

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE


VIRTUAL ORDINARY MEETING HELD ON THURSDAY, 18 JUNE 2020 AT 09:00.

**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Clr G C Combrink

**Councillors:** Ald J F le Roux  
M A Andreas  
C Kearns  
E Gouws  
J Miller  
L P Mokoena  
Ald R Smuts  
L T van Niekerk  
R H van Nieuwenhuyzen  
L Willemse

**Also Present:** Clr A C Stowman (Speaker)  
Clr R A Koegelenberg (Chief Whip)  
Clr A M Richards (Leader of the Opposition)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr G Esau (Executive Director: Community Services)  
Mr M Wüst (Executive Director: Engineering Services)  
Ms L Waring (Executive Director: Planning and Development)  
Mr A V Marais (Acting Executive Director: Corporate Services)  
Ms C Lategan (Senior Manager Budgets, Assets and Financial Reporting)  
Ms R Jaftha (Chief Audit Executive)  
Mr G Dippenaar (Chief Risk Officer)  
Ms C September (Manager: IDP)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Mr F P Goosen (Manager: Administrative Support Services)




## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

---

**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Mr S Johaar: Executive Director: Corporate Services – Sick leave

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

The Executive Mayor requested that the following matters be attended to:

1. Councillor Gouws to provide further details regarding the matter in Ward 21;
2. Taxi routes and violence; and
3. May Street passages to be closed.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**5. CONFIRMATION OF MINUTES**

The minutes of the Ordinary meeting of the Mayoral Committee held on 28 May 2020 is confirmed as correct.

**6. SCHEDULE OF DECISIONS**

**RESOLVED that**

The Schedule of Decisions **be noted.**



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 20207. PLANNING AND DEVELOPMENT

<b>7.1</b>	<b>APPROVAL OF THE BUSINESS MODEL FOR THE DEVELOPMENT OF DE POORT (WARD 15)</b>
	<b>GOEDKEURING VAN DIE BESIGHEIDSMODEL VIR DIE ONTWIKKELING VAN DE POORT (WYK 15)</b>
	<b>UKUQINISEKISWA KWENDLELA YOSHISHINO YOPHUHLISO I DE POORT (WADI 15)</b>

**RESOLVED that**

The item be referred back to the department.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Planning and Development		
Ref No: 15/1/P	Author/s: W Hendricks		
Coll No: 1649521	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED Planning and Development	

<b>7.2</b>	<b>ENDORSEMENT APPROVAL FOR ENTREPRENEURSHIP DEVELOPMENT PROJECT</b>
	<b>GOEDKEURING VAN ENDOSSEMENT VIR ENTREPRENEURSKAP-ONTWIKKELINGSPROJEK</b>
	<b>UKUQINISEKISA KOMILISELO LWE PROJEKTI YOPHULISA USHISHINO</b>

**RESOLVED that**

The matter not be supported due to the high tariffs and given the current economic circumstances as well as the going average rates available in the open market.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Planning and Development		
Ref No: 15/7/3	Author/s: M Schroeder		
Coll No: 1650368	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>7.3</b>	<b>DRAFT TOWNSHIP ECONOMY STRATEGY</b>
	<b>KONSEPSTRATEGIE VIR DIE "TOWNSHIP"-EKONOMIE</b>
	<b>UYILO LWELOKISHI YEDOLOPHU</b>

**RESOLVED that**

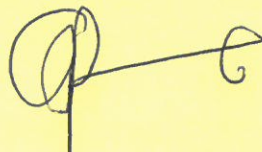
1. The draft Township Economy Strategy (Attached as Annexure A to the departmental report) be advertised for public comment after which it will return to Council for final approval; and
2. The item also be referred to the Portfolio Committee during the public comment period.

Meeting:	Mayoral Committee – 18/06/2020	Submitted by Department:	Planning and Development
Ref No:	15/7/3/2	Author/s:	M Mlangeni
Coll No:	1649384	Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1.	Implement decision	ED Planning and Development	
2.	Refer to Portfolio	Administration	

<b>7.4</b>	<b>ADOPTION OF THE DRAFT BYLAW RELATING TO INFORMAL TRADING</b>
	<b>AANVAARDING VAN DIE VERORDENING VAN DIE WET OP INFORMELE HANDEL</b>
	<b>UKUMISELWA KOYILO LOMGAQO NQUBO ODIBENE NOKUSHISHINA</b>
	<b>OKUNGETHO MTHEMTHWENI</b>

**RECOMMENDED that**

1. The draft Bylaw (attached as Annexure A to the departmental report) relating to Informal Trading be adopted in principle;
2. The draft Bylaw (attached as Annexure A to the departmental report) relating to Informal Trading be advertised for public comment; and



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

3. The item also be referred to the Portfolio Committee during the public comment period.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Planning and Development		
Ref No: 15/7/B	Author/s: M Mlangeni		
Coll No: 1649650	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
3.	Refer to Portfolio Committee	Administration	

<b>7.5 DRAFT DRAKENSTEIN LIQUOR OUTLET AND TAVERN POLICY</b>
<b>KONSEP DRAKENSTEIN DRANKWINKEL EN TAVERNE BELEID</b>
<b>UYILO LWE DRAKENSTEIN LIQUOR OUTLET NE TARVEN POLICY</b>

**RESOLVED that**

1. The draft Drakenstein Liquor Outlet and Tavern Policy be supported, in principle;
2. The draft Drakenstein Liquor Outlet and Tavern Policy be published for public comments and representation, in terms of Section 21 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and
3. The item also be referred to the Portfolio Committee during the public comment period.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Planning and Development		
Ref No: 1/P	Author/s: J Meyer		
Coll No: 1649242	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
3.	Refer to Portfolio Committee	Administration	

<b>7.6 NOORDE PEARL HERITAGE REPORT (WARDS 17 AND 19)</b>
<b>NOORDE PÊREL ERFENIS VERSLAG (WYKE 17 EN 19)</b>
<b>INGXELO YE NOORDER PEARL HERITAGE (WADI 17 NO 19)</b>

**RESOLVED that**

1. This report, together with the associated annexures, be noted;

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

2. Further investigations with regard to identifying and researching of all major forced removal areas within Drakenstein be initiated when funding is available; and
3. A comprehensive report on all the major forced removal areas within Drakenstein, on completion, be submitted to the Mayoral Committee.

Meeting: Mayoral Committee – 18/06/2020		Submitted by Department: Planning and Development	
Ref No: 15/1/P		Author/s: W Hendricks	
Coll nr: 1649727		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
2-3	Implement decision	ED Planning and Development	

<b>7.7 PROPOSED DRAKENSTEIN PREFERENTIAL PROCUREMENT POLICY</b>
<b>VOORGESTELDE VOORKEURVERKRYGINGSBELEID</b>
<b>UMGAQO NKQUBO WOKUFUMANA WAMAXABISO</b>

**RESOLVED that**

The item be referred back for further research and possible incorporation into the SCM Policy.

Meeting: Mayoral Committee – 18/06/2020		Submitted by Department: Planning and Development	
Ref No: 8/1/P		Author/s: M Mlangeni	
Coll nr: 1615824		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>7.8</b>	<b>ADVISORY COMMITTEE FOR THE "OU TUIN" HERITAGE REPORT (WARD 4)</b>
	<b>ADVIESKOMITEE VIR DIE "OU TUIN" ERFENIS VERSLAG (WYK 4)</b>
	<b>INGXELO YAMAFA YEKOMITI YENCEBISO YE "OU TUIN"</b>

**RESOLVED that**

The item to be referred back and be resubmitted together with all other relevant matters pertaining to this topic.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Planning and Development		
Ref No: 15/4	Author/s: W Hendricks		
Coll nr: 1616844	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED Planning and Development	

**8. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT**

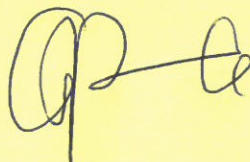
<b>8.1</b>	<b>IDENTIFICATION OF LAND FOR EMERGENCY HOUSING AND ENGAGING WITH RELEVANT LAND OWNERS</b>
	<b>IDENTIFISERING VAN EIENDOM VIR NOODBEHUISINGSDOELEINDES EN SAMESPREKINGS MET RELEVANTE GRONDEIENAARS</b>
	<b>UKUTYUMBA KOMHLABA KUSENZELWA IZINDLU ZIKAXAKEKA KUDITYANWA NABANINI BOMHLABA</b>

The Executive Mayor requested that the various departments engage regarding the usage if the various pieces of land.

**RESOLVED that**

The item be referred back to the department for further discussion.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Community Services		
Ref No: 15/4/1	Author/s: J Marthinus		
Coll nr: 1532629	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED Community Services	



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>8.2 INTEGRATED HUMAN SETTLEMENTS PLAN</b>
<b>GEÏNTEGREERDE MENSLIKE NEDERSETTING ONTWIKKELINGSPLAN</b>
<b>IPLANI EDIBENEYO YOKUHLALISA ULUNTU</b>

Item 8.2 are interrelated with item 8.1 and forms part of the discussion between the various departments.

**RESOLVED that**

The item be referred back to the department for further discussion.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Community Services		
Ref No: 2/P	Author/s: F Rhoda		
Coll nr: 1651298	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED Community Services	

<b>8.3 PROVINCIAL ALLOCATION LETTER FOR HOUSING PIPELINE PROJECTS: 2020/2021 FINANCIAL YEAR</b>
<b>PROVINSIALE ALLOKASIE SKRYWE VIR BEHUISINGSPYPLYN PROJEKTE: 2020/2021 FINANSIËLE JAAR</b>
<b>INCWADI YOKUBONELELO LWEPHONDO LEPROJEKTI YEZINDLU: YONYAKA MALI KA 2020/2021</b>

**RECOMMENDED that**

1. The proposed projects as per allocation letter be supported and that the Provincial Department of Human Settlements be informed accordingly; and
2. With the mid-year provincial review budget (August/September 2020), the Provincial Department be requested to consider a financial allocation to the Carterville 1068 project should all building plans and other approvals be obtained by August 2020.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Community Services		
Ref No: 7/2/P	Author/s: F Rhoda		
Coll nr: 1648840	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>8.4</b>	<b>SARON RESORT ILLEGAL OCCUPANTS</b>
	<b>SARON OORD ONWETTIGE INWONERS</b>
	<b>UKUHLALA NGOKUNGEKHO MTHETHWENI E SARON RESORT</b>

The Executive Mayor requested regular monitoring by the department and ward councillor.

