

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**

SPECIAL MEETING HELD IN THE GROOT DRAKENSTEIN COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 29 MARCH 2023 AT 08:30.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink

Councillors: T G Bester
M A Andreas
L C Arendse
J Miller
E Baron
A M B Appollis
L T van Niekerk
R H van Nieuwenhuyzen
L Cyster

ALSO PRESENT: Ald J F le Roux (Speaker)
Cllr C Kearns (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Ms J Samson (Executive Director: Planning and Development)
Mr G Esau (Executive Director: Community Services)
Mr L Pienaar (Acting Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Ms R Geldenhuys (Manager: Communication and Marketing)
Ms C September (Manager: IDP/PM)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



DRAKENSTEIN MUNICIPALITY

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29 MARCH 2023**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Cllr E Gouws - Apology.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. GOVERNANCE AND COMPLIANCE

5.1	DRAFT REVIEWED 2023/2024 INTEGRATED DEVELOPMENT PLAN (IDP)
	KONSEP HERSIENDE 2023/2024 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP)
	ISICWANGCISO ESIHLAZIWEYO SIKI-2023/2024 ESIHLANGANISIWEYO
	LOPHUHLISO (IDP)

RECOMMENDED that

1. The Draft Reviewed 2023/2024 IDP, attached as Annexure A to the departmental report, be noted;
2. Authorisation be granted to commence with the public participation process in line with the April 2023 IDP/Budget Public Participation Schedule, attached as Annexure B to the departmental report;

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3. An advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers to notify the public of the Draft Reviewed 2023/2024 IDP and the IDP/Budget Public Participation Schedule; and
4. The Draft Reviewed 2023/2024 IDP be submitted to the:
- 4.1 Department of Local Government: Western Cape;
 - 4.2 Provincial Treasury: Western Cape;
 - 4.3 Auditor General (AG) of South Africa; and
 - 4.4 National Treasury.

Meeting: MC – 29/03/2023	Submitted by Department: IDP/PM		
Ref No: 2/2/5	Author/s: C September		
Coll No: 2033890	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

5.2 REPLACEMENT OF FORMER COUNCILLOR JV DANIELS BY COUNCILLOR KJ GERTSE AS PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL
VERVANGING VAN VORIGE RAADSLID JV DANIELS DEUR RAADSLID KJ GERTSE AS PROPORSIONELE VERTEENWOORDIGER OP DIE MUNISIPALE RAAD
UKUTSHINTSHA KWALOWO WAYESAKUBA NGUCEBA JV DANIELS NGUCEBA KJ GERTSE NJENGE LUNGU LEBHUNGA LOMASIPALA

RECOMMENDED that

The replacement of Ms Jennifer Vivian Daniels by Councillor Keagen Je-Ron Gertse as representative of the GOOD party on the Drakenstein Municipal Council, as from 24 March 2023, be noted.

Meeting: MC – 29/03/2023	Submitted by Department: Corporate September		
Ref No: 3/8/1	Author/s: F Goosen		
Coll No: 2034739	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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5.3	REPLACEMENT OF COUNCILLOR L LANDU BY COUNCILLOR SE KORABIE AS COUNCILLOR OF THE DEMOCRATIC ALLIANCE TO CAPE WINELANDS DISTRICT MUNICIPALITY
	VERVANGING VAN RAADSLID L LANDU DEUR RAADSLID SE KORABIE AS DIE DEMOKRATIESE ALLIANSIE SE RAADSLID OP DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT
	UTSHINTSHINTSHO LUKACEBA L LANDU NGU-CEBA SE KORABIE NJENGOCEBA WEDEMOCRATIC ALLIANCE KUMASIPALA WESITHILI SASE-CAPE WINELANDS

RECOMMENDED that

It be noted that Councillor Stephen Edmund Korabie of the Democratic Alliance (DA) has been declared elected as Councillor to the Cape Winelands District Municipality in place of Councillor Linda Landu.

