

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 07 OCTOBER 2009 AT 10:00.

1PRESENT: The Executive Mayor, Clr C M Manuel (Chairperson)
The Executive Deputy Mayor, Clr M W Nothnagel

Councillors: A Bekeer
S Davids
T M Kompela
M J Le Hoe
A M Petersen
A B Sishuba and
B Vos

Officials: Dr ST Kabanyane (Municipal Manager)
K Mrali
T Matthee
L Coetzee
P Naidoo
A Abrahams
C Mapeyi
A Marais and
K Gordon

ABSENT: **Councillors:** J T Basson (Attending training course)
H Douman (Attending training course)



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1. CONFIRMATION OF MINUTES

The minutes of the Ordinary meeting of the Executive Mayor and Mayoral Committee held on 16 September 2009 is **confirmed as correct**.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

No announcements were made.

3. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT

The Municipal Manager announced that he will be attending a Salga Preparation meeting for the State President's meeting with mayors on 9 October 2009.

4. ROLL OUT OF COUNCILLOR TRAINING TO ALL MUNICIPALITIES IN THE WESTERN CAPE

RESOLVED

1. that the Speaker request the Whips of the Opposition Parties to nominate councillors to attend the various councillor training courses; and
2. that note be taken that nominations of other councillors will be submitted to the Municipal Manager.

Meeting: Ref No: Doc No:	EM&MC – 07/10/2009 4/7/3/4	Submitted by Directorate: Author/s: Referred from:	
PARAGRAPH:	ACTION: Submit names of participants to Minister	RESPONSIBLE DEPT: Corporate Governance (HRM)	DUE DATE:

5. REPORT: LOBBYING MISSION IN EUROPE

RESOLVED

that the report **be noted**.

Meeting: Ref No: Doc No:	EM&MC – 07/10/2009 17/7/3/2 8237/09	Submitted by Directorate: Author/s: Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

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6. REPORT – SALE OF A PORTION OF ERF 29137, PAARL INDUSTRIAL AREA TO BENJAMIN’S BUS SERVICES

RESOLVED

that it be recommended to Council:-

1. that the direct sale of a Portion of Erf 29137, Paarl measuring ±12400m² in extent, to Benjamin’s Bus Services be approved at R75/m² (Vat excluded), subject to the normal sales conditions pertaining to the sale of industrial land and the following further conditions:-
 - 1.1 the sale of Erf 19544, Paarl to Benjamin’s Bus Services be cancelled;
 - 1.2 that all wasted costs in respect of the cancellation of Erf 19544, Paarl be borne by the applicant;
2. that the applicant be responsible for all costs related to the transaction (advertising, environmental assessments, survey, etc);
3. that the applicant be required to submit within 60 days, a site development plan together with development timelines; and
4. that the objectors be informed accordingly.

Meeting: Ref No: Doc No:	EM&MC – 07/10/2009 15/4/1 (29137) P 8296/09	Submitted by Directorate: Author/s: Referred from:	Corporate Governance
PARAGRAPH:	ACTION: Submit to Council	RESPONSIBLE DEPT: Corporate Services (Admin)	DUE DATE:

7. REPORT: APPLICATION FOR LEASE OF MUNICIPAL LAND: PORTION OF ERF 34, WELLINGTON

RESOLVED

that it be recommended to Council:-

1. that the direct lease of a portion of Erf 34, Wellington in extent 1.2 ha, to Boland Bins be approved in principle, subject to the normal conditions of lease as well as the following further conditions:-
 - 1.1 the lease will be for a period of 2 years;
 - 1.2 that all other technical requirements as stipulated by the technical departments, be adhered to;
 - 1.3 that all related costs will be for the applicants account;
 - 1.4 that the proposal be advertised for possible objections or counter offers and that a final report be resubmitted for final approval; and
 - 1.5 that the provision of any services will be for the account of the applicant.

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2. that the review of the Policy for the Management and Administration of Council's Immovable Property be considered if it does not contain a provision which deals with the determination of the extent to which applicants who apply for the out-of-hand sale or lease of municipal immovable property, are BEE compliant.

