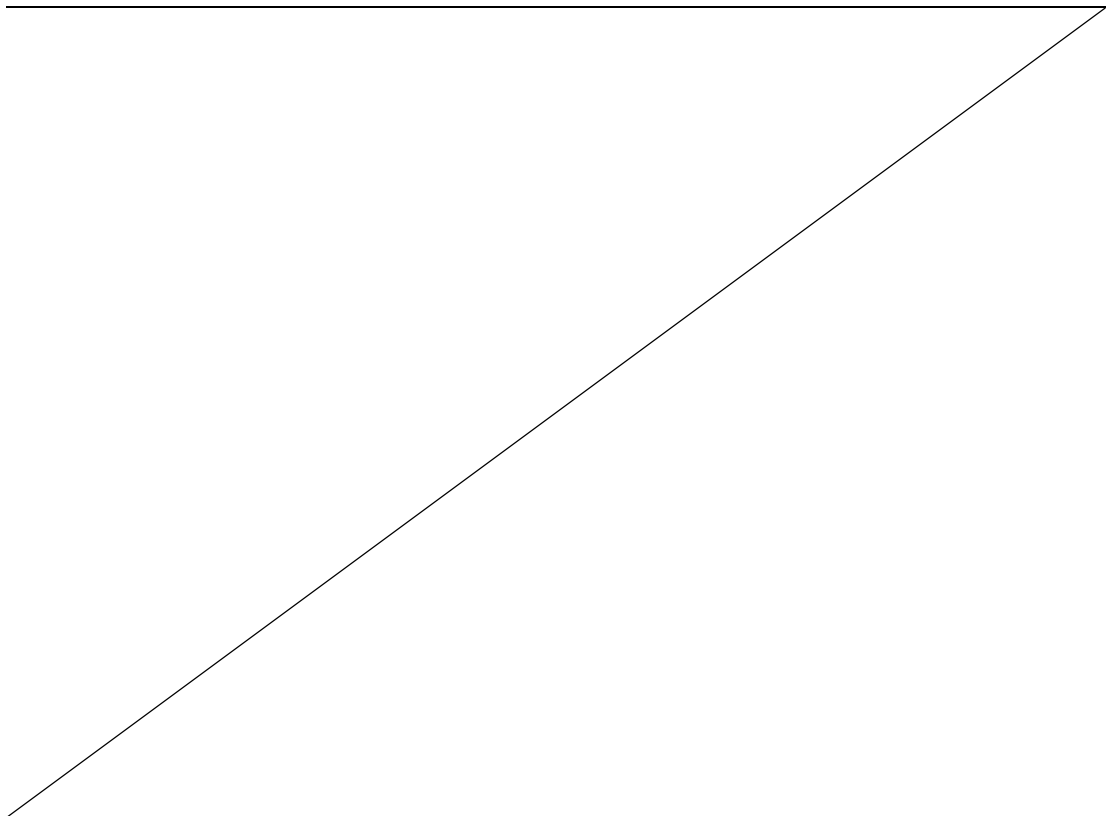
VOTE NO	VOTE DESCRIPTION	AMOUNT BUDGET 2010/11	CARRY OVER AMOUNT
305040617900	UPGRADING OF CIVIC CENTRE (LIFTS)	2,787,118	1,400,000
308540607800	AIR CONDITIONING: MBEKWENI HALL	700,000	588,684
430540619800	PAARL EAST MULTI PURPOSE CENTRE	13,095,624	8,000,000
480540654200	DEVELOPMENT OF NEW CEMETRY	1,000,000	545,360
605040652700	EMERGENCY LAND	1,000,000	250,000
605040656400	LAND ACQUISITION AND BULK SERVICES	10,000,000	5,647,209
812541021300	ROADS:OR TAMBO,NEW REST & NEWTON	3,000,000	1,000,000
823563300200	BERGRIVER POLLUTION PROJECT	6,500,000	4,600,000
842541020100	WATER TREATMENT WORKS : PAARL MOUNTAIN	8,741,000	400,000
842541021900	GROENHEUWEL HIGH PRESSURE WATER MAIN	2,000,000	1,200,000
TOTAL			23,631,253

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
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2. that the New Adjustment Capital Budget for the 2010/2011 financial year be approved per function as follows:

