

## DRAKENSTEIN MUNICIPALITY

**MINUTES OF A SPECIAL VIRTUAL MEETING OF THE MUNICIPAL COUNCIL ON FRIDAY, 15 MAY 2020 AT 10:00.**

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**PRESENT:** Councillors (see attendance register)

<b>Senior Officials:</b>	<b>Dr J H Leibbrandt</b>	<b>(City Manager)</b>
	<b>Mr S Johaar</b>	<b>(Executive Director: Corporate Services)</b>
	<b>Mr G Esau</b>	<b>(Executive Director: Community Services)</b>
	<b>Mr M Wüst</b>	<b>(Executive Director: Engineering Services)</b>
	<b>Ms L Waring</b>	<b>(Executive Director: Planning and Development)</b>
	<b>Ms S Lategan</b>	<b>(Acting Chief Financial Officer)</b>
	<b>Ms R Jaftha</b>	<b>(Chief Audit Executive)</b>
	<b>Ms W Prins</b>	<b>(Performance Management Officer)</b>
	<b>Mr F P Goosen</b>	<b>(Manager: Administrative Support Services)</b>
	<b>Mr P January</b>	<b>(Administrative Officer)</b>

**ABSENT:** Councillors (see attendance register)



**A Opening by the Speaker**

At the start of the meeting, the Speaker announced the following:-

**1. Covid-19 pandemic**

A moment of silence was observed in honour of those who passed away due to the Covid-19 pandemic.

**2. Special Council meeting**

The Speaker announced that in accordance with ministerial directions, all meetings of a municipal council must be done using media platforms. The Speaker summarised the interim rules that will apply for this meeting in order to ensure an orderly and successful virtual meeting.

<b>1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS</b>
<b>OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITTEEVERGADERINGS</b>
<b>UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/KWINTLANGANISO ZEBHUNGA</b>

- |                |   |              |
|----------------|---|--------------|
| 1. Clr L Landu | - | apology; and |
| 2. Clr M Vika  | - | apology.     |


<b>2. CONFIRMATION OF MINUTES</b>
<b>BEKRAGTIGING VAN NOTULES</b>
<b>UKUQINISEKISWA KWEMIZUZU</b>

The minutes of the Special Municipal Council meeting held on 26 March 2020 was **confirmed as correct.**

(The ANC requested confirmation that the MPAC Chairperson was indeed in an accident as stated in the minutes under 8.1.)

<b>3. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/ DEPUTY EXECUTIVE MAYOR</b>
<b>VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER</b>
<b>INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA ISEKELA LIKASODOLOPHU WESIGQEBA</b>

The Executive Mayor announced the following:-

1. All councillors were welcomed back after the initial COVID-19 lockdown.
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2. The Municipality has proceeded to render essential services during this period, rendered additional cleansing services and also assisted government departments and the SA Police Services during this period.

Councillor Richards (ANC) requested an opportunity to raise certain aspects/questions. The following were raised:-

- The Speaker was requested to be flexible in managing the Council meeting since this is the first virtual meeting;
- Concern was expressed that the Executive Mayor has not communicated with opposition parties since lockdown started;
- Homeless people requested mattresses however the Executive Mayor gave them extra blankets;
- Concern was expressed about service delivery in the informal settlements and the general conditions prevailing in those areas. Information was requested regarding plans to improve services in informal settlements; and
- Concern was expressed regarding the distribution of food parcels, which points to possible political interference. Detail regarding the cost of the food parcels and the financial implications as well as measures taken to ensure fair distribution of parcels, was requested.

<b>4. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER</b>
<b>VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER</b>
<b>INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO</b>


The Speaker made the following announcements/requests:

1. The period for submission of Demarcation Board proposals was extended to the end of May; and
2. Congratulated councillors who celebrated birthdays in May.

