

# DRAKENSTEIN MUNICIPALITY

## MINUTES: EXECUTIVE MAYOR AND MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 30 JULY 2008 AT 10:00

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**PRESENT:** The Executive Mayor, Clr CM Manuel (Chairperson)  
The Executive Deputy Mayor, Clr MW Nothnagel (Deputy Chairperson)

**Councillors** : A Bekeer  
JT Basson  
H Douman  
TM Kompela  
MJ Le Hoe; and  
AM Petersen

**Officials:** Dr S Kabanyane (Municipal Manager)  
K Mrali  
L Coetzee  
T Matthee  
Dr P Naidoo  
C Petersen; and [part of meeting]  
A Marais

**ABSENT:**           **Councillors:** S Davids           (apology)  
AB Sithuba       (apology)  
B E Vos           (apology)



**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
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**1. CONFIRMATION OF MINUTES**

The minutes of the Ordinary meeting of the Executive Mayor & Mayoral Committee held on 16 July 2008 was **confirmed as correct.**

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

No announcements were made.

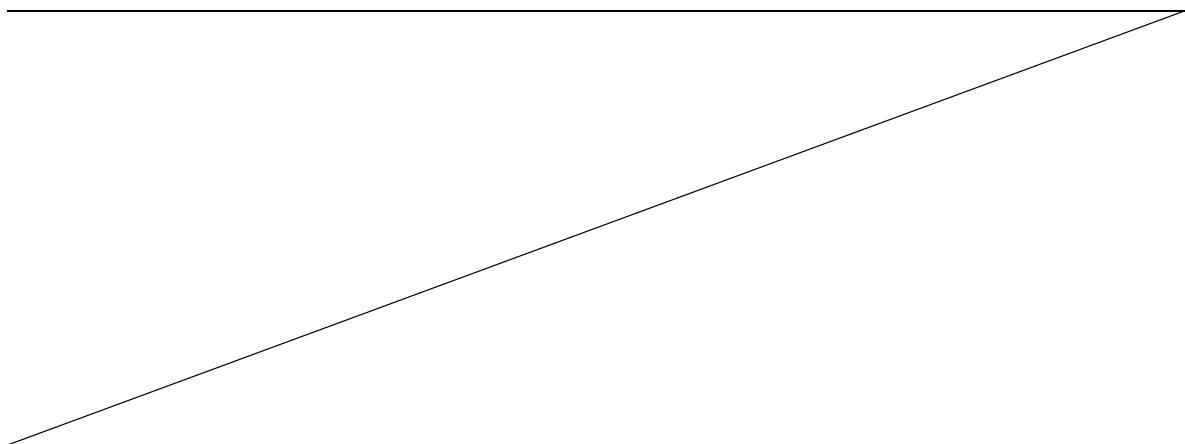
**2.(a) PAARL WATERFRONT DEVELOPMENT**

Mr G Adams of Paarl Waterfront Development (Pty) Ltd, the developers of the proposed Waterfront Development, made a presentation on the progress of the project. A summary of the presentation is attached.

The Committee expressed their appreciation of the presentation and requested that similar presentations be arranged in future to monitor progress.

**RESOLVED**

that the presentation be **noted.**



<b>Meeting:</b> EM&MC - 30/07/2008		<b>Submitted by Directorate:</b>	
<b>Ref No:</b>		<b>Author/s:</b>	
<b>Doc No:</b>		<b>Referred from:</b>	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

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**3. FEASIBILITY STUDY FOR COMMUNITY FACILITIES IN THE DRAKENSTEIN MUNICIPAL AREA**

Mr G Adams of Prism Consultants and Ms A Abrahams of Southern Ambition addressed the Committee on the feasibility studies done in the Wellington, Hermon, Gouda, Saron areas and the Amstelhof, Nederburg, Chicago/Fairyland areas respectively. The dire need in these areas for government services were highlighted as well as the social problems experienced. Both presentations highlighted the public participation process and the role of government departments in establishing these facilities in terms of governments Thusong Centres programme in order to ensure an integrated government services hub. A number of sites were identified where these centres should preferably be located of which Erf 10186, Chicago (Paarl East) and a site in Gouda, were the most preferred. Proposed management models for these centres were also submitted which broadly represented the partners involved in the Centre.

The Committee requested that the relevant department further investigate the proposals, particularly possible funding sources.

**RESOLVED**

1. that the presentation be **noted**; and
2. that the Executive Director: Social Services submit a report on the implementation of the proposals, with specific reference to suggested sites for MPC's, estimated costs, possible funding sources, involvement of government departments, etc. within a period of a month.

<b>Meeting:</b>	<b>EM&amp;MC - 30/07/2008</b>	<b>Submitted by Directorate:</b>	<b>Social Services</b>
<b>Ref No:</b>	<b>17/19/5</b>	<b>Author/s:</b>	<b>J Rhoda</b>
<b>Doc No:</b>	<b>5062/08</b>	<b>Referred from:</b>	<b>EM&amp;MC – 18/06/2008</b>
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	<b>Follow-up report to Mayco.</b>	<b>Social Services</b>	

**4. COMMUNITY GAMES**

The Committee requested that the Community Games and other similar events be budgeted for separately in future financial years.

**RESOLVED**

1. that an amount of R200 000.00 be made available from Vote No 43 05 155 5665 00 (National Building) for the purpose of organising the Community Games during December 2008;
2. that the participation of high school learners be given special attention; and

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3. that all departments organising special events ensure that specific provision is made for these events in future budgets.

<b>Meeting:</b>	<b>EM&amp;MC - 30/07/2008</b>	<b>Submitted by Directorate:</b>	<b>Social Services</b>
<b>Ref No:</b>	<b>17/7/5</b>	<b>Author/s:</b>	<b>M Moerat</b>
<b>Doc No:</b>	<b>3295/08</b>	<b>Referred from:</b>	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	Organise Games	Social Services (Sport & Recreation)	

**5. MAYORAL CUP: 2008**

**RESOLVED**

that this matter be held over pending consultation with the Local Football Association.

<b>Meeting:</b>	<b>EM&amp;MC - 30/07/2008</b>	<b>Submitted by Directorate:</b>	<b>Social Services</b>
<b>Ref No:</b>	<b>17/7/3/1</b>	<b>Author/s:</b>	<b>M Moerat</b>
<b>Doc No:</b>	<b>3296/08</b>	<b>Referred from:</b>	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	Arrange meeting with LFA and report back.	Social Services (Sport)	

**6. TARIFF STRUCTURE FOR SPORT FACILITIES IN DRAKENSTEIN MUNICIPALITY**

**RESOLVED**

1. that it be noted that the Lease Agreement with the Wellington Sport Forum had lapsed;
2. that the current approved tariffs for sports facilities be applied to all sporting bodies in Drakenstein on a uniform basis as from 1 July 2008; and
3. that the introduction of payment of an annual fee in line with suggested tariff structures, be considered with the framing of future budgets.

<b>Meeting:</b>	<b>EM&amp;MC - 30/07/2008</b>	<b>Submitted by Directorate:</b>	<b>Social Services</b>
<b>Ref No:</b>	<b>17/7/2/2</b>	<b>Author/s:</b>	<b>T Matthee</b>
<b>Doc No:</b>	<b>6231/08</b>	<b>Referred from:</b>	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
6.1	Inform Wellington Sport Forum.	Social Services (Sport)	
6.2	Introduce annual fees in next budget.		

**7. FINALISATION OF WARD PROJECTS 2008**

**RESOLVED**

1. that the report be **noted**; and

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2. that Ward Committees be requested to submit proposals for Ward Projects for the 2008/09 financial year before the end of September 2008.

Meeting: EM&MC – 30/07/2008		Submitted by Directorate: Social Services	
Ref No: 17/9/5/1		Author/s: J Rhoda	
Doc No: 6230/08		Referred from:	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
7.2	Inform Ward Committees and co-ordinate 08/09 projects	Social Services	

**8. FOOD PRICES AND FOOD SECURITY MEETINGS AND SUMMIT HOSTED ON 17/18 JUNE 2008**

**RESOLVED**

1. that the report be **noted**; and
2. that a sub-committee of the following councillors and the relevant officials further investigate how the municipality can contribute towards food security based on the Provincial Government initiative and report to the Mayoral Committee:-

- (1) T Kompela
- (2) T Du Plessis
- (3) J Muller
- (4) A M Petersen
- (5) H Douman
- (6) J T Basson

Meeting: EM&MC – 30/07/2008		Submitted by Directorate: Social Services	
Ref No: 6/2/2/3		Author/s: J Rhoda	
Doc No: 6244/08		Referred from:	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
	Arrange meeting for sub-committee	Social Services (Community Development)	

**9. APPLICATION FOR REZONING AND CLOSURE OF PUBLIC STREETS: PAARL CENTRAL BUSINESS DISTRICT REDEVELOPMENT AREA**

**RESOLVED**

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the rezoning of the "Paarl CBD Redevelopment Area" from various zonings to "Special Zone for the Paarl CBD";

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2. that the approval granted in paragraph 1 above be subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ordinance No 15 of 1985):-
  - 2.1 Adherence to the conditions laid down by the Department of Transport and Public Works (Deputy Director General: Roads Infrastructure) in its letter R/P577/54/4/24 (JN15324) dated 5 June 2006 (Annexure H to the departmental report);
  - 2.2 Adherence to the conditions laid down by Drakenstein Municipality's Civil Engineering Services Department as set out in its memorandum 15/4/1 (2321) dated 29 May 2008 (Annexure J to the departmental report);
  - 2.3 Adherence to the following condition laid down by the Survey and Valuations Section:-
    - 2.3.1 The payment of all costs associated with the road closures (including surveying, advertisements, surveyor-general status report, etc.) will be for Council's account;
  - 2.4 Adherence to the following conditions from a planning point of view:-
    - 2.4.1 The approval applies only to the rezoning in question and shall not be construed as authority to depart from any other legal prescriptions or requirements;
    - 2.4.2 The following parameters will be applicable within the "Special Zone for the Paarl CBD":-
      - a) Permitted land uses: shops, business premises, blocks of flats, single dwelling, double dwellings, residential buildings, places of worship, places of education;
      - b) Consent uses: Institutions, licensed hotels, warehouses, place of entertainment, places of assembly, special buildings, service stations;
      - c) Coverage: 80%;
      - d) Bulk factor: 3; and
      - e) Building lines:-
        - Street building line: 0m (ground to second floor)
        - Rear and lateral building lines: 0m (ground to second floor)
    - 2.4.3 Parking provision must be to the satisfaction of the Director: Infrastructure and Planning. Sufficient and case-specific motivation must be provided by the consultant in order to justify a lowering of the parking ratio from 1 parking bay per 30m<sup>2</sup> gross floor areas to one parking bay per 50m<sup>2</sup> gross floor area;
    - 2.4.4 The following documents must be submitted to Council for approval prior to any rights being taken up or any building plans being approved:-

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- a) A Master Plan indicating the development proposals, as well as the phasing for the development;
  - b) A detailed Site Development Plan for each Phase of the Development including details regarding bulk, parking, pedestrian movement, positioning of anchor stores, etc.;
  - c) A Landscaping Plan containing all hard and soft landscaping proposals and finishes;
- 2.4.5 Any building plan submitted to Council for any erf within the Paarl CBD Redevelopment Area must be accompanied by an updated summary of the existing and additional bulk calculations in relation to the total bulk awarded as part of this application;
- 2.4.6 The objectors be informed of their right of appeal in terms of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985);
- 2.4.7 Adherence to Heritage Western Cape’s record of decision HM/Paarl/Paarl Central Area dated 6 December 2007 (Annexure H to the departmental report);
- 2.4.8 That Drakenstein Fire Service’s concern regarding access to buildings be discussed and a solution be reached before approval of building plans;
3. that the permanent closure of the specified portions of Lady Grey-, New- and Fabriek Streets, as well as unnamed road portions falling within the Paarl CBD Redevelopment Area will only be supported should the Traffic Impact Assessment comment favourably thereon;
4. that the payment of the accounts received from Anytime Investments No 14 (Pty) Ltd amounting to R535 635,40 (R79 389,60 and R456 245,80) be approved and that funds be identified and be made available for the payment of the account subject to the verification by the Project Manager at the time;
5. that a socio-economic assessment regarding the impact of the project on Lady Grey Street be undertaken and detail on the scope of residential development in the project, be submitted by the applicant; and
6. that the consultative committee be reviewed and reconstituted.

<b>Meeting:</b> EM&MC - 30/07/2008		<b>Submitted by Directorate:</b> Infrastructure & Planning	
<b>Ref No:</b> 15/4/1		<b>Author/s:</b>	
<b>Doc No:</b> 2752/06		<b>Referred from:</b>	
<b>CLAUSE:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
9.1 – 5 9.6	Inform applicant Reconstitute consultative committee	Corporate Governance (Y Matthews) Infrastructure & Planning	

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**10. PROPOSED SUBDIVISION OF THE FARM KLEIN BABYLONSTOREN NO 1380, PAARL DIVISION**

**RESOLVED**

1. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the subdivision of Farm 1380, Paarl Division, into four portions namely Portion A ( $\pm$  50.4ha), Portion B ( $\pm$  85.4ha), Portion C ( $\pm$  117,7ha) and Portion D ( $\pm$  9ha) as indicated on the subdivisional sketchplan (Annexure B to the departmental report);
2. that the approval mentioned in paragraph 1 above be subject to the following conditions laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985):-
  - 2.1 The prior cancellation of the condition, imposed in Act No 70/1970, Consent No 22715, notarially linking Farm 1380 and Farm 748/33, Paarl;
  - 2.2 The consolidation of Portion D and Farm 1379/2, Paarl to form a land unit measuring  $\pm$  37,6ha in extent;
  - 2.3 A Servitude Road is to be registered over Portion A in favour of Portion B;
  - 2.4 A Servitude Dam marked SD1 ( $\pm$  6.03ha), as indicated on the attached Subdivisional Plan (Annexure B to the departmental report) to be registered over Portion A in favour of Portions B and C;
  - 2.5 Adherence to the conditions set out in the approval by the National Department of Agriculture in its letter with ref. 2007\_06\_0178 and Consent No 42914 dated 16 January 2008 (Annexure G to the departmental report);
  - 2.6 Adherence to the requirements set by the Department of Transport and Public Works in its letter PR 22/29/87/0815(07) dated 14 September 2007 (Annexure I to the departmental report);
  - 2.7 Adherence to the condition by the Cape Winelands District Municipality: Health Department as set out in its letter under reference Plaas Nr 1380 dated 7 August 2007 (Annexure K to the departmental report);
  - 2.8 Adherence to the following conditions laid down by the Head: Civil Engineering Services (Drakenstein Municipality):-

2.8.1 Streets

All new roads/streets will be for the cost of the developer;

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2.8.2 Traffic

Any alterations to the existing road network will be for the cost of the developer, including traffic impact assessment, design, approval and construction of any extra traffic control and/or traffic calming;

2.8.3 Water

- a) No municipal connections available;
- b) All potable water supplied to all consumers on the farm shall comply with SANS 241 as amended;
- c) Proof of compliance to be submitted to Civil Engineering Services Department;

2.8.4 Sewerage

- a) No new septic tanks allowed, all old/existing septic tank and soakaway systems must comply with the Water Research Commissions Report TT 144/99;
- b) No conservancy tank will be allowed within 100m of the 1:50 year flood line;
- c) Proof of compliance to be submitted to the Civil Engineering Services Department;
- d) The municipal sewerage tanker service cannot be guaranteed and in cases where the municipality cannot provide services, the applicant/owner must then make use of a private contractor at the owner/applicant's account;
- e) All costs are for the developer's account;

2.8.5 Refuse

- a) All solid waste disposals shall comply with Section 20 of the Environmental Conservation Act 73 of 1989;
- b) Proof of compliance to be submitted to the Civil Engineering Services Department;

2.8.6 Environment

- a) The following general environmental guidelines will be applicable, including but not limited to:-
  - (i) the biodiversity corridor formed by any river (a minimum of 15m on both sides of the river except any major rivers where 30m is required – measured from the 1:20 year flood line), all wetland areas (including a 15m buffer around them);
  - (ii) a buffer/transition area/zone of at least 60m adjacent to any large natural area whether declared as a nature reserve or not;

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- (iii) any special habitat areas (such as silcrete patches) and the 15m buffer zone around them;
- b) A EMP must be submitted to the Civil Engineering Services Department for approval;
- c) All wetlands or sponge areas shall be considered as 'no-go' areas;
- d) No development will be allowed on these areas and a buffer will be applied around these areas measured from the wetland boundary;
- e) The determination of the boundary of the wetland must be based on soil, vegetation or hydrological indicators;
- f) The Department of Water Affairs and Forestry may be consulted;
- g) The requirements of the National Water Act, 1998, the Water Services Act, 1997, the Environmental Conservation Act, 1989, and the National Environmental Management Act, 1998 must be adhered to at all times;
- h) The disposal of any contaminated run-off (washing water, stormwater, etc.) must be disposed of in such a manner so as not to cause any pollution to surface, ground water or create a nuisance;
- i) No wastewater may be used as irrigation water onto fields within 20 meters of any river course or stream;
- j) Any organic waste (manure, compost, etc.) must be stored in such a way so that between removals there shall be no chance of polluted stormwater run-off taking place, especially during the rainy season;
- k) Portion C contains a portion of land  $\pm$  24,0ha in size which is considered critically endangered vegetation;
- l) No development, neither agriculture, will be allowed on this portion of the subdivided Portion C which is  $\pm$  117,7ha;
- m) Any unauthorised development or change of land use on this portion of land will be in contravention of NEMA, EIA regulations and CARA;
- n) The owner shall be responsible for alien clearance on the farm;

2.8.7 General

Plans for any proposed construction or changes to services are to be submitted to the Civil Engineering Services Department for approval prior to construction;

- 2.9 The following condition laid down by the Head: Electrical Services (Drakenstein Municipality) be adhered to:-

2.9.1 Services to be installed to Portion D to the satisfaction of the Head: Electrical Services and the cost involved will be for the developer's account;

3. that the following conditions set from a planning point of view be adhered to:-

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- 3.1 The land use parameters, applicable to the subdivided portions, will be in accordance with the parameters as set out in the Scheme Regulations pertaining to Agricultural Zone I zonings, notwithstanding the conditions set with the previous land use application approvals, which are still applicable and must be adhered to;
- 3.2 The approval applies only to the subdivision in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 3.3 No new buildings are to be erected without the prior approval of building plans by Council;
- 3.4 A copy of the approved diagram must be submitted to Council for record purposes;
- 4. that the objector, Ricton Trust, (owner of Farms no 774/5, 774/6, 965/3 and 965/6, Paarl Division), be informed of their right of appeal in terms of the Land Use Ordinance, 1985 (Ordinance 15 of 1985);
- 5. that the comments contained in Paragraph 7 ("Planning Comments") of the report be regarded as Council's reasons for its decision; and
- 6. that the tenure rights of the farmworkers not be affected by the development on the farm, and that a list of all current farmworkers and family members, be submitted to the Municipality.

Meeting: EM&MC - 30/06/2008		Submitted by Directorate: Infrastructure & Planning	
Ref No: 15/4/1 (F1380) P		Author/s:	
Doc No: 1604/08		Referred from:	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b> Inform applicant	<b><u>RESPONSIBLE DEPT:</u></b> Corporate Governance (Y Matthews)	<b><u>DUE DATE:</u></b>

**11. IDP/BUDGET PROCESS AND ACTION PLAN**

**RESOLVED**

that the report be **noted**.

Meeting: EM&MC – 30/07/2008		Submitted by Directorate: Strategic Services	
Ref No: 2/2/5		Author/s: V Arendse	
Doc No: 6315/08		Referred from:	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

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**12. EXTENSION OF SECURITY OF TENURE ACT NO 62 OF 1997**

The Committee expressed the view that urgent attention should be given to the filling of the Rural Development Officer's vacant post. The Municipality must also urgently develop a rural development strategy taking into consideration issues of land reform, farm evictions, infrastructure development (basic services) and living conditions in rural areas. Organised agriculture should be involved in the process. The Committee agreed that an inter-departmental task team be established to work on this. Furthermore meetings with the Departments of Justice (Chief Magistrate), Land Affairs and organised agriculture should be arranged urgently to discuss farm evictions.

**RESOLVED**

1. that the filling of the vacant post of Rural Development Officer be addressed as a matter of urgency;
2. that an opinion be obtained from Senior Council as to Council's responsibilities in terms of ESTA and the Prevention of Illegal Evictions Act;
3. that as soon as the Rural Development Officer has been appointed, and the legal opinion obtained, a meeting be arranged with the Departments of Justice (Chief Magistrate) and Land Affairs to discuss farm evictions and ESTA related issues, and that a further meeting also be arranged with organised agriculture;
4. that an inter-departmental task team/sub-committee comprising of the following councillors and relevant officials be tasked to do preparatory work for the development of a rural development strategy and to further develop the recommendations of the Executive Director: Corporate Governance as set out in the agenda:-
  - (1) A Bekeer
  - (2) M Le Hoe
  - (3) M Nothnagel
  - (4) S Davids
  - (5) B Vos
5. that a workshop be arranged for the Mayoral Committee and Management once the opinion has been obtained from Senior Council and the Rural Development Officer has been appointed.

<b>Meeting:</b> EM&MC – 30/07/2008		<b>Submitted by Directorate:</b> Corporate Governance	
<b>Ref No:</b> 17/5/9/2		<b>Author/s:</b> E A Williams	
<b>Doc No:</b> 6264/08		<b>Referred from:</b>	
<b><u>CLAUSE:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>
12.1	Appointment of Rural Development Officer	Municipal Manager	
12.2	Obtain legal opinion	Manager: Legal Services	
12.3 - 5	Arrange meetings and workshops	Manager: Legal Services	

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**13. RESPONSIBILITIES OF THE MUNICIPALITY IN TERMS OF THE PREVENTION OF ILLEGAL EVICTION FROM AND UNLAWFUL OCCUPATION OF LAND ACT NO 19 OF 1998**

**RESOLVED**

1. that it be recommended to Council that the Executive Director: Corporate Governance (Legal Offices) be delegated, with the right to sub-delegate, the duty to evaluate cases and determine whether Council should be involved in individual cases under the PIE legislation and instruct attorneys or mediators accordingly; and
2. that in evaluating the merits of each case as to whether the municipality will appoint a mediator or not, due regard be given to the broad socio-economic circumstances of the occupiers as outlined in the PIE Act.

Meeting: Ref No: Doc No:	EM&MC – 30/07/2008 5/12/2/4 6265/08	Submitted by Directorate: Author/s: Referred from:	Corporate Governance E A Williams
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**14. ALTERNATIVE ACCOMMODATION FOR MUNICIPAL WORKERS: BREYTENBACH CULTURAL CENTRE, ERF 12319, WELLINGTON**

**RESOLVED**

that the report be **noted**.

Meeting: Ref No: Doc No:	EM&MC – 30/07/2008 15/4/1 (12319) W 6292/08	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N C Marais
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**15. OUTSTANDING MATTERS**

**Noted.**

**16. URGENT MATTERS**

**16.1 STRATEGIC PLANNING SESSION: MAYORAL COMMITTEE AND MANAGEMENT**

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The Municipal Manager reported that the date of the Strategic Planning Session would be communicated to the Mayoral Committee members in due course. The session will take place over two days.