**RECOMMENDED that**

As soon as COVID-19 Lockdown regulations permit, Council:

1. Approve the relocation of the family to a municipal site in Saron that forms part of a future housing development; and
2. Approve the erection of a Nutec structure by the municipality on the site in line with the Emergency Housing Policy.

Meeting:	Mayoral Committee – 18/06/2020	Submitted by Department:	Community Services
Ref No:	17/5/5/5	Author/s:	S Benjamin
Coll nr:	1634565	Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 20209. CORPORATE SERVICES

9.1	<b>ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT 2019/2020</b>
	<b>JAARLIKSE OUDITKOMITEE PRESTASIE EVALUEERING 2019/2020</b>
	<b>UKUHLOLWA KWENDLELA YOKUSEBENZA YONYAKA YEKOMITI YOPHICHOTHO ZINCWADI</b>

**RECOMMENDED that**

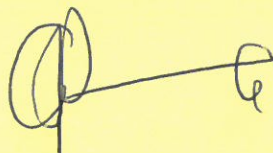
The outcome of the annual Audit Committee performance assessment and the action plan to address the areas where improvement is required, be noted.

Meeting:	Mayoral Committee – 18/06/2020	Submitted by Department:	Corporate Services
Ref No:	3/3/1/3/9/1	Author/s:	R Jaftha
Coll No:	1654777	Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.2	<b>PROPOSED ALIENATION OF ERF 22852 PAARL FOR CHURCH AND EARLY CHILDHOOD DEVELOPMENT PURPOSES IN WARD 14</b>
	<b>VOORGESTELDE VERVREEMDING VAN ERF 22852 PAARL VIR KERK EN VROEË KINDERONTWIKKELINGSDOELEINDES IN WYK 14</b>
	<b>UKWAHLULA OKUCWANGCISAYO KWESIZA 22852 PAARL NGENJONGO YE CAWE NOPHUHLISO LWABANTWANA KWI WADI 14</b>

**RECOMMENDED that**

1. In terms of Section 14 of the Municipal Finance Management Act (Act No.56 of 2003) Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received for the asset has been considered.
2. In terms of Section 14 of the MFMA **final approval** be granted for the alienation of Erf 22852 Paarl, measuring  $\pm 2,547m^2$  in extent, to Moria Congregation of Africa, at a subsidized rate of 20% of the market related selling price, which

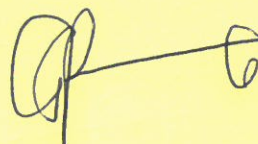


**DRAKENSTEIN MUNICIPALITY****MINUTES: MAYORAL COMMITTEE**  
**18 JUNE 2020**

---

amounts to R22, 400.00 (VAT excluded), subject to the normal conditions of sale as well as the following conditions:

- 2.1 The site be developed and utilised for church and social welfare purposes only. The development must make provision for multi-purpose use such as church and crèche facilities. All additional functions of the church must extend to the surrounding community and not be restricted to the congregation only;
  - 2.2 The required development rights in respect of the property must be obtained by and at the cost of the applicant, noting that all other costs related to the transfer of the property will be for the account of the successful applicant;
  - 2.3 All costs related to the registration of transfer process will be for the account of the successful applicant;
  - 2.4 Should it be required, the relocation or protection of any municipal services must be done in consultation with the Department: Engineering Services. All costs relating to the connection and possible relocation of services, will be for the purchaser's cost;
  - 2.5 All municipal services on the subject property must remain accessible to the Municipality at all times;
  - 2.6 No structures will be allowed within 2 metres of any municipal services;
  - 2.7 Any damage caused to municipal services will be repaired at the cost of the successful applicant; and
  - 2.8 The transaction be subject to all requirements as indicated by the technical departments.
3. The transactions be subject to the conditions of sale as stipulated in Annexure C attached to the departmental report; and



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

4. All applicants be informed of the outcome of the process.

Meeting: Mayoral Committee – 18/06/2020	Submitted by Department: Corporate Services
Ref No: 15/5	Author/s: W Rabie
Coll No: 1639773	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>9.3</b>	<b>PROPOSED ALIENATION OF ERF 27794 PAARL FOR EARLY CHILDHOOD DEVELOPMENT PURPOSES IN WARD 14</b>
	VOORGESTELDE VERVREEMDING VAN ERF 27794 PAARL VIR VROEË KINDERONTWIKKELINGSDOELEINDES IN WYK 14
	UKWAHLULA OKUCWANGCISAYO KWESIZA 27794 PAARL NGENJONGO NOPHUHLISO LWABANTWANA KWI WADI 14

**RECOMMENED that**

1. In terms of Section 14 of the Municipal Finance Management Act (Act No. of 2003) in respect of Erf 27794 Paarl, Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received for the asset has been considered.
  
2. In terms of Section 14 of the MFMA **final approval** be granted for the alienation of Erf 27794 situated in Edwina Street, Paarl, measuring ± 633m<sup>2</sup> in extent, to Mickey Mouse Playgroup at a subsidized rate of 20% of the market related selling price (excluding VAT), which amounts to R7,400.00, for Early Childhood Development purposes, subject to the normal conditions of sale as well as the following conditions:
  - 2.1 The site be developed and utilised for Early Childhood and Development purposes only;

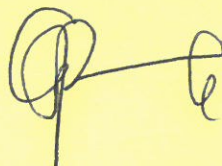
## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

18 JUNE 2020

- 
- 2.2 All cost related to the transfer of the property will be for the account of the successful applicant;
  - 2.3 Should it be required, the relocation or protection of any municipal services must be done in consultation with the Department: Engineering Services. All costs relating to the connection and possible relocation of services, will be for the successful applicant's cost;
  - 2.4 All municipal services on the subject property must remain accessible to the Municipality at all times;
  - 2.5 No structures will be allowed within 2 metres of any municipal services;
  - 2.6 Any damage caused to municipal services will be repaired at the cost of the successful applicant; and
  - 2.7 The transaction be subject to all requirements as indicated by the technical departments.
3. A pre-emptive right and reversionary right must be registered against the title of the subject property in favour of the Drakenstein Municipality;
  4. A further round of applications/proposal be invited in respect of the alienation of Erf 27796 Paarl for Early Childhood Development purposes in view of the fact that the applications received are deemed non-compliant; and
  5. All applicants be informed of the outcome of the process.

Meeting:	Mayoral Committee – 18/06/2020	Submitted by Department:	Corporate Services
Ref No:	15/4/1 (27794 & 27796)P	Author/s:	W Rabie
Coll No:	1502133	Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



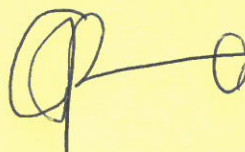
## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

9.4	PROPOSED ALIENATION OF ERF 30822 AND A PORTION OF ERF 30823 PAARL VIA A CALL FOR APPLICATION PROCESS FOR THE DEVELOPMENT THEREOF AS AN ECD AND AFTERCARE FACILITY INCLUDING A RECREATIONAL HALL FOR THE COMMUNITY (WARD 16)
	VOORGESTELDE VERVREEMDING VAN ERF 30822 EN 'N GEDEELTE VAN ERF 30823 PAARL BY WYSE VAN 'N UITNODIGING VIR AANSOEKE VIR DIE ONTWIKKELING DAARVAN AS 'N VROEË KINDERONTWIKKELINGS - EN NASORG FASILITEIT ASOOK 'N GEMEENSKAPSAAL (WYK 16)
	ISINDULULOSOKUPHEPHELA NGQO KWISIZA 30822 KUNYE NECEBA LESIZA 30823 PAARL KWI HAMBA VANGELI NPC UKUPHUHLISWA KWAYO NJENGENDAWO YOKUPHUHLISA ABANTWANA KUNYE NENDAWO YOKUHLALA ABANTWANA EMVENI KWESIKOLO EDIBANISA NEHOLO LOKUZONWABISA KUSENZELWA ULUNTU (WADI 16)

## RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act, *in principle approval* be granted for the alienation of Erf 30822 and a portion of Erf 30823 Paarl, situated in Drommedaris, measuring  $\pm 832\text{m}^2$  and  $\pm 841\text{m}^2$  in extent, via a call for application process, for the development of an ECD and Childcare Facility and recreational community hall, subject to the following conditions:
  - 1.1 The subject properties be sold at a subsidised rate noting that a valuation will be obtained from an independent valuer;
  - 1.2 The subdivision of the portion of Erf 30823 Paarl on which the mini-substation is situated shall be undertaken by and at the cost of the applicant;
  - 1.3 The subject properties must be consolidated subsequent to the subdivision referred to in paragraph 1.2 above, and prior to the registration of transfer thereof to the applicant;
  - 1.4 All costs related to the connection of and possible relocation of services will be for the applicant's account; and



## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

18 JUNE 2020

- 1.5 The proposed transaction be advertised in the local press for comments and objections and that in addition hereto, adjacent property owners be invited to comment on the proposal.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (30821)P	Author/s: N October		
Coll No: 1645003	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**9.5 PROPOSED ALIENATION OF THE REMAINING PORTIONS OF ERF 11261 PAARL (RAILWAY RESERVE) TO ADJACENT LANDOWNERS BY WAY OF A CALL FOR APPLICATIONS (WARD 17)**

**VOORGESTELDE VERVREEMDING VAN DIE OORBLYWENDE GEDEELTES VAN ERF 11261 PAARL (SPOORWEGRESERWES) AAN DIE AANGRENSENDE EIENAARS BY WYSE VAN 'N VERSOEK VIR AANSOEKE (WYK 17)**

**ISINDULULO SOKUPHEPHELA KWENTSALELA LWECEBA LESIZA 11261 PAARL (RAILWAY RESERVE) KUBANINI BOMHLABA ABAKUFUTSHANE NGENDLELA YOKUFUNA AMAXABISO**