<b>4.1 DISCLOSURE OF INTERESTS BY COUNCILLORS / OFFICIALS</b>
<b>VERKLARING VAN BELANGE DEUR RAADSLEDE / AMPTENARE</b>
<b>UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA</b>

**None.**

<b>5. STATUTORY MATTERS</b>
<b>STATUTÊRE SAKE</b>
<b>IMIBA YOMTHETHO</b>



**None.**

<b>6.</b>	<b>CONSIDERATION OF REPORTS</b>
	<b>OORWEGING VAN VERSLAE</b>
	<b>UKUQWALASELWA KWEENGXELO</b>
<b>6.1</b>	<b>MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR MARCH 2020</b>
	<b>MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 EN 52 MAANDELIKSE EN KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR MAART 2020</b>
	<b>UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA EYOKWINDLA 2020</b>

The ANC raised several questions related to underspending of the budget and grants. The Deputy Executive Mayor responded to the questions and explained that spending was impacted by the COVID-19 pandemic.

**UNANIMOUSLY RESOLVED that**

It be noted that:

1. The variance between the actual operating revenue (R1,688,574,273) and the pro rata budgeted operating revenue (R1,694,224,963) has a negative variance of R5,650,690 or 0.33%;
2. The variance between the actual operating expenditure (R1,526,861,031) and the pro rata budgeted operating expenditure (R1,592,411,873) has a positive variance of R65,550,841 or 4.12%;
3. Actual capital expenditure of R157,404,674 represents 53.65% of the total capital budget of R293,413,739 after nine months of the financial year;
4. The actual and committed capital expenditure of R236,803,848 compared with the capital expenditure budget of R293,413,739 represent a spending percentage of 80.71% after nine months of the financial year;
5. External borrowings amounted to R1,671,837,582 as at 31 March 2020 and that it represents 76.61% of Drakenstein's total budgeted operating revenue of R2,182,162,436 (conditional capital and operational grants excluded) for the 2029/2020 financial year;
6. Unspent conditional and unconditional grants amounted to R118,455,807 at the end of March 2020;
7. The actual employee related cost expenditure of R486,599,259 compared with the pro rata budgeted expenditure of R498,648,387 relates to a positive variance of R12,049,128 or 2.42%;

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8. Total outstanding debtors as at 31 March 2020 amounted to R378,304,684 and that 30 days and older debt constitutes 58.75% of total outstanding debtors;
9. Domestic consumers owe the municipality R230,783,659 or 61.0% of the municipality's total debtor's book;
10. Outstanding creditors amounted to R0 as at 31 March 2020;
11. The primary bank account had a positive bank balance at 31 March 2020 which amounted to R137,318,460; and
12. Total investments in cash and shares amounted to R75,875,801 as at 31 March 2020 at the six local banks and Eskom.

Meeting: Ref No: Coll No:	Special Council-15/05/2020 9/1/1/4 1645945	Submitted by Department: Author/s: Referred from:	Financial Services A Viola
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

<b>6.2</b>	<b>REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MARCH 2020</b>
	<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MAART 2020</b>
	<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: MATSHI 2020</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R147,906 for March 2020 as recorded by the Accounting Officer in the annexures attached to the departmental report, be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R11,048,790 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Ref No: Coll No:	Special Council-15/05/2020 9/1/1/5 1644047	Submitted by Department: Author/s: Referred from:	Financial Services C Hess
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

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<b>6.3</b>	<b>QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 JANUARY 2020 – 31 MARCH 2020</b>
	<b>KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 JANUARIE 2020 – 31 MAART 2020</b>
	<b>INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 JANUWARI 2020 – 31 MATSHI 2020</b>

The ANC requested confirmation that the Chief Audit Executive was assigned to observe Bid Procurement Committees. This was confirmed.

**UNANIMOUSLY RESOLVED that**

1. The report and Annexure A be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting:	Special Council–15/05/2020	Submitted by Department:	Financial Services
Ref No:	9/1/1/5	Author/s:	C Hess
Coll No:	1644285	Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

<b>6.4</b>	<b>REPORT ON TENDER AWARDS: MARCH 2020</b>
	<b>VERSLAG OOR TENDERTOEKENNINGS: MAART 2020</b>
	<b>INGXELO NGONIKEZELO LWETHENDA: MATSHI 2020</b>

**UNANIMOUSLY RESOLVED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of March 2020, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting:	Special Council–15/05/2020	Submitted by Department:	Financial Services
Ref No:	8/1/2/1	Author/s:	C Hess
Coll No:	1644045	Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

