

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 22 JUNE 2022 AT 10:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink

Councillors: T G Bester
M A Andreas
L C Arendse
E Gouws
J Miller
E Baron
A M B Appollis
L T van Niekerk
R H van Nieuwenhuyzen
L Cyster

ALSO PRESENT: Ald J F le Roux (Speaker)
Cllr C Kearns (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr S Johaar (Executive Director: Corporate Services)
Mr M Wüst (Executive Director: Engineering Services)
Ms J Samson (Executive Director: Planning, Development and Human Settlements)
Mr G Esau (Executive Director: Community Services)
Ms C Lategan (Acting Chief Financial Officer)
Mr T Serfontein (Senior Manager: Solid Waste)
Ms R Geldenhuys (Manager: Communication and Marketing)
Ms C September (Manager: IDP/PM)
Ms N Magongo (Internal Audit)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

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| 1. | Mr B Brown, Chief Financial Officer | - | Apology; and |
| 2. | Ms R Jaftha, Chief Audit Executive | - | Apology. |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

The City Manager and Executive Directors declared their interest in terms of item 14.14.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- i. Ordinary meeting held on 12 May 2022;
- ii. Ordinary meeting held on 20 May 2022; and
- iii. Confidential meeting held on 20 May 2022.



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22 JUNE 2022**6. PLANNING AND DEVELOPMENT**

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| 6.1 DRAFT DRAKENSTEIN LAND USE PLANNING PENALTY POLICY |
| KONSEP DRAKENSTEIN GRONDGEBRUIKSBEPLANNING BOETEBELEID |
| UYILO LOMGAQO NKQUBO WASE DRAKENSTEIN WESOHLWAYO SOKUSETYENZISWA KOMHLABA |

RECOMMENDED that

1. The draft Drakenstein Land Use Planning Penalty Policy be supported in principle;
2. The draft Drakenstein Land Use Planning Penalty Policy be published for public comments and representation in terms of Section 21 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and
3. The outcome of the draft Drakenstein Land Use Planning Penalty Policy be incorporated into the amendment of the Drakenstein Bylaw on Municipal Land Use Planning, 2018.

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| Meeting: Mayco - 22/06/2022 | Submitted by Department: Planning, Development and Human Settlements | | |
| Ref No: 1/P | Author/s: H Louw | | |
| Coll No: 1948196 | Referred from: P&D Porf-8/06/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
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| 6.2 INFORMAL TRADING BYLAW |
| INFORMELE HANDEL VERORDENING |
| UMGAQO NKQUBO KAMASIPALA WOKURHWEBE NGOKUNGEKHO ESIKWENI |

It was requested that all Bylaws be reviewed to take enforcement by the Municipal Court into account.

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22 JUNE 2022**RESOLVED that**

The informal Trading Bylaw, 2022, be referred back for further refinement.

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| Meeting: Mayco - 22/06/2022 Ref No: 15/7/3/2 Coll No: 1933641 | | Submitted by Department: Planning, Development and Human Settlements Author/s: M Mlangeni Referred from: P&D Portf- 8/6/222 | |
| PAR: | ACTION: Re-submit item | RESPONSIBLE DEPARTMENT: ED: Planning, Development and Human Settlements | DUE DATE: |

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| 6.3 INVITATION TO ATTEND AND PARTICIPATE IN THE WORKSHOPS TO DISCUSS THE GIZ (FKPW) OPERATIONAL PLAN IN NEUMARKT, GERMANY FOR PERIOD 4 - 15 JULY 2022 |
| UITNODIGING VIR BYWONING EN DEELNAME AAN DIE WERKSWINKEL VIR DIE BESPREKING VAN GIZ (FKPW) OPERASIONELE PLAN TE NEUMARKT, DUITSLAND VIR PERIODE 4 - 15 JULIE 2022 |
| ISIMEMO SOKUZIMASA NOKUTHATHA INXAXHEBA KWIMIFUNDISO YOKUXOXA NGESICWANGCISO SOKUSEBENZA SE-GIZ (FKPW) E-NEUMARKT, EJAMANI NGETHUBA 4 - 15 JULY 2022 |

