

**DRAKENSTEIN MUNICIPALITY**

**MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL COUNCIL HELD IN THE PAARL TOWN HALL, MAIN STREET, PAARL, ON THURSDAY, 26 MARCH 2020 AT 12:00.**

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**PRESENT: Councillors (see Attendance Register)**

<b>Senior Officials:</b>	<b>Dr J H Leibbrandt</b>	<b>(City Manager)</b>
	<b>Mr J Carstens</b>	<b>(Chief Financial Officer)</b>
	<b>Mr G Esau</b>	<b>(Executive Director: Community Services)</b>
	<b>Mr M Wüst</b>	<b>(Executive Director: Engineering Services)</b>
	<b>Mr S Johaar</b>	<b>(Executive Director: Corporate Services)</b>
	<b>Ms L Waring</b>	<b>(Executive Director: Planning and Development)</b>
	<b>Mr A V Marais</b>	<b>(Senior Manager: Legal and Administrative Services)</b>
	<b>Ms R Geldenhuys</b>	<b>(Manager: Communication and Marketing)</b>
	<b>Mr F P Goosen</b>	<b>(Manager: Administrative Support Services)</b>

**ABSENT: Councillors (see Attendance Register)**





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<b>2.1 IMPLEMENTATION OF COUNCIL DECISIONS</b>
<b>IMPLEMENTERING VAN RAADSBSLUIITE</b>
<b>UKUMISELWA KWEZIGQIBO ZEBHUNGA WESIGQEBA</b>

**Noted.**

<b>3. MINUTES: MAYORAL COMMITTEE</b>
<b>NOTULE: BURGEMEESTERSKOMITEE</b>
<b>IMIZUZU: IKOMITI KASODOLOPHU</b>

The minutes of the following meetings of the Mayoral Committee were noted:

- (i) Ordinary meeting held on 19 February 2020;
- (ii) Ordinary meeting held on 27 February 2020; and
- (iii) Confidential meeting held on 27 February 2020.

<b>4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR</b>
<b>VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER</b>
<b>INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA/ISEKELA LIKASODOLOPHU WESIGQEBA</b>

- 1. The Executive Mayor requested all to strictly adhere to the call of the President regarding the lockdown measures as promulgated; and
- 2. Welcomed newly appointed councillors C. Davids and B. Rix.

<b>5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER</b>
<b>VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER</b>
<b>INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO</b>

The Speaker made the following announcements/requests:

- 1. Demarcation Board proposals to be submitted by 30 April 2020; and
- 2. Congratulated councillors who celebrated their birthdays during March.

<b>5.1 DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS</b>
<b>VERKLARING VAN BELANGE DEUR RAADSLEDE/AMPTENARE</b>
<b>UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA</b>

**None.**

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<b>6. STATUTORY MATTERS</b>
<b>STATUTÊRE SAKE</b>
<b>IMIBA YOMTHETO</b>

<b>6.1 REPLACEMENT OF J MATTHEE AS PROPORTIONAL MEMBER ON THE MUNICIPAL COUNCIL BY COUNCILLOR B RIX</b>
<b>VERVANGING VAN J MATTHEE AS PROPORSIONELE LID OP DIE MUNISIPALE RAAD DEUR RAADSLID B RIX</b>
<b>UKUTSHINTSHWA KUKA J MATTHEE ILUNGU LOLWAMANA KWI BHUNGA LOMASIPALA NGUCEBA B RIX</b>

**UNANIMOUSLY RESOLVED that**

The replacement of Mr Joseph Matthee by Councillor Brigham Rix as ACDP representative on the Drakenstein Municipal Council, as from 17 March 2020, be noted.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services		
Ref No: 3/8/1	Author/s: F Goosen		
Coll No: 1639203	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>

<b>6.2 REPLACEMENT OF Z SIYAYA AS PROPORTIONAL MEMBER ON THE MUNICIPAL COUNCIL BY COUNCILLOR CO DAVIDS</b>
<b>VERVANGING VAN Z SIYAYA AS PROPORSIONELE LID OP DIE MUNISIPALE RAAD DEUR RAADSLID CO DAVIDS</b>
<b>UKUTSHINTSHWA KUKA Z SIYAYA ILUNGU LOLWAMANA KWI BHUNGA LOMASIPALA NGUCEBA CO DAVIDS</b>

**UNANIMOUSLY RESOLVED that**

The replacement of Mr Zamikhaya Siyaya by Councillor Claire Olivia Davids as ANC representative on the Drakenstein Municipal Council, as from 17 March 2020, be noted.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services		
Ref No: 3/8/1	Author/s: F Goosen		
Coll No: 1639188	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>

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<b>6.3 VACANCY ON THE MUNICIPAL COUNCIL: LATE COUNCILLOR WE SMIT, WARD 3 COUNCILLOR</b>
<b>VAKATURE OP DIE MUNISIPALE RAAD: WYLE RAADSLID WE SMIT, WYK 3 RAADSLID</b>
<b>ISITHUBA KWIBHUNGA LOMASIPALA: OSISHIYILEYO UCCEBA WE SMIT, UCCEBA KU WADI 3</b>

**UNANIMOUSLY RESOLVED that**

1. The death of Councillor WE Smit as DA representative of Ward 3 on the Drakenstein Municipal Council, as from 8 March 2020, be noted; and
2. It be noted that the IEC was informed of the vacancy that occurred and that the Commission will proceed with arrangements for the necessary by-election, subject to the National Disaster Regulations.

Meeting: Council-26/03/2020	Submitted by Department: Corporate Services
Ref No: 3/8/1	Author/s: F Goosen
Coll No: 1639479	Referred from:
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>

<b>7. CONSIDERATION OF REPORTS BY THE MAYORAL COMMITTEE</b>
<b>OORWEGING VAN VERSLAE DEUR DIE BURGEMEESTERSKOMITEE</b>
<b>UKUQWALASELWA KWEENGXELO KA IKOMITI KASODOLOPHU WESIQEBA</b>

<b>7.1 NOTIFICATION OF THE PROPOSED AMENDMENT OF THE 2019/2020 SECOND REVIEWED INTEGRATED DEVELOPMENT PLAN (IDP)</b>
<b>KENNISGEWING VAN DIE VOORGESTELDE WYSIGING VAN DIE 2019/2020 TWEDE HERSIENDE GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP)</b>
<b>ISAZISO SESINDULULO SOKULUNGISA UHLOLO KWAKHONA LWESIBINI LWEPLANI EDIBENEYO YOPHUHLISO KA 2019/2020</b>

The ANC expressed the view that the matter should stand over and that public participation process must continue after the lockdown period. The City Manager indicated that prescribed timelines as per legislation must be adhered to therefore the Draft IDP must be considered now. The format of public consultation may however be reviewed after the lockdown period. Thereafter, it was

**UNANIMOUSLY RESOLVED that**

1. The intention to amend the 2019/2020 Second Reviewed IDP in line with the 2020/2025 SDF (which served a core component of the IDP) be noted;
2. The proposed timeline (as set out in the departmental report) associated with the amendment process be endorsed;



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3. The amendment of the IDP subject to public participation in principle be approved;
4. An advertisement be placed on the official Municipal website, notice boards and in the local newspapers to notify the public of the amendment to the IDP;
5. Public comments or stakeholder input, if any, be tabled in Council for consideration;
6. The final amended IDP as well as the 2020/2025 SDF be tabled in Council for approval in May 2020; and
7. The final draft amended Integrated Development Plan, together with the 2020/2025 SDF be submitted to the:
  - Department of Local Government: Western Cape;
  - Provincial Treasury: Western Cape;
  - Auditor General (AG) of South Africa; and
  - National Treasury.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services		
Ref No: 2/2/5	Author/s: C September		
Coll No: 1638252	Referred from: Special MC-26/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-7	Implement decision	ED Corporate Services	

**7.2 APPROVAL OF THE DRAFT 2020/2025 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK OPERATING AND CAPITAL BUDGET AND REVENUE STREAMS INCREASES**

**GOEDKEURING VAN DIE KONSEP 2020/2025 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK BEDRYFS- EN KAPITAALBEGROTING EN INKOMSTE STROME VERHOOGINGS**

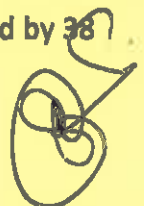
**UKUQINISEKISWA KWE DRAFT 2020/2025 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK OPERATING AND CAPITAL BUDGET AND REVENUE STREAMS INCREASES**

Due to the lack of preparation time, the ANC indicated that they could not support the item.

The recommendation of the Mayoral Committee was put to the vote and carried by 38 votes to 13 votes with 2 abstentions.

**RESOLVED that**

1. Council approves the draft 2020/2025 Medium Term Revenue and Expenditure Framework attached as Annexure A to the item.



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2. Council approves the draft capital budget expenditure of R217,149,000 for the 2020/2021 financial year as set out per GFS votes in the table below and in Appendix B of the Draft 2020/2025 MTREF Budget Report (Annexure A to this Item):

2020/2025 MTREF HIGH LEVEL CAPITAL BUDGET EXPENDITURE PER GOVERNMENT FINANCIAL STATISTICS						
Serial Number Column Reference	Description A	2020/2021 Draft Capital Budget B	2021/2022 Indicative Capital Budget C	2022/2023 Indicative Capital Budget D	2023/2024 Indicative Capital Budget E	2024/2025 Indicative Capital Budget F
1	Community and Social Services: Core Function - Cemeteries, Funeral Parlours and Crematoriums	500,000	1,500,000	1,500,000	-	-
2	Community and Social Services: Core Function - Community Halls and Facilities	400,000	300,000	500,000	-	-
3	Energy Sources: Core Function - Electricity	35,950,000	41,200,000	33,500,000	32,700,000	32,700,000
4	Executive and Council: Core Function - Municipal Manager, Town Secretary and Chief Executive	100,000	800,000	2,050,000	50,000	50,000
5	Finance and Administration: Core Function - Administrative and Corporate Support	3,050,000	-	-	-	-
6	Finance and Administration: Core Function - Fleet Management	1,085,000	4,156,186	8,550,000	11,100,000	11,600,000
7	Finance and Administration: Core Function - Information Technology	2,970,000	1,400,000	1,400,000	1,400,000	1,400,000
8	Finance and Administration: Core Function - Property Services	750,000	750,000	750,000	750,000	750,000
9	Finance and Administration: Core Function - Supply Chain Management	1,500,000	-	-	-	-
10	Housing: Non-core Function - Housing	3,950,000	4,000,000	3,950,000	2,950,000	2,950,000
11	Planning and Development: Core Function - Project Management Unit	150,000	-	-	-	-
12	Public Safety: Core Function - Fire Fighting and Protection	500,000	500,000	1,420,000	500,000	500,000
13	Road Transport: Core Function - Police Forces, Traffic and Street Parking Control	2,500,000	2,500,000	1,700,000	700,000	700,000
14	Road Transport: Core Function - Roads	35,450,000	6,000,000	20,800,000	6,500,000	6,500,000
15	Sport and Recreation: Core Function - Community Parks (Including Nurseries)	500,000	500,000	500,000	500,000	500,000
16	Sport and Recreation: Core Function - Recreational Facilities	6,350,000	6,350,000	8,350,000	1,350,000	1,350,000
17	Sport and Recreation: Core Function - Sports Grounds and Stadiums	8,000,000	8,000,000	6,500,000	-	-
18	Waste Management: Core Function - Solid Waste Removal	13,500,000	13,500,000	1,500,000	1,500,000	1,500,000
19	Waste Water Management: Core Function - Waste Water Treatment	1,910,000	1,910,000	1,500,000	41,782,000	41,282,000
20	Water Management: Core Function - Water Distribution	20,112,814	20,112,814	18,232,000	8,000,000	8,000,000
21	Grand Total	217,149,000	113,479,600	112,702,998	109,782,000	109,782,000

3. Council approves the following draft single and/or multi-year capital projects that exceeds the amount of R50 million referred to in Regulation 13(2)(c) of the Municipal Budget and Reporting Regulations:

- 3.1 Saron: Bulk Storage and Water Treatment (R58,761,814);  
 3.2 Upgrading of Oosbosch Street between Bergriver Boulevard and Jan van Riebeeck Road project (R91,954,000);  
 3.3 Electrification Housing Projects (R112,000,000); and  
 3.4 New Bulk Sewer Simondium project (R79,564,000).

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4. Council takes note that the estimated costs of the above-mentioned capital projects are set out in detail in Appendix B attached to the Draft 2020/2025 MTREF Budget Report.
5. Council approves the draft capital budget expenditure funding sources of R217,149,000 for the 2020/2021 financial year as set out in the table below:

2020/2025 MTREF HIGH LEVEL CAPITAL BUDGET EXPENDITURE PER FUNDING SOURCE						
Serial Number	Description	2020/2021 Draft Capital Budget	2021/2022 Indicative Capital Budget	2022/2023 Indicative Capital Budget	2023/2024 Indicative Capital Budget	2024/2025 Indicative Capital Budget
Column Reference	A	B	C	D	E	F
1	Capital Replacement Reserve	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000
2	Grants	167,149,000	63,479,000	62,702,000	59,782,000	59,782,000
3	<b>Grand Total</b>	<b>217,149,000</b>	<b>113,479,000</b>	<b>112,702,000</b>	<b>109,782,000</b>	<b>109,782,000</b>

6. Council approves the draft operating budget revenue of R2,680,525,048 for the 2020/2021 financial year as set out per GFS votes in the table below:

DRAFT 2020/2021 MEDIUM TERM OPERATING REVENUE PER GFS						
Serial Number	Description	2020/2021 Draft Operating Budget	2021/2022 Indicative Operating Budget	2022/2023 Indicative Operating Budget	2023/2024 Indicative Operating Budget	2024/2025 Indicative Operating Budget
Column Reference	A	B	C	D	E	F
1	Community and Social Services: Core Function - Cemeteries, Funeral Parlours and Crematoriums	(3,365,462)	(3,365,462)	(3,533,748)	(3,710,446)	(3,895,981)
2	Community and Social Services: Core Function - Community Halls and Facilities	(546,421)	(546,421)	(737,405)	(631,459)	(678,818)
3	Community and Social Services: Non-core Function - Libraries and Archives	(249,486)	(249,486)	(256,747)	(264,372)	(272,379)
4	Energy Sources: Core Function - Electricity	(1,502,442,952)	(1,502,442,952)	(1,608,996,284)	(1,723,916,425)	(1,844,785,816)
5	Executive and Council: Core Function - Mayor and Council	(406,395)	(406,395)	(421,064)	(436,468)	(452,642)
6	Finance and Administration: Core Function - Administrative and Corporate Support	(25,780,837)	(25,780,837)	(26,952,845)	(27,056,832)	(27,166,050)
7	Finance and Administration: Core Function - Finance	(375,688,380)	(375,688,380)	(403,858,058)	(430,887,267)	(458,927,028)
8	Finance and Administration: Core Function - Fleet Management	(21,641)	(21,641)	(22,723)	(23,859)	(25,052)
9	Finance and Administration: Core Function - Human Resources	(700,000)	(700,000)	(700,000)	(700,000)	(700,000)
10	Finance and Administration: Core Function - Property Services	(3,919,355)	(3,919,355)	(4,062,601)	(4,216,620)	(4,382,227)
11	Finance and Administration: Core Function - Supply Chain Management	(92,054)	(92,054)	(96,656)	(101,488)	(106,563)
12	Housing: Non-core Function - Housing	(116,800,967)	(116,800,967)	(119,688,973)	(122,769,912)	(126,081,885)
13	Planning and Development: Core Function - Economic Development/Planning	(141,019)	(141,019)	(151,595)	(162,965)	(175,187)
14	Planning and Development: Core Function - Project Management Unit	-	-	-	-	-
15	Planning and Development: Core Function - Town Planning, Building Regulations and Enforcement	(41,000)	(41,000)	(41,000)	(41,000)	(41,000)
16	Public Safety: Core Function - Fire Fighting and Protection	(215,540)	(215,540)	(1,146,317)	(297,633)	(249,515)
17	Public Safety: Core Function - Police Forces, Traffic and Street Parking Control	(100,955,131)	(100,955,131)	(101,658,898)	(100,860,231)	(101,711,698)
18	Road Transport: Core Function - Roads	(720,693)	(720,693)	(722,326)	(36,045)	(37,847)
19	Sport and Recreation: Core Function - Community Parks (Including Nurseries)	(36,276)	(36,276)	(38,048)	(39,910)	(41,854)
20	Sport and Recreation: Core Function - Recreational Facilities	(4,077,254)	(4,077,254)	(4,283,895)	(4,501,075)	(4,729,396)
21	Sport and Recreation: Core Function - Sports Grounds and Stadiums	(289,905)	(289,905)	(310,574)	(333,867)	(358,907)
22	Waste Management: Core Function - Solid Waste Disposal (Landfill Sites)	(300,339)	(300,339)	(323,766)	(349,020)	(376,243)
23	Waste Management: Core Function - Solid Waste Removal	(204,913,725)	(204,913,725)	(221,265,288)	(234,136,662)	(248,085,995)
24	Waste Management: Core Function - Street Cleaning	(6,200)	(6,200)	(6,683)	(7,205)	(7,767)
25	Waste Water Management: Core Function - Sewerage	(2,123,444)	(2,123,444)	(2,299,889)	(2,490,565)	(2,697,281)
26	Waste Water Management: Core Function - Waste Water Treatment	(198,175,234)	(198,175,234)	(213,553,506)	(226,011,107)	(239,689,071)
27	Water Management: Core Function - Water Distribution	(214,036,845)	(214,036,845)	(228,987,224)	(243,562,754)	(259,139,511)
28	<b>Grand Total</b>	<b>(2,680,525,048)</b>	<b>(2,680,525,048)</b>	<b>(2,945,119,842)</b>	<b>(3,137,245,191)</b>	<b>(3,335,947,659)</b>



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7. Council approves the draft operating budget expenditure of R2,598,894,024 for the 2020/2021 financial year as set out per GFS votes in the table below:

DRAFT 2020/2021 MEDIUM-TERM OPERATING EXPENDITURE PER GFS						
Serial Number	Description	2020/2021 Draft Operating Budget	2021/2022 Indicative Budget	2022/2023 Indicative Operating Budget	2023/2024 Indicative Operating Budget	2024/2025 Indicative Operating Budget
Column Reference	A	B	C	D	E	F
1	Community and Social Services: Core Function - Cemeteries, Funeral Parlours and Crematoriums	7,889,580	8,077,040	8,633,291	9,286,929	9,880,879
2	Community and Social Services: Core Function - Child Care Facilities	269,935	269,935	269,935	269,935	269,935
3	Community and Social Services: Core Function - Community Halls and Facilities	9,577,388	9,577,388	10,264,087	10,696,503	11,327,873
4	Community and Social Services: Non-core Function - Agricultural	2,599,632	2,599,632	2,601,443	2,603,337	2,605,335
5	Community and Social Services: Non-core Function - Cultural Matters	8,230,045	8,230,045	8,691,134	9,191,682	9,794,002
6	Community and Social Services: Non-core Function - Disaster Management	4,213,154	4,213,154	4,573,379	4,964,402	5,388,860
7	Community and Social Services: Non-core Function - Libraries and Archives	21,970,405	21,970,405	23,653,602	25,480,617	27,462,229
8	Energy Sources: Core Function - Electricity	1,194,344,400	1,194,344,400	1,268,644,472	1,335,886,764	1,413,798,502
9	Environmental Protection: Core Function - Biodiversity and Landscape	1,061,248	1,061,248	1,173,692	1,274,039	1,382,973
10	Executive and Council: Core Function - Mayor and Council	45,144,193	45,144,193	48,154,598	51,393,812	54,217,840
11	Executive and Council: Core Function - Municipal Manager, Town Secretary and Chief Executive	11,589,521	11,589,521	12,599,402	13,697,708	14,885,749
12	Finance and Administration: Non-core Function - Property Services	9,677,977	9,677,977	10,424,486	11,234,702	12,114,040
13	Finance and Administration: Core Function - Administrative and Corporate Support	91,086,346	91,086,346	96,589,128	102,567,921	109,078,686
14	Finance and Administration: Core Function - Asset Management	5,689,452	5,689,452	5,877,195	6,078,529	6,305,877
15	Finance and Administration: Core Function - Finance	44,938,229	44,938,229	48,195,056	51,813,850	55,825,558
16	Finance and Administration: Core Function - Fleet Management	18,826,619	18,826,619	19,557,317	19,829,126	20,306,534
17	Finance and Administration: Core Function - Human Resources	18,334,413	18,334,413	19,211,641	20,187,585	21,271,584
18	Finance and Administration: Core Function - Information Technology	10,663,341	10,663,341	10,622,113	11,242,610	11,926,351
19	Finance and Administration: Core Function - Legal Services	2,169,397	2,169,397	2,586,902	3,051,462	3,567,709
20	Finance and Administration: Core Function - Marketing, Customer Relations, Publicity and Media	3,534,585	3,534,585	3,829,118	4,156,815	4,520,694
21	Finance and Administration: Core Function - Property Services	30,289,764	30,289,764	30,822,537	31,396,015	32,012,193
22	Finance and Administration: Core Function - Supply Chain Management	6,905,456	6,905,456	7,975,617	9,169,651	10,500,078
23	Finance and Administration: Core Function - Valuation Service	2,645,437	2,645,437	2,761,432	2,929,050	3,089,292
24	Finance and Administration: Non-core Function - Risk Management	998,988	998,988	1,125,064	1,271,365	1,433,933
25	Housing: Non-core Function - Housing	137,034,661	137,034,661	140,007,522	143,095,294	146,478,571
26	Internal Audit: Core Function - Governance Function	2,704,300	2,704,300	3,123,374	3,589,688	4,107,734
27	Other: Core Function - Tourism	764,232	764,232	829,574	900,501	977,494
28	Planning and Development: Core Function - Corporate Wide Strategic Planning (IDPs, LEDs)	4,231,968	4,231,968	4,627,341	5,063,128	5,549,641
29	Planning and Development: Core Function - Economic Development/Planning	19,562,120	19,562,120	21,054,112	22,673,580	24,431,064
30	Planning and Development: Core Function - Project Management Unit	15,241,297	15,241,297	16,439,523	17,734,830	19,135,043
31	Planning and Development: Core Function - Town Planning, Building Regulations and Enforcement	15,226,450	15,226,450	16,462,855	17,846,592	19,326,471
32	Public Safety: Core Function - Fire Fighting and Protection	45,576,284	45,576,284	48,698,683	52,088,034	55,765,729
33	Public Safety: Core Function - Police Forces, Traffic and Street Parking Control	140,956,121	140,956,121	142,315,963	145,298,737	150,624,141
34	Road Transport: Core Function - Roads	176,732,209	176,732,209	180,474,807	189,742,981	197,553,181
35	Sport and Recreation: Core Function - Community Parks (Including Nurseries)	52,122,408	52,122,408	55,618,063	59,404,280	63,504,086
36	Sport and Recreation: Core Function - Recreational Facilities	35,589,938	35,589,938	38,107,771	40,834,631	43,790,532
37	Sport and Recreation: Core Function - Sports Grounds and Stadiums	23,783,809	23,783,809	24,551,969	25,464,342	26,529,615
38	Waste Management: Core Function - Solid Waste Disposal (Landfill Sites)	24,088,005	24,088,005	24,618,970	25,167,017	25,768,767
39	Waste Management: Core Function - Solid Waste Removal	90,191,490	90,191,490	94,485,089	98,919,116	103,724,985
40	Waste Management: Core Function - Street Cleaning	31,484,625	31,484,625	32,533,779	33,672,462	34,908,316
41	Waste Water Management: Core Function - Public Toilets	9,255,407	9,255,407	9,940,959	10,683,181	11,486,610
42	Waste Water Management: Core Function - Sewerage	51,305,496	51,305,496	54,035,320	56,925,218	59,984,387
43	Waste Water Management: Core Function - Waste Water Treatment	141,054,957	141,054,957	148,550,328	156,083,223	164,191,643
44	Water Management: Core Function - Water Distribution	162,216,907	162,216,907	168,192,963	174,269,887	180,840,269
45	Water Management: Core Function - Water Treatment	1,667,731	1,667,731	1,832,031	1,988,670	2,158,701
46	Grand Total	2,598,894,024	2,598,894,024	2,872,376,842	3,023,083,776	3,145,737,857

