

DRAKENSTEIN MUNICIPALITY

TARIFF POLICY

SEPTEMBER 2010

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TARIFF POLICY DRAKENSTEIN MUNICIPALITY

PREAMBLE

Whereas section 74 of the Local Government: Municipal Systems, 2000 (Act No. 32 of 2000) requires a municipal council to adopt a tariff policy on the levying of fees for municipal services;

And whereas the tariff policy at least should include the principles in section 74(2);

And whereas the tariff policy may differentiate between different categories of users, debtors, service providers, services, service standards and geographical areas as long as such differentiations does not amount up to unfair discrimination;

Now therefore the Municipal Council of the Drakenstein Municipality adopts the following tariff policy:

Definitions

1. In this tariff policy, unless inconsistent with the context, a word or expressions to which a meaning in the Act has been attached means:

- (1) *“break even”*: occurs where the volume sales are equal to the fix and variable cost associated with the provision of the service.
- (2) *“community service”*: are services that the Council has classified as such and the tariffs have been compiled with the intention that the costs of the services cannot be recovered from public service charges and are of a regulatory nature.
- (3) *“councilor for financial matters”*: the councilor of the municipal council responsible for financial matters.
- (4) *“economic services”*: are services that the Council has classified as such and the tariffs have been compiled with the intention that the total costs of the services are recovered from customers.
- (5) *“fixed costs”*: are costs which do not vary with consumption or volume produced.
- (6) *“in season”*: refers to the period from the 1st November up to 31 January of each year and from the Monday before the Easter weekend up to and including Easter Monday.
- (7) *“lifeline tariffs”*: a single tariff are calculated by dividing the total cost associated with the service by the volume consumed (units).

- (8) *“tasks allocated to the councilor for financial matters”* means that these tasks will be performed in conjunction with the Municipal Manager and if required with the Head Financial Services;
- (9) *“the Act”*: refers to the Local Government: Municipal Systems Act, 2000 (Act no 32 of 2000).
- (10) *“total cost”*: is the sum of all fixed and variable costs associated with a service.
- (11) *“trading services”*: Are services that the Council has classified as trading services and the tariffs have been compiled with the intention that the Council makes a profit on the delivery of the services.
- (12) *“two-part tariffs”*: are tariffs that are raised to cover the fixed and variable costs separately. The fixed costs are recovered by dividing the total fixed costs by the number of customers per category and the variable costs are recovered by dividing the total variable costs by the volume consumed.
- (13) *“units consumed”*: are the number of units consumed of a particular service and are measured in terms of the units of measurement reflect in Section 6.
- (14) *“variable costs”*: these are costs that vary with consumption or volume produced.

Purpose of this policy

2. The Drakenstein municipality wishes to achieve the following objectives by adopting this tariff policy.
- (1) To comply with the provisions of section 74 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).
 - (2) To prescribe procedures for calculating tariffs where the municipality wishes

to appoint service providers in terms of section 76(b) of the Act.

- (3) To give guidance to the Councilor responsible for finance regarding tariff proposals that must be submitted to Council annually during the budget process.

Tariff principles

3. The Drakenstein municipality wishes to record that the following tariff principles will apply.

- (1) Free services will only be possible if the National Government pay to the municipality an equitable share subsidy which covers the full costs of the free services.
- (2) All users of municipal services will be treated equitably. The various categories of customers will pay the same charges based on the same cost structure.
- (3) The amount payable by consumers will be in proportion to usage of the service.
- (4) Identified indigent households must at least have access to basic services through lifeline tariffs or direct subsidization.
- (5) Tariffs must reflect the total cost of services.
- (6) Tariffs must be set at a level that facilitates the sustainability of services. Sustainability will be achieved by ensuring that:
 - (a) Cash inflows cover cash outflows. This means that sufficient provision for working capital and bad debts will be made.
 - (b) Access to the capital market is maintained. This will be achieved by providing for the repayment of capital, maintaining sufficient liquidity levels and making profits on trading services.
- (7) Provision will be made in appropriate circumstances for a surcharge on a tariff. This will be required during a national disaster and periods of droughts when a restriction of usage is required.
- (8) Efficient and effective use of resources will be encouraged by providing for penalties to prohibit exorbitant use.
- (9) The extent of subsidization of tariffs will be disclosed.

- (10) VAT is excluded from all tariffs and will be additional to these tariffs when applicable.

Categories of customers

4. (1) The tariff structure of the Drakenstein municipality makes provision for the following categories of customers
- (a) domestic;
 - (b) commercial;
 - (c) industrial;
 - (d) agricultural;
 - (e) rural/ peri-urban;
 - (f) agricultural within urban area;
 - (g) municipal services;
 - (h) special agreements;
 - (i) geographical areas; and
 - (j) government institutions.
- (2) Where there is a substantial difference between the infrastructure used to provide a service to a specific group of users within a category and/or standard of services provided, the Council can, after considering a report by the Municipal Manager or the relevant Head of Department, determine differentiated tariffs within a specific category.
- (3) The differentiation must be based on one or more of the following elements; infrastructure costs, volume usage, availability and service standards.

Expenditure classification and cost elements

Expenditure classification

5. (1) The Head Financial Services shall, subject to the guidelines provided by the National Treasury and Mayoral Committee of the Council, make provision for the following classification of services.

(a) **Trading services**

- (i) Water.
- (ii) Electricity.
- (iii) Holiday resorts.

(b) **Economic services**

- (i) Refuse removal.
- (ii) Sewerage disposal.

(c) **Community services**

- (i) Air pollution.
- (ii) Fire fighting services.
- (iii) Local tourism.
- (iv) Town planning.
- (v) Municipal public works, only in respect of the needs of municipalities in the discharge of their responsibilities and to administer functions specially assigned to them under the Constitution or any other law.
- (vi) Storm water management system in built-up areas.
- (vii) Trading regulations.
- (viii) Fixed billboards and the display of advertisements in public places.
- (ix) Cemeteries.
- (x) Control of public nuisances.
- (xi) Control of undertakings that sell liquor to the public.
- (xii) Facilities for accommodation, care and burial of animals.
- (xiii) Fencing and fences.
- (xiv) Licensing of dogs.
- (xv) Licensing and control of undertakings that sell food to the public.
- (xvi) Local amenities.

- (xvii) Local sport facilities.
- (xviii) Municipal parks and recreation.
- (xix) Municipal roads.
- (xx) Noise pollution.
- (xxi) Pounds.
- (xxii) Public places.
- (xxiii) Street trading/street lighting.
- (xxiv) Traffic and parking.
- (xxv) Building control.
- (xxvi) Licensing of motor vehicles and transport permits.
- (xxvii) Nature reserves.

(d) ***Subsidised services***

- (i) Health and ambulance.
- (ii) Libraries and museums.
- (iii) Proclaimed roads.

Expenditure classification

(2) Expenditure will be classified in the following categories.

(a) ***Subjective classification:-***

- (i) Salaries, wages and allowances;
- (ii) Bulk purchases;
- (iii) General expenditure;
- (iv) Repairs and maintenance;
- (v) Capital charges (interest and redemption)/depreciation;
- (vi) Contribution to fixed assets;
- (vii) Contribution to funds:-
 - (a) bad debts;
 - (b) working capital; and
 - (c) statutory funds.
- (viii) Contribution to reserves;
- (ix) Gross expenditure;
- (x) Less charge-out;

- (xi) Net expenditure;
- (xii) Income; and
- (xiii) Surplus / Deficit.

(b) Objective classification:-

- (i) Cost centre will be created to which the costs associated with providing the service will be created:-
 - (a) Department.
 - (b) Section/service.
 - (c) Division/service.
- (ii) The subjective classification of expenditure each with a unique vote will be applied to all cost centres.

Cost elements

- (3) The following cost elements will be used to calculate the tariffs of the different services:
- a) *Fixed costs* which consist of the capital costs (interest and redemption) on external loans as well as internal advances and or depreciation whichever are applicable to the service and any other costs of a permanent nature as determined by the Council from time to time.
 - b) *Variable cost*: This includes all other variable costs that have reference to the service.
 - c) *Total cost* is equal to the fixed cost plus variable cost.

Tariff types

6. In determining the type of tariff applicable to the type of service the Council shall make use of the following four options or a combination of the same.
- (1) *Single tariff*: this tariff shall consist of a cost per unit consumed. All costs will be recovered through unit charges at the level where income and expenditure breaks even. On the recommendation of the Head Financial Services council may approve profit on certain services during the budget process. These profits

will be added to the fixed and variable costs for the purpose of calculating the tariff.

- (2) *Cost related two to four part tariff:* this tariff shall consist of two to four parts. Management, capital, maintenance and operating costs will be recovered by grouping certain components together. Management-, capital- and maintenance costs may be grouped together and be recovered by a fixed charge, independent of consumption for all classes of consumers, while the variable costs may be recovered by a unit charge per unit consumed. Three and four part tariffs will be used to calculate the tariff for electricity and to provide for maximum demand and usage during limited demand periods.
- (3) *Inclining block tariff:* this tariff is based on consumption levels being categorised into blocks, the tariff being determined and increased as consumption levels increase. This tariff will only be used to prohibit the exorbitant use of a commodity. The first step in the tariffs will be calculated at break-even point. Subsequent steps will be calculated to yield profits and to discourage excessive use of the commodity.
- (4) *Declining block tariff:* this tariff is the opposite of the inclining block tariff and decreases as consumption levels increase. The first step will be calculated by dividing the fixed variable costs and profit determined by council from time to time by the volume consumed. The tariff will only be used during special arrangements.
- (5) *Regulating tariff:* this tariff is only of a regulatory nature and the municipality may recover the full or a portion of the cost associated with rendering the service.

Unit of measurement

7. The following units of measurement will, where possible, be used to determine tariffs:

- (1) **Water**
 - (a) Unit of measurement
 - (i) Kiloliters used.
 - (ii) Size of connection.

(b) Method of calculation

- (i) A basic charge based on the size of the water connection will be payable by all consumers. Provision will be made for the following meter connections:
- 15 mm
 - 20 mm
 - 25 mm
 - 40 mm
 - 50 mm
 - 75 mm and >75 mm
- (ii) Stepped tariffs in respect of Domestic Consumers will be calculated for the follow usages:-
- 0 - 10 kl
 - 11 - 30 kl
 - 31 - 55 kl
 - 56 - 80 kl
 - > 80 kl.
- (iii) Consumption less than 10 kl of water per month will be supplied free of charge.
- (iv) The following surcharges will apply to all other categories:
- 11 - 30 kl = 20%
 - 31 - 55 kl = 30%
 - 55 - 80 kl = 35%
 - > 80 kl = 40%
- (v) Consumers that can but are not connected to the water service will pay an availability tariff. The tariff will be calculated by dividing the fixed and maintenance cost of the service by the number of properties and average size of the properties in the following categories:-
- 1 m² - 2 000 m²
 - 2 001 m² - 5 000 m²
 - 5 001 m² - 10 000 m²
 - > 10 000 m²
- (vi) Break even will be calculated by dividing the total cost by the total

volume consumed.

(2) **Electricity**

(a) Unit of measurement

- (i) Maximum demand (kVa) plus fixed tariff plus kWh consumed.
- (ii) Fixed tariff plus kWh consumed.
- (iii) Unit tariff (KWh consumed) (Pre-payment meters).

(b) Method of calculation

- (i) The guidelines issued by the National Electricity Regulator from time to time will form the basis of calculating tariffs.
- (ii) To recover the capital cost of supplying electricity through a fixed charge will make electricity unaffordable to many low consumption users. Cross subsidization between and within categories of consumers will be allowed based on the load factors of the categories and consumers within the category. Portions of the fixed costs will be recovered through an energy or time-of-use charge. To apply the abovementioned principle the cost allocation basis, cost groupings, tariff components and tariff types reflected in the following tables will be used.

Tariff types	Fixed charge Rand/ customer/ Month	Active Energy charge cents/ kWh	Seasonal Time-of-use Energy charge Peak Standard Off-peak	Capacity-charge Rand / kVA/ month	Reactive energy charge cents / kWh
One part		X			
One part Blok		X X			
Two part	X	X			
Three part	X	X		X	

Three part time-of-use Peak High season Standard Off-peak Peak Low season Standard Off-pick	X		X X X X X X		X
Four part time-of-use Pick High season Standard Off-pick Pick Low season Standard Off-pick	X		X X X X X X	X	X

(iii) The one-part single energy rate tariff:

For the one-part single energy rate tariff, all costs are expressed in a single cents/kWh charge. The recommended methodology for allocating costs into this tariff is as follows:

- The rand/kVa/month cost must be allocated into a cents/kWh charge through consideration of the average load factor of the types of customer who are likely to use the one-part single energy rate tariff.
- The rand/customer/month fixed cost should also be allocated into the cents/kWh charge and allocated to the kWh purchase costs in such a way as to ensure that at a level of monthly consumption of 400 kWh, the full amount of the fixed costs would have been recovered through the cents/kWh charge.

(iv) The two-part tariff:

- The rand/kVa/month charge must be allocated into a cents/kWh charge through consideration of the average load factor of the types of customer who are likely to choose the two-part tariff. This reallocated charge must then be added to the kWh purchase charge.
- The rand/customer/month charge is not reallocated into other tariff elements.
- The tariff then consists of a fixed monthly charge plus a variable charge related to metered kWh consumption.

(v) The two-part time-of-use tariff:

- The rand/kVa/month charge must be reallocated into different time-of-use cents/kWh charges through consideration of the load curve of the customer in relation to the load curve of the supplier. Such reallocated charges must then be added to the kWh purchase charges, as appropriate.
- The rand/customer/month charge is not reallocated.

(vi) The three-part tariff:

- The rand/kVa charge recovers the capital cost elements. Some of this cost must be reallocated into different tariff elements.
- The cents/kWh charge therefore recovers the full variable costs as well as a portion of the reallocated rand/kVa costs.
- The rand/customer/month charge is not reallocated.

(vii) The three-part time-of-use tariff:

- As with the standard three-part tariff, a portion of the rand/kVa/month charge needs to be reallocated into the various time-of-use cents/kWh charges. Again, the amount of the reallocation should be with regard to the customer's load factor. However, it is also necessary to consider the time-variation of the capacity costs in the reallocation of the rand/kVa charge into the various time-of-use cents/kWh charges.
- The cents/kWh charge therefore recovers the full variable costs as well as a portion of the reallocated rand/kVa charges.
- The rand/customer/month charge is not reallocated.

(viii) Where council decides to make a profit on the service the profit will be added to the fixed and variable cost before tariffs are calculated.

(ix) Where a property is not connected to the electricity reticulation system but can reasonably be so connected, an availability tariff will be payable. The tariff will be calculated by adding a surcharge of 50% to the fixed costs applicable to connected consumers per category.

(3) Refuse removal

(a) Unit of measurement

- (i) Containers per week number per volume.
- (ii) Mass disposal at disposal facility (volume).
- (iii) Special refuse removal service (volume)

(b) Method of calculation

- (i) The mass refuse disposed by the various category consumers will be used to apportion the total cost of the service between the various categories consumers.
- (ii) The costs per unit of measurement will be determined by the total costs of the service by the total mass of refuse disposed of during the year. The total cost of the service includes the removal cost plus the operating cost associated with the management of the refuse site.
- (iii) The cost associated with the removal of bulk containers will be determined by calculating the actual disposal and removal cost (labour, material and transport)
- (iv) The minimum cost for a container service will be equal to one removal per week.
- (v) Opportunity costs for once-off removals will be the actual costs as described in section (3)(b)(iii) plus 20% surcharge.

(4) Sewerage

(a) Unit of measurement

- (i) Size of the erf.
- (ii) Number of cisterns or urinals.
- (iii) Formula driven waterborne tariff.

(b) Method of calculation

- (i) All owners of undeveloped stands will pay an availability charge based on the average size of an erf (currently calculated between 1 501m² - 3 000m²) and fixed cost associated with the service.
- (ii) All owners of developed stands will pay a basic charge based on the cost associated with the service and the weighted average of the number of consumers and average size of the stands in a range of stand sizes. The following range will apply:
- 1^{m²} - 550^{m²}
 - 551^{m²} - 600^{m²}
 - 601^{m²} - 1500^{m²}
 - 1501^{m²} - 3000^{m²}
 - 3001^{m²} - 10 000^{m²}
 - 10 001^{m²} - 25 000^{m²}
 - 25001^{m²} - 100 000^{m²}
 - 100 001^{m²} - 300 000^{m²}
 - > 300 000^{m²}
- (iii) Waterborne tariffs will be based on the variable cost of the service per category user and the number of cisterns or urinals.
- (iv) The cost of emptying conservancy tanks will be based on the volume disposed and the cost associated therewith. An average tariff per user will be calculated.
- (v) The cost associated with bucket removals will be based on the volume removed. An average tariff per bucket will be calculated.
- (vi) Any person or business that allows sewerage other than domestic sewerage into the foal sewer system shall pay over and above a fixed tariff based on the size of the erf a waterborne tariff based on the following formula:
- $$C = V_t / 100 \{R + T (COD_t / 1000)\}$$
- C = Rand
- V_t = Kiloliters of effluent (excluding domestic volume)
- R = Cost of conveying of 1 Kiloliter effluent
- T = Cost of treating of 1kg COD
- COD_t = Average chemical oxygen demand per mg per litre of effluent.

(vii) A fixed minimum tariff will be calculated for the following services:

- Buckets (removal).
- Septic tanks (removal).
- Cost of incineration (mass).

Community services

5. (a) Unit of measurements

(i) The unit of measurement as reflected in table 1 here under will be used to determine regulatory community and subsidized services.

(b) Method of calculation

- (i) These tariffs will be adjusted annually by increasing the tariff that applied during the previous financial year by a percentage increase as determined by the majority councillors present at the meeting where the budget is approved.
- (ii) Council may approve tariffs that differs from area to area but must be equalised within three years after the adoption of the policy.

Table 1

SUBSIDISED TARIFFS	UNIT OF MEASUREMENT
ELECTRICITY: To change from higher to lower scale	Fixed cost per change of scale
· City of Cape Town	Fixed cost per sundry tariffs
· Municipality of Stellenbosch	Fixed cost per sundry tariffs
· Spoornet	Fixed cost per sundry tariffs
· Bellville	Fixed cost per sundry tariffs
· Data page	Fixed cost per sundry tariffs
Stellenbosch Farmers pump for fire protection Victoria Park plus ohters	Fixed cost per sundry tariffs
Streetlights: · On private property	Fixed cost per light
· Telephone Booths and Road signs	Fixed cost per light
Municipal Electricity Tariffs: · Streetlights	Fixed cost cent per unit (kWh)

· Demand Charges HT	Fixed cost cent per unit (kWh)
· Demand Charges LT	Fixed cost cent per unit (kWh)
Electricity Supply: Deposits:- ·New Consumers	Fixed cost per deposit
· Domestic consumers	Fixed cost per deposit
· Commercial consumers	Double monthly usage
Deposit to be doubled in case of non-payment of account	
Bank guaranties A bank guarantee can be accepted in cases where a deposit of R2 500 or more is required. No deposit required for pre-paid meters	
Electricity supply: · Testing of electricity conventional meter	Fixed cost per testing
· Testing of electricity pre-paid meter	Fixed cost per testing
· Electricity connections	Fixed cost per connection
· Single phase connection: · Conventional meter: o 1 x 20 Amp o Above 20Amp o Additional meter	Fixed cost per connection Fixed cost per connection Fixed cost per connection
· Pre-paid meter o 1 x 20 Amp o Above 20Amp o Additional meter	Fixed cost per connection Fixed cost per connection Fixed cost per connection
· Three Phase Connection	Estimated cost
· Change from conventional to pre-paid meter - single phase: o Voluntary change - single phase o Non-payers (Excluding Municipal Property) o Municipal renting stock	Free
· Change from conventional to pre-paid meter - three phase	Estimated cost
· Change from pre-paid to conventional meter - single phase	Fixed cost per change
Occasional consumers: · Deposit ·Supplying of electricity, plus: ·Per day thereafter	Fixed cost per supply Fixed cost per supply Fixed cost per supply
Call out pre-paid consumers	Fixed cost per call-out
Reconnection of electricity supply: ·After temporary disconnection ·Because of non-payment	Fixed cost per reconnection Fixed cost per reconnection
Special meter readings: · At consumer's request ·If the consumers contests the meter reading	Fixed cost per meter reading Fixed cost per meter reading
Surcharge i.r.o. late payment of account: ·An amount calculated at a rate of 10% of such an account subject to a maximum of R5 000.00. ·Any further late payment within 12 months of the original late payment, an amount calculated at a rate of 10% of such an amount.	
Non-payment of accounts To serve a reminder by hand/mail i.r.o. a non-payment of account	Fixed cost to serve a reminder

Investigation i.r.o. power failure At consumer's request (call out due to consumer's default)	Fixed cost per investigation
Change of current limiter From higher to lower scale	Fixed cost per change
Testing of installation: Urban Per hour of part thereof	Fixed cost per testing
Re-inspection test: Urban Per hour of part thereof	Fixed cost per re-inspection
Testing of installation: Rural and beyond Per hour or part thereof plus transport	Fixed cost per testing plus transport
Re-inspection test: Rural and beyond Per hour or part thereof plus transport	Fixed cost per re-inspection plus transport
Renting out equipment · Hydraulic platform (per hour) · Crane truck (per hour) · Pressure test of 11 kV cable (maximum 1 hour) · Trace of 11 kV cable defect (for 2 hours) · Trace of low voltage cable defect (for 2 hours) · Antenna on radio mast · Generator (per occasion) · Renting of cable per car per day	Fixed cost per hydraulic Fixed cost per crane truck Fixed cost per test Fixed cost per equipment Fixed cost per equipment Fixed cost per antenna Fixed cost per generator Fixed cost per c
Hiring of transformer ·16 KVA ·25 KVA ·50 KVA ·100 KVA ·160 KVA ·200 KVA ·315 KVA ·500 KVA ·1 000 KVA	Fixed cost per transformer Fixed cost per transformer Fixed cost per transformer Fixed cost per transformer Fixed cost per transformer Fixed cost per transformer Fixed cost per transformer
Generator · 110 KVA	Fixed cost per generator
Tampering with electricity meter (conventional)	Fixed cost per tampering
Supply only to be restored after: · Payment of R889.02 + R88.02 · Payment of illegally energy consumed pre-paid · Presenting a New-certificate of compliance	Fixed cost per supply Fixed cost per supply Fixed cost per supply
Availability charges	Fixed cost per availability charges
WATER Testing of water meters (on consumers request): · In respect of sizes 15,20 and 25mm · In respect of meters in excess of size 25mm	Fixed cost per test Fixed cost per test
Portable meters Connection tap with meter: · 20 mm · 25mm · 40mm	Assemble cost and monthly rental Assemble cost and monthly rental Assemble cost and monthly rental
Consumption	Fixed cost per consumption

Consumers Deposit: Developers and Builders applicable to all portable and temporary meters: · 20 mm, ·25mm, ·40mm	Fixed cost per deposit Fixed cost per deposit Fixed cost per deposit
Water Connections: · 15mm (house connections only) · 15mm to pre-prepared connection - Main connection supplied by developer · 20mm (house connections only) · 20 mm meter to pre-prepared connection - Main connection supplied by developer · 15 mm and bigger (other than house connections)	Fixed cost plus deposit per connection Fixed cost plus deposit per connection Fixed cost plus deposit per connection Fixed cost plus deposit per connection Actual cost plus deposit
Water deposit: · Household must be paid in advance · Other customers	Fixed cost per deposit Fixed cost per deposit
Sundry payments: · Reconnection after non-payment	Fixed cost per reconnection
· Final reading taken	Free
· Special meter reading taken when consumers contest original reading which appears to be correct	Fixed cost per special meter reading
· Reconnection after disconnection due to transgression of a regulation	Fixed cost per reconnection
· Reconnection after disconnection at consumers request (meter reader)	Fixed cost per reconnection
· Removing and installation of water meter at consumer's request	Fixed cost per removing and installation of water meter
· Remove of connection from mainline	Fixed cost per removal of connection
· A call out due to consumer's fault	Fixed cost per call out
· Reparation of connection damaged by consumer (consumer supply meter) · 15 mm meter supplied by Municipality · 20mm meter supplied by Municipality · 15mm meter supplied by Municipality after hours · 20mm meter supplied by Municipality after hours	Fixed cost per reparation Fixed cost per reparation Fixed cost per reparation Fixed cost per reparation Fixed cost per reparation
· Meter to be shifted at consumer's request up to 1m · Every additional meter length	Fixed cost per shift Fixed cost per shift
· To install/replace stopcock at consumer's request	Fixed cost per Install/replace
· Reparation of plugcock damaged by consumer	Fixed cost per reparation
· Connect and disconnect of water supply damaged by consumer (no material used)	Fixed cost per connect or disconnect
· Lowering or raising of meter	Fixed cost per lowering or raising of meter
· In site testing of water on request with ultrasonic flow meter (per hour) · After hours/week-ends/public holiday	Fixed cost per test per hour Double tariff
Wemmershoek permits · Per person	Fixed cost per permit
Fishing · Permit per week · Permit per year	Fixed cost per permit Fixed cost per permit
Filling of swimming pools	Actual cost

SEWERAGE CONNECTIONS · 100mm diameter (house connections only); Other	Fixed cost per connection Actual cost
Sewerage blockage Removal of sewerage blockage: · Direct payment · After hours/week-ends/public holidays	Fixed cost per sewerage blockage Fixed cost per sewerage blockage
· Removal of sewerage blockage by using high pressure equipment: o During office hours o After hours/week-ends/public holidays	Fixed cost per sewerage blockage Fixed cost per sewerage blockage
· Call out fees in case of no work done: o During office hours o After hours/week-ends/public holidays	Fixed cost per call out Fixed cost per call out
Inspection fees office hours only	Fixed cost per inspection
Sewerage sludge · Per cubic metre	Fixed cost per cubic metre per sewerage sludge
Analytical work for other local authorities · C.S.V., Ammoniac, suspended solids and phosphate; PH, Conductivity, Alkalinity, Temperature, oxygen solution and chlorides solution and chlorides	Fixed cost per analytical work Fixed cost per analytical work
Reports; Reports Sewerage works; Factories	Fixed cost per report Fixed cost per report
Transport · Coast of transport (personnel included)	Fixed cost per transport
Industrial · Minimum charges for industries, Garages, etc.; Progress in respect of uncovered areas connected to sewerage	Fixed cost per industrial sewerage Fixed cost for first 30m ² and for 2nd 30m ² / half year
Road Signs: Tourism Guidance Signs: · Urban areas.	Fixed cost per sign
· Rural areas.	Fixed cost per sign
Fingerboard Guidance Signs: · Urban areas.	Fixed cost per sign
· Rural areas	Fixed cost per sign
Illuminated road name sign with advertising	Fixed cost per sign
Suburban name sign with advertising	Fixed cost per sign
Removable freestanding advertising signs	Fixed cost per sign
Building plans: ; Additions, new dwellings, stores, etc.	Tariff per R1000 a minimum amount is applicable
· Advertising signs - applications.	Fixed cost per sign
· Smaller works or changes - applications.	Fixed cost per application
· Sewer outlay - changes.	Fixed cost per sewer outlay
· Unauthorized Building Works.	That a tariff of R15 per R1000 estimated building cost (with a set minimum value)
Copies of plans: · Copies of plans - A3 size.	Fixed cost per copy
· Copies of plans -A4 size	Fixed cost per copy
· Copies of plans - A2.	Fixed cost per copy
· Copies of plans -A1.	Fixed cost per copy

· Opening of grave.	Fixed cost per grave
· Use of submersible pump	Fixed cost for pump
Grave Sites: · Adults.	Fixed cost per grave
· Children.	Fixed cost per grave
· Reserved.	Fixed cost per grave
Wall of Remembrance: · Inside Municipal area.	Fixed cost per wall of remembrance
· Outside Municipal area.	Fixed cost per wall of remembrance
Designation of gravesite after hours or public holidays.	Fixed cost per designation
Permit for erection of tombstone etc	Fixed cost per permit
Change or transfer of grave reservation	Fixed cost per change or transfer
Re-issue of copy of certificate/receipt	Fixed cost per copy
Burial of ashes in existing grave.	Fixed cost per burial of ashes
Pauper burials	Free
For persons outside the Municipal Area	Double the cost
When municipality provide grave and sand: · 7vt 6dm grave.	Fixed cost per grave and sand
· 6vt 0 dm grave.	Fixed cost per grave and sand
· 7vt 6 dm grave (sand).	Fixed cost per grave and sand
· 6vt 0 dm grave (sand).	Fixed cost per grave and sand
Residents: · Double grave.	Fixed cost per double grave
· Single grave.	Fixed cost per single grave
· Minor grave.	Fixed cost per minor grave
· Public holiday/Sat/Sun.	Fixed cost per public holiday/Sat/Sun
Non-Residents: · Double grave.	Fixed cost per double grave
· Single grave.	Fixed cost per single grave
· Minor grave.	Fixed cost per minor grave
· Public holiday/Sat/Sun.	Fixed cost per public holiday/Sat/Sun
Nature Reserve: Picnickers.	Free
Entrance to Reserve (coupons): · Per vehicle: during weekends.	Fixed cost per vehicle
· Per vehicle: during weekdays.	Free
Firewood.	Fixed cost per bundle
Arboretum Brochures.	Fixed cost per brochure
Publicity Brochures.	Fixed cost per brochure
Mountain rail Brochures: · Descriptive.	Fixed cost per brochure
· Detailed.	Fixed cost per brochure
Film Cruise: Entrance: · Still Shoot.	Fixed cost per cruise
· Film Shoot.	Fixed cost per cruise
Angling Permits: · Fishing permits per week.	Fixed cost per permit
· Fishing permits per year.	Fixed cost per permit
Harvesting of plants.	Per quotation

Arboretum: · Rental for any occasion	Fixed cost per rental
· Arboretum brochures.	Fixed cost
Hiring of premises for purposes of any occasion: · Rental.	Fixed cost per hiring
· Deposit.	Fixed cost per deposit
Nursery: · Selling of plants.	Per quotation
· Plant decorations.	Per quotation
Hiring of plants: 1 ton	Fixed cost per hiring
2 ton	Fixed cost per hiring
Parks. · Spraying of private trees	Fixed cost per tree
Sporting Grounds Athletics Meetings: · Primary Schools: o Rental normal hours	Fixed cost per meeting
o After hours.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· High Schools: § Rental normal hours	Fixed cost per meeting
o After hours.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non affiliated Clubs: o Rental normal hours.	Fixed cost per meeting
o After hours.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Athletics (Synthetic Track): · Primary Schools: o Rental normal hours.	Fixed cost per meeting
o After hours.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· High Schools: § Rental normal hours	Fixed cost per meeting
o After hours.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non affiliated Clubs: o Rental normal hours.	Fixed cost per meeting
o After hours.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Baptising @ Zanddrift: · Rental.	Fixed cost per meeting
Bazaars: · Rental.	Fixed cost per meeting
· Deposit.	Fixed cost per meeting
Cricket: · Schools: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non Affiliated Clubs/Organisations: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Cycling: · Affiliated Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting

o Deposit.	Fixed cost per meeting
· Non Affiliated Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Entertainment Room: · Event.	Fixed cost per meeting
· Practice.	Fixed cost per meeting
· Deposit.	Fixed cost per meeting
Events other than Sports: · Rental.	Fixed cost per meeting
· Deposit.	Fixed cost per meeting
Hockey: · Schools: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non Affiliated Clubs/Organisations: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Mini Cricket: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Netball/Softball, Baseball/Basketball: · Schools: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non Affiliated Clubs/Organisations: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Soccer: · Schools: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non Affiliated Clubs/Organisations: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Rugby: · Schools: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting

· Clubs: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
· Non Affiliated Clubs/Organisations: o Rental (Normal hours).	Fixed cost per meeting
(After hours).	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Open Space in front of rugby clubhouse: o Rental.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Pavilions Mobile: o Renting.	Fixed cost per meeting
o Deposit.	Fixed cost per meeting
Tug of War: o Rental.	Fixed cost per meeting
Swimming Baths: o Adults.	Fixed cost per person
o Children.	Fixed cost per person
· Half Season Tickets: o Adults.	Fixed cost per ticket
o Children.	Fixed cost per ticket
· Season Tickets: o Adults.	Fixed cost per ticket
o Children.	Fixed cost per ticket
· Renting for Galas: o Clubs per year.	Fixed cost per year
o Local Organisations	Fixed cost per gala
o Outside Societies.	Fixed cost per gala
o Deposit.	Fixed cost per gala
o Elderly (persons over 65 years)	Free
Street and Stormwater · Vehicle Entrances: o 1st vehicle entrance	Fixed cost per meter
o Removal of kerbstone	Fixed cost per meter
o Pedestrian entrance	Actual cost
o All other work: Ø Removal of kerbstone.	Actual cost
Ø Widening or improving or existing entrances.	Actual cost
Ø Removal of existing entrances	Actual cost
Ø Gravel and tar of sidewalks	Fixed cost per m ²
Ø Tar of sidewalks.	Fixed cost per m ²
Ø Gravel of sidewalks.	Fixed cost per m ²
Ø Telkom repairs.	Fixed cost per m ²
· Inspection fee.	Fixed cost
· Stormwater (Roof water). o 100mm.	Actual cost
o 150mm.	Actual cost
o Catchpit on sidewalk or premises	Actual cost
o Inspection fee.	Fixed cost
· Premixed Tar. § Collected by purchaser	Fixed cost per tonne
· River Sand. o Collected by purchaser.	Fixed cost per m ²
·Scraping of Private Entrance Road.	Actual cost
Land and Buildings ·Letting of Houses: o 25 Arum Street. Lanatana.	Fixed cost per week
o 60A Gilfillan Street (to be demolished).	
o 60B Gilfillan Street (to be demolished).	

o 7 Eva Paulse Street.	Fixed cost per month	
o 4 Van der Stel Street.	Fixed cost per month	
o Amstelhof Farmhouse.	Fixed cost per month	
o 2 x Rus & Werk.	Fixed cost per month	
o 2 x Huise Klein Drakensteinweg 97 & 99.	Fixed cost per month	
o Cemetery Houses.	Fixed cost per week	
Pound Fees: Schedule B o Rate of Compensation	Fixed cost per kilometre	
o For all animals transported by vehicle to the pound per kilometre.	Fixed cost per kilometre per head	
o For animal delivered under the hoof to the pound per kilometre. Pounding of dogs/day.	Fixed cost per head	
·Schedule C and D: ·Description of animals: o Horses, cattle and pigs per head.	Fixed cost per head	
o Goats and sheep.	Fixed cost per head	
·Schedule E: ·Pound fees: o Horses, cattle and pigs per head.	Fixed cost per head	
o Goats and sheep.	Fixed cost per head	
·Schedule F: ·Substance fees: o Horses and cattle per head per day.	Fixed cost per head	
o Pigs per head per day.	Fixed cost per head	
o Sheep and goats per head per day.	Fixed cost per head	
·Schedule G: ·Fees for animals to be separately herded: o For every stallion, bull and boar per day.	Fixed cost per day	
o For every sheep ram, goat ram or other animal per day	Fixed cost per day	
·Removal of Horse/Cattle Carcasses o Per removal	Fixed cost per removal	
o To bury.	Fixed cost to bury	
Fire Brigade · Within municipal boundary o Call out fee for 1st ½hour or part thereof	Fixed cost per call out	
o After that per ¼hour of part thereof	Fixed cost per call out	
o Assistance services per hour	Fixed cost + material	
·Outside municipal boundaries: o Call out fee for 1st ½hour or part thereof	Fixed cost per call out	
o After that per ¼hour of part thereof	Fixed cost per call out	
o Standby fee.	Fixed cost + material	
·Fire Hydrant Fees: o Fire hydrants.	Fixed cost per fire hydrants	
o Sprinklers.	Fixed cost per sprinklers	
o Private hose-reels.	Fixed cost per hose-reels	
·General Services: o Testing of hose-reels per length.	Fixed cost per testing	
o Repairs to hose-reels per length: Canvas type.	Fixed cost per repairs	
o Fitting and repairs to drag-link: plus parts.	Fixed cost per fitting and repairs to draglink	
· Training:		
Course	Duration	Unit of Measurement

Basic fire fighting course	1 day	Fixed cost per person
Industrial fire fighting	2 days	Fixed cost per person
Industrial fire fighting	3 days	Fixed cost per person
Industrial fire fighting	4 days	Fixed cost per person
Breathing apparatus course	2 days	Fixed cost per person
Hazmat awareness	2 days	Fixed cost per person
Hazmat operational	5 days	Fixed cost per person
Fire Fighter I & II	14 weeks	Fixed cost per person
Fire Fighter II	3 weeks	Fixed cost per person
Fire Service instructor I	5 days	Fixed cost per person
Fire Fighter I Challenge	2 days	Fixed cost per person
Fire Fighter II Challenge	2 days	Fixed cost per person
Fire lecture & demonstration	2 hours	Fixed cost per person
· International Fire Service Accreditation Committee (IFSAC) certification obtained.	Fixed cost per certificate	
· Call out fees where no physical work has been done. If vehicle returns within ½ hour.	Free	
· Filling of breathing cylinder	Fixed cost per cylinder	
· Join Fire Alarm System.	Fixed cost	
· Filling of Swimming Pools.	Actual cost	
· Issue of permits: o Gas suppliers.	Fixed cost per permit	
o Spray paint rooms.	Fixed cost per permit	
o Flammable liquids	Fixed cost per permit	
o Road tankers (dangerous liquids).	Fixed cost per permit	
· Renting of Equipment (per ¼ hour of part thereof): o Portable pump.	Fixed cost per portable pump	
o Motor driven pump (Fire Brigade Vehicles).	Fixed cost per renting	
o Holmatro hydraulic equipment.	Fixed cost per renting	
o Hydraulic platform.	Fixed cost per renting	
Traffic Control · Serve of summons: · Summons: o Non personal serving.	Fixed cost per summons	
o Supply collection address.	Fixed cost per summons	
o Personal serving	Fixed cost per summons	
o Attempt to serve.	Fixed cost per summons	

· Warrants: ● Return of warrant, not served.	Fixed cost per warrant
● Serving of warrant.	Fixed cost per warrant
· Parking: ○ Doctors tokens. ○ Application for exemption from parking provisions	Fixed cost per year Fixed cost per parking
· Permits and Certificates: ○ Application for professional driving permit.	Fixed cost per permit
○ Application for roadworthy certificate (test included). Ø Motorcycle.	Fixed cost per certificate
Ø Other motor vehicles.	Fixed cost per certificate
Ø Issue of Roadworthy certificate.	Fixed cost per certificate
○ Supply of information.	Fixed cost per information
○ Issue of duplicate documents of proof.	Fixed cost per duplicate
○ Identification of operator.	N/A
○ Instructor's certificate: Ø Application.	Fixed cost per certificate
Ø Issue.	Fixed cost per certificate
○ Temporary permit.	Fixed cost per permit
○ Special permit.	Fixed cost per permit
○ Duplicate registration certificate.	Fixed cost per certificate
○ Replacement of existing drivers license with card type.	Fixed cost per drivers license card
○ Driver's Licenses:	Fixed cost for license
○ Application for learner's license	Fixed cost for learner's license
○ Issue of learner's license.	Fixed cost for learner's license
○ Application for driver's license: Ø (C1,C,EC1,EC).	Fixed cost for driver's license
Ø (B OR EB).	Fixed cost for driver's license
Ø (A1 OF A).	Fixed cost for driver's license
Ø Issue of driver's license	Fixed cost for driver's license
Ø Temporary drivers license.	Fixed cost for driver's license
· Impounding of Hawkers Goods: ○ Removing of illegal structures (per structure).	Fixed cost per structure
· Taxi's (Application for disc). ○ New application.	Fixed cost per disc
○ Renewal.	Fixed cost per disc
○ Duplication.	Fixed cost per disc
○ Transfer of vehicle.	Fixed cost per disc
○ Transfer to new user.	Fixed cost per disc
· Abandoned Vehicles: ○ Towing away fees	As per quotation
○ Storage fees.	Fixed cost per day
○ Trace fees.	Fixed cost
· Accidents: ○ Copy of O.A.R. (Supply of information).	Fixed cost
○ Administration fees.	Fixed cost
· Photo's: ○ Screening /viewing (Speed/red robots).	Fixed cost per photo
· Trolleys: ○ Storage fees.	Fixed cost
· Filming and business (hire of Traffic Officers) ○ Per officer per hour.	Fixed cost per officer per hour

· Hire of parking sign: o Hire of sign per day.	Fixed cost per day
Dog Tax - For each male dog	Fixed cost per dog
· For the first bitch.	Fixed cost per dog
· For any additional bitch.	Fixed cost per dog
· For any spayed bitch (owner must supply a certificate of proof from vet).	Fixed cost per dog
· Exemptions: o Pensioners: in terms of Section 7 of the Ordinance, the Council resolved that any person receiving a Government Grant, but needs to pay a 2.50 fee for the use of the concerned exemption certificate. o Pensioners are only allowed one dog per site and must pay the full tariff for every additional dog. This concession lapses on 31 March each year. Thereafter the full tariff is payable. · Grants (S.P.C.A.) o Provincial Administration authorized the payment of an amount per year from the dog tax account as a grant to the S.P.C.A. on condition that such amount does not exceed 10% of the total income received. · Penalties o Should the above tariffs not be paid before 31 March, a penalty of 10% per month will be levied with effect from 1 January. · Only two dogs allowed per erven. (Regulation 4(1) of Ordinance keeping of dogs.	
Libraries · Penalty coupons per week or portion thereof (maximum R15.00).	Fixed cost per book
· Bookings (special request): o Internal.	Fixed cost per book
o External.	Fixed cost per book
· Videos / CD (late returns - maximum R50.00)	Fixed cost per video/CD/day
§ (Not rewinded / Scratches on CD).	Fixed cost per video/CD/day
· Borrower card lost: Manual system.	Fixed cost per card
§ Computerised system (per card).	Fixed cost per card
· Subscription members: o Adults/students	Fixed cost per subscription
o Children.	Fixed cost per subscription
o Visitors (refundable).	Fixed cost per subscription
Town hall · Functions: o Bazaars	Fixed cost per function
o Dances.	Fixed cost per function
o Dinners.	Fixed cost per function
o Receptions.	Fixed cost per function
o Christmas Tree.	Fixed cost per function
o Boxing & Wrest match: Ø Professional.	Fixed cost per function
Ø Amateur.	Fixed cost per function
· Meetings: o Conferences	Fixed cost per meeting
o Concerts: Ø Local organisations	Fixed cost per meeting
Ø Outside organisations.	Fixed cost per meeting
o Shows: Ø Local organisations	Fixed cost per meeting
Ø Outside organisations.	Fixed cost per meeting

Ø Exhibitions.	Fixed cost per meeting
Ø Prize givings.	Fixed cost per meeting
Ø Meetings: Political.	Fixed cost per meeting
Ø General.	Fixed cost per meeting
Ø Church meetings on Sundays (per hour or part).	Fixed cost per meeting
· Council's concess. As per application. o Paarl Beautification Committee.	Fixed cost per meeting
o Service clubs (Rotary etc).	Fixed cost per meeting
o Paarl Public Association	Fixed cost per meeting
o SANTA.	Fixed cost per meeting
o CAPAB.	Fixed cost per meeting
o Rate payers/Civic Association.	Fixed cost per meeting
o Chrysanthemum Show.	Fixed cost per meeting
o Candidates Mun Elect.	Fixed cost per meeting
o Employer/ Employee Org.	Fixed cost per meeting
· Schools/non profitable organisations. o Any function/meeting	Fixed cost per meeting
· Other Facilities: o Grand piano.	Fixed cost per facility
o Upright piano.	Free
o Public address system.	Fixed cost per facility
o Council's Chambers.	Fixed cost per facility
o Committee Room.	Fixed cost per facility
· No charge in respect of: o Junior Council. o Small Claims Court. o RDP Forum.	
Kitchen · Functions: o Bazaars.	Fixed cost per function
o Dances.	Fixed cost per function
o Dinners.	Fixed cost per function
o Receptions.	Fixed cost per function
o Christmas Tree.	Fixed cost per function
o Boxing & Wrest match	Fixed cost per function
· Meetings: o Conferences	Fixed cost per function
o Concerts: Ø Local organisations.	Fixed cost per function
Ø Outside organisations.	Fixed cost per function
o Shows: Ø Local organisations.	Fixed cost per function
Ø Outside organisations.	Fixed cost per function
o Exhibitions.	Fixed cost per function
o Prize givings.	Fixed cost per function
o Political/Election.	Fixed cost per function
o General.	Fixed cost per function
· Council's concess. As per application. o Paarl Beautification Committee.	
o Service clubs (Rotary etc).	Fixed cost per meeting
o Paarl Public Association	Fixed cost per meeting
o SANTA.	Fixed cost per meeting
o CAPAB.	Fixed cost per meeting

o Rate payers/Civic Association.	Fixed cost per meeting
o Chrysanthemum Show.	Fixed cost per meeting
o Candidates Mun Elect.	Fixed cost per meeting
o Employer/ Employee Org.	Fixed cost per meeting
Camping Tariffs · Caravans: o Including 4 persons and 1 vehicle.	Fixed cost per night
o Additional persons.	Fixed cost per night
o Additional vehicles.	Fixed cost per night
o Unoccupied parking (storage of caravan only).	Fixed cost per night
o Parking on parking space (caravan not occupied not using electricity).	Fixed cost per night
· Tents: o Tent plus vehicle.	Fixed cost per night
o Per person.	Fixed cost per night
o Additional vehicles.	Fixed cost per night
· Day visitors: o Per person.	Fixed cost per day over 15 years
o Children.	Fixed cost per day under 15 years
o Per vehicle.	Fixed cost per day
· Chalets: o 1½ Bedroom.	Fixed cost per night
o 1Room.	Fixed cost per night
o 3 Room.	Fixed cost per night
o 2 Room.	Fixed cost per night
o Additional persons.	Fixed cost per night
o Additional vehicles.	Fixed cost per night
· Minimum deposit: o 1½ Bedroom.	Fixed cost
o 1 Room.	Fixed cost
· Thatch Roof Huts.	Fixed cost per night
· Use of power point at side.	Fixed cost
· Cancellation.	Fixed cost
· Swimming Pool.	Fixed cost
· Renting of Hall. o Rental/day.	Fixed cost
o Deposit.	Fixed cost
o Cleaning Deposit	Fixed cost
Trade License · Business premises.	Fixed cost per license
· Hawkers (Prescribe by Business ACT).	Fixed cost per license
Reference and Information Fees · Enquiring information in respect of a 3rd party's account which is in a service register. (Water, sanitation, sewerage, sundry, debtors).	Fixed cost telephonic Fixed cost written
· For inspection (examination) of any deed, document or drawing or detail in connection therewith.	Fixed cost
· Supply of Valuation Certificate (Rates clearance certificate, Section 118,Nr 32 of 2000) and Outstanding Costs	Fixed cost per certificate

· For trace of information where a fee for such service is not prescribed. For every hour of portion thereof.	Fixed cost per hour
· For the supply of a valuation roll to business that trade in selling in properties.	Fixed cost
· Information supplied to owners or consumers in respect of properties of accounts.	Free
· Provision of a list of registration of deeds: Monthly: without site address	Fixed cost per list
o With side address.	Fixed cost per list
o Yearly: without site address (payable in advance).	Fixed cost per list
o With site address (payable in advance).	Fixed cost per list
· Provision of a list of new residents and change of address: o Monthly.	Fixed cost per list
o Rent board certificate - owners.	Fixed cost per certificate
· Cost per photo copy. To supply any photo copy to third parties, ratepayers, consumers etc.	Fixed cost per copy
· Voters Roll: o Complete set.	Fixed cost per voters roll
o Per ward.	Fixed cost per voters roll
o To Councillors.	Fixed cost per voters roll
· CD i.r.o. Property and Valuations (Estate agents etc.) o First CD per calendar year.	Fixed cost per CD
o Next updated CD's per calendar year.	Fixed cost per CD
· Furnish of information in terms of Act 2/2002 furnish of information in a format other than kept/being used by the municipality.	Actual cost
Distribution of hand-bills · Distribution of hand-bills	Fixed cost per application
· Deposit for the display of poster on street poles.	Fixed cost per display
· The fixing of banners (rental of hydraulic platform).	Fixed cost per banner
· Hawkers. (Prescribe by Business Act).	Fixed cost per license
Miscellaneous Tariffs · Payment of scholars/students for holiday work: o Scholars.	Fixed cost per day
o 1st year student.	Fixed cost per day
o 2nd year student.	Fixed cost per day
o 3rd year student.	Fixed cost per day
o 4th year student.	Fixed cost per day
· Parks: o Spraying of private trees - per spray.	Fixed cost per tree

NOTIFICATION OF TARIFFS, FEES AND SERVICE CHARGES

8.(1) After a resolution regarding tariffs, fees and charges has been passed, the

municipal manager will, without delay—

(a) conspicuously display a copy of the resolution for a period of at least 30 days at the main administrative office of the municipality and at such other places within the municipality to which the public has access as the municipal manager may determine;

(b) publish in a newspaper of general circulation in the municipality a notice stating—

(i) that a resolution as contemplated in subsection (2) has been passed by the council;

(ii) that a copy of the resolution is available for public inspection during office hours at the main administrative office of the municipality and at the other places specified in the notice; and

(iii) the date on which the determination will come into operation;

(2) Accounts rendered after the said thirty (30) days, will be based on the new tariffs as approved.

(3) All tariffs approved must form part of the annual budget meeting.

DELEGATED POWERS

9. Council may make public amenities available, in deserving cases, at a zero rate to non-profit organizations. Powers are hereby delegated to the Executive Mayor to consider, and where appropriate, approve such applications.

IMPLEMENTING AND INTERFACING OF THE POLICY

10.(1) The principles contained in this policy will be reflected in the annual budget proposals, the various service by-laws as promulgated and adjusted by Council from time to time as well as the tariff by-law as referred to in section 75 of the act.

- (2) The council may from time to time determine regulatory conditions that will be applicable to all communities. These conditions will be reflected in standing resolutions of the council.
- (3) Jurisdiction differences in tariffs will be phased in over three financial years after the 2003/2004 financial year, which period may be extended by council.

SHORT TITLE

- 11. This policy is the Tariff Policy of the Drakenstein Municipality.