

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 19 FEBRUARY 2020 AT 10:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Clr G C Combrink

Councillors: Ald J F le Roux
M A Andreas
C Kearns
E Gouws
J Miller
L P Mokoena
Ald R Smuts
L T van Niekerk
R H van Nieuwenhuyzen
L Willemse

Also Present: Clr A C Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)
Clr J Matthee (MPAC)
Clr A M Richards (Leader of the Opposition)
Clr R Nell
Clr WPD Meyer

Officials: Dr J H Leibbrandt (City Manager)
Mr S Johaar (Executive Director: Corporate Services)
Mr G Esau (Executive Director: Community Services)
Mr M Wüst (Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Ms C Lategan (Senior Manager: Budgets, Assets and Financial Reporting)
Mr D Delaney (Senior Manager: Planning Services)
Mr A V Marais (Senior Manager: Legal and Administrative Services)
Mr G Dippenaar (Chief Risk Officer)
Ms C September (Manager: IDP)
Mr F P Goosen (Manager: Administrative Support Services)
Mr P January (Senior Administrative Officer)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

- | | | | |
|----|---|---|--------------|
| 1. | Mr J Carstens: Chief Financial Officer | - | apology; and |
| 2. | Ms L Waring: ED: Planning and Development | - | apology. |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor welcomed Councillor Nell to Council.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

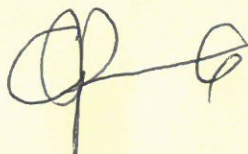
The following meetings of the Ordinary Mayoral Committee were confirmed as correct:

- (i) Ordinary meeting held on 22 January 2020;
- (ii) Ordinary meeting held on 29 January 2020; and
- (iii) Confidential meeting held on 29 January 2020.

6. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions **be noted**.



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7.1	REPORT TO COUNCIL FROM THE AUDIT COMMITTEE MEETINGS HELD ON 29 NOVEMBER 2019 AND 05 DECEMBER 2019
	VERSLAG AAN DIE RAAD VAN DIE OUDITKOMITEE VERGADERINGS GEHOU OP 29 NOVEMBER 2019 EN 05 DESEMBER 2019
	INGXELO KWIBHUNGA EVELA KWIKOMITI YOPHICHTHO ZINCWADI EYAYIBANJWE NGOMHLA WE 29 NOVEMBA2019 KUNYE NOMHLA WE 05 DISEMBA 2019

RECOMMENDED that

The report of the Audit Committee from the meetings held on 29 November 2019 and 05 December 2019, **be noted.**

Meeting: Mayoral Committee – 19/02/2020	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/13	Author/s: R Jaftha
Coll No: 1620246	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u> 29/01/2020

7.2	APPROVAL OF THE AMENDED AUDIT COMMITTEE CHARTER
	GOEDKEURING VAN DIE GEWYSIGDE OUDITKOMITEE STIGTINGSAKTE
	UKUGQIKISEKISWA KOLUNGISO KWE AUDIT COMMITTEE CHARTER

RECOMMENDED that

Council approve the amended Audit Committee Charter 2019/20.

Meeting: Mayoral Committee – 19/02/2020	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/13	Author/s: R Jaftha
Coll No: 1623380	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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7.3 PROPOSED DIRECT ALIENATION OF A PORTION OF ERF 3643 MBEKWENI TO MASAKHANE PRE-SCHOOL & GRASSROOTS EDUCARE CENTRE
VOORGESTELDE DIREKTE VERVREEMDING VAN 'N GEDEELTE VAN ERF 3643 MBEKWENI AAN MASAKHANE KLEUTERSKOOL & GRASSROOTS OPVOEDKUNDIGE SENTRUM
ISINDULULO SOKUPHEPHELA NGQO KWECEBA LESIZA 3643 MBEKWENI KWI MASAKHANE PRE-SCHOOL & GRASSROOTS EDUCARE CENTRE

RESOLVED that

The matter be referred back for the department to follow a call for applications process.

Meeting: Mayco 19/02/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (3643) M	Author/s: N October		
Coll No: 1585207	Referred from: Corp Serv Port - 04/02/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED: Corporate Services	

7.4 LLF MINUTES: NOVEMBER 2019
LLF NOTULES: NOVEMBER 2019
LLF IMIZUZU: NOVEMBA 2019

RESOLVED that

Noted.