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8. Council takes note that a draft budgeted operating surplus of R81,631,024 is realised for the 2020/2021 financial year as set out in the table below:

DRAFT 2020/2021 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK						
Serial Number	Description	2020/2021 Draft Operating Budget	2021/2022 Indicative Operating Budget	2022/2023 Indicative Operating Budget	2023/2024 Indicative Operating Budget	2024/2025 Indicative Operating Budget
Column Reference	A	B	C	D	E	F
1	Total Operating Revenue	(2,680,525,048)	(2,756,045,566)	(2,944,115,847)	(3,127,285,191)	(3,325,547,859)
2	Total Operating Expenditure	2,598,894,024	2,739,089,905	2,872,376,842	3,023,069,776	3,145,757,857
3	Operating (Surplus)/ Deficit	(81,631,024)	(16,955,661)	(71,739,005)	(104,215,415)	(179,790,002)

9. Council takes note that any actual cash surpluses at year-end will be used to boost Drakenstein's Capital Replacement Reserve to be utilised for future infrastructure assets investment.
10. Council approves the following draft revenue increases for the revenue streams of property rates, fees, charges and tariffs with effect from 1 July 2020:
- 10.1 Property rates revenue stream increase of approximately 7.5%;
  - 10.2 Water revenue stream increase of approximately 6.9%;
  - 10.3 Sewerage/sanitation revenue stream increase of approximately 8.3% to ensure that this economic service expenditure and revenue move towards a break-even point;
  - 10.4 Refuse removal revenue stream increase of approximately 7.8%;
  - 10.5 Electricity revenue stream increase of approximately 6.43% for lifeline consumers;
  - 10.6 Electricity revenue stream increase of approximately 4.9% for other domestic consumers;
  - 10.7 Electricity revenue stream increase of approximately 6.43% for all other electricity consumers; and
  - 10.8 Rental revenue stream increase of approximately 7.5%.
11. Council takes note of the envisaged draft increases in the property rates, fees, charges and tariffs as set in the Draft Tariff Book attached as Appendix 3 to the Draft 2020/2025 MTREF Budget Report.
12. Council approves the draft annual budget of Drakenstein Municipality for the 2020/2021 financial year as well as the indicative estimates for the four outer financial years (2021/2022 to 2024/2025) as set out in the new mSCOA version 6.4 Schedules A1 to A10 and SA1 to SA38 in Appendix C to the Draft 2020/2025 MTREF Budget Report.
13. Council takes note that Drakenstein's investments and cash as at 29 February 2020 amounted to R144,870,355 made up of investments with:

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- 13.1 FNB Primary account (R49,441,509);  
13.2 ABSA investments (R47,673,966);  
13.3 Investec Investments (R19,089);  
13.4 Grindrod Investments (R47,648,156); and  
13.5 Eskom (R87,635).
14. Council takes note of the proposed total cost to municipality expenses for the salary, allowances and benefits of the Executive Mayor, Speaker, Deputy Executive Mayor, Chief Whlp, Mayoral Committee members, Chairperson of MPAC, ordinary councillors, City Manager, Chief Financial Officer and executive directors as set out in the Draft 2020/2025 MTREF Budget Report.
15. Council takes note that Drakenstein Municipality do not have any current service delivery agreements, including material amendments to existing service delivery agreements, with any service provider who renders any power or function on behalf of Drakenstein Municipality as defined in Section 1 of the Municipal Systems Act.
16. Council takes note that Drakenstein Municipality do not have any municipal entities.
17. The City Manager in terms of legislation invite the local community through advertisements in the local press to submit representations in connection with the 2020/2021 draft operational and capital budget as required by the MFMA and the Municipal Systems Act.
18. The IDP and budget road show programme, usually followed In April 2020, be cancelled due to gatherings being prohibited by the Regulations issued in terms of Section 27(2) of the Disaster Management Act in Government Gazette No 43107 dated 18 March 2020, as a result of the COVID-19 infectious disease being declared as a global pandemic.

<b>Meeting:</b>	Special Council-26/03/2020	<b>Submitted by Department:</b>	Financial Services
<b>Ref No:</b>	5/2/2	<b>Author/s:</b>	C Latagan
<b>Coll No:</b>	1640729	<b>Referred from:</b>	Special MC-26/03/2020
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-18	Implement decision	Chief Financial Officer	

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<b>7.3 APPROVAL OF NEW AND AMENDED BUDGET RELATED POLICIES</b>
<b>GOEDKEURING VAN NUWE EN HERSIENE BEGROTINGS VERWANTE BELEIDE</b>
<b>UKUQINISEKISWA KWEMIGAQO NKQUBO ENTSHA NELUNGISIWEYO EXULUMENE NOHLAHLA LWABIWO MALI</b>

The ANC did not support the recommendation for the same reasons as reflected under item 7.2. The proposal was put to the vote and carried by 40 votes to 13 votes.

**RESOLVED that**

1. The following draft budget related policies as attached to this item be approved:
  - 1.1 Annexure A: Credit Control and Debt Collection Policy; and
  - 1.2 Annexure B: Indigent Support Policy.
  
2. The following draft budget related policies with its amendments as attached to this item be approved:
  - 2.1 Annexure C: Accounting Policy;
  - 2.2 Annexure D: Cash and Investment Management Policy;
  - 2.3 Annexure E: Virement Policy;
  - 2.4 Annexure F: Financial Asset Management Policy;
  - 2.5 Annexure G: Insurance Management Policy;
  - 2.6 Annexure H: Supply Chain Management Policy;
  - 2.7 Annexure I: Travel and Subsistence Policy;
  - 2.8 Annexure J: Tariff Policy;
  - 2.9 Annexure K: Property Rates Policy;
  - 2.10 Annexure L: Asset Transfer Policy;
  - 2.11 Annexure M: Budget and Management Oversight Policy;
  - 2.12 Annexure N: Events Policy; and
  - 2.13 Annexure O: Cost Containment Policy.
  
3. The City Manager in terms of legislation invite the local community through advertisements in the local press to submit written representations in connection with the draft budget related policies as required by the MFMA and the Municipal Systems Act.

Meeting: Special Council-26/03/2020	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: C Letegan
Coll No: 1699333	Referred from: Special MC-26/03/2020
<b>PAR:</b>	<b>ACTION:</b>
1-3	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	Chief Financial Officer
	<b>DUE DATE:</b>

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<b>7.4 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 29 FEBRUARY 2020</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 29 FEBRUARIE 2020</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 29 FEBRUWARI 2020</b>

**UNANIMOUSLY RESOLVED that**

The report be noted.

