



DRAKENSTEIN

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BUSINESS RELIEF AND OTHER GOVERNMENT AND PRIVATE SECTOR INTERVENTIONS

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1. BUSINESS SUPPORT

1.1 Small-scale bakeries and confectioneries support scheme

The Scheme is aimed at supporting small scale bakeries and confectioneries operating as micro or informal businesses with assistance to purchase business equipment and provision of working capital. It is a stepped-up access to market through off-take agreements, e.g. with spazas on the DSBD Spaza Support Scheme; and access to bulk buying facility for raw materials through participating wholesalers.

The financial package (loan) through SEFA is structured to cover cost of equipment (paid directly to equipment supplier) and working capital.

The scheme also includes tailor-made business development support through SEDA and the FoodBevSETA that covers compliance with Minimum Bread and Confectionery Nutritional Requirements (approved dough mix) and the related testing; compliance with Environmental Health and Food Safety Regulations; Shop floor management training and conformity testing; and Business and financial management training and mentorship.

1.1.1 Qualifying Criteria

- Must register on the National SMME Database, <https://smmesa.gov.za>;
- Be informal/ micro or cooperative business;
- Registered as a legal entity (CIPC and SARS);
- The business must 100% be owned by South African nationals (must have valid South African identity documents);
- Employees must be 70% South Africans, and in the case of non-South African employees – they must hold valid work permits as determined by the Department of Home Affairs;
- The business must be operating in a township or village;
- Minimum Trading Period (6-Months);
- The business must have a valid business bank account or willing to open a business account;
- Willing to participate in the bulk buying scheme as organized by the DSBD or any of its agencies; and
- Enterprise must be owner managed.

1.1.2 Application Process

1. Register on <https://smmesa.gov.za>;
2. Complete all the mandatory fields;
3. Upload the required supporting documents; and
4. Submit your application online.

5. For Assistance contact 0860 663 7867 or 0860 ONE STOP or email your enquiries to info@dsbd.gov.za or info@mybindu.org.za. You can also visit the Seda offices nearest to you. Details on the location of Seda offices: www.seda.org.za

1.2 Informal and small-scale clothing and textile support scheme

The Scheme is aimed at supporting small scale, micro and informal businesses in the clothing and textile industry to:

- a) Seize opportunities in the sector availed by the Covid-19 pandemic such as production of personal protective equipment (PPE) in the COVID-19 response value chains and beyond;
- b) Participate in the rebuilding and restructuring of the clothing and textile sector as necessitated by the emergence of the new world order; and
- c) Improve the quality and competitiveness of small scale clothing and textile enterprises for both domestic supply and export market

The Scheme supports entrepreneurs in the following sub-sectors in the clothing, textile and leather industry:

<ul style="list-style-type: none"> • Seamstresses • Sewers • Garment makers (dressmakers and tailors) • Patternmakers • Designers • Pattern calculators • Pattern cutters 	<ul style="list-style-type: none"> • Art Designers • Knitters • Machinists • Tannery • Fabric manufacturers • Shoe makers • Handbag makers
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Note: Sub-sectors within the clothing and textile industry that are not included in the aforementioned list may also apply.

The scheme covers the cost of production inputs; access to credit; assistance with compliance and technical skills improvement, e.g. labelling, industry standards and quality; and business and financial management training, including productivity management.

1.2.1 Qualifying Criteria

- Must register on the National SMME Database, <https://smmesa.gov.za>;
- Be informal/ micro or cooperative business;
- Registered as a legal entity (CIPC and SARS);
- The business must 100% be owned by South African nationals (must have valid South African identity documents);

- Employees must be 70% South Africans, and in the case of non-South African employees – they must hold valid work permits as determined by the Department of Home Affairs;
- The business must be operating in a township or village;
- Minimum Trading Period (6-Months);
- The business must have a valid business bank account or willing to open a business account;
- Willing to participate in the bulk buying scheme as organized by the DSBD or any of its agencies; and
- Enterprise must be owner managed.