Meeting: Mayco – 19/02/2020	Submitted by Directorate: Corporate Services		
Ref No:	Author/s:		
Coll Nr:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>




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7.5 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERF 1269 PHOKENG STREET, MBEKWENI TO MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 AND 160-000 NPO) (WARD 6)
FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË TE ERF 1269, PHOKENGSTRAAT, MBEKWENI AAN MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 EN NPO 160-000) (WYK 6)
UKUGQINISEKISWA KOKUGQIBELA: UKUQESHISWA KWEPROPATI KAMASIPALA EKWISIZA 1269 PHOKENG STREET, MBEKWENI KWI MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 AND 160-000 NPO) (WADI 6)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations and in accordance with the Asset Transfer Policy (2019), **final approval** be granted for the lease of the municipal property situated on Erf 1269, Phokeng Street, Mbekweni, measuring $\pm 1\,425\text{m}^2$ in extent to Mbekweni Youth Centre (NPC) (Registration number 2015/015037/08 & NPO) for social and community purposes, subject to the standard lease conditions as well as the following further conditions:
 - 1.1 A subsidized market related monthly rental of R409.09 (VAT excluded and 6% escalation per annum included) will be applicable;
 - 1.2 A lease period of 2 (two) years will apply;
 - 1.3 The subject property only be used specifically for emerging contractor training and development and small business/entrepreneurs development centre training and related activities (social and community purposes);
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.



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2. It be noted in terms of paragraph 10 of the Asset Transfer Policy, a less formal process in respect of the letting of the property was followed as the purpose of the lease is for social and community purposes. A call for applications process was duly followed.

Meeting: Mayoral Committee – 19/02/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (1269) M	Author/s: N Williams		
Coll No: 1614066	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT

8.1 THE ROLE OF MUNICIPALITIES IN THE DELIVERY OF HOUSING
DIE ROL VAN MUNISIPALITEITE IN DIE LEWERING VAN BEHUISING
INDIMA EDLALWA NGOOMASIPALA EKUBONELELEMI KWEZINDLU

RESOLVED that

The position paper be adopted as the official position of Drakenstein Municipality on the matter.

Meeting: Mayco 19/02/2020	Submitted by Department: Community Services		
Ref No: 7/1/1	Author/s: F Rhoda		
Coll No: 1598052	Referred from: Comm Serv Portf - 04/02/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Community Services	

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9.1 REVIEW ON THE BAN OF FIREWORKS WITHIN THE DRAKENSTEIN MUNICIPAL AREA
HERSIENING VAN DIE VERBANNING VAN VUURWERKE BINNE DIE DRAKENSTEIN MUNISIPALE AREA
UKUHLOLWA KWAKHONA KOKURHOXISWA KWESITAKANTLANZI KUMMANDLA WOMASIPALA WASE DRAKENSTEIN

RECOMMENDED that

The discharge of fireworks within the Drakenstein Municipal area no longer be allowed in terms of By-Law No 1/2002 - Control of Fireworks, with the exception of approved events.

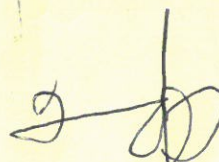
Meeting: Mayco 19/02/2020	Submitted by Department: Community Services
Ref No: 1/P	Author/s: D Damons
Coll No: 1607231	Referred from: Comm Serv Portf - 04/02/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10. RURAL DEVELOPMENT

10.1 APPROVAL TO PARTICIPATE IN THE RURAL TOWNS PROGRAM OF NATIONAL TREASURY
GOEDKEURING OM DEEL TE NEEM AAN DIE LANDELIKE DORPSPROGRAM VAN NASIONALE TESOURIE
UKUQINISEKISWA KOKUTHABATHA INXAXHEBA KWINKQUBO YEDOLOPHU ZASEMAPHANDLENI YOMLAWULI-MALI JIKELELE

RECOMMENDED that

1. Participation in the Rural Towns Program, be approved;
2. The focus area of the program as Paarl East, Mbekweni and Paarl CBD, be approved;
3. It be noted that the Technical Assistance Fund of National Treasury is available to fund the medium to long term strategic and project planning for the focus area;
4. It be noted that the medium to long term strategic and project plan will be submitted to Council for final approval for implementation; and



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5. The City Manager be mandated to appoint an authorized official to lead the project team.

