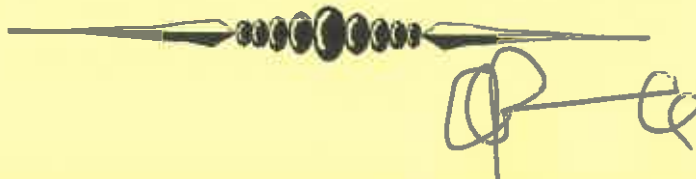


DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 18 MARCH 2020 AT 10:00.

- PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Clr G C Combrink
- Councillors:** Ald J F le Roux
C Kearns
E Gouws
J Miller
L P Mokoena
Ald R Smuts (Part of meeting)
L T van Niekerk
R H van Nieuwenhuyzen
- Also Present:** Clr A C Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)
Clr R Nell
Clr WPD Meyer
- Officials:** Dr J H Leibbrandt (City Manager)
Mr J Carstens (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Mr G Esau (Executive Director: Community Services)
Mr M Wüst (Executive Director: Engineering Services)
Ms L Waring (Executive Director: Planning and Development)
Ms R Jaftha (Chief Audit Executive)
Mr F Rhoda (Senior Manager: Human Settlements and Technical Support)
Mr J Marthinus (Senior Manager: Rental Stock and Support Services)
Mr A V Marais (Senior Manager: Legal and Administrative Services)
Mr G Dippenaar (Chief Risk Officer)
Ms C September (Manager: IDP)
Mr F P Goosen (Manager: Administrative Support Services)
Ms W Prins (IDP and Performance Management)
Mr P January (Senior Administrative Officer)



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
18 MARCH 2020****1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Clr MA Andreas - sick leave; and
Clr L Willemse - sick leave.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

1. The Executive Mayor announced that a family to be evicted legally from a farm in the municipal area would be accommodated in Orleans Park until they were to be moved to Vlakkeland on completion of phase 1 of the project.
2. The Executive Mayor urged everyone to stay safe during the Covid-19 Pandemic and indicated that all measures instituted by the President would be complied with.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The following meetings of the Ordinary Mayoral Committee were confirmed as correct:

- (i) Ordinary meeting held on 19 February 2020;
- (ii) Ordinary meeting held on 27 February 2020; and
- (iii) Confidential meeting held on 27 February 2020.

6. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions be noted.



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

18 MARCH 2020**7. CORPORATE SERVICES**

7.1	INFORMATION AND COMMUNICATION TECHNOLOGY MASTER FRAMEWORK
	INLIGTINGS EN KOMMUNIKASIE TEGNOLOGIE MEESTER RAAMWERK
	ISICWANGCISO-NKQUBO ESIYINKUNZI SENKCUKACHA KUNYE NOBUCHULE BOQAKAMSHELWANO

RECOMMENDED that


The ICT Master Framework be approved.

Meeting: Mayoral Committee – 18/03/2020	Submitted by Department: Corporate Services		
Ref No: 2/P	Author/s: D Coetzee		
Coll No: 1614830	Referred from: 09/03/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7.2	APPROVAL FOR THE REGISTRATION OF TRANSFER OF ERF 1333 MBEKWENI TO THE ETHIOPIAN CHURCH OF SOUTH AFRICA (NPO 9075987231) (WARD 12)
	GOEDKEURING VIR DIE REGISTRASIE VAN OORDRAG VAN ERF 1333 MBEKWENI AAN DIE 'ETHIOPIAN CHURCH OF SOUTH AFRICA' (NPO 9075987231) (WYK 12)
	AUDIUKUQINISEKISWA KOKUBHALISWA KOKUGUQULWA KWESIZA 1333 MBEKWENI KWI ETHIOPIAN CHURCH OF SOUTH AFRICA (NPO 9075987231) (WADI 12)

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act in principle of final approval be granted for the sale of Erf 1333, Zuba Street, Mbekweni, measuring approximately 1,230m² in extent to the Ethiopian Church of South Africa (Registration number 9075897231) subject to the standard conditions of sale and the following further conditions:
 - 1.1 The property be sold at a subsidized selling price of R11 646.00 (VAT excl) calculated at 5% of municipal valuation of R232 926.00;
 - 1.2 All costs pertaining to the registration of transfer of the subject property, including survey and transfer costs will be for the account of the church;



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18 MARCH 2020

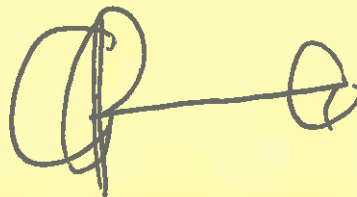
- 1.3 The proposed transaction be advertised for objections and comments; and
- 1.4 All administrative and legal requirements must be adhered to.
2. The subject property not be sold via public tender process due to the fact that a church building has already been built during the 1990's and the Ethiopian Church of South Africa has and still is operating from this property. The church alleges that the property was sold to them at the time, however no proof could be provided.

Meeting: Mayoral Committee - 18/03/2020	Submitted by Department: Corporate Services		
Ref No: 7/2/4/2	Author/s: F Williams		
Coll No: 1624016	Referred from: 08/03/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

- 7.3 PROPOSED ALIENATION OF ERF 316 PAARL VIA A PUBLIC AUCTION FOR SINGLE RESIDENTIAL PURPOSES (WARD 17)**
- VOORGESTELDE VERVREEMDING VAN ERF 316 PAARL BY WYSE VAN 'N PUBLIEKE VEILING VIR ENKEL RESIDENSIËLE DOELEINDES (WYK 17)**
- ISINDULULO SOKUPHEPHELA KWESIZA 316 E PAARL NGENDLELA YEFANDESI KAWONKE WONKE KUSENZELWA INDAWO YOKUDLALA EYODWA (WADI 17)**

RECOMMENDED that

1. In terms of Section 14 of the MFMA *In principle approval* be granted for the alienation of the two portions of Erf 316 Paarl, at a market related selling price, via a public auction, on an individual basis for single residential purposes, subject to the normal conditions of sale as well as the following conditions:
- 1.1 The sites be utilised for single residential purposes only, in accordance with its current zoning;
- 1.2 All costs related to the registration of transfer process will be for the account of the successful bidders; and
- 1.3 The transaction be subject to all requirements as indicated by the technical departments.



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 MARCH 2020

2. A market related valuation be obtained in respect of each site in order to determine the reserve price of each site, prior to the auction;
3. The proposed transaction be advertised for comments and objections;
4. The transactions be subject to the usual conditions of sale, including development and pre-emptive rights in order to ensure that development takes place within a reasonable period; and
5. The subdivision process be undertaken by the municipality.

Meeting: Mayco 18/03/2020		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (316) P		Author/s: N October	
Cell No: 1626398		Referred from: Corp Serv Port – 03/03/2020	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7.4 PROPOSED ALIENATION OF ERF 16015 PAARL VIA A PUBLIC AUCTION PROCESS FOR RESIDENTIAL PURPOSES (WARD 22)
VOORGESTELDE VERVREEMDING VAN ERF 16015 PAARL BY WYSE VAN 'N PUBLIEKE VEILINGSPROSES VIR RESIDENSIËLE DOELEINDES (WYK 22)
ISINDULULO SOKUPHEPHELA KWESIZA 16015 E PAARL NGENDLELA YEFANDESI KAWONKE WONKE KUSENZELWA INDAWO YOKUDLALA (WADI 22)
RECOMMENDED that

1. In terms of Section 14 of the MFMA *in principle approval* be granted for the alienation of Erf 16015, Walbrugh Street, Paarl, at a market related selling price, via a public auction, for the development thereof for medium density residential purposes, subject to the normal conditions of sale as well as the following conditions:
 - 1.1 The site be utilised for residential purposes only;
 - 1.2 All costs related to the registration of transfer process will be for the account of the successful bidders; and



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- 1.3 The transaction be subject to all requirements as indicated by the technical departments.
2. A market related valuation be obtained in respect of the site in order to determine the reserve price of each site, prior to the auction;
 3. The proposed transaction be advertised for comments and objections;
 4. The transactions be subject to the usual conditions of sale, including development and pre-emptive rights in order to ensure that development takes place within a reasonable period; and
 5. The rezoning process be undertaken by the municipality.

Meeting: Mayco 18/03/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (16015) P	Author/s: N October
Call No: 1626785	Referred from: Corp Serv Port – 09/08/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.5 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERF 1269 PHOKENG STREET, MBEKWENI TO MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 AND 160-000 NPO) (WARD 6)
FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË TE ERF 1269, PHOKENGSTRAAT, MBEKWENI AAN MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 EN NPO 160-000) (WYK 6)
ISIQINISEKISO SOKUGQIBELA: UKUQESHISWA KWEPROPATI EKWISIZA 1269 PHOKENG STREET, MBEKWENI KWI MBEKWENI YOUTH CENTRE (NPC) (2015/015037/08 AND 160-000 NPO) (WADI 6)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations and in accordance with the Asset Transfer Policy (2019), *final approval* be granted for the lease of the municipal property situated on Erf 1269, Phokeng Street, Mbekweni, measuring $\pm 1\,425\text{m}^2$ in extent to Mbekweni Youth Centre (NPC) (Registration number 2015/015037/08 & NPO 160-000) for social and community purposes, subject to the standard lease conditions as well as the following further conditions:

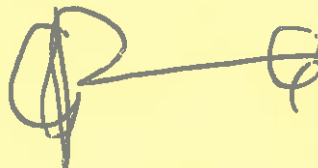


DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
18 MARCH 2020**

- 1.1 A subsidized market related monthly rental of R409.09 (VAT excluded and 6% escalation per annum included) will be applicable;
 - 1.2 A lease period of 2 (two) years will apply;
 - 1.3 Occupation of the property be given to the new lessee when the building is vacant;
 - 1.4 The subject property only be used specifically for emerging contractor training and development and small business/entrepreneurs development centre and related activities (social and community purposes);
 - 1.5 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable; and
 - 1.6 All administrative and legal requirements be adhered to.
2. It be noted in terms of paragraph 10 of the Asset Transfer Policy, a less formal process in respect of the letting of the property was followed as the purpose of the lease is for social and community purposes. A call for applications process was duly followed; and
3. The petition of the Mbekweni Arts Organizations and Artists which was submitted after the application and objection period, be noted.

Meeting: Mayco 18/03/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (1269) M	Author/s: N Williams		
Coll No: 1514006	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

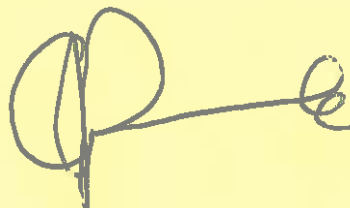
MINUTES: MAYORAL COMMITTEE

18 MARCH 2020

7.6 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY, ROOM D SITUATED ON A PORTION OF ERF 2689, MATHAKATHA STREET, MBEKWENI (WARD 9)
FINALE GOEDKEURING: VERHUUR VAN MUNISIPALE EIENDOM – KAMER D, GELEË TE 'N GEDEELTE VAN ERF 2689, MATHAKATHASTRAAT, MBEKWENI (WYK 9)
UKUQINISEKISWA KOKUGQIBELA: UKUQESHISWA KWEPROPATI KAMASIPALA, IGUMBI D ELIKWICEBA LESIZA 2689, MATHAKATHA STREET, MBEKWENI (WADI 9)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations and in accordance with the Asset Transfer Policy (2019), *final approval* be granted for the lease of Room D, situated on a portion of Erf 2689, Mathakatha Street, Mbekweni measuring $\pm 15.5\text{m}^2$ in extent to Zow Services (Pty) Ltd 2018/090367/07, for business purposes, subject to the standard lease conditions as well as the following further conditions:
 - 1.1 The property be leased at a subsidized rental calculated as follows:
 - (a) rental for the first year at R77.50 per month (VAT excluded and 6 % per annum included);
 - (b) rental for the second year at R205.38 per month (VAT excluded and 6 % per annum included);
 - 1.2 A lease period of 2 (two) years will apply;
 - 1.3 The subject property only be used for business purposes;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption etc., if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.



DRAKENSTEIN MUNICIPALITY

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2. It be noted in terms of paragraph 10 of the Asset Transfer Policy, a less formal process in respect of the letting of the property was followed as the purpose of the lease is for less formal business purposes. A call for application process was duly followed.

Meeting: Mayco 18/03/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (2680) M	Author/s: N Williams
Coll No: 1514015	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.7 PROPOSED ALIENATION OF ERF 1588 WELLINGTON TO HH VERWYDERINGS (PTY) LTD FOR PARKING PURPOSES (WARD 18) - FINAL APPROVAL

VOORGESTELDE VERVREEMDING VAN ERF 1588 WELLINGTON AAN HH VERWYDERINGS (EDMS) BPK VIR PARKERINGSDOELEINDES (WYK 18) - FINALE GOEDKEURING

ISINDULULO SOKUPHEPHELA KWISIZA 1588 WELLINGTON KWI HH VERWYDERINGS (PTY) LTD KUSENZELWA UKUPHAKISHA (WADI 18) ISIQINISEKISO SOKUQIBELA

RECOMMENDED that

1. In terms of Section 14 of the MFMA Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the MFMA *final approval* be granted for the alienation of Erf 1588, Blignaut Street, Wellington, measuring $\pm 6,046\text{m}^2$ in extent (indicated as per Locality Map marked *Annexure A*), to HH Verwyderings (Pty) Ltd, at a market related selling price of R300,000.00 (VAT excl.), for parking purposes, subject to the following conditions:
 - 2.1 The alienation of Erf 1588 Wellington be subject to the standard conditions of sale and technical conditions as imposed by the technical departments (as stipulated in *Annexure C* to the report); and

DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
18 MARCH 2020**

- 2.2 Based on the required improvements, the applicant be responsible for the undertaking of the construction of the right and left turn lanes in Blignaut Street as their pro rata contribution for the intersection upgrade, including the western sidewalk and bus bay, at own cost, noting that these upgrades are projected to be undertaken in 2024.
3. The direct alienation of Erf 1588 Wellington be approved to unlock the full development potential of the adjacent Erf 2758 Wellington for commercial purposes, noting that the subject property will be developed into a free parking area to serve the retail/commercial development of Erf 2758 Wellington, which will lead to approximately 200 - 250 permanent employment opportunities and 100 temporary employment opportunities; and
4. It be noted that all municipal development requirements shall be encapsulated in separate conditions of approval in respect of the land use rights approvals for the development of the applicant's private property (Erf 2758 Wellington) for commercial purposes, which processes will follow subsequent to the applicant obtaining final approval from Council in respect of this transaction.

Meeting: Mayco 18/03/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (1588) W	Author/s: N October
Coll No: 1586791	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.8 LLF MINUTES: MARCH 2020
LLF NOTULES: MAART 2020
LLF IMIZUZU: MATSHI 2020

RESOLVED that

The LLF minutes be noted.

Meeting: Mayco - 18/03/2020	Submitted by Directorate: Corporate Services
Ref No:	Author/s:
Coll Nr:	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

18 MARCH 2020**8. SOCIAL SERVICES**

8.1 GRANT IN AID FUNDING 2019/2020
HULPTOELAE BEFONDSING 2019/2020
UNCEDO NGEZEMALI 2019/2020

RESOLVED that

The matter be referred back.

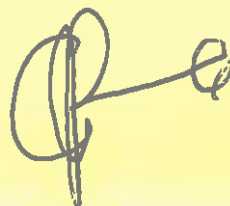
Meeting: Mayco 18/03/2020		Submitted by Department: Community Services	
Ref No: 17/19/5		Author/s: J Rhoda	
Coll No: 1598730		Referred from: Comm Serv Portf - 03/03/2020	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit Item	ED Community Services	

8.2 STATUS OF LEASE AGREEMENTS: ARISE AND SHINE – WARD 22
STATUS VAN HUUROOREENKOMSTE: ARISE AND SHINE – WYK 22
IMEKO YESIVUMELWANO SOKUQESHA: ARISE AND SHINE – WADI 22

RESOLVED that

1. The content of this report as it pertains to the status of Arise and Shine, be noted;
2. The status of Arise and Shine and the fact that they refuse to provide the information requested, be noted;
3. The meetings held with Arise and Shine to find an amicable solution including writing off the lease agreements arrears, be noted; and
4. The matter be referred to the Legal Section for further action and that Arise and Shine be served with an eviction notice after due processes have been followed by the Community Services Department.

Meeting: Mayco 18/03/2020		Submitted by Department: Community Services	
Ref No: 17/19/5		Author/s: J Rhoda	
Coll No: 1630222		Referred from: Comm Serv Portf - 03/03/2020	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	ED Community Services	



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 MARCH 2020

8.3 BUILDING/FACILITY MAINTENANCE OF HALLS, THUSONGS AND PUBLIC FACILITIES (ABLUTIONS)
GEBOUE/FASILITEIT INSTANDHOUDING VAN SALE, THUSONGS EN OPENBARE FASILITEITE (ABLUSIEGERIEWE)
ISAKHIWO/INDAWO UKULUNGISWA KWAMAHOLO, THUSONG KUNYE NENDAWO ZOLUNTU (UCOCEKO)

RESOLVED that

The content of the report be noted.

Meeting: Mayco 18/09/2020	Submitted by Department: Community Services
Ref No: 17/19/5	Author/s: J Rhods
Coll No: 1618077	Referred from: Comm Serv Portf - 09/09/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

9. SPORT, RECREATION, ARTS AND CULTURE

9.1 SPORT & RECREATION POLICY
SPORT & REKREASIE BELEID
UMGAQO NKQUBO WEZEMIDLALO NOKONWABA

RECOMMENDED that

The Policy be approved.

Meeting: Mayco 18/09/2020	Submitted by Department: Community Services
Ref No: 17/6/P	Author/s: E Sseyma
Coll No: 1628499	Referred from: Comm Serv Portf - 08/09/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

18 MARCH 2020

10. ENVIRONMENT, PARKS AND OPEN SPACES

10.1 CEMETERIES BYLAW
BEGRAAFPLAAS VERORDENING
UMGAQO NKQUBO WEDOLOPHU WAMANGCWABA

RESOLVED that

This matter be referred back.

Meeting: Mayco 18/03/2020	Submitted by Department: Community Services
Ref No: 17/6/P	Author/s: E Saayman
Coll No: 1627123	Referred from: Comm Serv Portf - 03/03/2020
PAR:	ACTION:
	Re-submit Item
	RESPONSIBLE DEPARTMENT:
	ED Community Services
	DUE DATE:

11. PUBLIC SAFETY

11.1 DISASTER MANAGEMENT PLAN
RAMPBESTUURPLAN
IPLANI YOKULAWULA INTLEKELE

RECOMMENDED that

The Disaster Management Plan be approved.

Meeting: Mayco 18/03/2020	Submitted by Department: Community Services
Ref No: 1/P	Author/s: D Damons
Coll No: 1598135	Referred from: Comm Serv Portf - 03/03/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 MARCH 2020**12. ENGINEERING SERVICES**

12.1 APPOINTMENT OF THE PAARL BIRD ADVISORY COMMITTEE (PBSAC)
AANSTEL VAN DIE PAARL VOËL ADVIESKOMITTEE (PVAK)
UKUQESHA KWE PAARL BIRD ADVISORY COMMITTEE (PBSAC)

RECOMMENDED that

1. The resignation of Dr Michael Moll be noted;
2. The following committee members be re-appointed for the period 1 December 2019 until 30 November 2022:
 - 2.1 Mrs. Yonne Weiss;
 - 2.2 Mr Cedric Morkel;
 - 2.3 Vacant (Dr Moll resigned);
 - 2.4 Mrs. Patsy Copeland;
 - 2.5 Manager: Wastewater Services; and
 - 2.6 Councillor Loekie Niehaus.
3. Dr Anthony Williams be appointed in the vacant committee member position.

Meeting: Mayco 18/03/2020		Submitted by Department: Engineering Services	
Ref No: 3/3/1/3/8/3		Author/s: R Brown	
Coll No: 1828453		Referred from: Eng Serv Portf - 04/03/2020	
ACTION:	RESPONSIBLE DEPARTMENT:	ACTION:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
18 MARCH 2020**

12.2 REPLACING DILAPIDATED SEWERAGE SYSTEMS AT AMSTELHOF ON PRIVATE ERVEN (WARD 27)
VERVANGING VAN VERVALLE RIOOLSTELSLS BY AMSTELHOF OP PRIVAAT ERWE (WYK 27)
UKUFAKELWA KWENKQUBO EPHELILEYO YELINDLE E AMSTELHOF KWISIZA ESISODWA (WADI 27)

RECOMMENDED that

1. On private erven 20500, 20501, 20502 and 20503 sewerage systems be constructed so that each erf have its own sewerage connection manhole at a cost of R51, 888,00 from the capital budget; and
2. The remainder of the dilapidated sewer network be attended to as funding becomes available in future.

Meeting: Mayco 18/03/2020	Submitted by Department: Engineering Services
Ref No: 16/4/5	Author/s: R Brown
Call No: 1621906	Referred from: Eng Serv Portf - 04/03/2020
ACTION:	RESPONSIBLE DEPARTMENT:
ACTION:	DUE DATE:

12.3 REQUEST FOR THE REMOVAL OF A RAISED PEDESTRIAN CROSSING IN WARDS 17 AND 19
VERSOEK VIR DIE VERWYDERING VAN 'N VERHOOGDE VOETGANGER OORGANG IN WYKE 17 EN 19
ISICELO SOKUSUSA INDAWO ENYUSIWEYO YOKUWELA ABANTU KU WADI 17 KUNYE NO 19

RESOLVED that

This matter be referred back.

Meeting: Mayco 18/03/2020	Submitted by Department: Engineering Services
Ref No: 17/3/2/3	Author/s: C Lotz
Call No: 1611735	Referred from: Eng Serv Portf - 04/03/2020
ACTION:	RESPONSIBLE DEPARTMENT:
	Re-submit Item
ACTION:	DUE DATE:
ED Engineering Services	

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
18 MARCH 2020**

12.4 POLICY REGARDING SMALL SCALE EMBEDDED RENEWABLE ENERGY GENERATION
BELEID RAKENDE KLEINSKAALSE INGEBOUDE HERNUBARE ENERGIE OPWEKKING
UMGAQO NKQUBO MALUNGA NE SMALL SCALE EMBEDDED RENEWABLE ENERGY GENERATION

RESOLVED that

This matter be referred back.

Meeting: Mayco 18/03/2020		Submitted by Department: Engineering Services	
Ref No: 16/2/B		Author/s: C Goldenhuys	
Coll No: 1626949		Referred from: Eng Serv Portf - 04/03/2020	
ACTION:	RESPONSIBLE DEPARTMENT:	ACTION:	DUE DATE:
	Re-submit Item	ED Engineering Services	

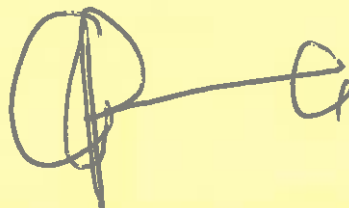
13. PLANNING AND DEVELOPMENT

13.1 PAARL HAMLET URBAN DESIGN FRAMEWORK AND DE POORT BUSINESS MODEL (WARD 15)
PAARL NODE STEDELIKE ONTWERPRAAMWERK EN DE POORT BESIGHEIDSMODEL (WYK 15)
I PAARL HAMLET URBAN DESIGN FRAMEWORK AND DE POORT BUSINESS MODEL (WADI 15)

RECOMMENDED that

The Paarl Hamlet Urban Design Framework and De Poort Business Model (Annexure A to the departmental report), be approved and adopted.

Meeting: Mayco 18/03/2020		Submitted by Department: Planning and Development	
Ref No: 15/1/P		Author/s: W Hendrickus	
Coll No: 1614312		Referred from: Planning Port - 04/03/2020	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 MARCH 2020

13.2 DRAFT SMME SUPPORT PLAN
KONSEP KMMO ONDERSTEUNINGSPLAN
UYILO LWEPLANI YENXASO YE SMME

RECOMMENDED that

The draft SMME Support Plan be approved.

Meeting: Mayco 18/03/2020	Submitted by Department: Planning and Development
Ref No: 15/7/3	Author/s: M Mlangeni
Coll No: 1817926	Referred from: Planning Port - 04/03/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

13.3 PROPOSED DRAKENSTEIN PREFERENTIAL PROCUREMENT POLICY
VOORGESTELDE VOORKEURVERKRYGINGSBELEID
ISINDULULO SE DRAKENSTEIN PREFERENTIAL PROCUREMENT POLICY

RESOLVED that

This matter be held over for the April meeting of the Committee.

Meeting: Mayco 18/03/2020	Submitted by Department: Planning and Development
Ref No: 8/1/P	Author/s: M Mlangeni
Coll No: 1815824	Referred from: Planning Port - 04/03/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:
	Re-submit Item
	ED Planning and Development
	April 2020

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE****18 MARCH 2020**

13.4 AMENDED TELECOMMUNICATION BASE STATION POLICY
GEWYSIGDE TELEKOMMUNIKASIE BASIS STASIE BELEID
UKULUNGISWA KOMGAQO NKQUBO WESIKHULULO SOKUQHAKAMSHELANA

RECOMMENDED that

The amended Telecommunication Base Station Policy, attached as "Annexure A" to the departmental report, be approved and adopted.

Meeting: Mayco 18/03/2020	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: J Meyer
Cell No: 1524813	Referred from: Planning Port - 04/03/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:
	March 2020

14. URGENT MATTERS

14.1 DECLARATION OF THE COVID-19 PANDEMIC AS A NATIONAL DISASTER: BUDGET AND IDP CONSULTATION PROCESS APRIL 2020 AND OTHER CONTINGENCY MEASURES
AFKONDIGING VAN DIE COVID-19 PANDEMIE AS 'N NASIONALE RAMP: BEGROTING EN GOP KONSULTASIE PROSES APRIL 2020 EN ANDER GEBEURLIKHEIDSMATREËLS
UKULUNGISWA KOMGAQO NKQUBO WESIKHULULO SOKUQHAKAMSHELANA

RECOMMENDED that

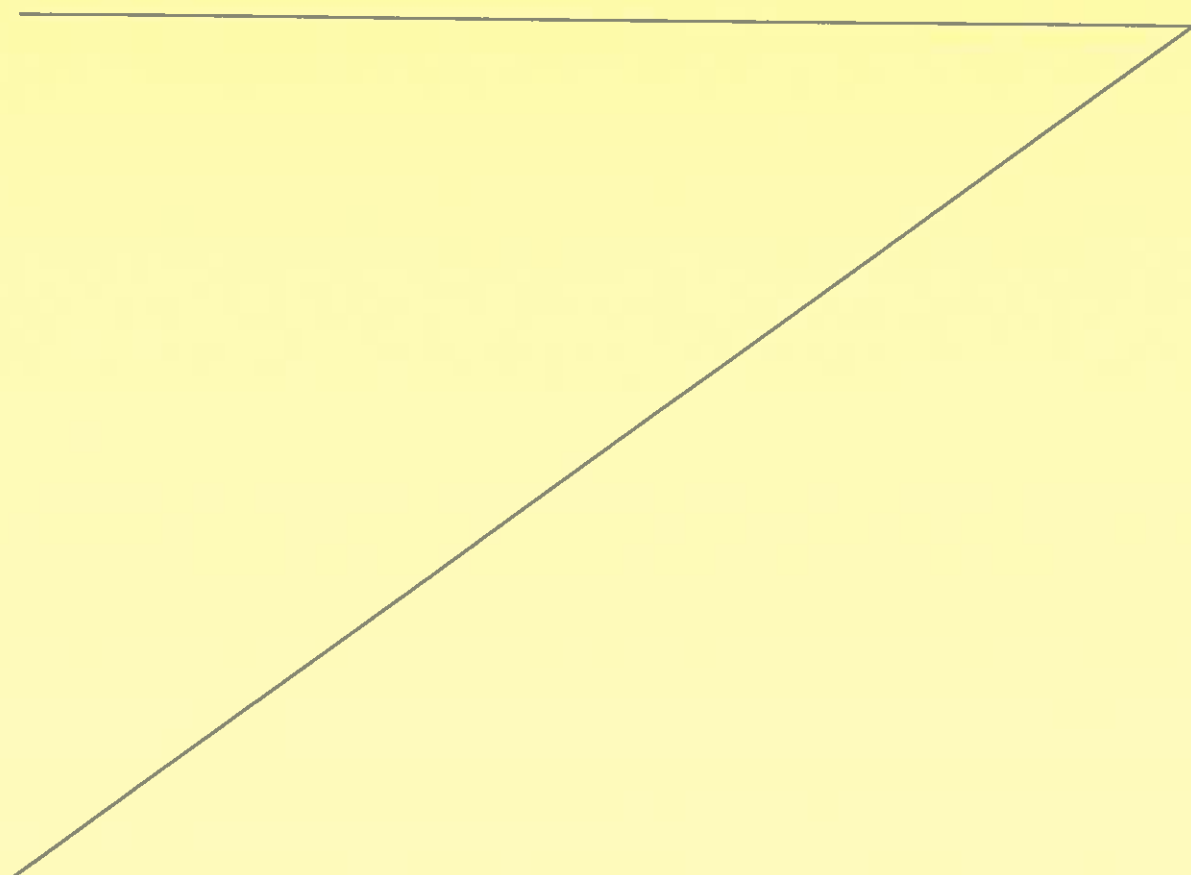
1. The contingency measures described herein be noted;
2. All community meetings for the Integrated Development Plan and Budget consultation process during April 2020 be cancelled;
3. The 2020/2021 Integrated Development Plan and Budget be consulted with the public via the various media and social media platforms, municipal website and be made available at all municipal libraries and main buildings; and

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

18 MARCH 2020

-
4. The City Manager together with the Executive Mayor be authorised to take any decision in relation to future mitigation measures that may be required.
-



Meeting: Meyco 18/03/2020		Submitted by Department: Corporate Services	
Ref No: 4/11		Author/s: S Johaar	
Coll No: 1689131		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

DECLARATION OF THE COVID-19 PANDEMIC AS A NATIONAL DISASTER: BUDGET AND IDP CONSULTATION PROCESS APRIL 2020 AND OTHER CONTINGENCY MEASURES

AFKONDIGING VAN DIE COVID-19 PANDEMIE AS 'N NASIONALE RAMP: BEGROTING EN GOP KONSULTASIE PROSES APRIL 2020 EN ANDER GEBEURLIKHEIDSMATREËLS

UKUBHENGZWA KWESIFO ELIZWENI LOKUSISWANA NJENGENDLEKELE JIKELELE. UHLAHO LWABIWO MALI KUNYE NENKQUBO ZENCEBISWANO ZE IDP APRIL 2020 KUNYE NOKUTHANDABUZeka KWENTO ENOKWEHLA

File Number: 4/11
Collaborator Number:1639131
Committees: Council
Meeting Cycle: March
Key Performance Area: KPA 1: Governance and Stakeholder Participation
Access Level: Public

1. SUMMARY

The Classification of a National Disaster and the Declaration of a National State of Disaster is attached as Annexure A & B respectively. Section 152(aA) read with section 28 of the Disaster Management Act, 2002 calls upon all organs state to implement contingency arrangements and ensure that measures are put in place to assist the national executive to deal with the effects of the disaster. The purpose of this report is to inform Council of the current steps that have been taken to mitigate against the risks associated with the transmission of the Corona Virus (Covid-19). A further purpose is to confirm the cancellation of all consultative budget and IDP related ward meetings during April 2020 and to confirm the alternative consultation methods.

2. FOR DECISION BY

Council.

3. RECOMMENDATIONS

It is recommended that:

3.1 The contingency measures described herein be noted;



- 3.2 All community meetings for the Integrated Development Plan and Budget consultation process during April 2020 be cancelled;
- 3.3 The 2020/2021 Integrated Development Plan and Budget be consulted with the public via the various media and social media platforms, municipal website and be made available at all municipal libraries and main buildings; and
- 3.4 The City Manager together with the Executive Mayor be authorised to take any decision in relation to future mitigation measures that may be required.

3. AANBEVELINGS

Dit word aanbeveel dat:

- 3.1 Kennis geneem word van die gebeurlikheidsmaatreëls, soos hierin vervat;
- 3.2 Alle gemeenskapsvergaderings vir die Geïntegreerde Ontwikkelingsplan en Begroting konsultasieproses vir April 2020 gekanselleer word;
- 3.3 Die 2020/2021 Geïntegreerde Ontwikkelingsplan en Begroting via verskeie media, sosiale media platforms en munisipale webtuiste met die publiek gekonsulteer word en aan alle munisipale biblioteke en die hoofgebou beskikbaar gestel word; en
- 3.4 Die Stadsbestuurder tesame met die Uitvoerende Burgemeester gemagtig word om enige besluite te neem rakende toekomstige maatreëls wat nodig mag wees om die situasie te kan hanteer.

3. BACEBISE

Bacebise ukuba:

- 3.1 Into enokwenzeka nokuba kunini ecacisiweyo apha mayinikwe ingqalelo;
- 3.2 Zonke iintlanganiso zoluntu zoYilo Oludibeneyo Lophuhliso kunye nenkqubo zokucebisa zohlahla lwabiwo mali zaphakathi kwenyaka ka April 2020 mazirhoxiswe;



- 3.3 I 2020/2021 Integrated Development Plan ne Budget makwasiswe uluntu ngendlela ezohlukeneyo kunye namaqonga oqakamshelwano, lwebhusayithi kaMasipala kwaye ifumaneka kuwo wonke amathala encwadi kaMasipala kunye nesakhiwo esingondoqo; kwaye
- 3.4 Umenejala weSixeko kunye noSodolophu weSigqeba mabanikwe igunya lokuthabatha isigqibo sento enokwenzeka nini na xa kunokufuneka.

4. DISCUSSION

Following the address by President Ramaphosa and declaration of state of disaster on Sunday 15 March 2020 Drakenstein Municipality have taken the following measures to mitigate the risks of transmission of Covid-19:

- 4.1 All municipal resorts and swimming pools will be closed from 18 March 2020 until further notice;
- 4.2 Hygiene measures at municipal buildings will be increased, as well as the regular cleaning and disinfecting of surfaces and objects that members of the public and/or municipal staff often come into physical contact with;
- 4.3. All municipal community meetings (including the 2020/2021 IDP and Budget Consultation Process) will be cancelled until further notice – invitees will be informed accordingly. Drakenstein Municipal Council meetings will continue as normal;
- 4.4 Non-essential travel by municipal staff will be limited;
- 4.5 The health of municipal staff will be closely monitored;
- 4.6 Municipal staff are strongly encouraged to follow the prescribed hygiene steps; and
- 4.7 Municipal staff experiencing Corona virus infection symptoms, should report these to their supervisors, self-isolate and request to be tested.

In addition major municipal events such as Wellness Day has been cancelled. Various other events taking place within the area have been postponed. There may be the need for further measures and the City Manager together with the Executive Mayor will be authorised to take the necessary decisions.



5. IMPLICATIONS**5.1 POLICY**

Drakenstein will follow the directives flowing from the relevant regulatory authorities.

5.2 FINANCIAL

None to report at his stage.

5.3 LEGAL

Refer to Annexure A & B.

5.4 STAFF

Staff will be managed in accordance with the leave policy and relevant collective agreement.

5.5 ENVIRONMENTAL

None to report at this stage.

5.6 RISK

The risk is continuously assessed and mitigation measures will be commensurate as risk increases or decreases.

6. PREVIOUS COUNCIL RESOLUTIONS

N/A

7. ANNEXURES

Annexure A: Disaster Management Act, 2002, Classification of national disaster; and
Annexure B: Disaster Management Act, 2002, Declaration of a state of emergency.

8. COMMENTS FROM WARD COUNCILLORS AND DATE SIGNED

Not Applicable.



9. COMMENTS FROM DEPARTMENTS**9.1 CORPORATE SERVICES**

Not Applicable.

9.2 FINANCIAL SERVICES

Not Applicable.

9.3 ENGINEERING SERVICES

Not Applicable.

9.4 COMMUNITY SERVICES

Not Applicable.

9.5 PLANNING AND DEVELOPMENT

Not Applicable.

9.6 RISK MANAGEMENT

Not Applicable.

SERAJ JOHAAR

EXECUTIVE DIRECTOR: CORPORATE SERVICES

Author: Seraj Johaar

Position: Executive Director: Corporate Services

Contact Number: 021 807 4600

E-Mail: seraj.johaar@drakenstein.gov.za

Department: Corporate Services

Signed off by Portfolio Councillor: Not applicable

Signed off by City Manager: 18 March 2020



GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NO. 312

15 MARCH 2020

DISASTER MANAGEMENT ACT, 2002 (ACT NO 57 of 2002)

CLASSIFICATION OF A NATIONAL DISASTER.

I, Dr Mmaphaka Tau, in my capacity as Head of the National Disaster Management Centre after assessing the potential magnitude and severity of the COVID-19 pandemic in the country, hereby give notice that on 15 March 2020, in terms of section 23(1)(b) of the Disaster Management Act, 2002 (Act No. 57 of 2002) (the Act), classified the COVID-19 pandemic as a national disaster.

Emanating from the classification of this occurrence as a national disaster, in terms of section 26, read with section 23 (8) of the Act, the primary responsibility to coordinate and manage the disaster, in terms of existing legislation and contingency arrangements, is designated to the national executive.

I hereby, in terms of Section 15(2)(aA) of the Act, read with section 23(8), call upon organs of state to further strengthen and support the existing structures to implement contingency arrangements and ensure that measures are put in place to enable the national executive to effectively deal with the effects of this disaster.

Also emanating from this classification, and the assistance provided by organs of state in terms of Section 23(8) and Sections 15(2)(aA) of the Act, organs of state are required to prepare and submit reports, as required by the National Disaster Management Centre and as outlined in Section 24(4)-(8) of the Act, to the respective intergovernmental forums as listed therein.



Dr Mmaphaka Tau
Head: National Disaster Management Centre
Department of Cooperative Governance

15.03.2020



DEPARTMENT OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NO. 313

15 MARCH 2020

DISASTER MANAGEMENT ACT, 2002

DECLARATION OF A NATIONAL STATE OF DISASTER

Considering the magnitude and severity of the COVID-19 outbreak which has been declared a global pandemic by the World Health Organisation (WHO) and classified as a national disaster by the Head of the National Disaster Management Centre, and taking into account the need to augment the existing measures undertaken by organs of state to deal with the pandemic, I, Dr Nkosazana Dlamini Zuma, the Minister of Cooperative Governance and Traditional Affairs, as designated under Section 3 of the Disaster Management Act, 2002 (Act No. 57 of 2002) ("the Act"), in terms of -

- 1) Section 27(1) of the Act, hereby declare a national state of disaster having recognised that special circumstances exist to warrant the declaration of a national state of disaster; and
- 2) Section 27(2) of the Act may, when required, make regulations or issue directions or authorise the issue of directions concerning the matters listed therein, only to the extent that it is necessary for the purpose of -
 - (a) assisting and protecting the public;
 - (b) providing relief to the public;
 - (c) protecting property;
 - (d) preventing or combatting disruption; or
 - (e) dealing with the destructive and other effects of the disaster.

NC Zuma

DR NKOSAZANA DLAMINI ZUMA, MP

MINISTER OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

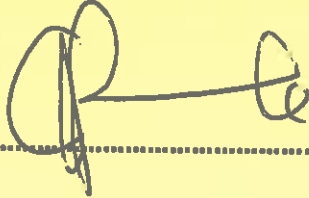
DATE: 15. 03. 2020.



DRAKENSTEIN MUNICIPALITY
MINUTES: MAYORAL COMMITTEE
18 MARCH 2020

The meeting ended at 11:10.

CHAIRPERSON:



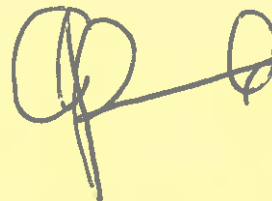
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DATE:

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Confirmed with/without amendments.

PJ/rs





Mayoral Committee Attendance Register

Date: 18 March 2020



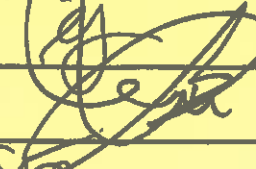

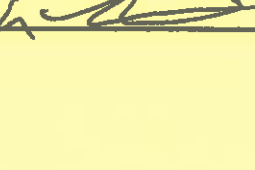



Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
GOUWS (Social Services)	E	MS	0824479711	
MILLER (Planning and Development)	J	ADV	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENBERG
Drakenstein

2020-03-18

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
Carsons 30	J	MR	0828248806	
Rhoela	F	Mr	082471769	
J. marthun	J.	MR	7-7860	
S. Dyma	G	CRC	4739	
R. JAKHA	R.	CAC	0834426991	
R. H. NEU	R. H.	CLLr	0710696969	
AP Piwo	wu	MO	0834535458	
C. September	C. L	MISS	082509397	
W Meryg	WPD	Kal	0815508024	