

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 24 JANUARY 2023 AT 14:00.

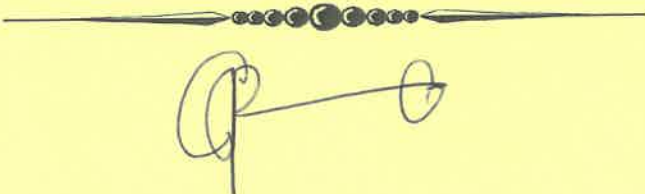
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**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Ald G C Combrink

**Councillors:** T G Bester  
M A Andreas  
L C Arendse  
E Gouws  
J Miller  
E Baron  
A M B Appollis  
L T van Niekerk  
R H van Nieuwenhuyzen  
L Cyster

**ALSO PRESENT:** Ald J F le Roux (Speaker)  
Cllr C Kearns (Chief Whip)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr S Johaar (Executive Director: Corporate Services)  
Mr M Wüst (Executive Director: Engineering Services)  
Ms J Samson (Executive Director: Planning and Development)  
Mr G Esau (Executive Director: Community Services)  
Ms R Jaftha (Chief Audit Executive)  
Ms N October (Snr Manager: Legal and Administrative Services)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Ms C September (Manager: IDP/PM)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)



A decorative flourish consisting of a horizontal line with a central circular motif, followed by a large, stylized signature in blue ink.

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

None.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

Welcomed everybody to the meeting and wished them all a prosperous 2023.

**3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**5. CONFIRMATION OF MINUTES**

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- i. Ordinary meeting held on 1 December 2022; and
- ii. Confidential meeting held on 1 December 2022.



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023**6. GOVERNANCE AND COMPLIANCE**

<b>6.1 REPLACEMENT OF COUNCILLOR L CYSTER BY COUNCILLOR P ALBERTYN AS PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL</b>
<b>VERVANGING VAN RAADSLID L CYSTER DEUR RAADSLID P ALBERTYN AS PROPORSIONELE VERTEENWOORDIGER OP DIE MUNISIPALE RAAD</b>
<b>UKUTSHINTSHA KUKACEBA L CYSTER NGUCEBA P ALBERTYN NJENGE LUNGU LEBHUNGA LOMASIPALA</b>

**RECOMMENDED that**

1. It be noted that Councillor Lorraine Cyster resigned as Proportional Councillor as she was elected at the by-election held on 23 November 2022 as Ward Councillor of Ward 17 (Annexure A to the departmental report); and
2. It be noted that Councillor Pierre-Jeanne Albertyn was declared elected by the Electoral Commission (IEC) as proportional representative of the Democratic Alliance (DA) on the Drakenstein Municipal Council in place of Councillor L Cyster as from 23 December 2022 (Annexure B to the departmental report).

Meeting: MC – 24/1/2023	Submitted by Department: Corporate Services		
Ref No: 3/8/1	Author/s: FP Goosen		
Coll No: 2015355	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>

<b>6.2 VACANCY ON THE MUNICIPAL COUNCIL: TERMINATION OF PARTY MEMBERSHIP OF COUNCILLOR EG ARENDSE, PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL</b>
<b>VAKATURE OP DIE MUNISIPALE RAAD: BEËINDIGING VAN RAADSLID EG ARENDSE, PROPORSIONELE LID OP DIE MUNISIPALE RAAD, SE PARTY LIDMAATSKAP</b>
<b>ISITHUBA KWIBHUNGA LIKAMASIPALA: UKUYEKISWA KOBULUNGU BUKACEBA UMZANA ARENDSE, ILUNGU ELIQHELEKILEYO LEBHUNGA KAMASIPALA</b>

**RECOMMENDED that**

It be noted that GOOD has terminated the party membership of Councillor Edgar Grades Arendse as GOOD representative on the Drakenstein Municipal Council as from 10 December 2022, and that the Councillor therefore ceased to be a member of Council



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
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as from the said date.

