



## **PERSONNEL VACANCY**

### **SEASONAL SUPERVISORS x5**

#### **DEPARTMENT: COMMUNITY SERVICES**

#### **Section: Sport and Recreation**

Applications are herewith invited from suitable candidates for the above post at Drakenstein Municipality, an employer that promotes affirmative action.

#### **JOB PURPOSE:**

Manage and controls activities associated with the maintenance and utilization of Drakenstein Swimming pool in Drakenstein Municipality northern rural section, allocating requirements and monitoring performance levels of internal personnel and external service providers, attending to implementation and execution specific administrative procedures and communicating and providing information to enquirers.

#### **SELECTION REQUIREMENTS FOR THE POST:**

- Grade 12

#### **Other requirements/skills**

- General Managerial and Supervisory skills
- Basic knowledge regarding swimming pools
- Reconciliation of cash register
- Report writing skills
- Ability to write weekly and monthly financial report
- Must be able to swim 100m in 2 minutes (Practical Test)

#### **EXPERIENCE:**

5 years relevant experience

#### **SALARY SCALE:**

**Task Grade 8: Basic salary per annum R 188 720.39 – R 244 976.28**

**(Excluding pension fund contributions, medical aid contributions and other applicable benefits)**

**Note: Proof of Qualifications are required for assessment. (Copies must be certified)**

The requirements of the Employment Equity Act will be considered for this position, but will not be the only criteria applied.

A service bonus equal to one month's salary is payable and normal fringe benefits related to Local Authorities including a housing allowance for home owners and is subject to certain conditions.

**Note: Canvassing with Councillors or any members of the Appointments Committee is not permitted and will automatically disqualify applicants.**

Placement of candidates for work can be done in any area of Drakenstein. This area covers Simondium, Paarl, Wellington, Gouda, Hermon and Saron.

Your application can be submitted via email to: [communityjobs@drakenstein.gov.za](mailto:communityjobs@drakenstein.gov.za)

For submission of hardcopies, application forms can be obtained from the Human Resources Offices, PO Box 1, Berg River Boulevard, Paarl 7622, telephone numbers: 021 807 4508/ 021 807 6318/021 807 6253 / 021 807 4597(Mondays to Fridays from 10:00 until 15:00). There will be no forms issued from 12:45 to 13:45. **No fax copies of application forms will be accepted.** Clearly indicate the reference number for the post you are applying for on the application form. Your fully completed application form must be accompanied by your CV (not more than 5 pages) when handing it in.

Please note that no CV's will be returned on the applicant's request, therefore please do not send us your original certificates.

**NB: If you are not contacted within three (3) months after the closing date, please note that you were unsuccessful. No further correspondence will be given to you in this regard.**

**NB: Candidates that arrive late for interviews will be disqualified.**

**Closing date for emailed applications: 26 July 2019 at 23h59**

**Closing date for hardcopies: 26 July 2019 at 15h35**

**CITY MANAGER**