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<b>6.5</b>	<b>REPORT TO COUNCIL FROM THE AUDIT COMMITTEE MEETING HELD ON 06 MARCH 2020</b>
	<b>VERSLAG AAN DIE RAAD VAN DIE OUDITKOMITEE VERGADERING GEHOU OP 06 MAART 2020</b>
	<b>INGXELO YENKXASO-MALI KWISIQINISEKISO SOKUXELWA KWEKOMITI YOLWAZI NGE-06 MATSHI 2020</b>

**UNANIMOUSLY RESOLVED that**

The report of the Audit Committee meeting held on 06 March 2020, be noted.

Meeting: Special Council-15/05/2020	Submitted by Department: Corporate Services		
Ref No: 3/3/1/3/13	Author/s: R Jeffhe		
Call No: 1648723	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

<b>6.6</b>	<b>AUDIT COMMITTEE FEE INCREASE 2020/21</b>
	<b>OUDITKOMITEE FOOI VERHOGING 2020/21</b>
	<b>I UNYUSELO LWENTLAWULO YEKOMITI YOPHICHOTHO ZINCWADI 2020/21</b>

**UNANIMOUSLY RESOLVED that**

The following in respect of the remuneration of Audit Committee members as from 01 July 2020, be approved.

1. A remuneration rate of R1 250 per hour be paid to the chairperson and R1 000 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R625 per hour for the chairperson and R500 per hour for an ordinary member;
3. Members be paid the preparation rate per hour for attending a conference/workshop pre-approved by the City Manager;
4. For any ad-hoc meeting attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and



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5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed as an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

Meeting: Special Council-15/05/2020		Submitted by Department: Corporate Services	
Ref No: 9/9/1/9/9/1		Author/s: R Jefftha	
Coll No: 1647699		Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

<b>6.7 APPOINTMENT OF THE PANEL TO CONDUCT INTERVIEWS TO FILL THE VACANCY ON THE MUNICIPAL AUDIT COMMITTEE</b>
<b>AANSTELLING VAN DIE PANEEL OM ONDERHOUDE TE VOER VIR DIE VULLING VAN 'N VAKANTE POS OP DIE MUNISIPALE OUDITKOMITEE</b>
<b>UKONYULWA KWEQELQ LOKWENZA UTHETHWANO LOKUVALA ISIKEWU SOMSEBENZI KWIKOMITI YOPHICHTHO ZINCWADI ZEMALI KAMASIPALA</b>

**UNANIMOUSLY RESOLVED that**

Cllr AC Stowman, Ald JF le Roux and Cllr MJ le Hoe and the City Manager (Chairperson) be appointed to the panel interviewing prospective candidates to fill a vacancy on the Municipality's Audit Committee.

Meeting: Special Council-15/05/2020		Submitted by Department: Corporate Services	
Ref No: 9/9/1/9/9/1		Author/s: R Jefftha	
Coll No: 1648718		Referred from:	
<b>PAR:</b>	<b>ACTION:</b> Implement decision	<b>RESPONSIBLE DEPT:</b> Chief Audit Executive	<b>DUE DATE:</b>

<b>6.8 QUARTERLY PERFORMANCE ASSESSMENT REPORT 2019/2020 (QUARTER 3: 01 JANUARY - 31 MARCH 2020)</b>
<b>KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2019/2020 (KWARTAAL 3: 01 JANUARIE- 31 MAART 2020)</b>
<b>INGXELO YEKOTA YOKUHLOLWA KWENDLELA YOKUSEBENZA 2019/2020 (IKOTA 3: 01 JANUWARI – 31 MATSHI 2020)</b>

The ANC requested clarity on the impact on COVID-19 on the debtor payment days, which target was not achieved. After discussion it was

**UNANIMOUSLY RESOLVED that**

1. The Quarterly Performance Assessment Report 2019/2020 (Quarter 3: 01 January – 31 March 2020) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and



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3. The approved Quarterly Performance Assessment Report be submitted to the:

- Internal Audit Unit (for notification);
- Auditor General of South Africa;
- Provincial Treasury: Western Cape;
- National Treasury and
- Department of Local Government: Western Cape.

