

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE GROOT DRAKENSTEIN COMMITTEE ROOM, FIRST FLOOR,
CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 29 JANUARY 2020 AT 09:00.


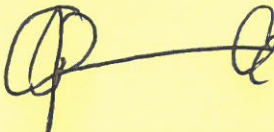
PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Clr G C Combrink

Councillors: M A Andreas
C Kearns
J Miller
L P Mokoena
Ald R Smuts
R H van Nieuwenhuyzen

Also Present: Clr A C Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr J Carstens (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Mr G Esau (Executive Director: Community Services)
Mr M Wüst (Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Mr D Delaney (Senior Manager: Planning Services)
Mr A V Marais (Senior Manager: Legal and Administrative Services)

Ms C September (Manager: IDP and Performance Management)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)
Ms W Prins (Performance Management Officer)
Mr P January (Senior Administrative Officer)

DRAKENSTEIN MUNICIPALITY

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29 JANUARY 2020**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

1. Clr E Gouws - apology;
2. Ald JF le Roux - on council duty;
3. Clr L T van Niekerk - apology; and
4. Clr L Willemse - apology.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.


FINANCIAL SERVICES

5. INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 NOVEMBER 2019
DEERNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 30 NOVEMBER 2019
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 EYENKANGA 2019

RESOLVED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1604760	Referred from: Fin Serv Portf 28/01/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:



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6. INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 DECEMBER 2019
DEERNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 31 DESEMBER 2019
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 ETIMNGA 2019

RESOLVED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1612985	Referred from: Fin Serv Portf 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7. COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2019
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 NOVEMBER 2019
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYENKANGA 2019

RECOMMENDED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1604739	Referred from: Fin Serv Portf - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

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| 8. COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2019 |
| RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 DESEMBER 2019 |
| INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 ETIMNGA 2019 |

RECOMMENDED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1612981	Referred from: Fin Serv Portf – 28/01/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

- | |
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| 9. DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 NOVEMBER 2019 |
| DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 30 NOVEMBER 2019 |
| INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 30 EYENKANGA 2019 |

RESOLVED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1604832	Referred from: Fin Serv Portf – 28/01/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

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29 JANUARY 2020**

10. DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 DECEMBER 2019
DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 31 DESEMBER 2019
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 ETIMNGA 2019

RESOLVED that

The report be noted.

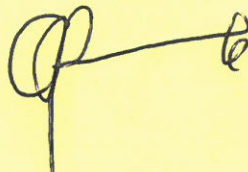
Meeting: Mayco-29/01/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1613780		Referred from: Fin Serv Portf - 28/01/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

11. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2019
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 30 NOVEMBER 2019
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 30 EYENKANGA 2019

RESOLVED that

The content of the report and actions implemented by the City Manager, be noted.

Meeting: Mayco-29/01/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1605400		Referred from: Fin Serv Portf - 28/01/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



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12. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2019
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 31 DESEMBER 2019
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 ETIMNGA 2019

RESOLVED that

The content of the report and actions implemented by the City Manager, be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1613562	Referred from: Fin Serv Portf – 28/01/2020		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

13. REPORT ON TENDER AWARDS: NOVEMBER 2019
VERSLAG OOR TENDERTOEKENNINGS: NOVEMBER 2019
INGXELO NGONIKEZELO LWETHENDA: NOVEMBA 2019

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of November 2019, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services		
Ref No: 8/1/2/1	Author/s: C Hess		
Coll No: 1604874	Referred from: Fin Serv Portf – 28/01/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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14. REPORT ON TENDER AWARDS: DECEMBER 2019
VERSLAG OOR TENDERTOEKENNINGS: DESEMBER 2019
INGXELO NGONIKEZELO LWETHENDA: DISEMBA 2019

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of December 2019, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco-29/01/2020 Ref No: 8/1/2/1 Coll No: 1615992		Submitted by Department: Financial Services Author/s: C Hess Referred from: Fin Serv Portf - 28/01/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

15. REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: NOVEMBER 2019
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: NOVEMBER 2019
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: NOVEMBA 2019

RECOMMENDED that

1. Council, in terms of paragraph 36(2) of the Supply Chain Management Policy, take note of the deviations and the reasons for the deviations for the amount of R586,864 for November 2019 as recorded by the Accounting Officer under the annexures attached to the departmental report; and
2. The Chief Financial Officer record the accumulated deviation amount of R9,354,057 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Mayco-29/01/2020 Ref No: 9/1/1/5 Coll No: 1605007		Submitted by Department: Financial Services Author/s: C Hess Referred from: Fin Serv Portf - 28/01/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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16. REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: DECEMBER 2019
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: DESEMBER 2019
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: DISEMBA 2019

RECOMMENDED that

1. Council, in terms of paragraph 36(2) of the Supply Chain Management Policy, take note of the deviations and the reasons for the deviations for the amount of R893,819 for December 2019 as recorded by the Accounting Officer under the annexures attached to the departmental report; and
2. The Chief Financial Officer record the accumulated deviation amount of R10,247,876 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1615932	Referred from: Fin Serv Portf - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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17. QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 OCTOBER 2019 – 31 DECEMBER 2019
KWARTAAL VERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 OKTOBER 2019 – 31 DESEMBER 2019
INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 OKTOBHA 2019 – 31 DISEMBA 2019

RESOLVED that

1. The Mayoral Committee take note of this report and Annexure A; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1616120	Referred from: Fin Serv Portf – 28/01/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	Chief Financial Officer	

18. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR NOVEMBER 2019
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR NOVEMBER 2019
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA EYENKANGA 2019

RECOMMENDED that

It be noted that:

1. The variance between the actual operating revenue (R913,491,906) and the pro rata budgeted operating revenue (R909,038,969) has a positive variance of R4,437,025 or 0.49%;
2. The variance between the actual operating expenditure (R860,138,208) and the pro rata budgeted operating expenditure (R883,300,714) has a positive variance of R23,162,505 or 2.62%;

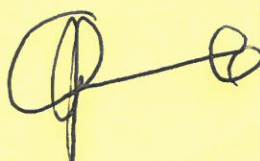


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3. Actual capital expenditure of R58,882,840 represents 19.02% of the total capital budget of R309,567,339 after five months of the financial year;
4. The actual and committed capital expenditure of R136,572,574 compared with the capital expenditure budget of R309,567,339 represent a spending percentage of 44.12% after five months of the financial year;
5. External borrowings amounted to R1,628,668,052 as at 30 November 2019 and that it represents 72.98% of Drakenstein's total budgeted operating revenue of R2,231,650,196 (conditional capital and operational grants excluded) for the 2019/2020 financial year;
6. Unspent conditional and unconditional grants amounted to R68,536,041 at the end of November 2019;
7. The actual employee related cost expenditure of R279,473,675 compared with the pro rata budgeted expenditure of R295,254,903 relates to a positive variance of R15,781,228 or 5.34%;
8. Total outstanding debtors as at 30 November 2019 amounted to R344,826,981 and that 30 days and older debt constitutes 57.96% of total outstanding debtors;
9. Domestic consumers owe the municipality R211,667,327 or 61.4% of the municipality's total debtor's book;
10. Outstanding creditors amounted to R1,545,779 as at 30 November 2019;
11. The primary bank account had a positive bank balance at 30 November 2019 which amounted to R52,215,795; and
12. Total investments in cash and shares amounted to R40,830,671 as at 30 November 2019 at the six local banks and Eskom.

Meeting:	Mayco-29/01/20120	Submitted by Department:	Financial Services
Ref No:	9/1/1/4	Author/s:	A Viola
Coll No:	1614683	Referred from:	Fin.Serv Portfolio – 28/01/2020
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

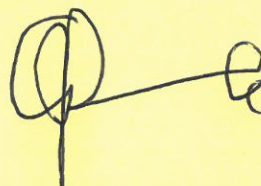
MINUTES: MAYORAL COMMITTEE
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19. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR DECEMBER 2019
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 EN 52 MAANDELIKSE EN KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR DESEMBER 2019
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA ETIMNGA 2019

RECOMMENDED that

It be noted that:

1. The variance between the actual operating revenue (R1,113,122,186) and the pro rata budgeted operating revenue (R1,133,639,548) has a negative variance of R20,510,982 or 1.81%;
2. The variance between the actual operating expenditure (R1,083,097,866) and the pro rata budgeted operating expenditure (R1,132,283,189) has a positive variance of R49,185,322 or 4.34%;
3. Actual capital expenditure of R93,509,128 represents 30.21% of the total capital budget of R309,567,339 after six months of the financial year;
4. The actual and committed capital expenditure of R171,897,908 compared with the capital expenditure budget of R309,567,339 represent a spending percentage of 55.53% after six months of the financial year;
5. External borrowings amounted to R1,614,284,660 as at 31 December 2019 and that it represents 72.34% of Drakenstein's total budgeted operating revenue of R2,231,650,196 (conditional capital and operational grants excluded) for the 2019/2020 financial year;
6. Unspent conditional and unconditional grants amounted to R112,315,105 at the end of December 2019;
7. The actual employee related cost expenditure of R332,052,803 compared with the pro rata budgeted expenditure of R343,116,068 relates to a positive variance of R11,063,265 or 3.22%;
8. Total outstanding debtors as at 31 December 2019 amounted to R350,960,749 and that 30 days and older debt constitutes 59.42% of total outstanding debtors;



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29 JANUARY 2020

9. Domestic consumers owe the municipality R217,580,129 or 62.0% of the municipality's total debtor's book;
10. Outstanding creditors amounted to R163,629 as at 31 December 2019;
11. The primary bank account had a positive bank balance at 31 December 2019 which amounted to R59,798,616; and
12. Total investments in cash and shares amounted to R41,064,812 as at 31 December 2019 at the six local banks and Eskom.

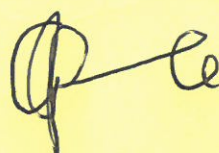
Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1614790	Referred from: Fin Serv Portfolio - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

20. MID-YEAR BUDGET ASSESSMENT REPORT (SECTION 72 OF THE MFMA) FOR THE 2019/2020 FINANCIAL YEAR
HALF-JAARLIKSE BEGROTING EVALUERINGSVERSLAG (ARTIKEL 72 VAN DIE MFBW) VIR DIE 2019/2020 FINANSIËLE JAAR
INGXELO YOKUHLOLWA KOHLAHO LWABIWO MALI LAPHAKATHI ENYAKENI (ICANDELO 72 LE MFMA) YONYAKA MALI KA 2019/2020

RECOMMENDED that

1. Council takes note of the Section 72 Mid-Year Budget Assessment Report;
2. The City Manager and Senior Management compiles an adjustments budget for 2019/2020 based on the findings within the Section 72 Mid-Year Budget Assessment Report; and
3. The 2019/2020 adjustments budget be tabled to the Mayoral Committee and Council during the month of February 2020 to be approved by Council by not later than 28 February 2020.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: K Fredericks
Coll No: 1615369	Referred from: Fin Serv Portfolio - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



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21. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 OCTOBER 2019
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 31 OKTOBER 2019
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 KWEYEDWARHA 2019

RESOLVED that

The report be noted.

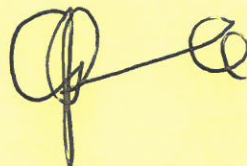
Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1594283	Referred from: Fin Serv Portf - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

22. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 NOVEMBER 2019
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 30 NOVEMBER 2019
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 KWEYENKANGA 2019

RESOLVED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1605223	Referred from: Fin Serv Portf - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



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23. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 DECEMBER 2019
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 31 DESEMBER 2019
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 DISEMBA 2019

RESOLVED that

The report be noted.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1613231	Referred from: Fin Serv Portf - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

24. ANNUAL REPORT: 2018/2019
JAARVERSLAG: 2018/2019
INGXELO YONYAKA KA 2018/2019

RECOMMENDED that

1. The 2018/2019 Annual Report be noted;
2. The 2018/2019 Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act and the Municipal Systems Act; and
3. The 2018/2019 Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: Mayco-29/01/2020	Submitted by Department: Financial Services
Ref No: 9/1/2	Author/s: J Carstens
Coll No: 1617312	Referred from: Fin Serv Portf - 28/01/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

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29 JANUARY 2020CORPORATE SERVICES

25. REVIEW OF THE PERFORMANCE MANAGEMENT POLICY
HERSIEN VAN DIE PRESTASIE BESTUURSBELEID
UKUHLOLWA KWAKHONA KOMGAQO NKQUBO WOKULAWULA INDLELA YOKUSEBENZA

RECOMMENDED that

The amendments to the Performance Management Policy, be approved.

Meeting: Mayco-29/01/2020	Submitted by Department: Corporate Services		
Ref No: 2/2/8 X2B	Author/s: C September		
Coll No: 1617645	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

26. SECTION 72 MID-YEAR PERFORMANCE ASSESSMENT REPORT 2019/2020
ARTIKEL 72 HALF-JAARLIKSE PRESTASIE-EVALUERINGSVERSLAG 2019/2020
ICANDELO 72 INGXELO YOKUHLOLA INDLELA YOKUSEBENZA YAPHAKATHI KONYAKA 2019/2020(01 JULAYI – 31 DISEMBA 2019)

RECOMMENDED that

- Council take note of the performance of the Municipality against the set objectives contained in the Mid-Year Performance Assessment Report 2019/2020 for the Drakenstein Municipality, attached as Annexure A to the departmental report;
- The Mid-Year Performance Assessment Report 2019/2020 be submitted to the:
 - Internal Audit and the Audit Committee;
 - Provincial Treasury, Western Cape;
 - Provincial Department of Local Government, Western Cape; and
 - National Treasury.

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3. The Mid-Year Performance Assessment Report 2019/2020 be published on the Municipal website.

