

## DRAKENSTEIN MUNICIPALITY

### MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

SPECIAL MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 2 FEBRUARY 2011 AT 10:00.

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**PRESENT:** The Executive Mayor, Clr C M Manuel (Chairperson) 1  
The Executive Deputy Mayor, Clr M W Nothnagel

**Councillors:** A Bekeer  
S Davids  
H Douman  
T M Kompela  
A M Petersen and  
A B Sishuba

**Officials:** Mr L Coetzee (Acting Municipal Manager)  
Mr K Mrali (Executive Director: Corporate Governance)  
Mr T Matthee (Executive Director: Social Services)  
Dr P Naidoo (Executive Director: Strategic Services)  
Mr C Petersen (Executive Director: Financial Services)  
Mr A Marais (Head: Corporate Services) and  
Mr K R Gordon (Manager: Administrative Services)

**ABSENT**

**Councillors:** J T Basson  
M J Le Hoe (Sick Leave)  
B E Vos



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**1. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

No announcements were made.

**2. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF SENIOR MANAGEMENT**

Dr ST Kabanyane: leave until 6 February 2011.

**3. OPERATIONAL BUDGET: 2010/2011 FINANCIAL YEAR: REPORT ON SLOW EXPENDITURE PROGRESS OF CERTAIN PROJECTS**

**RESOLVED**

1. that the reports of the Executive Directors: Infrastructure and Planning and Social Services be adopted;
2. that progress reports in this regard be submitted to the Executive Mayor and Mayoral Committee every second week;
3. that note be taken that certain labour intensive projects of the Directorate: Infrastructure and Planning are performed by a varying combination of municipal employees, small local contractors and local labour;
4. that the Executive Director: Infrastructure and Planning submit a report on farm workers who do not have proper ablution facilities on farms left by farm owners and obtain the necessary information from the relevant Portfolio Councillors;
5. that the Executive Director: Social Services obtain a report from the South African Police Services on the success rate of the cameras that have been installed;
6. that the Executive Director: Social Services submit a report on the status quo and future plans of parking management in the CBD (in collaboration with the Executive Director: Infrastructure and Planning) as well as suggestions on parking arrangements outside the CBD;
7. that the Executive Director: Social Services arrange that equipment in play parks be upgraded and painted and the parks be watered on a regular basis;
8. that the provision of a hard surface for toilets in the vicinity of the Swartberg Street as well as the prevention of the use of taps on the site by taxi owners and persons to wash their vehicles, be investigated and a report be submitted to the Executive Mayor and Mayoral Committee;

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9. that the need for a hard surface around the new Community Hall in Gouda be investigated and the terrain surrounding the Hall be beautified; and
10. that the upgrading of the parking area at the Huguenot Station be investigated.

Meeting: Ref No: Doc No:	EM&MC – 2/02/11	Submitted by Directorate: Author/s: Referred from:	Infrastructure & Planning & Social Services
<u>PARAGR</u> <u>APH:</u> 2 4 5 6,8 7 9 10	<u>ACTION:</u>  Submit progress reports Submit report Request report from SAPS Submit report Implement decision Implement decision Submit report	<u>RESPONSIBLE DEPT:</u>  E D: Infra & Plan & Social Services Executive Director: Infrastructure & Planning Executive Director: Social Services Executive Director: Social Services Executive Director: Social Services Executive Director: Corporate Governance Executive Director: Infrastructure & Planning	<u>DUE DATE:</u>

**4. PROPOSED LEASE OF HOSPITAL STREET CLINIC: PORTION OF ERF 34 WELLINGTON TO THE WELLINGTON COMMUNITY LEARNING CENTRE**

**RESOLVED**

1. that approval in principle be granted for the lease of the former Hospital Street Clinic on a portion of Erf 34 Wellington to the Wellington Community Learning Centre, subject to the normal lease conditions as well as the following further conditions:
  - 1.1 the property be leased at a rental of 20% of market value per month, excluding VAT, which amount will escalate with 8% per annum;
  - 1.2 the lease will endure for a period of 2 years, after which the renewal thereof will be considered by Council;
  - 1.3 all administrative and legal requirements be adhered to; and
  - 1.4 the lease be advertised in the press for possible objections or counter offers.
2. that after the public consultation process, the matter be re-submitted for final approval; and

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3. that the accommodation of more organizations in the former Hospital Street Clinic be investigated and be accommodated as part of the lease, if possible depending on the needs of the Wellington Community Learning Centre.

Meeting: EM&MC – 2/2/11 Ref No: 7/2/4/2x 15/4/1 (34) W Doc No: 99476		Submitted by Directorate: Corporate Governance Author/s: NC Marais Referred from: Spec EM&MC 21/1/11	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
3	Implement decision	Corporate Services (Properties)	

**5. INVESTMENT FACILITATOR: INDIA**

**RESOLVED**

that investment facilitation services be procured for the Drakenstein Municipality delegation to India and an amount of R30 000 from Vote Number 21-35-156-160-00 (LED Implementation Strategy) be approved for this purpose.

Meeting: EM&MC – 2/2/11 Ref No: 10/4 Doc No: 99531		Submitted by Directorate: Strategic Services Author/s: P Naidoo Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
	Implement decision	Executive Director: Strategic Services	

**6. ATTENDANCE OF THE NATIONAL LAND USE PLANNING WORKSHOP: 10 AND 11 FEBRUARY 2011**

This matter was tabled and considered.

**RESOLVED**

That the Planning Portfolio Holder, Councillor MW Nothnagel, be delegated to attend the National Land Use Planning Workshop to take place in Johannesburg on 10 and 11 February 2011.

Meeting: EM&MC – 2/2/11 Ref No: 12/1/4 Doc No: 99787		Submitted by Directorate: Author/s: Referred from:	
<b>PARAGRAPH:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

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The meeting ended at 11:02.

**CHAIRPERSON:** .....

**DATE:** .....

Confirmed on ..... with/without amendments.

*KG/rs*

*03/02/2011*