Meeting: MC – 24/1/2023	Submitted by Department: Corporate Services
Ref No: 3/8/1	Author/s: FP Goosen
Coll No: 2011854	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

- |  |
|--|
| <b>6.3 REPLACEMENT OF FORMER COUNCILLOR EG ARENDSE BY COUNCILLOR PT DE VILLIERS AS PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL</b>    |
| <b>VERVANGING VAN VORIGE RAADSLID EG ARENDSE DEUR RAADSLID PT DE VILLIERS AS PROPORSIONELE VERTEENWOORDIGER OP DIE MUNISIPALE RAAD</b> |
| <b>UKUTSHINTSHA KWALOWO WAYESAKUBA NGUCEBA EG ARENDSE NGUCEBA PT DE VILLIERS NJENGE LUNGU LEBHUNGA LOMASIPALA</b>                      |

**RECOMMENDED that**

The replacement of Mr. Edgar Gerades Arendse by Councillor Peter Thomas de Villiers as representative of the GOOD party on the Drakenstein Municipal Council, as from 11 January 2023, be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Corporate Services
Ref No: 3/8/1	Author/s: FP Goosen
Coll No: 2015652	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 20237. FINANCE

<b>7.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 30 NOVEMBER 2022</b>
<b>DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 30 NOVEMBER 2022</b>
<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 EYENKANGA 2022</b>

RESOLVED that

The report be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2010232	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.2 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 DECEMBER 2022</b>
<b>DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 DESEMBER 2022</b>
<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYOMNGA 2022</b>

RESOLVED that

The report be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2014854	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

<b>7.3 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2022</b>
<b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 NOVEMBER 2022</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYENKANGA 2022</b>

**RECOMMENDED that**

Council takes note of the contents of the report.

Meeting: MC - 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2009783	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.4 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2022</b>
<b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2022</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 ETIMNGA 2022</b>

**RECOMMENDED that**

Council takes note of the contents of the report.

Meeting: MC - 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2014818	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

<b>7.5 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2022</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 30 NOVEMBER 2022</b>
<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 30 EYENKANGA 2022</b>

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2010186	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.6 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2022</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2022</b>
<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 ETIMNGA 2022</b>

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2014813	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023**7.7 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR NOVEMBER 2022****MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR NOVEMBER 2022****UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LWENYANGA EYENKANGA 2022****RECOMMENDED that**

1. The content of the section 71 monthly budget monitoring report for November 2022 and the supporting documentation be noted; and
2. It be noted that the section 71 monthly budget monitoring report for November 2022 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 7 December 2022, being the 5th working day after the end of November 2022.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2010562	Referred from: Finance Serv Portf-24/1/2023
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>

**7.8 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR DECEMBER 2022****MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR DESEMBER 2022****UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LWENYANGA YOMSINTSI 2022****RECOMMENDED that**

1. The content of the Section 71 monthly budget monitoring report for December 2022 and the supporting documentation be noted;
2. The content of the section 52 quarterly report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted; and





## DRAKENSTEIN MUNICIPALITY

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3. It be noted that the Section 71 monthly and 52 quarterly budget monitoring report for December 2022 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 16 January 2023, being the 10<sup>th</sup> working day after the end of December 2022.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2015430	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.9 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 30 NOVEMBER 2022</b>
<b>DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 30 NOVEMBER 2022</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA</b>
<b>30 EYENKANGA 2022</b>

**RESOLVED that**

The report be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2010268	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.10 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 DECEMBER 2022</b>
<b>DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 DESEMBER 2022</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA</b>
<b>31 EYONMGA 2022</b>

**RESOLVED that**

The report be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2014900	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

<b>7.11 ANNUAL REPORT: 2021/2022</b>
<b>JAARVERSLAG: 2021/2022</b>
<b>UKUBEKWA KWENGXELO YONYAKA KA 2021/2022</b>

**RECOMMENDED that**

1. The 2021/2022 Annual Report be noted;
2. The 2021/2022 Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act and the Municipal Systems Act; and
3. The 2021/2022 Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/2	Author/s: I Engelmoor
Coll No: 2014885	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.12 REPORT ON TENDER AWARDS: NOVEMBER 2022</b>
<b>VERSLAG OOR TENDERTOEkENNINGS: NOVEMBER 2022</b>
<b>INGXELO NGONIKEZELO LWETHENDA: EYENKANGA 2022</b>

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of November 2022 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 2010623	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

<b>7.13 REPORT ON TENDER AWARDS: DECEMBER 2022</b>
<b>VERSLAG OOR TENDERTOEKENNINGS: DESEMBER 2022</b>
<b>INGXELO NGONIKEZELO LWETHENDA: EYOMNGA 2022</b>

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of December 2022 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 2014015	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.14 QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 OCTOBER 2022 – 31 DECEMBER 2022</b>
<b>KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 OKTOBER 2022 – 31 DESEMBER 2022</b>
<b>INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 EYEDWARHA 2022 – 31 EYOMNGA 2022</b>

**RESOLVED that**

1. The report and Annexure A attached to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2010626	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023**8. PLANNING AND DEVELOPEMNT**

<b>8.1</b>	<b>INFORMAL TRADING BYLAW</b>
	<b>INFORMELE HANDELSVERORDENING</b>
	<b>UMTHETHO KAMASIPALA WOKURHWEBIWA OKUNGASESIKWENI</b>

**RECOMMENDED that**

1. The Informal Trading Bylaw (Annexure A to the departmental report) be adopted;
2. The Council Delegation of Authority Item 11.8 in respect of the Informal Trading Bylaw (Annexure B to the departmental report) be approved; and
3. The Informal Trading Bylaw (Annexure A to the departmental report) be published in the Provincial Gazette.

Meeting: MC – 24/1/2023	Submitted by Department: Planning & Development
Ref No: 1/5/2/29	Author/s: M Mlangeni
Coll No: 1985637	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>8.2</b>	<b>DEMARCATON OF PROPOSED INFORMAL TRADING SPACES</b>
	<b>VOORGESTELDE AFBAKENINGSAREAS VAN INFORMELE HANDELSRUIMTES</b>
	<b>UKUTHINTWA KWEZITHUBA ZOKURHWEBE EZINGASESIKWENI EZICETYWAYO</b>

Councillor Van Niekerk indicated that several corrections need to be made to the item prior to placement on the council agenda.

**RESOLVED that**

The matter be referred back to the department for further refinement.

Meeting: MC – 24/1/2023	Submitted by Department: Planning & Development
Ref No: 15/7/3/2	Author/s: M Mlangeni
Coll No: 2001495	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Re-submit item
	ED: Planning and Development



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 20239. CONFIDENTIALFINANCE

9.1	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 NOVEMBER 2022
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 30 NOVEMBER 2022
	INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 EYENKANGA 2022

See confidential minutes.

Meeting: MC - 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2009776	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.2	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 DECEMBER 2022
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 DESEMBER 2022
	INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYOMNGA 2022

See confidential minutes.

Meeting: MC - 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2014814	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

<b>9.3 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – NOVEMBER 2022</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - NOVEMBER 2022</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO - EYENKANGA 2022</b>

See confidential minutes.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2009760	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>9.4 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – DECEMBER 2022</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - DESEMBER 2022</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO - DESEMBA 2022</b>

See confidential minutes.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2014815	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>10. URGENT MATTERS</b>
<b>DRINGENDE SAKE</b>
<b>IMIBA ENGXAMISEKILEYO</b>

None.

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023ADDITIONAL ITEMS11. FINANCE

<b>11.1 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: NOVEMBER 2022</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: NOVEMBER 2022</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYENKANGA 2022</b>

**RECOMMENDED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R123,902 (incl. VAT) for November 2022 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R3,099,489 (incl. VAT) for the financial year in the notes to the 2022/2023 annual financial statements as required by legislation.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2010625	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023

<b>11.2 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: DECEMBER 2022</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: DESEMBER 2022</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYOMNGA 2022</b>

**RECOMMENDED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R404,841 (incl. VAT) for December 2022 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R3,504,330 (incl. VAT) for the financial year in the notes to the 2022/2023 annual financial statements as required by legislation.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2014021	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>11.3 MID-YEAR BUDGET ASSESSMENT REPORT (SECTION 72 OF THE MFMA) FOR THE 2022/2023 FINANCIAL YEAR</b>
<b>HALF-JAARLIKSE BEGROTING EVALUERINGSVERSLAG (ARTIKEL 72 VAN MFBW) VIR DIE 2022/2023 FINANSIËLE JAAR</b>
<b>INGXELO YOVAVANYO LOHLAHLA LWABIWO MALI LAPHAKATHI KONYAKA (ICANDELO 72 LEMFMA) KUNYAKA-MALI KA 2022/2023</b>

**RECOMMENDED that**

1. The Section 72 Mid-Year Budget Assessment Report be noted;
2. The City Manager and Senior Management compiles an adjustments budget for 2022/2023 based on the findings within the Section 72 Mid-Year Budget Assessment Report; and





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24 JANUARY 2023

3. The 2022/2023 adjustments budget be tabled to the Mayoral Committee and Council during the month of February 2023 to be approved by Council by not later than 28 February 2023.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: L Crotz
Coll No: 2016105	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**11.4 APPROVAL OF THE 3<sup>RD</sup> SPECIAL ADJUSTMENTS BUDGET FOR THE 2022/2023 FINANCIAL YEAR**
**GOEDKEURING VAN DIE 3<sup>DE</sup> SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2022/2023 FINANSIËLE JAAR**
**UKWAMKELELWA KOHLAHO LWABIWO MALI LWESITHATHU LOLUNGISO  
OLUKHETHEKILEYO KUNYAKA-MALI KA-2022/2023**
**RECOMMENDED that**

