

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE PAARL TOWN HALL, MAIN STREET, PAARL, ON MONDAY, 31 MAY 2021 AT 14:00.

PRESENT: Councillors (see attendance register)

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr M Wüst	(Executive Director: Engineering Services)
	Mr G Esau	(Executive Director: Community Services)
	Mr D Delaney	(Acting Executive Director: Planning and Development)
	Ms R Jaftha	(Chief Audit Executive)
	Ms N October	(Senior Manager: Legal and Administration)
	Ms C Lategan	(Senior Manager: Budgets, Assets and Financial Reporting)
	Ms R Geldenhuys	(Manager: Communications)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)
	Mr A Koopman	(Communication Officer)

ABSENT: Councillors (see attendance register)



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A. Welcoming by the Speaker

The Speaker welcomed everybody to the meeting.

B. Election of Acting Speaker

Not applicable.

1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS

**OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN
AFWESIGHEID VAN RAAD/KOMITEEVERGADERINGS**

**UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/
KWINTLANGANISO ZEBHUNGA**

- | | | | |
|----|--------------|---|--------------|
| 1. | J V Anderson | - | Apology; |
| 2. | D Mintoor | - | Apology; and |
| 3. | L P Mokoena | - | Apology. |

2. CONFIRMATION OF MINUTES

BEKRAGTIGING VAN NOTULES

UKUQINISEKISWA KWEMIZUZU

The minutes of the Ordinary meeting of the Municipal Council held on 29 April 2021 was confirmed as correct.

2.1 IMPLEMENTATION OF COUNCIL DECISIONS

IMPLEMENTERING VAN RAADSBESLUITE

UKUMISELWA KWEZIGQIBO ZEBHUNGA WESIGQEBA

Noted.

3. MINUTES: MAYORAL COMMITTEE

NOTULE: BURGEMEESTERSKOMITEE

IMIZUZU: IKOMITI KASODOLOPHU WESIGQEBA

The minutes of the following meetings of the Mayoral Committee were noted:

- i. Ordinary meeting held on 22 April 2021;
- ii. Ordinary meeting held on 29 April 2021; and
- iii. Confidential meeting held on 29 April 2021.

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4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR
VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA ISEKELA LIKASODOLOPHU WESIGQEBA

The Executive Mayor indicated that should the elections be held in October 2021, this would be the final budget of the current term and congratulated everyone for serving with distinction.

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO

The Speaker made the following announcements:

1. Congratulated councillors who celebrated their birthdays in May 2021;
2. Thanked all ward councillors who submitted their R45 000 projects on time. He requested ward councillors to liaise with the relevant departments and NPO's to ensure that all funds are spent before 11 June 2021;
3. Ward projects 2021/22: Thanked ward councillors who submitted their R200 000 projects on time. Ward councillors who failed to comply with the request to submit their ward projects before 07 May 2021 to the Office of the Speaker in the correct format would be contacted soon;
4. Reminded ward councillors to hold at least one ward committee meeting per quarter as per the Council approved Ward Committee Policy (2016). Non-compliance may lead to disciplinary measures against ward councillors;
5. Reminded ward councillors that they are responsible for the submission of ward committee and public meeting minutes and attendance registers to the Office of the Speaker, as per the Ward Committee Policy. Submissions must be done within two weeks after the conclusion of these meetings, before 12h00 on 11 June 2021;
6. Informed councillors that the ward committee stipends will be paid by the end of June 2021 and that all changes to ward committees must be communicated in writing to the Office of the Speaker before 04 June 2021;
7. Informed councillors that it is compulsory for all councillors to partake in the verification of laptops. Outstanding Councillors must comply before 12h00 on 04 June 2021;

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8. Reminded all ward councillors to assist residents who reside in their wards with proof of address; and
9. Informed councillors that the indigent application forms will be available for collection after the meeting.

5.1	DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS
	VERKLARING VAN BELANGE DEUR RAADSLEDE/AMPTENARE
	UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA

None.

6.	STATUTORY MATTERS
	STATUTÊRE SAKE
	IMIBA YOMTHETHO

None.

7.	CONSIDERATION OF REPORTS
	OORWEGING VAN VERSLAE
	UKUQWALASELWA KWEENGXELO

7.1	EXTENSION OF CONTRACT PERIOD FOR TENDER CORP 1/2019: RENDERING OF LEGAL SERVICES
	VERLENGING VAN KONTRAKPERIODE VIR TENDER CORP 1/2019: LEWERING VAN REGSDIENSTE
	UKWANDISWA KWEXESHA LESIVUMELWANO SETHENDA 1/2019: UKUNIKEZELWA KWEENKONZO ZOMTHETHO

UNANIMOUSLY RESOLVED that

1. The Municipality has a discretion in the appointing of an attorney, as stipulated in the approved legal services tender, in respect of all debt collection matters; and
2. Council, in terms of section 116(3) of the Municipal Finance Management Act (No.56 of 2003), notes the reasons for the proposed extension of the contract period for tender CORP 1/2019: Rendering of Legal Services, and approves the extension from 1 July 2019 to 30 June 2022.

Meeting:	Council 31/05/2021	Submitted by Department:	Corporate Services
Ref No:	8/3/1 (CORP 1/2019)	Author/s:	J van Reenen
Coll No:	1744919	Referred from:	Mayco 19/05/2021
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED: Corporate Services	

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7.2	PROPOSED ALIENATION OF ERF 26440 SITUATED IN CLAY/PASCAL STREETS, PAARL FOR EARLY CHILDHOOD DEVELOPMENT PURPOSES TO ELITHA LETHU CRÈCHE (WARD 14)
	VOORGESTELDE VERVREEMDING VAN ERF 26440 GELEË IN CLAY/PASCAL STRATE VIR VROEË KINDERONTWIKKELINGSDOELEINDES AAN ELITHA LETHU KLEUTERSKOOL (WYK 14)
	ISINDULULO SOKUPHEPHELA KWISIZA 26440 ESIKWISITALATO CLAY/IPASCAL, PAARL KUSENZELWA UPHUHLISO LWABANTWANA KWI ELITHA LETHU CRÈCHE (WARD 14)

UNANIMOUSLY RESOLVED that

The following condition contained in Council resolution dated 27 January 2021 which reads as follows:

"2.2 The property may only be used as an ECD facility together with social and community purposes and must be available for church purposes by private churches, who apply for the use thereof;"

To be amended to read as follows:

2.2 The property may only be used as an ECD facility or any related purposes associated with the ECD and in accordance with the current zoning.

Meeting: Council 31/05/2021	Submitted by Department: Corporate Services
Ref No: 15/4/1 (26440)P	Author/s: F Williams
Call No: 174522A	Referred from: Meyco 19/05/2021
PAR:	ACTION:
	Implement decision
	RESPONSIBLE DEPARTMENT:
	ED Corporate Services
	DUE DATE:

7.3	PROPOSED ALIENATION OF A PORTION OF ERF 23613, MAASDORP STREET, PAARL TO THE ADJOINING LAND OWNER OF ERF 6359 PAARL (WARD 33)
	VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 23613, MAASDORPSTRAAT PAARL AAN DIE AANLIGGENDE EIENAAR VAN ERF 6359 PAARL (WYK 33)
	UKUHLANGANISWA KWESICWANGCISO SESIZA 23613, IMAASDORP STREET, EPAARL KUMNINI-MHLABA ODIBENEYO KWISIZA 6359 PAARL (WADI 33)

UNANIMOUSLY RESOLVED that

- In terms of Section 14 of the MFMA approval in principle be granted for the alienation of a portion of Erf 23613 Maasdorp Street, Paarl, measuring approximately 330m² in extent, to the adjacent landowner of Erf 6359, Paarl, subject to the normal conditions of sale and the following further conditions:

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- 1.1 The subject property be sold at a market related selling price, to be determined by an independent valuer;
 - 1.2 All cost related to the transaction will be for the applicant's account; and
 - 1.3 The proposed transaction be advertised in the press for objections and comments and thereafter be submitted to Council for final consideration of the application.
2. It be noted that this transaction does not set a precedent in respect of the sale of portions of Public Open Spaces and that each application will be considered on merit; and
 3. In terms of Paragraph 13 of the Asset Transfer Policy, the portion of land be alienated by way of direct negotiation, since the subject property can only be used by the adjacent landowner.

Meeting: Council-31/05/2021	Submitted by Department: Corporate Services
Ref No: 15/4/1 (29613)P	Author/s: N Williams
Coll No: 1745562	Referred from: MC --19/05/2021
PAR:	ACTION:
1-3	Implement decision
	RESPONSIBLE DEPARTMENT:
	ED Corporate Services
	DUE DATE:

7.4 PROPOSED ALIENATION OF PORTIONS OF ROAD RESERVE REPRESENTED BY ERVEN 11525 AND 13107 SITUATED IN LANG STREET, PAARL TO ADJACENT LANDOWNERS OF ERVEN 11511, 11512, 19502 AND 19503, PAARL (WARD 17)
VOORGESTELDE VERVREEMDING VAN GEDEELTES VAN DIE PADRESERVE WAT DEUR ERWE 11525 EN 13107 VOORGESTEL WORD GELEË IN LANGSTRAAT, PAARL AAN AANGRENSENDE GRONDEIENAARS VAN ERWE 11511, 11512, 19502 EN 19503, PAARL (WYK 17)
UKUDIBANISWA KWESIQENDU SEZIBONELELO ZENDLELA EMELWE ZIZIZA 11525 NO-13107 EBKWE KWISITRATO SE-LANG, EPAARL KWABASEBENZI ABASETYENZISWAYO KWIZIZA 11511, 11512, 19502 NO-19503, PAARL (WADI 17)

UNANIMOUSLY RESOLVED that

1. In terms of Section 14 of the MFMA in principle approval be granted for the alienation of portions of road reserve represented by Erf 11525 Paarl, to adjacent landowners of Erven 11512 and 11511 Paarl and portions of road reserve represented by Erf 13107 Paarl to adjacent landowner of Erven 19502 and 19503 Paarl for expansion of their existing residential properties in line with that of the neighbouring properties alongside Lang Street, subject to the standard conditions of sale as well as the following conditions:

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- 1.1 Each respective landowner will acquire half a portion of the relevant road reserve situated adjacent to each purchaser's property;
 - 1.2 The subject property be sold at a market related selling price, to be determined by an independent valuer;
 - 1.3 The proposed transaction be advertised in the local press for objections and comments;
 - 1.4 The closure, rezoning, subdivision and consolidation of the subject properties be undertaken by and at the cost of the purchasers. All other costs relating to this transaction be borne by the purchasers; and
 - 1.5 All technical conditions imposed by the technical departments be adhered to.
2. The subject properties are non-viable portions of land and in terms of Paragraph 13 of the Asset Transfer Policy it can be alienated directly to the adjacent landowners of Erven 11512, 11511, 19502 and 19503, Paarl. The subject properties cannot be transacted with independently and must be consolidated with the aforementioned existing properties.

Meeting:	Council 31/05/2021	Submitted by Department:	Corporate Services
Ref No:	15/4/1 (11525)P	Author/s:	F Williams
Call No:	1745356	Referred from:	Meeco 19/05/2021
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED Corporate Services	

7.5	AUDIT COMMITTEE FEE INCREASE 2021/22
	ODUITKOMITTEE FOOI VERHOGING 2021/22
	UKUNYUSWA KWENTLAWULO YEKOMITI YOPHICHOTO ZINCWADI 2021/22

UNANIMOUSLY RESOLVED that

The following in respect of the remuneration of Audit Committee members as from 01 July 2021, be approved:

1. A remuneration rate of R1 300 per hour be paid to the chairperson and R1 040 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R650 per hour for the chairperson and R520 per hour for an ordinary member;



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3. Members be paid the preparation rate per hour for attending a conference and/workshop pre-approved by the City Manager;
4. For any ad hoc meeting attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and
5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed in any organ of state after becoming an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

Meeting: Council-31/05/2021	Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha	
Coll No: 1746600	Referred from: MC-19/05/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:
1-5	Implement decision	Chief Audit Executive
		DUE DATE:

7.6 RE-APPOINTMENT OF THE DRAKENSTEIN MUNICIPALITY AUDIT COMMITTEE
HERAANSTELLING VAN DIE DRAKENSTEIN MUNISIPALITEIT OUDITKOMITEE
UKUQESHWA KWAKHONA KWEKOMITI YOPHICOTHO-ZINCWADI

UNANIMOUSLY RESOLVED that

1. The re-appointment of Raaghib Najjaar, Craig Whittle and Rowan Nicholls as members of the Audit Committee, for a further 3 year term from 01 August 2021 till 31 July 2024, be approved; and
2. The re-appointment of Raaghib Najjaar as the chairperson of the Audit Committee for the period 01 August 2021 till 31 July 2024, be approved.

Meeting: Council-31/05/2021	Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1	Author/s: J Jaftha	
Coll No: 1746619	Referred from: MC-19/05/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:
1-2	Implement decision	Chief Audit Executive
		DUE DATE:

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7.7	AUDIT COMMITTEE REPORT
	OUKITKOMITEE VERSLAG
	INGXELO YEKOMITI YOPHICOTHO-ZINCWADI

UNANIMOUSLY RESOLVED that

The report of the Audit Committee from the meetings held on 26 January, 02 and 26 March 2021, be noted.

Meeting: Council-31/05/2021	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/13	Author/s: J Refsha
Coll No: 1748413	Referred from: MC -19/05/2021
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.8	INTEGRATED HUMAN SETTLEMENT PLAN
	GETNTEGREERDE MENSLIKE NEDERSETTINGSONTWIKKELINGS PLAN
	ISICWANGCISO ESIHLANGANISIWEYO SOKUHLALISWA KWABANTU

UNANIMOUSLY RESOLVED that

The Integrated Human Settlement Sector Plan be approved.

Meeting: Council-31/05/2021	Submitted by Department: Community Services
Ref No: 2/P	Author/s: F Rhoda
Coll No: 1698172	Referred from: MC -19/05/2021
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

Implement decision
ED Community Services

7.9	DRAFT EVENTS BYLAW
	KONSEP VERORDENING INSAKE GELEENTHEDE
	UYILO LOMGAQO-NKQUBO WEZIGANEKO

UNANIMOUSLY RESOLVED that

The draft Bylaw relating to events for Drakenstein Municipality be approved, for public participation.

Meeting: Council-31/05/2021	Submitted by Department: Community Services
Ref No: 1/5/2/30	Author/s: D Damons
Coll No: 1713744	Referred from: MC -19/05/2021
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

Implement decision
ED Community Services

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7.10 CLOSING OF WALKWAYS (WARDS 13 AND 14)
AFSPER VAN LOOPGANGE (WYKE 13 EN 14)
UKUVALWA KWEENDLELA (IIWADI 13 NO-14)

UNANIMOUSLY RESOLVED that

1. The closing of the walkway over erf 17921 with the possible utilisation of the erf by encroachment agreement by either of the adjacent erven 19281 to 19285 and 19289 as may be agreed upon between them on conditions as Imposed by the Engineering Services Department, be approved;
2. The closing of the portion of Erf 17939 between Zinnia Street and Erf 17939 on condition that an encroachment agreement be entered into with the municipality by either of erven 19269 or 19277 as may be agreed upon by the owners, on conditions as imposed by the Engineering Services Department, be approved; and
3. The above be subject to the respective ward councillors consulting their constituents and only on confirmation that the ward or wards, as the case may be, are in agreement, the closure be confirmed, provision for the required funding be made, and the walkways be closed as funding becomes available.

Meeting: Council-31/05/2021		Submitted by Department: Engineering Services	
Ref No: 15/4/3		Author/s: C Lotz	
Coll No: 1746806		Referred from: MC-31/05/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED Engineering Services	

7.11 DRAKENSTEIN BULK WATER STUDY REPORT 2019
DRAKENSTEIN GROOTMAAT WATERSTUDIE VERSLAG 2019
INGXELO YOKUFUNDA UBUNZI BAMANZI KA 2019 E-DRAKENSTEIN

UNANIMOUSLY RESOLVED that

The Drakenstein Bulk Water Study Report 2019 be noted.

Meeting: Council-31/05/2021		Submitted by Department: Engineering Services	
Ref No: 16/1/1/7		Author/s: A Kowalewski	
Coll No: 1757459		Referred from: MC-31/05/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	ED Engineering Services	

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7.12 BERG RIVER-VOËLVLEI AUGMENTATION SCHEME (BRVAS) AND PROPOSED WATER SUPPLY AGREEMENT

BERGRIVIER-VOËLVLEI WATERAANVULLING SKEMA (BRVAS) EN VOORGESTELDE VOORSIENINGSOOREENKOMS

INKQUBO ISICWANGCISO SOKWENZA KWE-BERG RIVER-VOËLVLEI (BRVAS) KUNYE NESIVUMELWANO ESICETYWAYO SOKUBONELELA NGAMANZI

UNANIMOUSLY RESOLVED that

1. The Municipality's participation in the Berg River-Voëlvlei Augmentation Scheme (BRVAS) be approved;
2. The City Manager be delegated to attend to all negotiations and sign the BRVAS Water Supply Agreement on behalf of the Municipality; and
3. According to Clause 33 of MFMA, the required process for contracts with budgetary implications for more than 3 years be followed.

Meeting: Council-31/05/2021	Submitted by Department: Engineering Services
Ref No: 16/1/2/1/2/1	Author/s: A Kowalewski
Coll No: 1746811	Referred from: MC-31/05/2021
PAR:	ACTION:
1-3	Implement decision
	RESPONSIBLE DEPARTMENT:
	ED Engineering Services
	DUE DATE:

7.13 DISPOSAL OF MOVABLE CAPITAL ASSETS AND OTHER ITEMS IN TERMS OF SECTION 14 OF THE MUNICIPAL FINANCE MANAGEMENT ACT

VERVREEMDING VAN ROERENDE KAPITALE BATES EN ANDER ITEMS KRAGTENS ARTIKEL 14 VAN DIE WET OP MUNISIPALE FINANSIËLE BESTUUR

UKUVUMELWA KWEENKQUBO ZEZIKHONO ZENKCAZELO NGOKWESIGABA 14 SOMTHETHO WOLAWULO LWEZEMALI KOMASIPALA

The item was withdrawn.

Noted.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services
Ref No: B/3/4	Author/s: H Vargotina
Coll No: 1736031	Referred from: MC-31/05/2021
PAR:	ACTION:
	Re-submit item
	RESPONSIBLE DEPARTMENT:
	Chief Financial Officer
	DUE DATE:

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7.14 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 APRIL 2021
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 APRIL 2021
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 UTSHAZIMPUZI 2021

UNANIMOUSLY RESOLVED that

The report be noted.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services	Author/s: A Abrahams	Referred from: MC -31/05/2021
Ref No: 9/1/1/4	PAR:	ACTION:	RESPONSIBLE DEPARTMENT:
Call No: 1750861			DUE DATE:

7.15 REPORT ON TENDER AWARDS: APRIL 2021
VERSLAG OOR TENDERTOEkENNINGS: APRIL 2021
INGXELO NGONIKEZELO LWETHENDA: UTSHAZIMPUNZI 2021

UNANIMOUSLY RESOLVED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of April 2021, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services	Author/s: C Hess	Referred from: MC -31/05/2021
Ref No: 8/1/2/1	PAR:	ACTION:	RESPONSIBLE DEPARTMENT:
Call No: 1750941			DUE DATE:

7.16 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: APRIL 2021
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: APRIL 2021
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: UTSHAZIMPUNZI 2021

UNANIMOUSLY RESOLVED that

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R174,416 for April 2021 as recorded by the Accounting Officer under the annexures attached to the departmental report be noted; and

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2. The Chief Financial Officer record the accumulated deviation amount of R9,340,615 for the financial year in the notes to the 2020/2021 annual financial statements as required by legislation.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/3	Author/s: C Hess
Coll No: 1750977	Referred from: MC-31/05/2021
PAR:	ACTION:
2.	Implement decision
	RESPONSIBLE DEPARTMENT:
	Chief Financial Officer
	DUE DATE:

7.17 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR APRIL 2021
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR APRIL 2021
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LONYAKA KUTSHAZIMPUNZI 2021

UNANIMOUSLY RESOLVED that

- The content of the section 71 monthly budget monitoring report for April 2021 and the supporting documentation be noted; and
- The section 71 monthly budget monitoring report for April 2021 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 14 May 2021, being the 10th working day after the end of April 2021.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1752982	Referred from: MC-31/05/2021
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.18 TABLING OF THE 2021/2026 REVIEWED INTEGRATED DEVELOPMENT PLAN (IDP)
VOORLEGGING VAN DIE 2021/2026 HERSIENDE GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP)
UKUBEKWA KWESICWANGCISO ESIHLAZIWEYO SOPHUHLISO (IDP) 2021/2026

The ANC indicated that since, in their view, a credible public participation process was not followed, they could not support the approval of the IDP. Furthermore it does not address the need of the community.

After some discussion the recommendation of the Mayoral Committee was put to the vote and carried by 39 votes to 2 votes with 15 abstentions.



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RESOLVED that

1. The 2021/2026 Reviewed IDP, as well as the associated Sector Plans, inclusive of the Spatial Development Framework (SDF) as well as the Disaster Management Plan (DMP), attached as Annexure A, B and C to the departmental report respectively, be approved and adopted by Council;
2. An advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers to notify the public of the approval of the 2021/2026 Reviewed IDP and the accompanied Sector Plans; and
3. The approved 2021/2026 Reviewed IDP and its Sector Plans, be submitted to:
 - The Department of Local Government: Western Cape;
 - Provincial Treasury: Western Cape;
 - Auditor General (AG) of South Africa; and
 - National Treasury.

Meeting: Council-31/05/2021	Submitted by Department: IDP/PMS and R&D
Ref No: 2/2/5	Author/s: C September
Coll No: 1740588	Referred from: MC -19/05/2021
PAR:	ACTION:
	Implement decision
	RESPONSIBLE DEPARTMENT:
	Manager IDP/PMS & R&D
	DUE DATE:

7.19 APPROVAL OF NEW AND AMENDED BUDGET RELATED POLICIES FOR THE 2021/2022 FINANCIAL YEAR
GOEDKEURING VAN NUWE EN HERSIENDE BEGROTINGS VERWANTE BELEIDE 2021/2022 FINANSIËLE JAAR
UKUVUNYELWA KWEMIGAQO-NKQUBO EHLAZIYIWEYO YOLWABIWO-MALI LONYAKA-2021/2022 WONYAKA-MALI

This item was considered with Item 7.20.

RESOLVED that

1. Council approves the following budget related policies as attached to the departmental report:
 - 1.1 Annexure A: Accounting Policy;
 - 1.2 Annexure B: Financial Asset Management Policy;
 - 1.3 Annexure C: Supply Chain Management Policy;
 - 1.4 Annexure D: Petty Cash Policy;
 - 1.5 Annexure E: Credit Control and Debt Collection Policy;
 - 1.6 Annexure F: Indigent Support Policy;

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- 1.7 Annexure G: Tariff Policy;
- 1.8 Annexure H: Property Rates Policy;
- 1.9 Annexure I: Writing-Off of Irrecoverable Debt Policy;
- 1.10 Annexure J: Asset Transfer Policy;
- 1.11 Annexure K: Performance Management Policy;
- 1.12 Annexure L: Cash and Investments Policy; and
- 1.13 Annexure M: Cost Containment Policy.

Meeting: Council-31/05/2021		Submitted by Department: Finance	
Ref No: 5/2/2		Author/s: L Crots	
Coll No: 1752178		Referred from: MC-31/05/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	<ul style="list-style-type: none"> 1. Implement decision 2. Update policy folder and place on Intranet 3. Place on Municipal website 	<ul style="list-style-type: none"> 1. Chief Financial Officer 2. Administration 3. Communications 	

7.20 APPROVAL OF THE 2021/2026 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK AND 2021/2022 OPERATING AND CAPITAL BUDGET, FUNDING SOURCES, RATES, FEES, CHARGES AND TARIFFS

GOEDKEURING VAN DIE 2021/2026 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK EN 2021/2022 BEDRYFS- EN KAPITAALBEGROTING, BELASTINGS, FOOIE, HEFFINGS EN TARIWE

UKUVUNYWA KWENGXELO YONYAKA KA-2021/2026 NENKCITHO YAPHAKATHI KUNYE NESICWANGCISO-NKQUBO SENKCITHO KUNYE NO HLAHLO LWABIWO-MALI LIKA 2021/2022, IINKXASO-MALI, IMIRHUMO, IMIRHUMO

The Executive Mayor tabled the budget as fully set out in the enclosed budget speech after which the Executive Deputy Mayor tabled the recommendations for the approval of the budget.

The political parties represented in Council then responded to the recommendation budget as follows:

1. Freedom Front Plus indicated that they will submit a written response, but would be abstaining from voting.
2. ACDP supported the budget.
3. EFF supports the budget.
4. ICOSA abstained from voting on the budget.
5. FD supported the budget.
6. ANC raised a number of reasons why they would be voting against the budget, i.e. the DA failing the people of Drakenstein; not enough houses built; solid waste problems and external loans too high.

After the reply of the Executive Mayor the recommendation of the Mayoral Committee was put to the vote and carried by 41 votes to 9 votes with 5 abstentions.

RESOLVED that


1. Council approves the following:
 - 1.1 The 2021/2026 Medium Term Revenue and Expenditure Framework (MTREF) attached as Annexure D to the Item.
 - 1.2 The 2021/2026 MTREF operating budget revenue of R2,705,180,444 for the 2021/2022 financial year as well as for the four outer years' operating revenue as set out in Table 1 of the 2021/2026 MTREF Budget Report.
 - 1.3 The 2021/2026 MTREF operating budget expenditure of R2,660,568,361 for the 2021/2022 financial year as well as for the four outer years' operating expenditure as set out in Table 2 of the 2021/2026 MTREF Budget Report.
 - 1.4 The 2021/2026 MTREF capital budget expenditure of R128,102,569 for the 2021/2022 financial year as well as for the four outer years' capital expenditure as set out in Table 4 of the 2021/2026 MTREF Budget Report.
 - 1.5 The 2021/2026 MTREF capital budget expenditure funding sources of R128,102,569 for the 2021/2022 financial year as well as for the four outer years' capital expenditure funding sources as set out in the Table 5 of the 2021/2026 MTREF Budget Report.
 - 1.6 The following multi-year capital project, Electrification Housing Projects (R75,621,739), that exceeds the amount of R50 million referred to in Regulation 13(2)(c) of the Municipal Budget and Reporting Regulations:

PROJECT DESCRIPTION	MTREF 2021/2022 Budget	MTREF 2022/2023 Budget	MTREF 2023/2024 Budget	MTREF 2024/2025 Budget	MTREF 2025/2026 Budget	TOTAL
ELECTRIFICATION: HOUSING PROJECTS (INEP)	9,534,783	16,521,739	16,521,739	16,521,739	16,521,739	75,621,739

- 1.7 The following tariff increases/decreases for the revenue streams of property rates, fees, charges and tariffs with effect from 1 July 2021:
 - 1.7.1 Property rates tariff decrease of 2%;
 - 1.7.2 Water tariff increase of 6.0%;
 - 1.7.3 Sewerage/sanitation tariff increase of 6.0%;
 - 1.7.4 Refuse removal tariff increase of 7.5%; and
 - 1.7.5 Electricity tariff increase of 14.59%.

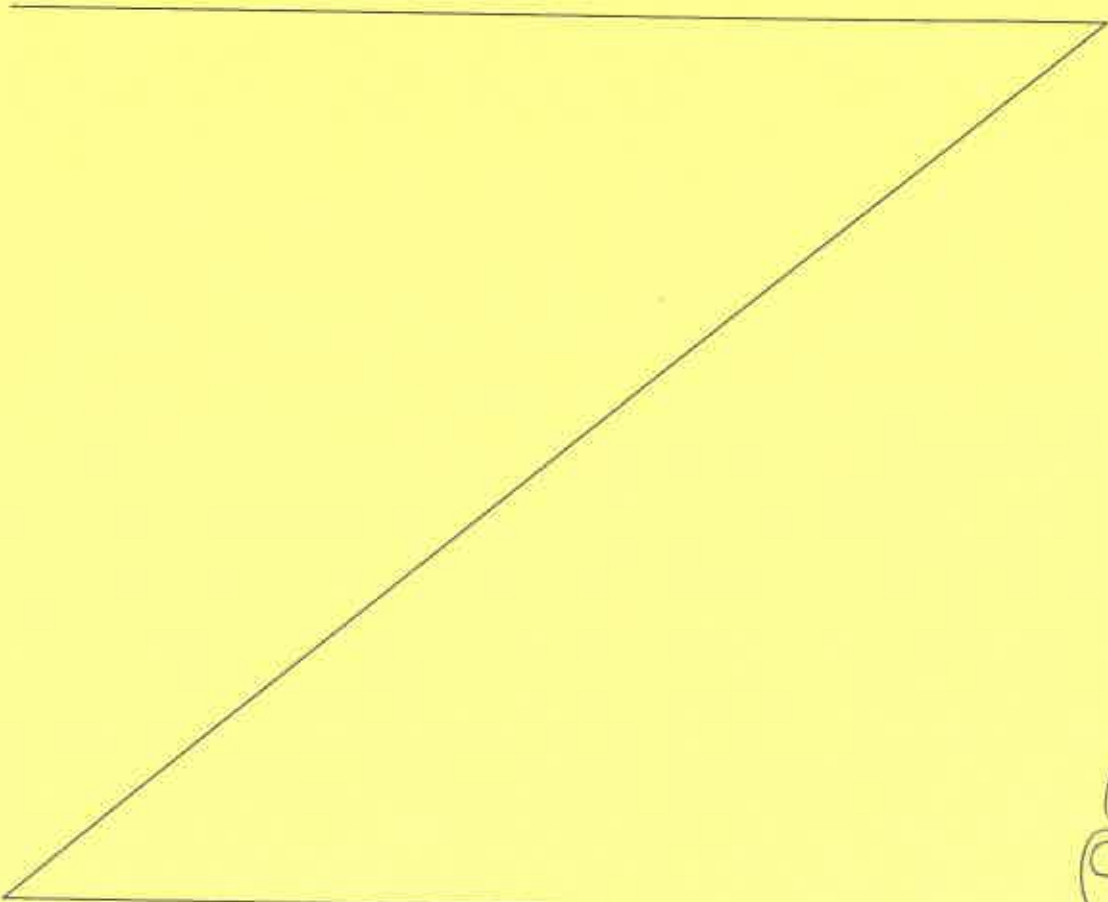


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- 1.8 The annual budget of Drakenstein Municipality for the 2021/2022 financial year as well as the indicative estimates for the four outer financial years (2022/2023 to 2025/2026) as set out in the new mSCOA version 6.5 Schedules A1 to A10 and SA1 to SA38 included in Appendix 1 of the 2021/2026 MTREF Budget Report.
- 1.9 The ten year Capital Expenditure Framework (CEF) for the Integrated Urban Development Grant attached as Annexure C to the Item.
- 1.10 Ward allocations to the total amount of R6,600,000 which equals to R200,000 per ward. An amount of R30,000 per ward is allocated to ward committee stipends and the remainder of the R170,000 per ward is allocated to specific approved themes as disclosed in Annexure E which are budgeted according to mSCOA expenditure line items. The nine wards which have not finalized the R170,000 appropriation with the approval of the MTREF 2021/2022 budget will not be able to spend the R170,000 until it is prioritised according to the specific themes that must be approved in a subsequent adjustments budget during the 2021/2022 financial year.
2. Council notes, that:
- 2.1 A budgeted operating surplus of R44,612,083 is anticipated to be realised for the 2021/2022 financial year as set out in Table 3 of the 2021/2026 MTREF Budget Report.
- 2.2 Any actual cash surpluses at year-end will be used to increase Drakenstein's Capital Replacement Reserve to be utilised for future infrastructure assets investment and the redemption of external loans.
- 2.3 The envisaged increases/decreases in the property rates, fees, charges and tariffs as set in the Tariff Book attached as Annexure B to the item.
- 2.4 Drakenstein's investments and cash as at 30 April 2021 amounted to R279,346,516 made up of investments with:
- 2.4.1 FNB Primary account (R106,645,029);
 - 2.4.2 ABSA investments (R76,752,815);
 - 2.4.3 Investec investments (R55);
 - 2.4.4 Nedbank (60,233,699);
 - 2.4.5 Grindrod investments (R35,627,283); and
 - 2.4.6 Eskom (R87,635).
- 2.5 The proposed total cost to municipality expenses for the salary, allowances and benefits of the Executive Mayor, Speaker, Deputy Executive Mayor, Chief Whip, Mayoral Committee members, ordinary councillors, City Manager (CM), Chief Financial Officer (CFO) and executive directors as set out in SA23 included in Annexure D.
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- 2.6 Drakenstein Municipality do not have any current service delivery agreements, including material amendments to existing service delivery agreements, with any service provider who renders any power or function on behalf of Drakenstein Municipality as defined in Section 1 of the Municipal Systems Act.
- 2.7 Drakenstein Municipality do not have any municipal entities.
- 2.8 The comments as set out in Annexure A (Written Comments Received on the 2021/2022 Draft Budget) to this item as Council's views on the written comments received during the public participation process on the 2021/2022 Draft Budget.
- 2.9 The approved electricity tariffs are subject to the approval of it by the National Energy Regulator of South Africa.



Meeting: Council-31/05/2021		Submitted by Department: Finance	
Ref No: 5/2/2		Author/s: L Crotz	
Call No: 1754847		Referred from: MC-31/05/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	Chief Financial Officer	



DRAKENSTEIN

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Executive Mayor Budget Speech

2021/2022 Budget

31 May 2021



A city of excellence

Speaker;
 Deputy Executive Mayor;
 Chief Whip;
 Members of the Mayoral Committee;
 Councillors;
 City Manager, CFO and Executive Directors;
 Members of the public; and
 Representatives of the Media.



Good afternoon ladies and gentlemen,

“Excellence is never an accident, it is the result of high intention, sincere effort, intelligent direction, skilful execution and the vision to see obstacles as opportunities”.

Speaker, the current financial year has proven to be very challenging due to the outbreak of COVID-19 and the national lockdown.

The lockdown resulted in a decline in revenue and a reduction in national and provincial grants. The resilience of Drakenstein Municipality was tested and affirmed during 2020/2021. Our focus shifted from implementing our normal local government mandate to providing services and support to our community that falls outside of the norm. During these trying times the political leadership, senior management and staff worked as a unit and continued to provide these services to the community in an effective manner.

The municipality and community of Drakenstein will have to continue working closely together to get through these challenging times as we prepare for the potential impact of a third wave of the COVID-19 pandemic.

ECONOMIC AND FINANCIAL OVERVIEW

Following the sharp economic decline in 2020 due to the COVID-19 (levels 5 and 4) lockdown, the national, provincial, and local economies are expected to report improved performance in 2021 as lockdown restrictions were further eased and the vaccination programme is rolled-out.

Economic growth between 2021 and 2023 is expected to range between half-a-percent (0.5%) and 3.5% for the various economic sectors.

The projected economic growth will be boosted by the implementation of various government programmes such as the Presidential Youth Employment Initiative (**R11 billion**), the Presidential Employment Stimulus Initiative (**R14 billion**), the Tourism Equity Fund (**R1.2 billion**) and the Township and Rural Enterprise Programme, among others.

The key economic sectors in Drakenstein driving growth, i.e., finance, wholesale and retail, manufacturing, agriculture, government and community services remain resilient. Support programmes for SMMEs, the informal sector and tourism are expected to contribute significantly towards economic recovery.

Other economic recovery enablers include the ease of doing business, broadband connectivity, preferential procurement, infrastructure upgrades, and skills development. Key support projects include road upgrades, housing and estate developments, new retail centres, tourism development, SMME expo, demarcation of new informal trading bays, fair trade city initiatives, agriculture and rural development programmes.

The liquidity levels of the municipality are under strain due to; a decrease in water and electricity revenue caused by businesses and rate payers going off the electricity and water grid as a result of load-shedding and the drought, a declining economy and the impact of the COVID-19 lockdown.

The municipality is continuing with its revenue management, expenditure management and cost containment programme under the leadership of the City Manager. The increase in the municipality's revenue base is expected to reduce the gearing ratio from 74.5% (2019/2020 Audited Financial Statements) to an estimated 38.4% in the 2025/2026 financial year. During the 2020/2021 financial year the municipality undertook two (2) independent reviews of its long-term financial plan by INCA and Ratings Afrika. Both these reviews confirmed that the municipality must continue with its revenue management, expenditure management and cost containment programme as it is yielding the required results.

The municipality's revenue base is continuing to grow compared to previous years. The municipality is confident that the growth in medium to high income residential developments will increase, although much slower than expected, due to the economic decline.

2020/2021 BUDGET HIGHLIGHTS

Speaker, let us reflect on the current financial year. Various commitments were made to the community and I would like to focus on some of the achievements:

1. Budget allocations for bulk and basic infrastructure services for the **Vlakkeland Housing Project** were used to service 405 sites and build 331 houses.



2. The construction of basic infrastructure services at Schoongezicht was identified as a priority with an estimated cost of **R11.3 million** with an additional amount of **R5 million** to ensure that basic electricity infrastructure is in place. The building of a boundary wall to the value of **R1.2 million** is also in progress for this project.
3. The construction of basic services in the informal settlements at a cost of **R3 million**.
4. An estimated **R16.4 million** was spent on the upgrade of water treatment plants and water networks, providing water to Paarl and Wellington. This includes **R5.6 million** for the replacement and upgrade of bulk water networks.



A handwritten signature or set of initials in black ink, located in the bottom right corner of the page.

5. **R5.4 million** was spent on the electrification of informal settlements. A total of 113 additional structures were electrified. These structures are in the following areas: Siyahlala 2, remainder of Simondium, Palmiet river, Bosbok phase 2 and OR.



6. Bulk electricity supply in Vlakkeland through the upgrade of the 11KV electricity cables and substations at an estimated cost of **R17 million**.
7. Upgrading and resealing of roads across Drakenstein at an estimated cost of **R17.2 million**.
8. The Oosbosch Street class 1 dual carriage way project from the Berg River Boulevard to the R301 has started and the municipality will be contributing **R10 million** to the total estimated cost of **R129 million**. This project is largely funded by the provincial government as it is classified as a provincial road.





9. The construction and upgrading of sport facilities at Fairyland, New Orleans, Dal Josaphat, Pelican Park Stadium and De Kraal was done at a cost of R8.2 million. The development of De Kraal is a multi-year project and various phases have been completed:
- a. Phase 1 (2019/2020): site preparation, removal of the blue gum trees, building of the boundary wall and stormwater culvert; and
 - b. Phase 2 (2020/2021): completion of earthworks, construction of two rugby fields, a cricket pitch as well as a ticket office (the latter is ongoing and will be completed in the current financial year).



10. Swimming pools were upgraded at an estimated cost of R6.7 million.
11. Parks and play grounds were upgraded at an estimated cost of R3.4 million.

12. A special project to revitalise the Arboretum and to create a Climate Park was implemented to the amount of **R2.8 million** through external grant funding.
13. An amount of **R4 million** was spent on the construction of aprons around the housing rental stock.
14. A further **R1.7 million** was spent on the upgrading of the housing rental stock.
15. An estimated **R1.4 million** was spent on the “Paint my Story” project, which entailed the repainting of the housing rental stock.



16. **R2.3 million** was spent to promote tourism in Drakenstein.
17. **R1.3 million** was spent on bursaries and driver’s license training programmes for the youth, with a particular focus on the rural youth.
18. The impact of COVID-19 also resulted in unfunded expenditure requirements. These included inter alia:
 - a. Personal protective equipment;
 - b. Overtime and standby; and
 - c. Sanitising and health precautions for municipal buildings and employees.

Speaker, furthermore actual and committed capital expenditure after ten months of the financial year stands at 90.6%. The national lockdown during



April and May 2020 resulted in a halt in spending and will adversely affect the actual capital expenditure at year end but the administration is hard at work to get all projects back on track.

PUBLIC PARTICIPATION PROCESS

The draft IDP, draft budget, draft budget related policies and the draft tariffs were tabled at Council on 26 March 2021.

Speaker, taking the COVID-19 pandemic into account, as well as the legal requirement to engage with its community on the draft IDP and draft budget, the municipality embarked on a new and innovative method of public participation through "open days". This took place over a period of 3 weeks, where 16 open days were held throughout the 33 wards. Taking Drakenstein to the community provided an opportunity for the community to engage directly with us. The availability of ward councillors and officials from the departments at the venues ensured that the community could engage with the municipality on service delivery issues.

In addition, the draft budget and IDP were also advertised on all our online platforms for the community to provide input electronically or in writing. In terms of communication, the communities were notified of these engagements through newspaper advertisements, radio talks, loud hailing, Facebook, our website, sms communication and ward councillors.

COMMENTS RECEIVED FROM THE PUBLIC

Four written comments were received on the draft budget which included the Provincial IDP and Budgeting Assessment Report. Detailed feedback to the comments is attached to the budget item as Annexure A.

Speaker, the majority of the comments received centers around the proposed tariff increases and the implementation of the new valuation roll from 1 July 2021. It should however be noted that a detailed exercise was undertaken in

preparing the draft budget that was tabled in March 2021. When comparing the tariff increases year on year it is clear that the increase for the 2021/2022 financial year is less than the previous financial year.

To fund the capital projects, we propose not to take up any new external loans over the next five financial years. This will ensure that our current gearing ratio decreases to an estimated 62.8% in 2021/2022 and to an estimated 44.2% in the 2024/2025 financial year below the national norm of 45%.

CAPITAL AND OPERATING BUDGET 2021/2022

Speaker, the total proposed budget for the 2021/2022 financial year amounts to **R2.789 billion**, comprising of a **R2.661 billion** operating and **R128.103 million** capital budget. I will summarise the budget in terms of the following categories:

1. Expanded Public Works Programme (EPWP);
2. Human Settlements;
3. Water and Sanitation;
4. Electricity;
5. Refuse Removal;
6. Roads and Storm Water;
7. Sport Facilities, Parks and Cemeteries;
8. Tourism and Economic Development;
9. General Community Projects;
10. Ward Projects;
11. New Initiatives; and
12. Financial Assistance to the Poor.

EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

Speaker, it is important for us to facilitate the creation of job opportunities and recruitment in a fair and transparent manner. Participation in the EPWP must increase the chances of beneficiaries to create sustainable livelihoods and



improve service delivery. In this regard the EPWP Policy and procedures to increase control over recruitment, selection and contract administration were implemented.

The EPWP for 2021/2022 makes provision for approximately 637 job opportunities at an estimated cost of R16 million. The National Department of Transport and Public Works EPWP grant contributes R3.2 million whilst Drakenstein Municipality contributes R12.7 million. The programme will focus on the following projects.

Social Sector Projects (5 projects):

1. Illegal structure removal team;
2. Training and accreditation of peace officers;
3. Caretakers for resorts and community facilities;
4. Training and accreditation of security guards; and
5. Emergency response/traffic violation call centre operators.

Environmental Sector Projects (10 projects):

1. Street based resident cleaning marshals in the community;
2. Cleaning of illegal dumping hotspots and main routes;
3. Solid waste rapid response team;
4. Additional CBD cleaning shifts;
5. Cleaning of storm water systems, and brush cutter training;
6. Cleaning of public toilets response team, with technical training;
7. Cleaning and maintenance of informal settlement toilets;
8. Cleaning of swimming pools and sport fields;
9. Cleaning of parks and cemeteries, with pesticide and brush cutter training; and
10. Cleaning of community amenities.



Infrastructure Sector Projects with technical skills training (5 projects):

1. Maintenance of swimming pools and community facilities;
2. Maintenance of housing rental stock;
3. Pump station maintenance;
4. Informal settlement plumbing team; and
5. Mechanical workshop technical training.

In addition to the formal EPWP programme linked to the provincial grant, the municipality aims to target 200-250 work opportunities via subcontracting whilst implementing capital projects for the 2021/2022 financial year. The roll out of ward projects will ensure that a further 792 work opportunities are created.

HUMAN SETTLEMENTS

Speaker, in terms of Schedule 4 (Part A) of the Constitution, housing is a National and Provincial Government competence. National housing legislation prescribes that a municipality must perform this function on behalf of national government with financial assistance from the national fiscus.

In this regard, a grant allocation of R13 million was awarded to the municipality for the 2021/2022 financial year which will be used to service 180 sites. In addition to the aforementioned, an amount of R65 million will be spent directly by the Provincial Government on the Vlakkeland Housing Project for the 2021/2022 financial year which will assist in building 635 new houses.

During the new financial year, we will also focus on the following projects:

1. Improving the access to basic services at a cost of R2 million;
2. Providing basic services at the Schoongezicht Emergency Housing Project at an estimated R10.8 million;
3. Maintenance of aged municipal rental stock. Some of our rental stock has also been structurally damaged by fires. I can announce today that an

amount of **R3 million** has been provided for the maintenance of the rental stock;

4. In addition, the Provincial Department of Human Settlements has approached Drakenstein Municipality to transfer the 53 rental units managed by them in Paarl. These units are mainly situated in Coligny, Kweek, Navarre, Plein, Grebe and Pienaar Street. A Task Team has been appointed to work with the officials of the Provincial Government to ensure a well informed decision is made in this regard. Consideration will also be given to the possible transfer of these units directly to the current lessees. The conclusion and recommendations of the Task Team will be tabled before Council after completion of their work; and
5. The Simondium Housing Project has finally been approved by the Provincial Minister of Human Settlements. The detail on the allocation will be discussed between Provincial Government and Drakenstein Municipality. The community is also regularly consulted and updated in this regard.

WATER AND SANITATION

Two basic services that Drakenstein must provide, is clean drinking water and sanitation. We are budgeting **R17.6 million** for these services and will include the following:

1. Refurbishment of Pentz Street Pump Station – **R2.2 million**;
2. Replacement of water reticulation networks – **R9 million**; and the
3. Replacement of sewer reticulation networks and the replacement of mechanical inlet screens – **R6.4 million**.

ELECTRICITY

The 2021/2022 budget makes provision for **R22.3 million** to cater inter alia for the following electricity infrastructure projects:

1. Substation upgrading – **R3.4 million**;



2. Bulk electricity supply to the Vlakkeland Housing Project – **R9.5 million**;
3. Upgrading of electricity switch gear – **R1.5 million**; and
4. Electrical Infrastructure Upgrade Programme, which will include the electrification of informal settlements – **R3 million**.

WASTE MANAGEMENT

Speaker, waste management is a major challenge in Drakenstein, the district and the province. We have identified 35 illegal dumping hotspots and various initiatives were implemented in this financial year to reduce illegal dumping, which included:

1. A pilot project, placing smaller skips at 10 hotspot areas which is cleaned on a regular basis;
2. Three (3) further mini-drop-offs were constructed to provide waste disposal alternatives;
3. The “Aunty Dinah” project was launched by appointing supervisors to keep the identified hotspots clean with the support of EPWP workers and the municipal collection services;
4. The War on Waste (WoW) programme is an ongoing initiative, utilising EPWP workers to clean specific problem areas on a scheduled basis; and
5. A pilot project was launched recently to offer free waste disposal at our waste transfer stations in Paarl and Wellington until end of June 2020.

We have provided **R12.3 million** for waste management projects, in the 2021/2022 financial year, which include the following:

1. The upgrade of the Paarl Transfer Station at an estimated cost of **R1.5 million**;
2. The procurement of bulk refuse container skips, street refuse bins and wheelie bins at an estimated cost of **R1.8 million**;
3. The purchase of solid waste vehicles at an estimated cost of **R5 million** to ensure effective service delivery; and

4. The implementation of solid waste strategies to the amount of **R4 million** in order to comply with new waste legislation.

ROADS AND STORMWATER

Speaker, integrated urban planning, economic growth and sustainable development starts with a well-developed and maintained integrated road network. Therefore, maintenance of and investment in roads and storm water infrastructure is very important and we provided **R25.4 million** for the 2021/2022 financial year. The main projects catered for are the following:

1. Continuing with the construction of a dual carriageway in Oosbosch Street from the Berg River Boulevard to the R301;
2. The resealing of roads; and
3. The tarring of sidewalks.

SPORT FACILITIES, PARKS AND CEMETERIES

Speaker, the infrastructure for sport, parks and cemeteries is also an important focus area in our IDP and we provided **R18.1 million** for the 2021/2022 financial year. Special focus will be on the phased development of De Kraal as a turnkey project. Phase 3 will commence in the 2021/2022 financial year with the construction of ablution facilities, change rooms and the connection of services.

The main capital and operating projects include:

1. The upgrading and construction of swimming pools and sport infrastructure – **R12.9 million**;
2. The upgrading and development of parks and main roads – **R2.8 million** mainly through the German Grant Programme; and
3. The upgrade of Parys cemetery – **R2.3 million**



TOURISM AND ECONOMIC DEVELOPMENT

Speaker, one of our key performance areas (KPA's) is to promote and facilitate economic development and tourism. The development of the De Poort site has been identified as a key project to enhance tourism and economic activity. The aim is to develop De Poort into an integrated and multifunctional space that serves mainly as the tourism gateway to Paarl and the Drakenstein area. A call for proposals will be advertised during the first quarter of the new financial year in order for implementation of phase one (1) of the project to commence in 2022.

Tourism is one of the main economic drivers in our area and this budget provides funding for the following projects and initiatives:

1. Berg River Improvement project – **R157 thousand**; and
2. A contribution towards the Drakenstein Local Tourism Association – **R2.3 million**.

GENERAL PROJECTS

Speaker, general projects, programmes and initiatives that we will support to improve service delivery and the living conditions of our community in the next financial year are:

1. Extension and upgrading of the Dal Josaphat Traffic Centre – **R310 thousand** to ensure that the building is more customer friendly;
2. Tarring of aprons around housing rental stock – **R3 million** to ensure that aprons are walkable during the rainy season;
3. The purchasing of vehicles and equipment – **R2.8 million**; and
4. Investing in information technology infrastructure – **R2.5 million**.



WARD COMMITTEE SUPPORT

Speaker, due to the continued impact of the COVID-19 pandemic we had to review and streamline the impact we want to make. It was therefore decided that ward allocations will be structured according to themes and consist of the following projects:

1. Waste removal;
2. Greening and upgrading of parks;
3. Drakenstein Smart Safety Network (DSSN);
4. Social development (including funding for soup kitchens and related food security programs); and
5. Donations.

Each ward committee member also receives a **quarterly stipend of R750** for assisting the ward councillor in the ward.

INITIATIVES AND SPECIAL PROJECTS

1. Reducing Deviations

An initiative that proved to be successful was the reduction of impractical/impossible deviations approved by Council. During the 2014/2015 financial year the impractical/impossible deviations amounted to **R62.9 million**. It was decreased to **R54.1 million** in 2015/2016, it increased to **R63.1 million** in 2016/2017 and decreased to **R17.9 million** in 2017/2018. In 2018/2019 it further decreased to **R4.7 million** and in 2019/2020 it was **R722 thousand**. Currently it stands at **R112 thousand** for the 2020/2021 financial year.

This significant decrease was achieved through improved procurement planning and by ensuring that rates tenders are in place.



2. Fiscal Discipline

The City Manager established and led a project team focusing on revenue, expenditure and cost containment management during the 2019/2020 financial year. The purpose of the project was to streamline all business processes involved in revenue management, billing and expenditure. All revenue leakages were also investigated and standard operating procedures were developed to ensure that revenue is protected, accurately billed and collected. Expenditure is closely monitored and reduced as far as possible. The positive impact of these initiatives can be seen in the improved financial and sustainability ratios reported in the MFMA monthly Section 71 Report.

3. Municipal Court

The promulgation of the municipal court is eagerly awaited. We were informed by the National Department of Justice that the court will be promulgated together with the rationalisation of municipal and magisterial boundaries. We expect a commencement date between 01 July and 01 August 2021.

4. Public Safety

The DSSN is a partnership between the Drakenstein Municipality, Provincial Department of Community Safety, the South African Police Services (SAPS), community-based safety organisations (neighbourhood and farm watches) and the private sector (security companies). The DSSN provides a platform to work together and share information on safety and security incidents and threats in real time using cutting edge technology.

During the first two phases of the project, capital spending of **R2.428 million** (2019/2020: **R1 million**, 2020/2021: **R1.428 million**) was invested, which included the renovation of the central control room and expansion of smart technology. Phase three will focus on additional technology and communication equipment with safety partners. Phase three will focus on the introduction of additional technology which will include the installation of CCTV



cameras, security beams, alarms and security lights and license plate recognition (LPR) cameras. Today, I can announce that with the DSSN partnership, we have over 40 CCTV and LPR cameras, monitoring all entrances to our City and providing valuable information to our municipal control room at 60 Breda. The control room is connected via radio network frequency to all safety partners in the Municipal area. I would like to recognize the contribution made by the following safety partners: Paarl Business Watch, Drakenstein Farm Watch, SAPS, Wellington and Paarl East Community Policing Forums and all neighbourhood watches. We will provide additional support to all neighbourhood watches and have availed R660 thousand in this regard.

Traffic Services also forms an integral part of bylaw enforcement. Speaker and Councillors, I am a proud to announce that we have introduced an electronic motor vehicle registration system. Motor vehicle licenses can now be renewed from the comfort of your own homes. We are opening the doors of our new electronic learner licensing testing center in Wellington, on the 1st of June 2021. This will be the first in the Cape Winelands region as well as the Western Cape. The Traffic Department has also decentralised its motor vehicle licensing and registration to the Wellington Customer Care Center for ease of business and will open their doors on the 1st of June 2021.

5. Homeless People

A significant challenge throughout South Africa is the growing number of homeless people. During the start of the COVID-19 lockdown in terms of the Disaster Management Act, Drakenstein Municipality was necessitated to provide temporary shelter for the homeless people in the Wellington Town Hall, Paarl East Thusong Centre and Huguenot Community Hall. The shelters provided three meals a day to an average of 180 people, as well as providing toiletries, bedding and other requirements.

Apart from rendering the above-mentioned service, Drakenstein also partnered with the Department of Social Development (DSD) to reunite some of the homeless people with their families.



Our focus for the 2021/2022 financial year, will be on the updating of our homeless database, registering of the homeless on our municipal unemployment database and verifying whether some of the people living on the streets are eligible for a housing opportunity. Having started with the latter Speaker, we provided three persons with a home/shelter and reunited them with their families.

FINANCIAL ASSISTANCE TO THE POOR

Speaker, Drakenstein currently has 21 636 Indigent households on its database. We continue to assist our vulnerable households, in line with our Indigent Support Policy. It is proposed that the policy stays the same as the previous year and **all qualifying households will receive financial assistance based on the stipulated sliding scale.**

In an ongoing effort to assist the most vulnerable it must be mentioned that Drakenstein's indigent support is very favorable as our assistance is in excess of the national norm by almost three times.

Furthermore, we recently commenced with a vetting process to verify which registered indigent households still qualify for the Municipality's indigent subsidy. This was done to ensure that only verified vulnerable residents receive assistance.

The desktop vetting, done by an external service provider, showed that 16 983 households still qualify and will therefore remain on the database (this figure includes approximately 9 000 pensioners), while 4 648 households will be required to re-apply for indigent status for various reasons.

During the COVID-19 lockdown (Levels 5 and 4), the municipality launched a humanitarian and food security programme with over 200 NGOs under the umbrella of the nonprofit company (NPC) Valcare. Whilst Valcare and the NGOs focused on distributing food hampers to almost 5000 households, the

Municipality disbursed aid using food vouchers to more than 4800 households. Drakenstein Municipality also operates 11 soup kitchens. Which feed 883 persons per day.

NEW INITIATIVES

1. Online Meter readings

Consumers can now log their water meter readings online on the municipal website. This initiative will assist with the accuracy of billing.

2. Fixing water leaks at indigents households

Indigent consumers who are struggling with water leaks that could lead to high bills and wastage of this precious resource can soon breathe a bit easier. The municipality appointed a plumbing service to repair these leaks, to ensure that consumers' outstanding debt does not escalate further.

INTEGRATED URBAN DEVELOPMENT GRANT (IUDG)

Speaker, further good news. Drakenstein Municipality was identified by COGTA as one of six (6) secondary cities qualifying to take part in the IUDG programme. The IUDG allocation for the 2021/2022 financial year is **R59.3 million**. For this purpose we compiled a Capital Expenditure Framework (CEF) for the next ten financial years and the CEF Business Plan is attached to the budget Item as Annexure C for Council's approval.

NEW TARIFFS

Speaker, comments were received on our new tariffs to be implemented as from 1 July 2021.

The proposed tariff increases are:

1. Water – 6%;



2. Sanitation – 6%;
3. Refuse removal – 7.5%;
4. Property Rates – minus(-) 2%; and
5. Electricity – 14.59%.

Eskom increased the municipal tariff to 17.8% for the 2021/2022 financial year. Based on the Draft NERSA guidelines issued on electricity tariffs, the electricity tariffs will increase with 14.59%. We have submitted our electricity tariffs to NERSA and await their approval.

The tariff that was suspended for dumping refuse at the waste transfer station did not reduce or change the community's illegal dumping habits and will be therefore reinstated from 1 July 2021.

Speaker, I want to thank the public for honoring their commitments in paying their property rates and service charges even during the difficult and trying times experienced as a result of the COVID-19 lockdown. Due to its negative impact on the economy we had to adjust the budgeted revenue collection rate from 97.8% to 95% of the billed revenue and for the shortfall of 5% we made provision for bad debt impairment. The quality of services we render is only possible due to the cooperation of our community in honoring the payment of their municipal bills.

CONCLUDING REMARKS

Speaker, in conclusion, building on our successes over the past 5 years, the proposed final budget is pro-poor, supports economic growth, the socio-economic needs of the residents of Drakenstein and our financial sustainability. Drakenstein's Vision 2032 and its strategic objectives are aligned to the national, provincial and district strategic objectives and outcomes. The proposed final budget, aligned with the IDP, Spatial Development Framework and the Disaster Management Plan also tabled today, is based on realistic revenue streams and is credible and sustainable as confirmed by the assessment report from Provincial Government.

Speaker, Drakenstein for the 2019/2020 financial year also received a **thirteenth consecutive unqualified audit opinion** from the **Auditor-General**. It was also the **seventh clean audit opinion** the Municipality received. As Executive Mayor, I am proud of these achievements and I would like to thank the Deputy Executive Mayor, MMCs, all Councillors, the City Manager, CFO, Executive Directors and officials for their contributions to achieve these outstanding results.

Speaker, with these remarks, I herewith present Drakenstein's final 2021/2022 Budget.

I thank you.

A handwritten signature or set of initials in black ink, located in the bottom right corner of the page. The signature appears to be a stylized 'S' or 'B' with a flourish.

DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
31 MAY 2021

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8. MATTERS FOR CONSIDERATION/INFORMATION
SAKE VIR OORWEGING/INLIGTING
IMIBA YOKUQWALASELWA/YOKWAZISA

8.1 OVERSIGHT REPORT ON THE 2019/2020 ANNUAL REPORT
OORSIGVERSLAG OOR DIE 2019/2020 JAARVERSLAG
INGXELO YOKONGAMELA KWINGXELO YONYAKA KA 2019/2020

UNANIMOUSLY RESOLVED that

1. Council adopts the Oversight Report on the 2019/2020 Annual Report;
2. Council approves the 2019/2020 Annual Report without any reservations;
3. The Oversight Report on the 2019/2020 Annual Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act; and
4. The Oversight Report on the 2019/2020 Annual Report, the final 2019/2020 Annual Report and the minutes of the MPAC meeting held on 12 May 2021 be submitted, in accordance with Section 129(2) and 132(2) of the Municipal Finance Management Act, to the Auditor-General of South Africa, Western Cape Provincial Treasury, Western Cape Department of Local Government and the Western Cape Provincial Legislature.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services
Ref No: 9/1/2	Author/s: B Brown
Call No: 1751572	Referred from: MPAC-12/05/2021
PAR:	ACTION:
1-4	Implement decision
	RESPONSIBLE DEPARTMENT:
	Chief Financial Officer
	DUE DATE:

8.2 2019/2020 AUDITED ANNUAL FINANCIAL STATEMENTS: REPORT ON UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE
2019/2020 GEODITEERDE FINANSIËLE JAARSTATE: VERSLAG OOR ONGEMAGTIGDE, ONREËLMATIGE, VRUGTELOSE EN VERKWISTENDE UITGAWES
INGXELO EPHICHOHIWEYO YONYAKA YEMALI KA 2019/2020: INGXELO YOKUSEBENZISA NGAPHANDLE KWEMVUME, ENXAMNYE NOMTHETHO, NGENAZIQHAMO. KUNYE NENKCITHO

UNANIMOUSLY RESOLVED that

Council certifies the irregular expenditure amount of R1,118,585 for the 2019/2020 financial year as irrecoverable and to be written-off in note 51.2 of the 2019/2020 annual financial statements.

Meeting: Council-31/05/2021	Submitted by Department: Financial Services
Ref No: 5/12/2/6 (2019/2020)	Author/s: B Brown
Call No: 1751539	Referred from: MPAC-12/05/2021
PAR:	ACTION:
	Implement decision
	RESPONSIBLE DEPARTMENT:
	Chief Financial Officer
	DUE DATE:

**DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
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9. URGENT MATTERS SUBMITTED BY CITY MANAGER
DRINGENDE SAKE VOORGELÉ DEUR DIE STADSBESTUURDER
IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS
OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE
UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

None.

11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AJENDA EYONGEZIWEYO

None.

IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI
12. CONSIDERATION OF CONFIDENTIAL MATTERS
OORWEGING VAN VERTROULIKE SAKE
UKUQWALASELWA KEMIBA EYIMFIHLO

12.1 CONFIRMATION OF MINUTES

See confidential minutes.

12.2 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – APRIL 2021
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG –APRIL 2021
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – UTSHAZIMPUZI 2021

See confidential minutes.

Meeting: Council- 31/05/2021	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1750805	Referred from: MC-31/05/2021		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



**DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
31 MAY 2021**

12.3 MONTHLY IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: APRIL 2021
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG OOR MUNISIPALE MINIMUM KOMPETENSIEVLAKKE (MMKV) VIR SENIOR BESTUURDERS: APRIL 2021
INGXELO YENYANGA YENKQUBELA PHAMBILI YOKUMILISELWA KWE MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) YOMANEJALA ABAKHULU: APRILI 2021

See confidential minutes.

Meeting: Council - 31/05/2021	Submitted by Department: Corporate Services		
Ref No: 1/4/9	Author/s: S Johaar		
Coll No: 1753925	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

12.4 APPOINTMENT: EXECUTIVE DIRECTOR: PLANNING, DEVELOPMENT AND HUMAN SETTLEMENTS
AANSTELLING: UITVOERENDE DIREKTEUR: BEPLANNING, ONTWIKKELING EN MENSLIKE NEDERSETTINGS
UKUQESHWA KOMLAWULI WESIQEBA: UPHUHLISO LOYILO KUNYE NOKUHLALISWA KOLUNTU

See confidential minutes.

Meeting: Council - 31/05/2021	Submitted by Department: Corporate Services		
Ref No: 4/6/3/1	Author/s: S Johaar		
Coll No: 1756248	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 16:55.

CHAIRPERSON:

A. C. Spurrman

DATE:

23 June 2021

Confirmed ~~with~~ without amendments.

PJ/mg

DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
31 MAY 2021

SURNAME	INITIALS	TITLE	SIGNATURE
ADRIAANSE	MM	ALD	
AFRIKA	AF	CLLR	
ANDERSON	JV	CLLR	
ANDREAS	MA	CLLR	
ARNOLDS	RB	CLLR	
BEKEER	A	ALD	
BESTER	TG	CLLR	
BLANCKENBERG	DS	CLLR	ABSENT
BOOYSEN	VC	CLLR	
BUCKLE	AML	CLLR	
COMBRINK	GC	ALD	
CUPIDO	FP	CLLR	
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	
DAVIDS	CO	CLLR	
DE GOEDE	HR	ALD	
DE WET	J	CLLR	
DUBA	BP	CLLR	ABSENT
FORD	GH	CLLR	
GEORGE	NN	CLLR	
GOUWS	E	CLLR	
JACOBS	F	CLLR	
JONAS	SX	CLLR	
KEARNS	C	CLLR	
KLAAS	MT	CLLR	
KOEGELENBERG	RA	CLLR	
KROITZ		CLLR	
KROITZ		CLLR	


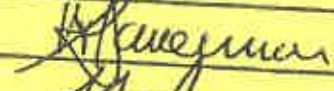
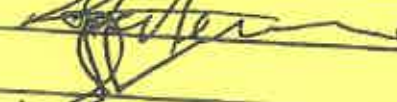
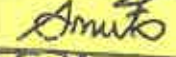

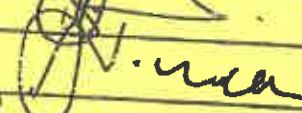
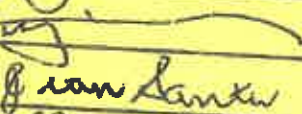
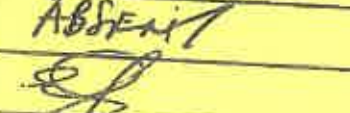
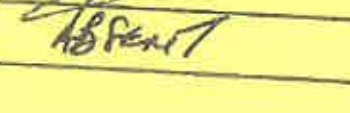

Office of the / Kantoor van die
 CHIEF WHIP / HOOF SWEEP
 Cllr / Rdl R.A. KOEGELENBERG
 Drakenstein

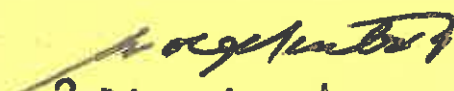
DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
31 MAY 2021

SURNAME	NAME	TITLE	SIGNATURE
LANDU	L	CLLR	
LE HOE	MJ	CLLR	
LE ROUX	JF	ALD	
LUGQOLA	A	CLLR	
MANGENA	TC	CLLR	
MASOKA	ZL	CLLR	
MATTHEE	HJN	CLLR	
MBENENE	NP	CLLR	ABSENT
MDUNUSIE	MN	CLLR	
MEYER	WPD	CLLR	
MILLER	J	ADV CLLR	
MINTOOR	D	CLLR	
MPULANYANA	TR	CLLR	ABSENT
MOKOENA	LP	CLLR	
NELL	RH	CLLR	
NIEHAUS	LW	CLLR	
NOBULA	MD	CLLR	ABSENT
NOMANA	TZ	CLLR	
NZELE	LV	CLLR	
POOLE	CJ	ALD	
RENS	SC	CLLR	
RICHARDS	AM	CLLR	
RIX	B	CLLR	
ROSS	S	CLLR	

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DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
31 MAY 2021

SURNAME	NAME	TITLE	SIGNATURE
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER SMIT	SE J	CLLR	
SMUTS	R	CLLR	
SOLOMONS	EA	ALD	
STOWMAN	AC	CLLR	
VAN NIEKERK	LT	CLLR	
VAN NIEWENHUYZEN	RH	CLLR	
VAN SANTEN	AJ	CLLR	
VIKA	M	CLLR	
WINDVÖGEL	EJ	CLLR	ABSENT
ZIKHALI	N	CLLR	ABSENT


 2021-06-04
 Clerk of the / Kantoor van die
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 R / Rdl R.A. KOEGELENBERG
 Drakenstein