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA, **approval in principle** be granted for the alienation of Portions E2 and F abutting Erven 31205 and 5001 Paarl, measuring approximately 930 and 1 518m<sup>2</sup> in extent respectively (indicated on locality map marked Annexure A attached to the departmental report), via a call for applications process for industrial purposes, subject to the standard conditions of sale as well as the following further conditions:
  - 1.1 The property will be sold at a market related selling price of R265/m<sup>2</sup> (VAT excl.) as determined by an independent valuer;
  - 1.2 The proposed transaction be advertised for comments and objections;
  - 1.3 The Portions to be sold, be subdivided and rezoned from "Land reserved for Railway purposes" to "Industrial Zone" and consolidated with the successful applicant's property (ies). All land use rights applications need to be applied for by and at the cost of the applicants;

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

- 1.4 Fencing may be erected (in consultation with the Department: Engineering Services) to ensure that no municipal services are damaged and subject to the Municipality at all times having access to the services (where services are located);
- 1.5 All costs (inter alia municipal services, connection fees, subdivision, rezoning, consolidation, and service consumption) related to the transaction will be for the successful applicants' account; and
- 1.6 A traffic impact study pertaining to Alkmaar Street, specifically the junction with Oosbosch Street be undertaken by the successful applicant if so required by the Municipality. Any upgrades that may be required on both Alkmaar Street and junction with Oosbosch Street will be for the successful applicant's account.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (11261)P	Author/s: F Williams		
Coll No: 1619931	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>9.6 PROPOSED ALIENATION OF PORTIONS (A2 AND B2) OF ERF 11261 PAARL, ALKMAAR STREET TO ASTRAL OPERATIONS LTD (MEADOW FEED MILLS) (WARD 17)</b>
<b>VOORGESTELDE VERVREEMDING VAN GEDEELTES (A2 EN B2) VAN ERF 11261 PAARL, ALKMAARSTRAAT, AAN ASTRAL OPERATIONS BPK (MEADOW FEED MILLS) (WYK 17)</b>
<b>ISINDULULO SOKUPHEPHELA ICEBA (A2 NO B2) KWISIZA 11261 PAARL ALKMAAR STREET KWI ASTRAL OPERATIONS LTD (MEADOW FEEDS MILLS) (WADI 17)</b>

**RECOMMENDED that**

Paragraph 2.1 of Council resolution no. 7.5 dated 31 October 2018 be rescinded, and be replaced by the following:

"In terms of Section 14 of the Municipal Finance Management Act, **approval** be granted for the alienation of Portions A2 and B2 of Erf 11261 Paarl measuring  $\pm 673\text{m}^2$  and





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

± 640m<sup>2</sup> in extent respectively, (indicated on locality map marked Annexure A1 attached to the departmental report) to Astral Operation Ltd (Meadow Feeds), owner of adjacent Erf 19530 Paarl at a market related selling price of R265/m<sup>2</sup> (VAT excl.) for industrial purposes, subject to the same conditions of sale as per Council resolution dated 31 October 2018."

Meeting:	Mayco 18/06/2020	Submitted by Department:	Corporate Services
Ref No:	15/4/1 (11261)P	Author/s:	F Williams
Coll No:	1632805	Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

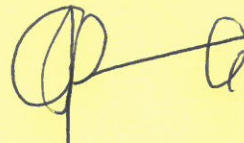
**9.7 REQUEST FOR CESSION OF RIGHTS IN RESPECT OF PURCHASE OF ERF 21161 PAARL: IMVUSA TRADING 476 CC TO KSR CIVILS AND CONSTRUCTION - RESIDENTIAL DEVELOPMENT (WARD 17)**

**VERSOEK VIR SESSIE VAN REGTE TEN OPSIGTE VAN ERF 21161 PAARL: IMVUSA TRADING 476 CC NA KSR CIVILS AND CONSTRUCTION - RESIDENSIËLE ONTWIKKELING (WYK 17)**

**ISICELO SEMVUME SIKUTHENGISA ISIZA 21161 PAARL: IMVUSA TRADING 476 CC KWI KSR CIVILS AND CONSTRUCTION – UPHUHLISO LWENDAWOZOKUHLALA (WADI 17)**

**RECOMMEDED that**

1. Approval be granted for the cession of the rights pertaining to the acquisition of Erf 21161 Paarl by Imvusa Trading 476 CC for residential development purposes, from Imvusa Trading 476 CC (Registration No. 2004/045739/23) to KSR Civils and Construction (Pty) Ltd (Registration No. 2018/115432/07);
2. The transaction will remain subject to the conditions forming part of the Council resolution dated 22 August 2019 and the tender specification; and



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

3. Should the cession of rights not be approved, Imvusa Trading 476 CC will continue with the residential development project.

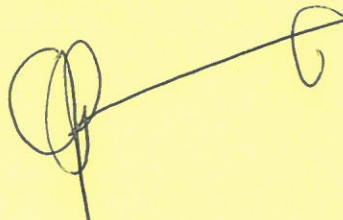
Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (21161)P	Author/s: N October		
Coll No: 1638404	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>9.8 FUTURE NEED FOR AN ADVISORY COMMITTEE IN RESPECT OF THE DE POORT FACILITY SITUATED ON ERF 28773 PAARL (WARD 15)</b>
<b>TOEKOMSTIGE BEHOEFTE VIR 'N ADVIESKOMITEE TEN OPSIGTE VAN DIE DE POORT FASILITEIT GELEË OP ERF 28773 PAARL (WYK 15)</b>
<b>IIMFUNENKO EZINOKUFUNENKA KWIKOMITI YENCEBISO KWINDOWO I DE POORT EKWISIZA 28773 PAARL (WADI 15)</b>

**RECOMMENDED that**

Council do not proceed with the establishment of a new Advisory Committee for the De Poort Facility, for the reasons as set out in this report, and that the Interim Committee be disestablished with effect from 31 May 2020.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (28773)P	Author/s: N October		
Coll No: 1645536	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

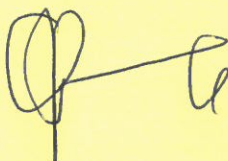
18 JUNE 2020

<b>9.9</b>	<b>REVIEW OF SECTION 14 MANUAL (IN TERMS OF THE PROMOTION OF ACCESS TO INFORMATION ACT 2 OF 2000)</b>
	<b>HERSIENING VAN DIE ARTIKEL 14 GIDS (INGEVOLGE DIE WET OP DIE BEVORDERING VAN TOEGANG TOT INLIGTING, WET 2 VAN 2000)</b>
	<b>UKUHLOLWA KWAKHONA KU CANDELO 14 NJENGOKUBA KUBHALIWE KUTHETHO WOKUKHUTHAZA INKCUKACHA 2 KA 2000</b>

**RECOMMENDED that**

1. Council approves the minor changes and the content of the Section 14 Manual (in terms of the Promotion of Access to Information Act 2 of 2000) as set out in Annexure A attached to the departmental report;
2. Having regard to the minor changes effected and the cost associated therewith the Section 14 Manual (in terms of the Promotion of Access to Information Act 2 of 2000), Council decides that it will not be published in the Government Gazette; and
3. Council notes that the reviewed Section 14 Manual (in terms of the Promotion of Access to Information Act 2 of 2000) will be made available at the relevant offices of the Municipality and on the official Municipal website as well as be sent to the South African Human Rights Commission (SAHRC).

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 10/1	Author/s: M Müller		
Coll No: 1644428	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>9.10 REPORT ON WARD COMMITTEE MEETINGS AND PUBLIC MEETINGS: PERIOD 1 NOVEMBER 2019 TO 31 MAY 2020</b>
<b>VERSLAG OOR WYKSKOMITEE VERGADERINGS EN OPENBARE VERGADERINGS: TYDPERK 1 NOVEMBER 2019 TOT 31 MEI 2020</b>
<b>INGXELO YENTLANGANISO ZEKOMITI ZEWADI KUNYE NEENTLANGANISO ZOLUNTU: IXESHA 1 NOVEMBA 2019 UKUYA KU 31 MEYI 2020</b>

**RECOMMENDED that**

1. Cognisance be taken of ward committee meetings held during the period 1 November 2019 until 31 Mei 2020; and
2. The appropriate actions be taken against Ward Councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services
Ref No: 3/3/1/3/10	Author/s: L Nojozi
Coll No: 1628501	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>9.11 REVIEW OF THE RECORDS MANAGEMENT POLICY</b>
<b>HERSIENING VAN DIE REKORDBESTUURSBELEID</b>
<b>UKUHLOLWA KWAKHONA KOMGAQO NKQUBO WOKULAWULWA KWEREKODI</b>

**RECOMMENDED that**

The reviewed Records Management Policy be approved.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services
Ref No: 2/5/8	Author/s: F Goosen
Coll No: 1632906	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>9.12 REPLACEMENT OF COUNCILLOR GC COMBRINK AS SALA PENSION FUND REPRESENTATIVE</b>
<b>VERVANGING VAN RAADSLID GC COMBRINK AS VERTEENWOORDIGER OP SALA PENSIOENFONDS</b>
<b>UKUBEKWA ENDAWENI KUKA CEBA GC COMBRINK NJENGOMELI KWI SALA PENSION FUND</b>

**RECOMMENDED that**

Alderman HR de Goede replaces Councillor GC Combrink as representative on the SALA Pension Fund as from 2 June 2020.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 3/4	Author/s: F Goosen		
Coll No: 1654942	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>9.13 THE REVIEW OF THE COMMUNICATION POLICY FOR DRAKENSTEIN MUNICIPALITY</b>
<b>DIE HERSIENING VAN DIE KOMMUNIKASIEBELEID VIR DRAKENSTEIN MUNISIPALITEIT</b>
<b>UKUBUYISELWA KWENQUBOMGOMO YOLUNTU YENKQUBO YOMASIPALA WASE DRAKENSTEIN</b>

**RECOMMENDED that**

Council approves the reviewed Communication Policy.