1.2.2 Application Process

1. Register on <https://smmesa.gov.za>;
2. Complete the online application form for Clothing, Textile and Leather Support;
3. Complete all the mandatory fields;
4. Upload the required supporting documents; and
5. Submit your application online.
6. For Assistance contact 0860 663 7867 or 0860 ONE STOP or email your enquiries to info@dsbd.gov.za or info@mybindu.org.za. You can also visit the Seda offices nearest to you. Details on the location of Seda offices: www.seda.org.za

1.3 Automotive Aftermarkets Support Scheme

The context of this scheme is that South Africa had a total of 12, 027, 860 cars registered in 2017 and about 30% of these cars were insured and/or still under warranty, whereas almost 70% were not insured and/ or not under warranty. However, in 2017, there were just over 1800 accredited service providers in the market for motor body repairers and services and these excluded majority of mechanics and motor body repairers in the townships and villages. Therefore, this scheme by the Department of Small Business Development offers targeted support and development of the small/ independent automotive aftermarkets enterprises including informal businesses that are located in townships and villages and covers:

- a) Supporting qualified motor body repairers (panel beaters) to operate accredited small /independent panel beaters (motor body repairers) centres;
- b) Supporting qualified motor mechanics to operate authorized service centres;
- c) Supporting the small/ independent auto-spares shops to serve as distributors of automotive aftermarket spare parts centres; and
- d) Supporting the informal fitment centres into micro but formal fitment centres.

The scheme targets to support businesses including informal and micro business that operated for:

- All auto mechanics such as motor mechanics, heavy equipment mechanics, tractor and forklift mechanics, and diesel fitters;
- Panel beaters and spray painters;
- Tyre and glass (glaziers) fitment; and
- Auto spares.

The support covers working capital, facilitating the accreditation of the small/ micro and participation in a SEFA-backed revolving credit facility, through participating banks, between participating motor mechanics/ motor body repairers with participating auto spares shops and fitment centres.

Additional business development support through SEDA includes:

- a) Facilitate trade test certification (for those not certified but must hold N3 college qualification), where it is required;
- b) Assistance to enroll with insurance industry and/ or car service centres through facilitating accreditation with relevant industry standards and bodies;
- c) Automotive workshop service management training and support;
- d) Discount package with non-original spare parts manufacturers; and
- e) Business management support and mentorship through Unemployed Graduate Scheme, or SEDA Business Advisors and/ or services business professionals

1.3.1 Qualifying Criteria

- Must register on the National SMME Database, <https://smmesa.gov.za>;
- Be informal/ micro or cooperative business;
- Registered as a legal entity (CIPC and SARS);
- The business must 100% be owned by South African nationals (must have valid South African identity documents);
- Employees must be 70% South Africans, and in the case of non-South African employees – they must hold valid work permits as determined by the Department of Home Affairs;
- The business must be operating in a township or village;
- Minimum Trading Period (6-Months);
- The business must have a valid business bank account or willing to open a business account;
- Willing to participate in the bulk buying scheme as organized by the DSBD or any of its agencies; and
- Enterprise must be owner managed.

1.3.2 Application Process

1. Register on <https://smmesa.gov.za>;
2. Complete all the mandatory fields;
3. Upload the required supporting documents; and
4. Submit your application online.
5. For Assistance contact 0860 663 7867 or 0860 ONE STOP or email your enquiries to info@dsbd.gov.za or info@mybindu.org.za. You can also visit the Seda offices nearest to you. Details on the location of Seda offices: www.seda.org.za

1.4 Youth Business Relief Fund

In an attempt to bring relief to the Youth Businesses in the Country, YCCISA has introduced a Relief Fund to assist young people in businesses that are already affected by the corona virus pandemic. The Fund will assist youth entrepreneurs from operational costs, paying labour costs and rental.

1.4.1 Qualifying Criteria

- Be a South African citizens.
- Be 18 to 35 years of age.
- Have an already existing business.

Applications should include the following information and documents:

Formal businesses:

1. Email Subject: Company Name
2. Copy of your ID
3. Company Registration Certificate
4. Tax Compliance
5. BBBEE Certificate / Affidavit
6. Company Profile
7. Annual Turnover?
8. Three months Bank statements
9. How many employees?
10. Name of the business
11. Name and Surname of all Directors
12. Contact number
13. Business Email Address
14. Physical address
15. A Motivation why your business should be assisted and how is the pandemic affecting it.

Informal businesses

1. Email Subject (Company Name)
2. Copy of your ID
3. Name of the business
4. Name and Surname of the Owner (s)
5. Contact number
6. Email address
7. Physical address
8. Mini Business Profile
9. Current Bank Statement (Personal/Business)
10. How many employees?
11. A Motivation why your business should be assisted and how is the pandemic affecting it.

1.4.2 Application Process

- Complete application online:
Formal business: <https://youthbusinessfund.co.za/formal-businesses/>
Informal business: <https://youthbusinessfund.co.za/informal-businesses/>
- Upload the required supporting documents
- For more information visit: <https://youthbusinessfund.co.za/>

1.5 Sukuma Relief Programme – *Temporarily suspended until further notice*

This programme is aimed at providing financial assistance and aid for small and medium enterprises (SMEs) negatively impacted by the coronavirus disease 2019 (COVID-19). The initiative is in response to the call by President Ramaphosa to all social partners to support SMEs sustain their businesses and preserve jobs. The Rupert family and Remgro Limited pledged R1 billion towards this financial aid.

Small and medium enterprises who are negatively impacted by the coronavirus are encouraged to apply for assistance from the Sukuma Relief Programme, which offers distinct financial aid to formal sole proprietors and close corporations, companies, and trusts.

For formal sole proprietors, the fund offers a grant of R25,000 per qualifying business to be used to pay for overheads. Close corporations, companies, and trusts can apply for financial aid in the form of an unsecured interest-bearing loan of between R250,000 and R1 million, coupled with a non-repayable grant of R25,000 per qualifying business. The loan portion will be interest-free for 12 months with no repayment obligations during this period.

To qualify, businesses must provide evidence of financial activity prior to the Covid-19 outbreak, be tax compliant, and abide by the necessary regulations.

1.5.1 Qualifying Criteria

- Be formally registered;
- Provide evidence of financial viability prior to the COVID-19 outbreak; and
- Be both tax and regulatory compliant.

1.5.2 Application Process:

- The application process is only available online and everything required will be done through electronic communication. To apply, you need to prepare all the required documents and apply online via the link: <https://finance.businesspartners.co.za/welcome-to-the-sukuma-relief-programme/>
- Applicants are required to submit the following documents and information with their application:

1.6 South African Future Trust (SAFT)

SAFT, established by Nicky and Jonathan Oppenheimer, will make funds available to South African businesses impacted by the coronavirus.

The main aim of the SAFT is to mitigate the immediate economic impact of the Covid-19 crisis by keeping companies in business and protecting jobs, in order to fast track South Africa's economic recovery after this pandemic.

Four of South Africa's leading banks will administer the scheme at no cost to the fund. The banking partners are Standard Bank, Nedbank, ABSA and FNB. The banks have also waived their normal credit fees for all loans approved under the SAFT scheme to maximise the funds available to recipients.

During this initial Covid-19 period, the funds will be disbursed as interest-free loans over a five-year term. Once Covid-19 has passed, any further funds donated or repaid to SAFT will be deployed towards initiatives aimed at accelerating economic growth and employment creation within South Africa.

The reason for choosing this approach is to allow SMMEs who are suffering from short-term cashflow constraints to continue operations during this time of crisis, whilst retaining their employees.

SAFT loans will be:

- Interest-free for a five-year period.
- Subordinated to other pre-existing debt.
- If businesses are unable to repay the loan, SAFT will work closely with SMMEs to ensure that repayment plans are in place which are sustainable for the business concerned.

If you have a banking relationship with one of the four stipulated banks (Standard Bank, Nedbank, ABSA and FNB) currently, please go to your bank manager as soon as possible. They will forward you the common terms of the loan agreements that will be executed by the banks, the agents of the Trust.

1.6.1 Qualifying Criteria

- Annual turnover below R25 million;
- Must have been trading for at least 24 months;
- It must have been a sustainable business at 29 February 2020; and
- It must have been adversely affected by the Covid-19 outbreak.

1.6.2 Application Process:

- Business owners must lodge an application at their respective bank. Note that some banks might no longer be able to process applications if the fund has been depleted.
- Needed documentation:
 - Company identification;
 - Registration number (for CCs);
 - Master's reference number (for trusts);
 - ID number and address (for sole proprietors);
 - PAYE number;
 - Income tax number; and
 - Confirmation of employment status of employee.

1.7 IDC COVID-19 Small Industrial Finance Distress Fund

The Covid-19 pandemic is likely to have a negative economic impact on small industrial businesses, including metals and plastics manufacturers, food processing companies, clothing and textile makers, as well as small tourism operations. Many companies in the industrial sector have seen cash flows significantly eroded due to the lockdown restrictions, hence the need for such a fund to assist businesses in distress at this time.

The IDC has established a R300-million Covid-19 Small Industrial Finance Distress Fund to assist qualifying IDC clients, as well as new clients, that have been negatively affected by the Covid-19 pandemic. The fund offers concessionary finance to cover their short-term operating costs.

1.7.1 Qualifying Criteria

Any viable small industrial business with strong business fundamentals that finds itself momentarily in distress as result of the Covid-19 pandemic may qualify for funding, provided it meets the following criteria:

- It is an existing small business with a trading history of more than 12 months;
- Its annual turnover/revenue does not exceed R50-million;
- It is a registered business operating within the borders of South Africa; and
- It has a business plan showing a clear turnaround strategy within the next 12 to 24 months.

The fund is open to manufacturers, assemblers and other value-added services in the following sectors:

- Agro-processing and agriculture
- Chemicals, plastics and medical products
- Industrial mineral products
- Clothing and textiles
- Wood and furniture products
- Automotive and transportation

- Machinery and equipment
- Electronics
- Energy and infrastructure
- Tourism
- Basic metal producers

The following financing facilities are available:

- Revolving credit facilities
- Working capital facilities (limited to 36 months)
- Guarantees
- Asset-based finance facilities

Financing Terms

- Prime less 3% for qualifying enterprises
- Minimum loan size of R1-million with a maximum of R15-million per client
- Repayment terms up to a maximum of 60 months

Exclusions

- Financing for normal expansions
- Refinancing of existing facilities
- Share buy-backs
- Payment of non-operational expenditure

1.7.2 Application Process

- Applications to be completed online at <https://protected.idc.co.za/clientportal>
- For more information visit: <http://www.idc.co.za/> or contact IDC on 0860 693 888 or email: covid@idc.co.za

1.8 IDC COVID-19 Essential Supplies Intervention

The IDC COVID-19 Essential Supplies Intervention is established to provide funding to companies for the acquisition and/or the manufacturing of essential supplies on an urgent basis to combat the Covid-19 pandemic that is facing South Africa. Essential supplies should include products on the comprehensive list published by the Treasury Department (which may be updated) and include other products that are critical to the treatment and curtailment of the spread of the disease.

1.8.1 Qualifying Criteria

- Companies that have a track record of manufacturing comparable products. In other words, that are capable of delivering on the contract in terms of capacity, resources and experience;
- In the case of imports and trade finance the lack or insufficiency of local manufacturing

should be confirmed and capacity and experience to import at the required scale should be demonstrated;

- Company should be an accredited supplier (where applicable) if contract or purchase order is with government, retailers or multinationals;
- Company should demonstrate profitability as per historical financial statements;
- The intention should not be profiteering - the mark-up should be reasonable;
- Contract or purchase order with either the South African government or a strong customer for essential supplies;
- In the absence of a contract or orders a corporate guarantee from a company with Investment;
- Grade may be considered. Where a clearly demonstrable shortage of supply exists, letters of intent may be motivated;
- Geographic focus to be South Africa and SACU; and
- Exports are allowed if it forms part of a bigger contract for manufacturing but an excess portion of products is exported.

1.8.2 Financial Instruments and Terms

The following instruments are available:

- Short term loan for once off- contract or import funding;
- Revolving Credit Facility;
- Guarantees to banks for banking facilities, imports, ordering requirements; and
- Term to be limited to a maximum of 3 months for all facilities.

Interest rate and pricing:

- IDC loan and trade finance facilities: P + 1% pa
- MCEP Loan facilities 2,5% pa
- Guarantees: 2% p.a.