RECOMMENDED that

1. The invitation to Drakenstein Municipality to travel to Neumarkt, Germany in 2022 for an engagement to discuss and adopt a new Work Plan to be executed from May 2022 to September 2023, be noted;
2. Approval be granted for the Executive Mayor, Ald C Poole; the MMC for Planning and Development, Cllr L van Niekerk; the Executive Director: Planning and Development, Ms J Samson; the Executive Director: Engineering Services, Mr M Wüst; the Manager: Environmental Management, Ms C Winter and the Project Co-ordinator, Ms T Mnisi to represent Drakenstein Municipality at the engagement in Neumarkt, Germany;
3. It be noted that Engagement Global will cover all expenses for the travel, accommodation, visas and insurance fees; and



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4. Drakenstein Municipality will carry the cost of the daily allowance for delegates, calculated as per Council's Subsistence and Travel Policy.

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| Meeting: Mayco - 22/06/2022 | Submitted by Department: Planning, Development and Human Settlements | | |
| Ref No: 15/7/1 | Author/s: J Samson | | |
| Coll No: 1944181 | Referred from: | | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

7. PUBLIC SAFETY

7.1 LIQUOR LICENSE APPLICATIONS (WARDS 19, 18, 15, 28, 31)

DRANKLISENSIE AANSOEKE (WYKE 19, 18, 15, 28, 31)

IZICELO ZEPHEPHA MVUME ZOTYWALA (IWADI 19, 18, 15, 28, 31)

RESOLVED that

1. The approval of liquor licenses based on the comments received from the Department Planning, Development and Human Settlements as well as the Ward Councillor responsible for the applications received (Annexure A attached to the departmental report) be supported:
 - 1.1 Café New Amsterdam: A license for the sale of liquor for consumption on the premises where the liquor is sold;
 - 1.2 Hammandans: A license for the sale of liquor for consumption off the premises where the liquor is sold;
 - 1.3 Salmon and Brine: A license for the sale of liquor for consumption on the premises where the liquor is sold; and
 - 1.4 Mack and Schuhle Africa: A license for the sale of liquor for consumption off the premises where the liquor is sold.
2. The approval of liquor license in respect of the following applications be referred back for further investigation and resubmitted thereafter:
 - 2.1 Farm grocer @ Laborie;
 - 2.2 Lola's Place Liquor;



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- 2.3 Lola's Place Restaurant; and
2.4 Café Lounah.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Community Services | |
| Ref No: 14/4/1 | | Author/s: L Riffel | |
| Coll No: 1952446 | | Referred from: Comm Serv Portf – 07/06/2022 | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
| 1-2 | Implement decision | ED: Community Services | |

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| 7.2 LIQUOR LICENSE APPLICATIONS (WARDS 17, 2, 18, 4, 31, 1, 28) |
| DRANKLISENSIE AANSOEKE (WYKE 17, 2, 18, 4, 31, 1, 28) |
| IZICELO ZEPHEPHA MVUME ZOTYWALA (IWADI 17, 2, 18, 4, 31, 1, 28) |

RESOLVED that

The approval of liquor licenses based on the comments received from the Department Planning, Development and Human Settlements as well as the Ward Councillor responsible for the following applications received (Annexure A attached to the departmental report) be supported:

1. Le Bac: A license for the micro-manufacture and sale of liquor for consumption off the premises where the liquor is sold;
2. Le Bac Estate: A license for the sale of liquor for consumption on the premises where the liquor is sold;
3. Wine and Design: A license for the micro-manufacture and sale of liquor for consumption off the premises where the liquor is sold;
4. Osteria Hamm and Uys: A license for the sale of liquor for consumption on and off the premises where the liquor is sold;
5. Lourense Family Wines: For removal of liquor license (WCP/043081) from Hemerland Farm 971, Caledon to 193 Main Road, Paarl;
6. Baratok Wines: A license for the sale of liquor for consumption off the premises where the liquor is sold;