Meeting: Mayco 18/06/2020	Submitted by Department: Corporate Services		
Ref No: 6/P	Author/s: R Geldenhuys		
Coll No: 1656546	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

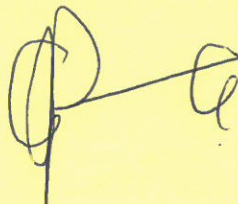
MINUTES: MAYORAL COMMITTEE  
18 JUNE 202010. ENVIRONMENT, PARKS AND OPEN SPACE

<b>10.1</b>	<b>ADOPTION OF THE DRAKENSTEIN MUNICIPALITY AIR QUALITY MANAGEMENT PLAN AND THE DRAFT AIR QUALITY MANAGEMENT BYLAW</b>
	<b>AANVAARDING VAN DIE DRAKENSTEIN MUNISIPALITEIT LUGGEHALTEBESTUURPLAN EN DIE LUGGEHALTEBESTUUR BYWET</b>
	<b>UKUMILISELWA KOMGAQO NKQUBO WEDOLOPHU WE DRAKENSTEIN MUNICIPALITY AIR QUALITY MANAGEMENT PLAN AND THE AIR QUALITY MANAGEMENT</b>

**RECOMMENDED that**

1. The contents of the final 2<sup>nd</sup> generation Drakenstein Air Quality Management Plan (attached as Annexure A to the departmental report) be noted;
2. The contents of the draft 2<sup>nd</sup> generation Drakenstein Air Quality Management Bylaw (attached as Annexure B to the departmental report) be noted;
3. The final 2<sup>nd</sup> generation Drakenstein Air Quality Management Plan be adopted; and
4. The draft 2<sup>nd</sup> generation Drakenstein Air Quality Bylaw be approved for public comment.

Meeting: Mayco 18/06/2020	Submitted by Department: Planning And Development		
Ref No: 17/22/P	Author/s: S Reece		
Coll No: 1638264	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

18 JUNE 2020

<b>10.2 CEMETERIES: COVID-19 PANDEMIC – WARD 17</b>
<b>BEGRAAFPLASE: COVID-19 PANDEMIE – WYK 17</b>
<b>AMANGCWABA: COVID-19 UBHUBHANE – WADI 17</b>

Additional recommendations were added and a revised item to be submitted to Council.

**RECOMMENDED that**

1. Approves the Nieuwedrift site, Erf 149/0 for the development of a cemetery as well as the appointment of a consultant for necessary ground truthing;
2. Allows the Department of Community Services in collaboration with the Department of Planning and Development to proceed with further engagements with the Department of Environmental Affairs and Development Planning as well as the National Department of Health to request exemption from certain statutory processes for environmental, land-use or any other development rights on the site;
3. Notes that Nieuwedrift, Erf 149/0 is Council property and there is no need for Power of Attorney process;
4. Supports the initiatives undertaken to obtain more cemetery space to deal with potential consequences of the COVID 19 pandemic;
5. A suitable portion of Nieuwedrift Erf 149/0 be earmarked for the construction of a community hall for the Nieuwedrift community, or should this option not be feasible, other adjacent and/or surrounding private land be identified for this purpose;
6. A structured public participation process be undertaken by the Municipality regarding the development of Nieuwedrift as a cemetery; and
7. Council notes that the Department: Community Services over an extended period of time investigated the availability of various alternative land options for the development of a cemetery for Drakenstein residents which includes the sourcing of private land, extension of Klein Parys cemetery, Hermon, The



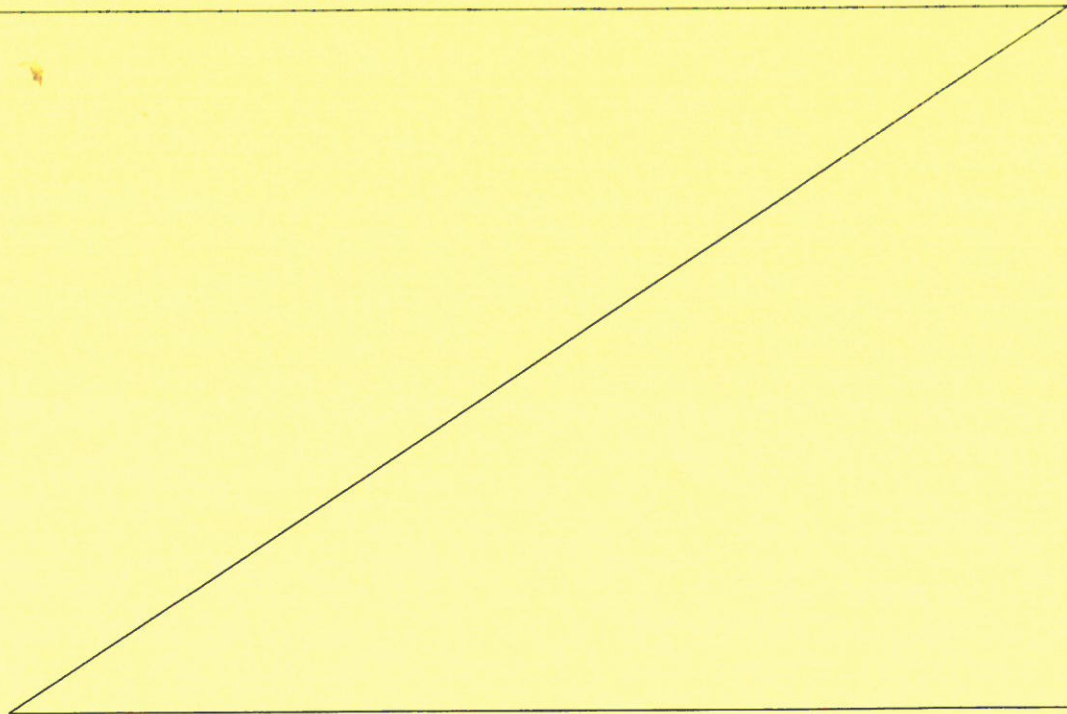
**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE**  
**18 JUNE 2020**

---

South African Heritage Resource Agency (SAHRA land) as well as the property located on the R44 and R45 junction (die ou melk stalle) without any success.

---



Meeting: Mayco 18/06/2020	Submitted by Department: Planning And Development		
Ref No: 17/7	Author/s: E Saayman		
Coll No: 1648802	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



**CEMETERIES: COVID-19 PANDEMIC – WARD 17**

**BEGRAAFPLASE: COVID-19 PANDEMIE – WYK 17**

**AMANGCWABA: COVID-19 UBHUBHANE – WADI 17**

File Number: 17/7

Collaborator Number: 1648802

Committees: Mayoral Committee 1; Council

Meeting Cycle: May

Key Performance Area: KPA 7: Social and Community Development

Access Level: Public

## **1. SUMMARY**

Various reports have described the Western Cape as a high-risk area for the coronavirus pandemic and where most of the new infections are being recorded. The Western Cape has recorded almost 50% of the total deaths in the country which might leads to a higher number of fatalities.

Based on the above-mentioned risks it is important that Drakenstein Municipality strategically position itself to deal with the consequences of a possible increase in the number of infections. It is further expected that the peak of potential infections might reach us between June and August 2020.

For the last 5 years the Nieuwedrift community registered a request for a community hall in their area. Based on this request it is important that a public consultative process be followed to address the request of a community hall in collaboration with the development of a cemetery.

The Department of Community Services investigated over an extended period of time the availability of various alternative land options for the development of a Drakenstein municipal cemetery. The sourcing of alternative land options includes private land, extension of Klein Parys cemetery, Hermon, the South African Heritage Resource Agency (SAHRA) as well as the property located on the R44 and R45 junction without any success.

The aim of this report is to obtain Council's approval to proceed with the development of Nieuwedrift as a cemetery and of our readiness to deal with the pandemic in the cemetery space and to mitigate potential risks.



**2. FOR DECISION BY**

Council

**3. RECOMMENDATIONS**

It is recommended that:

- 3.1 Approves the Nieuwedrift site, Erf 149/0 for the development of a cemetery as well as the appointment of a consultant for necessary ground truthing;
- 3.2 Allows the Department of Community Services in collaboration with the Department of Planning and Development to proceed with further engagements with the Department of Environmental Affairs and Development Planning as well as the National Department of Health to request exemption from certain statutory processes for environmental, land-use or any other development rights on the site;
- 3.3 Notes that Nieuwedrift, Erf 149/0 is Council property and there is no need for Power of Attorney process; and
- 3.4 Supports the initiatives undertaken to obtain more cemetery space to deal with potential consequences of the COVID 19 pandemic.
- 3.5 A suitable portion of Nieuwedrift Erf 149/0 be earmarked for the construction of a community hall for the Nieuwedrift community, or should this option not be feasible, other adjacent and/or surrounding private land be identified for this purpose,
- 3.6 A structured public participation process be undertaken by the Municipality regarding the development of Nieuwedrift as a cemetery; and
- 3.7 Council notes that the Department: Community Services over an extended period of time investigated the availability of various alternative land options for the development of a cemetery for Drakenstein residents which includes the sourcing of private land, extension of Klein Parys cemetery, Hermon, The South African Heritage Resource Agency (SAHRA land) as well as the property located on the R44 and R45 junction (die ou melk stalle) without any success.



### 3. AANBEVELINGS

Dit word aanbeveel dat:

- 3.1 Die Nieuwedrift, Erf 149/0 vir die ontwikkeling van 'n begraafplaas goedkeur sowel as goedkeuring verleen vir die aanstelling van 'n konsultant om die nodige grond ondersoek te finaliseer;
- 3.2 Die Department van Gemeenskapsdienste in samewerking met Departement Beplanning en Ontwikkeling toelaat om gesprekke en onderhandelings met die Departement van Omgewingsake en Ontwikkelingsbeplanning sowel as die Nasionale Departement van Gesondheid te fassiliteer rakende die verslapping van statutêre maatreëls met verwysing na grondregte en enige ander toepaslike ontwikkelingsregte;
- 3.3 Kennis neem dat Nieuwedrift, Erf 149/0 Raadseiendom is en dat geen proses rakende volmag gevolg hoef te word nie;
- 3.4 Die inisiatiewe ondersteun rakende die verkryging van meer begraafplaas grond om die potensiele gevolge van COVID 19 pandemie te bestuur;
- 3.5 'n Gedeelte van Nieuwedrift Erf 149/0 geormerk word vir die bou van 'n gemeenskapsaal vir die Nieuwedrift gemeenskap of enige naburige grond vir die doel ondersoek word
- 3.6 'n Gestruktureerde publieke deelname proses gevolg word rakende die ontwikkeling van Nieuwedrift as 'n begraafplaas; en
- 3.7 Die Raad kennis neem dat die Departement: Gemeenskapsdienste verskeie alternatiewe grond beskikbaarheid opsies reeds ondersoek het vir die ontwikkeling van 'n begraafplaas wat ondermeer insluit verkryging van privaat grond, uitbreiding van Klein Parys, Hermon, die South African Heritage and Resource Agency (SAHRA eiendom) sowel as die perseel gelê op die kruising van die R44 en R45 (die ou melk stalle) sonder relatiewe sukses.

