

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 4 MAY 2011 AT 10:00.

PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)
The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: J T Basson
A Bekeer
S Davids
A M Petersen and
A B Sishuba

Officials: Mr T Matthee (Acting Municipal Manager)
Mr K Mrali (Executive Director: Corporate Governance)
Mr L Coetzee (Executive Director: Infrastructure and Planning)
Dr P Naidoo (Executive Director: Strategic Services)
Mr C Petersen (Executive Director: Financial Services)
Mr A V Marais (Head: Corporate Services)
Mr K R Gordon (Manager: Administrative Services)
Ms E Williams (Manager: Rural Development)
G Fouldien (Manager: Local Economic Development)

ABSENT:

Councillors: H Douman (apology)
T M Kompela (apology)
M J Le Hoe (apology)
B E Vos



MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

1. CONFIRMATION OF MINUTES

The minutes of the Executive Mayor and Mayoral Committee held on 13 April 2011 was confirmed **as correct**.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

No announcements were made.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

No leave arrangements were announced.

4. SCRUTINY FEES AND LEVIES OF PAARL WATERFRONT DEVELOPMENT COMPANY IN RESPECT OF ERECTION OF MUNICIPAL FACILITIES

RESOLVED

1. that the fees and levies for water and sewerage connections be done by the developer as part of the project cost;
2. that approval be granted for the exemption from the building plan fees in respect of municipal facilities to be erected on Boy Louw Sports Grounds; and
3. that PWDC be informed accordingly.

Meeting: Ref No: Coll No:	EM&MC – 4/05/2011 15/4/1 (8431)p 103423	Submitted by Directorate: Author/s: Referred from:	Social Services T Mathee EM&MC (22)-15/09/2010
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform PWDC	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

5. REPORT: STRATEGIC PLANNING SESSION FOR SENIOR MANAGEMENT: JOB CREATION PLAN

The Committee stressed that job creation was primarily the function of local business and therefore they should be involved in job creation efforts.

RESOLVED

1. that the report **be noted**; and
2. that a local job creation summit be organized and that local business people be involved in such a summit.

Meeting: Ref No: Col No:	EM&MC – 4/05/2011 3/3/1/3/4 103744	Submitted by Directorate: Author/s: Referred from:	Acting Municipal Manager T Mathee
<u>PARAGRAPH:</u> 2	<u>ACTION:</u> Arrange Summit	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

6. SERVICE DELIVERY AND COMMUNITY SATISFACTION SURVEY PROJECT

RESOLVED

that the report **be noted**.

Meeting:	EM&MC –4/05/2011	Submitted by Directorate:	Acting Municipal Manager
Ref No:	8/2/7	Author/s:	T Matthee
Col No:	103743	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7. PRESENTATION: EXPANDED PUBLIC WORKS PROGRAM

A delegation of the Provincial Department of Public Works and Transport attended the meeting and addressed the Committee on the Expanded Public Works Program. The Committee was informed of incentives related to the program, labour relation issues as well as the protocol agreements that needed to be entered into between the Department of Public Works and Transport and the Municipality. The Committee was also informed of support in relation to the EPWP that is available through the district office of the Department of Transport and Public Works.

RESOLVED

1. that the presentation **be noted**; and
2. that the agreement between the Municipality and the Department be signed on behalf of the Municipality.

Meeting:	EM&MC –14/05/2011	Submitted by Directorate:	Strategic Services
Ref No:	16/6/5	Author/s:	G Fouldien
Col No:	103470	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

