

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON THURSDAY, 30 JUNE 2022 AT 14:00.

PRESENT: Councillors (see attendance register)

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| Senior Officials: | Dr J H Leibbrandt | (City Manager) |
| | Mr B Brown | (Chief Financial Officer) |
| | Mr S Johaar | (Executive Director: Corporate Services) |
| | Ms J Samson | (Executive Director: Planning, Development and Human Settlements) |
| | Mr M Wüst | (Executive Director: Engineering Services) |
| | Mr G Esau | (Executive Director: Community Services) |
| | Ms R Jaftha | (Chief Executive Audit) |
| | Ms R Geldenhuys | (Manager: Communications) |
| | Mr G Dippenaar | (Chief Risk Officer) |
| | Mr F P Goosen | (Manager: Administrative Support Services) |
| | Mr P January | (Senior Administrative Officer) |

ABSENT: Councillors (see attendance register)



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**1. APPLICATION FOR LEAVE
AANSOEK OM VERLOF
INGXELO NGU SOMLOMO**

- 1. Cllr M Jacobs - Apology; and
- 2. Cllr J Smit - Apology.

**2. DISCLOSURE OF INTERESTS
VERKLARING VAN BELANGE
UKUBHENGEZA KOMDLA**

The City Manager, Chief Financial Officer and Executive Directors declared their interests in terms of Item 12.4 on the Confidential Agenda.

**3. STATEMENTS BY THE SPEAKER
VERKLARINGS DEUR DIE SPEAKER
INGXELO NGU SOMLOMO**

The Speaker made the following announcements:

- 1. Informed council that Cllr Doreen Carolissen has been appointed in place of Mr de Villiers who resigned and welcomed her to the Council meeting;
- 2. Informed council of the ward committee secretaries training session held on 15 June 2022;
- 3. Informed council that there are two council meeting dates that are the same as Cape Winelands District Municipality;
- 4. Congratulated councillors who celebrated their birthdays in June;
- 5. Notified councillors that the name tags to be collected at the Office of the Speaker;
- 6. Addressed the language matter as reported in the Paarl Post; and
- 7. Informed that Council will be in recess until 15 July 2022.

**4. STATEMENTS BY THE EXECUTIVE MAYOR
VERKLARINGS DEUR DIE UITVOERENDE BURGEMEESTER
INGXELO NGU SODOLOPHU WESIGQEBA**

None.



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| 5. STATEMENTS BY THE DEPUTY EXECUTIVE MAYOR |
| VERKLARINGS DEUR DIE UITVOERENDE ONDERBURGEMEESTER |
| INGXELO LISEKELA LIKASODOLOPHU WESIGQEBA |

None.

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| 6. URGENT MATTERS BY THE CITY MANAGER |
| DRINGENDE SAKE DEUR DIE STADSBESTUURDER |
| IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO |

None.

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| 7. MINUTES: MAYORAL COMMITTEE |
| NOTULE: BURGEMEESTERSKOMITEE |
| IMIZUZU: IKOMITI KASODOLOPHU |

The minutes of the following meetings of the Mayoral Committee were noted:

- (i) Ordinary meeting held on 12 May 2022; and
- (ii) Ordinary meeting held on 20 May 2022.

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| 8. CONFIRMATION OF MINUTES |
| BEKRAGTIGING VAN NOTULES |
| UKUQINISEKISWA KWEMIZUZU |

The minutes of the following meetings of the Municipal Council were **confirmed as correct**:

- (i) Ordinary meeting held on 30 May 2022, subject to the following correction in terms of Item 11.2:

The item was tabled and after discussion it was withdrawn.

- (ii) Special meeting held on 06 June 2022.



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| 9. ITEMS FOR CONSIDERATION |
| ITEMS VIR OORWEGING |
| IMIBA YOKUQWALASELWA |

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| 9.1 DRAFT DRAKENSTEIN LAND USE PLANNING PENALTY POLICY |
| KONSEP DRAKENSTEIN GRONDGEBRUIKSBEPLANNING BOETEBELEID |
| UYILO LOMGAQO NKQUBO WASE DRAKENSTEIN WESOHLWAYO |
| SOKUSETYENZISWA KOMHLABA |

UNANIMOUSLY RESOLVED that

1. The draft Drakenstein Land Use Planning Penalty Policy be supported in principle;
2. The draft Drakenstein Land Use Planning Penalty Policy be published for public comments in terms of Section 21 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and
3. The outcome of the draft Drakenstein Land Use Planning Penalty Policy be incorporated into the amendment of the Drakenstein Bylaw on Municipal Land Use Planning, 2018.

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| Meeting: Council-30/06/2022 | Submitted by Department: Planning, Development and Human Settlements | | |
| Ref No: 1/P | Author/s: H Louw | | |
| Coll No: 1948196 | Referred from: MC -22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
| 1-3 | Implement decision | ED: Planning, Development and Human Settlements | |

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| 9.2 INVITATION TO ATTEND AND PARTICIPATE IN THE WORKSHOPS TO DISCUSS THE GIZ (FKPW) OPERATIONAL PLAN IN NEUMARKT, GERMANY FOR PERIOD 4 - 15 JULY 2022 |
| UITNODIGING VIR BYWONING EN DEELNAME AAN DIE WERKSWINKEL VIR DIE BESPREKING VAN GIZ (FKPW) OPERASIONELE PLAN TE NEUMARKT, DUITSLAND VIR PERIODE 4 - 15 JULIE 2022 |
| ISIMEMO SOKUZIMASA NOKUTHATHA INXAXHEBA KWIMIFUNDISO YOKUXOXA NGESICWANGCISO SOKUSEBENZA SE-GIZ (FKPW) E-NEUMARKT, EJAMANI NGETHUBA 4 - 15 JULAY 2022 |

The ANC requested that the invite be extended to other parties as they are not fully aware of all the aspects related to the implementation.