### 3. BACEBISE

Bacebise ukuba:



**4. DISCUSSION**

As of 13:00 on 13 May 2020 the Western Cape has recorded 6767 confirmed cases of COVID 19 infections of which 69 has been recorded within our municipal area. (Annexure C).

Although the infection rate in the Cape Winelands District Municipalities (339) is not very high in comparison with the COCT (6154) it is important to be prepared for any eventuality.

Drakenstein Municipality has been quite busy over the past months to prepare for a potential wave by doing the following:

- 4.1 Having regular engagements via meetings, emails, etc. with the undertakers and church leaders making sure that everyone is working together w.r.t. the various regulations set by government, e.g. number of people at the grave site;
- 4.2 Having engagements with Drakenstein Crematorium who received permission to double their capacity and operate 24 hours a day;
- 4.3 Active communication with various Departments within Provincial Government to address some strict regulations and exemptions pertaining to available cemetery land (See attached reports mark as Annexures A and B);
- 4.4 Identified suitable burial space for COVID 19 burials at Hermon Cemetery;
- 4.5 Groundwork has been completed at Parys Cemetery and provide more space for burials; and
- 4.6 Purchased specialize Personal Protective Equipment & Clothing (PPE) should mass graves become inevitable and burials are done by municipal workers.



**5. IMPLICATIONS****5.1 POLICY**

The recommendations are in line with municipal policy.

**5.2 FINANCIAL**

There are financial implications for the purchasing of the PPE and the hiring of Plant and Machinery.

**5.3 LEGAL**

There are no legal implications.

**5.4 STAFF**

The potential impact of the COVID-19 pandemic might have increase staff implications.

**5.5 ENVIRONMENTAL**

There are no environmental implications.

**5.6 RISK**

N/A

**6. PREVIOUS COUNCIL RESOLUTIONS**

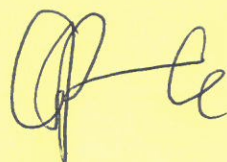
N/A

**7. ANNEXURES**

Annexure A: Cemetery Report

Annexure B: Letter to HoD: Western Cape Department of Health, Dr. K. Cloete

Annexure C: Provincial Media release update



## 8. COMMENTS FROM WARD COUNCILLORS AND DATE SIGNED

The item was discussed with the Ward Councillor, Mr. Jako Matthee and the Ward Councillor do not support the recommendations in the item and request a broader public participation.

## 9. COMMENTS FROM DEPARTMENTS

### 9.1 CORPORATE SERVICES

Supported.

### 9.2 FINANCIAL SERVICES

Supported.

### 9.3 ENGINEERING SERVICES

Supported.

### 9.4 COMMUNITY SERVICES

Supported.

### 9.5 PLANNING AND DEVELOPMENT

Supported.

### 9.6 RISK MANAGEMENT

Supported.

**GERALD ESAU**

**EXECUTIVE DIRECTOR: (Community Services)**

Author: Ernest Saayman

Position: Senior Manager: Parks, Sport & Cemeteries

Contact Number: 021 8076407

E-Mail: Ernest.Saayman@drakenstein.gov.za

Department: Community Services

Signed off by Portfolio Councillor: 12 May 2020

Signed off by City Manager: 15 May 2020





**DRAKENSTEIN**

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl | Wellington | Gouda | Saron | Simondium

---

# Cemeteries Report

A city of excellence

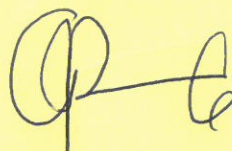
## 1. Introduction

Drakenstein Municipality is the second largest municipality in the Western Cape after the City of Cape Town with a population of more than 250 000. The municipality has lately experienced an influx of both middle and low-income people from different parts of South Africa. The growth in investments in estates for the wealthy, such as Val De Vie, Pearl Valley and many others, have also attracted immigrants from overseas.

The increasing population puts pressure on the existing infrastructure and services of the municipality, which in turn requires increased investment from the municipality to provide these services to the residents. The low-income migrants mostly end up in informal settlements of which Drakenstein have 41, while the growth of the number of new residents in estates is expected to also grow over the next ten years. The fact that we have 41 informal settlements makes it more vulnerable for the impact of the COVID 19 pandemic that we currently experience as a nation.

One of the major challenges of Drakenstein Municipality is to provide suitable land for the development of cemeteries, a very important municipal function. The pressure on the available cemetery space intensified 5 years ago when a significant portion of the new Klein Parys Cemetery was declared unusable due to the presence of endangered fynbos species. This prompted the municipality to embark on a comprehensive land availability study to find suitable land for the creation of new cemeteries for the Drakenstein Municipality.

In terms of the municipality's Vision 2032, a strategic plan has been developed which comprises of seven key performance areas (KPA's), which is further broken down into key focus areas (KFAs). Through this plan the municipality intends to ensure "efficient and effective services in response to community needs, encourage community participation in the processes of the municipality and most importantly, to promote a future-oriented approach to planning". This is particularly relevant for the delivery of KPA 6 (Health, Safety and Environment) and KPA 7 (Social and Community Development).



Cemeteries Report



## 2. Municipal Cemeteries – Status Report




Drakenstein Municipality have 13 cemeteries under its jurisdiction whilst only four (4) out of the 13 cemeteries are still actively being used for burials and the remaining cemeteries are completely full. Municipal cemeteries comprise of a total surface area of 682 950 m<sup>2</sup>.

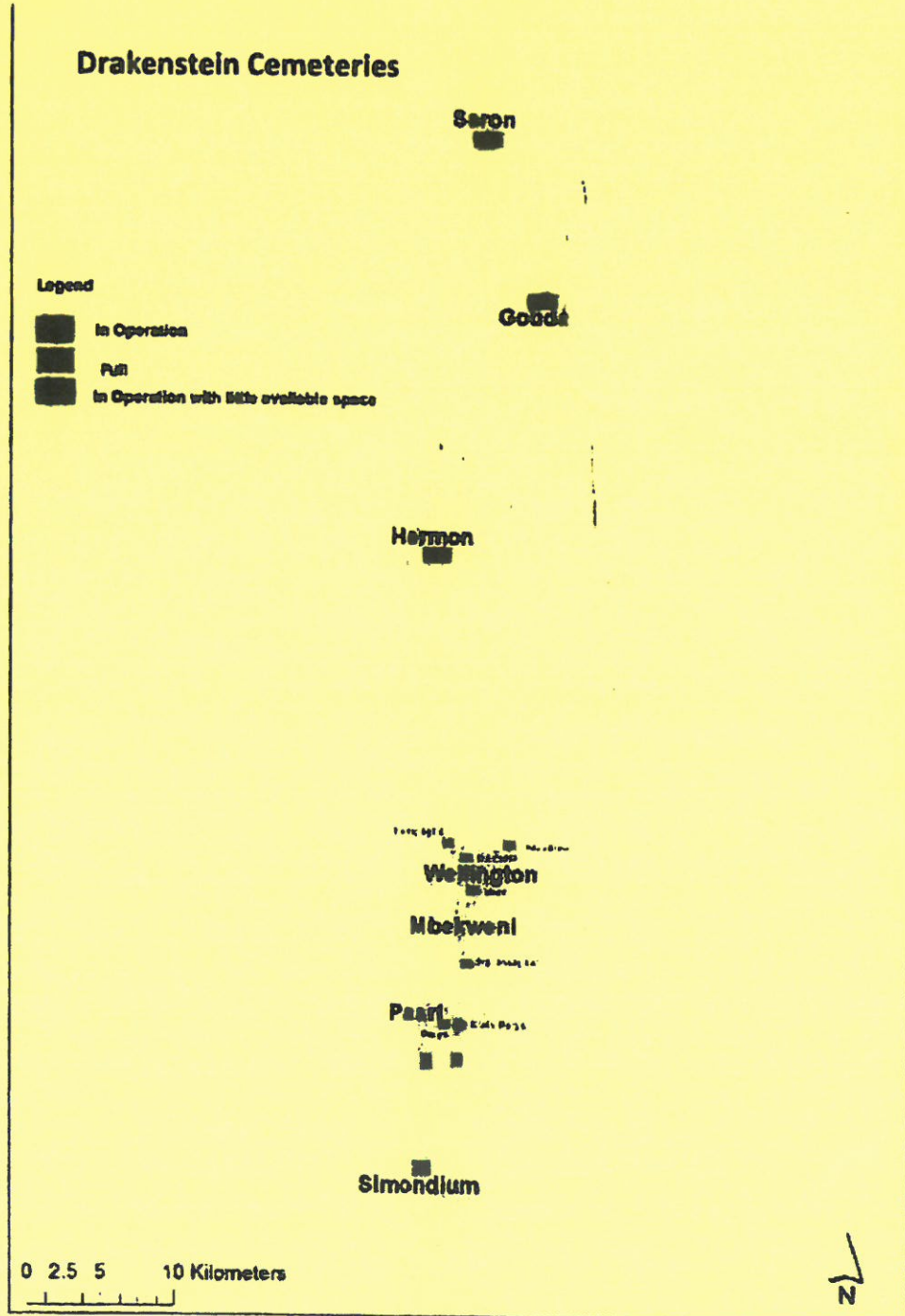
The following table is a summary of the status of the 5 active cemeteries managed by the Drakenstein Municipality.