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7. Joostenberg Farm: For the removal of liquor license (WCP/030404) from Weltevreden No 721 situated at Joostenberg Farm to different building on the same property;
 8. Terracura Wines: A license for the micro-manufacture and sale of liquor for consumption off the premises where the liquor is sold;
 9. Eenzaamheid: A license for the sale of liquor for consumption on and off the premises where the liquor is sold;
 10. Eenzaamheid Wines: A license for the sale of liquor for consumption on and off the premises where the liquor is sold;
 11. Plaisir De Merle Restaurant: A license for the sale of liquor for consumption on the premises where the liquor is sold;
 12. Plaisir De Merle Market and Function: A license for the sale of liquor for consumption on the premises where the liquor is sold;
 13. Vrymansfontein Restaurant: A license for the sale of liquor for consumption on the premises where the liquor is sold;
 14. Woolworths: A license for the sale of liquor for consumption off the premises where the liquor is sold; and
 15. Nomoya: A license for the sale of liquor for consumption on and off the premises where the liquor is sold.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Community Services | |
| Ref No: 14/4/1 | | Author/s: L Riffel | |
| Coll No: 1948292 | | Referred from: Comm Serv Port – 07/06/2022 | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
| 1 | Implement decision | ED: Community Services | |



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22 JUNE 20228. SOCIAL SERVICES

8.1 EARLY CHILDHOOD DEVELOPMENT POLICY

VROEË KINDERONTWIKKELINGSBELEID

UMGAQO-NKQUBO WOKUPHUHLISA ABANTWANA

RESOLVED that

The Early Childhood Development Policy be referred back for further refinement.

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| Meeting: Mayco - 22/06/2022 | Submitted by Department: Community Services |
| Ref No: 17/6/P | Author/s: E Saayman |
| Coll No: 1951913 | Referred from: Comm Serv Port – 07/06/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | Re-submit item |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | ED: Community Services |
| | <u>DUE DATE:</u> |

8.2 FOOD AND NUTRITION POLICY

VOEDSEL-EN VOEDINGSBELEID

UMGAQO-NKQUBO WOKUTYA NESONDLO

The department must provide an updated policy based on the amendments that were made.

RECOMMENDED that

The Food and Nutrition Policy be approved in principle and advertised for public comments.

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| Meeting: Mayco - 22/06/2022 | Submitted by Department: Community Services |
| Ref No: 17/6/P | Author/s: E Saayman |
| Coll No: 1950811 | Referred from: Comm Serv Port – 07/06/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
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| | <u>RESPONSIBLE DEPARTMENT:</u> |
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| | <u>DUE DATE:</u> |



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22 JUNE 2022**8.3 STREET PEOPLE POLICY****HAWELOSESBELEID****UMGAQO-NKQUBO WABANTU BASEZITALATHWENI****RESOLVED that**

The Street People Policy be referred back for further refinement.

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| Meeting: Mayco - 22/06/2022 Ref No: 17/6/P Coll No: 1951860 | | Submitted by Department: Community Services Author/s: E Saayman Referred from: Comm Serv Port – 07/06/2022 | |
| PAR: | ACTION: Re-submit item | RESPONSIBLE DEPARTMENT: ED: Community Services | DUE DATE: |

9. PARKS, WASTE AND CEMETERIES**9.1 REPORT ON AMENDMENT OF INTEGRATED WASTE MANAGEMENT BYLAW****VERSLAG OOR AANPASSING VAN GEÏNTEGREERDE VASTE AFVAL BESTUUR VERORDENING****INGXELO NGOKULUNGISWA KOMTHETHO KAMASIPALA OHLANGANISIWEYO WOLAWULO LWENKUNKUMA****RECOMMENDED that**

The amendments to the Integrated Waste Management Bylaw, relating to illegal dumping within Drakenstein, be approved and adopted.

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| Meeting: Mayco - 22/06/2022 Ref No: 16/4/6 Coll No: 1953324 | | Submitted by Department: Community Services Author/s: T Serfontein Referred from: Comm Serv Port – 07/06/2022 | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |



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| 9.2 SECTOR PLAN FOR SOLID WASTE AND LANDFILL MANAGEMENT |
| SEKTOR PLAN VIR VASTE AFVAL EN STORTINGSTERREIN BESTUUR |
| ISICWANGCISO SECANDELO LENKUNKUMA EQINISEKILEYO NOKULAWULWA KWEMIHLABA |

RESOLVED that

The item be referred back for further refinement.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Community Services | |
| Ref No: 16/6/R x 2/2/5 | | Author/s: T Serfontein | |
| Coll No: 1949804 | | Referred from: Comm Serv Part – 07/06/2022 | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
| | Re-submit item | ED: Community Services | |

10. SPORT AND RECREATION

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| 10.1 DRAFT SPORT AND RECREATION POLICY |
| KONSEP SPORT EN REKREASIE BELEID |
| UYILO LOMGAQO-NKQUBO WEZEMIDLALO NOLONWABO |

Amendments were made to the policy.

