

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY VIRTUAL MEETING HELD ON WEDNESDAY, 31 MARCH 2021 AT 09:00.

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**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Ald G C Combrink

**Councillors:** Ald J F le Roux  
M A Andreas  
C Kearns  
E Gouws  
J Miller  
L P Mokoena  
Ald R Smuts  
L T van Niekerk  
R H van Nieuwenhuyzen  
L Cyster

**Also Present:** Cllr A C Stowman (Speaker)  
Cllr R A Koegelenberg (Chief Whip)  
Cllr R Nell

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr M Wüst (Executive Director: Engineering Services)  
Mr G Esau (Executive Director: Community Services)  
Mr S Johaar (Executive Director: Corporate Services)  
Ms L Waring (Executive Director: Planning and Development)  
Ms R Jaftha (Chief Audit Executive)  
Mr A V Marais (Senior Manager: Legal and Administrative Services)  
Ms C September (Manager: IDP)  
Ms R Geldenhuys (Manager: Communications and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)  
Mr P January (Senior Administrative Officer)






## DRAKENSTEIN MUNICIPALITY

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31 MARCH 2021**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

None.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

The Executive Mayor expressed well wishes to Mr A V Marais with his retirement at the end of March 2021, and his sincere condolences with the families of those who lost their lives during the COVID-19 pandemic, especially to Mr J September, a staff member of the Municipality.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**FINANCIAL SERVICES****5. INDIGENT HOUSEHOLD STATISTICS REPORT AS 28 FEBRUARY 2021****DEERNIS HUISHOUDING STATISTIEKE VERSLAG SOOS OP 28 FEBRUARIE 2021****INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA  
28 KWEYOMDUMBA 2021****RESOLVED that**

The report be noted.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1735375	Referred from: Finance Serv Port – 26/03/2021
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPARTMENT:</b>
	<b>DUE DATE:</b>



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<b>6. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 28 FEBRUARY 2021</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 28 FEBRUARIE 2021</b>
<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 28 KWEYOMDUMBA 2021</b>

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1735488	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7. COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 28 FEBRUARY 2021</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 28 FEBRUARIE 2021</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 28 KWEYOMDUMBA 2021</b>

RECOMMENDED that

The report be noted.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1735467	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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<b>8. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 28 FEBRUARY 2021</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 28 FEBRUARIE 2021</b>
<b>INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 28 KWEYOMDUMBA 2021</b>

RESOLVED that

The report be noted.

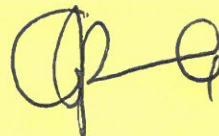
Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1735489	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>9. REPORT ON TENDER AWARDS: FEBRUARY 2021</b>
<b>VERSLAG OOR TENDERTOEKENNINGS: FEBRUARIE 2021</b>
<b>INGXELO NGONIKEZELO LWETHENDA: FEBRUWARI 2021</b>

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of February 2021, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1735599	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>





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<b>10.</b>	<b>REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: FEBRUARY 2021</b>
	<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: FEBRUARIE 2021</b>
	<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: FEBRUWARI 2021</b>

**RECOMMENDED that**

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R296,744 for February 2021 as recorded by the Accounting Officer under the annexures attached to the departmental report, be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R9,097,014 for the financial year in the notes to the 2020/2021 annual financial statements as required by legislation.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1735612	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>11.</b>	<b>DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 28 FEBRUARY 2021</b>
	<b>DRAKENSTEIN UITSTAANDE DEBITEURE VERSLAG SOOS OP 28 FEBRUARIE 2021</b>
	<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 28 KWEYOMDUMBA 2021</b>

**RESOLVED that**

The report be noted.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1735681	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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<b>12. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR FEBRUARY 2021</b>
<b>MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR FEBRUARIE 2021</b>
<b>UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LONYAKA FEBRUWARI 2021</b>

**RECOMMENDED that**

1. The content of the section 71 monthly budget monitoring report for February 2021 and the supporting documentation be noted; and
2. The section 71 monthly budget monitoring report for February 2021 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 12 March 2021, being the 10<sup>th</sup> working day after the end of February 2021.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1738477	Referred from: Finance Serv Port – 26/03/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>13. DRAFT ANNUAL REPORT: 2019/2020</b>
<b>KONSEP JAARVERSLAG: 2019/2020</b>
<b>UKUBEKWA KWENGXELO YONYAKA KA 2019/2020</b>

**RECOMMENDED that**

1. The Draft 2019/2020 Annual Report be noted;
2. The Draft 2019/2020 Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act and the Municipal Systems Act; and



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3. The Draft 2019/2020 Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: Ref No: Coll No:	Mayco 31/03/2021 9/1/2 1739837	Submitted by Department: Author/s: Referred from:	Financial Services B Brown
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>

**CORPORATE SERVICES**

<b>14. PROPOSED ALIENATION OF A PORTION OF KEEROM STREET ROAD RESERVE TO WELLINGTON VARSITY LODGE (PTY) LTD FOR PARKING PURPOSES (WARD 18)</b>
<b>VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN KEEROMSTRAAT PADRESERWE AAN WELLINGTON VARSITY LODGE (EDMS) BPK VIR PARKERINGSDOELEINDES (WYK 18)</b>
<b>UKUDIBANISWA KWESICWANGCISO SESIQENDU SE-KEEROM STREET ROAD RESERVE TO WELLINGTON VARSITY LODGE (PTY) LTD NGEENJONGO ZOKUPAKA (WADI 18)</b>

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
  
2. In terms of Section 14 of the Municipal Finance Management Act (Act No 56 of 2003), final approval be granted for the alienation of a portion of the Keerom Street road reserve in Wellington, situated in front of Erf 209 Wellington, measuring approximately 389m<sup>2</sup> in extent, directly to Wellington Varsity Lodge (Pty) Ltd, at a market related selling price of R78 000.00 (VAT excluded) for public parking purposes, subject to the normal conditions of sale as well as the following further conditions:
  - 2.1 The subject property must be consolidated with Erf 209 Wellington, which consolidation must be registered simultaneously with the registration of transfer of the subject property;





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- 2.2 The obtaining of the required closure, rezoning, subdivision and consolidation and any other required approvals (including building plan approval) must be undertaken by and at the cost of the applicant;
- 2.3 Any development on the subject property is subject to all the requirements and conditions as may be determined by the technical departments;
- 2.4 No construction of structures will be permissible within 3 metres of any municipal services, noting that approval must be obtained from the Department: Engineering Services for the Civil Engineer / Site Plan prior to the commencement of any paving, fencing and/or construction work on the subject property;
- 2.5 The subject property must carry a restrictive title deed condition in favour of the municipality regarding the public parking availability in perpetuity;
- 2.6 Development of the subject property must be completed within one year of transfer of the property in the name of the developer (purchaser) failing which the property must be transferred back in the name of the municipality; and
- 2.7 All costs related to the proposed transaction will be for the applicant's account.

Meeting: Mayco 31/03/2021		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (209)W		Author/s: W Rabie	
Coll No: 1731437		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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<b>15. MACRO ORGANISATIONAL STRUCTURE</b>
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<b>MAKRO ORGANISASIESTRUKTUUR</b>
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<b>UBUME BOMBUTHO KUMGAQO</b>
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**RECOMMENDED that**

1. Solid Waste and Landfill Management be moved to the Department Community Services as from 1 July 2021;
2. The Division: Housing Projects and Technical Support and the Division Rental Stock and Support Services be merged and renamed Division: Human Settlements as from 1 July 2021;
3. The Division: Human Settlements be moved to the Department Planning, Development and Human Settlements as from 1 July 2021;
4. The Department Planning and Development be renamed Planning, Development and Human Settlements as from 1 July 2021;
5. The commercial and economic development property functions under Corporate Services (Legal Services) be moved to Planning, Development and Human Settlements Department as from 1 July 2021;
6. It is noted that the structure will be amended when posts are filled to differentiate between, vacant, filled and frozen posts;
7. It is noted that the structure will be amended with post name changes as a result of TASK Evaluation and Benchmarking outcomes and recommendation from the Provincial Evaluation Audit Committee and Internal Benchmarking Committee.
8. The City Manager in consultation with the Executive Mayor be authorised to:
  - 8.1 Approve temporary positions on the establishment for the purposes of succession planning or to allow for temporary appointments in the event of service delivery requirements or emergencies. This authority can only be exercised if the CFO certifies that savings are available on the approved salary budget;





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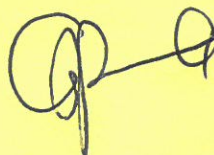
- 8.2 Approve movements of functions and posts within departments and between departments to improve optimal workflow and service delivery; and
- 8.3 Approve abolishment of posts.

Meeting: Mayco-31/03/2021		Submitted by Department: Corporate Services	
Ref No: 4/6/3/1		Author/s: N Matolengwe	
Coll No: 1745483		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>16. RECRUITMENT AND SELECTION OF EXECUTIVE DIRECTOR: PLANNING, DEVELOPMENT AND HUMAN SETTLEMENTS</b>
<b>WERWING EN KEURING VAN UITVOERENDE DIREKTEUR: BEPLANNING, ONTWIKKELING EN MENSLIKE NEDERSETTING</b>
<b>UKUGAYWA NOKUKHETHWA KOMLAWULI OYINTLOKO: WOCWANGCISO NOPHUHLISO EZEZINDLU</b>

**RECOMMENDED that**

1. The current contract termination date for the Executive Director: Planning & Development be noted;
2. The Municipal Council hereby confirms that:
  - 2.1 The position of Executive Director: Planning, Development and Human Settlements is required to meet strategic objectives of the Municipality;
  - 2.2 The job description for the post has been developed;
  - 2.3 The remuneration and other conditions of employment attached to the post is governed by the applicable Regulation;
  - 2.4 The post has been budgeted for and sufficient funds are available for the remaining period of the medium term expenditure framework; and
  - 2.5 Approval is hereby granted for the filling of the post of Executive Director: Planning, Development and Human Settlements.





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3. Authorisation be granted to the City Manager to place an advert for the position of Executive Director: Planning, Development and Human Settlements in a newspaper circulating nationally and provincially within 14 days; and
4. The selection panel be made up of the following persons:
  - 4.1 The City Manager who will be the chairperson;
  - 4.2 The Member of the Mayoral Committee responsible for Planning & Development; and
  - 4.3 An external expert in the functional area relevant to the position as determined by the City Manager.

Meeting: Mayco-31/03/2021	Submitted by Department: Corporate Services		
Ref No: 4/6/2	Author/s: N Matolengwe		
Coll No: 1738913	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

PLANNING AND DEVELOPMENT

<b>17.</b>	<b>TABLING OF THE 2021/2026 DRAFT REVIEWED INTEGRATED DEVELOPMENT PLAN (IDP)</b>
	<b>VOORLEGGING VAN DIE 2021/2026 KONSEP HERSIENDE GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP)</b>
	<b>UKUBEKWA KWESICWANGCISO SOPHUHLISO OLUMANYANISIWEYO LOPHUHLISO (IDP) 2021/2022</b>

**RECOMMENDED that**

1. The 2021/2026 Draft Reviewed IDP, attached as Annexure A to the departmental report, be approved by Council for further consultation with the public;
2. An advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers to notify the public of the approval of the 2021/2026 Draft Reviewed IDP and invite public comment; and



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3. The 2021/2026 Draft Reviewed IDP be submitted to the:
- Department of Local Government: Western Cape;
  - Provincial Treasury: Western Cape;
  - Auditor General (AG) of South Africa; and
  - National Treasury.

Meeting: Mayco-31/03/2021	Submitted by Department: IDP		
Ref No: 2/2/5	Author/s: C September		
Coll No: 1740581	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

CONFIDENTIAL

<b>18. WRITING-OFF OF IRRECOVERABLE DEBT REPORT – FEBRUARY 2021</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – FEBRUARIE 2021</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – FEBRUWARI 2021</b>

See Confidential Minutes.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1735463	Referred from: Finance Serv Port – 26/03/2021		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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<b>19. WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF HANDOVER ACCOUNT)</b>
<b>AFSKRYF VAN ONVERHAALBARE SKULD (5.10 OORHANDIGDE REKENINGE)</b>
<b>UKUCINYWA KWABATYALA ANGAHLAWULWAYO (5.10 IAKHAWUNTI EZIQITHISIWEYO)</b>

See Confidential Minutes.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1732661	Referred from: Finance Serv Port – 26/03/2021		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

ADDITIONAL ITEMSFINANCIAL SERVICES

<b>20. APPROVAL OF THE DRAFT 2021/2026 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK, OPERATING AND CAPITAL BUDGET AND TARIFF INCREASES</b>
<b>GOEDKEURING VAN DIE KONSEP 2021/2026 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK, BEDRYFS- EN KAPITAALBEGROTING EN TARIEF VERHOOGINGS</b>
<b>UKWAMKELWA KOYILO -2021/2026 LWAPHAKATHI KONYAKA YENGENISO NENKQUBO YENKCITHO, UKUSETYENZISWA KUNYE NOHLAHLA LWABIWO-MALI OLUKHULU KUNYE NOKUNYUSWA KWERHAFU</b>


**RECOMMENDED that**

1. Council takes note of the following draft resolutions of the draft budget and that the final budget will be tabled for approval in May 2021:
  - 1.1 The draft 2021/2026 Medium Term Revenue and Expenditure Framework (MTREF) attached as Annexure A to the item.
  - 1.2 The draft 2021/2026 MTREF operating budget revenue of R2,716,412,781 for the 2021/2022 financial year as well as for the four outer years' operating revenue as set out in Table 1 of the Draft 2021/2026 MTREF Budget Report.



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- 1.3 The draft 2021/2026 MTREF operating budget expenditure of R2,663,273,302 for the 2021/2022 financial year as well as for the four outer years' operating expenditure as set out in Table 2 of the Draft 2021/2026 MTREF Budget Report.
- 1.4 The draft 2021/2026 MTREF capital budget expenditure of R123,909,165 for the 2021/2022 financial year as well as for the four outer years' capital expenditure as set out in Table 4 of the Draft 2021/2026 MTREF Budget Report.
- 1.5 The draft 2021/2026 MTREF capital budget expenditure funding sources of R123,909,165 for the 2021/2022 financial year as well as for the four outer years' capital expenditure funding sources as set out in the Table 5 of the Draft 2021/2026 MTREF Budget Report.
- 1.6 The following draft multi-year capital project, Electrification Housing Projects (R75,621,739), that exceeds the amount of R50 million referred to in Regulation 13(2)(c) of the Municipal Budget and Reporting Regulations.
- 1.7 The following draft tariff increases/decreases for the revenue streams of property rates, fees, charges and tariffs with effect from 1 July 2021:
- 1.7.1 No property rates tariff increase;
  - 1.7.2 Water tariff increase of 6.0%;
  - 1.7.3 Sewerage/sanitation tariff increase of 6.0%;
  - 1.7.4 Refuse removal tariff increase of 7.5%; and
  - 1.7.5 Electricity tariff increase of 14.59%.
- 1.8 The draft annual budget of Drakenstein Municipality for the 2021/2022 financial year as well as the indicative estimates for the four outer financial years (2022/2023 to 2025/2026) as set out in the new MSCOA version 6.5 Schedules A1 to A10 and SA1 to SA38 included in Appendix 4 of the Draft 2021/2026 MTREF Budget Report.



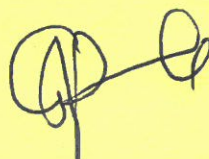


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2. It is recommended that Council notes, that:
- 2.1 A draft budgeted operating surplus of R53,139,479 is anticipated to be realised for the 2021/2022 financial year as set out in Table 3 of the Draft 2021/2026 MTREF Budget Report.
  - 2.2 Any actual cash surpluses at year-end will be used to increase Drakenstein's Capital Replacement Reserve to be utilised for future infrastructure assets investment and the redemption of external loans.
  - 2.3 The envisaged draft increases/decreases in the property rates, fees, charges and tariffs as set in the Tariff Book attached as Appendix 3 to the Draft 2021/2026 MTREF Budget Report.
  - 2.4 Drakenstein's investments and cash as at 28 February 2021 amounted to R165,546,327 made up of investments with:
    - 2.4.1 FNB Primary account (R53,599,752);
    - 2.4.2 ABSA investments (R56,301,735);
    - 2.4.3 Investec investments (R54);
    - 2.4.4 Standard Bank (R10,152,646);
    - 2.4.5 Grindrod investments (R45,404,505); and
    - 2.4.6 Eskom (R87,635).
  - 2.5 The proposed total cost to municipality expenses for the salary, allowances and benefits of the Executive Mayor, Speaker, Deputy Executive Mayor, Chief Whip, Mayoral Committee members, ordinary councillors, City Manager (CM), Chief Financial Officer (CFO) and executive directors as set out in SA23 included in Annexure A.
  - 2.6 Drakenstein Municipality do not have any current service delivery agreements, including material amendments to existing service delivery agreements, with any service provider who renders any power or function on behalf of Drakenstein Municipality as defined in Section 1 of the Municipal Systems Act.
  - 2.7 Drakenstein Municipality do not have any municipal entities.





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3. The City Manager in terms of legislation invite the local community through advertisements in the local press to submit representations in connection with the 2021/2022 draft operational and capital budget as required by the MFMA and the Municipal Systems Act.
4. The IDP and budget open day programme be followed in April 2021 as approved by Council in the IDP review item.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services		
Ref No: 5/2/2	Author/s: L Crotz		
Coll No: 1740439	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>21. APPROVAL OF NEW AND AMENDED BUDGET RELATED POLICIES FOR THE 2021/2022 FINANCIAL YEAR</b>
<b>GOEDKEURING VAN NUWE EN HERSIENDE BEGROTINGS VERWANTE BELEIDE 2021/2022 FINANSIËLE JAAR</b>
<b>UKWAMKELWA KWEMIGAQO-NKQUBO EMITSHA ELUNGISIWEYO OLUNGISELELWEYO YONYAKA-MALI 2021/2022</b>

**RECOMMENDED that**

1. Council approves the following draft budget related policies as with its amendments as attached to this item:
  - 1.1 Annexure A: Accounting Policy;
  - 1.2 Annexure B: Financial Asset Management Policy;
  - 1.3 Annexure C: Supply Chain Management Policy;
  - 1.4 Annexure D: Petty Cash Policy;
  - 1.5 Annexure E: Credit Control and Debt Collection Policy;
  - 1.6 Annexure F: Indigent Support Policy;
  - 1.7 Annexure G: Tariff Policy;
  - 1.8 Annexure H: Property Rates Policy;
  - 1.9 Annexure I: Writing-Off of Irrecoverable Debt Policy;
  - 1.10 Annexure J: Asset Transfer Policy; and
  - 1.11 Annexure K: Performance Management Policy.



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
31 MARCH 2021

2. Council repeal the Policy on Ward Based Operational Projects.

Meeting: Mayco 31/03/2021	Submitted by Department: Financial Services		
Ref No: 5/2/2	Author/s: L Crotz		
Coll No: 1740440	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>

The meeting ended at 09:50.

**CHAIRPERSON:** .....

**DATE:** .....

Confirmed with/without amendments.

*PJ/mg*





# DRAKENSTEIN

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Paarl | Wellington | Gouda | Saron | Simondium

+27 21 807 4500 +27 21 872 8054  
www.drakenstein.gov.za  
customer@drakenstein.gov.za  
Civic Centre, Berg River Boulevard, Paarl 7646

## Mayoral Committee Attendance Register

Date 31 March 2021

Time: 09:00

Venue: Virtual

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	MR	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	MR	✓
LE ROUX (Engineering Services)	JF	MR	✓
ANDREAS (Rural Management)	MA	MS	✓
KEARNS (Environment, Parks and Open Spaces)	C	MS	✓
GOUWS (Social Services)	E	MS	✓
MILLER (Planning and Development)	J	ADV	✓
MOKOENA (Corporate Services)	LP	MS	✓
SMUTS (Public Safety)	R	MR	✓
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	✓
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	RH	MR	✓
CYSTER (Human Settlements and Property Management)	L	MS	✓
STOWMAN SPEAKER	AC	MR	✓
KOEGELENBERG CHIEF WHIP	RA	MR	
RICHARDS LEADER OF OPPOSITION	AM	MR	

Office of the / Kantoor van die  
CHIEFWHIP / HOOFSWEEP

Cllr / Rdl R.A. KOEGELENBERG

Drakenstein

31 / 3 / 2021



