

# DRAKENSTEIN MUNICIPALITY

## MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 20 JULY 2011 AT 10:00.

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**PRESENT:** The Executive Mayor, Clr G M M van Deventer  
The Executive Deputy Mayor, Clr C J Poole

**Councillors:** Dr N D Adams  
G C Combrink  
L N Daries  
Dr L M du Toit  
E M Kearns  
L E Ntlemeza  
N J Qebenya  
J G Rademeyer  
Dr M D J Smith  
R Smuts

**Also Present:** Clr J F Le Roux (Speaker)  
Clr R A Koegelenberg (Chief Whip)

**Officials:** Dr S Kabanyane (Municipal Manager)  
Mr T Matthee (Executive Director: Social Services)  
Mr L Coetzee (Executive Director: Infrastructure and Planning)  
Dr P Naidoo (Executive Director: Strategic Services)  
Mr C Petersen (Executive Director: Financial Services)  
Mr A Marais (Acting Executive Director: Corporate Governance)  
Mr K R Gordon (Manager: Administrative Services)



**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**20 JULY 2011**

**1. CONFIRMATION OF MINUTES**

The minutes of the Executive Mayor and Mayoral Committee meeting held on 15 June 2011 was **confirmed as correct**, subject to the following amendment:

**“24.3 Monthly Budget Monitoring Report: Period Ending 30 April 2011**

A report in the above regard was tabled. The Committee requested that the Executive Director: Financial Services submit a report with regard to the overspending on the overtime vote and that reasons for such expenditure be provided per directorate.

**RESOLVED**

1. that a report be submitted with explanations regarding overspending on overtime per directorate as well as who approved the overspending on overtime; and
2. that the item be referred to the Council meeting scheduled for 23 June 2011 and that the Executive Mayor table a recommendation at the meeting.”

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

The Executive Mayor expressed a vote of thanks to directorates that assisted with the Berg River Canoe Marathon and particular those officials that ensured that the river banks were in such an orderly and neat condition.

The Executive Mayor also congratulated the Directorate: Infrastructure and Planning for the achievement of the Blue Drop and Green Drop Status in respect of drinking water and waste water treatment. Dr P Naidoo was also congratulated with his appointment as Chairperson of the Regulatory and Professionalisation Committee of the Institute for Local Government Management of South Africa (ILGM).

**3. LEAVE ARRANGEMENTS**

Executive Mayor, Municipal Manager and Dr P Naidoo	3 – 4 August 2011 (SALGA Western Cape Conference)
Clr G C Combrink	7 – 25 September 2011
Clr Dr L M du Toit	7 – 25 September 2011
Mr K Mrali	18 – 22 July 2011

**4. SERVICE DELIVERY AND CUSTOMER SATISFACTION: COMMUNITY SURVEY ANALYSIS AND REPORT: 2011**

**RESOLVED**

that this matter be referred to the next meeting of the Committee.

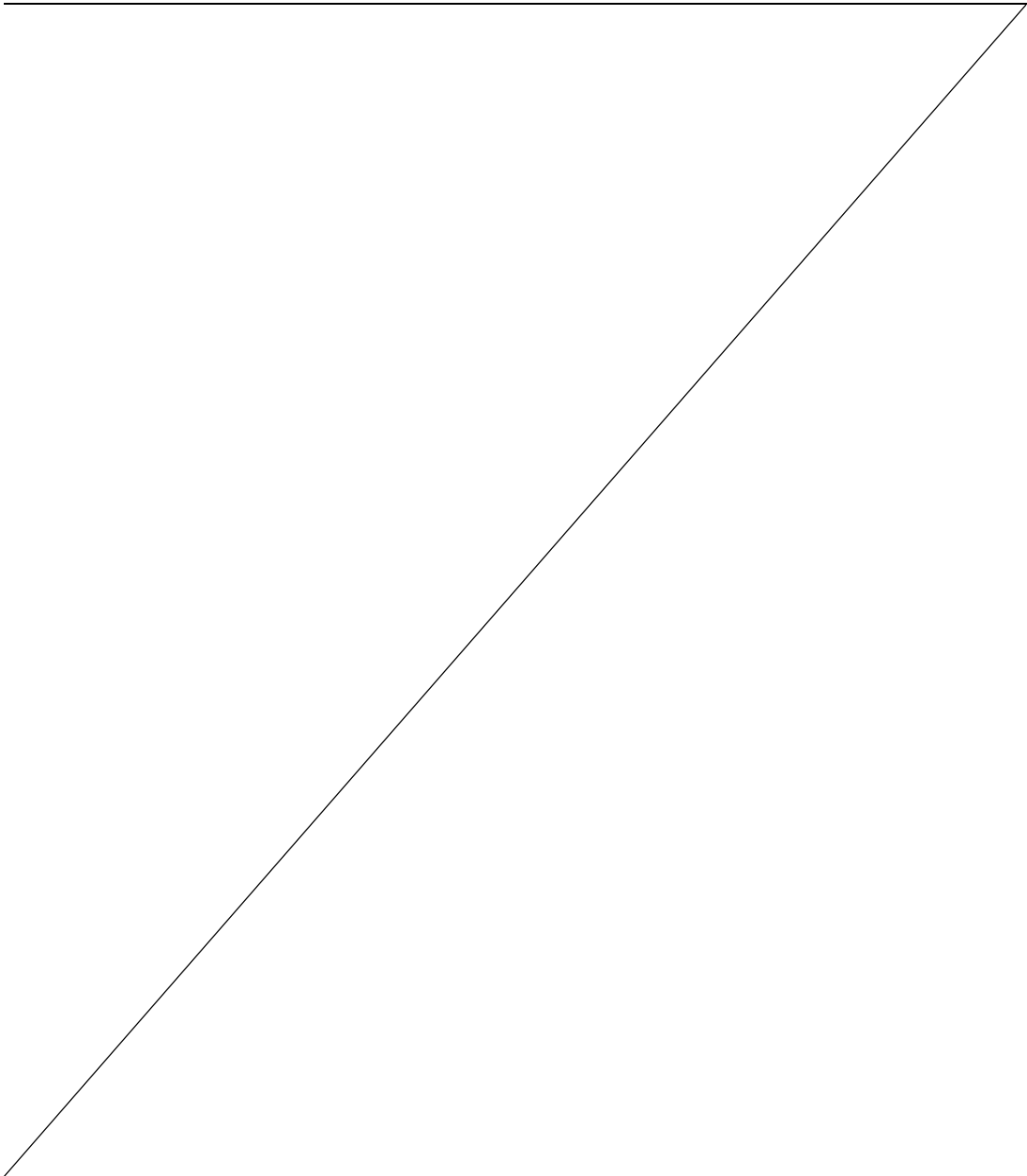
Meeting: Ref No: Coll No:	EM&MC – 20/07/2011 2/2/11 148451	Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**5. MEETING PROGRAMME 2011**

**RESOLVED**

that it be recommended to Council that the amended meeting schedule for the period up to December 2011, as attached, be approved.



<b>Meeting:</b> EM&MC – 20/07/2011		<b>Submitted by Directorate:</b>	
<b>Ref No:</b> 3/3/1/1		<b>Author/s:</b>	
<b>Col No:</b>		<b>Referred from:</b> Council (6.4) – 23/06/2011	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

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**6. INVITATION TO SALGA WESTERN CAPE CONFERENCE 3 – 4 AUGUST 2011, MOSSEL BAY AND SALGA NATIONAL CONFERENCE 29 AUGUST 2011 – 1 SEPTEMBER 2011, DURBAN**

**RESOLVED**

that it be recommended to Council:

1. that the Executive Mayor, Municipal Manager and Executive Director: Strategic Services be delegated to attend the SALGA Western Cape Conference on 3 and 4 August 2011 in Mossel Bay; and
2. that the Executive Mayor be delegated as voting member to the SALGA Western Cape Conference.

Meeting: Ref No: Col No:	EM&MC –20/07/2011 2/6/6/3 148448	Submitted by Directorate: Author/s: Referred from:	Municipal Manager Dr S Kabanyane
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**7. PAARL YOUTH INITIATIVE: INVITATION TO ATTEND THE JOHN MARTIN MEMORIAL LECTURE**

It was reported that this matter was already disposed of.

**Noted.**

Meeting: Ref No: Col No:	EM&MC –20/07/2011	Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**8. APPOINTMENT OF THE FRAUD AND RISK MANAGEMENT COMMITTEE MEMBER**

**RESOLVED**

1. that this matter be held over to allow for further interaction between the Municipal Manager, Executive Director: Financial Services and the Portfolio Holder for Finance with regard to the funding of the appointment of the Fraud and Risk Management Committee member; and
2. that the Portfolio Holder for Finance, Clr G C Combrink, undertake the shortlisting and selection processes and make a recommendation to the Executive Mayor and Mayoral Committee.

Meeting: Ref no: Coll no:	EM&MC – 20/07/2011 3/3/1/3/13 148473	Submitted by Directorate: Author/s: Referred from:	Municipal Manager Dr S Kabanyane
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1	Implement decision	ED: Financial Services	

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**9. EXPANDED PUBLIC WORKS PROGRAMME (EPWP)**

**RESOLVED**

1. that the report on the Expanded Public Works Programme **be noted**;
2. that the Executive Mayor and Municipal Manager be authorised to sign the EPWP Protocol Agreement with the Department of Public Works; and
3. that the draft EPWP Policy be submitted to the Executive Mayor and Mayoral Committee during August 2011.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate: Strategic Services		
Ref no: 15/7/1	Author/s: G Fouldien		
Coll no: 147935	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Strategic Services	

**10. ISO 9001 ACCREDITATION FOR TOURISM IN DRAKENSTEIN**

**RESOLVED**

1. that the accreditation of the Drakenstein Municipality's Tourism Unit by the South African Bureau of Standards (SABS) in terms of International Standards Organisation's (ISO) quality management standards (ISO 9001: 2008) **be noted** with honour and pride; and
2. that the Executive Mayor accept this historic award from the President of the South African Bureau of Standards (SABS) at the certificate ceremony to be held on 12 August 2011 at the Paarl Town Hall.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate: Strategic Services		
Ref no: 10/1/8	Author/s: G Fouldien		
Coll no: 147931	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**11. WORKSHOP ON SMALL, MEDIUM AND MICRO ENTERPRISE (SMME's) PARTICIPATION IN THE LOCAL ECONOMY THROUGH THE SUPPLY CHAIN MANAGEMENT PROCESS**

**RESOLVED**

1. that the LED Unit and Supply Chain Management Unit jointly convene a Workshop pertaining to Small Business and Procurement not later than 31 August 2011;
2. that the Drakenstein Business Federation (DBF) be integral in the hosting of this Workshop;
3. that all councillors, relevant officials, small business people/organizations/structures within and outside the formal structure of the Drakenstein Business Federation (DBF) be invited to participate;

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4. that if deemed necessary, the Supply Chain Management Policy be reviewed in this regard;
5. that further research and investigations with the City of Cape Town and other similar size municipalities such as the Drakenstein Municipality in this regard be undertaken;
6. that an amount of R100 000-00 be sourced from the current operational budget in terms of re-prioritization pending the consideration of the Adjustment Budget in January 2012 to cover costs associated with (1) above; and
7. that Council's own facilities be used for workshops, conferences, seminars, etc. as a cost saving measure in order to utilise the savings for more urgent priorities.

Meeting: EM&MC – 20/07/2011		Submitted by Directorate: Strategic Services	
Ref No: 12/1/4		Author/s: Dr P Naidoo	
Doc No: 148000		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

**12. CAPETAINER**

**RESOLVED**

1. that the report on Capetainer **be noted**;
2. that further exploratory engagements and discussions be entered into with Capetainer (with no expectations being created by Council) with the view of reviving the project; and
3. that such exploratory engagements be conducted within Council's Policies and Legislative Frameworks.

Meeting: EM&MC –20/07/2011		Submitted by Directorate: Strategic Services	
Ref No: 15/4/1 (F736)K		Author/s: G Fouldien	
Col No: 147996		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

**13. PROGRESS REPORT – LED AND TOURISM**

**RESOLVED**

1. that the report **be noted**; and
2. that the Executive Director: Strategic Services submit a report on the continuation and financial implications of the Festival of Lights project.

Meeting: EM&MC –20/07/2011		Submitted by Directorate: Strategic Services	
Ref No: 15/7/1		Author/s: G Fouldien	
Col No: 147995		Referred from:	
<u>PARAGRAPH:</u> 2	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

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**14. BUSINESS SUPPORT AND SKILLS DEVELOPMENT**

**RESOLVED**

1. that the proposed Business Support Voucher Programme be further researched and investigated in terms of its applicability in Drakenstein Municipality with the City of Cape Town, the National Departments of Trade and Industry and Economic Development and other role-players;
2. that the Portfolio Holder for Finance also be involved in the research;and
3. that an amount of R200 000-00 be sourced from the current operational budget in terms of re-prioritization pending the consideration of the Adjustment Budget in January 2012 to cover costs associated with (1) above.

Meeting: EM&MC –20/07/2011		Submitted by Directorate: Strategic Services	
Ref No: 15/7/1		Author/s: Dr P Naidoo	
Col No: 147993		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Strategic Services	

**15. BUDGET – LED AND TOURISM**

**RESOLVED**

that it be recommended to Council:

1. that the proposed list of LED and Tourism Projects as outlined in Annexure A to the departmental report, **be noted**;
2. that the Projects be referred to Management to investigate the possible implementation thereof as well as the availability of funding; and
3. that a further report in this regard be submitted by the Executive Director: Strategic Services.

Meeting: EM&MC – 20/07/2011		Submitted by Directorate: Strategic Services	
Ref No: 5/2/2		Author/s: G Fouldien	
Col No: 148433		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2	Submit to Management	ED: Strategic Services	
3	Submit further report		

**16. REPORT ON INFORMAL TRADING IN PAARL AND WELLINGTON**

**RESOLVED**

1. that the progress report on Informal Trading Management in Paarl and Wellington **be noted**;
2. that the use of the Arendsnes Building, Wellington be investigated for the purpose of creating an Informal Trading Market in Wellington;
3. that the LED Unit assist the Wellington Traders with the formation of an Informal Trading Committee;

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4. that the draft Informal Trading Management Policy and Management Framework **be noted** and be referred to the relevant Portfolio Committee; and
5. that an appeal process be incorporated in the policy.