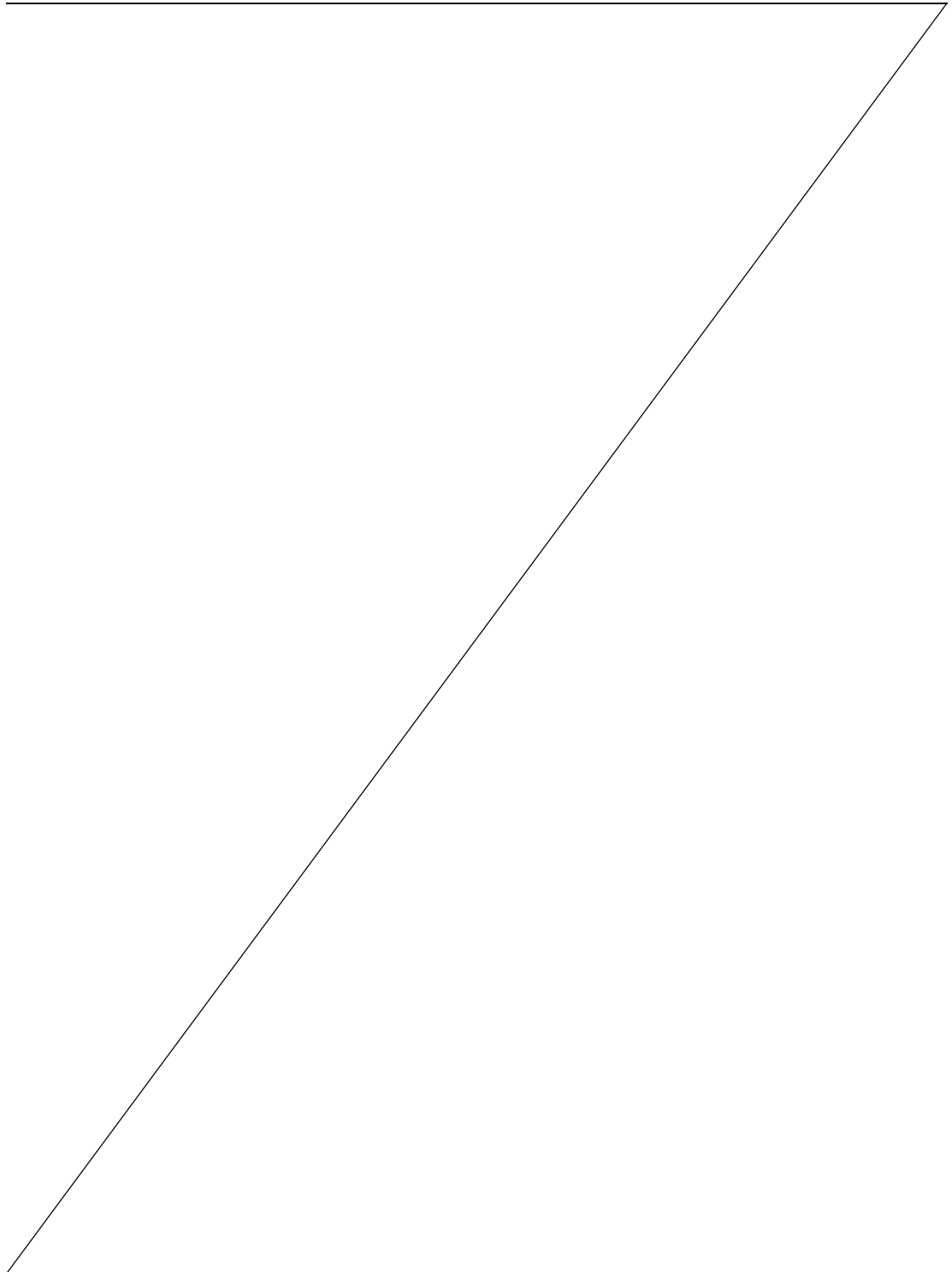
8. SEED FUNDING

The Committee expressed the view that applicants that already benefitted from the Cape Winelands District Municipality Seed Funding program should not be given further allocations and that those be allocated to other applicants.

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

RESOLVED

that the Seed Funding allocation, as set out in the attached schedule, be approved.



Meeting: EM&MC - 4/05/2011		Submitted by Directorate: Strategic Services	
Ref no: 5/7/3		Author/s: G Fouldien	
Coll no: 103638		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

9. CULTIVARIA

RESOLVED

1. that the report **be noted**; and
2. that the Strategic Services Directorate provide a list of all savings to be used to fund the R88 340.00

Meeting: EM&MC – 4/05/2011 Ref no: 11/2/3 Coll no: 103741		Submitted by Directorate: Strategic Services Author/s: G Fouldien Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Provide list of Savings	<u>RESPONSIBLE DEPT:</u> Strategic Services (LED)	<u>DUE DATE:</u>

10. FURTHER PROGRESS REPORT OF THE PROPOSED SOLAR WATER HEATER PROJECT

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 4/05/2011 Ref no: 16/2/1 Coll no: 103704		Submitted by Directorate: Infrastructure and Planning Author/s: M J Rhode Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

11. FURTHER REPORT OF THE DEMAND SIDE MANAGEMENT (DSM) PROJECT

RESOLVED

that the report **be noted**.

Meeting: EM&MC – 4/05/2011 Ref No: 16/2/9 Doc No: 103706		Submitted by Directorate: Infrastructure and Planning Author/s: M J Rhode Referred from: EM&MC (4) 13/04/2011	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

12. CAPITAL FUNDS TRANSFER: H1 INSTALLATION OF SERVICES

RESOLVED

that it be recommended to Council that the transfer of R150 000.00 from vote: 605040606100 – Installation of services Block H1 to vote: 605040610100 – Furniture and Equipment be approved.

