



DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl | Wellington | Gouda | Saron | Simondium

PERSONNEL VACANCY

MANAGER: SOLID WASTE OPERATIONAL MANAGEMENT

(REF NO: IS-SW-MAN1)

DEPARTMENT: COMMUNITY SERVICES

DIVISION: SOLID WASTE AND LANDFILL MANAGEMENT

SECTION: Solid Waste Operational Management

Drakenstein Municipality, an employer that is committed to equal employment opportunities, invite people who qualify to apply for the abovementioned vacancy within its Community Services Department.

JOB PURPOSE:

Manage and control key performance and resulted indicators associated with refuse removal, street sweeping and cleaning, as well as area cleaning and illegal dumping cleaning in the municipal area through investigation, analysis, and interpretation of operational requirements against the capacity of the Section. Manage immediate, short- and long-term objectives, and monitoring performance levels to achieve pre-set targets and goals in terms of service delivery and manage the implementation and execution of specific administrative procedures in order to ensure sustainable service delivery to the community.

SELECTION REQUIREMENTS FOR THE POST

- Three years relevant qualification within the field of solid waste management.

OTHER REQUIREMENTS/SKILLS:

- Code B Drivers' license
- Computer literacy (Microsoft Office)
- Sound Knowledge of waste management and minimization
- Good management, financial, human relations, strong interpersonal and communication skills
- Good report writing skills and accurate record keeping with attention to detail.
- Conflict Management (adequate experience in conflict resolution)
- Proficient in at least 2 of the 3 official languages in the Western Cape

EXPERIENCE:

- 5 years relevant experience
- Experience in schedules and planning, exceptional proven experience in transport and solid waste operations, extensive experience in a financial environment with proof of exceptional financial managerial abilities, exceptional experience in Fleet management and specifically solid waste management and related fleet requirements.

SALARY SCALE:

TASK LEVEL 16 - Basic salary per annum is R 582 936.31 – R 756 682.72. Total Cost to Company R 1 049 375.94 – R 1 271 333.22.

Note: Proof of Qualifications are required for assessment. (Clear copies of certified qualifications must be attached)

The requirements of the Employment Equity Act will be considered for this position, but will not be the only criteria applied.

A service bonus equal to one month's salary is payable and normal fringe benefits related to Local Authorities including a housing allowance for homeowners and is subject to certain conditions.

Note: Canvassing with Councillors or any members of the Appointments Committee is not permitted and will automatically disqualify applicants.

Placement of candidates for work can be done in any area of Drakenstein. This area covers Simondium, Paarl, Wellington, Gouda, Hermon and Saron.

Your application can be submitted via email to: communityjobs@drakenstein.gov.za

For submission of **hardcopies and email applications**, application forms can be obtained from the Human Resources Offices, PO Box 1, Berg River Boulevard, Paarl 7622, telephone numbers: 021 807 4508/ 021 807 6459/ 021 807 6318/ 021 807 6253 (Mondays to Fridays from 10:00 until 15:00) or on the Drakenstein Municipality website. There will be no forms issued from 13:00 to 13:30. **No fax copies of application forms will be accepted.** Clearly indicate the reference number for the post you are applying for on the application form. Your fully completed application form must be accompanied by your CV (not more than 5 pages) when handing it in.

Please note that no CV's will be returned on the applicant's request, therefore please do not send us your original certificates.

NB: If you are not contacted within three (3) months after the closing date, please note that you were unsuccessful. No further correspondence will be given to you in this regard.

NB: Candidates that arrive late for interviews will be disqualified.

Closing date for emailed applications: 13 August 2021 at 23h59

Closing date for hardcopies: 13 August 2021 at 15h30

CITY MANAGER