Meeting: Special Council-26/03/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1634222	Referred from: Special MC-26/03/2020
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>

<b>7.5 REPORT ON TENDER AWARDS: 29 FEBRUARY 2020</b>
<b>VERSLAG OOR TENDERTOEKENNINGS: 29 FEBRUARIE 2020</b>
<b>INGXELO NGONIKEZELO LWETHENDA: 29 FEBRUWARI 2020</b>

**UNANIMOUSLY RESOLVED that**

- The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of February 2020, be noted; and
- The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Special Council-26/03/2020	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1633569	Referred from: Special MC-26/03/2020
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>

<b>7.6 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: FEBRUARY 2020</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: FEBRUARIE 2020</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: FEBRUWARI 2020</b>

**UNANIMOUSLY RESOLVED that**

- In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R244,861 for February 2020 as recorded by the Accounting Officer in the annexures attached to the departmental report, be noted; and

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2. The Chief Financial Officer record the accumulated deviation amount of R10,900,884 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Council-26/03/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1633944	Referred from: Special MC-26/03/2020
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>

**7.7 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – SIMONSVLEI INTERNATIONAL (PTY) LTD (ACCOUNT NUMBER 058078700049)**

**AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGSBELEID) – SIMONSVLEI INTERNATIONAL (PTY) LTD (REKENINGNOMMER 058078700049)**

**UKUCINWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCINWA KWAMATYALA) – SIMONSVLEI INTERNATIONAL (PTY) LTD (INOMBHOLO YEAKHAWUNTI 058078700049)**

**UNANIMOUSLY RESOLVED that**

The writing-off of the balance of Simonsvlei (Pty) Ltd's account of R404,388.04 after accepting the full and final settlement amount of R470,000.00 offered by the business rescuer, be approved.

Meeting: Special Council-26/03/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1637127	Referred from: Special MC-26/03/2020
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>
	Implement decision
	Chief Financial Officer

**7.8 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR FEBRUARY 2020**

**MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR FEBRUARIE 2020**

**UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA EYOMDUMBA 2020**

**UNANIMOUSLY RESOLVED that**

**It be noted that:**

1. The variance between the actual operating revenue (R1,519,078,496) and the pro rata budgeted operating revenue (R1,532,529,464) has a negative variance of R13,450,968 or 0.88%;

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2. The variance between the actual operating expenditure (R1,382,272,649) and the pro rata budgeted operating expenditure (R1,462,793,341) has a positive variance of R80,520,691 or 5.50%;
3. Actual capital expenditure of R123,660,560 represents 42.15% of the total capital budget of R293,413,739 after eight months of the financial year;
4. The actual and committed capital expenditure of R221,327,310 compared with the capital expenditure budget of R293,413,739 represent a spending percentage of 75.43% after eight months of the financial year;
5. External borrowings amounted to R1,672,551,989 as at 29 February 2020 and that it represents 76.65% of Drakenstein's total budgeted operating revenue of R2,182,162,436 (conditional capital and operational grants excluded) for the 2019/2020 financial year;
6. Unspent conditional and unconditional grants amounted to R53,883,340 at the end of February 2020;
7. The actual employee related cost expenditure of R434,313,035 compared with the pro rata budgeted expenditure of R447,095,419 relates to a positive variance of R12,782,384 or 2.86%;
8. Total outstanding debtors as at 29 February 2020 amounted to R375,717,003 and that 30 days and older debt constitutes 57.61% of total outstanding debtors;
9. Domestic consumers owe the municipality R233,104,558 or 62.0% of the municipality's total debtor's book;
10. Outstanding creditors amounted to R282,683 as at 29 February 2020;
11. The primary bank account had a positive bank balance at 29 February 2020 which amounted to R49,441,509; and
12. Total investments in cash and shares amounted to R95,428,846 as at 29 February 2020 at the six local banks and Eskom.

Meeting: Special Council-26/03/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 1696012		Referred from: Special MC-26/03/2020	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-12	Implement decision	Chief Financial Officer	

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<b>7.9 INFORMATION AND COMMUNICATION TECHNOLOGY MASTER FRAMEWORK</b>
<b>INLIGTINGS EN KOMMUNIKASIE TEGNOLOGIE MEESTER RAAMWERK</b>
<b>ISICWANGCISO-NKQUBO ESIYINKUNZI SENKCUKACHA KUNYE NOBUCHULE BOQAKAMSHELWANO</b>

**UNANIMOUSLY RESOLVED that**

The ICT Master Framework be approved.

<b>Meeting:</b> Special Council-26/03/2020	<b>Submitted by Department:</b> Corporate Services		
<b>Ref No:</b> 2/P	<b>Author/s:</b> D Coetsee		
<b>Coll No:</b> 1614830	<b>Referred from:</b> MC-18/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
	Implement decision	ED Corporate Services	

<b>7.10 APPROVAL FOR THE REGISTRATION OF TRANSFER OF ERF 1333 MBEKWENI TO THE ETHIOPIAN CHURCH OF SOUTH AFRICA (NPO 9075987231) (WARD 12)</b>
<b>GOEDKEURING VIR DIE REGISTRASIE VAN OORDRAG VAN ERF 1333 MBEKWENI AAN DIE 'ETHIOPIAN CHURCH OF SOUTH AFRICA' (NPO 9075987231) (WYK 12)</b>
<b>UKUQINISEKISWA KOKUBHALISWA KOKUGUQULWA KWESIZA 1333 MBEKWENI KWI ETHIOPIAN CHURCH OF SOUTH AFRICA (NPO 9075987231) (WADI 12)</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of Section 14 of the Municipal Finance Management Act in principle of final approval be granted for the sale of Erf 1333, Zuba Street, Mbekweni, measuring approximately 1,230m<sup>2</sup> in extent to the Ethiopian Church of South Africa (Registration number 9075897231) subject to the standard conditions of sale and the following further conditions:
  - 1.1 The property be sold at a subsidized selling price of R11 646.00 (VAT excl) calculated at 5% of municipal valuation of R232 926.00;
  - 1.2 All costs pertaining to the registration of transfer of the subject property, including survey and transfer costs will be for the account of the church;
  - 1.3 The proposed transaction be advertised for objections and comments; and
  - 1.4 All administrative and legal requirements must be adhered to.



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2. The subject property not be sold via public tender process due to the fact that a church building has already been built during the 1990's and the Ethiopian Church of South Africa has and still is operating from this property. The church alleges that the property was sold to them at the time, however no proof could be provided.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services		
Ref No: 7/2/4/2	Author/s: F Williams		
Coll No: 1624016	Referred from: MC-18/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED Corporate Services	

<b>7.11 PROPOSED ALIENATION OF ERF 316 PAARL VIA A PUBLIC AUCTION FOR SINGLE RESIDENTIAL PURPOSES (WARD 17)</b>
<b>VOORGESTELDE VERVREEMDING VAN ERF 316 PAARL BY WYSE VAN 'N PUBLIEKE VEILING VIR ENKEL RESIDENSIËLE DOELEINDES (WYK 17)</b>
<b>ISINDULULO SOKUPHEPHELA KWESIZA 316 E PAARL NGENDLELA YEFANDESI KAWONKE WONKE KUSENZELWA INDAWO YOKUDLALA EYODWA (WADI 17)</b>

The ANC suggested that the land be used for integration and requested that it also be verified whether the land is subject to a land claim before it is disposed of. The Executive Mayor indicated that in principle approval is now considered and public comments may still be forwarded for consideration at the next submission.

**UNANIMOUSLY RESOLVED that**

1. In terms of Section 14 of the MFMA *in principle approval* be granted for the alienation of the two portions of Erf 316 Paarl, at a market related selling price, via a public auction, on an individual basis for single residential purposes, subject to the normal conditions of sale as well as the following conditions:
  - 1.1 The site be utilised for single residential purposes only, in accordance with its current zoning;
  - 1.2 All costs related to the registration of transfer process will be for the account of the successful bidders; and
  - 1.3 The transaction be subject to all requirements as indicated by the technical departments.
2. A market related valuation be obtained in respect of each site in order to determine the reserve price of each site, prior to the auction;
3. The proposed transaction be advertised for comments and objections;
4. The transactions be subject to the usual conditions of sale, including development and pre-emptive rights in order to ensure that development takes place within a reasonable period; and

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**5. The subdivision process be undertaken by the municipality.**

<b>Meeting:</b> Special Council-26/03/2020	<b>Submitted by Department:</b> Corporate Services		
<b>Ref No:</b> 15/4/1(916)P	<b>Author/s:</b> N October		
<b>Coll No:</b> 1626398	<b>Referred from:</b> MC-18/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-5	Implement decision	ED Corporate Services	

**7.12 PROPOSED ALIENATION OF ERF 16015 PAARL VIA A PUBLIC AUCTION PROCESS FOR RESIDENTIAL PURPOSES (WARD 22)**

**VOORGESTELDE VERVREEMDING VAN ERF 16015 PAARL BY WYSE VAN 'N PUBLIEKE VEILINGSPROSES VIR RESIDENSIËLE DOELEINDES (WYK 22)**

**ISINDULULO SOKUPHEPHELA KWESIZA 1605 E PAARL NGENDLELA YEFANDESI KAWONKE WONKE KUSENZELWA INDAWO YOKUDLALA (WADI 22)**

**UNANIMOUSLY RESOLVED that**

1. In terms of Section 14 of the MFMA *In principle approval* be granted for the alienation of Erf 16015, Walbrugh Street, Paarl, at a market related selling price, via a public auction, for the development thereof for medium density residential purposes, subject to the normal conditions of sale as well as the following conditions:
  - 1.1 The site be utilised for residential purposes only;
  - 1.2 All costs related to the registration of transfer process will be for the account of the successful bidders; and
  - 1.3 The transaction be subject to all requirements as indicated by the technical departments.
2. A market related valuation be obtained in respect of the site in order to determine the reserve price of each site, prior to the auction;
3. The proposed transaction be advertised for comments and objections;
4. The transactions be subject to the usual conditions of sale, including development and pre-emptive rights in order to ensure that development takes place within a reasonable period; and
5. The rezoning process be undertaken by the municipality.

<b>Meeting:</b> Special Council-26/03/2020	<b>Submitted by Department:</b> Corporate Services		
<b>Ref No:</b> 15/4/1(16015)P	<b>Author/s:</b> N October		
<b>Coll No:</b> 1626789	<b>Referred from:</b> MC-18/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-5	Implement decision	ED Corporate Services	

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<b>7.13 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERF 1269 PHOKENG STREET, MBEKWENI TO MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 AND 160-000 NPO) (WARD 6)</b>
<b>FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË TE ERF 1269, PHOKENGSTRAAT, MBEKWENI AAN MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 EN NPO 160-000) (WYK 6)</b>
<b>ISIQINISEKISO SOKUGQIBELA: UKUQESHISWA KWEPROPATI EKWISIZA 1269 PHOKENG STREET, MBEKWENI KWI MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 AND 160-000 NPO) (WADI 6)</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations and in accordance with the Asset Transfer Policy (2019), *final approval* be granted for the lease of the municipal property situated on Erf 1269, Phokeng Street, Mbekweni, measuring  $\pm 1\ 425\text{m}^2$  in extent to Mbekweni Youth Centre (NPC) (Registration number 2015/015037/08 and NPO 160-000) for social and community purposes, subject to the standard lease conditions as well as the following further conditions:
  - 1.1 A subsidized market related monthly rental of R409.09 (VAT excluded and 6% escalation per annum included) will be applicable;
  - 1.2 A lease period of 2 (two) years will apply;
  - 1.3 Occupation of the property be given to the new lessee when the building is vacant;
  - 1.4 The subject property only be used specifically for emerging contractor training and development and small business/entrepreneurs development centre and related activities (social and community purposes);
  - 1.5 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc., if applicable; and
  - 1.6 All administrative and legal requirements be adhered to.
2. It be noted in terms of paragraph 10 of the Asset Transfer Policy, a less formal process in respect of the letting of the property was followed as the purpose of the lease is for social and community purposes. A call for applications process was duly followed; and
3. The petition of the Mbekweni Arts Organizations and Artists, which was submitted after the application and objection period, be noted.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1(1269)M	Author/s: N Williams		
Coll No: 1514066	Referred from: MC -18/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	Implement decision	ED Corporate Services	

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<b>7.14 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY, ROOM D SITUATED ON A PORTION OF ERF 2689, MATHAKATHA STREET, MBEKWENI (WARD 9)</b>
<b>FINALE GOEDKEURING: VERHUUR VAN MUNISIPALE EIENDOM – KAMER D, GELEË TE 'N GEDEELTE VAN ERF 2689, MATHAKATHASTRAAT, MBEKWENI (WYK 9)</b>
<b>UKUQINISEKISWA KOKUGQIBELA: UKUQESHISWA KWEPROPATI KAMASIPALA, IGUMBI D ELIKWICEBA LESIZA 2689, MATHAKATHA STREET, MBEKWENI (WADI 9)</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations and in accordance with the Asset Transfer Policy (2019), *final approval* be granted for the lease of Room D, situated on a portion of Erf 2689, Mathakatha Street, Mbekweni measuring ± 15.5m<sup>2</sup> in extent to Zow Services (Pty) Ltd 2018/090367/07, for business purposes, subject to the standard lease conditions as well as the following further conditions:
  - 1.1 The property be leased at a subsidized rental calculated as follows:
    - (a) rental for the first year at R77.50 per month (VAT excluded and 6 % per annum included);
    - (b) rental for the second year at R205.38 per month (VAT excluded and 6 % per annum included);
  - 1.2 A lease period of 2 (two) years will apply;
  - 1.3 The subject property only be used for business purposes;
  - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption etc., if applicable; and
  - 1.5 All administrative and legal requirements be adhered to.
2. It be noted in terms of paragraph 10 of the Asset Transfer Policy, a less formal process in respect of the letting of the property was followed as the purpose of the lease is for less formal business purposes. A call for application process was duly followed.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1(2689)M	Author/s: N Williams		
Coil No: 1614015	Referred from: MC-18/03/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED Corporate Services	

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<b>7.15 PROPOSED ALIENATION OF ERF 1588 WELLINGTON TO HH VERWYDERINGS (PTY) LTD FOR PARKING PURPOSES (WARD 18) - FINAL APPROVAL</b>
<b>VOORGESTELDE VERVREEMDING VAN ERF 1588 WELLINGTON AAN HH VERWYDERINGS (EDMS) BPK VIR PARKERINGSDOELEINDES (WYK 18) - FINALE GOEDKEURING</b>
<b>ISINDULULO SOKUPHEPHELA KWISIZA 1588 WELLINGTON KWI HH VERWYDERINGS (PTY) LTD KUSENZELWA UKUPHAKISHA (WADI 18) ISIQINISEKISO SOKUQIBELA</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of Section 14 of the MFMA Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the MFMA *final approval* be granted for the alienation of Erf 1588, Blignaut Street, Wellington, measuring  $\pm 6,046\text{m}^2$  in extent (indicated as per Locality Map marked Annexure A attached to the departmental report), to HH Verwyderings (Pty) Ltd, at a market related selling price of R300,000.00 (VAT excl.), for parking purposes, subject to the following conditions:
  - 2.1 The alienation of Erf 1588 Wellington be subject to the standard conditions of sale and technical conditions as imposed by the technical departments (as stipulated in Annexure C to the departmental report); and
  - 2.2 Based on the required improvements, the applicant be responsible for the undertaking of the construction of the right and left turn lanes in Blignaut Street as their pro rata contribution for the intersection upgrade, including the western sidewalk and bus bay, at own cost, noting that these upgrades are projected to be undertaken in 2024.
3. The direct alienation of Erf 1588 Wellington be approved to unlock the full development potential of the adjacent Erf 2758 Wellington for commercial purposes, noting that the subject property will be developed into a free parking area to serve the retail/commercial development of Erf 2758 Wellington, which will lead to approximately 200 - 250 permanent employment opportunities and 100 temporary employment opportunities; and
4. It be noted that all municipal development requirements shall be encapsulated in separate conditions of approval in respect of the land use rights approvals for the development of the applicant's private property (Erf 2758 Wellington) for

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commercial purposes, which processes will follow subsequent to the applicant obtaining final approval from Council in respect of this transaction.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1(1588)W	Author/s: N October
Coll No: 1586791	Referred from: MC -18/03/2020
<b>PAR:</b>	<b>ACTION:</b>
1-4	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED Corporate Services
	<b>DUE DATE:</b>

<b>7.16 DECLARATION OF THE COVID-19 PANDEMIC AS A NATIONAL DISASTER: BUDGET AND IDP CONSULTATION PROCESS APRIL 2020 AND OTHER CONTINGENCY MEASURES</b>
<b>AFKONDIGING VAN DIE COVID-19 PANDEMIE AS 'N NASIONALE RAMP: BEGROTING EN GOP KONSULTASIE PROSES APRIL 2020 EN ANDER GEBEURLIKHEIDSMATREËLS</b>
<b>UKUBHENGZWA KWESIFO ELIZWENI LOKO SE COVID-19 NJENGENDLEKELE JIKELELE: UHLAHO LWABIWO MALI KUNYE NENKQUBO ZENCEBISWANO ZE IDP APRIL 2020 KUNYE NOKUTHANDABUZEKA KWENTO ENOKWEHLA</b>

The ANC reiterated their opposition to the cancellation of the public participation process.

**RESOLVED that**

1. The contingency measures described herein be noted;
2. All community meetings for the Integrated Development Plan and Budget consultation process during April 2020 be cancelled;
3. The 2020/2021 Integrated Development Plan and Budget be consulted with the public via the various media and social media platforms, municipal website and be made available at all municipal libraries and main buildings; and
4. The City Manager together with the Executive Mayor be authorised to take any decision in relation to future mitigation measures that may be required.

Meeting: Special Council-26/03/2020	Submitted by Department: Corporate Services
Ref No: 4/11	Author/s: S Johaar
Coll No: 1639131	Referred from:
<b>PAR:</b>	<b>ACTION:</b>
1-4	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED Corporate Services
	<b>DUE DATE:</b>

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<b>7.17 SPORT AND RECREATION POLICY</b>
<b>SPORT EN REKREASIE BELEID</b>
<b>UMGAQO NKQUBO WEZEMIDLALO NOKONWABA</b>

**UNANIMOUSLY RESOLVED that**

**The Sport and Recreation Policy be approved.**

Meeting: Special Council-26/03/2020	Submitted by Department: Community Services		
Ref No: 17/6/P	Author/s: E Seayman		
Coll No: 1628499	Referred from: MC-18/08/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	1. Implement decision 2. Update policy register and place on Intranet 3. Update municipal website	1. ED Community Services 2. Administration 3. Communication	

<b>7.18 DISASTER MANAGEMENT PLAN</b>
<b>RAMPBESTUURPLAN</b>
<b>IPLANI YOKULAWULA INTLEKELE</b>

**UNANIMOUSLY RESOLVED that**

**The Disaster Management Plan be approved.**

Meeting: Special Council-26/03/2020	Submitted by Department: Community Services		
Ref No: 1/P	Author/s: D Demons		
Coll No: 1598195	Referred from: MC-18/08/2020		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	1. Implement decision 2. Update policy register and place on Intranet 3. Update municipal website	1. ED Community Services 2. Administration 3. Communication	

<b>7.19 APPOINTMENT OF THE PAARL BIRD ADVISORY COMMITTEE (PBSAC)</b>
<b>AANSTEL VAN DIE PAARL VOËL ADVIES KOMITTEE (PVAK)</b>
<b>UKUQESHWA KWE PAARL BIRD ADVISORY COMMITTEE (PBSAC)</b>

**UNANIMOUSLY RESOLVED that**

1. The resignation of Dr Michael Moll be noted;
2. The following committee members be re-appointed for the period 1 December 2019 until 30 November 2022:
  - 2.1 Mrs Yonne Weiss;
  - 2.2 Mr Cedric Morkel;
  - 2.3 Vacant (Dr Moll resigned);
  - 2.4 Mrs. Patsy Copeland;
  - 2.5 Manager: Wastewater Services; and
  - 2.6 Councillor Loekie Niehaus.

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3. Dr Anthony Williams be appointed in the vacant committee member position.

Meeting: Special Council-26/03/2020	Submitted by Department: Engineering Services
Ref No: 3/3/1/3/8/3	Author/s: R Brown
Coll No: 1622453	Referred from: MC -18/03/2020
<b>PAR:</b>	<b>ACTION:</b>
1-3	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED Engineering Services
	<b>DUE DATE:</b>

**7.20 REPLACING DILAPIDATED SEWERAGE SYSTEMS AT AMSTELHOF ON PRIVATE ERVEN (WARD 27)**

**VERVANGING VAN VERVALLE RIOOLSTELSELS BY AMSTELHOF OP PRIVAAT ERWE (WYK 27)**

**UKUFAKELWA KWENKQUBO EPHELILEYO YELINDLE E AMSTELHOF KWISIZA ESISODWA (WADI 27)**

**UNANIMOUSLY RESOLVED that**

- On private erven 20500, 20501, 20502 and 20503 sewerage systems be constructed so that each erf have its own sewerage connection manhole at a cost of R51,888,00 from the capital budget; and
- The remainder of the dilapidated sewer network be attended to as funding becomes available in future.

Meeting: Special Council-26/03/2020	Submitted by Department: Engineering Services
Ref No: 16/4/6	Author/s: R Brown
Coll No: 1621906	Referred from: MC -18/03/2020
<b>PAR:</b>	<b>ACTION:</b>
1-2	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED Engineering Services
	<b>DUE DATE:</b>

**7.21 PAARL HAMLET URBAN DESIGN FRAMEWORK AND DE POORT BUSINESS MODEL (WARD 15)**

**PAARL NODE STEDELIKE ONTWERPRAAMWERK EN DE POORT BESIGHEIDSMODEL (WYK 15)**

**I PAARL HAMLET URBAN DESIGN FRAMEWORK AND DE POORT BUSINESS MODEL (WADI 15)**

**UNANIMOUSLY RESOLVED that**

The Paarl Hamlet Urban Design Framework and De Poort Business Model (Annexure A to the departmental report), be approved and adopted.

Meeting: Special Council-26/03/2020	Submitted by Department: Planning and Development
Ref No: 15/1/P	Author/s: W Hendricks
Coll No: 1614312	Referred from: MC -18/03/2020
<b>PAR:</b>	<b>ACTION:</b>
	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED Planning and Development
	<b>DUE DATE:</b>



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<b>7.22 SMME SUPPORT PLAN</b>
<b>KMMO ONDERSTEUNINGSPLAN</b>
<b>LWEPLANI YENXASO YE SMME</b>

**UNANIMOUSLY RESOLVED that**

The SMME Support Plan be approved.

Meeting: Special Council-26/03/2020	Submitted by Department: Planning and Development
Ref No: 15/7/3	Author/s: M Mlengenl
Coll No: 1617926	Referred from: MC -18/03/2020
<b>PAR:</b>	<b>ACTION:</b>
	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED Planning and Development
	<b>DUE DATE:</b>

<b>7.23 AMENDED TELECOMMUNICATION BASE STATION POLICY</b>
<b>GEWYSIGDE TELEKOMMUNIKASIE BASIS STASIE BELEID</b>
<b>UKULUNGISWA KOMGAQO NKQUBO WESIKHULULO SOKUQHAKAMSHELANA</b>

**UNANIMOUSLY RESOLVED that**

The amended Telecommunication Base Station Policy, attached as "Annexure A", to the departmental report be approved and adopted.