Meeting: MC – 29/03/2023	Submitted by Department: Corporate Services		
Ref No: 3/8/1	Author/s: F Goosen		
Coll No: 2034744	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6. FINANCIAL SERVICES

6.1	AMENDED BUDGET RELATED POLICIES FOR THE 2023/2024 FINANCIAL YEAR
	HERSIENDE BEGROTINGSVERWANTE BELEIDE VIR DIE 2023/2024 FINANSIËLE JAAR
	ULUNGISO LWEMIGAQO-NKQUBO ENXULUMENE NOHLAHO LWABIWO-MALI KUNYAKA-MALI KA-2023/2024

RECOMMENDED that

1. The following draft budget related policies as amended be noted:

- 1.1 Annexure A: Unclaimed Deposits Policy;
- 1.2 Annexure B: Accounting Policy;
- 1.3 Annexure C: Cash and Investment Policy;
- 1.4 Annexure D: Virement Policy;
- 1.5 Annexure E: Financial Asset Management Policy;
- 1.6 Annexure F: Stock Management Policy;
- 1.7 Annexure G: Credit Control and Debt Collection Policy;
- 1.8 Annexure H: Indigent Support Policy;
- 1.9 Annexure I: Tariff Policy;



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- 1.10 Annexure J: Property Rates Policy;
- 1.11 Annexure K: Writing-Off of Irrecoverable Debt Policy;
- 1.12 Annexure L: Grant in Aid Policy; and
- 1.13 Annexure M: Cost Containment Policy.

2. Authorisation be granted to commence with the public participation process.

Meeting: MC – 23/03/2023	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: L Crotz
Coll No: 2033112	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

6.2 DRAFT 2023/2024 OPERATING AND CAPITAL BUDGET AND DRAFT 2023/2028 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK
KONSEP 2023/2024 BEDRYFS- EN KAPITAALBEGROTING EN KONSEP 2023/2028 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK
UYILO 2023/2024 LOKUSEBENZA KUNYE NOHLAHO LWABIWO-MALI LWEMALI KUNYE NOYILO 2023/2028 ISAKHELO SENGENISO YEXESHA ELIPHAKATHI KUNYE NENKCITHO

RECOMMENDED that

1. The draft operating and capital budget 2023/2024 be noted and authorisation be granted to commence with the public participation process;
2. The following draft budget related resolutions be noted:
 - 2.1 The draft 2023/2028 Medium Term Revenue and Expenditure Framework (MTREF) attached as Annexure A to the item;
 - 2.2 The draft 2023/2028 MTREF operating budget revenue of R3,579,658,114 for the 2023/2024 financial year as well as for the four outer years' operating revenue as set out in Table 1 of the draft 2023/2028 MTREF Budget Report;
 - 2.3 The draft 2023/2028 MTREF operating budget expenditure of R3,202,310,383 for the 2023/2024 financial year as well as for the four outer years' operating expenditure as set out in Table 2 of the draft 2023/2028 MTREF Budget Report;



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- 2.4 The draft 2023/2028 MTREF capital budget expenditure of R457,529,815 for the 2023/2024 financial year as well as for the four outer years' capital expenditure as set out in Table 4 of the draft 2023/2028 MTREF Budget Report;
- 2.5 The draft 2023/2028 MTREF capital budget expenditure funding sources of R457,529,815 for the 2023/2024 financial year as well as for the four outer years' capital expenditure funding sources as set out in Table 5 of the draft 2023/2028 MTREF Budget Report;
- 2.6 The following draft multi-year capital projects, Southern Paarl Bulk Sewer (R122,100,000) and Rehabilitation & Upgrade of Paarl Waste Water Treatment Works (R1,091,213,044), that exceeds the amount of R50 million referred to in Regulation 13(2)(c) of the Municipal Budget and Reporting Regulations;
- 2.7 The following draft tariff increases for the revenue streams of property rates, fees, charges and tariffs with effect from 1 July 2023:
- 2.7.1 Property rates tariff increase of 3.9%;
 - 2.7.2 Water tariff increase of 6.5%;
 - 2.7.3 Sewerage/sanitation tariff increase of 6.5%; and
 - 2.7.4 Refuse removal tariff increase of 6.9%;
- 2.8 The electricity bulk purchases increase is 18.49% for electricity purchases by the municipality from ESKOM with effect 1 July 2023. The preliminary tariff increase that the municipality will give through to consumers is 18.02% with effect from 1 July 2023, but this tariff increase is subject to the publication of the NERSA tariff increase guideline and approval which is not available yet and might increase or decrease with the approval of the final budget in May 2023; and
- 2.9 The draft annual budget of Drakenstein Municipality for the 2023/2024 financial year as well as the indicative estimates for the four outer financial years (2024/2025 to 2027/2028) as set out in the new mSCOA version 6.7 Schedules A1 to A10 and SA1 to SA38 included in Appendix 5 to the Draft 2023/2028 MTREF Budget Report.



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3. It is recommended that it be noted that:
- 3.1 A draft budgeted operating surplus of R377,347,731 is anticipated to be realised for the 2023/2024 financial year as set out in Table 3 of the draft 2023/2028 MTREF Budget Report. The operating surplus includes government grants and subsidies;
 - 3.2 Any actual cash surpluses at year-end will be used to increase Drakenstein's Capital Replacement Reserve to be utilised for future infrastructure assets investment and the redemption of external loans;
 - 3.3 The envisaged draft increases/decreases in the property rates, fees, charges and tariffs as set in the Tariff Book attached as Annexure B to this item;
 - 3.4 Drakenstein's investments and cash as at 28 February 2023 amounted to R543,605,491 made up of the following:
 - 3.4.1 Nedbank Primary account (R175,462,689);
 - 3.4.2 ABSA investments (R180,676,477);
 - 3.4.3 Standard Bank investments (R182,409,375); and
 - 3.4.4 Nedbank investments (R5,056,950);
 - 3.5 The proposed total cost to the municipality's expenses for the salary, allowances and benefits of the Executive Mayor, Speaker, Deputy Executive Mayor, Chief Whip, Mayoral Committee Members, ordinary councillors, City Manager (CM), Chief Financial Officer (CFO) and Executive Directors as set out in SA23 included in Annexure A to the departmental report;
 - 3.6 Drakenstein Municipality do not have any current service delivery agreements, including material amendments to existing service delivery agreements, with any service provider who renders any power or function on behalf of Drakenstein Municipality as defined in Section 1 of the Municipal Systems Act; and
 - 3.7 Drakenstein Municipality do not have any municipal entities.



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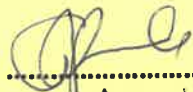
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4. The IDP and budget open day programme be followed in April 2023 as approved by Council in the IDP review item.

Meeting: MC – 23/03/2023	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: L Crotz
Coll No: 2032701	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

The meeting ended at 08:45.

CHAIRPERSON:



DATE:

19 April 2023

Confirmed with/without amendments.

FG/rs



DRAKENSTEIN
MUNISIPALITEIT • MUNICIPALITY • UMASIPALA
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Civic Centre, Berg River Boulevard, Paarl 7646

Special Mayoral Committee Attendance Register

Date: 29 March 2023

Time: 08:30

Venue: Council Chambers *Groot Drakenstein Committee Room*

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter- Governmental Relations (IGR)]	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	CLLR	










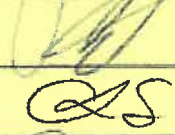



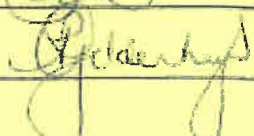
OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

Mayoral Committee Attendance Register

Date: 29 March 2023

Time: 08:30

Venue: Council Chambers *Groot Drakenstein Committee Room*OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate Services	S	MR	
SAMSON Executive Director: Planning and Development	J	MS	
ESAU Executive Director: Community Services	G	MR	
PIENAAR Acting Executive Director: Engineering Services	L	MR	
JAFTHA		MS	
D. Jansen			
September		MS	
C. Smit	C	Ms	
R. Geldenhuys	R	Ms	

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT