

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 21 OCTOBER 2009 AT 10:00.

1PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)
The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: A Bekeer
S Davids
H Douman
T M Kompela
A M Petersen and
A B Sishuba

Officials: Dr S T Kabanyane (Municipal Manager)
K Mrali
T Matthee
L Coetzee
P Naidoo
Ms A Abrahams (part of meeting)
A Marais and
K Gordon

ABSENT: **Councillors:** J T Basson (Leave)
M J Le Hoe
B Vos



MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 OCTOBER 2009

1. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Executive Mayor and Mayoral Committee were **confirmed as correct:-**

- i) Ordinary meeting held on 7 October 2009; and
- ii) Special meeting held on 14 October 2009.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

No announcements were made.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

The Municipal Manager reported that the Executive Director: Strategic Services will be away from office on 22 October 2009.

4. MINUTES OF PORTFOLIO COMMITTEES

The Executive Mayor expressed concern that some meetings of portfolio committees were not quorated and that this would be taken up with the Speaker.

RESOLVED

that the minutes be **noted**.

| | | | |
|-----------------------------|----------------|---------------------------|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: | |
| Ref No: | | Author/s: | |
| Doc No: | | Referred from: | |
| <u>PARAGRAPH:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPT:</u> | <u>DUE DATE:</u> |
| | | | |

5. PCF (PREMIERS COORDINATING FORUM): NOTICE FOR NEXT PCF

RESOLVED

that Council's attorneys be approached for a legal opinion on the legality of the Terms of Reference as well as the Rules of Order of the PCF.

| | | | |
|-----------------------------|----------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Strategic Services | |
| Ref No: 12/2/1/5/2 | | Author/s: Dr Pravine Naidoo | |
| Doc No: 8157/09 | | Referred from: | |
| <u>PARAGRAPH:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPT:</u> | <u>DUE DATE:</u> |
| | Obtain opinion | HOD: Corp Services | |

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 OCTOBER 2009

6. STATUS OF THE PERFORMANCE AUDIT COMMITTEE

RESOLVED

that it be recommended to Council:-

1. that Mr L Scheepers' unavailability as Chairperson of the Performance Audit Committee be accepted;
2. that the position of Chairperson of the Performance Audit Committee be advertised and filled as soon as possible; and
3. that a Performance Specialist be co-opted on the Audit Committee until the chairperson has been appointed.

| | | | |
|-----------------------------|--------------------------------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Strategic Services | |
| Ref No: 5/12/2/1 | | Author/s: Dr Pravine Naidoo | |
| Doc No: 8670/09 | | Referred from: | |
| PARAGRAPH: | ACTION: Implement decision | RESPONSIBLE DEPT: ED: Strategic Services | DUE DATE: |

7. AUDIT COMMITTEE CHARTER

RESOLVED

that it be recommended to Council that the Audit Committee Charter be approved.

| | | | |
|-----------------------------|----------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Strategic Services | |
| Ref No: 5/12/2/1 | | Author/s: Dr Pravine Naidoo | |
| Doc No: 8672/09 | | Referred from: | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |

8. PREMIERS CO-ORDINATING FORUM (PCF)

RESOLVED

1. that the minutes be noted;
2. that the social cohesion paper be used in the next round of the IDP review; and

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 OCTOBER 2009

3. that the submissions made by the Municipality and other local stakeholders with regard to possible toll roads on the N1 between Paarl and Cape Town be submitted to the next meeting of the Committee and that the District Municipality be approached for their involvement in co-ordinating responses for the district area.

| | | | |
|-----------------------------|---|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Strategic Services | |
| Ref No: 12/2/1/5/4 | | Author/s: Dr Pravine Naidoo | |
| Doc No: 8683/09 | | Referred from: | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |
| 8.3 | Submit previous submissions on toll roads | Admin (CL) | |

9. REVIEW OF PREFERENTIAL PROCUREMENT POLICY POINTS FOR SPECIFIC GOALS

RESOLVED

that this matter be referred back for additional information as to what extent targets for preferential procurement have been reached in the various sectors.

| | | | |
|-----------------------------|--------------------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Financial Services | |
| Ref No: 9/1/1/5 | | Author/s: | |
| Doc No: 8649/09 | | Referred from: Finance Portfolio 23/09/09 | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |
| | Submitted further report | Finance (SCM) | |

