

DRAKENSTEIN MUNICIPALITY

MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 21 MAY 2008 AT 10:00

PRESENT: The Executive Mayor, Clr CM Manuel (Chairperson)
The Executive Deputy Mayor, Clr MW Nothnagel (Deputy Chairperson)

Councillors : A Bekeer
JT Basson
H Douman
MJ Le Hoe
AM Petersen
AB Sishuba; and
B E Vos

Officials: Dr S Kabanyane (Municipal Manager)
K Mrali
T Matthee
D Delaney
A Sauls
A Marais; and
M Pikinini

ABSENT: **Councillors** : S Davids (In Council duty)
TM Kompela (Sick leave)



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1. CONFIRMATION OF MINUTES

The minutes of the Executive Mayor & Mayoral Committee meeting held on 7 May 2008 was confirmed as correct.

2. ANNOUNCEMENT BY THE EXECUTIVE MAYOR

1. Appointment to Mayoral Committee: Clr B E Vos

The Executive Mayor reported that Clr B E Vos has been appointed to replace Clr C Julies on the Mayoral Committee. Clr Vos would be responsible for the Corporate Services Portfolio and Clr Kompela will switch to the Sports, Arts, Culture and Recreation Portfolio.

Noted.

2. Assistance to the Department of Home Affairs

The Executive Mayor reported that a meeting was held with the Director of the Paarl office of the Department of Home Affairs with regard to possible assistance in locating people who haven't collected their ID's. It was proposed that the Municipality through the Ward Councillors and Ward Committees raise awareness of this problem and encourage people to collect their ID's.

The Executive Mayor also indicated that the Director: Social Services would have discussions with Home Affairs, Social Services and the District Municipality to co-ordinate a one day campaign to encourage people to register for ID's, Birth Certificates and Social Grants.

Noted.

3. Invitation to Mayco: Cape Chamber of Commerce: Boland Region

The Executive Mayor reported that an invitation has been received from the Regional Chamber of Commerce to have an interaction with the Mayoral Committee. A date for the meeting must still be finalized and Mayco members will be informed accordingly.

Noted.

3. EVENT SUPPORT FRAMEWORK AND APPLICATION FORM

The Committee agreed that a clause be added to the framework to the effect that Council may consider increasing the amount of the grant in the case of special events.

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RESOLVED

that it be recommended to Council that the Event Support Framework and Application Form be approved, subject to the addition of a clause stating that Council may consider to grant an increased amount in the case of special events.

Meeting: EM&MC - 21/05/2008		Submitted by Dept: Planning & Economic Development	
Ref No: 11/2/R		Author/s: G Fouldien	
Doc No: 4117/08		Referred from: EM&MC - 10/04/2008	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

4. DRAKENSTEIN YOUTH COUNCIL : 16 JUNE YOUTH COMMEMORATION DAY

The Executive Director: Social Services reported that the availability of funding could not be confirmed. The Mayoral Committee requested that the sports equipment acquired during Youth Day events, be properly controlled and the donating thereof to clubs be considered.

RESOLVED

that the program be supported in principle but that this matter be referred to a Special meeting of the Committee once the availability of funding has been verified.

Meeting: EM&MC - 21/05/2008		Submitted by (Dept): Community Services	
Ref No: 17/19/7		Author/s: J G P Rhoda	
Doc No: 4136/08		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
4.	Report of funding	Executive Director: Social Services	

5. REPORT: VISIT TO SOUTH KOREA BY CHIEF: TRAFFIC SERVICES

RESOLVED

1. that the report be noted; and
2. that a report be submitted at the next meeting of the Committee as to what went wrong with the arrangements of the Chief: Traffic Services that he had to make his own arrangements.

Meeting: EM&MC - 21/05/2008		Submitted by (Dept): Community Services	
Ref No: 17/3/1		Author/s: T Mathee	
Doc No: 3808/08		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
5.2	Report on traveling arrangements.	Executive Director: Financial Services	

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6. GRANTS: 2007/2008 FINANCIAL YEAR

RESOLVED

1. that the available amount of R83 890,00 be allocated as follows:-
 - 1.1 R1800 to the organizations as indicated on the schedule as contained in the agenda;
 - 1.2 R2 890,00 to Paarl Stimulation Centre; and
2. that the organizations that do not comply with the requirements be informed accordingly and referred to the relevant institutions that could assist them.

Meeting: Ref No: Doc No:		EM&MC – 21/05/2008 5/13/1/1		Submitted by (Dept): Author/s: Referred from:		Corporate Services I Erasmus	
<u>CLAUSE:</u>	<u>ACTION:</u>			<u>RESPONSIBLE DEPT:</u>		<u>DUE DATE:</u>	
6.1	1. Arrange payments			Admin (I Erasmus)			
6.2	2. Inform organizations			Admin (I Erasmus)			

7. UPGRADED HOSTELS BLOCKS B & C WHITE CITY – SERVICE CHARGES

RESOLVED

1. that service charges be levied on all upgraded units as from 1 June 2005 to 31 May 2008;
2. that the dwellers be encouraged to register as indigent consumers to ensure that the past 36 months' indigent subsidies can be deducted from the total service charges levied;
3. that from 1 June 2008 the monthly service levy be paid as well as an arrangement to be made to pay the outstanding balance;
4. that the selling price of the upgraded units be determined and that arrangements be made for the transfer of the units to the beneficiaries; and
5. that the beneficiaries be engaged to explain the above.

Meeting: Ref No: Doc No:		EM&MC – 21/05/2008 17/5/4/4/1 x 17/5/4/4/2 4141/08		Submitted by (Dept): Author/s: Referred from:		Financial Services A C Abrahams	
<u>CLAUSE:</u>	<u>ACTION:</u>			<u>RESPONSIBLE DEPT:</u>		<u>DUE DATE:</u>	
7.1 & 7.3	Levy service charges			Financial Services			
7.2 & 7.5	Arrange meeting with beneficiaries			Housing / Finance			
7.4	Determine selling price			Finance			
7.4	Transfer of units			Corporate Services (Property)			

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8. APPLICATION FOR REZONING, SUBDIVISION AND CONSENT USE: ERF 17439, PAARL (DE KRAAL)

that this item be referred back to a next meeting, pending a report on the current status of the project.

Meeting: EM&MC - 21/05/2008		Submitted by (Dept): Planning & Economic Development	
Ref No: 15/4/1 (17439) P		Author/s:	
Doc No: 10852/07		Referred from: EM&MC – 10/04/2008	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
8.	Report on status	Corporate Services (Property)	

9. OUTSTANDING MATTERS

Noted.

10. URGENT MATTERS

10.1 YOUTH CONFERENCE

A report on a Youth Conference to be held on 30 and 31 May 2008 to launch the Drakenstein Youth Council was tabled and considered. Due to uncertainty with regard to the funding sources it was agreed that this matter be referred to a Special Meeting.

ACCORDINGLY RESOLVED

Meeting: EM&MC - 21/05/2008		Submitted by (Dept):	
Ref No:		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
10.1	Follow-up report on funding	Executive Director: Social Services	

10.2 TRANSFER OF FUNDS

The enclosed report of the Director: Financial Services was tabled and considered.

RESOLVED

that it be recommended to Council that the transfer of R1 500 000 from Vote No 3050 4100 3100, Upgrading of Electricity Cables: Civic Centre to Vote No 7015 4100 3800, 66kV Distribution Backlogs be approved.

