

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 30 JANUARY 2024 AT 09:30.

PRESENT: Councillors (see attendance register)

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate and Planning Services)
	Mr L Pienaar	(Executive Director: Engineering Services)
	Ms E Barnard	(Executive Director: Public Safety)
	Mr G Esau	(Executive Director: Community Services)
	Ms N October	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)

ABSENT: Councillors (see attendance register)



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The Speaker requested that a moment of silent reflection be held before the commencement of the proceedings.

1. APPLICATION FOR LEAVE
AANSOEK OM VERLOF
INGXELO NGU SOMLOMO

1. Cllr J de Kock - Apology;
2. Cllr C de Waal - Apology;
3. Cllr B Jacobs - Apology;
4. Ald S Ross - Apology;
5. Cllr B van Willingh - Apology; and
6. Cllr N Zoya - Apology.

2. CONFLICT OF INTERESTS
KONFLIK VAN BELANGE
UKUGQUBANA KWEMIDLA

None.

3. STATEMENTS BY THE SPEAKER
VERKLARINGS DEUR DIE SPEAKER
INGXELO NGU SOMLOMO

The Speaker made the following announcements:

1. Wished all the councillors a prosperous 2024;
2. Reminded councillors to collect their diaries for 2024 at the Office of the Speaker;
3. Informed councillors that the Grant in Aid applications were forwarded to all ward councillors and must be submitted to the Community Development Section;
4. Requested Ward Councillors to liaise with the relevant officials with regards to their ward projects;
5. Announced (after consulting the Councillors) that the starting time of the Council meeting will change from 09:00 as approved in the 2024-year program to 09:30;
6. Congratulated councillors who celebrated their birthdays in January;
7. Informed councillors that they will receive new laptops soon;
8. Requested ward councillors to have one ward committee and one public meeting for this quarter January to March 2024;



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9. Reminded councillors that in terms of the Rules of Order, the taking of photographs or recordings at the meeting is prohibited; and
10. Informed councillors that live broadcasting in terms of the Rules of Order is not allowed. The Speaker may grant permission under certain circumstances.

The Speaker also announced that he will make further announcements under the Confidential Agenda.

4. STATEMENTS BY THE EXECUTIVE MAYOR
VERKLARINGS DEUR DIE UITVOERENDE BURGEMEESTER
INGXELO NGU SODOLOPHU WESIGQEBA

The Executive Mayor made the following announcements:

1. Welcomed councillors back and wished them a prosperous 2024;
2. State of the Province Address of the Premier of the Western Cape will be held at the Huguenot Community Hall on 19-20 February 2024;
3. Expressed his sympathy towards those families who lost their lives during the recent fires and his gratitude towards the uniform personnel for their assistance with the fire; and
4. Undertook to submit a report on the visit to Neumarkt, Germany.

5. STATEMENTS BY THE DEPUTY EXECUTIVE MAYOR
VERKLARINGS DEUR DIE UITVOERENDE ONDERBURGEMEESTER
INGXELO LISEKELA LIKASODOLOPHU WESIGQEBA

The Deputy Executive Mayor wished everybody a prosperous 2024.

6. URGENT MATTERS BY THE CITY MANAGER
DRINGENDE SAKE DEUR DIE STADSBESTUURDER
IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

7. MINUTES: MAYORAL COMMITTEE
NOTULE: BURGEMEESTERSKOMITEE
IMIZUZU: IKOMITI KASODOLOPHU

The minutes of the meeting of the Mayoral Committee held on 8 December 2023 was noted.



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8. CONFIRMATION OF MINUTES
BEKRAGTIGING VAN NOTULES
UKUQINISEKISWA KWEMIZUZU

The minutes of the meeting of the Ordinary Municipal Council held on 14 December 2023 was confirmed as correct, subject to Councillor M Zwinye being marked present at the meeting.

9. ITEMS FOR CONSIDERATION
ITEMS VIR OORWEGING
IMIBA YOKUQWALASELWA

9.1 ESTABLISHMENT OF COMMITTEES
SAMESTELLING VAN KOMITEES
UKUMISELWA KWEEKOMITI

The request from the ANC to add Councillor M Zwinye as a member of the Public Safety Portfolio Committee was granted by the Executive Mayor.

UNANIMOUSLY RESOLVED that

- The composition of the Public Safety Portfolio Committee (Annexure A to the departmental report) be noted and implemented as from 1 February 2024; and
- Councillor M Zwinye from the ANC also be added as a member of the Public Safety Portfolio Committee.

Meeting: Council-30/01/2024	Submitted by Department: Corporate and Planning Services
Ref No: 3/3/1/3/13	Author/s: FP Goosen
Coll No:	Referred from: MC - 24/01/2024
PAR:	ACTION:
	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Corporate and Planning Services	

9.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2023
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 NOVEMBER 2023
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYENKANGA 2023

UNANIMOUSLY RESOLVED that

The content of the report be noted.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2120939	Referred from: MC - 24/01/2024
PAR:	ACTION:
RESPONSIBLE DEPARTMENT:	DUE DATE:



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9.3 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2023
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2023
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 ETIMNGA 2023

UNANIMOUSLY RESOLVED that

The content of the report be noted.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 2126565	Referred from: MC - 24/01/2024		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.4 REPORT ON TENDER AWARDS: NOVEMBER 2023
VERSLAG OOR TENDERTOEKENNINGS: NOVEMBER 2023
INGXELO NGONIKEZELO LWETHENDA: EYENKANGA 2023

UNANIMOUSLY RESOLVED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of November 2023 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 2120113	Referred from: MC - 24/01/2024		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.5 REPORT ON TENDER AWARDS: DECEMBER 2023
VERSLAG OOR TENDERTOEKENNINGS: DESEMBER 2023
INGXELO NGONIKEZELO LWETHENDA: EYOMNGA 2023

The Deputy Executive Mayor undertook to provide Councillor K J Gertse with feedback on the process of the blacklisting companies.

UNANIMOUSLY RESOLVED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of December 2023 be noted; and



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2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2126295	Referred from: MC - 24/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.6 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: NOVEMBER 2023
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: NOVEMBER 2023
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYENKANGA 2023

On request, it was agreed that an item on the appointment of ASLA Devco (Pty) as turnkey contractor for the Simondium Housing Development be submitted to Council.

UNANIMOUSLY RESOLVED that

- In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R23,969,852 (incl. VAT) for November 2023 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
- The Chief Financial Officer record the accumulated deviation amount of R31,151,747 (incl. VAT) for the financial year in the notes to the 2023/2024 annual financial statements as required by legislation.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2120591	Referred from: MC - 24/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.7 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: DECEMBER 2023
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: DESEMBER 2023
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYOMNGA 2023

UNANIMOUSLY RESOLVED that

- In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,678,547 (incl. VAT) for December 2023 as recorded by the Accounting Officer under the annexures attached to this report be noted; and

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2. The Chief Financial Officer record the accumulated deviation amount of R32,830,294 (incl. VAT) for the financial year in the notes to the 2023/2024 annual financial statements as required by legislation.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2126300	Referred from: MC - 24/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.8 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR NOVEMBER 2023
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR NOVEMBER 2023
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYENKANGA 2023

UNANIMOUSLY RESOLVED that

- The content of the Section 71 Monthly Budget Monitoring Report for November 2023 and the supporting documentation be noted; and
- It be noted that the Section 71 Monthly Budget Monitoring Report for November 2023 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 December 2023, being the 10th working day after the end of November 2023.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2121387	Referred from: MC - 24/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.9 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR DECEMBER 2023
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR DESEMBER 2023
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHLA LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA ETIMNGA 2023

At the request of several councillors with regard to progress and available funding for the electrification of informal settlements, it was agreed that a report in this regard be submitted to Council.



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UNANIMOUSLY RESOLVED that

1. The content of the section 71 Monthly Budget Monitoring Report for December 2023 and the supporting documentation be noted;
2. The content of the section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52 (d) of the MFMA be noted; and
3. It be noted that the section 71 Monthly and 52 Quarterly Budget Monitoring Report for December 2023 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 15 January 2024, being the 10th working day after the end of December 2023.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services	Author/s: A Viola	Referred from: MC - 24/01/2024
Ref No: 9/1/1/4			
Coll No: 2127051			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.10 MID-YEAR BUDGET ASSESSMENT REPORT (SECTION 72 OF THE MFMA) FOR THE 2023/2024 FINANCIAL YEAR
HALF-JAARLIKSE BEGROTING EVALUERINGSVERSLAG (ARTIKEL 72 VAN MFBW) VIR DIE 2023/2024 FINANSIËLE JAAR
INGXELO YOVAVANYO LWABIWO-MALI EPHAKATHI KUNYAKA (ICANDELO 72 LEMFMA) KUNYAKA-MALI KA-2023/2024

UNANIMOUSLY RESOLVED that

1. The Section 72 Mid-Year Budget Assessment Report be noted;
2. The City Manager and Senior Management compiles an adjustments budget for 2023/2024 based on the findings within the Section 72 Mid-Year Budget Assessment Report; and
3. The 2023/2024 adjustments budget be tabled to the Mayoral Committee and Council during the month of February 2024 to be approved by Council by not later than 28 February 2024.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services	Author/s: L Crotz	Referred from:
Ref No: 5/2/2			
Coll No: 2127631			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.11 AMENDMENT TO COUNCIL'S SUPPLY CHAIN MANAGEMENT POLICY AND PREFERENTIAL PROCUREMENT POLICY
WYSIGINGS AAN DIE RAAD SE VOORSIENINGSKANAALBESTUURSBELEID EN VOORKEUR VERKRYGINGSBELEID
ISILUNGISELELO SOMGAQO-NKQUBO WOLAWULO LWEBHUNGA LOKUTHENGA IZINTO NOMGAQO-NKQUBO OKHETHEKILEYO WOKUTHENGA

UNANIMOUSLY RESOLVED that

1. The amended Supply Chain Management Policy, attached as Annexure A to the departmental report, be adopted;
2. The amended Preferential Procurement Policy, attached as Annexure B to the departmental report be adopted; and
3. Both policies be implemented from 1 February 2024.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services	Author/s: H Vergotine	Referred from: MC - 24/01/2024
Ref No: 9/1/P	Author/s: H Vergotine	Referred from: MC - 24/01/2024	
Coll No: 2128100			
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	<ol style="list-style-type: none"> 1. Implement decision 2. Update policy folder and place on intranet 3. Place on municipal website 	<ol style="list-style-type: none"> 1. Chief Financial Services 2. Administration 3. Communication and Marketing 	

9.12 DRAFT ANNUAL REPORT: 2022/2023
KONSEP JAARVERSLAG: 2022/2023
UKUBEKWA KWENGXELO YONYAKA KA 2022/2023

UNANIMOUSLY RESOLVED that

1. The 2022/2023 draft Annual Report be noted;
2. The 2022/2023 draft Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act and the Municipal Systems Act; and
3. The 2022/2023 draft Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: Council-30/01/2024	Submitted by Department: Financial Services	Author/s: I Engelmohr	Referred from: MC-24/01/2024
Ref No: 9/1/2	Author/s: I Engelmohr	Referred from: MC-24/01/2024	
Coll No: 2126199			
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
2-3	Implement decision	Chief Financial Officer	

9.13 DRAFT BYLAW RELATING TO THE CONDUCT OF COUNCIL AND COMMITTEE MEETINGS, 2022
KONSEP VERORDENING INSAKE DIE HOU VAN RAAD - EN KOMITEEVERGADERINGS, 2022
UMTHETHO KAMASIPALA OYILWAYO OKUPHATHELELE UKUZIPHATHA KWEBHUNGA NEENTLANGANISO YEKOMITI, 2022

The Freedom Front Plus expressed their unhappiness with the selective inclusion of their proposals made at the workshop by the Speaker and rejected the proposed draft to be published for public comments.

The ANC called for a recess at 12:12, which was granted by the Speaker. When Council resumed at 12:30, the ANC proposed that the current approved Bylaw be published for comments.

The DA called for a recess at 12:32, which was granted by the Speaker. When Council resumed at 12:58, the MMC for Governance and Compliance, Councillor J Miller, withdrew the item from the Agenda.

Noted.

Meeting: Council-30/01/2024	Submitted by Department: Corporate and Planning Services		
Ref No: 1/5/2/9	Author/s: S Anirudhra		
Coll No: 2097521	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED: Corporate and Planning Services	

Item 9.15 was dealt with before Item 9.14.

9.14 SECTION 72 MID-YEAR PERFORMANCE ASSESSMENT REPORT 2023/2024 (01 JULY - 31 DECEMBER 2023)
ARTIKEL 72 HALFJAARLIKSE PRESTASIE-EVALUERINGSVERSLAG 2023/2024 (01 JULIE - 31 DESEMBER 2023)
ICANDELO 72 INGXELO YOVAVANYO LOMSEBENZI OPHAKATHI KUNYAKA 2023/2024 (01 JULY - 31 DISEMBA 2023)

UNANIMOUSLY RESOLVED that

1. The performance of the Municipality against the set objectives contained in the Mid-Year Performance Assessment Report 2023/2024 for the Drakenstein Municipality, attached as Annexure A to the departmental report, be noted;



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2. The Mid-Year Performance Assessment Report 2023/2024 be submitted to the:
 - Internal Audit Division and the Audit Committee;
 - Provincial Treasury, Western Cape;
 - Provincial Department of Local Government, Western Cape; and
 - National Treasury.

3. The Mid-Year Performance Assessment Report 2023/2024 be published on the Municipal website.

Meeting: Council-30/01/2024		Submitted by Department: IDP & Performance Management	
Ref No: 2/2/8		Author/s: C September	
Coll No: 2130139		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	Manager: IDP/PM	

9.15 QUARTERLY PERFORMANCE ASSESSMENT REPORT 2023/2024 (QUARTER 2: 01 OCTOBER - 30 DECEMBER 2023)
KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2023/2024 (KWARTAAL 2: 01 OKTOBER - 30 DESEMBER 2023)
INGXELO YOVAVANYO NGEKOTA YOMSEBENZI 2023/2024 (IKOTA 2: 01 OKTOBHA - 30 DISEMBA 2023)

UNANIMOUSLY RESOLVED that

1. The Quarterly Performance Assessment Report 2023/2024 (Quarter 2: 01 October to 30 December 2023) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report be submitted to the:
 - Internal Audit Division (for notification);
 - Auditor General of South Africa;
 - Provincial Treasury: Western Cape;
 - National Treasury; and
 - Department of Local Government: Western Cape.

Meeting: Council-30/01/2024		Submitted by Department: IDP & Performance Management	
Ref No: 2/2/8		Author/s: C September	
Coll No: 2130422			
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	Manager: IDP/PM	

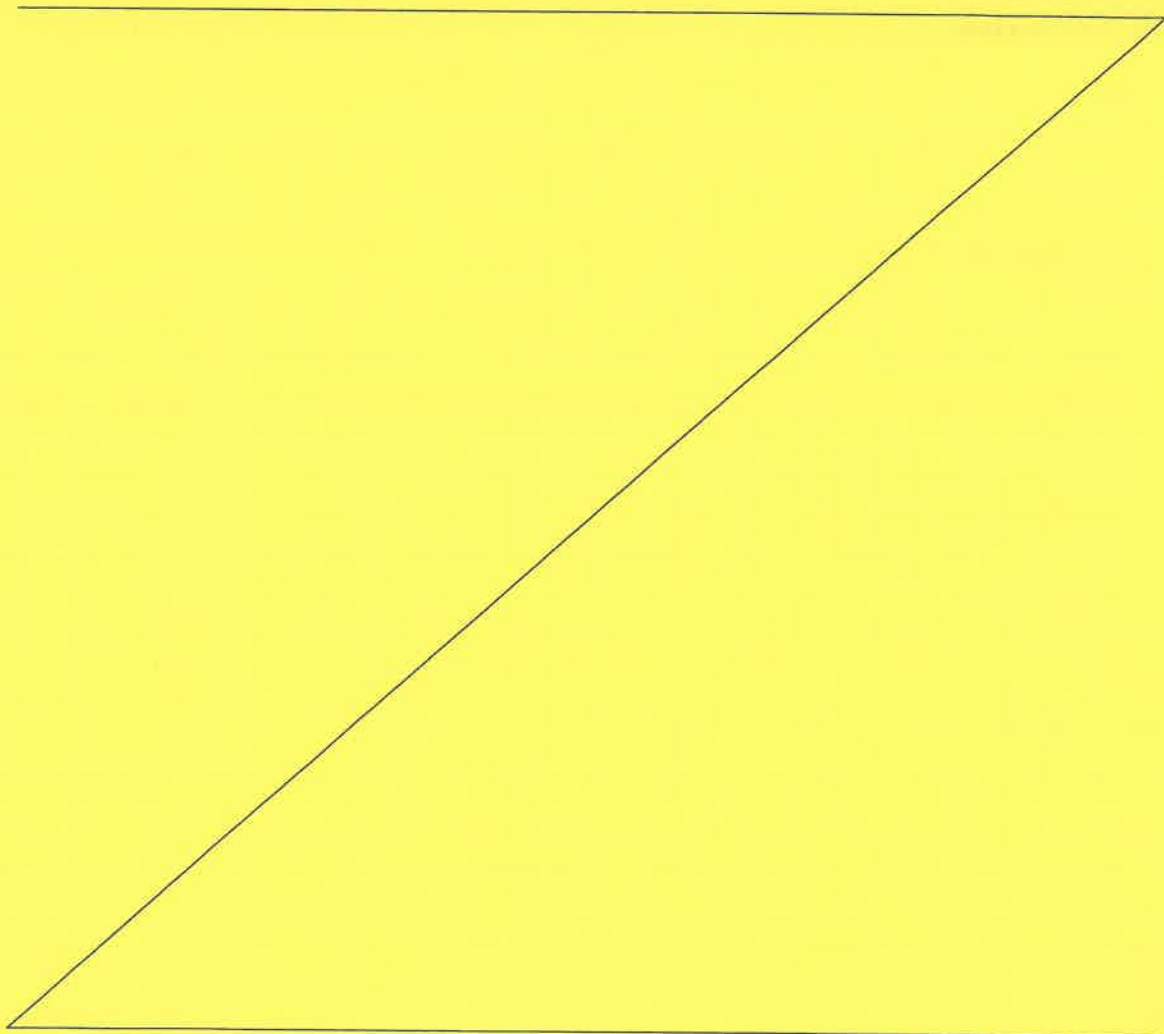
10. NOTICES OF MOTIONS AND QUESTIONS
OORWEGING VAN MOSIES EN VRAE
UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO


The Speaker informed Council that two Motions have been received from the Freedom Front Plus.

10.1 PERFORMANCE AGREEMENTS
PRESTASIE OOREENKOMSTE
IZIVUMELWANO ZOKUSEBENZA

The Executive Mayor provided feedback on the enclosed motion received from Councillor A Fourie from the Freedom Front Plus. The motion will be debated at the next Council meeting.

Noted.



Meeting: Council-14/12/2023	Submitted by Department:		
Ref No: 3/3/1/5	Author/s:		
Coll No:	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

KENNISGWING VAN MOSIE INGEVOIGE ARTIKEL 33 VAN DIE ORDEREELS**DRAKENSTEIN RAADSVERGADERING 31 JANUARIE 2024****VF Plus Raadslid Andre Fourie stel voor****Sekondeer deur VF Plus Rdlle Stephan Landsberg en Attie du Plessis****DAT**

Die raad die *Prestasie-ooreenkomste* vir die laaste twee jaar aangegaan deur die Burgemeester met alle Burgemeesterskomiteelede en Wyksraadslede bespreek.

Onder andere:

1. Kan die Burgemeester bevestig dat sulke ooreenkomste aangegaan is;
2. Wat die prestasie-ooreenkomste behels ;
3. Wat die kriteria en verwagtinge daarvan is ;
4. Het die burgemeester soos verwag is elke 6 maande so 'n verslag opgestel oor die laaste twee jaar en by die raad ingedien;
5. Kan die burgemeester die datums van indiening bevestig;
6. Kan volledige besonderhede aan raadslede bekend gemaak word oor die suksesse al dan nie van enige van die betrokke ampsdraers; en
7. Kan die burgemeester aandui welke tekorte en swak prestasies daar in elke geval was, indien wel, wat hy daaraan gedoen het.