It be recommended that Council approves:

1. The total operating revenue of R2,906,551,167 for the 2022/2023 financial year as set out in Table 1 of the Special Adjustments Budget Report;
2. The operating expenditure of R2,871,544,452 for the 2022/2023 financial year as set out in Table 2 of the Special Adjustments Budget Report;
3. The capital budget expenditure of R130,412,023 for the 2022/2023 financial year as set out in Table 4 of the Special Adjustments Budget Report;
4. The capital expenditure of R130,412,023 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
  - 4.1 Capital Replacement Reserve (CRR) (R53,967,881); and
  - 4.2 Secured grants to be received from national government, provincial government and other donors (R76,444,142).



## DRAKENSTEIN MUNICIPALITY

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5. That no taxes and tariffs be affected with the approval of this adjustments budget; and
6. Schedules B1 to B10 attached as Appendix 2 to the Special Adjustments Budget Report.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: L Crotz
Coll No: 2016106	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**ADDITIONAL ITEMS**

<b>11.5 PREFERENTIAL PROCUREMENT POLICY AND AMENDED SUPPLY CHAIN MANAGEMENT POLICY</b>
<b>VOORKEUR VERKRYGINGSBELEID EN GEWYSIGDE VOORSIENINGSKANAAL-BESTUURSBELEID</b>
<b>UMGAQO-NKQUBO WOKUTHENGA NGOKUKHETHAYO NOMGAQO-NKQUBO WOLAWULO WONIKEZELO OLUNGISIWEYO</b>

**RECOMMENDED that**

1. Preferential Procurement Policy and amended Supply Chain Management Policy be approved; and
2. Policies be implemented from 1 February 2023.

Meeting: MC – 24/1/2023	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll No: 2017063	Referred from: Finance Serv Portf-24/1/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2023**12. GOVERNANCE AND COMPLIANCE**

**12.1 REPLACEMENT OF EG ARENDSE BY PT DE VILLIERS AS PROPORTIONAL REPRESENTATIVE COUNCILLOR OF GOOD TO CAPE WINELANDS DISTRICT MUNICIPALITY**

**VERVANGING VAN EG ARENDSE DEUR PT DE VILLIERS AS GOOD SE PROPORSIONELE VERTEENWOORDIGENDE RAADSLID OP DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT**

**UKUTSHINTSHWA EG ARENDSE NGU PT DE VILLIERS NJEMGPMELEYO KWIBHUNGA LIKAMASIPA WESITHILI SASE CAPE WINELANDS**

**RECOMMENDED that**

It be noted that Councillor Peter Thomas de Villiers of GOOD has been declared elected as Proportional Representative Councillor to the Cape Winelands District Municipality in place of former Councillor Edgar Gerades Arendse.

Meeting: MC – 24/1/2023	Submitted by Department: Corporate Services		
Ref No: 3/8/1	Author/s: FP Goosen		
Coll No: 2016088	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 15:30.

**CHAIRPERSON:**

  
.....

**DATE:**

22/2/2023  
.....

**Confirmed with/without amendments.**

**FG/rs**



**Mayoral Committee Attendance Register**

Date: 24 January 2023  
Time: 14:00  
Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CI	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter- Governmental Relations (IGR)]	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX SPEAKER	JF	ALD	
KEARNS CHIEF WHIP	C	CLLR	

OFFICE OF THE/ KANTOOR VAN DIE  
CHIEF WHIP/HOOF SWEEP  
CLLR/ RDL CHIEF STEPHINE KEARNS  
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT  
24/01/2023

**Mayoral Committee Attendance Register**







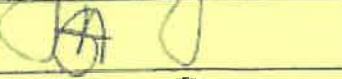

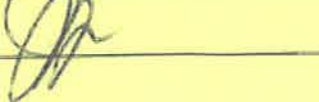
22

Date: 24 January 2023


Time: 14:00

Venue: Council Chambers

**OFFICIALS**

NAME AND SURNAME	SIGNATURE
Gerald Esau	
E. Bervet	
J. Barmann	
R. Joffe	
J. Appenaa	
D. Goldenhuys	
N. October	
C. September	
T. Leisbrat	

OFFICE OF THE KANTOOR VAN DIE  
 CHIEF WHIP/HOOF SWEEP  
 CLLR/ RDL CHRISTEPHINE KEA-NGE  
 DEERKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

  
 24/01/2023