Meeting: Ref No: Doc No:	EM&MC – 07/10/2009 15/4/1 (34)W 8299/09	Submitted by Directorate: Author/s: Referred from:	Corporate Governance
PARAGRAPH:	ACTION: Submit to Council	RESPONSIBLE DEPT: Corporate Services (Admin)	DUE DATE:

8. APPLICATION FOR THE LEASE OF MUNICIPAL LAND FOR THE REDEVELOPMENT OF A SECTION OF THE PAARL CBD: ANYTIME INVESTMENTS NO 14 (PTY) LTD

RESOLVED

that it be recommended to Council:-

1. that the following applications by Anytime Investments No 14 (Pty) Ltd be approved in principle;
 - 1.1 lease of Erf 20343 for a period of 30 years with the option to renew for a further period of 20 years for the purpose of a commercial development and parking, marked A1.1 on the locality plan;
 - 1.2 lease of Wamakers Square, Jan Philips Square and Patriot Square for a period of approximately 8 years up to 31 July 2017 (This date co-incides with the expiry date of the Van der Lingen Square lease agreement), marked 1,2 and 3 on the locality plan; and
 - 1.3 use agreement in respect of the section of Lady Grey Street from Main to Verster Street, New Street from Derksen Street to Van der Lingen Square, a portion of Fabriek Street and a portion of unnamed street abutting Wamakers Square Erf 1241 for the period up to 31 July 2017, marked A1, A2, A3 and A4 on locality plan.
2. that the above lease and use rights be granted on the basis and conditions as set out in the agreements as submitted;
3. that the proposed public participation process be approved;
4. that the required input from National Treasury and the Department of Cooperative Governance and Traditional Affairs be obtained and that parallel with the public participation process, a task team be mandated to engage with National Treasury in order to solicit their support; and

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5. that final approval be considered on completion of the consultation process.

Meeting: Ref No: Doc No:	EM&MC – 07/10/2009 15/2/2 8301/09	Submitted by Directorate: Author/s: Referred from:	Corporate Governance
<u>PARAGRAPH:</u>	<u>ACTION:</u> Submit to Council	<u>RESPONSIBLE DEPT:</u> Corporate Services (Admin)	<u>DUE DATE:</u>

9. ACTING/ADDITIONAL ALLOWANCE POLICY

RESOLVED

1. **Noted;** and
2. that the Acting/Additional Allowance Policy be referred to the Corporate, Strategic and Human Resources Portfolio Committee.

Meeting: Ref No:	EM&MC – 07/10/2009 4/B	Submitted by Directorate: Author/s: Referred from:	Corporate Governance
<u>PARAGRAPH:</u>	<u>ACTION:</u> Refer Policy to Committee	<u>RESPONSIBLE DEPT:</u> Admin (IE)	<u>DUE DATE:</u>

10. TRIP TO BRAZIL, ARGENTINA AND COSTA RICA

RESOLVED

1. that the report on the trip to Brazil, Argentina and Costa Rica be noted;
2. that a follow-up report be tabled on the following:-
 - 2.1 the number of potential investment and tourism opportunities which can be implemented; and
 - 2.2 Identification of other potential opportunities which are in line with the Municipality's Local Economic Development and Tourism Strategies.

Meeting: Ref No: Doc No:	EM&MC – 07/10/2009 17/7/3/2 8289/09	Submitted by Directorate: Author/s: Referred from:	Strategic Services
<u>PARAGRAPH:</u>	<u>ACTION:</u> Follow-up report	<u>RESPONSIBLE DEPT:</u> ED: Strategic Services	<u>DUE DATE:</u>

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11. INTEGRATED POVERTY REDUCTION PROJECT

The HOD: Community Services attended the meeting and made a presentation with full detail on the content and goals of the project.

RESOLVED

1. that the presentation as well as the report on the Integrated Poverty Reduction Project **be noted**;
2. that the proposed programme of intervention be supported; and
3. that a meeting be arranged between the relevant Provincial Departments and a delegation of the municipality consisting of the Executive Mayor and the Portfolio Committee Chairperson in order to expedite the implementation of the project.

Meeting: EM&MC – 07/10/2009		Submitted by Directorate: Social Services	
Ref No: 17/19/5		Author/s:	
Doc No: 7975/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Arrange meeting	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

12. REPORT ON THE PROGRESS OF THE DEVELOPMENT OF A LIBRARY AT THE MARKET STREET BUILDING

RESOLVED

1. that the report **be noted**;
2. that further options towards the attainment of the primary goal of the relocation of Mill Street Library to the Sentrasure facility be investigated; and
3. that a further report in this regard be submitted.

