PERSONNEL VACANCY

METER READER
(REF NO: F-WE-MRT8)

DEPARTMENT: FINANCIAL SERVICES
DIVISION: REVENUE AND EXPENDITURE

Drakenstein Municipality, an employer that is committed to equal employment opportunities, invite people who qualify to apply for the abovementioned vacancy within its Financial Services Department.

JOB PURPOSE:
To carry out a meter reading service in respect of water and electricity in order to ensure that correct statements are rendered.

SELECTION REQUIREMENTS FOR THE POST
- Grade 12

OTHER REQUIREMENTS/SKILLS:
- Computer Literate

EXPERIENCE:
- 1-2 years relevant experience.

SALARY SCALE:
TASK LEVEL 05 - Basic salary per annum is R117 451.43 – R152 438.80. Total Cost to Company R215 836.15 – R260 827.57 per annum Salary negotiations allowed within the notches of a T-05.

Note: Proof of Qualifications are required for assessment. (Clear copies of certified qualifications must be attached)

The requirements of the Employment Equity Act will be considered for this position, but will not be the only criteria applied.

A service bonus equal to one month’s salary is payable and normal fringe benefits related to Local Authorities including a housing allowance for home owners and is subject to certain conditions.

Note: Canvassing with Councillors or any members of the Appointments Committee is not permitted and will automatically disqualify applicants.

Placement of candidates for work can be done in any area of Drakenstein. This area covers Simondium, Paarl, Wellington, Gouda, Hermon and Saron.

Your application can be submitted via email to: financejobs@drakenstein.gov.za
For submission of hardcopies, application forms can be obtained from the Human Resources Offices, PO Box 1, Berg River Boulevard, Paarl 7622, telephone numbers: 021 807 4508/ 021 807 6459/ 021 807 6318/ 021 807 6253 (Mondays to Fridays from 10:00 until 15:00). There will be no forms issued from 12:45 to 13:45. **No fax copies of application forms will be accepted.** Clearly indicate the reference number for the post you are applying for on the application form. Your fully completed application form must be accompanied by your CV (not more than 5 pages) when handing it in.

Please note that no CV’s will be returned on the applicant’s request, therefore please do not send us your original certificates.

**NB: If you are not contacted within three (3) months after the closing date, please note that you were unsuccessful. No further correspondence will be given to you in this regard.**

**NB: Candidates that arrive late for interviews will be disqualified.**

Closing date for emailed applications: 21 February 2020 at 23h59  
Closing date for hardcopies: 21 February 2020 at 15h35

CITY MANAGER