Indien nie, waarom nie



Rdl Andre Fourie
Voorsteller



Rdl Stephan Landsberg
Sekondant



Rdl Attie du Plessis
Sekondant

10 Januarie 2024


ISAZISO SESINDULULO NJENGOKO LIBEKIWE KWINQAKU 33 LEMIGAQO YOLAWULO

INTLANGANISO YEBHUNGA YASEDRAKENSTEIN NGE-31 JANUWARI 2024

UCeba weFF Plus u-Andre Fourie uyacebisa

Ixhaswe nguFF Plus Ceba Stephan Landsberg kunye no-Atie du Plessis

UKUBA

Ibhunga lixoxe ngeziVumelwano zokuSebenza zeminyaka emibini edlulileyo ekungenwe kuzo nguSodolophu kunye nawo onke amalungu eKomiti kaSodolophu kunye nooCeba beeWadi.

Phakathi kwezinye izinto:

1. Ngaba uSodolophu angaqinisekisa ukuba izivumelwano ezinjalo zenziwe;
2. Izivumelwano zokusebenza zibandakanya ntoni;
3. Ithini imigaqo kunye nolindelo;
4. Njengoko bekulindelekile, ngaba usodolophu uye wayiqulunqa ingxelo enjalo rhoqo kwiinyanga ezi-6 kule minyaka mibini idlulileyo waza wayingenisa kwibhunga;
5. Ingaba usodolophu angaqinisekisa na imihla yokungeniswa;
6. Ingaba iinkcukacha ezipheleleyo zingaziswa kumalungu ebhunga malunga nempumelelo okanye hayi kuye nawuphi na umntu obambe isikhundla esifanelekileyo; kwaye
7. Ngaba usodolophu angabonisa ukuba yeyiphi na intsilelo kunye nokusebenza kakubi ebekukho kwimeko nganye, ukuba kunjalo, yintoni ayenzileyo ngabo.

Ukuba akunjalo, kutheni kungenjalo



Vrae en Antwoorde : VF+**Prestasiemeting**

1. Kan u as die Burgemeester bevestig dat sulke ooreenkomste aangegaan is.

As Uitvoerende Burgemeester, en as deel van my strategiese visie vir 'n *Stad van Uitnemendheid* en goeie dienslewering, het ek dit goedge-dunk om 'n proses van prestasiemeting vir Raadslede in werking te stel. Derhalwe is prestasie-ooreenkomste met Wyksraadslede en Mayco-lede gesluit.

2. Wat behels hierdie prestasie-ooreenkomste.

Dit is 'n skriftelike en getekende ooreenkoms wat die proses van evaluering en die verwagtinge tov dienslewering uiteensit. Lg word gedoen met die daarstel van verwagte Uitkomst (*Key Performance Areas – KPA*) en meetbare Indikators (*Key Performance Indicators – KPI*)

3. Wat is die kriteria en verwagtinge daarvan.

Die uitkomst is gebaseer op die wetgewende voorskrifte, beleid en die effektiewe fokus op dienslewering. Dit het ook ten doel by MayCo-lede om hul oorsigrol te optimaliseer.

Die primêre doel van hierdie proses is dus om Raadslede se funksies en werksaamhede op 'n aanvaarbare en standaard vlak te bring en te handhaaf.

4. Het u as burgemeester, soos verwag word, elke 6 maande so 'n verslag opgestel oor die laaste twee jaar en by die raad ingedien en kan die datums van indiening bevestig word.

Hierdie prestasiemeting is, as Burgemeester, my inisiatief en word dit geensins deur wetgewing of andersins voorgeskryf of verwag nie. Alhoewel tegnies gerugsteun deur die Administrasie, word die uitvoering van die proses deur myself bestuur. Die bedoeling van hierdie evaluering is "inhuis" en is 'n poging om dienslewering te optimaliseer. Daar is wel 'n wetlike voorskrifte om verslag aan die Raad te doen in terms van die Administrasie en die amptenary.

5. Kan volledige besonderhede aan raadslede bekend gemaak word oor die suksesse al dan nie van enige van die betrokke ampsdraers.

Die evaluering en prestasie-meting van elke MayCo-lid en wyksraadslid, in terme van hul ooreenkoms, word deur my as Burgemeester *in komitee*, met die Raadslid, gedoen. Goeie prestasie(s) word uitgelig en word soms as "Best Practice" aanvaar. In die mindere gevalle waar die prestasie nie aan die minimum standaard voldoen nie, word die aangeleentheid bespreek om sodoende weë te vind om wel die verwagte uitkomst te bereik. Waar nodig, word daar ook ondersteuning deur ander verskillende rolspelers, bespreek.

6. Kan u as burgemeester aandui welke tekorte en swak prestasies daar in elke geval was, en indien wel, wat hy daaraan gedoen het.

Dit dien vermeld te word dat hierdie Prestasiebestuurmodel en proses vir Raadslede nie standaard praktyk by Munisipaliteite in SA is nie. In baie opsigte is hierdie inisiatief eie aan Drakenstein. Dit gesê beteken dit nie dat daar nie plek vir verbetering is nie. In teendeel, ons is tans besig om :

- die wyksraadslede se KPI's te verbeter deur dit meer omskrywend en meetbaar te maak sodat daar beter standaarde en prestasie ter steun van beter dienslewering kan wees,
- oorweging te skenk om ook prestasie-ooreenkoste vir PR-Raadslede te ontwikkel,
- MayCo-lede se KPA's en KPI's te henuwe om sodoende beter uitkomst te verseker,
- die volgende evaluasie, van MayCo-lede, virkomende Februarie te skeduleer, en
- wyksraadslede se volgende evaluasie vir komende Julie te skeduleer.

Verwys verder ook na die antwoord soos per vraag 5.



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DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
30 JANUARY 2024

10.2 SWIMMING IN THE BERG RIVER
SWEM IN DIE BERGRIVIER
UKUQUBHA KUMLAMBO WEBERG

Councillor A M B Appollis (MMC for Public Safety) indicated that the motion will be referred to the Public Safety Portfolio meeting for discussion.

Noted.

Meeting: Council-14/12/2023	Submitted by Department:		
Ref No: 3/3/1/5	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AJENDA EYONGEZIWEYO

None.

IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI
12. CONFIDENTIAL MATTERS
VERTROULIKE SAKE
IMIBA EYIMFIHLO

12.1 CONFIDENTIAL MINUTES: MAYORAL COMMITTEE
VERTROULIKE NOTULE: BURGEMEESTERSKOMITEE
UKUQWALASELWA KWEMIZUZU YEMFIHLO: IKOMITI KASODOLOPHU WESIGQEBA

See confidential minutes.

12.2 CONFIRMATION OF CONFIDENTIAL MINUTES
BEKRAGTIGING VAN VERTROULIKE NOTULE
ISIQINISEKISO SEMIZULU YIMFIHLO

See confidential minutes.



DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
30 JANUARY 2024

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12.3 WRITING-OFF OF IRRECOVERABLE DEBT REPORT - NOVEMBER 2023
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - NOVEMBER 2023
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYENKANGA 2023

See confidential minutes.

Meeting: Council-30/01/2024 Ref No: 5/15/1 Coll No: 2120355	Submitted by Department: Financial Services Author/s: A Abrahams Referred from: MC-24/01/2024		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

12.4 WRITING-OFF OF IRRECOVERABLE DEBT REPORT - DECEMBER 2023
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - DESEMBER 2023
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – ETIMNGA 2023

See confidential minutes.

Meeting: Council-30/01/2024 Ref No: 5/15/1 Coll No: 2127873	Submitted by Department: Financial Services Author/s: A Abrahams Referred from: MC-24/01/2024		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

12.5 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: JANUARY 2024
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG OOR MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: JANUARIE 2024
INGXELO YENKQUBO YOKUPHUNYEZWA KUMAZINGA OBUCHULE KAMASIPALA (MMCL) KUKUBAPHATHI ABAPHEZULU: JANUWARI 2024

See confidential minutes.

Meeting: Council- 30/01/2024 Ref No: 1/4/9 Coll No: 2130747	Submitted by Department: Corporate and Planning Services Author/s: M Sibeko Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 13:55.

CHAIRPERSON:

J. F. le Roux

DATE:

28/2/2024

Confirmed ~~with~~ without amendments.

pj/mg

A handwritten signature in black ink, appearing to be the initials 'JF' with a stylized flourish.



COUNCIL MEETING

Date: 30 January 2024

Time: 09:30

Venue: Council Chambers

SURNAME	NAME	TITLE	SIGNATURE
ADAMS	JH	CLLR	
ADRIAANSE	MM	ALD	
ALBERTYN	P	CLLR	Absent
ANDERSON	JV	CLLR	
ANDREAS	MA	CLLR	
APPOLLIS	AMB	CLLR	
ARENDSE	LC	CLLR	
ARNOLDS	RB	CLLR	R. ARNOLDS
BARON	E	CLLR	
BESTER	TG	CLLR	
BOLANI	LE	CLLR	
BOOYSEN	VC	CLLR	V. Booysen
CAROLISSEN	D	CLLR	
COMBRINK	GC	ALD	
CUPIDO	FP	CLLR	
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	

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CHIEF WHIP/HOOF SWEEP

CLLR/ RDL CHRISTEPHINE KEARNS

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Civic Centre, Berg River Boulevard, Paarl 7646

SURNAME	NAME	TITLE	SIGNATURE
DE KOCK	J	CLLR	Apology
DU PLESSIS	AJ	CLLR	AJ du Plessis
DUBA	BP	CLLR	
DE WAAL	C	CLLR	Apology
FOURIE	A	CLLR	
GANANDANA	S	CLLR	
GERTSE	KJ	CLLR	
GODONGWANA	N	CLLR	
GOUWS	E	ALD	
GRAVEL	S	CLLR	Absent
JACOBS	B	CLLR	Apology
JACOBS	CM	CLLR	
JACOBS	F	CLLR	
KEARNS	C	ALD	
KLAASTE	CO	CLLR	
KOEGELENBERG	RA	ALD	
KORABIE	S	CLLR	
KROUTZ	C	CLLR	
KULSEN	G	CLLR	
LANDSBERG	S	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
LANDU	L	CLLR	
LE ROUX	JF	ALD	
LIEBENBERG	SJ	CLLR	
MANGENA	TC	CLLR	
MATHEE	LC	CLLR	Absent
MILLER	J	CLLR	
MOOI	TP	CLLR	
NELL	RH	CLLR	
NONGOGO (WANA)	N	CLLR	
POOLE	CJ	ALD	
RICHARDS	AM	CLLR	
ROSS	S	CLLR	Apology
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER	JA	CLLR	
SMIT	J	CLLR	
SOLOMONS	EA	CLLR	
STOFFELS	JNH	CLLR	
STOWMAN	A	ALD	
STULWENI	AM	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
VAN NIEKERK	LT	CLLR	
VAN NIEUWENHUYZEN	RH	ALD	
VAN ROOYEN	A	CLLR	
VAN SANTEN	AJ	CLLR	
VAN WILLINGH	B	CLLR	
XHEGO	Z	CLLR	
ZOYA	N	CLLR	
ZWINYE	M	CLLR	

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31/01/2024



COUNCIL MEETING

Date: 30 January 2024

Time: 09:30

Venue: Council Chambers

OFFICIALS

NAME AND SURNAME	SIGNATURE
DR JH LEIBBRANDT CITY MANAGER	
G ESAU EXECUTIVE DIRECTOR: COMMUNITY SERVICES	
B BROWN CHIEF FINANCIAL OFFICER	
S JOHAAR EXECUTIVE DIRECTOR: CORPORATE AND PLANNING SERVICES	
L PIENAAR EXECUTIVE DIRECTOR: ENGINEERING SERVICES	
E BARNARD EXECUTIVE DIRECTOR: PUBLIC SAFETY	
Nicola October	

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31/01/2024