1.8.3 Priority Sectors

Essential supplies should include products on the comprehensive list published by the Treasury Department (which may be updated) and include other products that are critical to the treatment and curtailment of the spread of the disease typically as per the list below:

- Bulk supplies of disinfectants and sanitizers;
- Accredited masks and test-kits;
- Medical Gloves;
- Packaging (bottles, caps, pumps, sachets etc);
- Sanitisers (hand or industrial);
- Toilet Paper, Wipes, Tissue Paper, Sanitary Pads;
- Cleaning materials;
- Chemicals;

- Approved drugs;
- Ventilators and filters;
- Nebulisers and nebulising agents;
- Hospital beds;
- Oxygen;
- Aprons;
- Safety Visors;
- Raw materials to manufacture essential products; and
- Urgent regulatory and compliance testing of products or treatments if required.

1.8.4 Information Required

The following information is required to the satisfaction of IDC:

- Applicant background detailing historical and existing manufacturing and trading facilities and capabilities (summary of business model, products and why IDC should fund them – commercial merits);
- Letter of standing from the bank (and all other financiers);
- Bank statements for the last 12 months;
- Confirmation and copies of all other financing facilities;
- FICA documentation and PEP status;
- Tax clearance certificate;
- CV's of Management;
- Financial statements (annual audited or reviewed and interim management accounts not older than 2 months);
- Analysis of stock, debtors and creditors;
- Budgets including the contract;
- Description of Project and products to be manufactured;
- Copy of contract or purchase order from government or reputable strong customer i.e. retailer, or multinational;
- Documentary evidence of product accreditation where required by government or customer;
- Quotations to support application of funds;
- Motivation/validation of applicant's supplier to determine its credibility and ability to deliver the contracted supplies;
- Payment terms of suppliers;
- Supply chain arrangements i.e. how will the product be shipped, after how long?
- Security available;
- Personal balance sheets and balance sheets of guarantor;

Legal information as per the fact track legal DD information request as below:

1.8.4.1 Corporate Records, Management and Shareholders

- Copies of the registration certificate, memorandum of incorporation, share certificates, securities register including particulars of share capital, showing authorised and issued capital and classes of shares, copies of any agreement or commitment to create, issue or transfer shares (including loans and share options).

1.8.4.2 Compliance

- Details of any compliance programmes of the company including: product liability, competition law.
- Copies of all compliance notices issued to the company by the companies' Commission.

1.8.4.3 Government Regulations and Filing

- Copies of all licences, consents, permits, authorisations required to carry on the business of the company or target.

1.8.4.4 Litigation

- Details of any litigation, arbitration, investigations, pending or threatened action by or against the company.

1.8.4.5 Agreements

- Copies of all material and long term contracts including leases, facilities agreements with financial providers, supply agreements, off balance sheet funding, preference shares, profit sharing agreements, options, share incentive schemes.
- Copies of any guarantees, sureties, indemnities, letters of comfort, notarial and mortgage bonds provided to third parties.

1.8.5 Application Process

- Applications to be completed online at <https://protected.idc.co.za/clientportal>
- For more information visit: <http://www.idc.co.za/> or contact IDC on 0860 693 888 or email: covid@idc.co.za

1.9 Spaza Shop and General Dealers Support Scheme

Department of Small Business Development has announced guidelines for participation in the spaza shops and general dealers support scheme in partnership with Nedbank which opened on Saturday, 18 April 2020.

To improve access to the Spaza shops and General Dealers Support Scheme, the Department of Small Business Development wishes to clarify the following:

- a) The support scheme also benefits the general dealers/ traditional grocery stores in townships and villages with applicable licenses that are 100% owned by South Africans.

- b) Whereas the local hardware stores are also beneficiaries under this scheme, their funding package is being finalised to ensure their ability to operate as their businesses have been included in the updated list of businesses offering essential services. The support for artisans (e.g.: plumbers, electricians etc.) whose services have been classified as essential will also be announced during the week.
- c) The Department has finalised an Agreement with NEDBANK to support Spaza shops and general dealers on the back of the Khula Credit Guarantee Scheme of SEFA. Engagements to on-board the other banks continuing. Support through NEDBANK and its channels became available from Saturday, 18 April 2020.
- d) Given their footprint, NEDBANK has availed the NEDBANK Desks that are found in all the BOXER stores countrywide to serve as additional service points.

1.9.1 What is the support available under the scheme

- Access to working capital investment and revolving credit facility that is backed by the Khula Credit Guarantee scheme of SEFA in partnership with NEDBANK. The facility is available at participating wholesalers that are distributed country-wide. The list of participating wholesalers will be shared with approved spaza and general dealer owners;
- Business Management support that includes assistance with basic financial management with support of Financial/ Business graduates that will be assigned to give dedicated support to the business over a 24 month period; and
- Legal compliance that includes assistance to register with CIPC, SARS and UIF, and other compliance requirements that may be necessary for participation in the scheme.

1.9.2 How to apply for support under the scheme:

- A spaza shop/ general dealer owner who is a South African and holds a valid trading permit (including temporary) or business license in the case of a general dealer qualifies to apply.
- The qualify spazas and general dealer owner must go to their nearest Nedbank Branch or Nedbank desk at their nearest BOXER store for assistance to apply. The following documents will be required:
 - a) A valid South African ID document; and
 - b) A valid and original municipal trading license/ permit to trade or business license in case of a general dealer (COPIES ARE NOT ACCEPTABLE). Only permits or licenses issued by the municipality, NOT a councillor are valid.
- The qualifying Spazashop/ General Dealer owner must be willing to accept assistance to register with CIPC, SARS and UIF, in the case were the owner is not already registered before approval to participate in the scheme.
- At the NEDBANK branch/ desk, the owners will be assisted to register on the SMMESA database, and complete the applicable application form.

- The participating owners will be required to commitment and undertake to the following:
 - a) To buy products on the department approved basket of goods that will change from time-to-time, in particular products produced by South African SMMEs and cooperatives;
 - b) To operate a business banking account and will accept to participate in the SEDA supported business management support programme that includes assistance with inventory management and stock control, preparations of management and annual financial statements.
 - c) To uphold Environmental Health and Food Safety Standards and the Guidelines of the Department of Health, which will include:
 - i. Sanitizing before and after serving each customers;
 - ii. Disinfecting the service counters;
 - iii. Maintain the applicable social distance between customers and customer and service point;
 - iv. No sale of counterfeit goods and stale/ expired foodstuff;
 - v. Not use trading spaces as sleeping quarters.

For additional assistance or enquiries, spaza shop and general dealer owners may call 0860 663 7867 or e-mail to Spazasupport@dsbd.gov.za

Additional information may be obtained from any of the official websites:

www.dsbd.gov.za;

www.sefa.org.za;

www.seda.org.za;

www.mybindu.org.za

1.10 National Empowerment Fund Covid-19 Emergency Funding Intervention

As South Africa intensifies the fight against COVID-19, the global pandemic that must be defeated, the Department of Trade, Industry and Competition (DTIC) in partnership with the NEF call upon black businesses to come forward for funding geared at supporting the manufacture of various medical supplies and the production of food.

R200 million has been set aside under the COVID-19 Black Business Fund as a blended facility for SMEs that manufacture and supply Identified Priority Products to access concessionary loan funding.

Salient Features of the Fund:

- Limited to R10 million per applicant for working capital, machinery and equipment;
- Up to 12 months payment moratorium at 0% fixed interest rate;
- After 12 months a fixed interest rate of 2,5% will apply;
- Maximum term is 60 months, including moratorium; and
- First drawdown must occur within 1 month from approval date.

1.10.1 Qualifying Criteria:

- Be a registered legal entity in South Africa in terms of the Companies Act, 2008 (as amended); the Close Corporations Act, 1984 or the Co-operatives Act, 2005;
- Be a taxpayer in good standing with a valid tax clearance certificate at assessment as well as before the loan is disbursed;
- Be a current and registered supplier with retailers and other institutions in good standing or have a purchase order/ contract/ letter of intent;
- Require working capital or funds to purchase machinery and equipment;
- The fund WILL NOT service any pre-existing debt or help settle monies owed;
- Have greater than fifty percent (>50%) Black shareholding and management control. Must be directly involved in the day-to-day running of the operation and must have requisite expertise in the sector. Owned by black South Africans as defined by the Broad-Based Black Economic Empowerment (B-BBEE) Act;
- In line with the NEF's transformation mandate, preference will be given to applications that demonstrate meaningful black women ownership, management and control;
- Have a project with a minimum requirement of R500 000 in working capital, machinery and equipment;
- Must result in retaining or increasing direct jobs; and
- Submission of all relevant documents for commercially viable applications.

1.10.2 Application Process:

- Applicants need to complete the NEF application form (see Annexure B) accompanied with required documentation.
- Required documentations:
 - Declaration on BEE status and size of business;
 - Summary of production in the last 3 months;
 - Copy of the historical financial statements (up to 3 years if available);
 - Signed copy of the contract, purchase order or letter of intent from the applicant's client/s;
 - Financial forecast for the duration of the contract, order, or letter of intent. The forecast should include income statement, cash flow statement and balance sheet for the duration of the funding; and
 - Additional information that would be necessary to enhance the application may be requested by the NEF as and when deemed necessary.
- For further information visit: <https://www.nefcorp.co.za/covid-19-business-funding/>

1.11 COVID-19 Small Business Relief Centre

The Covid-19 Small Business Relief Centre has been launched by the National Small Business Chamber (NSBC) to assist small businesses during this crisis. With the collaboration of experts in various business fields, this centre hopes to help small businesses weather the current coronavirus storm successfully.

Some of the key areas the centre will focus on include: low-interest disaster recovery loans, moratoriums on vehicle and equipment leases, bond repayments, supplier negotiation and communication, landlord negotiation with regards to property leases, increased cleaning, disinfecting and hygiene protocols, digital marketing strategies in a time of crisis, quick digital migration for meetings, business continuity plan creation, etc.

NSBC calls on experts to join in helping small businesses survive and prosper. Contributions, suggestions, tips and advice are welcomed to add value to The Covid-19 Small Business Relief Centre to help small businesses get through this crisis, especially those in dire need of financial relief and general business survival, will be well received.

For more information visit: <https://www.nsbcafrica.com/COVID-19>

2. OTHER INTERVENTIONS AND SUPPORT

2.1 Solidarity Fund

In an effort to mitigate the economic impact of the coronavirus and the 21-day lockdown which President Cyril Ramaphosa announced earlier this week, government has set up an independent relief fund called the Solidarity Response Fund. The aim of the fund is to offer assistance to South Africans affected by the outbreak.

The Solidarity Response Fund will be independently administered and will work with other initiatives to achieve these objectives. Through this Fund individuals and organisations will be able to support these efforts through secure, tax deductible donations.

The Fund will operate with the highest principles of corporate governance and through an independent Board. All activities will be reported in a transparent manner. The Fund administration will be done through professional managers and organisations in the private sector.

For more information visit: <https://www.solidarityfund.co.za/>

3 USEFUL SITES AND CONTACT NUMBERS FOR UPDATES AND INFORMATION

4.1 Updates and information on Covid-19

- World Health Organization website: www.who.int/emergencies/diseases/novel-coronavirus-2019
- Western Cape Health Department website: www.westerncape.gov.za/dept/health
- National Institute for Communicable Diseases website: www.nicd.ac.za

The Municipality strongly advises residents to take precautions, follow good hygiene principles and only rely on information from trusted, verifiable sources such as the above.

4.2 Industry updates and resources:

SA wine industry: <https://www.wineland.co.za/covid-19-info/>

Tourism industry: <https://www.southafrica.net/gl/en/trade>

UIF Guide in response to COVID-19: www.labour.gov.za

4.3 Important numbers to remember during this lock down (Drakenstein Municipality)

Life Threatening

021 872 2323

Service Emergency

021 807 4500

Ambulance

021 937 0500

Fire and Rescue Services

021 872 2323

Police

Paarl: 021 807 4000

Paarl-East: 021 877 5900

Mbekweni: 021 868 9900

Wellington: 021 864 8440

Groot Drakenstein: 021 874 8000

For urgent enquiries related to essential municipal electricity, water and sanitation, and waste removal services, members of the public are asked to call **080 131 3553 toll free** (all hours).