UNANIMOUSLY RESOLVED that

1. The invitation to Drakenstein Municipality to travel to Neumarkt, Germany in 2022 for an engagement to discuss and adopt a new Work Plan to be executed from May 2022 to September 2023, be noted;

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2. Approval be granted for the Executive Mayor, Ald C Poole; the MMC for Planning and Development, Cllr L van Niekerk; the Executive Director: Planning and Development, Ms J Samson; the Executive Director: Engineering Services, Mr M Wüst; the Manager: Environmental Management, Ms C Winter and the Project Co-ordinator, Ms T Mnisi to represent Drakenstein Municipality at the engagement in Neumarkt, Germany;
3. It be noted that Engagement Global will cover all expenses for the travel, accommodation, visas and insurance fees; and
4. Drakenstein Municipality will carry the cost of the daily allowance for delegates, calculated as per Council's Subsistence and Travel Policy.

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| Meeting: Council-30/06/2022 Ref No: 15/7/1 Coll No: 1944181 | | Submitted by Department: Planning, Development and Human Settlements Author/s: J Samson Referred from: MC-22/06/2022 | |
| PAR: 1-4 | ACTION: Implement decision | RESPONSIBLE DEPARTMENT: ED: Planning, Development and Human Settlements | PAR: |

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| 9.3 REPORT ON AMENDMENT OF INTEGRATED WASTE MANAGEMENT BYLAW |
| VERSLAG OOR AANPASSING VAN GEÏNTEGREERDE VASTE AFVAL BESTUUR VERORDENING |
| INGXELO NGOKULUNGISWA KOMTHETHO KAMASIPALA OHLANGANISIWEYO WOLAWULO LWENKUNKUMA |

UNANIMOUSLY RESOLVED that

The amendments to the Integrated Waste Management Bylaw, relating to illegal dumping within Drakenstein, be approved and adopted.

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| Meeting: Council-30/06/2022 Ref No: 16/4/6 Coll No: 1953324 | | Submitted by Department: Community Services Author/s: T Serfontein Referred from: MC-22/06/2022 | |
| PAR: | ACTION: Implement decision | RESPONSIBLE DEPARTMENT: ED: Community Services | PAR: |

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| 9.4 DRAFT SPORT AND RECREATION POLICY |
| KONSEP SPORT EN REKREASIE BELEID |
| UYILO LOMGAQO-NKQUBO WEZEMIDLALO NOLONWABO |

UNANIMOUSLY RESOLVED that

The draft Sport and Recreation Policy be approved in principle and advertised for public comments.

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| Meeting: Council-30/06/2022 | Submitted by Department: Community Services | | |
| Ref No: 17/6/P | Author/s: Y Tsolo | | |
| Coll No: 1949070 | Referred from: MC -22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| | Implement decision | ED: Community Services | |

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| 9.5 APPROVAL OF THE ANNUAL WATER SERVICES DEVELOPMENT PLAN PERFORMANCE AND WATER SERVICE AUDIT REPORT (2020/2021) FOR DRAKENSTEIN MUNICIPALITY |
| GOEDKEURING VAN DIE JAARLIKSE WATERDIENSTE ONTWIKKELINGSPLAN PRESTASIE- EN WATERDIENSTE OUDITVERSLAG (2020/2021) VIR DRAKENSTEIN MUNISIPALITEIT |
| UKUVUNYELWA KWESICWANGCISO SOKUPHUHLISA IINKONZO ZAMANZI NGONYAKA NENGXELO YOPHICOTHO-ZINCWADI ZAMANZI (2020/2021) KUMASIPALA WASE-DRAKENSTEIN |

UNANIMOUSLY RESOLVED that

The Annual Water Services Development Plan Performance and Water Services Audit Report (Final Report) for 2020/2021 be approved.


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| Meeting: Council-30/06/2022 | Submitted by Department: Engineering Services | | |
| Ref No: 1/4/3 | Author/s: A Kowalewski | | |
| Coll No: 1957254 | Referred from: MC -22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| | Implement decision | ED: Engineering Services | |

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| 9.6 OVERSIGHT ROLE AND RESPONSIBILITIES |
| OORSIGROL EN VERANTWOORDELIKHEDE |
| UBONELELWA NENXAXHEBA |

UNANIMOUSLY RESOLVED that

The report be noted.

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| Meeting: Council-30/06/2022 | Submitted by Department: | | |
| Ref No: | Author/s: | | |
| Coll No: | Referred from: | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
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| 9.7 | RESIGNATION: COUNCILLOR PT DE VILLIERS, PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL |
| | BEDANKING: RAADSLID PT DE VILLIERS, PROPORSIONELE LID VAN DIE MUNISIPALE RAAD |
| | UKURHOXA: UCEBA PT DE VILLIERS, ILUNGU ELIQHELEKILEYO LWEBHUNGA LIKAMASIPALA |

UNANIMOUSLY RESOLVED that

The appointment of Ms D Carolissen as GOOD representative on the Drakenstein Municipal Council, in place of Councillor PT de Villiers who resigned as from 1 June 2022, be noted.

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| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services |
| Ref No: 3/8/1 | Author/s: F Goosen |
| Coll No: 1957079 | Referred from: MC - 22/06/2022 |
| PAR: | ACTION: |
| | RESPONSIBLE DEPARTMENT: |
| | DUE DATE: |

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| 9.8 | AUDIT COMMITTEE FEE INCREASE 2022/23 |
| | OUKITKOMITTEE FOOI VERHOGING 2022/23 |
| | UNYUSO LOMRHUMO WEKOMITI YOPHICOTHO-ZINCWADI 2022/23 |

Mr R Najjaar, Audit Committee Chairperson, was also present at the meeting.

UNANIMOUSLY RESOLVED that

The following in respect of the remuneration of Audit Committee members as from 01 July 2022 be approved:

1. A remuneration rate of R1 365 per hour be paid to the chairperson and R1 090 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R685 per hour for the chairperson and R545 per hour for an ordinary member;
3. Members be paid the preparation rate per hour for attending a conference/workshop pre-approved by the City Manager;
4. For any ad hoc meetings attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and



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5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed as an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

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| Meeting: Ref No: Coll No: | Council-30/06/2022 3/3/1/3/9/1 1952875 | Submitted by Department: Author/s: Referred from: | Internal Audit R Jaftha MC – 22/06/2022 |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| 1-5 | Implement decision | Chief Audit Executive | |

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| 9.9 | AUDIT COMMITTEE CHAIRPERSON REPORT |
| | VERSLAG VAN OUDITKOMITTEE VOORSITTER |
| | USIHLALO NGAPHAMBILI WEKOMITI YOPHICHOTHO ZINCWADI |

The ANC expressed the view that the item should reflect that it was a report of the Chairperson of the Audit Committee and that a report on the performance assessment of the Audit Committee still needs to be submitted. This view was unanimously supported by Council and the heading of the item was amended accordingly.

UNANIMOUSLY RESOLVED that

The report be noted.

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| Meeting: Ref No: Coll No: | Council-30/06/2022 3/3/1/3/9/1 1955164 | Submitted by Department: Author/s: Referred from: | Internal Audit R Jaftha MC – 22/06/2022 |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
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| 9.10 | FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY BEING A PORTION OF PORTION 1 OF FARM NO 888 PAARL TO VODACOM (PTY) LTD (WARD 28) |
| | FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM, 'N GEDEELTE VAN GEDEELTE 1 VAN PLAAS NR 888 PAARL AAN VODACOM (EDMS) BPK (WYK 28) |
| | IMVUME YOKUGQIBELA: UKUQESHWA KWEPROPATI KAMASIPALA EYINGXENYE 1 YEFAMA NO 888 PAARL KU EVODACOM (PTY) LTD (WADI 28) |

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 11 of the Asset Transfer Policy (2020), final approval be granted for the renewal of the lease of a portion of Portion 1 of Farm No 888, Paarl (La Parise), measuring $\pm 80 \text{ m}^2$ in extent, to Vodacom (Pty) Ltd, for the purposes of a cellular communication base station and reception antenna subject to the normal lease conditions as well as the following further conditions:

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- 1.1 The property will be leased at market related monthly rental of R5 750.73 (VAT excluded and 7% escalation included) as determined by an independent valuer for the renewal period as from 1 November 2019,
 - 1.2 A lease period of 5 (five) years will apply as from 1 November 2019;
 - 1.3 The lessee be required to erect at their cost an access gate in the reservoir area so that no access is obtained through the Waterworks Section's gate;
 - 1.4 The lessee be responsible for the payment of all municipal services, connection fees and services consumption, etc, if applicable; and
 - 1.5 All administrative, legal requirements and technical conditions as laid down by the technical departments be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
 3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement as well as the property can only be utilised by the applicant.

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| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services | | |
| Ref No: 15/4/1(F888/1)P | Author/s: N Williams | | |
| Coll No: 1729097 | Referred from: MC - 22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| 1-3 | Implement decision | ED: Corporate Services | |

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| 9.11 ACQUISITION OF ERF 7174 PAARL SITUATED AT 60 BREDA STREET, PAARL FOR PURPOSE OF OPERATING A MUNICIPAL COURT AND OFFICES |
| AANKOOP VAN ERF 7174 PAARL GELEË TE 60 BREDASTRAAT, PAARL VIR DIE DOEL OM 'N MUNISIPALE HOF TE BEDRYF EN KANTORE |
| UKUFUNYANWA KWESIZA 7174 PAARL ESIME 60 BREDA STREET, PAARL NGENJONGO YOKUSEBENZA KWENKUNDLA KAMASIPALA NEE-OFISI |

It was confirmed that all Supply Chain Management processes were complied with.

UNANIMOUSLY RESOLVED that

The purchase of Erf 7174, Paarl at a market related purchase price of R8,500,000.00 (VAT excl.) from Boland EXPO (Pty) Ltd (Registration No. 2005/021279/07), as stipulated



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in Council Resolution dated 29 July 2020, be approved.

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| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services |
| Ref No: 15/4/1(7174) P | Author/s: F Williams |
| Coll No: 1959886 | Referred from: MC - 22/06/2022 |
| PAR: | ACTION: |
| | Implement decision |
| RESPONSIBLE DEPARTMENT: | PAR: |
| ED: Corporate Services | |

9.12 CONSIDERATION OF THE IN-PRINCIPLE APPROVAL IN RESPECT OF THE LEASE OF ERF 28773 PAARL (AN UNREGISTERED CONSOLIDATION OF ERVEN 28771 AND 28772 PAARL), BETWEEN MAIN, TURK, TABAK AND PINE STREETS, ALSO KNOWN AS "DE POORT" VIA A CALL FOR PROPOSALS (WARD 15)

OORWEGING VAN DIE IN BEGINSSEL GOEDKEURING TEN OPSIGTE VAN DIE VERHURING VAN ERF 28773 PAARL ('N ONGEREGISTREERDE KONSOLIDASIE VAN ERWE 28771 EN 28772 PAARL), GELEË TUSSEN HOOF, TURK, TABAK EN PINE STRATE, BETER BEKEND AS "DE POORT" BY WYSE VAN 'N UITNODIGING VAN VOORSTELLE (WYK 15)

UKUQWALASELWA KOMGAQO WEMVUMELELO NGOKUBHEKISELELE NGENQESHO YEZISA 28773 PAARL (UNQUBOLELO ONGABHALISO LWEZIZA 28771 KUNYE NO-28772 PAARL), PHAKATHI, TURK, TABAK NE PINE STREET, EYAZIWA KWAKHONA NJENGE "DE POORT KUSENZELWA IZIPHAKAMISO (WADI 15)

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34(1)(b) of the Municipal Asset Transfer Regulations read together with the Asset Transfer Policy (2021), and Council Resolution dated 31 March 2021 (attached as Annexure D to the departmental report) in principle approval be granted for the lease of the municipal property known as "De Poort" situated on Erf 28773 Paarl (an unregistered consolidation of Erven 28771 and 28772 Paarl), between Main, Turk, Tabak and Pine Streets for the broad purpose of local economic development as will be more fully described in the Development Specifications (attached as Annexure C to the departmental report) in accordance with the Paarl Hamlet Design Framework and De Poort Business Model, via a call for proposals, subject to the normal lease conditions as well as the following further conditions:

- 1.1 In terms of the Municipal Asset Transfer Regulations as well as the Asset Transfer Policy 2021 a market related rental will be applicable with the exception of certain circumstances where a subsidized market related rental is to be asked. Therefore, the envisaged lease amount will be confirmed upon final approval of the lease by Council. The lease amount and agreement are to be reviewed on a regular basis, as properties are re-valued per municipal re-evaluation roll, at least every 3 years from the date of commencement of the original lease period.



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- 1.2 It should be noted that a 30 year lease period was envisioned prior to the public participation process and included in the information statement. However, due to thorough engagement and public participation with various stakeholders, it was unanimously resolved that a lease period of 50 (fifty) years with an option to renew for a further 10 (ten) year period will apply subject to conditions as contained in the Development Specifications to make the proposal more feasible.
 - 1.3 The successful applicant will be responsible for bringing the necessary land use rights application(s) or any other applications as may be required (if applicable) in order to use the property in line with the development specifications, including any costs associated with such applications;
 - 1.4 The successful applicant at his costs ensure that the lease agreement be notarially registered;
 - 1.5 The lease agreement to be entered into be subject and in accordance with the Development Specifications;
 - 1.6 The successful applicant will be responsible for the payment of all development costs, services, development charges, construction costs and any other costs related to the development throughout the stages of the development;
 - 1.7 The successful applicant will be allowed to sub-lease certain portions of the property for certain purposes in line with the Development Specifications and only with the prior written consent of the Municipality and on conditions as deemed necessary by the Municipality;
 - 1.8 The proposed lease be advertised in the local press for objections, comments, representations and to call for proposals; and
 - 1.9 All administrative, technical and legal requirements be adhered to specifically as detailed in the Development Specifications.
2. It be noted that the Accounting Officer has in terms of Regulation 35 conducted a public participation process regarding the proposed granting of the right in that in accordance with Section 21A of the Municipal Systems Act:
 - 2.1 The proposal to grant the relevant right together with the information statement was made public;



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2.2 The local community and other interested persons were invited to submit to the Municipality comments or representations in respect of the proposed granting of the right and that none were received; and

2.3 The views and recommendations of National Treasury and the relevant Provincial Treasury on the matter were solicited and that responses were submitted and confirmed that the proposed transaction may proceed.

3. The Accounting Officer be authorised to finalise the Development Specifications.

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| Meeting: Ref No: Coll No: | Council-30/06/2022 15/4/1(28773) P 1955687 x 1963006 | Submitted by Department: Author/s: Referred from: | Corporate Services N October/S Johaar |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| 1-3 | Implement decision | ED: Corporate Services | |

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| 9.13 ESSENTIAL VEHICLE ALLOWANCE POLICY |
| ESSENSIËLE VOERTUIG TOELAAGBELEID |
| UMGAQO-NKQUBO WEZIBONELELO KWEZITHUTHI |

UNANIMOUSLY RESOLVED that

The Essential Vehicle Allowance Policy be approved.

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| Meeting: Ref No: Coll No: | Council-30/06/2022 4/P 1963140 | Submitted by Department: Author/s: Referred from: | Corporate Services S Johaar MC – 22/06/2022 |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| 1-3 | <ol style="list-style-type: none"> 1. Implement decision 2. Update policy folder and Intranet 3. Place on website | <ol style="list-style-type: none"> 1. ED: Corporate Services 2. Administration 3. Communication | |

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| 9.14 RECRUITMENT AND SELECTION POLICY |
| WERWING- EN KEURINGSBELEID |
| UMGAQO-NKQUBO WOKUQESHA NOKUKHETHA |

An amendment was proposed to paragraph 10.5.6 in the Policy by replacing the word “allowed” with “present” and this view was unanimously supported by Council.

UNANIMOUSLY RESOLVED that

The amendments to the Recruitment and Selection Policy be approved.

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| Meeting: Ref No: Coll No: | Council-30/06/2022 4/P 1963125 | Submitted by Department: Author/s: Referred from: | Corporate Services S Johaar MC – 22/06/2022 |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| 1-3 | <ol style="list-style-type: none"> 1. Implement decision 2. Update policy folder and Intranet 3. Place on website | <ol style="list-style-type: none"> 1. ED: Corporate Services 2. Administration 3. Communication | |

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| 9.15 STANDBY ALLOWANCE POLICY |
| BYSTANDTOELAEBELEID |
| UMGAQO-NKQUBO WEZIBONELELO ZOKULINDISA |

UNANIMOUSLY RESOLVED that

The Standby Allowance Policy be approved.

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| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services | | |
| Ref No: 1/P | Author/s: S Johaar | | |
| Coll No: 1957647 | Referred from: MC – 22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| 1-3 | 1. Implement decision 2. Update policy folder and Intranet 3. Place on website | 1. ED: Corporate Services 2. Administration 3. Communication | |

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| 9.16 ORGANISATION STRUCTURE REVIEW – 2022 |
| ORGANISASIE STRUKTUUR OORSIG - 2022 |
| UKUHLAZIYWA KWEZAKHIWO ZOMBUTHO - 2022 |

UNANIMOUSLY RESOLVED that

1. The following Macro organisational structure changes be approved:
 - 1.1 The macrostructure changes as illustrated in Annexure A1, attached to the departmental report; and
 - 1.2 The macrostructure summary below:
 - 1.2.1 The Solid Waste and Landfill Management function be moved to the Department Community Services;
 - 1.2.2 The division Housing Projects and Technical Support and the division Rental Stock and Support Services be merged and renamed Division: Human Settlements and moving to Planning and Development;
 - 1.2.3 The newly formed division called Human Settlements be moved to the Department: Planning and Development;
 - 1.2.4 The Department: Planning, Development and Human Settlements name changed to the Department: Planning and Development;



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- 1.2.5 The Division Environmental Management reporting line moves to the Planning Services Division with a name change to Environmental Management;
- 1.2.6 The Economic Growth and Tourism Division's name changed to Economic Development Division;
- 1.2.7 The Rural Development Division's duties move to the Economic Development Division;
- 1.2.8 The Division Parks, Sport and Recreation and Cemeteries are split into 3 Divisions namely Parks and Open Spaces Division, Sport and Recreation Division and Cemeteries and Resorts Division;
- 1.2.9 The section Financial Technical Advisory Services becomes a Division with a name change to Financial Planning and Accounting;
- 1.2.10 A new Division namely the Division Organisational Operations and Development be established in the Office of the City Manager that will be responsible for the IDP, Development, Investments, Monitoring and Evaluation, Communication and Marketing as well as Performance Management functions; and
- 1.2.11 It is unanimously resolved that the decision adopted by the Council on 31 March 2021, related to point 3.5 of the recommendation where it was unanimously resolved that the commercial and economic development property functions under Corporate Services (Legal Services) move to Planning, Development and Human Settlements Department as from 1 July 2021, be withdrawn.

2. Micro organisational structure changes:

- 2.1 It is unanimously resolved that the microstructure changes in the illustration and summary (attached as Annexure A2 to A7 as well as Annexure B1 to B6 to the departmental report) be approved, this includes post abolishment, reporting line changes and post movements.

3. It is noted that the structure will be amended when posts are filled to differentiate between, vacant, filled, and frozen posts (unbudgeted posts).

4. It is noted that the structure will be amended with posts name changes as a result of TASK Evaluation and Benchmarking outcomes and recommendations from the Provincial Evaluation Audit Committee and Internal Benchmarking Committee.

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5. The amendments to the organisational structure related to post abolishment and function movement for streamlining the structure, be approved.
6. The City Manager in consultation with the Executive Mayor is authorised to:
- 6.1 Approve temporary and permanent positions on the establishment for succession planning or to allow for appointments in the event of service delivery requirements or emergencies. This authority can only be exercised if the CFO certifies that savings are available on the approved salary budget;
- 6.2 Approve movements of functions and posts within departments and between departments to improve optimal workflow and service delivery;
- 6.3 Approve abolishment of posts;
- 6.4 Approve reporting line changes and
- 6.5 Approve minor changes to the structure that will enhance service delivery as guided by the staff regulations.

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|-----------------------------|---|
| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services |
| Ref No: 4/2/4 | Author/s: S Johaar |
| Coll No: 1945028 | Referred from: MC -22/06/2022 |
| PAR: | ACTION: |
| 1-6 | Implement decision |
| | RESPONSIBLE DEPARTMENT: |
| | ED: Corporate Services |
| | PAR: |

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| 9.17 REVIEWED SYSTEM OF DELEGATIONS |
| HERSIENE STELSEL VAN DELEGASIES |
| UKUHLOLWA KWENKQUBO YAMAGUNYA |

UNANIMOUSLY RESOLVED that

The reviewed System of Delegations, applicable to political structures, political office bearers, City Manager, Chief Financial Officer, Executive Directors and other staff members be adopted.

| | |
|-----------------------------|---|
| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services |
| Ref No: 2/P | Author/s: S Johaar |
| Coll No: 1961082 | Referred from: MC -22/06/2022 |
| PAR: | ACTION: |
| | |
| | RESPONSIBLE DEPARTMENT: |
| | |
| | DUE DATE: |

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| 9.18 PERFORMANCE MANAGEMENT AND DEVELOPMENT SYSTEM POLICY |
| PRESTASIEBESTUUR EN ONTWIKKELING STELSEL BELEID |
| ULAWULO LOKUSEBENZA KUNYE NOMGAQO-NKQUBO YOPHUHLISO |

UNANIMOUSLY RESOLVED that

The Performance Management and Development System Policy with effect from the 1st of July 2022 be adopted.

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|-----------------------------|---|--------------------------------|-------------|
| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services | | |
| Ref No: 4/12 | Author/s: D Davids | | |
| Coll No: 1958624 | Referred from: MC-22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| | Implement decision | ED: Corporate Services | |

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|---------------------------------------|
| 9.19 FOOD AND NUTRITION POLICY |
| VOEDSEL-EN VOEDINGSBELEID |
| UMGAQO-NKQUBO WOKUTYA NESONDLO |

UNANIMOUSLY RESOLVED that

The Food and Nutrition Policy be approved in principle and advertised for public comment.

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|-----------------------------|---|--------------------------------|-------------|
| Meeting: Council-30/06/2022 | Submitted by Department: Community Services | | |
| Ref No: 17/6/P | Author/s: E Saayman | | |
| Coll No: 1950811 | Referred from: MC-22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | PAR: |
| | Implement decision | ED: Community Services | |

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| 9.20 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 MAY 2022 |
| RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 MEI 2022 |
| INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 KUNCANZIBE 2022 |

UNANIMOUSLY RESOLVED that

The report be noted.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Council-30/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 9/1/1/4 | Author/s: A Abrahams | | |
| Coll No: 1959434 | Referred from: MC-22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
| | | | |

**DRAKENSTEIN MUNICIPALITY
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| 9.21 REPORT ON TENDER AWARDS: MAY 2022 |
| VERSLAG OOR TENDERTOEKENNINGS: MEI 2022 |
| INGXELO NGONIKEZELO LWETHENDA: KUNCANZIBE 2022 |

UNANIMOUSLY RESOLVED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of May 2022, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Council-30/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 8/1/2/1 | Author/s: C Hess | | |
| Coll No: 1958253 | Referred from: MC -22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |

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| 9.22 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MAY 2022 |
| VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MEI 2022 |
| INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: KUNCANZIBE 2022 |

UNANIMOUSLY RESOLVED that

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R358,166 (Incl VAT) for May 2022 as recorded by the Accounting Officer under the annexures attached to the departmental report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R16,299,302 (Incl VAT) for the financial year in the notes to the 2021/2022 annual financial statements as required by legislation.

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|-----------------------------|---|--------------------------------|------------------|
| Meeting: Council 30/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 9/1/1/4 | Author/s: C Hess | | |
| Coll No: 1958461 | Referred from: MC -20/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |

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| 9.23 | PAYMENT FOR PREPARATION TO DRAKENSTEIN VALUATION APPEAL BOARD MEMBERS |
| | VERGOEDING VIR VOORBEREIDING AAN DRAKENSTEIN WAARDASIE APPÉLRAADSLEDE |
| | INTLAWULO YOKULUNGISELELA AMALUNGU EBHODI YESIBHENO YOXABISO LWASE DRAKENSTEIN |

The Deputy Executive Mayor undertook to provide feedback on a question raised by the ANC on whether there are members doing business with the Municipality and if so, are they allowed to do so.

UNANIMOUSLY RESOLVED that

The preparation and research tariffs similar to National Treasury's sitting fees (Annexure A to the departmental report) be approved.

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| Meeting: Council 30/06/2022 Ref No: 9/1/1/4 Coll No: 1957077 | Submitted by Department: Financial Services Author/s: A Abrahams Referred from: MC -20/06/2022 | | |
| PAR: | ACTION: Implement decision | RESPONSIBLE DEPARTMENT: Chief Financial Officer | DUE DATE: |

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|-------------|--|
| 9.24 | MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2022 |
| | MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR MEI 2022 |
| | UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI KUCANZIBE 2022 |

UNANIMOUSLY RESOLVED that

- The content of the section 71 monthly budget monitoring report for May 2022 and the supporting documentation be noted; and
- It be noted that the section 71 monthly budget monitoring report for May 2022 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 June 2022, being the 10th working day after the end of May 2022.

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| Meeting: Council 30/06/2022 Ref No: 9/1/1/4 Coll No: 1963067 | Submitted by Department: Financial Services Author/s: A Viola Referred from: MC -22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |

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DRAKENSTEIN MUNICIPALITY
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| 9.25 APPROVAL OF THE 5TH SPECIAL ADJUSTMENTS BUDGET FOR THE 2021/2022 FINANCIAL YEAR |
| GOEDKEURING VAN DIE 5DE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2021/2022 FINANSIËLE JAAR |
| UKUVUNYELWA KOHLAHO LWABIWO MALI LWESIHLANU LWESIHLANU OLULODWA KUNYAKA-MALI 2021/2022 |

UNANIMOUSLY RESOLVED that

1. Council approves:
 - 1.1 The total operating revenue of R2,744,113,087 for the 2021/2022 financial year as set out in Table 1 of the Special Adjustments Budget Report;
 - 1.2 The operating expenditure of R2,674,095,050 for the 2021/2022 financial year as set out in Table 2 of the Special Adjustments Budget Report;
 - 1.3 The capital expenditure budget of R169,775,302 for the 2021/2022 financial year as set out in Table 4 of the Special Adjustments Budget Report;
 - 1.4 The capital expenditure budget of R169,775,302 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
 - 1.4.1 Capital Replacement Reserve (CRR) (R46,443,619);
 - 1.4.2 Secured grants to be received from national government, provincial government and other donors (R106,928,279); and
 - 1.4.3 Developers Contributions (R16,403,404).
 - 1.5 It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
 - 1.6 Schedules B1 to B10 attached as Appendix 1 to the Special Adjustments Budget Report.

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| Meeting: Council 30/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 5/2/2 | Author/s: L Crotz | | |
| Coll No: 1962696 | Referred from: MC -22/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
| 1. | Implement decision | Chief Financial Officer | |

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|-------------|---|
| 9.26 | EXTENSION OF CONTRACT PERIOD: TENDER INC 1/2019: PROVISION AND DELIVERY OF AN ELECTRONIC METER READING SYSTEM AND APPARATUS |
| | VERLENGING VAN KONTRAK PERIODE: TENDER INC 1/2019: DIE VOORSIENING EN LEWERING VAN 'N ELEKTRONIESE METERLESINGSTELSE EN TOERUSTING |
| | UKWANDISWA KWEXESHA LESIVUMELWANO: THENDA INC 1/2019: PRIVION AND DELIVERY OF AN ELECTRONIC METER READING SYSTEM AND APPARATUS |

UNANIMOUSLY RESOLVED that

1. In terms of section 116(3) of the Municipal Finance Management Act (No.56 of 2003), the reasons for the proposed extension of the contract period for Tender INC 1/2019: Provision and delivery of an electronic meter reading system and apparatus, be noted;
2. The notice be placed in the media in terms of Section 21A of the Municipal Systems Act (Act 32 van 2000), to inform the public that Council considers the extension of this contract;
3. Should no valid objection be received, that the contracts be extended as recommended; and
4. Should valid objections be received, such objection be tabled in Council for consideration.

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| Meeting: Council 30/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Abrahams |
| Coll No: 1964205 | Referred from: MC -22/06/2022 |
| PAR: | ACTION: |
| 1-4 | Implement decision |
| | RESPONSIBLE DEPARTMENT: |
| | Chief Financial Officer |
| | DUE DATE: |

| | |
|-------------|--|
| 9.27 | 2021/2022 REPORT ON UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE |
| | 2021/2022 VERSLAG OOR ONGEMAGTIGDE, ONREËLMATIGE, VRUGTELOSE EN VERKWISTENDE UITGAWE |
| | 2021/2022 INGXELO YOKUSEBENZISA NGAPHANDLE KWEMVUME, EXAMNYE NOMTHETHO, NGENAZIQHAMO. KUNYE NENKCITHO |

The view was again expressed that consequence management should apply in case of Irregular, Unauthorised, Fruitless and Wasteful Expenditure.

UNANIMOUSLY RESOLVED that

1. Council certifies the irregular expenditure amount of R1,046,406 as disclosed in note 52.2 of the 2020/2021 audited financial statements as irrecoverable and to be written-off in note 52.2 of the 2021/2022 annual financial statements;

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2. Council certifies the irregular expenditure amount of R24,760 for the 2021/2022 financial year as irrecoverable and to be written-off in note 52.2 of the 2021/2022 annual financial statements;
3. Council certifies the irregular expenditure amount of R18,935,731 for the 2021/2022 financial year as irrecoverable and to be written-off in note 52.2 of the 2021/2022 annual financial statements; and
4. Council certifies the fruitless and wasteful expenditure amount of R10,000 for the 2021/2022 financial year as irrecoverable and to be written-off in note 52.3 of the 2021/2022 annual financial statements.

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|--------------------------------|---|
| Meeting: Council-30/06/2022 | Submitted by Department: Financial Services |
| Ref No: 5/12/2/6 (2021/2022) | Author/s: B Brown |
| Coll No: 1961361 | Referred from: MPAC - 15/06/2022 |
| PAR: | ACTION: |
| | Implement decision |
| RESPONSIBLE DEPARTMENT: | DUE DATE: |
| Chief Financial Officer | |

10. NOTICES OF MOTIONS AND QUESTIONS

OORWEGING VAN MOSIES EN VRAE

UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

None.

11. SUPPLEMENTARY AGENDA

AANVULLENDE AGENDA

I AJENDA EYONGEZIWEYO

11.1 COUNCIL MATTERS: REMUNERATION OF PUBLIC OFFICE BEARERS ACT NO 20 OF 1998: DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FOR THE 2021/2022 FINANCIAL YEAR

RAADS AANGELEENTHEDE: VERGOEDING VAN OPENBARE AMPSDRAERSWET NO 20 VAN 1998: BEPALING VAN BOONSTE PERKE VAN SALARISSE, TOELAES EN VOORDELE VAN VERSKILLENDE MUNISIPALE RADE VIR DIE 2021/2022 FINANSIËLE JAAR

IMIBA YEBHUNGA: UMVUZO WABAPHATHI BEEFISI ZIKARHULUMENTE UMTHETHO INOMBOLO 20 KA 1998: UKUMISELWA KWEMIDA EPHEZULI YEMIVUZO, IZIBONELELO KUNYE NEZIBONELELO ZAMALUNGU AHLUKILEYO AMABHUNGA KAMASIPALA KUNYAKA-MALI KA 2021/2022

The Freedom Front Plus indicated that they are not in support of the remuneration to be backdated to 1 July 2021.

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The Deputy Executive Mayor indicated that the remuneration is backdated as it was not approved by the National Minister last year.

UNANIMOUSLY RESOLVED that

1. A total remuneration package of R1,078,407 per year be approved for the full-time Executive Mayor retrospectively as from 1 July 2021;
2. A total remuneration package of R862,723 per year be approved for the full-time Speaker retrospectively as from 1 July 2021;
3. A total remuneration package of R862,723 per year be approved for the full-time Deputy Executive Mayor retrospectively as from 1 July 2021;
4. A total remuneration package of R808,804 per year be approved for a full-time Mayoral Committee Member retrospectively as from 1 July 2021;
5. A total remuneration package of R808,804 per year be approved for the full-time Chief Whip retrospectively as from 1 July 2021;
6. A total remuneration package of R437,970 per year be approved for the part-time Chairperson of the Municipal Public Accounts Committee retrospectively as from 1 July 2021;
7. A total remuneration package of R341,275 per year be approved for a part-time ordinary Councillor retrospectively as from 1 July 2021;
8. A cell phone allowance of R40,800 per year (R3,400 per month) be approved for all councillors retrospectively as from 1 July 2021;
9. It be noted that the total cost for the Municipality of all councillors' salaries, allowances and reimbursement benefits will amount to R32,201,527 which expenditure is fully covered within the 2021/2022 operating budget;
10. All Office bearers, Mayoral Committee Members and the Chairperson of MPAC will be remunerated in terms of the provisions indicated for these positions from 1 July 2021;
11. The following tools of the trade be extended to part-time councillors in terms of regulation 14(1)(c) and (e) – business cards, stationary, diaries and laptops;



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12. Postage costs not be extended to part-time Councillors other than official correspondence that the Municipality is already paying for in terms of regulation 14(1)(f). Part-time Councillors to have access to the other tools of trade listed in regulation 14(1)(f) at the Head Office Building in Paarl at the Office of the Speaker and the Chief Whip;
13. The administration implement the stipulations of regulation 14 in consultation with the Executive Mayor;
14. The written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2021; and
15. Council notes that the increases as gazetted are affordable within the Municipality's budget allocation as depicted in Table 2 in this item.