10. CATERING POLICY

RESOLVED

that this matter be referred to a next meeting of the Committee.

| | | | |
|-----------------------------|----------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Financial Services | |
| Ref No: 8/1/B | | Author/s: | |
| Doc No: 8650/09 | | Referred from: | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |
| | | | |

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 OCTOBER 2009

11. PROPOSED EXPENDITURE ON PROCLAIMED MAIN ROADS: 1 JULY 2010 TO 30 JUNE 2011

RESOLVED

1. that the enclosed proposed expenditure on Proclaimed Main Roads for the 2010/2011 financial year be approved, subject to the approval of the Provincial Administration Western Cape; and
 2. that the Executive Director: Infrastructure and Planning report on the upgrading of the Jan van Riebeeck Drive / Klein Drakenstein Road intersection.
-

| | | | |
|-------------------|-------------------------------|----------------------------------|-----------------------------------|
| Meeting: | EM&MC – 21/10/2009 | Submitted by Directorate: | Infrastructure Development |
| Ref No: | 5/7/4 | Author/s: | |
| Doc No: | 8630/09 | Referred from: | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |
| 2 | Submit report | ED: Infrastructure and Planning | |

MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 OCTOBER 2009

12. OUTSTANDING MATTERS

Noted.

13. URGENT MATTERS

No matters were submitted.

ADDITIONAL ITEMS

14. PRESENTATION: CEMETERIES

The Community Services Department made a presentation to the Committee as to the need for the re-use of grave sites due to the scarcity of land. The Department stressed that the Municipality is expected to run out of cemetery land in Paarl, during next year. Various options to re-use gravesites, were highlighted in the presentation. The urgency to find burial space was emphasized. The re-use of graves older than 20 years as well as alternative interment options were motivated by the department.

The Committee expressed the view that due to the sensitivity of the matter it be held over for a next meeting of the Committee for further debate.

ACCORDINGLY RESOLVED

| | | | |
|-------------------|--------------------------|---------------------------|------------------|
| Meeting: | EM&MC – 21/10/2009 | Submitted by Directorate: | Social Services |
| Ref No: | 16/7/R X 15/4/1 (F1341)P | Author/s: | |
| Doc No: | 8834/09 | Referred from: | |
| <u>PARAGRAPH:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPT:</u> | <u>DUE DATE:</u> |

15. LAND PRESCRIPTION CLAIM – PORTION OF ERF 12665, PAARL – FARM GROOT PARYS, NR 685

RESOLVED

1. that it be recommended to Council that the land prescription claim, on a portion of municipal property, Erf 12665, Paarl (in extent ±1.58 ha) be acknowledged, subject to the following condition:-
 - 1.1 that the transfer of land will only take place once the workers have been relocated to the satisfaction of both Council and the workers (no clearance certificates will be issued);
2. that the subdivision of Erf 12665, Paarl in terms of Section 25 of Ordinance 15 of 1985 be approved, subject to the following conditions:-

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE
21 OCTOBER 2009**

2.1 that the said portion be consolidated with the remainder Erf 27483, Paarl;

2.2 that the said portion be rezoned for agricultural purposes;

2.3 that all cost related to the transaction be for the cost of Groot Parys Estates (Pty) Ltd; and

3. that a meeting be arranged with the Departments of Land Affairs and Agriculture to discuss the issue of farm evictions.

| | | | |
|--|-----------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Corporate Governance | |
| Ref No: 15/4/1 (12665)P X 15/4/1 (F685)P | | Author/s: N Marais | |
| Doc No: 8840/09 | | Referred from: | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |
| 3 | Arrange meeting | Social Services | |

16. WARD DELIMITATION: 2011

RESOLVED

that a work session for all councillors be arranged for 28 October 2009 at 10:00.

| | | | |
|-----------------------------|----------------|--|------------------|
| Meeting: EM&MC – 21/10/2009 | | Submitted by Directorate: Strategic Services | |
| Ref No: 3/2/1/3 | | Author/s: Dr Pravine Naidoo | |
| Doc No: 8865/09 | | Referred from: | |
| PARAGRAPH: | ACTION: | RESPONSIBLE DEPT: | DUE DATE: |
| | | | |

The meeting ended at 11:20.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

**PJ/mn
21/10/2009**