**Table 1 - Drakenstein active municipal cemeteries**

No	Name	Original Capacity	Available	No. of Graves	Existing lifespan	Option to Expand
1	Saron	3 900m <sup>2</sup>	2 700m <sup>2</sup>	720	30 years	Yes – own land
2	Hermon	1 600m <sup>2</sup>	1 200m <sup>2</sup>	320	13 years	Yes – private land
3	Klein Parys	6 800m <sup>2</sup>	5 688m <sup>2</sup>	1 517	1 year 5 months	Yes – own land depended on environmental exemptions
4	Simondium	4 200m <sup>2</sup>	150m <sup>2</sup>	40	1 year 6 months	No

MAP 1  
Location of Drakenstein Cemeteries

-  Full
-  In operation
-  In operation, but with little available space



### 3. Future Cemetery Sites

Drakenstein Municipality has a massive shortage of cemetery space which it constantly tries to address through a process of land acquisition over the last couple of years without relative success. Cemetery space also constantly needs to compete against other spatial requirements such as formal and informal housing.

During 2016, the municipality started with a process of acquiring regarding the availability of Dal Josafat Farm Erf 1341/0 which is owned by the South African Heritage Resources Agency (SAHRA). The municipality started negotiations with SAHRA and made numerous presentations to them regarding our interest of developing the land as regional cemetery. Drakenstein Municipality also conducted various studies to determine the suitability of the land and invested a lot of money (see attached report). In addressing our current challenge in terms of the potential outcome of the current disaster that we are facing, it is important that we should re-open urgent discussions around the land or either opt for expropriation of the land without compensation to get ourselves ready for the impact if disaster should strike.

The second piece of land that's available for the development of a cemetery is the Nieuwedrift land Erf 149/0, Paarl. We however first need to obtain exemption from the relevant authorities regarding the 500m buffer strip. Given the current COVID-19 scenario it is imperative that the option of exemptions be prioritized in order to ensure land availability for cemetery purpose. Attached is a copy of the location and the municipality is the owner of the land.

There is a potential to extend the existing Klein Parys cemetery based on the necessary authorisations from DEADP. This process is underway.

Mapr 2 indicates the location of the three sites.



## 4. Funeral Undertakers Data Base

PROVINCE: Western Cape

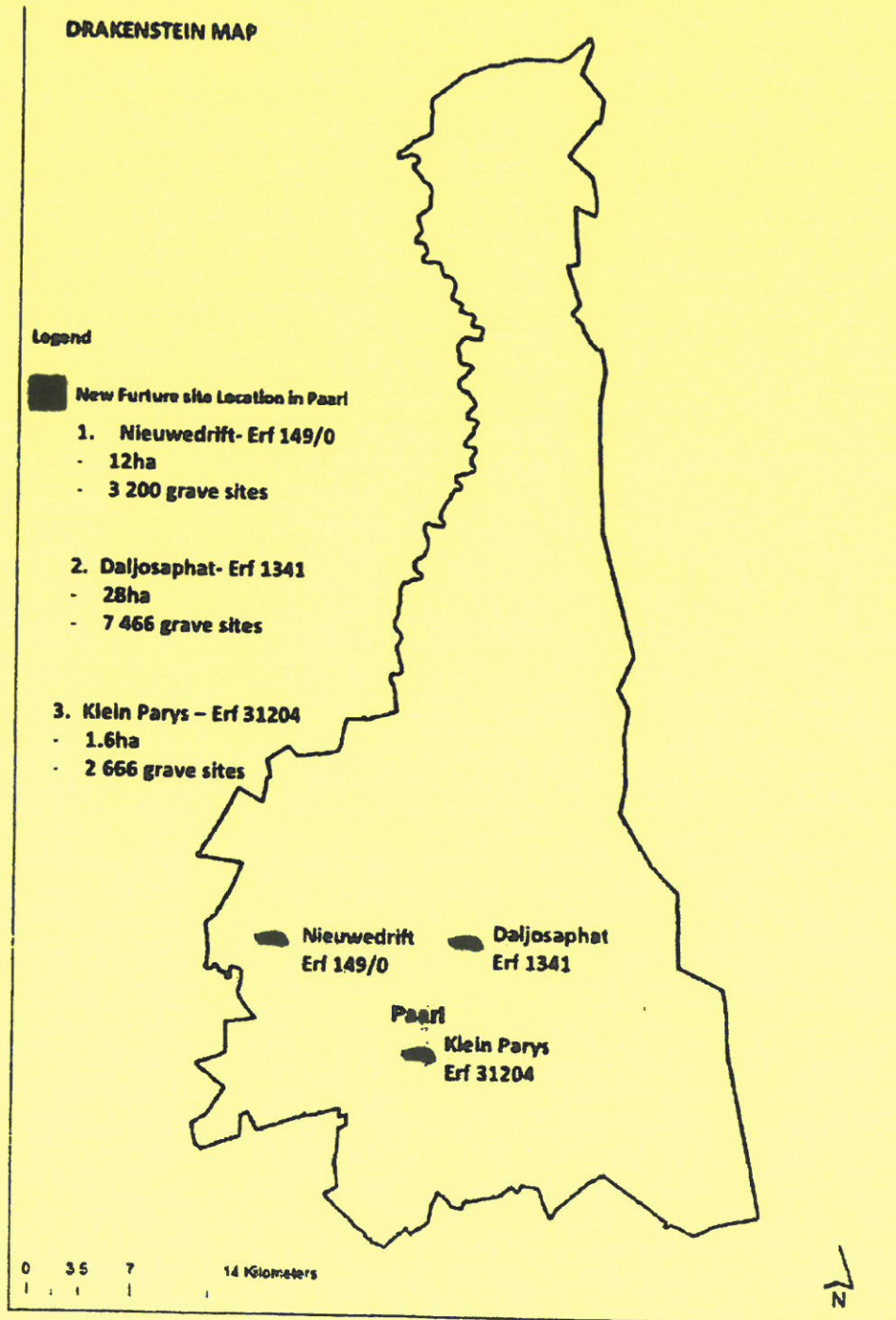
MUNICIPALITY: Drakenstein

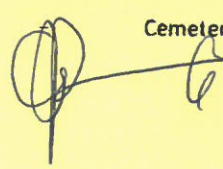
Funeral Undertakers' Name	Capacity: How many shelves/ chambers	Contact Details	GPS Co-ordinates
Doves, Paarl	12 shelves/ bodies	<a href="mailto:Paarl.Branchmanager@doves.co.za">Paarl.Branchmanager@doves.co.za</a> 021 872 6491	33°43'46.1"S 18°57'50.3"E
Solomons Undertakers, Paarl	28 shelves/ bodies	<a href="mailto:dpetersen@solomonfunerals.co.za">dpetersen@solomonfunerals.co.za</a> 021 862 5346	33°43'47.9"S 18°58'58.6"E
Nackerdien Undertakers, Paarl	6 shelves/ bodies	021 862 1450	
Funeral Undertakers' Name	Capacity: How many shelves/ chambers	Contact Details	GPS Co-ordinates
Christal Clear, Wellington	Chamber 1: 3 shelves (3 bodies) Chamber 2: 1 shelf (2 bodies) 1 shelf (4/5 bodies)	<a href="mailto:christalclearfunerals@gmail.com">christalclearfunerals@gmail.com</a> 083 526 5162	33°39'20.2"S 18°59'18.1"E
Aubrey Arends & Sons, Paarl	11 Shelves (11 Bodies)	083 6927 271	33°44'02.2"S 19°00'07.4"E
Willy's & Gallico, Jan van Riebeeck Drive, Paarl	6 Shelves (6 Bodies)	<a href="mailto:juliana@willysfunerals.co.za">juliana@willysfunerals.co.za</a> 062 406 9932	33°43'45.6"S 18°58'47.2"E
Willy's & Gallico, Zuidmeer Street, Paarl	32 Shelves (32 Bodies)	<a href="mailto:juliana@willysfunerals.co.za">juliana@willysfunerals.co.za</a> 062 406 9932	
Paarl East Forensic	60 Trays (60 Bodies)	<a href="mailto:john.gouws@westerncape.gov.za">john.gouws@westerncape.gov.za</a> 021 862 7821	33°43'22.2"S 18°59'14.8"E
Avbob Paarl, Breda Street	16 Trays (16 Bodies)	<a href="mailto:avbobpaarl@gmail.com">avbobpaarl@gmail.com</a> 021 872 1591	33°44'02.5"S 18°58'06.6"E

## Crematorium

Name of Crematorium	Capacity: How many shelves/ chambers	Contact Details	GPS Co-ordinates
Drakenstein Crematorium	6 shelves/ 66 bodies (11 bodies/shelf) Second fridge has no shelves, but coffins can be stacked if necessary (+/- 10 coffins)	<a href="mailto:admin@krematorium.co.za">admin@krematorium.co.za</a> 021 868 4869	33°41'37.7"S 18°59'10.1"E

**MAP 2**  
**Map of Paarl indicating land identified for future cemetery development.**



 Cemeteries Report



**DRAKENSTEIN**  
 MUNISIPALITEIT • MUNICIPALITY • UMASIPALA  
 Paarl | Wellington | Gouda | Saron | Simondium

+27 21 807 4500 • +27 21 872 8054  
 www.drakenstein.gov.za  
 records@drakenstein.gov.za  
 Civic Centre, Berg River Boulevard, Paarl 7646

Enquiries: Ernest Saayman  
 Contact number: 021 807 6407  
 Reference: 17/7  
 Date: 21 April 2020

Dr. K. Cloete  
 Head of Department  
 Western Cape Department of Health  
 Cape Town  
 8000

Email: [Keith.Cloete@westerncape.gov.za](mailto:Keith.Cloete@westerncape.gov.za)

**REQUEST FOR DISCUSSIONS AROUND POSSIBLE EXEMPTIONS ON ERF 149/0 AND EXTENTION OF THE PARYS CEMETERY FOR COVID-19 CEMETERY DEVELOPMENT**

Dear Dr. K. Cloete

Drakenstein Municipality is the second largest municipality in the Western Cape after the City of Cape Town with a population of more than 250 000. The municipality has lately experienced an influx of both middle and low-income people from different parts of South Africa. The growth in investments in estates for the wealthy, such as Val De Vie, Pearl Valley and many others, have also attracted immigrants from overseas.

The increasing population puts pressure on the existing infrastructure and services of the municipality, which in turn requires increased investment from the municipality to provide these services to the residents. The low-income migrants mostly end up in informal settlements of which Drakenstein have 41, while the growth of the number of new residents in estates is expected to also grow over the next ten years. The fact that we have 41 informal settlements makes it more vulnerable for the impact of the COVID 19 pandemic that we currently experience as a nation.