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|-----------------------------|---|--------------------------------|------------------|
| Meeting: Council-30/06/2022 | Submitted by Department: Corporate Services | | |
| Ref No: 3/8/4 | Author/s: S Johaar | | |
| Coll No: 1966489 | Referred from: | | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |
| | Implement decision | Chief Financial Officer | |

| IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI | |
|---|-----------------------------|
| 12. | CONFIDENTIAL MATTERS |
| | VERTROULIKE SAKE |
| | IMIBA EYIMFIHLO |

| | |
|-------------|--|
| 12.1 | CONFIDENTIAL MINUTES: MAYORAL COMMITTEE |
| | VERTROULIKE NOTULE: BURGEMEESTERSKOMITEE |
| | UKUQWALASELWA KWEMIZUZU YEMFIHLO: IKOMITI KASODOLOPHU WESIGQEBA |

See confidential minutes.

| | |
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| 12.2 | CONFIDENTIAL MINUTES |
| | VERTROULIKE NOTULE |
| | UKUQWALASELWA KWEMIZUZU YIMFIHLO |

See confidential minutes.

**DRAKENSTEIN MUNICIPALITY
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|-------------|--|
| 12.3 | WRITING-OFF OF IRRECOVERABLE DEBT REPORT – MAY 2022 |
| | AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – MEI 2022 |
| | INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – KUCANZIBE 2022 |

See confidential minutes.

| | |
|-------------|--|
| 12.4 | ANNUAL PERFORMANCE ASSESSMENT RESULTS FOR THE 2020/2021 FINANCIAL YEAR: CITY MANAGER AND SECTION 56 MANAGERS |
| | JAARLIKSE PRESTASIE ASSESSERINGS RESULTATE VIR DIE 2020/2021 FINANSIËLE JAAR: STADSBESTUURDER EN ARTIKEL 56 BESTUURDERS |
| | IZIPHUMO ZOVAVANYO LONYAKA WOKUSEBENZA KONYAKA-MALI 2020/2021: UMPHATHI WESIXEKO NAKUBAPHATHI BECANDELO 56 |

See confidential minutes.

The meeting ended at 17:05.

CHAIRPERSON:

J.F. le Roux

DATE:

29/7/2022

Confirmed ~~with~~/without amendments.

PJ/mg

*Request attending officials also be listed.
C/manager indicates names are listed
first page of minutes and sufficient.*

J.



COUNCIL MEETING

Date: 30 June 2022

Time: 14:00

Venue: Council Chambers

| SURNAME | NAME | TITLE | SIGNATURE |
|------------|------|-------|--------------------|
| ADAMS | JH | CLLR | <i>[Signature]</i> |
| ADRIAANSE | MM | ALD | <i>[Signature]</i> |
| ANDERSON | JV | CLLR | <i>[Signature]</i> |
| ANDREAS | MA | CLLR | <i>[Signature]</i> |
| APPOLLIS | AMB | CLLR | <i>[Signature]</i> |
| ARENDSE | EG | CLLR | <i>[Signature]</i> |
| ARENDSE | LC | CLLR | <i>[Signature]</i> |
| ARNOLDS | RB | CLLR | <i>[Signature]</i> |
| BARON | E | CLLR | <i>[Signature]</i> |
| BESTER | TG | CLLR | <i>[Signature]</i> |
| BOLANI | LE | CLLR | <i>[Signature]</i> |
| BOOYSEN | VC | CLLR | <i>[Signature]</i> |
| CAROLLISEN | D | CLLR | <i>[Signature]</i> |
| COMBRINK | GC | ALD | <i>[Signature]</i> |
| CUPIDO | FP | CLLR | <i>[Signature]</i> |
| CUPIDO | PBA | CLLR | <i>[Signature]</i> |
| CYSTER | L | CLLR | <i>[Signature]</i> |

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF MUNICIPAL ENGINEER
CLEVEREL CHRISTEYRINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

[Signature]
11/07/22



DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl | Wellington | Gouda | Saron | Simondium

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+27 21 807 4500 +27 21 872 8054
www.drakenstein.gov.za
customer@drakenstein.gov.za
Civic Centre, Berg River Boulevard, Paarl 7646

| SURNAME | NAME | TITLE | SIGNATURE |
|----------------|------|-------|----------------------|
| LE ROUX | JF | ALD | <i>JF Le Roux</i> |
| LIEBENBERG | SJ | CLLR | <i>SJ Liebenberg</i> |
| MANGENA | TC | CLLR | <i>TC Mangena</i> |
| MATHEE | HJN | CLLR | <i>HJN Mathee</i> |
| MATHEE | LC | CLLR | Absent |
| MILLER | J | CLLR | <i>J Miller</i> |
| MOOI | TP | CLLR | <i>TP Mooi</i> |
| NELL | RH | CLLR | <i>RH Nell</i> |
| NONGOGO (WANA) | N | CLLR | <i>N Nongogo</i> |
| NOBALA | M | CLLR | <i>M Nobala</i> |
| POOLE | CJ | ALD | <i>CJ Poole</i> |
| RICHARDS | AM | CLLR | <i>AM Richards</i> |
| ROSS | S | CLLR | <i>S Ross</i> |
| SAMBOKWE | LS | CLLR | <i>LS Sambokwe</i> |
| SAUERMAN | ND | CLLR | <i>ND Sauerman</i> |
| SEPTEMBER | JA | CLLR | <i>JA September</i> |
| SMIT | J | CLLR | Apology |
| SMUTS | R | ALD | <i>R Smuts</i> |
| SOLOMONS | EA | CLLR | <i>EA Solomons</i> |
| STOWMAN | A | ALD | <i>A Stowman</i> |

DRAKENSTEIN MUNICIPALITY / MUNISIPALITEIT

Kearns
11/07/22



| SURNAME | NAME | TITLE | SIGNATURE |
|-------------------|------|-------|-----------|
| STULWENI | AM | CLLR | |
| VAN NIEKERK | LT | CLLR | |
| VAN NIEUWENHUYZEN | RH | CLLR | |
| VAN ROOYEN | A | CLLR | |
| VAN SANTEN | AJ | CLLR | |
| VAN WILLINGH | B | CLLR | |
| XHEGO | Z | CLLR | |
| ZOYA | N | CLLR | |

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHOLESALE/SWEEF
CLLR/ ROL CHRISTOPHER KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

1/07/22