FUNCTION NAME	BUDGET BEFORE CARRY OVER 2010/2011	CARRY OVER 10/11	NEW ADJUSTMENT BUDGET 2010/2011
Executive and Council	253,449	0	253,449
Budget and Treasury Office	698,688	0	698,688
Corporate Services	24,428,763	(1,988,684)	22,440,079
Planning and Development	1,151,233	0	1,151,233
Health	380,963	0	380,963
Community and Social Services	24,045,465	(8,545,360)	15,500,105
Housing	16,342,058	(5,897,209)	10,444,849
Public Safety	1,987,749	0	1,987,749
Sport and Recreation	20,803,636	0	20,803,636
Waste Management	4,025,000	0	4,025,000
Waste Water Management	87,610,500	(4,600,000)	83,010,500
Road Transport	26,996,000	(1,000,000)	25,996,000
Water	41,286,000	(1,600,000)	39,686,000
Electricity	28,558,270	0	28,558,270
TOTAL CAPITAL BUDGET	278,567,774	(23,631,253)	254,936,521

3. that in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003), the amendments proposed for incorporation into the 2010/2011 adjustment budget as set out in the Annexures to the departmental report, be approved.



Meeting:	EM&MC – 13/04/2011	Submitted by Directorate:	Financial Services
Ref No:	5/2/2 – (2010/2011)	Author/s:	C Petersen
Col No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

31. MEDIUM TERM CAPITAL AND OPERATIONAL BUDGET FOR 2011/2012 – 2013/2014 FINANCIAL YEARS

The enclosed report of the Executive Director: Financial Services was tabled and considered.

RESOLVED

that it be recommended to Council:-

1. that the following proposed MTREF (Medium Term Revenue and Expenditure Framework) for the 2011-2014 financial years, be approved:

1.1 Operating Revenue Budget per Function

FUNCTION	Approved Budget 2011/2012	Projected Budget 2012/2013	Projected Budget 2013/2014
EXECUTIVE AND COUNCIL	(9,623,212)	(10,295,702)	(11,067,881)
BUDGET AND TREASURY OFFICE	(182,521,397)	(194,998,516)	(208,428,450)
CORPORATE SERVICES	(5,115,438)	(5,201,398)	(5,291,755)
PLANNING AND DEVELOPMENT	(5,974,269)	(6,419,822)	(6,899,984)
HEALTH	(881)	(947)	(1,018)
COMMUNITY AND SOCIAL SERVICES	(3,202,336)	(1,834,221)	(1,969,093)
HOUSING	(84,040,795)	(82,650,983)	(88,849,793)
PUBLIC SAFETY	(20,663,058)	(23,505,081)	(25,093,354)
SPORT AND RECREATION	(2,509,851)	(2,698,085)	(2,900,441)
WASTE MANAGEMENT	(74,295,865)	(80,778,803)	(87,684,250)
WASTE WATER MANAGEMENT	(98,638,427)	(101,516,267)	(109,708,574)
ROAD TRANSPORT	(342,660)	(368,358)	(395,985)
WATER	(102,961,849)	(115,325,038)	(128,959,630)
ELECTRICITY	(651,489,868)	(802,023,754)	(975,188,934)
TOTAL REVENUE	(1,241,379,906)	(1,427,616,975)	(1,652,439,142)

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

**1.2 Operating Expenditure
Budget per Function**

FUNCTION	Approved Budget 2011/2012	Projected Budget 2012/2013	Projected Budget 2013/2014
EXECUTIVE AND COUNCIL	33,256,069	39,745,582	43,577,003
BUDGET AND TREASURY OFFICE	51,393,986	54,115,592	59,100,676
CORPORATE SERVICES	69,436,874	72,610,022	79,461,705
PLANNING AND DEVELOPMENT	31,508,830	36,711,010	38,764,911
HEALTH	6,577,017	7,428,081	8,150,380
COMMUNITY AND SOCIAL SERVICES	23,282,676	26,398,299	28,617,881
HOUSING	116,187,336	118,372,933	127,504,819
PUBLIC SAFETY	50,144,632	56,858,978	62,531,779
SPORT AND RECREATION	57,382,986	63,797,146	69,775,071
WASTE MANAGEMENT	60,604,059	65,524,970	70,978,761
WASTE WATER MANAGEMENT	61,548,833	66,383,874	77,240,963
ROAD TRANSPORT	88,696,033	97,138,663	103,731,361
WATER	63,388,750	69,853,486	74,466,290
ELECTRICITY	523,378,585	651,665,088	807,501,604
TOTAL EXPENDITURE	1,236,786,666	1,426,603,724	1,651,403,204

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

1.3 Capital Budget per Function

GFS FUNCTION	Approved Budget 2011/2012	Projected Budget 2012/2013	Projected Budget 2013/2014
EXECUTIVE AND COUNCIL	153,805	143,983	170,872
BUDGET AND TREASURY OFFICE	1,076,316	502,222	731,569
CORPORATE SERVICES	26,769,067	27,533,280	26,907,017
PLANNING AND DEVELOPMENT	1,198,916	432,567	468,497
HEALTH	243,750	238,000	529,800
COMMUNITY AND SOCIAL SERVICES	23,923,711	5,810,107	4,509,694
HOUSING	19,763,259	14,902,500	16,527,500
PUBLIC SAFETY	1,832,635	1,973,000	3,618,000
SPORT AND RECREATION	10,816,840	9,203,000	9,641,650
WASTE MANAGEMENT	13,251,388	7,157,500	7,955,000
WASTE WATER MANAGEMENT	144,743,013	109,685,500	115,428,500
ROAD TRANSPORT	26,273,230	25,762,000	26,853,000
WATER	55,810,550	91,667,000	98,990,000
ELECTRICITY	37,166,375	36,667,000	39,992,000
TOTAL CAPITAL BUDGET	363,022,855	331,677,659	352,323,099

1.4 Capital Budget Funding Source

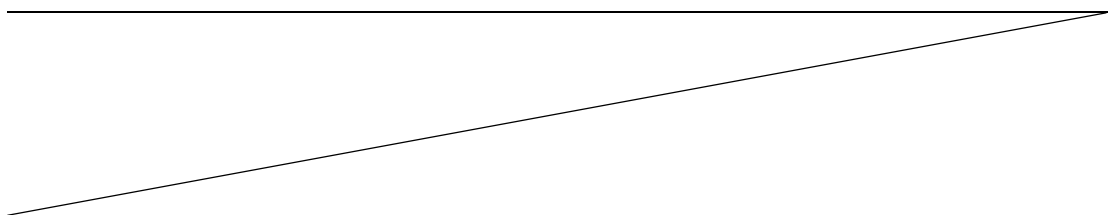
FUNDING SOURCE	Approved Budget 2011/2012	Projected Budget 2012/2013	Projected Budget 2013/2014
OWN FUNDS	155,431,855	138,043,659	147,755,099
EXTERNAL LOAN (NEW LOAN)	137,000,000	137,000,000	146,000,000
EXTERNAL LOAN (EXISTING LOAN)	7,200,000	0	0
GRANTS	63,391,000	56,634,000	58,568,000
TOTAL FUNDING	363,022,855	331,677,659	352,323,099

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

1.5 Proposed tariffs

Percentage Increases on Tariff	Approved 2010/2011	Approved 2011/2012	Proposed 2012/2013	Proposed 2013/2014
Property Rates	5.00%	5.00%	5.50%	5.50%
Refuse Removal	7.00%	7.00%	7.50%	7.50%
Sanitation	7.00%	7.00%	7.50%	7.50%
Water	10.00%	10.00%	11.00%	11.50%
Water (Pre paid)		0.00%	11.00%	11.50%
Electricity (Pre paid)	20.00%	17.00%	21.00%	21.50%
Electricity (Conventional)	20.00%	19.00%	21.00%	21.50%
Sundry Tariff	7.50%	7.50%	7.50%	7.50%

2. that the new prepaid water meter system whereby +- 1000 consumers can apply for the installation be approved and that 50% of the cost of the meter be subsidized excluding the installation cost;
3. that the annual budget of Drakenstein Municipality for the 2011/2012 financial year indicative estimates for the two outer financial years 2012/2013 and 2012/2014 as set out in the schedules contained in Annexure E to the departmental report (pg. 95-108), be approved:
 - o Schedule 1: Capital expenditure by GFS (Government Financial Statistics) classification
 - o Schedule 2: Capital funding by source
 - o Schedule 3: Operating expenditure by item
 - o Schedule 4: Operating expenditure by GFS classification
 - o Schedule 5: Operating revenue by source
4. that the tariffs reflected in the tariff book (Annexure F to the departmental report (pg.109-192) for the 2011/2012 financial year be approved;
5. that the budget related policies and amendments accompanying the budget documents be approved; and
6. that the Municipal Annual Budget and MTREF (Medium Term Revenue and Expenditure Framework) and supporting Tables be approved.



Meeting:	EM&MC – 13/04/2011	Submitted by Directorate:	Financial Services
Ref No:	5/2/2 – 2011/2012	Author/s:	C Petersen
Coll no:		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
13 APRIL 2011

32. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING:
DEPARTMENT: ELECTRICITY SERVICES: FEBRUARY 2011

RESOLVED

Noted.

Meeting: Ref No: Coll no:	EM&MC – 13/04/2011 9/1/1/3	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

33. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING:
DEPARTMENT: PLANNING SERVICES: MARCH 2011

RESOLVED

Noted.

Meeting: Ref No: Coll no:	EM&MC – 13/04/2011 9/1/1/1	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 13:25.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

KG/mn