**Noted.**

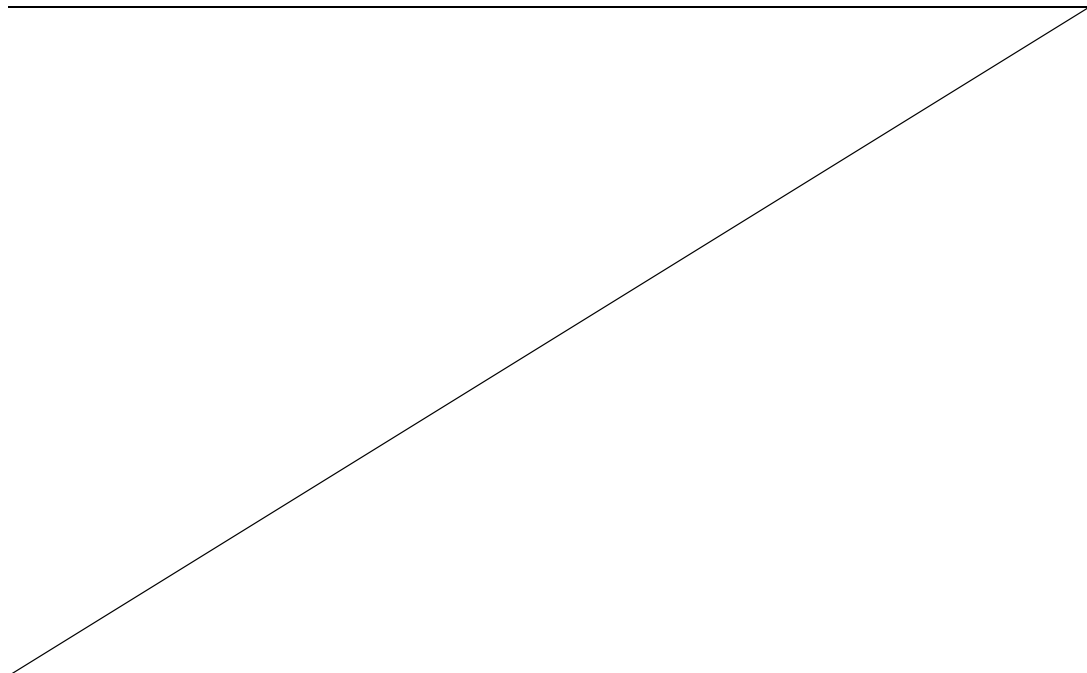
Meeting: Ref No: Doc No:	EM&MC – 30/07/2008	Submitted by Directorate: Author/s: Referred from:	Municipal Manager
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**16.2 WOMEN'S DAY: 8 AUGUST 2008**

The Municipal Manager tabled the attached report on plans for Women's Day celebrations for female staff.

**RESOLVED**

that an amount of R73 600.00 be made available from Vote No 21 40 155 66 500 in Special Events for a Women's Day event for female staff on 8 August 2008.



Meeting: Ref No: Doc No:	EM&MC – 30/07/2008	Submitted by Directorate: Author/s: Referred from:	Corporate Governance N Matolengwe
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<u>CLAUSE:</u>	<u>ACTION:</u> Proceed with event.	<u>RESPONSIBLE DEPT:</u> Corporate Governance (HR)	<u>DUE DATE:</u>
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**17. PROCESS OF INSTITUTING LEGAL PROCEEDING AGAINST SLABBERT BURGER (PTY) LTD: ERF 13220, WELLINGTON**

**(See Confidential Minutes.)**

Meeting: Ref No: Doc No:	Conf EM&MC – 30/07/2008 15/4/1 (13220) W 6335/08	Submitted by Directorate: Author/s: Referred from:	Corporate Governance A Marais
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**18. PLACEMENT: MESSRS D DELANEY AND H STRIJDOM**

**(See Confidential Minutes.)**

Meeting: Ref No: Doc No:	Suppl Conf EM&MC – 30/07/2008 4/2/2 6409/08	Submitted by Directorate: Author/s: Referred from:	Corporate Governance K Mrali
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**19. MONTHLY REPORT: ELECTRICAL SERVICES – JUNE 2008**

**Noted.**

Meeting: Ref No: Doc No's:	EM&MC -16/07/2008 9/1/1/3	Submitted by (Dept): Author/s: Referred from:	Infrastructure & Planning J E Coetzee
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**MINUTES: EXECUTIVE MAYOR & MAYORAL COMMITTEE**  
**30 JULY 2008**

**20. MONTHLY REPORT: PLANNING & DEVELOPMENT - JUNE 2008**

**Noted.**

Meeting:	EM&MC -30/07/2008	Submitted by (Dept):	Infrastructure & Planning
Ref No:	9/1/1/1	Author/s:	M Toerien
Doc No's:		Referred from:	
<u>CLAUSE:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 13:27.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on ..... with/without amendments.**

***PJ/db***  
***6/08/2008***