Meeting: Ref No: Coll No:	Special Council-13/05/2020 2/2/8 1646953	Submitted by Department: Author/s: Referred from:	Corporate Services W Prins
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
1-3	Implement decision	ED Corporate Services	

<b>6.9</b>	<b>DECISIONS BY THE CITY MANAGER IN CONCURRENCE WITH THE EXECUTIVE MAYOR IN ACCORDANCE WITH REGULATION 6.7.3(f) OF THE REGULATIONS ISSUED IN TERMS OF SECTION 27(2) OF THE DISASTER MANAGEMENT ACT, 2002 ON 18 MARCH 2020 AS AMENDED</b>
	<b>BESLUTE DEUR DIE STADSBESTUURDER IN OOREENSTEMMING MET DIE UITVOERENDE BURGEMEESTER IN GEVOLGE REGULASIE 6.7.3(f) VAN DIE REGULASIES UITGEREIK IN TERME VAN ARTIKEL 27(2) VAN DIE RAMPBESTUURSWET, 2002 VAN 18 MAART 2020, SOOS GEWYSIG</b>
	<b>ISIGQIBO NGUMANEJALA WESIXEKO EDIBENE NOSODOLOPHU WESIGQEBA NGOMTHETHO 6.7,3(f) UMTHETHO OKUTSHWAYO NJENGOKO UBEKIWE KWICANDELO 27(2) WOMTHETHO WOKULAWULA INTLEKELE, 2002 NGOMHLA WE 18 MATSHI 2020 NJENGOKO ULUNGISIWE</b>

The ANC raised several questions with regard to the appointment of Valcare as implementing agent for the provision of food parcels, the MOU entered with Valcare, the funding of the shortfall of R800 000 and the exclusion of smaller businesses from this process. The Speaker ruled that the questions be submitted in writing for it to be responded to. The ANC objected the ruling.

The recommendation was put to a vote and carried by 35 votes to 14 votes with 3 abstentions.

**RESOLVED** that

Council notes and ratifies the following decisions:

1. Determination of trading hours for grocery stores, wholesale produce markets, butcheries, spaza/house shops and informal food traders doing business within the Drakenstein municipal area – 4 April 2020;

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2. Relaxation of stipulations in customer care, credit control, debt collection and indigent support policy – 16 April 2020;
3. Food security programme: MOU with Valcare NPO to distribute food parcels and vouchers - 16 April 2020; and
4. The Customer Care, Credit Control, Debt Collection and Indigent Support Policy be relaxed and no interest be levied on overdue accounts until such time as determined by the Executive Mayor in consultation with the City Manager.

Meeting:	Special Council-15/05/2020	Submitted by Department:	Corporate Services
Ref No:	2/P	Author/s:	S Johear
Coll No:	1648586	Referred from:	
<b><u>PAR:</u></b>	<b><u>ACTION:</u></b>	<b><u>RESPONSIBLE DEPT:</u></b>	<b><u>DUE DATE:</u></b>

<b>6.10</b>	<b>COUNCIL MATTERS: REMUNERATION OF PUBLIC OFFICE BEARERS ACT NO 20 OF 1998: DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FOR THE 2019/2020 FINANCIAL YEAR</b>
	<b>RAADSAANGELEENTHEDE: VERGOEDING VAN OPENBARE AMPSDRAERSWET NO 20 VAN 1998: BEPALING VAN BOONSTE PERKE VAN SALARISSE, TOELAES EN VOORDELE VAN VERSKILLENDE MUNISIPALE RADE VIR DIE 2019/2020 FINANSIËLE JAAR</b>
	<b>UMTHETHO WOKUHLAWULWA KWABAMELI KWIOFISI ZOLUNTU 20 KA 1998: UKUMISWA KWENTLAWULO EPHEZULU, IZIBONELELO NAMAKIQIKIQI KUMALUNGU OHLUKENEYO WEBHUNGA LIKAMASIPALA ENYAKENI</b>