Meeting: Mayco 19/02/2020	Submitted by Department: Planning and Development
Ref No: 16/4/6	Author/s: L Waring
Coll No: 1616055	Referred from: Planning and Dev Portf - 05/02/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.2 APPROVAL FROM COUNCIL TO INVESTIGATE THE POSSIBILITY OF DRAKENSTEIN BECOMING A FAIR TRADE MUNICIPALITY

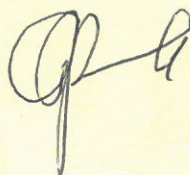
GOEDKEURING VAN DIE RAAD OM DIE MOONTLIKHEID TE BEPAAL VAN DRAKENSTEIN OM 'N "FAIR TRADE" HANDELS MUNISIPALITEIT TE WORD

ISIQINISEKISO ESIVELA KWIBHUNGA EKUPHANDENI OKUNOKWENZEKA UKUBA IDRAKENSTEIN INGABA NGUMASIPALA WOSHISHINO OLULULO

RECOMMENDED that

1. The request to investigate the feasibility of Drakenstein becoming the first Fair Trade City in South Africa, be approved; and
2. An internal committee to lead this process, comprising Councillor Rita Andreas as the political representative, together with technical staff from the Municipality's Economic Growth and Tourism, Environmental Management and Rural Development Sections, be approved.

Meeting: Mayco 19/02/2020	Submitted by Department: Planning and Development
Ref No: 17/5/1/1	Author/s: T Mnisi
Coll No: 1616384	Referred from: Planning and Dev Portf - 05/02/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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11.1 ADVISORY COMMITTEE FOR THE "OU TUIN" HERITAGE REPORT
ADVIESKOMITEE VIR DIE "OU TUIN" ERFENIS VERSLAG
INGXELO YAMAFA YEKOMITI YENCEBISO YE "OU TUIN"

RESOLVED that

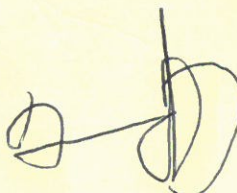
This matter be referred back for consideration at the March 2020 meeting of the Mayoral Committee.

Meeting: Mayco 19/02/2020	Submitted by Department: Planning and Development
Ref No: 15/4	Author/s: W Hendricks
Coll No: 1616844	Referred from: Planning and Dev Portf - 05/02/2020
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Planning and Development	March 2020

11.2 APPROVAL OF AMENDMENT TO THE SERVICE LEVEL AGREEMENT BETWEEN DRAKENSTEIN MUNICIPALITY AND DRAKENSTEIN LOCAL TOURISM ASSOCIATION
GOEDKEURING VAN WYSIGING VAN DIENSOORENKOMS TUSSEN DRAKENSTEIN MUNISIPALITEIT EN DRAKENSTEIN PLAASLIKE TOERISME VERENIGING
UKUQINISEKISWA KOKULUNGISWA KWESIVUMELWANO ESIJILISWE KWINKONZO PHAKATHI KO MASIPALA WASE DRAKENSTEIN KUNYE NE DRAKENSTEIN LOCAL TOURISM ASSOCIATION

RECOMMENDED that

1. The content of the report be noted; and
2. The proposed amendment, i.e. Clause 8.10 *"The municipality shall provide the DLTA with office space at no cost. The duration of the Lease Agreement will be linked to the term of the Service Level Agreement. The Lease Agreement will exclude the provision of free water, electricity and security services. The Lease Agreement will be effective from 1 November 2018."* to the current Service Level



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Agreement (Annexure A to the departmental report) between the DLTA and the municipality, be approved.

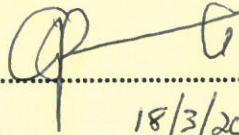
Meeting: Mayco 19/02/2020	Submitted by Department: Planning and Development
Ref No: 2/2/9	Author/s: C Phillips
Coll No: 1599485	Referred from: Planning and Dev Portf - 05/02/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

12. URGENT MATTERS

None.

The meeting ended at 10:42.

CHAIRPERSON:



DATE:

18/3/2020

Confirmed with/without amendments.

PJ/rs



Mayoral Committee Attendance Register

Date: 19 February 2020

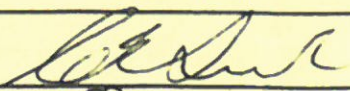
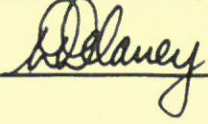
Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
GOUWS (Social Services)	E	MS	0824479711	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	LP	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELEBERG CHIEF WHIP	RA	MR	0832693138	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELEBERG
Drakenstein

A city of excellence

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
Lategan	CE	MR		
DELANEY	D	MR		

Leadster

Willa Meyer (VF+)
 Randy Uel (ICAZA)