One of the major challenges of Drakenstein Municipality is to provide suitable land for the development of cemeteries, a very important municipal function. The pressure on the available cemetery space intensified 5 years ago when a significant portion of the new Klein Parys Cemetery was declared unusable due to the presence of endangered fynbos species. This prompt the municipality to embark on a comprehensive land availability study to find suitable land for the establishment of new cemeteries for the Drakenstein Municipality.

B-1

In terms of the municipality's Vision 2032, a strategic plan has been developed which comprises of seven key performance areas (KPA's), which is further broken down into key focus areas (KFAs). Through this plan the municipality intends to ensure "efficient and effective services in response to community needs, encourage community participation in the processes of the municipality and most importantly, to promote a future-oriented approach to planning". This is particularly relevant for the delivery of KPA 6 (Health, Safety and Environment) and KPA 7 (Social and Community Development).

Drakenstein Municipality have 13 cemeteries under its jurisdiction whilst only four (4) out of the 13 cemeteries are still actively being used for burials and the remaining cemeteries are completely full. Municipal cemeteries comprise of a total surface area of 682 950 m<sup>2</sup>.

The following table is a summary of the status of the 5 active cemeteries managed by the Drakenstein Municipality.

**Table 1 - Drakenstein active municipal cemeteries**

No	Name	Original Capacity	Available	No. of Graves	Existing lifespan	Option to Expand
1	Saron	3 900m <sup>2</sup>	2 700m <sup>2</sup>	720	30 years	Yes – own land
2	Hermon	1 600m <sup>2</sup>	1 200m <sup>2</sup>	320	13 years	Yes – private land
3	Klein Parys	6 800m <sup>2</sup>	5 688m <sup>2</sup>	1 517	1 year 5 months	Yes – own land depended on environmental exemptions
4	Simondium	4 200m <sup>2</sup>	150m <sup>2</sup>	40	1 year 6 months	No

Based on the above-mentioned table it is evident that we only have cemetery space at a normal burial rate of 88 deaths per month in our urban edge for only 17 months. We struggle to access suitable land over an extensive period of time without success on the basis of willing buyer/willing seller.

It is of paramount importance given the potential impact of deaths due to COVID 19 that the relevant authorities grant us the necessary exemptions to put us in a position to be ready to deal with potential COVID 19 deaths.

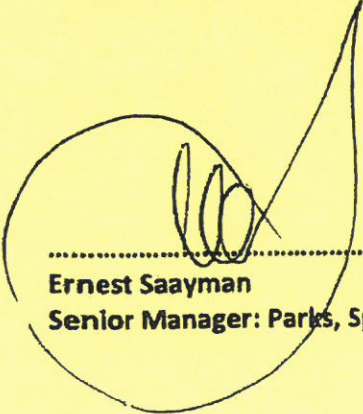
Drakenstein Municipality has a massive shortage of cemetery space which it constantly tries to address through a process of land acquisition over the last couple of years without relative success. Cemetery space also constantly needs to compete against other spatial requirements such as formal and informal housing.

During 2016, the municipality started with a process of acquiring regarding the availability of Dal Josafat Farm Erf 1341/0 which is owned by the South African Heritage Resources Agency (SAHRA). The municipality started negotiations with SAHRA and made numerous presentations to them regarding our interest of developing the land as regional cemetery. Drakenstein Municipality also conducted various studies to determine the suitability of the land and invested a lot of money. In addressing our current challenge in terms of the potential outcome of the current disaster that we are facing, it is important that we should re-open urgent discussions around the land or either opt for expropriation of the land without compensation to get ourselves ready for the impact if disaster should strike.

The second piece of land that's available for the development of a cemetery is the Nieuwedrift land Erf 149/0, Paarl but the municipality however first need to obtain exemption from the relevant authorities. Given the current COVID-19 scenario it is imperative that the option of exemptions be prioritized in order to ensure land availability for cemetery purpose. Attached is a copy of the location and the municipality is the owner of the land.

There is a potential to extend the existing Klein Parys cemetery based on the necessary authorizations from DEADP. This process is underway.

Drakenstein Municipality humbly request you to assist us in our challenge to deal with the potential impact of Covid-19 and we firmly believe that you can facilitate possible engagements to obtain the relevant exemptions as we do not have the time on hand to follow the normal processes of authorizations.

  
.....  
**Ernest Saayman**  
**Senior Manager: Parks, Sport & Cemeteries**

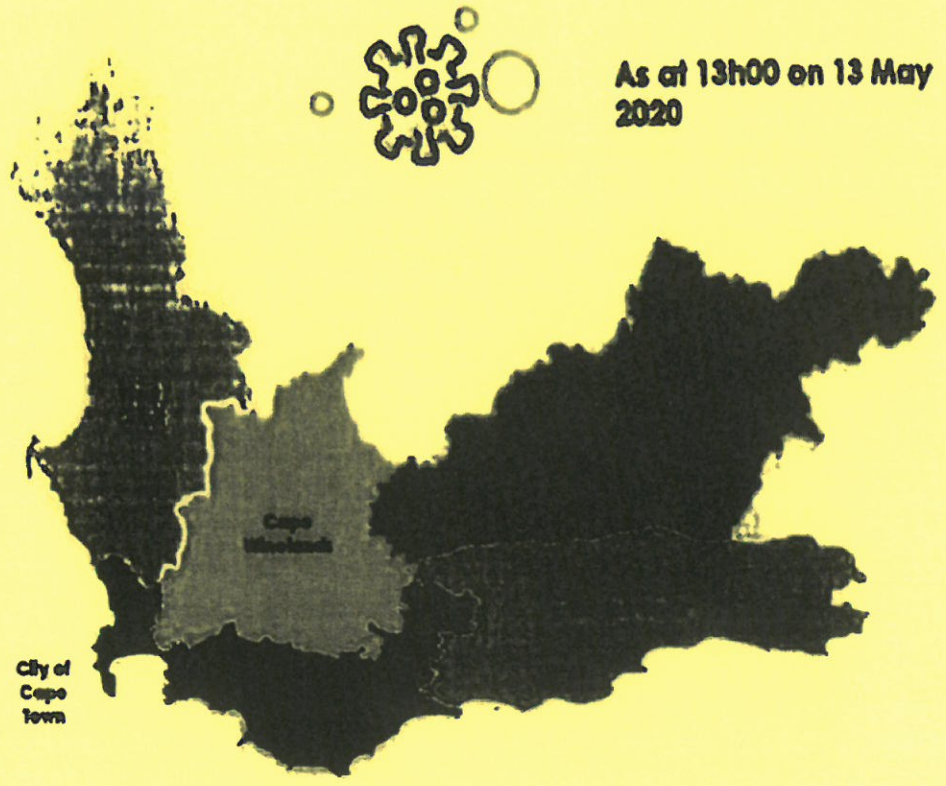
21/04/2020  
.....  
Date





LET'S **STOP** THE SPREAD

Municipality	Cases
City of Cape Town	109



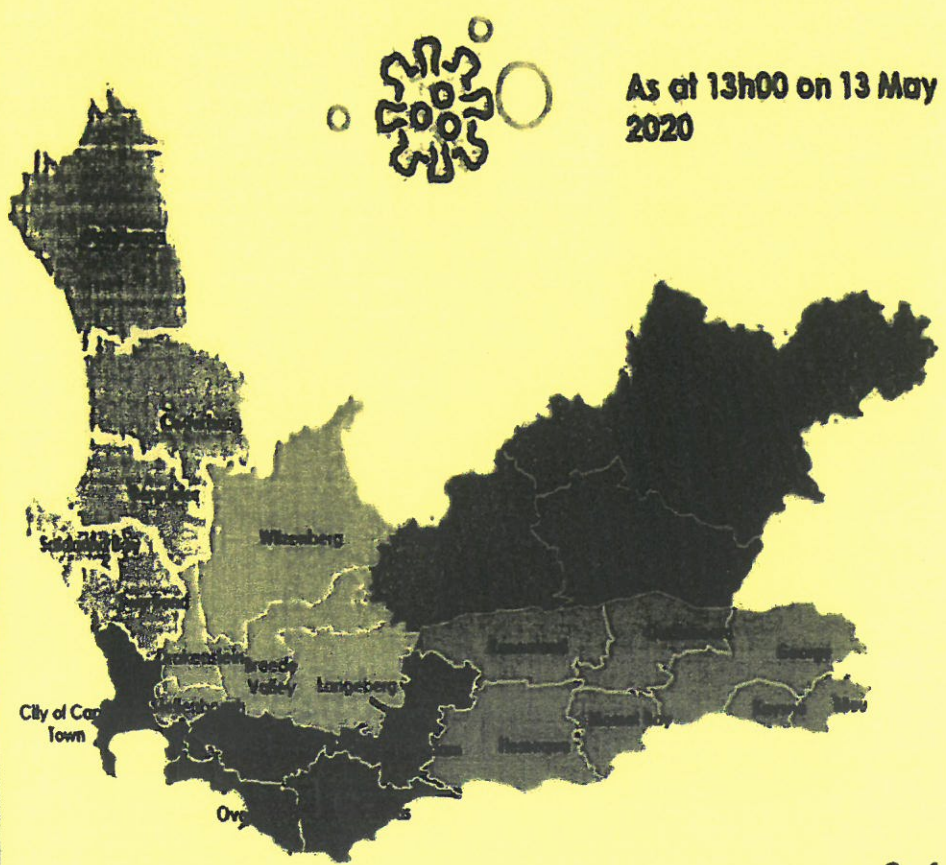
City of Cape Town

As at 13h00 on 13 May 2020

LET'S **STOP** THE SPREAD

Municipality	Cases
City of Cape Town	109
Beaufort West	0
George	17
Knysna	17
Mossel Bay	21
Overberg	24
Simon's Town	3
Stellenbosch	17
Worcester	10
West Coast District Municipality	11
Baegvier	16
Cederberg	0
Matieland	1
Saldanha Bay	10
Swartland	24

Contact your local health authority for more information.



City of Cape Town

As at 13h00 on 13 May 2020

*(Handwritten signature)*

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 202011. ENGINEERING SERVICES

<b>11.1 DEVELOPMENT OF AN INTEGRATED PUBLIC TRANSPORT NETWORK FOR THE DRAKENSTEIN MUNICIPAL AREA</b>
<b>ONTWIKKELING VAN 'N GEÏNTEGREERDE OPENBARE VERVOERNETWERK VIR DIE DRAKENSTEIN MUNISIPALE GEBIED</b>
<b>UKUPHUHLISWA KOQAKAMSHELWANO ELIDIBENEYO KWEZENDLELA KAWONKE WONKE KUSENZELWA UMMANDLA WOMASIPALA WASE DRAKENSTEIN</b>

**RECOMMENDED that**

1. The Phase 1 : Concept of Operations for the development of an Integrated Public Transport Network (IPTN) be accepted;
2. An internal working group consisting of:
  - 2.1 The Acting Senior Manager, Civil Engineering Services;
  - 2.2 A nominated Senior Manager/Manager from:
    - Planning and Economic Development;
    - Financial Services;
    - Corporate Services (Legal Services); and
    - Traffic Services

be commissioned to explore the possible options open to the municipality; and
3. The working group report to Council with a recommended course of action before 31 July 2020.

Meeting: Mayco 18/06/2020	Submitted by Department: Engineering Services		
Ref No: 5/7/15	Author/s: C Lotz		
Coll No: 1637897	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>11.2 TRAFFIC CALMING POLICY</b>
<b>VERKEERSKALMERINGBELEID</b>
<b>UMGAQO NKQUBO WOKUTHOMALALISA UTHUTHO</b>

**RECOMMENDED that**

1. The revised Traffic Calming Policy be accepted and approved by Council; and
2. The Executive Director Engineering Services be authorized to approve or reject traffic calming installations.

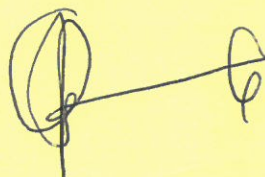
Meeting: Mayco 18/06/2020	Submitted by Department: Engineering Services		
Ref No: 13/P	Author/s: C Lotz		
Coll No: 1628486	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>11.3 SMALL SCALE EMBEDDED RENEWABLE ENERGY GENERATION POLICY</b>
<b>KLEIN SKAALSE INGEBOUDE HERNUBARE ENERGIE OPWEKKING BELEID</b>
<b>ISMALL SCALE ENDEDED RENEWABLE ENERGY GENERATION POLICY</b>

**RECOMMENDED that**

The Small Scale Embedded Renewable Energy Generation (SSEG) Policy, attached as Annexure A to the departmental report, be approved.

Meeting: Mayco 18/06/2020	Submitted by Department: Engineering Services		
Ref No: 16/2/9	Author/s: C Geldenhuys		
Coll No: 1655025	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>11.4 BLOCKING OFF OF VRYKYK STREET WARD 15</b>
<b>AFSPER VAN VRYKYK STRAAT WYK 15</b>
<b>UKUBLOKWA KWE VRYKYK STREET WADI 15</b>

**RECOMMENDED that**

1. Approval be given to the permanent blocking off of Vrykyk Street ending in a cul de sac onto Berg River Boulevard, by the construction of a physical barrier such as palisade fencing;
2. The residents of Vrykyk Street be held responsible for all costs relating to submission and approval of building plans, construction costs, and supervision of the construction work by municipal officials;
3. The municipality retains its right to access to all services at all times on a 24/7 basis;
4. No responsibility be accepted by the municipality for any damage or repair of any private installations in the road reserve;
5. The residents maintain the installation to the satisfaction of the municipality;
6. An encroachment agreement be entered into by the residents with the municipality; and
7. Should for any reason whatsoever the municipality require the removal of the barriers in the future, such barriers shall be removed by the residents of Vrykyk Street within 30 days of instruction to do so, at their cost.

Meeting: Mayco 18/06/2020	Submitted by Department: Engineering Services		
Ref No: 17/3/2/6/10	Author/s: C Lotz		
Coll No: 1624808	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

18 JUNE 2020

<b>11.5 APPROVAL OF THE WATER SERVICES INTERMEDIARY AGREEMENT</b>
<b>GOEDKEURING VAN DIE WATERDIENSTE TUSSENGANGER OOREENKOMS</b>
<b>UKUQINISEKISA KWE WATER SERVICES INTERMEDIARY AGREEMENT</b>

The Executive Mayor requested a quarterly progress report on the matter.

**RECOMMENDED that**

1. The content of the draft Water Services Intermediary Agreement be noted;
2. The draft Water Services Intermediary Agreement be approved for implementation;
3. The Water Services Intermediary Agreement as per Annexure A, attached to the departmental report, be applicable to all developments and gated communities providing water services to consumers, adjusted per individual case;
4. The implementation date be determined as being 1 September 2020 or soonest possible date thereafter;
5. In the instance of Val de Vie, the maximum volume of water that may be produced and supplied to their consumers be curtailed to 1000kl per day; and
6. Where adjustments in the agreement is required to accommodate differing conditions for developments, the City Manager be authorized to effect such changes.

Meeting: Mayco 18/06/2020	Submitted by Department: Engineering Services		
Ref No: 2/2/9	Author/s: C Lotz		
Coll No: 1623206	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020**12. FINANCE SERVICES**

<b>12.1 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 MAY 2020</b>
<b>DEERNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 31 MEI 2020</b>
<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 UCANZIBE 2020</b>

**RESOLVED that**

The contents of the report be noted.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1655720	Referred from: Finance Portf – 17/06/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>12.2 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 MAY 2020</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 31 MEI 2020</b>
<b>INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 UCANZIBE 2020</b>

The Executive Mayor requested all role-player to clarify the outstanding matter.

**RESOLVED that**

The contents of the report be noted.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1655812	Referred from: Finance Portf – 17/06/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>12.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 MAY 2020</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2020</b>
<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 UCANZIBE 2020</b>

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1655815	Referred from: Finance Portf – 17/06/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>12.4 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2020</b>
<b>DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 31 MEI 2020</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 UCANZIBE 2020</b>

RESOLVED that

The contents of the report be noted.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1656445	Referred from: Finance Portf – 17/06/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

18 JUNE 2020

<b>12.5 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 MAY 2020</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2020</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 UCANZIBE 2020</b>

**RECOMMENDED that**

The contents of the report be noted.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1656549	Referred from: Finance Portf – 17/06/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>12.6 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MAY 2020</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MEI 2020</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: MEYI 2020</b>

It was reported that the high number of deviations were caused by the COVID-19 pandemic.

**RECOMMENDED that**

- In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R3,373,475 for May 2020 as recorded by the Accounting Officer in the annexures attached to the departmental report, **be noted**; and
- The Chief Financial Officer record the accumulated deviation amount of R14,659,180 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1655549	Referred from: Finance Portf - 17/5/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

<b>12.7 REPORT ON TENDER AWARDS: MAY 2020</b>
<b>VERSLAG OOR TENDERTOEKENNINGS: MEI 2020</b>
<b>INGXELO NGONIKEZELO LWETHENDA: MEYI 2020</b>

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of May 2020, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 8/1/2/1	Author/s: C Hess		
Coll No: 1655576	Referred from: Finance Portf - 17/5/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>12.8. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2020</b>
<b>MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR MEI 2020</b>
<b>UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA UCANZIBE 2020</b>

**RECOMMENDED that**

1. The monthly budget statement and supporting documentation be noted; and



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

2. Council notes the in-year report for May 2020 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 12 June 2020, being the 10<sup>th</sup> working day after the end of May 2020.

Meeting: Mayco 17/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1657383	Referred from: Finance Portf - 17/5/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

CONFIDENTIAL

<b>12.9. WRITING-OFF OF IRRECOVERABLE DEBT REPORT - MAY 2020</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - MEI 2020</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – UCANZIBE 2020</b>

See Confidential minutes.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1656518	Referred from: Finance Portf - 17/5/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>12.10. WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – FINAL LEASES ACCOUNTS</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG (5.10 VAN AFSKRYWINGBELEID)– FINALE HUUR REKENINGE</b>
<b>UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCINYWA WAMATYALA) IAKHAWUNTI YOKUQHESHA</b>

See Confidential minutes.

Meeting: Mayco 18/06/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1656528	Referred from: Finance Portf - 17/5/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 JUNE 2020

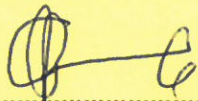
---

13. URGENT MATTERS

None.

The meeting ended at 11:15.

CHAIRPERSON:



DATE:

22/7/2020

Confirmed with/without amendments.

*PJ/mg*


**DRAKENSTEIN**

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl | Wellington | Gouda | Saron | Simondium

☎ +27 21 807 4500 📠 +27 21 872 8054

🌐 www.drakenstein.gov.za

✉ customercare@drakenstein.gov.za

📍 Civic Centre, Berg River Boulevard, Paarl 7646

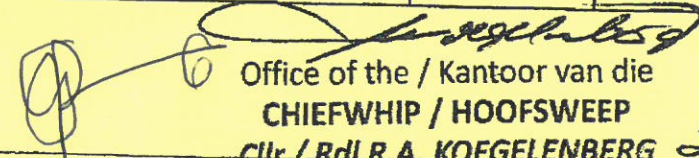
### Virtual Mayoral Committee Attendance Register

Date: 18 JUNE 2020

Time: 09:00

Venue: Virtual meeting

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	✓
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	✓
LE ROUX (Engineering Services)	J F	MR	0834595965	✓
ANDREAS (Rural Management)	M A	MS	0767901066	✓ <i>Not last seen on 10:00 last of week</i>
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	✓
GOUWS (Social Services)	E	MS	0824479711	✓
MILLER (Planning and Development)	J	ADV	0834400507	✓
MOKOENA (Corporate Services)	L P	MS	0734198671	✓
SMUTS (Public Safety)	R	MR	0824948467	✓
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	✓
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	R H	MR	0826296239	✓
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	✓
STOWMAN SPEAKER	AC	MR	0791895359	✓
KOEGELEMBERG CHIEF WHIP	RA	MR	0832693138	✓ <i>[Signature]</i>
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	✓


 Office of the / Kantoor van die  
 CHIEFWHIP / HOOFSWEEP

Cllr / Rdl R.A. KOEGELEMBERG 2020-06-18

Drakenstein

A city of excellence