

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY VIRTUAL MEETING OF THE MUNICIPAL COUNCIL HELD ON
WEDNESDAY, 23 JUNE 2021 AT 14:00.

PRESENT: Councillors (see attendance register)

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate Services)
	Mr M Wüst	(Executive Director: Engineering Services)
	Mr G Esau	(Executive Director: Community Services)
	Mr D Delaney	(Acting Executive Director: Planning and Development)
	Ms N October	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Ms C September	(Manager: IDP/PMS)
	Ms N Magongo	(Manager: Performance Audit)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Ms W Prins	(Performance Management Officer)
	Mr P January	(Senior Administrative Officer)
	Mr A Koopman	(Communication Officer)

ABSENT: Councillors (see attendance register)



DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
23 JUNE 2021

A. Welcoming by the Speaker

A moment of silence was observed for the families of those who lost their lives due to the Covid-19 pandemic.

B. Election of Acting Speaker

Not applicable.

1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS

OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITEEVERGADERINGS
--

UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/ KWINTLANGANISO ZEBHUNGA
--

- | | | | |
|----|-----------------------|---|--------------|
| 1. | Cllr D S Blanckenberg | - | Apology; |
| 2. | Cllr C O Davids | - | Apology; |
| 3. | Cllr T C Mangena | - | Apology; |
| 4. | Adv Cllr J Miller | - | Apology; and |
| 5. | Cllr D Mintoor | - | Apology. |

2. CONFIRMATION OF MINUTES

BEKRAGTIGING VAN NOTULES

UKUQINISEKISWA KWEMIZUZU

The minutes of the Ordinary meeting of the Municipal Council held on 31 May 2021 was confirmed as correct.

2.1 IMPLEMENTATION OF COUNCIL DECISIONS
--

IMPLEMENTERING VAN RAADSBSLUIE

UKUMISELWA KWEZIGQIBO ZEBHUNGA WESIGQEBA

Noted.

4
DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
23 JUNE 2021

3. MINUTES: MAYORAL COMMITTEE
NOTULE: BURGEMEESTERSKOMITEE
IMIZUZU: IKOMITI KASODOLOPHU WESIGQEBA

The minutes of the following meetings of the Mayoral Committee were **noted**:

- i. Ordinary meeting held on 19 May 2021;
- ii. Ordinary meeting held on 31 May 2021; and
- iii. Confidential meeting held on 31 May 2021.

4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR
VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA/ISEKELA LIKASODOLOPHU WESIGQEBA

The Executive Mayor made the following announcements:

1. Informed council that the Engineering Services Department held a memorial service for the late Mr R Brown; and
2. Requested that COVID-19 protocols always be adhered to.

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO

The Speaker made the following announcements:

1. Congratulated councillors who celebrated their birthdays in June 2021;
2. Reminded all councillors to submit a Declaration of Interests Form to the Office of the Speaker before 31 July 2021;
3. Youth Day on 16 June 2021: Requested councillor to make an effort to assist the youth as the unemployment rate amongst them is high;
4. Requested the following councillors to bring their laptops for verification: B. Duba; M. Klaas; T. Mpulanyana; M. Nobula and M. Vika. Informed councillors that funds will be deducted from their salaries to replace the allocated councillor laptops, unless they provided valid reasons in writing to the Speaker as to why this cannot be done before 12h00 on 25 June 2021;



5. Reminded councillor T. Mangena to submit the outstanding ward committee meeting minutes and attendance register to the Office of the Speaker;
6. Thanked all ward councillors who submitted their meeting minutes and attendance registers as requested by the Office of the Speaker and for their hard work and professionalism; and
7. Informed the following councillors that they did not submit the requested ward projects 2021/22 documents to the Office of the Speaker at the due date: N. Mbenene; T. Mangena and D. Blanckenberg.

5.1 DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS
VERKLARING VAN BELANGE DEUR RAADSLEDE/AMPTENARE
UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA

The City Manager and Executive Directors declared their interest in terms of Item 12.4 on the confidential agenda.

6. STATUTORY MATTERS
STATUTÊRE SAKE
IMIBA YOMTHETHO

None.

