

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON THURSDAY, 21 JANUARY 2021 AT 10:00.


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**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Ald G C Combrink

**Councillors:** Ald J F le Roux  
M A Andreas  
C Kearns  
E Gouws  
J Miller  
L P Mokoena  
Ald R Smuts  
L T van Niekerk  
R H van Nieuwenhuyzen

**Also Present:** Clr A C Stowman (Speaker)  
Clr R A Koegelenberg (Chief Whip)  
Clr A M Richards  
Clr T R Mpulanyana  
Clr W P D Meyer  
Clr L W Niehaus  
Clr L S Sambokwe

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr M Wüst (Executive Director: Engineering Services)  
Mr G Esau (Executive Director: Community Services)  
Ms L Waring (Executive Director: Planning and Development)  
Mr S Johaar (Executive Director: Corporate Services)  
Ms R Jaftha (Chief Audit Executive)  
Mr A V Marais (Senior Manager: Legal and Administrative Services)  
Ms C September (Manager: IDP)  
Ms R Geldenhuys (Manager Communication and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)  
Mr P January (Senior Administrative Officer)



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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

L Cyster - Apology.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

Welcomed everybody to the meeting and wished them all a blessed 2021. A moment of silence was observed for those who lost their lives or were effected by Covid-19.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**5. CONFIRMATION OF MINUTES**

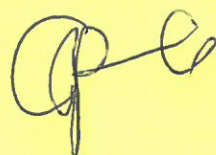
The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:-**

- i. Ordinary meeting held on 8 December 2020; and
- ii. Confidential meeting held on 8 December 2020.

**6. SCHEDULE OF DECISIONS**

**RESOLVED that**

The Schedule of Decisions **be noted.**





## DRAKENSTEIN MUNICIPALITY

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<b>7.1 DONATIONS POLICY REVIEW</b>
<b>HERSIENING VAN DONASIES BELEID</b>
<b>UPHONONONGO LOMGAQO-NKQUBO WEMINIKELO</b>

Amendments to the policy were made for inclusion in the report to Council.

**RECOMMENDED that**

The reviewed Donations Policy be supported and be submitted to Council for adoption.

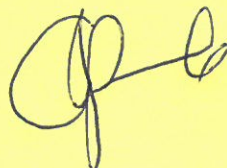
Meeting: Mayco 21/1/2021	Submitted by Department: Corporate Services		
Ref No: 5/13/1/1	Author/s: L Nojozi		
Coll No: 1719371	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>7.2 REPORT ON WARD COMMITTEE MEETINGS AND PUBLIC MEETINGS: PERIOD 1 OCTOBER 2020 TO 31 DECEMBER 2020</b>
<b>VERSLAG OOR WYKSKOMITEE VERGADERINGS EN OPENBARE VERGADERINGS: TYDPERK 1 OKTOBER 2020 TOT 31 DESEMBER 2020</b>
<b>INGXELO YENTLANGANISO ZEKOMITI ZEWADI KUNYE NEENTLANGANISO ZOLUNTU: IXESHA 1 OKTOBHA 2020 UKUYA KU 31 DISEMBA 2020</b>

The Executive Mayor stressed the need for ward committees to assist in communicating information to ward residents.

**RECOMMENDED that**

1. Cognisance be taken of ward committee meetings held during the period 1 October 2020 until 31 December 2020; and





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2. The appropriate actions be taken against Ward Councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter.

Meeting: Mayco 21/1/2021	Submitted by Department: Corporate Services		
Ref No: 3/3/1/3/10	Author/s: L Nojozi		
Coll No: 1719276	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**7.3 PROPOSED ALIENATION AND DEVELOPMENT OF ERF 26440 PAARL SITUATED IN CLAY/PASCAL STREETS FOR EARLY CHILDHOOD DEVELOPMENT PURPOSES (WARD 14)**

**VOORGESTELDE VERVREEMDING EN ONTWIKKELING VAN ERF 26440 PAARL GELEË TE CLAY/PASCAL STRATE VIR VROEË KINDERONTWIKKELING DOELEINDES (WYK 14)**

**UKUDIBANISWA KOPHANDO NOPHULISO LWE-ERF 26440 PAARL EBKWE CLAY/PASCAL SITALATO ZENKQUBO YOPHULISO LWABANTWANA KWANGOKO (WADI 14)**

