

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON THURSDAY, 12 MAY 2022 AT 10:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)

Councillors: T G Bester
M A Andreas
L C Arendse
J Miller
E Baron
A M B Appollis
L T van Niekerk
R H van Nieuwenhuyzen
L Cyster

ALSO PRESENT: Ald J F le Roux (Speaker)
Cllr C Kearns (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr M Wüst (Executive Director: Engineering Services)
Ms J Samson (Executive Director: Planning, Development and Human Settlements)
Ms R Jaftha (Chief Audit Executive)
Mr R Boshoff (Acting Executive Director: Community Services)
Ms N October (Senior Manager: Legal and Administrative Services)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
12 MAY 2022**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

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| 1. Ald GC Combrink, Deputy Executive Mayor | - Apology; |
| 2. Cllr E Gouws | - Apology; and |
| 3. Mr G Esau, Executive Director: Community Services | - Apology. |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor announced that as from June 2022, there will no longer be a 1st Mayoral Committee meeting in order to allow more time for the departments to submit their items via the Portfolio meetings.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were confirmed as correct:

- i. Ordinary meeting held on 14 April 2022;
- ii. Ordinary meeting held on 21 April 2022; and
- iii. Confidential meeting held on 21 April 2022.



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
12 MAY 2022**6. PLANNING AND DEVELOPMENT**

6.1 HOUSING ADMINISTRATION POLICY
BEHUISINGSADMINISTRASIE BELEID
UMGAQO NKQUBO WOKULAWULA KWEZINDLU

RESOLVED that

The policy be referred back to the department.

Meeting: Mayco 12/05/2022 Ref No: 1/P Coll No: 1944641		Submitted by Department: Planning, Development and Human Settlements Author/s: F Rhoda Referred from: P&D Porf-4/05/2022	
PAR:	ACTION: Re-submit item	RESPONSIBLE DEPARTMENT: ED: Planning, Development and Human Settlements	DUE DATE:

6.2 AMENDMENT OF TEMPORARY HOUSING ASSISTANCE POLICY
HERSIENING VAN DIE NOODBEHUISINGSBELEID
UKULUNGISWA KOMGAQO-NKQUBO WETHUTYANA WOKUNCEDA WEZINDLU

RESOLVED that

The policy be referred back to the department.

Meeting: Mayco 12/05/2022 Ref No: 17/5/P Coll No: 1948552		Submitted by Department: Planning, Development and Human Settlements Author/s: S Benjamin Referred from: P&D Porf-4/05/2022	
PAR:	ACTION: Re-submit item	RESPONSIBLE DEPARTMENT: ED: Planning, Development and Human Settlements	DUE DATE:



DRAKENSTEIN MUNICIPALITY

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6.3 PROPOSED LEASE OR ALIENATION OF MUNICIPAL OWNED LAND FOR DEVELOPMENT
VOORGESTELDE VERHURING OF VERVREEMDING VAN MUNISIPALE GROND VIR ONTWIKKELING
UKUQESHA OKUCETYIWEYO OKANYE UKUPHEPHELA KOMHLABA KAMASIPALA UKUZE KUPHUHLISWE

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (Act 56 of 2003) in principle approval be granted for the alienation of the following 60 municipal owned properties or portions thereof, at a market related selling price, for development purposes, via the call for proposals process, subject to the standard conditions of sale, as well as site specific development specification:
 - 1.1 Erf 17323 Paarl (Alleman Street Property), as indicated on Map 1, for a residential development with a medium residential density;
 - 1.2 Erf 2481 Paarl and a portion of Erf 2389 Paarl (Berg River Boulevard Property), as indicated on Map 2, for a mixed use development;
 - 1.3 Erf 20725 Paarl (Lustigan Road Property), as indicated on Map 3, for a mixed use development with a medium residential density;
 - 1.4 Erf 7965 Paarl (Denneburg Property), as indicated on Map 4, for a residential development with a medium residential density;
 - 1.5 Erf 72 Paarl (Retief Street Property 1), as indicated on Map 5, for a residential development with a medium residential density;
 - 1.6 Erf 85 Paarl (Retief Street Property 2), as indicated on Map 6, for a residential development with a medium residential density;
 - 1.7 Erf 10307 Paarl (Geelhout Avenue Property), as indicated on Map 7, for a residential development with a medium residential density;
 - 1.8 Erven 296 and 297 Paarl (Skool Street Properties), as indicated on Map 8, for a residential development with a medium residential density;
 - 1.9 Erf 282 Paarl (Dwars Street Property), as indicated on Map 9, for a residential development with a medium residential density;
 - 1.10 Erf 11810 Paarl (Meerhof Street Property), as indicated on Map 10, for a residential development with a medium residential density;
 - 1.11 Erf 11466 Paarl (EK Green Street Property), as indicated on Map 11, for industrial purposes;



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- 1.12 Erf 5255 Paarl (Heese Street Property), as indicated on Map 12, for a residential development with a medium residential density;
- 1.13 Erf 11803 Paarl (Herbert Street Property), as indicated on Map 13, for a residential development with a medium residential density;
- 1.14 Erf 5187 Paarl (Mount Joy Street Property), as indicated on Map 14, for a residential development with a medium residential density;
- 1.15 Erven 16520 and 16521 Paarl (Polonaise Street Properties), as indicated on Map 15, for a residential development with a medium residential density;
- 1.16 Erf 13457 Paarl (Bokmakierie Street Property), as indicated on Map 16, for a mixed use development;
- 1.17 Erf 16354 Paarl (Conrad Street Property), as indicated on Map 17, for a residential development with a medium residential density;
- 1.18 Erf 17634 Paarl (Riverside Street Property), as indicated on Map 18, for a residential development with a medium residential density;
- 1.19 Erf 17501 Paarl (Champagne Street Property 1), as indicated on Map 19, for a residential development with a medium residential density;
- 1.20 Erf 17649 Paarl (Champagne Street Property 2), as indicated on Map 19, for a residential development with a medium residential density;
- 1.21 Erf 13332 Paarl (Lloyd Street Property), as indicated on Map 21, for a residential development with a medium residential density;
- 1.22 Erf 17537 Paarl (Magnolia Street Property), as indicated on Map 22, for a mixed use development with a medium residential density;
- 1.23 Erf 15964 Paarl (Paulus Street Property), as indicated on Map 23, for a residential development with a medium residential density;
- 1.24 Erf 10593 Paarl (Lantana Street Property), as indicated on Map 24, for a residential development with a medium residential density;
- 1.25 Erven 3856, 3895 and 4734 Wellington (Kerk Street Wellington Properties), as indicated on Map 25, for a residential development with a medium residential density;
- 1.26 Erven 550 and 1680 Wellington (Botterberg), as indicated on Map 26, for a residential development with a medium density;
- 1.27 Erf 2745 Wellington (Versailles Street Property), as indicated on Map 27, for a commercial or light industrial development;
- 1.28 Erf 7527 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;




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- 1.29 Erf 7528 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;
- 1.30 Erf 7529 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;
- 1.31 Erf 7530 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;
- 1.32 Erf 7541 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;
- 1.33 Erf 7542 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;
- 1.34 Erf 7543 Paarl (Courtrai erven), as indicated on Map 28, for a single dwelling house;
- 1.35 Erf 6358 Paarl (Maasdorp Street Property), as indicated on Map 29, for conventional housing purposes;
- 1.36 Erf 9410 Paarl (Heide Street Property), as indicated on Map 30, for conventional housing purposes;
- 1.37 Erf 17690 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.38 Erf 17691 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.39 Erf 17705 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.40 Erf 17706 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.41 Erf 17710 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.42 Erf 17711 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.43 Erf 17712 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.44 Erf 17713 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.45 Erf 17714 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
- 1.46 Erf 17715 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;



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- 1.47 Erf 17763 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.48 Erf 17764 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.49 Erf 17774 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.50 Erf 17780 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.51 Erf 17781 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.52 Erf 17790 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.53 Erf 17792 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes;
 - 1.54 Erf 17793 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes; and
 - 1.55 A portion of Erf 17689 Paarl (Groenheuwel erven), as indicated on Map 31, for conventional housing purposes.
2. Approval be granted in terms of Regulation 34(3)(a) of the Municipal Asset Transfer Regulations, in order to conduct the public participation process, as required in terms of Regulation 35 and stipulated below, in respect of a proposed long-term right to use, control or manage (long-term lease) of Erf 33036 Paarl and a portion Remainder Erf 8431 Paarl, as indicated on Map 32, which is a capital asset with a value in excess of R10 million, for mixed use development purposes:
- 2.1 Make public the proposal to grant the relevant right together with the information sheet (Annexure A to the departmental report);
 - 2.2 Invite the local community and other interested parties to submit to the Municipality comments or representations in respect of the proposed granting of the right; and
 - 2.3 To solicit the views and recommendation of National Treasury and the relevant provincial treasury on the matter.



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3. The Council takes note of the Information Sheet (Annexure A to the departmental report), for the proposed long-term right to use, control or manage (long-term lease) of Erf 33036 Paarl and a portion of Remainder Erf 8431 Paarl;
4. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) *in principle approval* be granted for right to use, control or manage (long-term lease) municipal capital asset Erf 20343 Paarl, as indicated on Map 33, for a mixed-use development via the a call for proposal process, subject to the standard conditions, as well as site specific development specifications;
5. The decision of Council, on 27 January 2016, to subdivide Erf 2389 Paarl into two residential portions and the alienation thereof via public auction (Annexure B to the departmental report), be rescinded, in order to give effect to the approval in paragraph 1.2;
6. The decision of Council, on 28 February 2018, to alienate Erven 7527 – 7530 and 7541 – 7543 Paarl, at a market related selling price via a public auction process (Annexure B1 to the departmental report), be rescinded in order to give effect to the approvals in paragraphs 1.28 – 1.34;
7. The Executive Director: Planning, Development and Human Settlement, in consultation with the Development and Investment: Land Use Committee, be granted the authority to decide when specific properties must be further processed in terms of the Drakenstein Asset Transfer Policy, 2018; and
8. The Executive Director: Planning, Development and Human Settlement, be granted the authority to decide whether the department must institute technical assessments and inter-departmental or governmental engagements.

Meeting: Mayco 12/05/2022	Submitted by Department: Planning, Development and Human Settlements		
Ref No: 15/4	Author/s: W Hendricks		
Coll No: 1945061	Referred from: P&D Porf-04/05/2022		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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MINUTES: MAYORAL COMMITTEE
12 MAY 2022**7. ENGINEERING SERVICES****7.1 REVIEW OF TRAFFIC CALMING POLICY****HERSIENING VAN VERKEERSKALMERINGSBELEID****UPHONONONGO UMGAQO NKQUBO WOKUTHOMALALISA INQWELO**

Point 7 of the Policy, submission of applications, be amended.

RESOLVED that

The policy be referred back to the department.

Meeting: Mayco 12/05/2022	Submitted by Department: Engineering Services
Ref No: 13/P	Author/s: M Wüst
Coll No: 1943982	Referred from: Eng Serv Portf – 04/05/2022
PAR:	ACTION:
	Re-submit item
	RESPONSIBLE DEPARTMENT:
	ED: Engineering Services
	DUE DATE:

8. GOVERNANCE AND COMPLIANCE**8.1 AUDIT COMMITTEE REPORT****LOUDITKOMITEE VERSLAG****INGXELO YEKOMITI YOPHICHOTO ZINCWADI****RECOMMENDED that**

1. The report of the Audit Committee (Annexure A to the departmental report) be noted; and
2. The minutes of the Audit Committee meetings held on 07 December 2021 and 02 February 2022 (Annexures B and C to the departmental report) be noted.

Meeting: Mayco 12/05/2022	Submitted by Department: Internal Audit
Ref No: 13/3/1/3/13	Author/s: R Jaftha
Coll No: 1942740	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:



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8.2 AMENDED AUDIT COMMITTEE CHARTER
AANGEPASTE OUDITKOMITEE STIGTINGSAKTE
IKOMITI YOMTHETHO WOPHICOTHU-ZINCWADI ELUNGISIWEYO

RECOMMENDED that

Council approve the amended Audit Committee Charter 2021/22.

Meeting: Mayco 12/05/2022	Submitted by Department: Internal Audit		
Ref No: 13/3/1/3/13	Author/s: R Jaftha		
Coll No: 1942771	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9. CORPORATE SERVICES

9.1 LLF MINUTES: MARCH 2022
LLF NOTULES: MAART 2022
LLF IMIZUZU: MATSHI 2021

RESOLVED that

The LLF minutes of 24 March 2022 be noted.

Meeting: Mayco 12/05/2022	Submitted by Department: Corporate Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.



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The meeting ended at 11:25.

CHAIRPERSON:


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DATE:

22 June 2022
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Confirmed with/without amendments.

FG/rs



Mayoral Committee Attendance Register

Date: 12 May 2022

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	Apology
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	Apology
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter-Governmental Relations (IGR)]	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX SPEAKER	JF	ALD	
KEARNS CHIEF WHIP	C	CLLR	

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

12/05/22