7. CONSIDERATION OF REPORTS
OORWEGING VAN VERSLAE
UKUQWALASELWA KWEENGXELO

7.1 LEASE OF A PORTION OF ERF 4916 PAARL TO TRAILER HIRE PAARL (PTY) LTD (WARD 19)
HUR VAN 'N GEDEELTE VAN ERF 4916 PAARL AAN TRAILER HIRE PAARL (EDMS) BPK (WYK 19)
UKUQESHA KWECEBA LESIZA 4916 PAARL KWI TRAILER HIRE PAARL (PTY) LTD (WADI 19)

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2020), final approval be granted for the lease in respect of a portion of Erf 4916, Oosbosch Street, Paarl, measuring $\pm 1\ 640\text{m}^2$ in extent, to Trailer Hire Paarl (Pty) Ltd (Registration Number 2020/222863/07) for business purposes, subject to the standard lease conditions as well as the following further conditions:

- 1.1 A market related monthly rental of R4 046.84 (VAT excluded, including a 5% per annum escalation) will be applicable;
 - 1.2 A lease period of 2 (two) years will apply;
 - 1.3 The subject property only be used for business purposes and no other purpose;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.5 All technical conditions as laid down by the technical departments be adhered to; and
 - 1.6 All administrative, legal and technical requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations from the public, and that none were received; and
 3. It be noted in terms of Paragraph 11 of the Asset Transfer Policy, a less formal process (call for applications) was duly followed in respect of the letting of the property as the purpose of the lease is for business purposes.

Meeting: Council 23/06/2021		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (4916)P		Author/s: N Williams	
Coll No: 1747425		Referred from: MC – 15/06/2021	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	ED Corporate Services	

7.2 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERVEN 2014 AND 2018, BREEDT STREET, WELLINGTON (WARD 18)
FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERWE 2014 EN 2018, BREEDTSTRAAT, WELLINGTON (WYK 18)
ISIQINISEKISO SOKUGQIBELA: UKUQESHWA KWEPROPATI KAMASIPALA EMISWE KWIZIZA 2014 NO 2018, BREEDT STREET, WELLINGTON (WADI 18)

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2020) final approval be granted for the lease of the municipal property situated on Erven 2014 and 2018, Breedts Street Wellington measuring ± 1 014m² and 344m² respectively, to the Wamakersvallei Training Centre (NPO Registration 2004/033955/08) for the purpose of a training facility and related activities, subject to the standard lease conditions as well as the following terms and conditions:



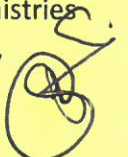
- 1.1 The property will be leased at a subsidised market rental amount of R941.82 (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of (3) three years as from 1 April 2021;
 - 1.3 The subject property can only be used as training facility and related activities;
 - 1.4 The Wamakersvallei Training Centre be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.5 All existing conditions of the agreement will remain applicable;
 - 1.6 All administrative, legal and technical requirements be adhered to; and
 - 1.7 The alienation of the property be investigated at the end of the lease agreement.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
 3. In terms of Paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: Council 23/06/2021	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (2014)W	Author/s: N Williams		
Coll No: 1749882	Referred from: MC- 15/06/2021		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED Corporate Services	

7.3	LEASE OF MUNICIPAL PROPERTY SITUATED ON PORTION 4 OF THE FARM NO 554 PAARL TO PYLTJIES EARLY CHILDHOOD DEVELOPMENT CENTRE (WARD 25)
	VERHURING VAN MUNISIPALE EIENDOM GELEË TE GEDEELTE 4 VAN PLAAS NR 554 PAARL AAN PYLTJIES EARLY CHILDHOOD DEVELOPMENT CENTRE (WYK 25)
	UKUQESHWA KWEPROPATI KAMASIPALA EMISWE KWICANDELO 4 LEFAMA NO 554 PAARL KWI-PYLTJIES EARLY CHILDHOOD DEVELOPMENT CENTRE (WADI 25)

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2020), final approval be granted for the lease of the municipal property situated on Portion 4 of Farm No 554 Paarl, measuring ± 1 941m² in extent, to Pyltjies Early Childhood Development Centre, which is an extension project of House of Prayer Ministries (NPO 207-893), for the purpose of an early childhood development facility,



community centre, ministry service and related social and community activities subject to the standard lease conditions as well as the following terms and conditions:

- 1.1 The property will be leased at a subsidised rental of R205.00 per month (VAT excluded);
 - 1.2 A lease period of 1 (one) year will apply;
 - 1.3 The subject property only be used as an early childhood development centre, community centre, ministry service and related social and community activities;
 - 1.4 The lessee be responsible for all municipal services, connection fees and services consumption, etc. if applicable; and
 - 1.5 All administrative, legal and technical requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received;
 3. The Lessee indemnifies the Municipality against any damages caused as a result of a leak in the nearby located dam; and
 4. In terms of Paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the Centre will render unique services which forms part of a wider social and community initiative of the lessee to provide for these type of needs in the community.