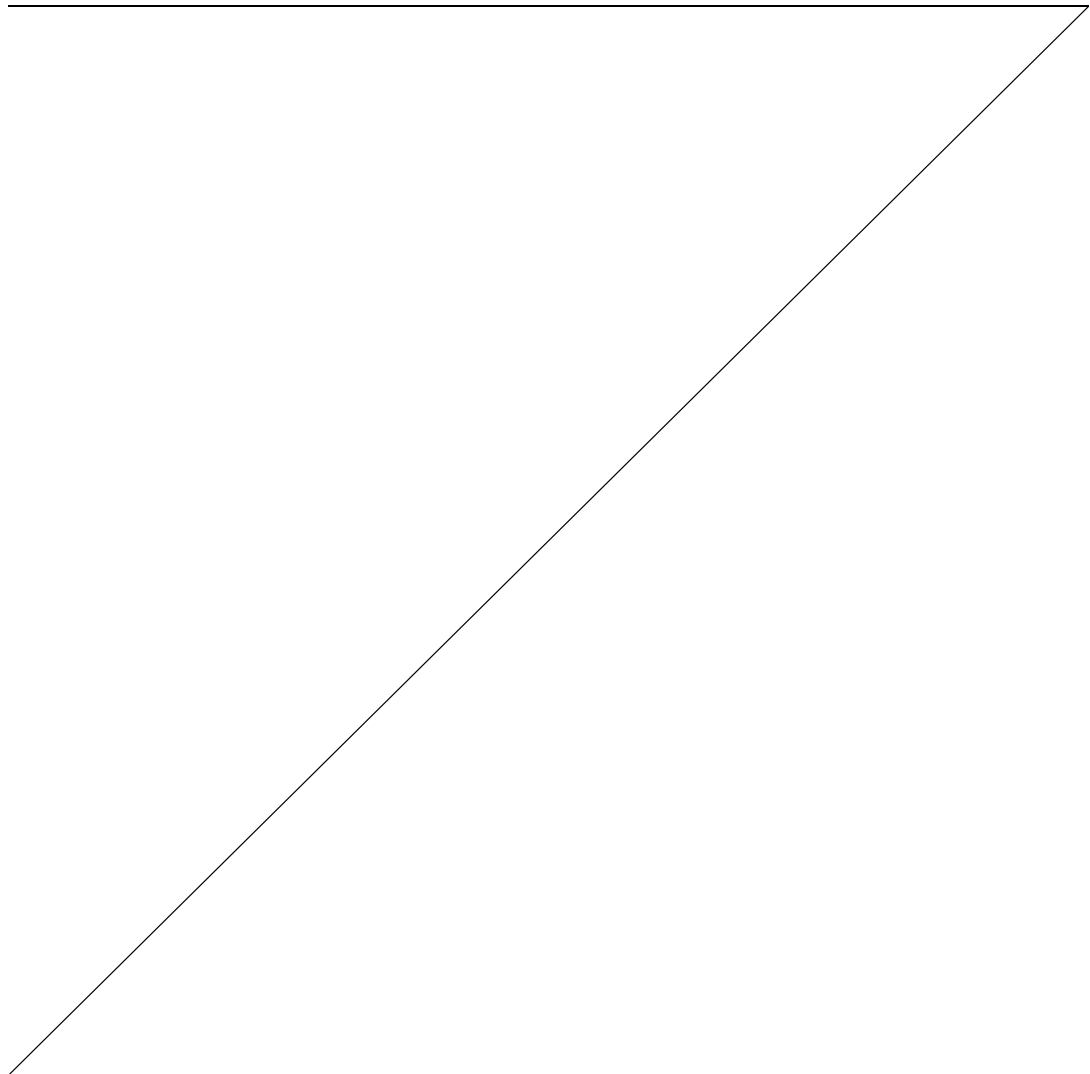
Meeting: EM&MC - 21/05/2008		Submitted by (Dept):	
Ref No:		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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10.3 INVITATION TO COMMENT: EXTERNAL LOAN TO FINANCE CAPITAL PROJECTS
2007/08

The enclosed advertisement was tabled for information. The Committee requested that more detail as to the purpose of external loans should in future be provided.

Noted.



Meeting:	EM&MC - 21/05/2008	Submitted by (Dept):	
Ref No:		Author/s:	
Doc No:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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11. SUPPLEMENTARY AGENDA

11.1 PROPOSED MEDIUM TERM CAPITAL AND OPERATIONAL BUDGET 2008/09 – 2010/2011

The Committee requested that more detail be provided to Council with regard to the reasons for the proposed carry-overs. The Executive Mayor requested that as a general arrangement, the Financial Services Department improve their reporting by providing more detailed explanations in their reports.

RESOLVED

that it be recommended to Council that the following be approved:

1. The consolidated three year operational budget:-

Total Operating Budget	2008/2009	2009/2010	2010/2011
	740,497,636	819,514,514	898,165,369

2. The consolidated three year capital budget:-

	2008/2009	2009/2010	2010/2011
EXPENDITURE			
Projected Budget	54,275,733	59,725,135	59,963,275
Soccer World Cup 2010	5,000,000	5,000,000	0
Backlogs	74,495,000	76,118,500	87,976,250
Ad-Hoc Secured Funding	64,483,000	70,029,000	70,081,000
Carry Overs	34,985,802	0	0
Total Capital Budget	233,239,535	210,872,635	218,020,525
Funding of Capital			
CRR – Own Funds	59,275,733	64,725,135	59,963,275
External Loan	109,480,802	76,118,500	87,976,250
Grants and Subsidies	64,483,000	70,029,000	70,081,000
	233,239,535	210,872,635	218,020,525

3. that the following proposed tariffs be approved:-

	2008/2009	2009/2010	2010/2011
	(Year 1)	(Year 2)	(Year 3)
Property Rates	7.50%	7.50%	7.50%
Water	10%	10%	10%
Sanitation	7.50%	7.50%	7.50%
Refuse Removal	7.50%	7.50%	7.50%
Electricity	12.00%	12.00%	12.00%
Sundry Tariffs	7.50%	7.50%	7.50%

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4. that the Annual Budget of the municipality for the financial year 2008/09 and indicative for the two projected outer years 2009/10 and 2010/11 be approved as set out in the following schedules:-
 - (a) Operating revenue by source reflected in schedule 1.
 - (b) Operating expenditure by vote reflected in schedule 2.
 - (c) Capital expenditure by vote reflected in schedule 3.
 - (d) Capital funding by source reflected in schedule 4.
5. that the property rates as reflected in the tariff book of 2008/09 and any other municipal tax reflected in the tariff book of 2008/09 be approved for the budget year 2008/09;
6. that the tariffs and charges reflected in the tariff book of 2008/09 be approved for the budget year 2008/09;
7. that the Integrated Development Plan 2007-2012 be adopted; and
8. that the amended Indigent Policy as reflected in the budget book be approved.

Meeting: EM&MC (Suppl) - 21/05/08		Submitted by (Dept): Financial Services	
Ref No:		Author/s: C Petersen	
Doc No:		Referred from: Spec Council – 27/05/2008	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

11.2 APPLICATION FOR CONSENT USE AND TEMPORARY DEPARTURE: FARM 968, PAARL DIVISION

RESOLVED

that this item be referred back to a next meeting, pending a follow-up report after an inspection in loco has been carried out by the portfolio councilor, Clr A Bekeer and the relevant officials.

Meeting: EM&MC (Suppl) - 21/05/08		Submitted by (Dept): Planning & Economic Development	
Ref No: 15/4/1 (F968) P		Author/s: C Petersen	
Doc No: 534/08		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u> Arrange inspections	<u>RESPONSIBLE DEPT:</u> Planning	<u>DUE DATE:</u>

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12. REPORT: DEPARTMENT PLANNING & ECONOMIC DEVELOPMENT – APRIL 2008

Noted.

Meeting: Ref No: Doc No's:	EM&MC -21/05/2008 9/1/1/1	Submitted by (Dept): Author/s: Referred from:	Planning & Economic Development M Toerien
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

13. MONTHLY REPORT: ELECTRICAL SERVICES – APRIL 2008

Noted.

Meeting: Ref No: Doc No's:	EM&MC -21/05/2008 9/1/1/3	Submitted by (Dept): Author/s: Referred from:	Electrical Services J Coetzee
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 11:37.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

PJ/db
28/05/2008