Meeting: EM&MC –4/05/2011 Ref No: 5/2/4 Col No: 103703		Submitted by Directorate: Social Services Author/s: K Sethoabane Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Transfer of funds	<u>RESPONSIBLE DEPT:</u> ED: Finance	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

13. RINGFENCE RURAL HOUSING BUDGET FOR RURAL RAPID RESPONSE INTERVENTION PLAN

RESOLVED

that an amount of R300 000.00 from vote: 605040652900 – Rural Housing be utilized for the implementation of Rural Rapid Response intervention plan.

Meeting:	EM&MC –4/05/2011	Submitted by Directorate:	Social Services
Ref No:	5/2/4	Author/s:	K Sethoabane
Col No:	103702	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Transfer of funds	ED: Finance	

14. HOUSING SCHEME 59 (975 UNITS): ADDITIONAL FUNDING REQUIRED FOR THE CONSTRUCTION OF HOUSING UNITS FOR ONE BENEFICIARY WITH SPECIAL NEEDS

RESOLVED

1. that an amount of R9366.72 to top up PGWC approved grant for the construction of the facilities for a beneficiary with special needs on Erf 27814 Paarl, Ms L Fortuin, from Vote No 605015700500- Grant National Treasury, be approved; and
2. that the Housing Department instructs the Project Managers – CSM Consulting Engineers and the building contractor – Mellon Housing Initiative to immediately commence with the construction of the facilities for this beneficiary with special needs.

Meeting:	EM&MC –4/05/2011	Submitted by Directorate:	Social Services
Ref No:	17/5/5/1/15	Author/s:	K Sethoabane
Col No:	103701	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Social Services	

15. HOUSING SCHEME 49: PROJECT 2: MBEKWENI (766 UNITS) – REPAIRS OF VANDALISED HOUSES

RESOLVED

that an amount of R83 000.00 from the Housing Maintenance vote: 604515672500, be approved for the repair of these houses listed in the report.

Meeting:	EM&MC – 4/05/2011	Submitted by Directorate:	Social Services
Ref No:	17/5/5/1/19	Author/s:	K Sethoabane
Col No:	103742	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Social Services	

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

16. OUTSTANDING MATTERS

1. It was reported that items 1.4 and 7 have been dealt with.
2. Relocation of Mbekweni Livestock Farmers

The Committee requested that transport be arranged to relocate a number of heads of cattle to the new farm near Gouda. The Manager: Rural Development indicated that this could be done.

ACCORDINGLY RESOLVED

17. URGENT MATTERS

17.1 Councillor Cellphones and Laptops

It was reported that Councillors could retain their handsets after expiry of the current Vodacom contract but should make the necessary arrangement with the Administration for the transfer of the cellphone contract in their names to ensure use of the phones after the election.

On the matter of the laptops for fulltime councillors it was requested that the direct sale of these laptops at market value to the current fulltime councillors be investigated by the acting Municipal Manager.

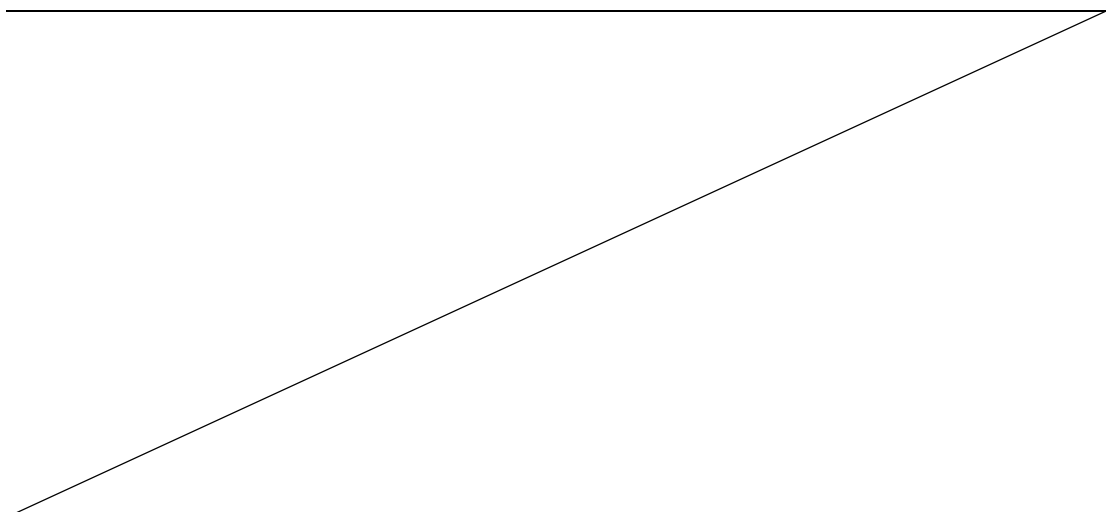
ACCORDINGLY RESOLVED

17.2 Ward Projects: Ward 23

The enclosed report was tabled and considered. The Speaker further reported that most of the allocation has already been utilized in the clean and green project and that the Ward Committee requested that the remaining amount be allocated to the Soup Kitchen project.