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the MFMA final approval be granted for the alienation of Erf 26440 Paarl, measuring  $\pm 785\text{m}^2$  in extent, to Elitha Lethu Crèche, for the development thereof for early childhood development purposes, at a subsidised selling price of R14,200.00 (VAT excl.) (calculated at a rate of 20% of the market value of R71,000.00), subject to the standard conditions of sale as well as the following conditions:



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- 2.1 On-site provision must be made for parking as required for the proposed development and provision has to be made for pick-up and drop off space on the erf;
- 2.2 The property may only be used as an ECD facility together with social and community purposes and must be available for church purposes by private churches, who apply for the use thereof;
- 2.3 The proposed transaction is subject to any additional requirements or technical conditions that may be imposed by the technical departments; and
- 2.4 The transaction be subject to reversionary and pre-emptive rights in favour of the Municipality in order to ensure that development takes place within a reasonable period and to ensure that the property is used for the purpose it has been approved for.
3. The proposed transaction will be subject to the following suspensive conditions to be complied with within 18 months from the date of sale:
- 3.1 The obtaining of a registration certificate from the Department Social Development as an ECD; and
- 3.2 The securing of at least 50% of the projected development costs (50% = R2,2 million) of the subject property through the submission of written proof of secured funds to the satisfaction of the Finance Department.

Meeting: Mayco 21/1/2021		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (26440) P		Author/s: F Williams	
Coll No: 1605906		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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<b>7.4</b>	<b>PROPOSED ALIENATION OF A PORTION OF ERF 5460 SITUATED IN NAIDOO STREET, WELLINGTON FOR EARLY CHILDHOOD DEVELOPMENT PURPOSES (WARD 7)</b>
	<b>VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 5460 GELEË TE NAIDOO STRAAT, WELLINGTON VIR VROEË KINDERONTWIKKELINGSDOELEINDES (WYK 7)</b>
	<b>UKUDIBANISWA KWESICWANGCISO SE-ERF 5460 ESITRAYITI SE-NAIDOO, WELLINGTON KWINJONGO ZOPHUHLISO LWABANTWANA ABASELULA (WADI 7)</b>

**RESOLVED that**

1. A further round of applications/proposals be invited for the purchase of portions of Erf 5460 Wellington for Early Childhood Development purposes in view of the fact that the applications received are deemed unacceptable; and
2. The applicant be informed of the Council decision accordingly.

Meeting: Mayco 21/1/2021	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (5460) W	Author/s: F Williams		
Coll No: 1717259	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED Corporate Services	

<b>7.5</b>	<b>PROPOSED ALIENATION OF ERF 30260 DROMMEDARIS, PAARL SITUATED ON THE CORNER OF GONIWE AND NONTAKA STREET FOR THE DEVELOPMENT OF AN EARLY CHILDHOOD DEVELOPMENT CENTRE (WARD 16)</b>
	<b>VOORGESTELDE VERVREEMDING VAN ERF 30260 DROMMEDARIS, PAARL GELEË OP DIE HOEK VAN GONIWE EN NONTAKA STRATE VIR DIE ONTWIKKELING VAN 'N VROEË KINDERONTWIKKELINGSENTRUM (WYK 16)</b>
	<b>UKUDIBANISWA KWESICWANGCISO SE-ERF 30260 DROMMEDARIS, PAARL ESISEKWE KWI-CORNER YASEGONIWE NETONTAKA STREET YOPHUHLISO LWEZIKO LOPHUHLISO LWABANTWANA LOKUQALA (WADI 16)</b>

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA Council resolves that:





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- 
- 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
- 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the MFMA final approval be granted for the alienation of Erf 30260, Paarl measuring approximately 772m<sup>2</sup> in extent, to Sun Rise Educare (Registration no. 120-044 NPO) at a subsidised selling price of R12 400,00 (VAT excl.) (Calculated at a rate of 20% of the market value of R62 000,00), subject to the standard conditions of sale as well as the following conditions:
- 2.1 On-site provision must be made for parking as required for the proposed development and provision must be made for pick-up and drop off space on the erf;
- 2.2 The property may only be used as an ECD facility together with social and community purposes and must be available for church purposes as may be applied for by private churches, which uses are permitted under the current zoning;
- 2.3 The proposed transaction is subject to any additional requirements or technical conditions that may be imposed by the technical departments; and
- 2.4 The transaction be subject to reversionary and pre-emptive rights in favour of the Municipality in order to ensure that development takes place within a reasonable period and to ensure that the property is used for the purpose it has been approved for.
3. The proposed transaction will be subject to the following suspensive condition to be complied with within 6 months of a letter conveying council approval:
- 3.1 The securing of at least 50% of the projected development costs of the subject property through the submission of written proof of secured funds to the satisfaction of the Financial Services Department.





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4. A further round of applications be invited for the purchase of Erf 29138, Drommedaris, Paarl for ECD purposes within a period of 6 (six) months hereof.

Meeting: Mayco 21/1/2021 Ref No: 15/4/1 (30260) P Coll No: 1705182		Submitted by Department: Corporate Services Author/s: F Williams Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8. PLANNING AND DEVELOPMENT

<b>8.1 REQUEST FOR A THREE MONTHS RENTAL PAYMENT WRITE OFF FOR INFORMAL TRADERS OPERATING IN COUNCIL OWNED BUSINESS HIVES</b>
<b>VERSOEK OM AFSKRYWING VAN DRIE MAANDE HUURBETALING VIR INFORMELE HANDELAARS WAT BESIGHEID BEDRYF IN BESIGHEIDSKORWE VAN DIE RAAD</b>
<b>ISICELO SOKUCINWA KWENTLAWULO YERENTI YENYANGA EZINTATHU KUSENZELWA OSOMASHISHINI ABANGAMILISELWANGA KWINDAWO ZOSHISHINO ZEBHUNGA</b>

**RECOMMENDED that**

The request for a three months rental write-off amounting to R7,200.00 be approved.

Meeting: Mayco 21/1/2021 Ref No: 15/7/32 Coll No: 1711388		Submitted by Department: Planning and Development Author/s: M Mlangeni Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

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21 JANUARY 20219. ENGINEERING SERVICES

9.1	APPROVAL OF THE ANNUAL WATER SERVICES AND PERFORMANCE AUDIT REPORT (2019/2020)
	GOEDKEURING VAN DIE JAARLIKSE WATERDIENSTE EN PRESTASIE OUDITVERSLAG (2019/2020)
	UKUQINISEKISWA KWENKOZO ZAMANZI WONYAKA KUNYE NENGELO YOKUSEBENZA KA 2019/2020

**RECOMMENDED that**

The Annual Water Services and Performance Audit Report (Final Report) for 2019/2020 be approved by Council.

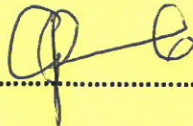
Meeting: Mayco 21/1/2021	Submitted by Department: Engineering Services		
Ref No: 16/1/1/8	Author/s: A Kowalewski		
Coll No: 1720029	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10. URGENT MATTERS

None.

The meeting ended at: 10:30.

CHAIRPERSON:



DATE:

Confirmed with/without amendments.

PJ/mg





## Mayoral Committee Attendance Register

Date: 21 January 2021

Time: 10:00

Venue: Council Chambers

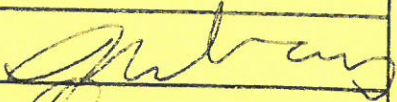
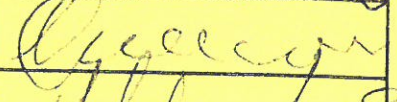

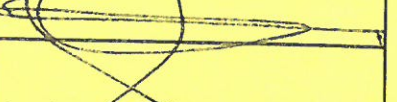
SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	C J	MR	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	
LE ROUX (Engineering Services)	J F	MR	
ANDREAS (Rural Management)	M A	MS	
KEARNS (Environment, Parks and Open Spaces)	C	MS	
GOUWS (Social Services)	E	MS	
MILLER (Planning and Development)	J	ADV	
MOKOENA (Corporate Services)	L P	MS	
SMUTS (Public Safety)	R	MR	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	R H	MR	
CYSTER (Human Settlements and Property Management)	L	MS	
STOWMAN SPEAKER	AC	MR	
KOEGELEBERG CHIEF WHIP	RA	MR	
RICHARDS LEADER OF OPPOSITION	AM	MR	

2021-01-22

Office of the / Kantoor van die  
CHIEFWHIP / HOOFSWEEP

Cllr / Rdl R.A. KOEGELEBERG  
Drakenstein



SURNAME	INITIALS	TITLE	SIGNATURE
Nichaus	L.W	Rdl	
Sambokwe	L.S	CHV	
RICHARDS	A.M.	CCR	
Mpulangana	T.R	CHV	
W. Meyer	WFD	CL	