

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 24 JANUARY 2024 AT 10:00.

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**PRESENT:** The Deputy Executive Mayor, Ald G C Combrink (In the Chair)

**Councillors:** T G Bester  
M A Andreas  
L C Arendse  
Ald E Gouws  
J Miller  
E Baron  
A M B Appollis  
L T van Niekerk  
Ald R H van Nieuwenhuyzen  
L Cyster

**ALSO PRESENT:** Ald J F le Roux (Speaker)  
Ald C Kearns (Chief Whip)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr G Esau (Executive Director: Community Services)  
Mr L Pienaar (Executive Director: Engineering Services)  
Ms E Barnard (Executive Director: Public Safety)  
Ms N October (Acting Executive Director: Corporate and Planning Services)  
Ms R Jaftha (Chief Audit Executive)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Ms C September (Manager: IDP/PM)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)

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## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

- |    |   |   |              |
|----|---|---|--------------|
| 1. | Ald C J Poole (The Executive Mayor)                               | - | Apology; and |
| 2. | Mr S Johaar (Executive Director: Corporate and Planning Services) | - | Apology.     |

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

The Deputy Executive Mayor (In the Chair) wished everybody a prosperous 2024.

**3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**5. CONFIRMATION OF MINUTES**

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 08 December 2023; and
- (ii) Confidential meeting held on 08 December 2023.



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 20246. CORPORATE SERVICES

<b>6.1</b>	<b>LLF MINUTES: AUGUST AND OCTOBER 2023</b>
	<b>LLF MINUTES: AUGUSTUS EN OKTOBER 2023</b>
	<b>LLF IMIZUZU: AGASTI NO-OKTOBHA 2023</b>

**RESOLVED that**

The LLF Minutes of 31 August 2023 and 18 October 2023 be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Corporate and Planning Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>6.2</b>	<b>ESTABLISHMENT OF COMMITTEES</b>
	<b>SAMESTELLING VAN KOMITEES</b>
	<b>UKUMISELWA KWEEKOMITI</b>

**RECOMMENDED that**

The composition of the Public Safety Portfolio committee (Annexures A to the departmental report) be noted and implemented as from 1 February 2024.

Meeting: MC – 24/01/2024	Submitted by Department: Corporate and Planning Services		
Ref No: 3/3/1/3/1	Author/s: FP Goosen		
Coll No:	Referred from: Council – 24/11/2023		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 20247. FINANCIAL SERVICES

<b>7.1</b>	<b>INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 30 NOVEMBER 2023</b>
	<b>DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 30 NOVEMBER 2023</b>
	<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 EYENKANGA 2023</b>

RESOLVED that

The report be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Collab No: 2120961	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.2</b>	<b>INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 DECEMBER 2023</b>
	<b>DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 DESEMBER 2023</b>
	<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 ETIMNGA 2023</b>

RESOLVED that

The report be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Collab No: 2126593	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>7.3</b>	<b>COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2023</b>
	<b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 NOVEMBER 2023</b>
	<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYENKANGA 2023</b>

**RECOMMENDED that**

The content of the report be noted.

Meeting: MC – 24/01/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2120939	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.4</b>	<b>COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2023</b>
	<b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2023</b>
	<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 ETIMNGA 2023</b>

**RECOMMENDED that**

The content of the report be noted.

Meeting: MC – 24/01/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2126565	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>7.5</b>	<b>MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2023</b>
	<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 30 NOVEMBER 2023</b>
	<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 30 EYENKANGA 2023</b>

**RESOLVED that**

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2120366	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.6</b>	<b>MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2023</b>
	<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2023</b>
	<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 ETIMNGA 2023</b>

**RESOLVED that**

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2127747	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>7.7</b>	<b>MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR NOVEMBER 2023</b>
	<b>MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR NOVEMBER 2023</b>
	<b>UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYENKANGA 2023</b>

**RECOMMENDED that**

1. The content of the Section 71 Monthly Budget Monitoring Report for November 2023 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for November 2023 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 December 2023, being the 10<sup>th</sup> working day after the end of November 2023.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2121387	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.8</b>	<b>MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR DECEMBER 2023</b>
	<b>MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR DESEMBER 2023</b>
	<b>UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHLA LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA ETIMNGA 2023</b>