Meeting: EM&MC – 07/10/2009		Submitted by Directorate: Social Services	
Ref No: 17/4/2/1/1		Author/s:	
Doc No: 8102/09		Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u> Implement resolution	<u>RESPONSIBLE DEPT:</u> ED: Social Services	<u>DUE DATE:</u>

13. BOLAND CRICKET

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RESOLVED

that Boland Cricket be requested to make a presentation at the next meeting.

Meeting:	EM&MC – 07/10/2009	Submitted by Directorate:	Social Services
Ref No:	17/7/2/2/1/10	Author/s:	
Doc No:	7974/09	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Inform Boland Cricket	Admin (LP)	

14. RURAL DEVELOPMENT STRATEGY

RESOLVED

that the draft Rural Development Strategy be noted and be referred to the Social, Rural and Economic Development Portfolio Committee for consideration.

Meeting:	EM&MC – 07/10/2009	Submitted by Directorate:	Social Services
Ref No:	15/7/1	Author/s:	
Doc No:	8164/09	Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Refer Strategy to Committee	Admin (LP)	

15. APPROVAL OF APPLICATIONS FOR SUBSIDY: WATER AND SANITATION SERVICES TO FARM WORKER HOUSES

RESOLVED

1. that the attached applications to the total amount of R70 000, be approved for the recommended subsidy amount for each;
2. that the work with regard to paragraph 1 above be completed within 6 months after letter of notification of approval to owners, to allow for processing of subsidy payment before the end of the 2009/10 financial year;
3. that the successful applicants be notified in writing by the Civil Engineering Services Department of the approved subsidy amounts and the conditions applicable to it;
4. that the farm subsidy scheme for the provision of water and sanitation services to farm worker dwellings be re-advertised in the local news papers (Paarl Post, Witzenberg Herald and Winelands Echo) to obtain further applications.

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5. that the Executive Director: Infrastructure and Planning investigate and report on the following:-

5.1 the possible payment of the subsidy to farmers in phases as well as ways and means to assist farmers who cannot start with the work at own cost;

5.2 Whether there are instances where farmers who were recipients of subsidies, have sold their farms or converted subsidised cottages into guest houses and to recommend steps to prevent such practices; and

5.3 How many subsidy applications have been granted in the past and how many of these projects have been completed.

Meeting: EM&MC – 07/10/2009 Ref No: 16/4/6 Doc No: 8261/09		Submitted by Directorate: Infrastructure & Planning Author/s: Referred from:	
PARAGRAPH: 1 – 4 5	ACTION: Implement resolution Follow up report	RESPONSIBLE DEPT: ED: Infrastructure & Planning ED: Infrastructure & Planning	DUE DATE:

16. OUTSTANDING MATTERS

Noted.

17. URGENT MATTERS

17.1 AWARENESS CAMPAIGN: RE-USE OF GRAVE SITES OLDER THAN 20 YEARS

RESOLVED

1. that the awareness campaign to sensitise the public about the critical shortage of space at certain cemeteries and alternative interment methods, be put on hold; and
2. that a presentation on the item be made at the next Executive Mayor and Mayoral Committee meeting.

Meeting: EM&MC – 07/10/2009 Ref No: 16/4/6 Doc No: 8261/09		Submitted by Directorate: Infrastructure & Planning Author/s: Referred from:	
PARAGRAPH:	ACTION: Prepare presentation	RESPONSIBLE DEPT: ED: Social Services	DUE DATE:

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18. MONTHLY REPORT – AUGUST 2009: CIVIL ENGINEERING SERVICES

Noted.

Meeting: EM&MC - 07/10/2009		Submitted by Directorate: Civil Engineering Services	
Ref No:		Author/s: G S Du Plessis	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

19. MONTHLY REPORT – AUGUST 2009: ELECTRICAL SERVICES

Noted.

Meeting: EM&MC - 07/10/2009		Submitted by Directorate: Electrical Services	
Ref No:		Author/s: J E Coetzee	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 11:20

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

**KG/am
07/10/2009**