**UNANIMOUSLY RESOLVED that**

1. A total remuneration package of R1,046,997 per year be approved for the full-time Executive Mayor retrospectively as from 1 July 2019;
2. A total remuneration package of R837,597 per year be approved for the full-time Speaker retrospectively as from 1 July 2019;
3. A total remuneration package of R837,597 per year be approved for the full-time Deputy Executive Mayor retrospectively as from 1 July 2019;
4. A total remuneration package of R785,247 per year be approved for a full-time Mayoral Committee member retrospectively as from 1 July 2019;
5. A total remuneration package of R785,247 per year be approved for the full-time Chief Whip retrospectively as from 1 July 2019;

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6. A total remuneration package of R425,214 per year be approved for the part-time Chairperson of the Municipal Public Accounts Committee retrospectively as from 1 July 2019;
7. A total remuneration package of R 331,335 per year be approved for a part-time ordinary Councillor retrospectively as from 1 July 2019;
8. A cell phone allowance of R40,800 per year (R3,400 per month) be approved for all councillors retrospectively as from 1 July 2019;
9. Each Councillor retrospectively as from 1 July 2019 be paid for their fixed mobile data bundles costs to a maximum of R3,600 per year (R300 per month);
10. It be noted that the total cost for the Municipality of all councillors' salaries, allowances and reimbursement benefits will amount to R31,237,872 which expenditure is fully covered within the 2019/2020 operating budget;
11. All Office bearers, Mayoral Committee members and the Chairperson of MPAC will be remunerated in terms of the provisions indicated for these positions from 1 July 2019;
12. The following tools of the trade be extended to part-time councillors in terms of regulation 15(1)(c) and (e) – business cards, stationary, diaries and laptops;
13. Postage costs not be extended to part-time Councillors other than official correspondence that the Municipality is already paying for in terms of regulation 15(1)(f). Part-time Councillors to have access to the other tools of trade listed in regulation 15(1)(f) at the Head Office Building in Paarl at the Office of the Speaker and the Chief Whip;
14. The administration implement the stipulations of regulation 14 in consultation with the Executive Mayor;
15. The written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2019; and
16. Council notes that the increases as gazetted are affordable within the Municipality's budget allocation as depicted in Table 2 of the item.

Meeting: Special Council-15/05/2020		Submitted by Department: Corporate Services	
Ref No: 9/8		Author/s: S Johaar	
CoH No: 1648585		Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
1-16	Implement decision	ED Corporate Services	

<b>6.11 SALGA CIRCULAR 16/2020: PROPOSED CONTRIBUTIONS TO MUNICIPAL SOLIDARITY FUND TO CURB THE SPREAD AND IMPACT OF COVID-19</b>
<b>SALGA OMSENDSKRYWE 16/20: VOORGESTELDE BYDRAES TOT MUNISIPALE SOLIDARITEITSFONDS OM VERSPREIDING EN IMPAK VAN COVID-19 TE BEPERK</b>
<b>UMTHETHO WOKUHLAWULWA KWABAMELI KWIOFISI ZOLUNTU 20 KA 1998: UKUMISWA KWENTLAWULO EPHEZULU, IZIBONELELO NAMAKIQIKIQI KUMALUNGU OHLUKENEYO WEBHUNGA LIKAMASIPALA ENYAKENI</b>

The ANC indicated that it was not in support of the recommendations and expressed the view that the proposals of SALGA should be supported. After some discussion the recommendations were put to the vote and carried by 37 votes to 12 votes with 0 abstentions.

**RESOLVED that**

1. The establishment of the National Solidarity Fund be noted and that donations to the Fund be supported on a voluntary basis;
2. The proposed pledge by councillors to contribute the 4% annual increment for the months of April, May and June 2020 not be supported;
3. The proposed pledge by senior managers to contribute their annual increment (of this there is none for the 2019/2020) for the months of April, May and June 2020 not be supported;
4. The establishment of a Municipal Solidarity Fund not be approved;
5. It be noted that councillors and senior managers (and many other officials) have since the declaration of the state of disaster worked tirelessly and donated in their personal capacity to relief efforts, and
6. The ongoing support of local support initiatives be encouraged and supported.

Meeting: Ref No: Cull No:	Special Council-15/05/2020 2/1;3/8 1648580	Submitted by Department: Author/s: Referred from:	Corporate Services S Johar
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
1-6	Implement decision	ED Corporate Services	

<b>6.12</b>	<b>SALGA MEMBERSHIP FEES</b>
	<b>SALGA LIDMAATSKAPFOOIE</b>
	<b>INTLAWULO YOBULUNGU KU SALGA</b>

The ANC indicated that it was not in support of the recommendation and that membership fees due to SALGA should be paid. The party suggested that a proposed payment model should be submitted to SALGA. The Deputy Executive Mayor explained that detail of the payment statistics in relation to all other municipalities have been requested in order for the Municipality to take an informed decision.

After some further discussion, recommendation 3.1 was put to the vote and carried by 35 votes to 11 votes with 2 abstentions.

**RESOLVED that**

A moratorium be placed on the payment of SALGA membership fees until a response has been received to reconsider the membership fee model and until the Municipality has been afforded the opportunity to first consider whether payment of the membership fees of R7,459,180.00 in respect of the 2020/21 financial year is financially sustainable, in view of other budget priorities as well as the economic impact of COVID-19 on its budget.

<b>Meeting:</b> Special Council-15/05/2020 <b>Ref No:</b> 2/P <b>Coll No:</b> 1448591	<b>Submitted by Department:</b> Corporate Services <b>Author/s:</b> S Johaar <b>Referred from:</b>
<b>PAR:</b>	<b>ACTION:</b> Implement decision
	<b>RESPONSIBLE DEPT:</b> ED Corporate Services
	<b>DUE DATE:</b>

<b>6.13 ADOPTION OF REVISED INTEGRATED WASTE MANAGEMENT BYLAW</b>
<b>AANVAARDING VAN HERSIENE GEÏNTEGREERDE VASTE AFVAL BESTUUR BYWET</b>
<b>UKUMILISELWA KOMGAQO NKQUBO WEDOLOPHU OHLOLWE KWAKHONA EKULAWULENI KWENKUNKUMA OLUDIBENEYO</b>

Ald Le Roux corrected the Section on Annexure C as it stated 64(5) instead of 62(4). The ANC requested that more waste containers be placed in areas where there is a need.

**UNANIMOUSLY RESOLVED that**

1. The proposed amendments to the Integrated Waste Management By-law, as set out in Annexure A, attached to the departmental report, be approved;
2. The revised Integrated Waste Management By-law as set out in Annexure G, attached to the departmental report, be adopted in terms of Sections 11 and 12 of the Municipal Systems Act (Act 32/2000) and be promulgated in the Provincial Gazette;

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3. The revised delegation of powers and duties in terms of the proposed bylaw as set out in Annexure H, attached to the departmental report, be approved in terms of Section 59 of the Municipal Systems Act (Act 32/2000), and that the System of Delegations be updated accordingly, and
4. The draft set of fines which may be imposed by duly authorized peace officers of the Municipality, as set out in Annexure C, attached to the departmental report, be noted and be submitted to the Acting Senior Magistrate/ Sub-cluster head Paarl, for approval.

Meeting: Special Council-15/05/2020		Submitted by Department: Engineering Services	
Ref No: 16/4/6		Author/s: T Serfontein	
Coll No: 1625073		Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
1-4	Implement decision	ED Engineering Services	

<b>6.14 LIBRARY AND INFORMATION SERVICES: QUARTERLY REPORT FOR THE PERIOD JANUARY 2020 TO MARCH 2020</b>
<b>BIBLIOTEEK EN INFORMASIEDIENSTE: KWARTAALVERSLAG VIR DIE PERIODE JANUARIE 2020 TOT MAART 2020</b>
<b>IINKONZO ZETHALA LENCWADI KUNYE NENKCUKACHA: INGXELO YEKOTA YEXESHA LIKA JANUWARI 2020 UKUYA MATSHI 2020</b>

**UNANIMOUSLY RESOLVED that**

The report be noted.

Meeting: Special Council-15/05/2020		Submitted by Department: Community Services	
Ref No: 9/1/1		Author/s: L Thomas	
Coll No: 1640692		Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>

<b>6.15 ERF 16161, DAL JOSAFAT PROJECT: CONCLUSION OF "SMART PARTNER" AGREEMENT</b>
<b>ERF 16161, DAL JOSAFAT PROJEK: SLUITING VAN "SMART PARTNER" OORENKOMS</b>
<b>ISIZA 16161, PROJEKTI YASE DAL JOSAFAT: UKUGQINYEZELWA KWE SIVUMELWANO SE "SMART PARTNER"</b>

The ANC reiterated their plea for small contractors to get opportunities to render services.

**UNANIMOUSLY RESOLVED that**

1. The entering into a Smart Partner Agreement with Instratin to develop social housing units at Mountain Ridge Estate, be approved, and

**DRAKENSTEIN MUNICIPALITY  
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15 MAY 2020**

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2. The City Manager be authorized to finalize documentation to give effect to the decision as per recommendation 1 above and other subsequent project agreements that may need to be concluded.

Meeting: Ref No: Coll No:	Special Council-15/05/2020 7/2/P 1648832	Submitted by Department: Author/s: Referred from:	Community Services F Rhoda
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED Community Services	

<b>7. MATTERS FOR CONSIDERATION/INFORMATION</b>
<b>SAKE VIR OORWEGING/INLIGTING</b>
<b>IMIBA YOKUQWALASELWA/YOKWAZISA</b>

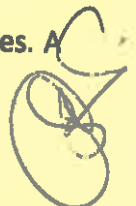
None.

<b>8. URGENT MATTERS SUBMITTED BY CITY MANAGER</b>
<b>DRINGENDE SAKE VOORGELÊ DEUR DIE STADSBESTUURDER</b>
<b>IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO</b>

The City Manager conveyed the following information regarding municipal activities:-

1. Essential services:
  - Currently mainly essential services departments, Law Enforcement and certain financial services are operating. Vehicle licence services will be added soon;
  - Approximately 175 homeless persons are being cared for in several municipal facilities; and
  - Municipality is currently preparing workplace plans and risk assessments in order to ensure that workplace is ready when additional services are phased in.
2. Covid-19 situation:
  - Drakenstein currently have 48 active COVID-19 cases with one death; and
  - Distribution of food parcels is not a Municipal function but we assisted State departments. The funding of R1.8 million allocated for 5 000 food parcels was funded by Provincial Administration (R1 million) and the Municipality (R800 000). No funding was provided by National Government.
3. Economic situation:
  - The pandemic has a severe financial impact in the Municipality's finances. A 26% decline was experienced in payment of municipal accounts;
  - 2019/2020 Adjustment budget will be tabled in June; and
  - IDP will be reviewed to include Covid-19.

The ANC requested the City Manager to ensure that managers are available to assist the public since they have received complaints in this regard.



<b>9. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS</b>
<b>OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE</b>
<b>UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO</b>

None.

<b>10. SUPPLEMENTARY AGENDA (IF ANY)</b>
<b>AANVULLENDE AGENDA (INDIEN ENIGE)</b>
<b>I AJENDA EYONGEZIWEYO (UKUBA IKHONA)</b>

None.

<b>IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI</b>	
<b>11. CONSIDERATION OF CONFIDENTIAL MATTERS</b>	
<b>OORWEGING VAN VERTROULIKE SAKE</b>	
<b>UKUQWALASELWA KEMIBA EYIMFIHLO</b>	

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

<b>11.1 CONFIRMATION OF CONFIDENTIAL MINUTES</b>
<b>BEKRAGTIGING VAN VERTROULIKE NOTULE</b>
<b>UKUQINISEKISWA KWEMIZUZU EYIMFIHLO</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

The meeting ended at 13:37.

**CHAIRPERSON:**

*A. C. STOWMAN*

**DATE:**

*29 MAY 2020*

Confirmed ~~with~~/without amendments.