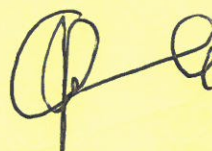
Meeting: Mayco-29/01/2020 Ref No: 2/2/8 Coll No: 1615768	Submitted by Department: Corporate Services Author/s: C September Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

27. QUARTERLY PERFORMANCE ASSESSMENT REPORT 2019/2020 (QUARTER 2: 01 OCTOBER - 31 DECEMBER 2019)
KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2019/2020: (KWARTAAL 2: 01 OKTOBER TOT 31 DESEMBER 2019)
INGXELO YEKOTA YOKUHLOLWA INDLELA YOKUSEBENZA 2019/2020: (KOTA 2: 01 OKTOBHA – 31 DISEMBA 2019)

RECOMMENDED that

1. The Quarterly Performance Assessment Report 2019/2020 (Quarter 2: 01 October – 31 December 2019) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

Meeting: Mayco-29/01/2020 Ref No: 2/2/8 Coll No: 1615349	Submitted by Department: Corporate Services Author/s: C September Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
29 JANUARY 2020

28.	PROPOSED ALIENATION OF ERF 1588 WELLINGTON TO HH VERWYDERINGS (PTY) LTD FOR PARKING PURPOSES (WARD 18) - FINAL APPROVAL
	VOORGESTELDE VERVREEMDING VAN ERF 1588 WELLINGTON AAN HH VERWYDERINGS (EDMS) BPK VIR PARKERINGSDOELEINDES (WYK 18) - FINALE GOEDKEURING
	ISINDULULO SOKUPHEPHELA KWISIZA 1588 WELLINGTON KWI HH VERWYDERINGS (PTY) LTD KUSENZELWA UKUPHAKISHA (WADI 18) ISIQINISEKISO SOKUQIBELA

RESOLVED that

This matter be referred back.

Meeting: Mayco-29/01/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (1588)W	Author/s: F Williams
Coll No: 1586791	Referred from: MC-22/01/2020
<u>PAR:</u>	<u>ACTION:</u> Re-submit item
	<u>RESPONSIBLE DEPT:</u> ED: Corporate Services
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

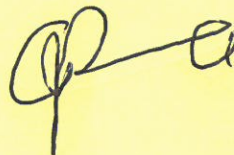
29 JANUARY 2020ADDITIONAL ITEM

29. APPROVAL OF A FIVE YEAR CONTRACT FOR TENDER NUMBER CES 04/2019: PROCUREMENT OF CAPITAL PROJECT PRIORITISATION AND MONITORING SOFTWARE FOR A PERIOD OF 5 YEARS
GOEDKEURING VAN 'N VYF JAAR KONTRAK VIR TENDER NOMMER CES 04/2019: VOORSIENING VAN 'N KAPITAAL PRIORITISERINGS- EN MONITERINGSTELSEL VIR N TYDPERK VAN VYF JAAR
UKUQINISEKISWA KWESIVUMELWANO SEMINYAKA EMIHLANU YETHENDA NOMBHOLO CES 04/2019: PROCUREMENT OF CAPITAL PROJECT PRIORITISATION AND MONITORING SOFTWARE FOR A PERIOD OF 5 YEARS

RECOMMENDED that

1. The contract for the provision and implementation of a capital project prioritisation and monitoring software for 5 years, under tender number CES 04/2019, be approved; and
2. The City Manager be authorised to sign the contract on behalf of the Municipality.

Meeting: Mayco-29/01/2020	Submitted by Department: Engineering Services		
Ref No: 8/3/1 (CES 4/2019)	Author/s: L Pienaar		
Coll No: 1615178	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
29 JANUARY 2020CONFIDENTIAL

30. WRITING-OFF OF IRRECOVERABLE DEBT REPORT – NOVEMBER 2019
AFSKRYWING VAN ONINVORDERBARE SKULDVERSLAG – NOVEMBER 2019
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – NOVEMBA 2019

RECOMMENDED that

(See confidential minutes)

Meeting: Mayco-29/01/2019	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1604637	Referred from: Fin Serv Portfolio – 28/01/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

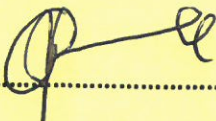
31. WRITING-OFF OF IRRECOVERABLE DEBT REPORT – DECEMBER 2019
AFSKRYWING VAN ONINVORDERBARE SKULDVERSLAG – DESEMBER 2019
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – DISEMBA 2019

RECOMMENDED that

(See confidential minutes)

Meeting: Mayco-29/01/2019	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1613225	Referred from: Fin Serv Portfolio – 28/01/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 10:05.

CHAIRPERSON:


.....

DATE:

.....

Confirmed with/without amendments.

PJ/rs



Mayoral Committee Attendance Register

Date: 29 January 2020

Time: 09:00

Venue: Groot Drakenstein Committee Room

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
GOUWS (Social Services)	E	MS	0824479711	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELEBERG CHIEF WHIP	RA	MR	0832693438	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	—
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	—

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELEBERG
Drakenstein

29/1/2020