RECOMMENDED that

The draft Sport and Recreation Policy be approved in principle and advertised for public comments.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Community Services | |
| Ref No: 17/6/P | | Author/s: Y Tsolo | |
| Coll No: 1949070 | | Referred from: Comm Serv Part – 07/06/2022 | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |
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22 JUNE 202211. ENGINEERING SERVICES

11.1 APPROVAL OF THE ANNUAL WATER SERVICES DEVELOPMENT PLAN PERFORMANCE AND WATER SERVICE AUDIT REPORT (2020/2021) FOR DRAKENSTEIN MUNICIPALITY

GOEDKEURING VAN DIE JAARLIKSE WATERDIENSTE ONTWIKKELINGSPLAN PRESTASIE-EN WATERDIENSTE OUDITVERSLAG (2020/2021) VIR DRAKENSTEIN MUNISIPALITEIT

**UKUVUNYELWA KWESICWANGCISO SOKUPHULISA IINKONZO ZAMANZI
NGONYAKA NENGXELO YOPHICOTHO-ZINCWADI ZAMANZI (2020/2021)
KUMASIPALA WASE-DRAKENSTEIN**

RECOMMENDED that

The Annual Water Services Development Plan Performance and Water Services Audit Report (Final Report) for 2020/2021 be approved.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Engineering Services | |
| Ref No: 1/4/3 | | Author/s: A Kowalewski | |
| Coll No: 1957254 | | Referred from: Eng Serv Port – 14/06/2022 | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |
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22 JUNE 2022**12. GOVERNANCE AND COMPLIANCE**

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| 12.1 RESIGNATION: COUNCILLOR PT DE VILLIERS, PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL |
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| BEDANKING: RAADSLID PT DE VILLIERS, PROPORSIONELE LID VAN DIE MUNISIPALE RAAD |
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| UKURHOXA: UCEBA PT DE VILLIERS, ILUNGU ELIQHELEKILEYO LWEBHUNGA LIKAMASIPALA |
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RECOMMENDED that

The resignation of Councillor PT de Villiers as GOOD representative on the Drakenstein Municipal Council, as from 1 June 2022, be noted.

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| Meeting: Mayco - 22/06/2022 Ref No: 3/8/1 Coll No: 1957079 | | Submitted by Department: Corporate Services Author/s: F Goosen Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

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| 12.2 AUDIT COMMITTEE FEE INCREASE 2022/23 |
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| ODUITKOMITTEE FOOI VERHOGING 2022/23 |
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| UNYUSO LOMRHUMO WEKOMITI YOPHICOTHO-ZINCWADI 2022/23 |
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RECOMMENDED that

Council approve the following in respect of the remuneration of Audit Committee members as from 01 July 2022:

1. A remuneration rate of R1 365 per hour be paid to the chairperson and R1 090 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R685 per hour for the chairperson and R545 per hour for an ordinary member;
3. Members be paid the preparation rate per hour for attending a conference/workshop pre-approved by the City Manager;



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4. For any ad hoc meeting attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and
5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed as an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

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| Meeting: Mayco - 22/06/2022 Ref No: 3/3/1/3/9/1 Coll No: 1952875 | | Submitted by Department: Internal Audit Author/s: R Jaftha Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

12.3 ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT 2021/22**JAARLIKSE OUDITKOMITTEE PRESTASIE EVALUASIE 2021/22**

UVAVANYO LOKUSEBENZA KWEKOMITI YOPHICOTHO-ZINCWADI YONYAKA 2021/22

RECOMMENDED that

Council note the outcome of the annual Audit Committee performance assessment.

