



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON THURSDAY, 29 APRIL 2021 AT 09:00.

- PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink
- Councillors:** Ald J F le Roux
M A Andreas
C Kearns
E Gouws
J Miller
L P Mokoena
Ald R Smuts
L T van Niekerk
R H van Nieuwenhuyzen
L Cyster
- Also Present:** Cllr A C Stowman (Speaker)
Cllr R A Koegelenberg (Chief Whip)
- Officials:** Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr M Wüst (Executive Director: Engineering Services)
Mr G Esau (Executive Director: Community Services)
Mr S Johaar (Executive Director: Corporate Services)
Ms L Waring (Executive Director: Planning and Development)
Ms R Jaftha (Chief Audit Executive)
Mr D Delaney (Senior Manager: Planning Services)
Ms C September (Manager: IDP)
Ms E Sieberhagen (Forensic Auditor)
Mr F P Goosen (Manager: Administrative Support Services)
Mr P January (Senior Administrative Officer)
Mr A Koopman (Communications Officer)

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29 APRIL 2021**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor wished Ms L Waring, Executive Director: Planning and Development, all of the best with her new position at another municipality.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

FINANCIAL SERVICES

5. INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 MARCH 2021
DEERNIS HUISHOUDING STATISTIEKE VERSLAG SOOS OP 31 MAART 2021
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYOKWINDLA 2021

RESOLVED that

The report be noted.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1744793	Referred from: Finance Serv Port – 23/04/2021
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

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6. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 MARCH 2021
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 31 MAART 2021
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYOKWINDLA 2021

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1744374	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7. COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 MARCH 2021
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 MAART 2021
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYOKWINDLA 2021

RECOMMENDED that

The report be noted.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1744693	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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8. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 MARCH 2021
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 MAART 2021
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYOKWINDLA 2021

RESOLVED that

The report be noted.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1744738	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9. REPORT ON TENDER AWARDS: MARCH 2021
VERSLAG OOR TENDERTOEKENNINGS: MAART 2021
INGXELO NGONIKEZELO LWETHENDA: EYOKWINDLA 2021

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of March 2021, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1743871	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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10. REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MARCH 2021
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MAART 2021
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYOKWINDLA 2021

RECOMMENDED that

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R90,519.93 for March 2021 as recorded by the Accounting Officer under the annexures attached to the departmental report, be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R9,187,534 for the financial year in the notes to the 2020/2021 annual financial statements as required by legislation.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1743904	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11. DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 MARCH 2021
DRAKENSTEIN UITSTAANDE DEBITEURE VERSLAG SOOS OP 31 MAART 2021
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 EYOKWINDLA 2021

RESOLVED that

The report be noted.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1745208	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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12. QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 JANUARY 2021 – 31 MARCH 2021
KWARTAAL VERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 JANUARIE 2021 – 31 MAART 2021
INGXELO NGOKUMILISELWA KWENKUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 JANUWARI 2021 – 31 EYOKWINDLA 2021

RESOLVED that

1. The report and Annexure A be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1746481	Referred from: Finance Serv Port – 29/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

13. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND SECTION 52 QUARTERLY BUDGET MONITORING REPORT FOR MARCH 2021
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE EN ARTIKEL 52 KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR MAART 2021
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKUBEKA ESWENI UQINGQO-MALI LWENYANGA EYOKWINDLA 2021

RECOMMENDED that

1. The content of the section 71 monthly budget monitoring report for March 2021 and the supporting documentation be noted;
2. The content of the section 52 quarterly report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted; and



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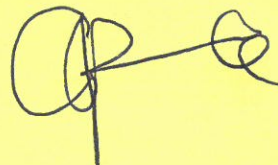
3. The section 71 monthly and 52 quarterly budget monitoring report for March 2021 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 16 April 2021, being the 10th working day after the end of March 2021.