Meeting: Council 23/06/2021		Submitted by Department: Corporate Services	
Ref No: 15/4/1 F(554)P		Author/s: N Williams	
Coll No: 1746171		Referred from: MC -15/06/2021	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-4	Implement decision	ED Corporate Services	

7.4 ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT 2020/21
JAARLIKSE OUDITKOMITEE PRESTASIE EVALUERING 2020/21
UHLOLO LWENDLELA YOKUSEBENZA LWEKOMITI LOPHICHOTO ZINCWADI KA 2020/21

Mr R Najjaar of the Audit Committee was present at the meeting.

UNANIMOUSLY RESOLVED that

The outcome of the annual Audit Committee performance assessment and the action plan to address the areas where improvement is required, be noted.

Meeting: Council 23/06/2021	Submitted by Department: Corporate Services		
Ref No: 3/3/1/1/9/1	Author/s: R Jaftha		
Coll No: 1758608	Referred from: MC -15/06/2021		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.5 REVIEW OF THE RECORDS MANAGEMENT POLICY
HERSIENING VAN DIE REKORDBESTUURSBELEID
UPHONONONGO LOMGAQO-NKQUBO WOLAWULO LWEEREKHODI

UNANIMOUSLY RESOLVED that

The reviewed Records Management Policy be approved.

Meeting: Council 23/06/2021	Submitted by Department: Corporate Services		
Ref No: 2/5/P	Author/s: F Goosen		
Coll No: 1750889	Referred from: MC -15/06/2021		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	1 Implement decision 2 Update policy folder and place on intranet 3 Update Municipal website	1 ED Corporate Services 2 Administration 3 Communication	

7.6 MUNICIPAL REGULATIONS ON FINANCIAL MISCONDUCT PROCEDURES AND CRIMINAL PROCEEDINGS: TERMS OF REFERENCE OF DISCIPLINARY BOARD
MUNISIPALE REGULASIES TEN OPSIGTE VAN FINANSIËLE WANGEDRAGPROSEDURES EN STRAFVERRIGTINGE: VERWYSINGSRAAMWERK VAN DISSIPLINÊRE RAAD
IMIMISELO KAMASIPALA KWINKQUBO YOKUZIPHATHA KWEZEMALI KUNYE NEENKQUBO YOLWAPHULO- MTHETHO: IMIQATHANGO YOKUSEBENZISWA KWEBHODI YOLULEKO

UNANIMOUSLY RESOLVED that

1. The terms of reference attached as Annexure "A" to the departmental report, be approved;



2. A Disciplinary Board be reconstituted and the members thereof be appointed in accordance with the Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014 for a period of no longer than three years as follows:
 - 2.1 Chairperson of the Audit Committee;
 - 2.2 Chairperson of the Fraud and Risk Management Committee (FARMCO);
 - 2.3 An external member of the Fraud and Risk Management Committee as seconded by FARMCO;
 - 2.4 Chief Audit Executive; and
 - 2.5 Executive Director: Corporate Services or Senior Manager Legal and Administration depending on the circumstances.

3. The Chairperson of the Audit Committee be designated as the Chairperson of the Disciplinary Board;

4. The payment of the applicable allowances paid to members of the Audit Committee and FARMCO for serving as members of the Disciplinary Board be approved; and

5. It be confirmed that future members of the Disciplinary Board will serve in such a capacity by virtue of the position or office as per the terms of reference.

Meeting: Council-23/06/2021 Ref No: 4/10/9/4 x 1/2/28 Coll No: 1756369	Submitted by Department: Corporate Services Author/s: S Johaar Referred from: MC -23/06/2021
PAR:	ACTION:
1-5	Implement decision
	RESPONSIBLE DEPARTMENT:
	ED Corporate Services
	DUE DATE:

7.7 INCREASED AVAILABLE AIRSPACE AT WELLINGTON SOLID WASTE LANDFILL
VERHOOGDE BESKIKBARE LUGSPASIE BY DIE WELLINGTON VASTE AFVAL STORTINGSTERREIN
UKWANDELEKA KWEENDAWO EKHOYO KWINDAWO YENKUNKUMA EWellington

UNANIMOUSLY RESOLVED that

It be noted that Western Cape Government: Environmental Affairs and Development Planning (DEADP) did grant a height extension approval at the Wellington Solid Waste landfill site, which is estimated to prolong the life expectancy of the landfill until the end of 2026.

Meeting: Council-23/06/2021 Ref No: 16/6/4 Coll No: 1726554	Submitted by Department: Engineering Services Author/s: M Wüst Referred from: MC -23/06/2021
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.8	APPOINTMENT OF THE FRAUD AND RISK MANAGEMENT COMMITTEE MEMBERS
	AANSTELLING VAN LEDE VAN DIE BEDROG- EN RISIKOBESTUURSKOMITEE
	UKUQESHWA KWAMALUNGU EEKOMITI ZOLAWULO LOBUQHOPHOLOLO NOMNGCIPHEKO

UNANIMOUSLY RESOLVED that

The following two candidates be appointed as independent external members of FARMCO:

- Ms Reyhana Gani; and
- Mr Heinrych Aylward.

Meeting: Council-23/06/2021	Submitted by Department: Risk Management	Author/s: G Dippenaar	Referred from: MC -23/06/2021
Ref No: 3/1			
Coll No: 1761252			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	Chief Risk Officer	

7.9	MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2021
	MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR MEI 2021
	UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UQINGQO-MALI LWENYANGA MEYI 2021

UNANIMOUSLY RESOLVED that

1. The content of the section 71 monthly budget monitoring report for May 2021 and the supporting documentation, be noted; and
2. It be noted that the section 71 monthly budget monitoring report for May 2021 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 14 June 2021, being the 10th working day after the end of May 2021.

Meeting: Council-23/06/2021	Submitted by Department: Finance	Author/s: A Viola	Referred from: MC -23/06/2021
Ref No: 9/1/1/4			
Coll No: 1760948			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.10 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MAY 2021
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MEI 2021
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: UCANZIBE 2021

UNANIMOUSLY RESOLVED that

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R1,633,470 for May 2021 as recorded by the Accounting Officer under the annexures attached to the departmental report be noted; and

2. The Chief Financial Officer record the accumulated deviation amount of R10,974,085 for the financial year in the notes to the 2020/2021 annual financial statements as required by legislation.

Meeting: Council-23/06/2021	Submitted by Department: Finance	Author/s: C Hess	Referred from: MC -23/06/2021
Ref No: 9/1/1/5	<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>
Coll No: 1758908			<u>DUE DATE:</u>

7.11 REPORT ON TENDER AWARDS: MAY 2021
VERSLAG OOR TENDERTOEKENNINGS: MEI 2021
INGXELO NGONIKEZELO LWETHENDA: UCANZIBE 2021

UNANIMOUSLY RESOLVED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of May 2021, be noted; and

2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Council-23/06/2021	Submitted by Department: Financial Services	Author/s: C Hess	Referred from: MC -21/06/2021
Ref No: 8/1/2/1	<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>
Coll No: 1758778			<u>DUE DATE:</u>

7.12	EXTENSION OF CONTRACT PERIOD: TENDER CES 7/2018: PROFESSIONAL SERVICES CONSULTANT ROSTER FOR VARIOUS PROJECTS IN THE DRAKENSTEIN MUNICIPAL AREA
	VERLENGING VAN KONTRAK PERIODE: TENDER CES 7/2018: PROFESSIONELE DIENSTE KONSULTANTROOSTER VIR VERSKEIE PROJEKTE IN DIE DRAKENSTEIN MUNISIPALE AREA
	UKWANDISWA KWEXESHA LESIVUMELWANO: THENDA CES 7/2018: IINKONZO ZEROSTER EBONELELAYO YEPROJEKTI EZOHLUKENEYO KUMMANDLA WOMASIPALA WASE DRAKENSTEIN

UNANIMOUSLY RESOLVED that

1. In terms of section 116(3) of the Municipal Finance Management Act (No.56 of 2003), the reasons for the proposed extension of the contract period for Tender CES 7/2018: Professional Services Consultant Roster for Various Projects in the Drakenstein Municipal Area be noted, and the extension of contract period from 1 July 2021 to 30 September 2021, be approved subject to the original conditions of the tender and the existing approved rates;
2. The notice be placed in the media in terms of Section 21A of the Municipal Systems Act (Act 32 van 2000), to inform the public that Council considers the extension of this contract;
3. Should no valid objection be received, that the contracts be extended as recommended; and
4. Should valid objections be received, such objection be tabled in Council for consideration.

Meeting: Council-23/06/2021	Submitted by Department: Engineering Services
Ref No: 8/3/1 (CES 7/2018)	Author/s: R Sauls
Coll No: 1755585	Referred from: MC-23/06/2021
<u>PAR:</u>	<u>ACTION:</u>
1-4	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED Engineering Services
	<u>DUE DATE:</u>

7.13	COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 MAY 2021
	RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2021
	INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 UCANZIBE 2021

UNANIMOUSLY RESOLVED that

The report be noted.

Meeting: Council-23/06/2021	Submitted by Department: Finance
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1758911	Referred from: MC-23/06/2021
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.14 APPROVAL OF THE 5TH SPECIAL 2020/2021 ADJUSTMENTS BUDGET
GOEDKEURING VAN DIE 5DE SPESIALE 2020/2021 AANPASSINGSBEGROTING
UKUVUMELWA KOHLAHLLO LWABIWO-MALI OLUKETHEKILEYO LWE-5 LIKA 2020/2021

UNANIMOUSLY RESOLVED that

1. The total operating revenue of R2,609,486,410 for the 2020/2021 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;
2. The operating expenditure of R2,532,355,924 for the 2020/2021 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
3. The capital budget expenditure of R239,059,061 for the 2020/2021 financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
4. The capital expenditure of R239,059,061 to be funded by the following revenue sources as set out in Table 5 of the 2020/2021 Adjustments Budget Report be approved:
 - 4.1 Capital Replacement Reserve (CRR) (R73,764,232);
 - 4.2 Secured grants to be received from National Government, Provincial Government and other donors (R144,755,881); and
 - 4.3 Developers Contributions (R20,538,948).
5. No taxes and tariffs be affected with the approval of this adjustments budget; and
6. Schedules B1 to B10 attached as Appendix 2 to the 2020/2021 Special Adjustments Budget Report be approved.

Meeting: Council-23/06/2021 Ref No: 5/2/2 Coll No: 1760744	Submitted by Department: Finance Author/s: L Crotz Referred from: MC -23/06/2021		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-6	Implement decision	Chief Financial Officer	



7.15	DISPOSAL OF MOVABLE CAPITAL ASSETS AND OTHER ITEMS IN TERMS OF SECTION 14 OF THE MUNICIPAL FINANCE MANAGEMENT ACT
	VERVREEMDING VAN ROERENDE KAPITALE BATES EN ANDER ITEMS KRAGTENS ARTIKEL 14 VAN DIE WET OP MUNISIPALE FINANSIËLE BESTUUR
	UKUVUMELWA KWEENKQUBO ZEZIKHONO ZENKCAZELO NGOKWESIGABA 14 SOMTHETHO WOLAWULO LWEZEMALI KOMASIPALA

UNANIMOUSLY RESOLVED that

1. The assets and other items as listed in Annexures B to D in the departmental report are not needed to provide the minimum level of basic municipal services;
2. The book values of the assets and items listed in Annexures B to D in the departmental report be deemed as the fair market values of the assets and the economic and community value to be received in exchange for the assets; and
3. The selling of the assets and items via a public auction be approved.

Meeting: Council-23/06/2021 Ref No: 8/3/4 Coll No: 1761105	Submitted by Department: Finance Author/s: H Vergotine Referred from: MC -23/06/2021		
<u>PAR:</u> 1-3	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> Chief Financial Officer	<u>DUE DATE:</u>

7.16	APPROVAL OF COUNCIL'S POLICY ON INFRASTRUCTURE DELIVERY AND PROCUREMENT MANAGEMENT
	GOEDKEURING VAN DIE RAAD SE BELEID OP INFRASTRUKTUUR LEWERING EN VERKRYGINGSBESTUUR
	UKUVUNYWA KOMGAQO-NKQUBO WEBHUNGA KWEZIBONELELO KWEZIBONELELO NOLAWULO LWEENKQUBO

UNANIMOUSLY RESOLVED that

1. The Policy on Infrastructure Procurement and Delivery Management be revoked; and
2. The Policy on Infrastructure Delivery and Procurement Management with effect from 1 July 2021, be approved.

Meeting: Council-23/06/2021 Ref No: 5/P Coll No: 1763469	Submitted by Department: Finance Author/s: H Vergotine Referred from: MC -23/06/2021		
<u>PAR:</u> 1-3	<u>ACTION:</u> 1 Implement decision 2 Update policy folder and place on intranet 3 Update Municipal website	<u>RESPONSIBLE DEPARTMENT:</u> 1 Chief Financial Officer 2 Administration 3 Communication	<u>DUE DATE:</u>

8. MATTERS FOR CONSIDERATION/INFORMATION
SAKE VIR OORWEGING/INLIGTING
IMIBA YOKUQWALASELWA/YOKWAZISA

None.

9. URGENT MATTERS SUBMITTED BY CITY MANAGER
DRINGENDE SAKE VOORGELÊ DEUR DIE STADSBESTUURDER
IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS
OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE
UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

None.

11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AJENDA EYONGEZIWEYO

11.1 EXTENSION OF CONTRACT PERIOD: TENDER COM 1/2018: PROVISION OF SECURITY SERVICES FOR DRAKENSTEIN MUNICIPALITY SITES IN THE DRAKENSTEIN AREA FROM 1 JULY 2018 UNTIL 30 JUNE 2021
VERLENGING VAN KONTRAK PERIODE: TENDER COM 1/2018: VOORSIENING VAN SEKURITEITSDIENSTE VIR DRAKENSTEIN MUNISIPALITEIT BY DRAKENSTEIN MUNISIPALE PERSELE VANAF 1 JULIE 2018 TOT 30 JUNIE 2021
UKWANDISWA KWEXESHA LESIVUMELWANO: THENDA COM 1/2018: UBONELELO LWENKONZO ZOKHUSELOKWISAYITI SOMASIPALA WASE DRAKENSTEIN KUMMANDLA WASE DRAKENSTEIN UKUSUKELA 1 JULAYI 2018 UKUYA 30 JUNI 2021

UNANIMOUSLY RESOLVED that

1. The proposed extension of contract COM 1/2018: Provision of security services for Drakenstein Municipality sites in the Drakenstein area from 1 July 2021 until 30 September 2021, be approved;
2. A notice be placed in the media in terms of section 21A of the Municipal Systems Act that solicits written comments and representations from the public of Council's intention to extend contract COM 1/2018: Provision of security services for Drakenstein Municipality sites in the Drakenstein area from



1 July 2018 until 30 June 2021; extension period from 1 July 2021 until 30 September 2021;

3. Should no valid comments and representations be received, that contract COM 1/2018: Provision of security services for Drakenstein Municipality sites in the Drakenstein area from 1 July 2018 until 30 June 2021, be extended in terms of section 116(3) of the Municipal Finance Management Act (Act no. 56 of 2003); and
4. Should valid comments and representations be received, that such valid comments and representations be tabled in Council for consideration.

Meeting: Council-23/06/2021		Submitted by Department: Community Services	
Ref No: 8/3/1 (COM 1/2018)		Author/s: S Jacobs	
Coll No: 1755585		Referred from: MC -23/06/2021	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-4	Implement decision	ED Community Services	

IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI
12. CONSIDERATION OF CONFIDENTIAL MATTERS
OORWEGING VAN VERTROULIKE SAKE
UKUQWALASELWA KEMIBA EYIMFIHLO

12.1 CONFIRMATION OF MINUTES

See confidential minutes.

12.2 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – MAY 2021
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – MAY 2021
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – UCANZIBE 2021

See confidential minutes.

Meeting: Council- 31/05/2021		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 1750805		Referred from: MC -31/05/2021	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

12.3 MONTHLY IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: MAY 2021
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG OOR MUNISIPALE MINIMUM KOMPETENSIEVLAKKE (MMKV) VIR SENIOR BESTUURDERS: MEI 2021
INGXELO YENYANGA YENKQUBELA PHAMBILI YOKUMILISELWA KWE MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) YOMANEJALA ABAKHULU: MEYI 2021

See confidential minutes.

Meeting: Council - 31/05/2021 Ref No: 1/4/9 Coll No: 1753925	Submitted by Department: Corporate Services Author/s: S Johaar Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

12.4 ANNUAL PERFORMANCE ASSESSMENT RESULTS FOR THE 2019/2020 FINANCIAL YEAR: CITY MANAGER AND SECTION 56 MANAGERS
JAARLIKSE PRESTASIE ASSESSERINGS RESULTATE VIR DIE 2019/2020 FINANSIËLE JAAR: STADSBESTUURDER EN ARTIKEL 56 BESTUURDERS
IZIPHUMO ZOVAVANYO LWENTSEBENZO YONYAKA ZONYAKA-MALI KA-2019/2020: UMPHATHI WESIXEKO NABAPHATHI BECANDELO 56

See confidential minutes.

Meeting: Council-23/06/2021 Ref No: 2/2/8 Coll No: 1761305	Submitted by Department: Planning and Development Author/s: C September Referred from: MC -23/06/2021		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 15:56.

CHAIRPERSON:

A. C. STONMAN

DATE:

28 July 2021

Confirmed ~~with~~/without amendments.

PJ/mg

DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
23 JUNE 2021

19

SURNAME	INITIALS	TITLE	SIGNATURE
ADRIAANSE	MM	ALD	✓
AFRIKA	AF	CLLR	✓
ANDERSON	JV	CLLR	✓
ANDREAS	MA	CLLR	✓
ARNOLDS	RB	CLLR	✓
BEKEER	A	ALD	✓
BESTER	TG	CLLR	✓
BLANCKENBERG	DS	CLLR	✓
BOOYSEN	VC	CLLR	✓
BUCKLE	AML	CLLR	✓
COMBRINK	GC	ALD	✓
CUPIDO	FP	CLLR	✓
CUPIDO	PBA	CLLR	✓
CYSTER	L	CLLR	✓
DAVIDS	CO	CLLR	ABSENT
DE GOEDE	HR	ALD	✓
DE WET	J	CLLR	✓
DUBA	BP	CLLR	ABSENT
FORD	GH	CLLR	ABSENT
GEORGE	NN	CLLR	✓
GOUWS	E	CLLR	✓
JACOBS	F	CLLR	✓
JONAS	SX	CLLR	ABSENT
KEARNS	C	CLLR	✓
KLAAS	MT	CLLR	ABSENT
KOEGELEBERG	RA	CLLR	✓
KOTZÉ	HJ	CLLR	✓
KROUTZ	C	CLLR	✓

DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
23 JUNE 2021

20

SURNAME	NAME	TITLE	SIGNATURE
LANDU	L	CLLR	✓
LE HOE	MJ	CLLR	ABSENT.
LE ROUX	JF	ALD	✓
LUGQOLA	A	CLLR	✓
MANGENA	TC	CLLR	Apology
MASOKA	ZL	CLLR	✓
MATHEE	HJN	CLLR	✓
MBENENE	NP	CLLR	ABSENT
MDUNUSIE	MN	CLLR	✓
MEYER	WPD	CLLR	✓
MILLER	J	ADV CLLR	Apology
MINTOOR	D	CLLR	Apology
MPULANYANA	TR	CLLR	✓
MOKOENA	LP	CLLR	✓
NELL	RH	CLLR	✓
NIEHAUS	LW	CLLR	✓
NOBULA	MD	CLLR	ABSENT.
NOMANA	TZ	CLLR	ABSENT.
NZELE	LV	CLLR	ABSENT.
POOLE	CJ	ALD	✓
RENS	SC	CLLR	✓
RICHARDS	AM	CLLR	✓
RIX	B	CLLR	✓
ROSS	S	CLLR	✓

RS

DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
23 JUNE 2021

21

SURNAME	NAME	TITLE	SIGNATURE
SAMBOKWE	LS	CLLR	✓
SAUERMAN	ND	CLLR	✓
SEPTEMBER SMIT	SE J	CLLR	✓
SMUTS	R	ALD	✓
SOLOMONS	EA	CLLR	✓
STOWMAN	AC	CLLR	✓
VAN NIEKERK	LT	CLLR	✓
VAN NIEWENHUYZEN	RH	CLLR	✓
VAN SANTEN	AJ	CLLR	✓
VIKA	M	CLLR	✓
WINDVOGEL	EJ	CLLR	✓
ZIKHALI	N	CLLR	✓