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| Meeting: Mayco - 22/06/2022 Ref No: 3/3/1/3/9/1 Coll No: 1955164 | | Submitted by Department: Internal Audit Author/s: R Jaftha Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |



DRAKENSTEIN MUNICIPALITY

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22 JUNE 2022**13. CORPORATE SERVICES**

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| 13.1 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY BEING A PORTION OF PORTION 1 OF FARM NO 888 PAARL TO VODACOM (PTY) LTD (WARD 28) |
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| FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM, 'N GEDEELTE VAN GEDEELTE 1 VAN PLAAS NR 888 PAARL AAN VODACOM (EDMS) BPK (WYK 28) |
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| IMVUME YOKUGQIBELA: UKUQESHWA KWEPROPATI KAMASIPALA EYINGXENYE 1 YEFAMA NO 888 PAARL KU EVODACOM (PTY) LTD (WADI 28) |
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Recommendation 1.5 on the departmental report be removed as the account was paid in full.

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 11 of the Asset Transfer Policy (2020), final approval be granted for the renewal of the lease of a portion of Portion 1 of Farm No 888, Paarl (La Parise), measuring $\pm 80 \text{ m}^2$ in extent, to Vodacom (Pty) Ltd, for the purposes of a cellular communication base station and reception antenna, subject to the normal lease conditions as well as the following further conditions:
 - 1.1 The property will be leased at market related monthly rental of R5 750.73 (VAT excluded and 7% escalation included) as determined by an independent valuer for the renewal period as from 1 November 2019,
 - 1.2 A lease period of 5 (five) years will apply as from 1 November 2019;
 - 1.3 The lessee be required to erect at their cost an access gate in the reservoir area so that no access is obtained through the Waterworks Section's gate;
 - 1.4 The lessee be responsible for the payment of all municipal services, connection fees and services consumption, etc, if applicable; and
 - 1.5 All administrative, legal requirements and technical conditions as laid down by the technical departments be adhered to.



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2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement as well as the property can only be utilised by the applicant.

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| Meeting: Mayco - 22/06/2022 Ref No: 15/4/1 (F888/1) P Coll No: 1729097 | | Submitted by Department: Corporate Services Author/s: N Williams Referred from: Corp Serv Port - 14/06/2022 | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

13.2 ACQUISITION OF ERF 7174 PAARL SITUATED AT 60 BREDA STREET, PAARL FOR PURPOSE OF OPERATING A MUNICIPAL COURT AND OFFICES

AANKOOP VAN ERF 7174 PAARL GELEË TE 60 BREDASTRAAT, PAARL VIR DIE DOEL OM 'N MUNISIPALE HOF TE BEDRYF EN KANTORE

UKUFUNYANWA KWESIZA 7174 PAARL ESIME 60 BREDA STREET, PAARL NGENJONGO YOKUSEBENZA KWENKUNDLA KAMASIPALA NEE-OFISI

It was requested that a cost analysis be included in the item.

RECOMMENDED that

Council confirm the exercising of the option to purchase as stipulated in Council Resolution dated 29 July 2020 in respect of the sale of Erf 7174, Paarl at a market related purchase price of R8,500,000.00 (VAT excl.) from Boland EXPO (Pty) Ltd (Registration No. 2005/021279/07).

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| Meeting: Mayco - 22/06/2022 Ref No: 15/4/1 (7174) P Coll No: 1959886 | | Submitted by Department: Corporate Services Author/s: F Williams Referred from: Corp Serv Port - 14/06/2022 | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

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| 13.3 EXTERNAL STRUCTURES/ORGANISATIONS |
| EKSTERNE STRUKTURE/ORGANISASIES |
| IMIBUTHO/IMIBUTHO YAPHANDLE |

RESOLVED that

The nomination of Cllr E Baron to serve on the Board of SALA Pension Fund in place of Ald GC Combrink be noted.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Corporate Services | |
| Ref No: | | Author/s: | |
| Coll No: | | Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |
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| 13.4 PERFORMANCE MANAGEMENT AND DEVELOPMENT SYSTEM POLICY |
| PRESTASIEBESTUUR EN ONTWIKKELINGSTELSEL BELEID |
| ULAWULO LOKUSEBENZA KUNYE NOMGAQO-NKQUBO YOPHUHLISO |

RECOMMENDED that

Council adopt the Performance Management and Development System Policy with effect from the 1st of July 2022.

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| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Corporate Services | |
| Ref No: 4/12 | | Author/s: D Davids | |
| Coll No: 1958624 | | Referred from: Corp Serv Port - 14/06/2022 | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |
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13.5 CONSIDERATION OF THE IN-PRINCIPLE APPROVAL IN RESPECT OF THE LEASE OF ERF 28773 PAARL (AN UNREGISTERED CONSOLIDATION OF ERVEN 28771 AND 28772 PAARL), BETWEEN MAIN, TURK, TABAK AND PINE STREETS, ALSO KNOWN AS "DE POORT" VIA A CALL FOR PROPOSALS (WARD 15)

OORWEGING VAN DIE IN BEGINSSEL GOEDKEURING TEN OPSIGTE VAN DIE VERHURING VAN ERF 28773 PAARL ('N ONGEREGISTREERDE KONSOLIDASIE VAN ERWE 28771 EN 28772 PAARL), GELEË TUSSEN HOOF, TURK, TABAK EN PINE STRATE, BETER BEKEND AS "DE POORT" BY WYSE VAN 'N UITNODIGING VAN VOORSTELLE (WYK 15)

UKUQWALASELWA KOMGAQO WEMVUMELELO NGOKUBHEKISELELE NGENQESHO YEZISA 28773 PAARL (UNQUBOLELO ONGABHALISO LWEZIZA 28771 KUNYE NO-28772 PAARL), PHAKATHI, TURK, TABAK NE PINE STREET, EYAZIWA KWAKHONA NJENGE "DE POORT KUSENZELWA IZIPHAKAMISO (WADI 15)

RESOLVED that

The item be referred back for further refinement.

| | | | |
|---|----------------------------------|---|------------------|
| Meeting: Mayco - 22/06/2022 Ref No: 15/4/1 (28773) P Coll No: 1955687 x 1963006 | | Submitted by Department: Corporate Services Author/s: N October/S Johaar Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> Re-submit item | <u>RESPONSIBLE DEPARTMENT:</u> ED: Corporate Services | <u>DUE DATE:</u> |

13.6 ESSENTIAL VEHICLE ALLOWANCE POLICY

ESSENSIËLE VOERTUIG TOELAAGBELEID

UMGAQO-NKQUBO WEZIBONELELO KWEZITHUTHI

RECOMMENDED that

The Essential Vehicle Allowance Policy be approved.

| | | | |
|--|----------------|---|------------------|
| Meeting: Mayc -o 22/06/2022 Ref No: 4/P Coll No: 1963140 | | Submitted by Department: Corporate Services Author/s: S Johaar Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022**13.7 RECRUITMENT AND SELECTION POLICY****WERWING- EN KEURINGSBELEID****UMGAQO-NKQUBO WOKUQESHA NOKUKHETHA****RECOMMENDED that**

The amendments to the Recruitment and Selection Policy be approved.

| | | | |
|--|----------------|---|------------------|
| Meeting: Mayco - 22/06/2022 Ref No: 4/P Coll No: 1963125 | | Submitted by Department: Corporate Services Author/s: S Johaar Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

13.8 STANDBY ALLOWANCE POLICY**BYSTANDTOELAEBELEID****UMGAQO-NKQUBO WEZIBONELELO ZOKULINDISA****RECOMMENDED that**

The Standby Allowance Policy be approved.

| | | | |
|--|----------------|---|------------------|
| Meeting: Mayco - 22/06/2022 Ref No: 1/P Coll No: 1957647 | | Submitted by Department: Corporate Services Author/s: S Johaar Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

13.9 ORGANISATION STRUCTURE REVIEW – 2022**ORGANISASIE STRUKTUUR OORSIG - 2022****UKUHLAZIYWA KWEZAKHIWO ZOMBUTHO - 2022****RECOMMENDED that**

1. The following Macro organisational structure changes be approved:
 - 1.1 The macrostructure changes in the illustration Annexure A1 attached to the departmental report; and