Meeting: Mayco 29/04/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1747227	Referred from: Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

14. APPROVAL OF THE 4TH SPECIAL 2020/2021 ADJUSTMENTS BUDGET
GOEDKEURING VAN DIE 4DE SPESIALE 2020/2021 AANPASSINGSBEGROTING
UKUVUMELWA KOHLAHLLO LWABIWO-MALI OLUKETHEKILEYO LWE-4 LIKA 2020/2021

RECOMMENDED that

1. The total operating revenue of R2,599,632,211 for the 2020/2021 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;
2. The operating expenditure of R2,530,540,673 for the 2020/2021 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
3. The capital budget expenditure of R231,020,113 for the 2020/2021 financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
4. The capital expenditure of R231,020,113 to be funded by the following revenue sources as set out in Table 5 of the 2020/2021 Adjustments Budget Report be approved:
 - 4.1 Capital Replacement Reserve (CRR) (R 73,764,232);
 - 4.2 Secured grants to be received from National Government, Provincial Government and other donors (R 144,755,881);
 - 4.3 Developers Contributions (R12,500,000);



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5. No taxes and tariffs be affected with the approval of this adjustments budget; and
6. Schedules B1 to B10 attached as Appendix C to the 2020/2021 Special Adjustments Budget Report be approved.

Meeting:	Mayco 29/04/2021	Submitted by Department:	Financial Services
Ref No:	5/2/3	Author/s:	L Crotz
Coll No:	1746918	Referred from:	Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

CONFIDENTIAL

15. WRITING-OFF OF IRRECOVERABLE DEBT REPORT – MARCH 2021
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – MAART 2021
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYOKWINDLA 2021

RECOMMENDED that

See Confidential Minutes.

Meeting:	Mayco 29/04/2021	Submitted by Department:	Financial Services
Ref No:	5/15/1	Author/s:	A Abrahams
Coll No:	1744702	Referred from:	Finance Serv Port – 23/04/2021
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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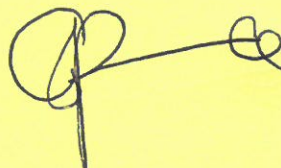
MINUTES: MAYORAL COMMITTEE
29 APRIL 2021ADDITIONAL ITEMCORPORATE SERVICES

16.	QUARTERLY PERFORMANCE ASSESSMENT REPORT 2020/2021 (QUARTER 3: 01 JANUARY - 31 MARCH 2021)
	KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2020/2021 (KWARTAAL 3: 01 JANUARIE TOT 31 MAART 2021)
	INGXELO YOAVANYO LWENTSEBENZO YEKOTA 2020/2021 (ICANDELO 3: 01 JANUWARI - 31 MATSHI 2021)

RECOMMENDED that

1. The Quarterly Performance Assessment Report 2020/2021 (Quarter 3: 1 January- 31 March 2021) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report be submitted to the:
 - Internal Audit Unit (for notification);
 - Auditor General of South Africa;
 - Provincial Treasury: Western Cape;
 - National Treasury; and
 - Department of Local Government: Western Cape.

Meeting: Mayco 29/04/2021	Submitted by Department: Performance Management		
Ref No: 2/2/8	Author/s: W Prins		
Coll No: 1747579	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

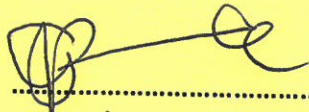


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The meeting ended at 9:38.

CHAIRPERSON:



DATE:

19 May 2021

Confirmed with/without amendments.

PJ/rs



Mayoral Committee Attendance Register

Date: 29 April 2021

Time: 09:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
LE ROUX (Engineering Services)	JF	ALD	
ANDREAS (Rural Management)	MA	CLLR	
KEARNS (Environment, Parks and Open Spaces)	C	CLLR	
GOUWS (Social Services)	E	CLLR	
MILLER (Planning and Development)	J	ADV CLLR	
MOKOENA (Corporate Services)	LP	CLLR	
SMUTS (Public Safety)	R	ALD	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	CLLR	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	RH	CLLR	
CYSTER (Human Settlements and Property Management)	L	CLLR	
STOWMAN SPEAKER	AC	CLLR	
KOEGELENBERG CHIEF WHIP	RA	CLLR	
RICHARDS LEADER OF OPPOSITION	AM	CLLR	—

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / RdI R.A. KOEGELENBERG
Drakenstein

2021-04-29