**RECOMMENDED that**

1. The content of the section 71 Monthly Budget Monitoring Report for December 2023 and the supporting documentation be noted;



**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024**

2. The content of the section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted; and
3. It be noted that the section 71 Monthly and 52 Quarterly Budget Monitoring Report for December 2023 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 15 January 2024, being the 10<sup>th</sup> working day after the end of December 2023.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2127051	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.9 DRAFT ANNUAL REPORT: 2022/2023</b>
<b>KONSEP JAARVERSLAG: 2022/2023</b>
<b>UKUBEKWA KWENGXELO YONYAKA KA 2022/2023</b>

**RECOMMENDED that**

1. The 2022/2023 draft Annual Report be noted;
2. The 2022/2023 draft Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act and the Municipal Systems Act; and
3. The 2022/2023 draft Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/2	Author/s: I Engelmoor
Coll No: 2126199	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>7.10</b>	<b>REPORT ON TENDER AWARDS: NOVEMBER 2023</b>
	<b>VERSLAG OOR TENDERTOEKENNINGS: NOVEMBER 2023</b>
	<b>INGXELO NGONIKEZELO LWETHENDA: EYENKANGA 2023</b>

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of November 2023 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2120113	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.11</b>	<b>REPORT ON TENDER AWARDS: DECEMBER 2023</b>
	<b>VERSLAG OOR TENDERTOEKENNINGS: DESEMBER 2023</b>
	<b>INGXELO NGONIKEZELO LWETHENDA: EYOMNGA 2023</b>

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of December 2023 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2126295	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024**7.12 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: NOVEMBER 2023****VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: NOVEMBER 2023****INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA  
KWINKQUBO ZOKUFUMANA: EYENKANGA 2023****RECOMMENDED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R23,969,852 (incl. VAT) for November 2023 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R31,151,747 (incl. VAT) for the financial year in the notes to the 2023/2024 annual financial statements as required by legislation.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2120591	Referred from: Finance Serv Portf-23/01/2024
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>

**7.13 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: DECEMBER 2023****VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: DESEMBER 2023****INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA  
KWINKQUBO ZOKUFUMANA: EYOMNGA 2023****RECOMMENDED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,678,547 (incl. VAT) for December 2023 as recorded by the Accounting Officer under the annexures attached to this report be noted; and



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

2. The Chief Financial Officer record the accumulated deviation amount of R32,830,294 (incl. VAT) for the financial year in the notes to the 2023/2024 annual financial statements as required by legislation.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2126300	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**7.14 QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 OCTOBER 2023 – 31 DECEMBER 2023**

**KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 OKTOBER 2023 – 31 DESEMBER 2023**

**INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 EYEDWARHA 2023 – 31 EYOMNGA 2023**

**RESOLVED that**

1. The report and Annexure A to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2126307	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 20248. CONFIDENTIAL ITEMSFINANCIAL SERVICES

<b>8.1</b>	<b>WRITING-OFF OF IRRECOVERABLE DEBT REPORT – NOVEMBER 2023</b>
	<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – NOVEMBER 2023</b>
	<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYENKANGA 2023</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2120355	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>8.2</b>	<b>WRITING-OFF OF IRRECOVERABLE DEBT REPORT – DECEMBER 2023</b>
	<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – DESEMBER 2023</b>
	<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – ETIMNGA 2023</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2127873	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>8.3 WRITING-OFF OF IRRECOVERABLE DEBT (5.3 OF WRITING-OFF POLICY) – INSOLVENT AND DECEASED ESTATES ACCOUNTS</b>
<b>AFSKRYF VAN ONVERHAALBARE SKULD (5.3 VAN AFSKRYWINGBELEID) – INSOLVENTE EN BOEDELREKENINGE</b>
<b>UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (UMGAQO NKQUBO WOKUCINWA KWAMATYALA 5.3) - UKUTSHONA KUNYE NE AKHAWUTI ZABASWELEKILEYO</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2125159	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>8.4 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 NOVEMBER 2023</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 30 NOVEMBER 2023</b>
<b>INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 EYENKANGA 2023</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2120373	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>8.5 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 DECEMBER 2023</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 DESEMBER 2023</b>
<b>INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 ETIMNGA 2023</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2127881	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>8.6 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 30 NOVEMBER 2023</b>
<b>DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 30 NOVEMBER 2023</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 30 EYENKANGA 2023</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2120965	Referred from: Finance Serv Portf-23/01/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

<b>8.7</b>	<b>DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 DECEMBER 2023</b>
	<b>DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 DESEMBER 2023</b>
	<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 ETIMNGA 2023</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2126596	Referred from: Finance Serv Portf-23/01/2024
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

<b>9.</b>	<b>URGENT MATTERS</b>
	<b>DRINGENDE SAKE</b>
	<b>IMIBA ENGXAMISEKILEYO</b>

None.

**10. ADDITIONAL ITEMS****FINANCE**

<b>10.1</b>	<b>AMENDMENT TO COUNCIL'S SUPPLY CHAIN MANAGEMENT POLICY AND PREFERENTIAL PROCUREMENT POLICY</b>
	<b>WYSIGINGS AAN DIE RAAD SE VOORSIENINGSKANAALBESTUURSBELEID EN VOORKEUR VERKRYGINGSBELEID</b>
	<b>ISILUNGISELELO SOMGAQO-NKQUBO WOLAWULO LWEBHUNGA LOKUTHENGA IZINTO NOMGAQO-NKQUBO OKHETHEKILEYO WOKUTHENGA</b>

The Mayoral Committee requested that the policies be workshopped with all the councillors after approval by council.

**RECOMMENDED that**

1. The amended Supply Chain Management Policy, attached as Annexure A to the departmental report, be adopted;



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
24 JANUARY 2024

2. The amended Preferential Procurement Policy, attached as Annexure B to the departmental report, be adopted; and
3. Both policies be implemented from 1 February 2024.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 9/1/P	Author/s: H Vergotine
Coll No: 2128100	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

CONFIDENTIAL ITEM

<b>10.2 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDED OVER ACCOUNT (777770012682) NORTHERN PAARL RECREATION ASSOCIATION</b>
<b>AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGSBELEID) - OORHANDIGDE REKENING (777770012682) NOORDER-PAARL ONTSPANINGS-VERENIGINGS</b>
<b>UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCINYWA KWAMATYALA) – IAKHAWUNTI EZINIKEZELWEYO (777770012682) NORTHERN PAARL RECREATION ASSOCIATION</b>

See confidential minutes.

Meeting: MC – 24/01/2024	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2128711	Referred from: MC-08/12/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

The meeting ended at 10:53.

CHAIRPERSON: .....

DATE: ..... 22/02/2024 .....

Confirmed with/without amendments.

fg/rs





**Mayoral Committee Attendance Register**

**Date: 24 January 2024**

**Time: 10:00**

**Venue: Council Chambers**

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	ALD	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter-Governmental Relations (IGR)]	RH	ALD	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	ALD	

OFFICE OF THE HOOFSTOOR VAN DIE  
CHIEF WHIP/HOOFSWEEP  
CLLR/ ROL CHRISTEPHINE KEARNS  
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

24/01/2024

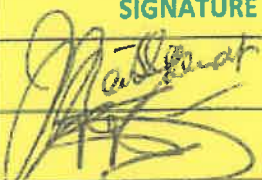



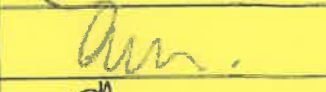
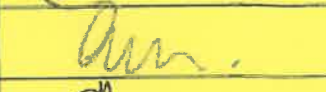






Mayoral Committee Attendance Register

Date: 24 January 2024

Time: 10:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
ESAU Executive Director: Community Services	G	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Public Safety	E	MS	
Nicola October	N	Mrs	
September	C	Ms	
<del>Dimphe van</del> Joffe	<del>D</del> R	<del>Ms</del> MS	
Brown	M	MR	
Barendse	P	Ms	
Geldenhuis	R	Ms	

OFFICE OF THE/ KANTOOR VAN DIE  
 CHIEF WHIP/HOOFSWEEP  
 CLLR/ RDL CHRISTEPHINE KEARNS  
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

24/01/2024  