FG/pj





**DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: SPECIAL COUNCIL  
15 MAY 2020**

SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
ADRIAANSE	MM	MS	0795089815	✓
AFRIKA	AF	MS	0795021437	✓
ANDERSON	JV	MS	0766851088	✓
ANDREAS	MA	MS	0767901066	✓
ARNOLDS	RB	MS	0824450022	✓
BEKEER	A	MR	0793726947	✓
BESTER	TG	MR	0823767839	✓
BLANCKENBERG	DS	MR	0833493366	✓
BOOYSEN	VC	MS	0798342556	✓
BUCKLE	AML	MR	0834608060	✓
COMBRINK	GC	MR	0824553445	✓
CUPIDO	FP	MR	0724874744/ 0726975802	✓
CUPIDO	PBA	MS	0764467741	✓
DAVIDS	CO	MS	0790529085	✓
DE GOEDE	HR	MR	0824369830	✓
DE WET	J	MS	0837385623 0609687359	✓
DUBA	BP	MS	0739879629	✓
FORD	GH	MR	0726016418	X
GEORGE	NN	MS	0736722618	✓
GOUWS	E	MS	0824479711	✓
JACOBS	F	MD	0837600466	✓
JONAS	SX	MS	0726521981	✓
KEARNS	C	MS	0765018441/ 0769406614	✓
KLAAS	MT	MR	0843507787	✓
KOEGELENBERG	RA	MR	0832693138	✓
KOTZÉ	HJ	MR	0794311560 0824477693	✓
KROUTZ	C	MR	0722522866	✓

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CHIEFWHIP / HOOFSWEEP  
Cllr / Rdl R.A. KOEGELENBERG

*Koegel/mb/9*  
*18/5/2020*

✓ PRESENT

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ATTENDANCE REGISTER: SPECIAL COUNCIL  
15 MAY 2020**

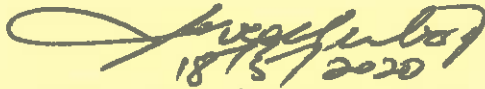
- 19

SURNAME	NAME	TITLE	CELL NO	SIGNATURE
LANDU	L	MS	0729187202	<i>Andrey</i>
LE HOE	MJ	MR	064 218 4899 / 066 214 3637	✓
LE ROUX	JF	MR	0834595965	✓
LUGQOLA	A	MS	0730896903	✓
MANGENA	TC	MR	0725937804	✓
MASOKA	ZL	MR	0791202895	✓
MATTHEE	HJN	MR	0824795315	✓
MBENENE	NP	MS	0604141567	X
MDUNUSIE	MN	MS	0604531733	✓
MEYER	WPD	MR	081 556 8224	✓
MILLER	J	ADV	0834400507	✓
MPULANYANA	TR	MR	0769042103	✓
MOKOENA	LP	MS	0734198671	✓
NELL	RH	MR	0710696969	✓
NIEHAUS	LW	MR	0844216780	✓
NOBULA	MD	MR	0825947333	✓
NOMANA	TZ	MS	0790639041 0731622287	✓
NZELE	LV	MR		✓
POOLE	CJ	MR	0785304285 0824979046	✓
RENS	SC	MR	0795580013 0827860053	✓
RICHARDS	AM	MR		✓
RIX	B	MR	0836753742	✓
ROSS	S	MS	0748214153	✓
SAMBOKWE	LS	MS	0712664622	X
SAUERMAN	ND	MR	0828991005	✓
SEPTEMBER SMIT	Office of the / Kantoor van die CHIEFWHIP / HOOFSWEEP Cllr / Rd. R.A. KÖRGELENBERG	MS	0849219770 0817354467	✓ ✓ ✓

**DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: SPECIAL COUNCIL  
15 MAY 2020**

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
SMUTS	R	MR	0824948467	✓
SOLOMONS	EA	MS	0736503007	✓
STOWMAN	AC	MR	0791895359	✓
VAN NIEKERK	LT	MS	0818858365	✓
VAN NIEWENHUYZEN	RH	MR	0826296239	✓
VAN SANTEN	AJ	MS	0824226339	✓
VIKA	M	MS	0797044558/ 0732433996	<i>Apology Chief Whip</i>
WINDVOGEL	E	MS	071 591 4188	✓
WILLEMSE	L	MS	0820799421	✓
ZIKHALI	N	MS	0784000130	✓

  
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**Cllr / Rdl R.A. KOEGELENBERG**  
**Drakenstein**