Meeting: EM&MC – 20/07/2011 Ref No: 15/7/3/2 Col No: 148001		Submitted by Directorate: Strategic Services Author/s: G Fouldien Referred from:	
<b><u>PARAGRAPH:</u></b>  1 -3,5 4	<b><u>ACTION:</u></b>  Implement decision Submit to Portfolio Committee	<b><u>RESPONSIBLE DEPT:</u></b>  ED: Strategic Services Admin (LP)	<b><u>DUE DATE:</u></b>

**17. HOUSING PROJECTS PIPELINE AND FUNDING ALLOCATION 2011 - 2015**

**RESOLVED**

that this matter be held over for a next meeting of the Committee.

Meeting: EM&MC – 20/07/2011 Ref No: 5/2/2 Col No: 148457		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

**18. DROMMEDARIS HOUSING PROJECT 1407 AND 181 HOUSING UNITS (MINISTERIAL SPECIAL PROJECT)**

**RESOLVED**

that this matter be held over for a next meeting of the Committee.

Meeting: EM&MC – 20/07/2011 Ref No: 17/5/6/2/2 Col No: 148452		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

**19. LAND FOR EMERGENCY HOUSING / TRANSIT CAMP: SCHOONGESICHT - PORTION 19 OF FARM 527**

**RESOLVED**

that this matter be held over for a next meeting of the Committee.

Meeting: EM&MC – 20/07/2011 Ref No: 17/5/5/1/29 Col No: 148455		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

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**20. HOUSING WORKSHOP / INDABA – AUGUST 2011**

**RESOLVED**

that the proposed housing workshop/indaba and the programme be approved and that a date for the Workshop be determined in conjunction with the Executive Mayor.

Meeting: EM&MC – 20/07/2011 Ref No: 12/1/4 Col No: 148456		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

**21. REPORT ON THE PROGRESS OF THE HOUSING PROJECTS**

**RESOLVED**

that the report **be noted**.

Meeting: EM&MC – 20/07/2011 Ref No: 17/5/5/1/1 Col No: 148510		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**22. HOUSING MATTER: HOSTEL B119, MBEKWENI – MR GODZANA**

**RESOLVED**

that this matter be referred back to the Directorate for a further report with a recommendation.

Meeting: EM&MC – 20/07/2011 Ref No: 17/5/4/4/1 Col No: 148508		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit further report	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

**23. RURAL DEVELOPMENT PROJECTS PROFILES AND BUDGET**

**RESOLVED**

1. that the report **be noted**; and
2. that it be recommended to Council that the Executive Mayor establish a special fund to accommodate and manage the flow of grants and special allocations from government or other institutions for the implementation of rural development projects in the spirit of cooperative government and to realise the objectives and impact of rural development at a local level.

Meeting: EM&MC – 20/07/2011 Ref No: 5/2/2 Col No: 148422		Submitted by Directorate: Strategic Services Author/s: E Williams Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**24. RELOCATION OF MBEKWENI LIVESTOCK FARMERS: REPORT 3**

**RESOLVED**

1. that the report **be noted**; and
2. that it be recommended to Council that the Executive Mayor establish a special fund to accommodate and manage the flow of grants and special allocations from government or other institutions for the implementation of rural development projects in the spirit of cooperative government and to realise the objectives and impact of rural development at a local level.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate: Strategic Services		
Ref No: 15/4/1 (8378)P; 15/4/1 (412)T and 7/2/4/2	Author/s: E Williams		
Col No: 148004	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**25. RURAL YOUTH DEVELOPMENT AGENCY**

**RESOLVED**

that this matter be withdrawn from the agenda.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate:		
Ref No:	Author/s:		
Col No:	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**26. PUBLIC COMPLAINTS: RECOMMENDED ACTIONS**

**RESOLVED**

that this matter be withdrawn from the agenda

Meeting: EM&MC – 20/07/2011	Submitted by Directorate:		
Ref No:	Author/s:		
Col No:	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**27. CLAIM FOR REIMBURSEMENT OF PAYMENT FOR TARRING OF SIDEWALK:  
MR D J KOOPMAN**

**RESOLVED**

that due to the time lapse of 7 years during which time Mr D J Koopman enjoyed the benefits of the tarred sidewalk as well as the fact that a receipt for payment cannot be produced, Mr Koopman not be re-imbursed.

Meeting: EM&MC – 20/07/2011 Ref No: 16/3/2 Col No: 147767		Submitted by Directorate: Infrastructure and Planning Author/s: G S Du Plessis / L Lotz Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Infrastructure and Planning	<u>DUE DATE:</u>

**28. APPOINTMENT OF PAARL BIRD SANCTUARY (PBS) COMMITTEE MEMBERS**

**RESOLVED**

1. that the appointments of Mr M Moll and Ms P Copeland to the Paarl Bird Sanctuary Advisory Committee (PBSAC) be approved for a period of three years in terms of the PBSAC Constitution;
2. that the term of Ms Y Weiss as Honorary Secretary of the PBSAC be extended for a further three year cycle; and
3. that a report on law enforcement and visitor safety at the Paarl Bird Sanctuary be submitted.

Meeting: EM&MC – 20/07/2011 Ref No: 3/3/1/3/8/3 Col No: 147768		Submitted by Directorate: Infrastructure and Planning Author/s: G S Du Plessis / R M Brown Referred from:	
<u>PARAGRAPH:</u> 1&2 3	<u>ACTION:</u> Implement decision Submit report	<u>RESPONSIBLE DEPT:</u> ED: Infrastructure and Planning	<u>DUE DATE:</u>

**29. BLUE DROP WATER SYSTEM CERTIFICATION 2011: DRAKENSTEIN WATER  
SUPPLY SYSTEMS RATINGS AND AWARDS**

**RESOLVED**

1. that the report **be noted**; and
2. that the information be made available to the press and consumers as part of the public awareness process regarding drinking water quality and water quality management processes within Drakenstein Municipality.

Meeting: EM&MC – 20/07/2011 Ref No: 16/1/1/6 x 5/12 Col No: 147769		Submitted by Directorate: Infrastructure and Planning Author/s: L P Coetzee Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services (Communication)	<u>DUE DATE:</u>

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**30. GREEN DROP WATER SYSTEM CERTIFICATION 2011: DRAKENSTEIN MUNICIPALITY WASTE WATER SYSTEMS RATINGS AND AWARDS**

**RESOLVED**

1. that the report **be noted**; and
2. that the information be made available to the press and consumers as part of the public awareness process regarding waste water quality and waste water quality management processes within Drakenstein Municipality.

Meeting: EM&MC – 20/07/2011 Ref No: 16/1/1/6 x 4/12 Col No: 147772		Submitted by Directorate: Infrastructure and Planning Author/s: L P Coetzee Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services (Communication)	<u>DUE DATE:</u>

**31. VISIT TO TREATMENT WORKS: DELEGATION FROM PEOPLE'S REPUBLIC OF CHINA**

**RESOLVED**

1. that the report **be noted**;
2. that the Department Civil Engineering Services facilitates the site visit programme in conjunction with the Water Research Commission (WRC); and
3. that the information be made available to the press and consumers as part of the public awareness process regarding water and waste water activities within Drakenstein Municipality.

Meeting: EM&MC – 20/07/2011 Ref No: 16/4/2/1 Col No: 148018		Submitted by Directorate: Infrastructure and Planning Author/s: L P Coetzee Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Infrastructure and Planning	<u>DUE DATE:</u>

**32. APPLICATION FOR TEMPORARY DEPARTURE: ERF 19167 PAARL**

**RESOLVED**

1. that approval be granted in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for a temporary departure for the conversion of the existing agricultural store (±200m<sup>2</sup>) situated on Erf 19167 Paarl, into a store for agricultural packaging material (plastic bags and carton boxes) as indicated on the Site Development Plan (Annexure B to the departmental report), for a period of five (5) years;
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-

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- 2.1 Adherence to the conditions laid down by the National Department of Agriculture, Forestry and Fisheries in its letter 2010\_03\_2013 dated 9 September 2010 (Annexure D to the departmental report);
- 2.2 Adherence to the conditions laid down by the Western Cape Department of Agriculture in its letter 20/9/2/5/4/821 dated 31 March 2010 (Annexure E to the departmental report);
- 2.3 Adherence to the conditions laid down by the Cape Winelands District Municipality: Health Services in its letter 17/1/1/4/1/2 dated 29 March 2010 (Annexure F to the departmental report);
- 2.4 Adherence to the conditions laid down by the Department of Transport and Public Works (District Roads Engineer) in its letter PM87/53/0324(10) dated 8 April 2010 (Annexure G to the departmental report);
- 2.5 Adherence to the following condition laid down by the Head: Electrical Services (Drakenstein Municipality):-
- 2.5.1 Any electrical services extensions or alterations will be for the account of the owner/applicant;
- 2.6 Adherence to the conditions laid down by the Civil Engineering Services Department (Drakenstein Municipality) in its memorandum 15/4/1 (19167) P (1485) dated 9 September 2010 (Annexure H to the departmental report);
- 2.7 Adherence to the following conditions from a planning point of view:-
- 2.7.1 The approval applies only to the temporary departure in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 2.7.2 No new buildings are to be erected or existing building be converted without the prior approval of building plans by Council;
- 2.7.3 Farm worker tenure rights may not be impinged upon; and
- 2.7.4 The three existing farm workers houses be provided with running water and sanitation within the houses. The houses should furthermore be free of structural defects. The aforementioned should be complied with to the satisfaction of the Head: Planning Services prior to the approval of building plans for the additional land use rights herewith approved;
- 2.7.5 The temporary departure approval be valid for a period of 5 years from the date of approval; and
- 2.7.6 The approval can be extended with another 5 year period, subject thereto that an application is lodged prior to the lapsing of the initial 5 year period.

<b>Meeting:</b> EM&MC – 20/07/2011 <b>Ref No:</b> 15/4/1 (19167)P <b>Col No:</b> 50299, 53170, 52368, 52425, 52668, 52706, 53174, 66011, 66206 and 99661		<b>Submitted by Directorate:</b> Infrastructure and Planning <b>Author/s:</b> H G Strijdom <b>Referred from:</b>	
<b><u>PARAGRAPH:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	Inform parties	Admin (HB)	

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**33. APPLICATION FOR A TEMPORARY DEPARTURE: ERF 10360 PAARL**

**RESOLVED**

1. that approval be granted in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for a temporary departure (5 years) to convert a portion of the existing building ( $\pm 150\text{m}^2$ ) into a Christian crèche, which will accommodate a maximum of 70 children on Erf 10360 Paarl as indicated on the Site Development Plan (Annexure B to the departmental report);
2. that the approval granted in paragraph 1 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
  - 2.1 Adherence to the conditions laid down by the Cape Winelands District Municipality in its letter 17/1/1/4/6 (10360) P dated 8 April 2011 (Annexure D to the departmental report);
  - 2.2 Adherence to the following conditions laid down by Drakenstein Municipality: Fire Services:-
    - 2.2.1 All fire extinguishing equipment must be provided and be inspected by an agent;
    - 2.2.2 1 x 2 kilograms CO<sup>2</sup> fire extinguisher must be provided for the office area;
    - 2.2.3 All fire extinguishing equipment must be clearly indicated with symbolic signs;
    - 2.2.4 The emergency exit route must be clearly indicated with symbolic signs;
  - 2.3 Adherence to the following conditions from a planning point of view:-
    - 2.3.1 The crèche shall be in operation from Mondays to Fridays between the hours of 07:00 am and 17:30 pm;
    - 2.3.2 A maximum of seventy (70) children may be accommodated on the premises;
    - 2.3.3 The crèche will be limited to the areas indicated on the Site Development Plan (Annexure B to the departmental report);
    - 2.3.4 Provision should be made for adequate indoor and outdoor play areas;
    - 2.3.5 No new structures are to be erected or existing buildings converted without the approval of building plans by Council;
    - 2.3.6 The approval applies only to the temporary departure in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
    - 2.3.7 The temporary departure approval will be valid for a period of five years from the date of approval; and

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2.3.8 The approval can be extended with another five year period subject thereto an application being lodged prior to the lapsing of the initial five year period.

Meeting: EM&MC – 20/07/2011 Ref No: 15/4/1 (10360)P Col No: 103426		Submitted by Directorate: Infrastructure and Planning Author/s: H G Strijdom Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (HB)	<u>DUE DATE:</u>

**34. APPLICATION FOR TEMPORARY DEPARTURE: ERF 17413 PAARL**

**RESOLVED**

1. that a zoning of General Residential Zone Subzone B in terms of section 14(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) be determined for Erf 17413 Paarl, which accommodates the Nantes Vue Guesthouse;
2. that approval be granted in terms of section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for a temporary departure for the conversion of a portion ( $\pm 60\text{m}^2$ ) of the existing guest house into a coffee shop which will accommodate a maximum of 48 people, as indicated on the Site Development Plan (Annexure B to the departmental report), for a period of five (5) years;
3. that the approval granted in paragraph 2 above, be subject to the following conditions in terms of section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-
  - 3.1 Adherence to the conditions laid down by the Cape Winelands District Municipality: Health Services in its letter 17/1/1/4/1/2 dated 7 April 2011(Annexure D to the departmental report);
  - 3.2 Adherence to the following condition laid down by the Head: Electrical Services (Drakenstein Municipality):-
    - 3.2.1 Any electrical services extensions or alterations will be for the account of the owner/applicant;
  - 3.3 Adherence to the conditions laid down by the Civil Engineering Services Department (Drakenstein Municipality) in its memorandum 15/4/1 (17413) P (0770) dated 18 April 2011 (Annexure E to the departmental report);
  - 3.4 Adherence to the following conditions from a planning point of view:-
    - 3.4.1 The approval applies only to the temporary departure in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
    - 3.4.2 No new buildings are to be erected or existing building be converted without the prior approval of building plans by Council;
    - 3.4.3 The temporary departure approval be valid for a period of 5 years from the date of approval; and

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3.4.4 The approval can be extended with another 5 year period, subject thereto that an application is lodged prior to lapsing of the initial 5 year period.

Meeting: EM&MC – 20/07/2011 Ref No: 15/4/1 (17413)P Col No: 101317 & 103337		Submitted by Directorate: Infrastructure and Planning Author/s: H G Strijdom Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform parties	<u>RESPONSIBLE DEPT:</u> Admin (HB)	<u>DUE DATE:</u>

**35. PROGRESS REPORT ON THE LEGAL PROCEEDINGS AGAINST THE FRATER FAMILY TRUST REGARDING UNAUTHORISED BUILDING WORK AND THE UNAUTHORISED OPERATION OF A RESTAURANT (PRIMI PIATTI) ON ERF 2681 PAARL**

**RESOLVED**

that the report **be noted**.

Meeting: EM&MC – 20/07/2011 Ref No: 15/4/1 92681)P Col No: 148002		Submitted by Directorate: Infrastructure and Planning Author/s: D Delanes Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**36. REVIEWED CHAPTER 2 OF THE DRAKENSTEIN SPATIAL DEVELOPMENT FRAMEWORK (SDF): INSTITUTIONAL CONTEXT**

**RESOLVED**

that it be recommended to Council that the Reviewed Chapter 2: Institutional Context of the Drakenstein Spatial Development Framework be approved.

Meeting: EM&MC – 20/07/2011 Ref No: 15/1/4 Col No: 148003		Submitted by Directorate: Infrastructure and Planning Author/s: A Shortles Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**37. APPROVAL OF ELECTRICITY TARIFFS FOR THE PERIOD 1 JULY 2011 – 30 JUNE 2012**

**RESOLVED**

that it be recommended to Council that the proposed changes to the electricity tariffs as per NERSA approval letter dated 28 June 2011 be noted but not be implemented.

Meeting: EM&MC – 20/07/2011 Ref No: 5/6/3 Col No: 148463		Submitted by Directorate: Financial Services Author/s: Cavin Petersen Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**38. MONTHLY BUDGET MONITORING REPORTS FOR THE PERIODS ENDING 31 MAY AND 30 JUNE 2011**

**RESOLVED**

1. that it be recommended to Council that the reports **be noted**; and
2. that a report be submitted by the Executive Director: Financial Services regarding the status of current external loans and the possible restructuring thereof.

Meeting: EM&MC – 20/07/2011 Ref No: 9/1/1/4 Col No:		Submitted by Directorate: Financial Services Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
2	Submit report	ED: Financial Services	

**39. DEBT RELIEF REPORT**

**RESOLVED**

that it be recommended to Council:

1. that note be taken of the write offs to the amount of R60 967 103.90 which is in accordance with the previous Council resolution dated 26 January 2011 “that the irrecoverable debt (older than 90 days as at 30 September 2010) be written off, as follows:
  - 1.1 the Indigent Debt. That account holders who do not receive an Indigent Grant but qualify as an indigent be encouraged to register as an indigent consumer before 31 May 2011 in order to qualify for the writing off of their debt; and
  - 1.2 that for each rand paid before 31 May 2011 toward arrears older than 90 days as at 30 September 2010, R1,00 be written off, provided that current accounts are paid”.
2. that the Executive Director: Financial Services table a further report, subsequent to the various meetings held with certain categories with specific reference to Saron, Block B and C, Block A and D and Estate debtors; and
3. that employees who had an opportunity to take up the Rand to Rand basis initiative but did not respond, be dealt with in terms of the Code of Conduct for Municipal Staff Members as contained in the Local Government: Municipal Systems Act, 2000 (Act No 32 of 2000).

Meeting: EM&MC – 20/07/2011 Ref No: 5/15/1 Col No: 148518		Submitted by Directorate: Financial Services Author/s: C M Petersen Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**40. INTEGRATED DEVELOPMENT PLAN (IDP) AND BUDGET PROCESS PLAN 2011 / 2012 – 2013 / 2014**

**RESOLVED**

that it be recommended to Council:

1. that the IDP and Budget Process Plan for the 2011/2012 – 2013/2014 financial years be approved; and
2. that a Task Team be established for this purpose as set out in Annexure C of the departmental report and that Councillors C G Combrink and Dr M D J Smith be delegated to serve on the Task Team.

Meeting: EM&MC – 20/07/2011 Ref No: 2/2/5 Col No: 147890		Submitted by Directorate: Strategic Services Author/s: N G Ndolela Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**41. ANNUAL REPORT 2010/2011: FRAMEWORK AND PROCESS PLAN**

**RESOLVED**

1. that the Annual Report Framework **be noted**;
2. that the Annual Report Process Plan **be noted**; and
3. that any input into the Annual Report Framework and Process be recorded with the Executive Director: Strategic Services.

Meeting: EM&MC – 20/07/2011 Ref No: 9/1/2 Col No: 147891		Submitted by Directorate: Strategic Services Author/s: N G Ndolela Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**42. COUNCILLOR WORKSHOP: INTEGRATED DEVELOPMENT PLAN (IDP), PUBLIC PARTICIPATION (PP) AND PERFORMANCE MANAGEMENT SYSTEM (PMS)**

**RESOLVED**

1. that the above workshop scheduled for 3 - 4 August 2011 be attended by all councillors and the Executive Management Team; and
2. that the workshop be held over 2 (two) days at a municipal venue.

Meeting: EM&MC – 20/07/2011 Ref No: 2/2/5 x 12/1/4 Col No: 147850		Submitted by Directorate: Strategic Services Author/s: N G Ndolela Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

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**43. REPORT BACK ON THE INSTITUTE OF LOCAL GOVERNMENT MANAGEMENT OF SOUTH AFRICA (ILGM) CONFERENCE**

**RESOLVED**

1. that the draft copy of the Profession of Municipal Managers Act of 2012 drafted by Dr Pravine Naidoo for submission to National Parliament **be noted**; and
2. that the Portfolio Holder for Corporate and Strategic Governance, Councillor Dr M D J Smith, be mandated to attend the ILGM Conferences as well as Parliamentary Hearings during this legislative process.

Meeting: EM&MC – 20/07/2011 Ref No: 3/8/8 x 2/2/1/4/2 Col No: 147851		Submitted by Directorate: Strategic Services Author/s: Dr Pravine Naidoo Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**44. REDETERMINATION OF MUNICIPAL BOUNDARIES**

**RESOLVED**

1. that the circular of the Municipal Demarcation Board **be noted**;
2. that Clr Dr L M Du Toit chairs a multi-party committee to investigate the redetermination of the Drakenstein Municipality outer boundary;
3. that the HOD: Intergovernmental Relations chairs a technical team from all Directorates to assist the Council Demarcation Committee;
4. that the work of both committees to conclude on the 30 November 2011 (Submission of changes, if any, is 15 December 2011);
5. that the technical changes currently before the Board DEM 2003, 2004, 2010, 2012, 2013, 2015 and 2043 **be noted**; and
6. that the Municipal Demarcation Board be informed that the Municipality will meet with them on the dates that have been provisionally provided.