RESOLVED

that the remaining amount available for Ward Projects in Ward 23 be allocated to the Soup Kitchen Project.



MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

18. PROGRESS REPORT ON THE APPOINTMENT OF FORENSIC AUDITORS

(See confidential minutes).

ADDITIONAL ITEMS

19. GLOBE AFRICA: JABULANI

RESOLVED

1. that approval be granted for the use of venues and facilities free of charge as requested by Globe Africa subject to its availability; and
2. that the request for R309 075 not be considered at this stage but that Globe Africa be advised to approach the incoming Executive Mayor.

Meeting:	EM&MC – 4/05/2011	Submitted by Directorate:	Social Services
Ref No:	5/13/1/1	Author/s:	T Matthee
Col No:	103281	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Inform applicant	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

20. APPLICATION FOR OFFICE SPACE AT THUSONG CENTRE MBEKWENI: COMPUTER ROOM

RESOLVED

that the application of Siyahluma Development Project for space at the Mbekweni Thusong Service Centre for the purpose of a Computer Room, be approved and the Lease Agreement entered into with them.

Meeting:	EM&MC – 4/05/2011	Submitted by Directorate:	Social Services
Ref No:	17/9/5/1	Author/s:	A Robinson
Col No:	103779	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

21. APPLICATION FOR LAND FOR INDUSTRIAL PURPOSES: WELLINGTON FRUIT PROCESSORS AND SUPERSWIFT DISTRIBUTORS

The Committee requested that specific clauses relating to payment of deposits, price escalations, etc. be included in the sale conditions.

RESOLVED

that it be recommended to Council:-

1. that final approval be granted for the sale of Portions 5 and 6 of Erf 29137 Paarl as indicated on **Annexure 1** (to the departmental report), both measuring 1.2 hectares in extent, to Wellington Fruit Processors and Superswift Distributors for the amount of R2 200 000.00 (excluding VAT) respectively, subject to the normal conditions of sale as

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

well as the following further conditions:

- 1.1 that all land use and subdivisional applications be done by the applicants at own cost;
 - 1.2 that all administrative and legal requirements be adhered to;
 - 1.3 that the deed of sale of the properties also contains a development clause that should the properties not be developed according to the development plans within two years from date of sale, it will be revert back to Council at the original purchase price at the cost of the applicant;
 - 1.4 that tenders not be called for the sale of these two portions of land due to the following reasons:
 - 1.4.1 Wellington Fruit Processors have to vacate their existing site and urgently require land to expand their business; and
 - 1.4.2 Superswift Distributors - to attract them to move from Epping to Paarl seeing that most of their employees are from Paarl;
 - 1.5 that building plans be submitted within six months from the date on which applicants are notified to Council's final decision and actual building to start within six months after approval of building plans, failing which these transactions be cancelled;
 - 1.6 that the respective purchasers liaise with our services departments to ensure that the available services capacity will be adequate to serve the proposed development;
 - 1.7 that the services upgrading costs (in any) will be for the purchasers' account;
 - 1.8 the purchaser of Portion 6 of Erf 29137 Paarl, as indicated on **Annexure 1** (to the departmental report), must take note that the access street has not been built and that Council did not budget for the construction thereof. The construction of the access street will be for the purchasers' account or alternatively, the development layout will have to be amended by which access will be obtained from Donkervliet Street;
 - 1.9 that this approval of the alienation of the two portions of Erf 29137 Paarl to the respective purchasers not be construed as an approval of the draft layout plans and operational plans submitted. The normal statutory processes will have to be followed in order to obtain the necessary approvals in respect of the proposed developments;
2. that the new subdivisional plan for the Remainder of Erf 29137 Paarl be approved to replace the previously approved plan, and that the remaining portions be sold by public tender; and
 3. that the objectors be informed of Council's decision.

Meeting:	EM&MC – 4/05/2011	Submitted by Directorate:	Corporate Governance
Ref No:	15/4/1 (29137)P	Author/s:	A Marais
Coll no:	103780	Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
4 MAY 2011

22. CLOSING ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor expressed a word of thanks to Mayoral Committee members and officials at the end of the meeting and also alluded to the successes of this administration and some of the challenges still facing the Municipality. The Acting Municipal Manager expressed a word of appreciation to the Executive Mayor on behalf of all employees.

The meeting ended at 11:57.

I confirmed that the above minutes is a correct and true reflection of the meeting held on 4 May 2011.

EXECUTIVE MAYOR:

DATE: