



## Personal Development Plan

**CITY MANAGER**

A handwritten signature in black ink, consisting of several loops and a final flourish, positioned to the right of the 'CITY MANAGER' text.

Skills Performance Gap	Outcomes Expected	Suggested training and /or development activity	Suggested mode of delivery	Suggested Time Frames	Work opportunity created to practice skill/development area	Support Person
1.						
2.						
3.						

Signed and accepted by the Employee

\_\_\_\_\_ Date: \_\_\_\_\_

Signed by the Executive Mayor on behalf of the Municipality

\_\_\_\_\_ Date: \_\_\_\_\_