Meeting: EM&MC – 20/07/2011 Ref No: 2/2/3 Col No: 147990		Submitted by Directorate: Strategic Services Author/s: A Sauls Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>  Implement decision	<u>RESPONSIBLE DEPT:</u>  ED: Strategic Services	<u>DUE DATE:</u>

**45. PROPOSED LEASE AND ALIENATION OF PORTIONS OF ERVEN 1547, 8574 AND 8576 PAARL: VAN DER LINGEN SQUARE**

**RESOLVED**

that it be recommended to Council:

1. that final approval be granted for the alienation of Portions A, B and C of

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Erven 1547, 8574 and 8576 Paarl at R1 000/m<sup>2</sup> (VAT excl) to Messrs Van der Lingen Properties (Pty) Ltd for consolidation with Erf 8931 Paarl, subject to the normal selling conditions, including the following conditions:

- 1.1 the subdivision of Portions A, B and C, measuring 78m<sup>2</sup>, 37m<sup>2</sup> and 131m<sup>2</sup> of Erven 8574, 1547 and 8576 Paarl respectively and the consolidation thereof with Erf 8931 Paarl;
  - 1.2 the closure and rezoning of Portion A from Public Place (reserved for parking) to General Business Purposes;
  - 1.3 the closure and rezoning of Portions B and C from Public Road to General Business Purposes;
  - 1.4 all affected municipal services must be relocated at the cost of the applicant; and
  - 1.5 all costs involved in the transaction, including survey, advertising, closure, rezoning, consolidation and transfer costs, are for the account of the applicant.
2. that the abovementioned closure, rezoning and subdivision as set out in paragraphs 1.1 to 1.3 above be approved;
  3. that the interim lease of portions A, B and C of Erven 8574, 1547 and 8576 Paarl respectively (Annexure B to the departmental report), totalling an extent of 246m<sup>2</sup>, until the alienation contemplated in 1 above is completed, be approved at a market related rental of R2 050.00 per month (VAT excluded) for a period of eighteen months and thereafter on a month to month basis; and
  4. that the lease and sale of land set out above not be subject to a formal tender process since the land can only be leased/sold to the applicant as explained above.

Meeting: EM&MC – 20/07/2011 Ref No: 15/4/1 (8931)P Col No: 148464		Submitted by Directorate: Corporate Governance Author/s: N Marais Referred from: Special Council 28/02/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**46. PROPOSED SALE OF A PORTION OF ERF 8431 PAARL TO THE GROOT PARYS DEVELOPMENT TRUST**

**RESOLVED**

that the item be held over for the next meeting in order to obtain clarity on the aesthetic aspect at the entrance as well as the safety aspect.

Meeting: EM&MC – 20/07/2011 Ref No: 15/4/1 (27438)P Col No: 148488		Submitted by Directorate: Corporate Governance Author/s: N Marais Referred from: EM&MC – 12/3/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Resubmit item	<u>RESPONSIBLE DEPT:</u> ED: Corporate Gov. (Prop)	<u>DUE DATE:</u>

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**47. PROPOSED LEASE OF A PORTION OF ERF 12319 WELLINGTON FOR GARDENING PURPOSES: BREYTENBACH CULTURAL CENTRE**

**RESOLVED**

that it be recommended to Council:

1. that the decision of the Executive Mayor and Mayoral Committee of 9 June 2010 be rescinded;
2. that approval be granted to the Breytenbach Cultural Centre to extend the current lease area by adding the additional portion of Erf 12319 Wellington, in extent ±241m<sup>2</sup>, subject to the conditions in the standard lease agreement signed by the Breytenbach Cultural Centre on 16 July 2007 as well as the following further conditions:
  - 2.1 the Centre will be responsible for all costs relating to the erection of the boundary fence;
  - 2.2 an additional lease amount of R114.00 per month be payable to Council;
  - 2.3 all administrative and legal requirements be adhered to; and
  - 2.4 the lease be advertised for possible objections or counter offers.

Ref No:	Meeting: EM&MC – 20/07/2011 15/4/1 (12316)W	Submitted by Directorate:	Corporate Governance
Col No:	148490	Author/s:	N Marais
		Referred from:	EM&MC – 9/6/2011
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**48. PROPOSED ACCESS SERVITUDE OVER ERF 3995 PAARL (OLD MUSLIM CEMETERY) IN FAVOUR OF ERF 28640 PAARL: NON PAREILLE STREET**

**RESOLVED**

that it be recommended to Council:

1. that the application for a 4 metre wide servitude right of way over Erf 3995 Paarl in favour of Erf 28640 Paarl be approved, subject to the normal conditions for servitudes as well as the following conditions:-
  - 1.1 the owner of Erf 28640 Paarl will be responsible for all costs involved in the transaction, including advertisement, survey and registration costs; and
  - 1.2 that an amount of R 20 000.00 (excluding VAT) be payable to the Municipality as compensation upon registration of the Servitude Right of Way.

Ref No:	Meeting: EM&MC – 20/07/2011 15/4/1 (3995)P x 15/4/1 (28640)P	Submitted by Directorate:	Corporate Governance
Col No:	148489	Author/s:	N Marais
		Referred from:	EM&MC 3/3/2011 EM&MC 13/4/2011
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**49. REVIEW OF SYSTEM OF DELEGATIONS**

**RESOLVED**

that it be recommended to Council that note be taken that the report on the review of the System of Delegations will be submitted to Council during August 2011.

Meeting: EM&MC – 20/07/2011 Ref No: 2/4/B Col No: 148465		Submitted by Directorate: Corporate Governance Author/s: A V Marais Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**50. WOMEN'S DAY EVENT**

**RESOLVED**

1. that the hosting of the Annual Women's Day event on 19 August 2011 be approved; and
2. that it be noted that the Executive Mayor intends to host a further Women's Day event on a ward basis.

Meeting: EM&MC – 20/07/2011 Ref No: 11/4/10 Col No:		Submitted by Directorate: Corporate Governance Author/s: N Matolengwe Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>  Implement decision	<u>RESPONSIBLE DEPT:</u>  ED: Corporate Gov. (HR)	<u>DUE DATE:</u>

**51. COUNCIL POLITICAL SUPPORT STAFF: ORGANOGRAM REVIEW**

**RESOLVED**

that it be recommended to Council that the Council Support Staff organogram and salary structures be approved.