Meeting: Special Council-26/03/2020	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: J Meyer
Coll No: 1624813	Referred from: MC -18/03/2020
<b>PAR:</b>	<b>ACTION:</b>
1-3	1. Implement decision 2. Update policy register and place on intranet 3. Update municipal website
	<b>RESPONSIBLE DEPARTMENT:</b>
	1. ED Community Services 2. Administration 3. Communication
	<b>DUE DATE:</b>

<b>8. MATTERS FOR CONSIDERATION/INFORMATION</b>
<b>SAKE VIR OORWEGING/INLIGTING</b>
<b>IMIBA YOKUQWALASELWA/YOKWAZISA</b>

<b>8.1 OVERSIGHT REPORT ON THE 2018/2019 ANNUAL REPORT</b>
<b>OORSIGVERSLAG OOR DIE 2018/2019 JAARVERSLAG</b>
<b>INGXELO YOKONGAMELA KWINGXELO YONYAKA KA 2018/2019</b>

Following a concern expressed by the ANC around the election of the chairperson of MPAC, the Executive Mayor indicated that the chairperson was unable to attend the meeting due to a vehicle accident that occurred that day.

**UNANIMOUSLY RESOLVED that**

1. The Oversight Report on the 2018/2019 Annual Report be adopted;
2. The 2018/2019 Annual Report be approved without any reservations;

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3. The Oversight Report on the 2018/19 Annual Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act; and
4. The Oversight Report on the 2018/19 Annual Report, the final 2018/2019 Annual Report and the minutes of the Oversight Committee meeting held on 5 March 2020 be submitted in accordance with Section 129(2) and 132(2) of the Municipal Finance Management Act to the Auditor-General of South Africa, National Treasury, Western Cape Provincial Treasury, Western Cape Department of Local Government and the Western Cape Provincial Legislature.

Meeting: Special Council-26/03/2020	Submitted by Department: Finance		
Ref No: 9/1/2	Author/s: J Carstens		
Coll No: 1629743	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-4	Implement decision	Chief Financial Officer	

<b>9. URGENT MATTERS SUBMITTED BY CITY MANAGER</b>
<b>DRINGENDE SAKE VOORGELÉ DEUR DIE STADSBESTUURDER</b>
<b>IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO</b>

The City Manager referred to special measures taken to inform all relevant stakeholders of the Covid-19 pandemic and the implications of the lockdown period. This information was conveyed at the workshop for councillors held on Wednesday, 25 March and was conveyed to the community via Facebook and the website. The City Manager stressed that essential services would continue to operate as usual and that special arrangements were being made in respect of other staff and councillors to render emergency related support during this period.

<b>10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS</b>
<b>OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE</b>
<b>UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO</b>

None.

<b>11. SUPPLEMENTARY AGENDA (IF ANY)</b>
<b>AANVULLENDE AGENDA (INDIEN ENIGE)</b>
<b>I AJENDA EYONGEZIWEYO (UKUBA IKHONA)</b>

None.

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<b>IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI</b>	
<b>12.</b>	<b>CONSIDERATION OF CONFIDENTIAL MATTERS</b>
	<b>OORWEGING VAN VERTROULIKE SAKE</b>
	<b>UKUQWALASELWA KEMIBA EYIMFIHLO</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

<b>12.1</b>	<b>CONFIRMATION OF CONFIDENTIAL MINUTES</b>
	<b>BEKRAGTIGING VAN VERTROULIKE NOTULE</b>
	<b>UKUQINISEKISWA KWEMIZUZU EYIMFIHLO</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

<b>12.2</b>	<b>WRITING-OFF OF IRRECOVERABLE DEBT REPORT –FEBRUARY 2020</b>
	<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – FEBRUARIE 2020</b>
	<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO –FEBRUWARI 2020</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

<b>12.3</b>	<b>APPOINTMENT OF THE CHIEF FINANCIAL OFFICER</b>
	<b>AANSTELLING VAN DIE HOOF FINANSIËLE BEAMPTTE</b>
	<b>UKUQESHWA KWEGOSA ELIKHULU LEZEMALI</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

The meeting ended at 13:38.

**CHAIRPERSON:**

*A.C. STONMAN*

**DATE:**

*15 MAY 2020*

Confirmed ~~with~~ without amendments.

**FG/mg**

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
ADRIAANSE	MM	MS	0795080815	
AFRIKA	AF	MS	0795021437	
ANDERSON	JV	MS	0766851088	
ANDREAS	MA	MS	0767901086	
ARNOLDS	RB	MS	0824480022	
BEKEER	A	MR	0793728847	
BESTER	TG	MR	0823767839	PRESENT
BLANCKENBERG	DS	MR	0833403300	
BOOYSEN	VC	MS	0798942556	V. Booysen
BUCKLE	AML	MR	0834808090	
COMBRINK	GC	MR	0824553445	
CUPIDO	FP	MR	0724874744/ 0728875902	
CUPIDO	PBA	MS	0764487741	
DAVIDS	GO	MS	0790529085	
DE GOEDE	HR	MR	0824388830	
DE WET	J	MS	0837388623 0608087389	
DUBA	BP	MS	0738679629	
FORD	GH	MR	0728016418	
GEORGE	NN	MS	0736722818	
GOUWS	E	MS	0824479711	
JACOBS	F	MD	0837600466	
JONAS	SX	MS	0728821981	
KEARNS	C	MS	0785018441/ 0760406814	
KLAAS	MT	MR	0843507787	
KOEGELENBERG	RA	MR	0832893138	
KOTZE	HJ	MR	0794311560 0824477693	
KROUTZ		MR	0722822868	

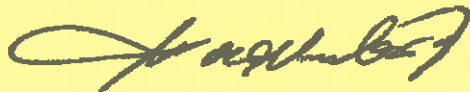
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Cllr / Rdl R.A. KOEGELENBERG  
Drakenstein

**DRAKENSTEIN MUNICIPALITY  
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SURNAME	NAME	TITLE	CELL NO	SIGNATURE
LANDU	L	MS	0729187202	
LE HOE	MJ	MR	084 218 4899 / 088 214 3637	
LE ROUX	JF	MR	0834595065	
LUGQOLA	A	MS	0730896903	
MANGENA	TC	MR	0725937804	
MASOKA	ZL	MR	0791202895	
MATTHEE	HJN	MR	0824798315	
MBENENE	NP	MS	0804141567	
MDUNUSIE	MN	MS	0804531733	
MEYER	WPD	MR	081 556 8224	
MILLER	J	ADV	0834480887	
MPULANYANA	TR	MR	0769042103	ABSENT Chief Whip
MOKOENA	LP	MS	0734198671	
NELL	RH	MR	0710698069	
NIEHAUS	LW	MR	0844216780	
NOBULA	MD	MR	0825947333	ABSENT Chief Whip
NOMANA	TZ	MS	0700639041	ABSENT Chief Whip
NZELE	LV	MR	0731622287	ABSENT Chief Whip
POOLE	CJ	MR	0765304285 0824979046	
RENS	SC	MR	0796680013 0827680053	
RICHARDS	AM	MR		
RIX	B	MR	0836753742	
ROSC	G	MR	0748214153	
SAMBOKWE	LS	MS	0712684822	
SAUERMAN	ND	MR	0828991005	
SEPTEMBER SMIT	Office of the / Kantoor van die CHIEFWHIP / HOOFSWEEP Cllr / Rdl R.A. KOEGELEBERG	MS MR	0849219770 0817354467	

**DRAKENSTEIN MUNICIPALITY  
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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
SMUTS	R	MR	0824948467	<i>Smuts</i>
SOLOMONS	EA	MS	0738503007	<i>E. Solomons</i>
STOWMAN	AC	MR	0791895359	<i>Stowman</i>
VAN NIEKERK	LT	MS	0818658385	<i>Alwyn Alf Whip</i>
VAN NIEWENHUYZEN	RH	MR	0828296239	<i>Van Nieuwenhuyzen</i>
VAN SANTEN	AJ	MS	0824226339	<i>A. J. van Santen</i>
VIKA	M	MS	0797044558/ 0732433996	<i>M. Vika</i>
WINDVOGEL	E	MS	071 591 4188	<i>Windvogel</i>
WILLEMSE	L	MS	0820799421	<i>Willemse</i>
ZIKHALI	N	MS	0784000130	<i>Zikhalo</i>



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