Meeting: EM&MC – 20/07/2011 Ref No: 4/2/4 Col No:		Submitted by Directorate: Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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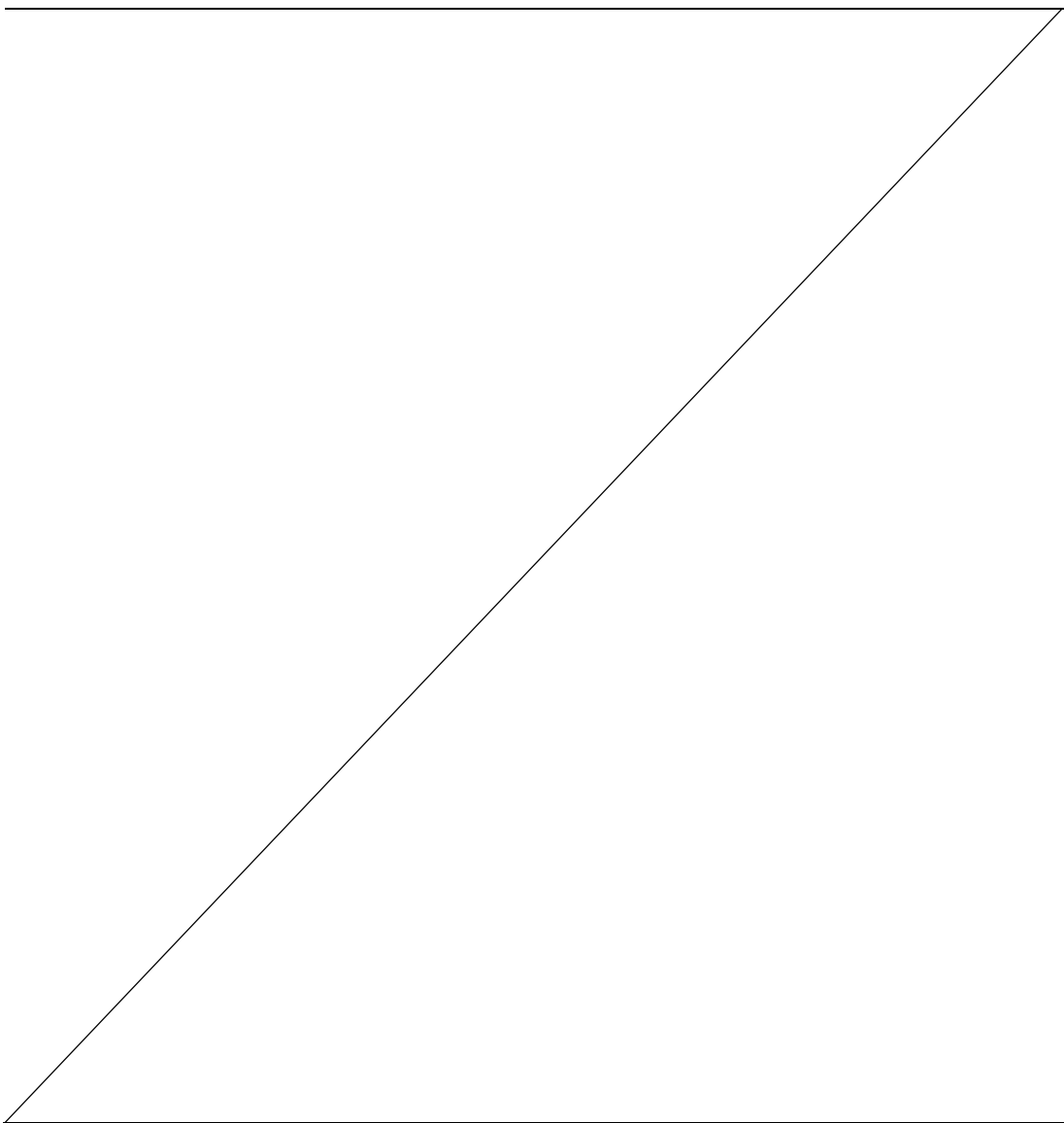
**52. URGENT MATTERS**

**52.1 QUARTERLEY REPORTS: 2010/2011 FINANCIAL YEAR: JULY – SEPTEMBER 2010, OCTOBER TO DECEMBER 2010 AND JANUARY TO MARCH 2011 (SECTION 52(d) OF THE MFMA)**

The enclosed item received from the Executive Director: Financial Services was tabled and considered.

**RESOLVED**

that it be recommended to Council that the reports **be noted**.



Meeting: EM&MC – 20/07/2011		Submitted by Directorate: Financial Services	
Ref No: 5/2/6		Author/s:	
Col No:		Referred from:	
<u>PARAGRAPH</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

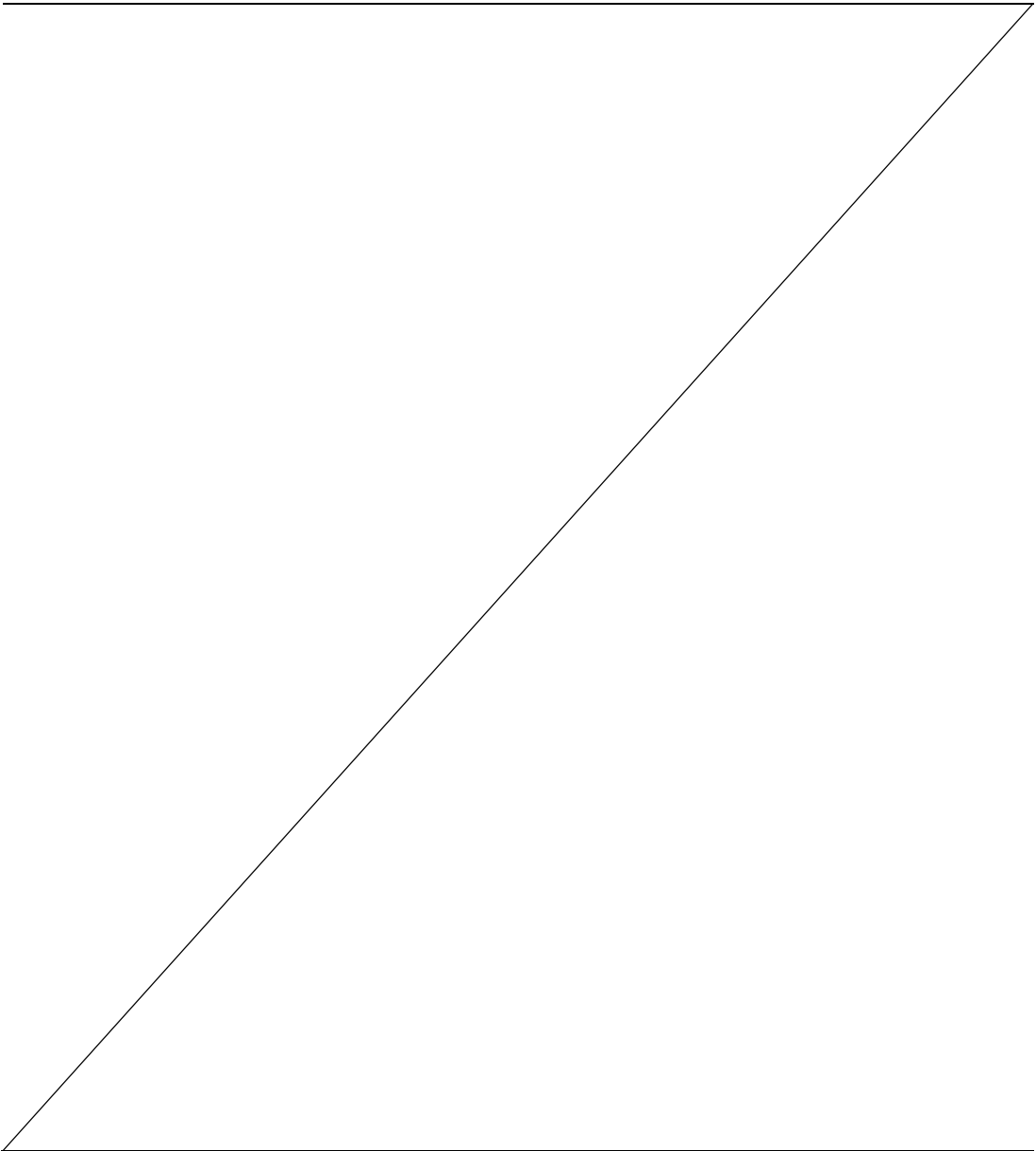
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**52.2 EXPENDITURE ON STAFF BENEFITS: MARCH 2011 AND APRIL 2011**  
**(SECTION 66 OF THE MFMA)**

The enclosed item received from the Executive Director: Financial Services was tabled and considered.

**RESOLVED**

that it be recommended to Council that the reports **be noted**.



Meeting: EM&MC – 20/07/2011		Submitted by Directorate: Financial Services	
Ref No: 9/1/1/4		Author/s:	
Col No:		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**52.3 MONTHLY BUDGET STATEMENTS SUBMITTED TO THE EXECUTIVE MAYOR AND PROVINCIAL TREASURY IN TERMS OF SECTION 71 (1) OF THE MFMA: DECEMBER 2010 AND FEBRUARY 2011 – APRIL 2011**

The above-mentioned reports received from the Executive Director: Financial Services was tabled and considered.

**RESOLVED**

that the reports **be noted**.

Meeting: EM&MC – 20/07/2011 Ref No: 9/1/1/4 Col No:		Submitted by Directorate: Financial Services Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

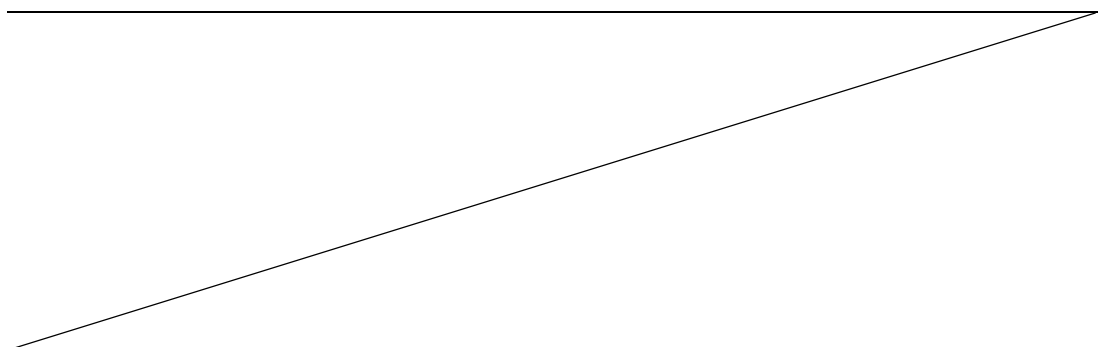
**52.4 PROPOSED AMENDMENTS TO PARKING METERS BY-LAW AND PROPOSED NEW BY-LAW FOR THE DEMARCATION AND ADMINISTRATION OF CONTROLLED PARKING AREAS**

The enclosed report of the Acting Executive Director: Corporate Governance was tabled and considered.

**RESOLVED**

that it be recommended to Council;

1. that the proposed amendments to the Parking meters By-law No 9/2007 be adopted in principle;
2. that the proposed new By-law for the Demarcation and Management of Parking Areas be adopted in principle; and
3. that the proposals be advertised for public comment and be re-submitted to the relevant structures.



Meeting: EM&MC – 20/07/2011 Ref No: 1/5/2 x 15/2/2 Col No: 148822		Submitted by Directorate: Corporate Governance Author/s: AV Marais Referred from:	
<u>PARAGRAPH</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**53. RELOCATION OF SHACKS CLOSE TO RAILWAY LINE (TRANSNET) DOMMEDARIS AND OR TAMBO INFORMAL SETTLEMENTS**

(See confidential minutes).

**ADDITIONAL ITEMS**

**54. IMPLEMENTATION OF SCM SYSTEM FOR 2010/2011 FINANCIAL YEARS**

**RESOLVED**

that the report **be noted**.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate: Financial Services		
Ref No: 8/1/1	Author/s: Cavin Petersen		
Coll no: 148572	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**55. DEVIATION FROM, AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESSES: QUARTER 4: 1 APRIL 2011 – 30 JUNE 2011**

**RESOLVED**

that it be recommended to Council that the report **be noted**.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate: Financial Services		
Ref No: 8/1/1	Author/s: D Jacobs		
Coll no: 148567	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**56. IMPLEMENTATION OF SCM SYSTEM OF DRAKENSTEIN MUNICIPALITY: QUARTER 4: 1 APRIL 2011 – 30 JUNE 2011**

**RESOLVED**

that it be recommended to Council that the report **be noted**.

Meeting: EM&MC – 20/07/2011	Submitted by Directorate: Financial Services		
Ref No: 8/1/1	Author/s: Cavin Petersen		
Coll no: 148568	Referred from:		
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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**57. OVERTIME EXPLANATIONS**

**RESOLVED**

that this matter be further discussed between the Executive Mayor and Management and a further report on solutions to reduce overtime and over expenditure of the overtime vote be submitted to the Committee.

Meeting: EM&MC – 20/07/2011 Ref No: 4/8/8/3 Coll no: 148573		Submitted by Directorate: Financial Services Author/s: C M Petersen Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit report	<u>RESPONSIBLE DEPT:</u> ED: Financial Services	<u>DUE DATE:</u>

**58. MONTHLY REPORTS: DIRECTORATE: INFRASTRUCTURE AND PLANNING: DEPARTMENT: PLANNING SERVICES: APRIL 2011- JUNE 2011**

**RESOLVED**

**Noted.**

Meeting: EM&MC – 20/07/2011 Ref No: 9/1/1/1 Coll no:		Submitted by Directorate: Infrastructure & Planning Author/s: D Delaney Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**59. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: DEPARTMENT: ELECTRICITY SERVICES: JUNE 2011**

**RESOLVED**

**Noted.**

Meeting: EM&MC – 20/07/2011 Ref No: 9/1/1/3 Coll no:		Submitted by Directorate: Infrastructure & Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**60. MONTHLY REPORT: DIRECTORATE: INFRASTRUCTURE AND PLANNING: DEPARTMENT: CIVIL ENGINEERING SERVICES: MAY 2011**

**RESOLVED**

**Noted.**

Meeting: EM&MC – 20/07/2011 Ref No: 9/1/1/2 Coll no:		Submitted by Directorate: Infrastructure & Planning Author/s: Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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The meeting ended at 13:05.

**CHAIRPERSON:** .....

**DATE:** .....

Confirmed on ..... with/without amendments.

*KG/mn*