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE****22 JUNE 2022**

- 1.2 The macrostructure summary below:
- 1.2.1 The Solid Waste and Landfill Management function be moved to the Department Community Services;
 - 1.2.2 The division Housing Projects and Technical Support and the division Rental Stock and Support Services be merged and renamed Division: Human Settlements and moving to Planning and Development;
 - 1.2.3 The newly formed division called Human Settlements be moved to the Department: Planning and Development;
 - 1.2.4 The Department: Planning, Development and Human Settlements name changed to the Department: Planning and Development;
 - 1.2.5 The Division Environmental Management reporting line moves to the Planning Services Division with a name change to Environmental Management;
 - 1.2.6 The Economic Growth and Tourism Division's name changed to Economic Development Division;
 - 1.2.7 The Rural Development Division's duties move to the Economic Development Division;
 - 1.2.8 The Division Parks, Sport and Recreation and Cemeteries are split into 3 Divisions namely Parks and Open Spaces Division, Sport and Recreation Division and Cemeteries and Resorts Division;
 - 1.2.9 The section Financial Technical Advisory Services becomes a Division with a name change to Financial Planning and Accounting;
 - 1.2.10 A new Division namely the Division Organisational Operations and Development be established in the Office of the City Manager that will be responsible for the IDP, Development, Investments, Monitoring and Evaluation, Communication and Marketing as well as Performance Management functions; and
 - 1.2.11 It is recommended that the decision adopted by the Council on 31 March 2021, related to point 3.5 of the recommendation where it was recommended that the commercial and economic development property functions under Corporate Services (Legal Services) move to Planning, Development and Human Settlements Department as from 1 July 2021, be withdrawn.
2. Micro organisational structure changes:
- 2.1 It is recommended that the microstructure changes in the attached illustration and summary (Annexure A2 to A7 as well as Annexure B1 to B6) be approved, this includes post abolishment, reporting line changes and post movements.



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3. It is noted that the structure will be amended when posts are filled to differentiate between, vacant, filled, and frozen posts (unbudgeted posts).
4. It is noted that the structure will be amended with posts name changes as a result of TASK Evaluation and Benchmarking outcomes and recommendations from the Provincial Evaluation Audit Committee and Internal Benchmarking Committee.
5. The amendments to the organisational structure related to post abolishment and function movement for streamlining the structure, be approved.
6. The City Manager in consultation with the Executive Mayor is authorised to:
 - 6.1 Approve temporary and permanent positions on the establishment for succession planning or to allow for appointments in the event of service delivery requirements or emergencies. This authority can only be exercised if the CFO certifies that savings are available on the approved salary budget;
 - 6.2 Approve movements of functions and posts within departments and between departments to improve optimal workflow and service delivery;
 - 6.3 Approve abolishment of posts;
 - 6.4 Approve reporting line changes and
 - 6.5 Approve minor changes to the structure that will enhance service delivery as guided by the staff regulations.

| | | | |
|--|----------------|---|------------------|
| Meeting: Mayco - 22/06/2022 Ref No: 4/2/4 Coll No: 1945028 | | Submitted by Department: Corporate Services Author/s: S Johaar Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022**13.10 REVIEWED SYSTEM OF DELEGATIONS**

HERSIENE STELSEL VAN DELEGASIES

UKUHLOLWA KWENKQUBO YAMAGUNYA

RECOMMENDED that

Council adopt the reviewed System of Delegations, applicable to political structures, political office bearers, City Manager, Chief Financial Officer, Executive Directors and other staff members.

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|-----------------------------|----------------|---|------------------|
| Meeting: Mayco - 22/06/2022 | | Submitted by Department: Corporate Services | |
| Ref No: 2/P | | Author/s: S Johaar | |
| Coll No: 1961082 | | Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |
| | | | |

13.11 LLF MINUTES: APRIL 2022

LLF NOTULES: APRIL 2022

LLF IMIZUZU: KUCANZIBE 2021

RESOLVED that

The LLF minutes of 28 April 2022 be noted.

| | | | |
|-----------------------------|----------------|---|------------------|
| Meeting: Mayco - 22/05/2022 | | Submitted by Department: Corporate Services | |
| Ref No: | | Author/s: | |
| Coll No: | | Referred from: | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |
| | | | |

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022**14. FINANCIAL SERVICES****14.1 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 MAY 2022****RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 MEI 2022****INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 KUCANZIBE 2022****RECOMMENDED that**

Council takes note of the contents of the report.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Abrahams |
| Coll No: 1959434 | Referred from: Fin Portf - 21/6/2022 |
| PAR: | ACTION: |
| | RESPONSIBLE DEPARTMENT: |
| | DUE DATE: |

14.2 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 MAY 2022**MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 MEI 2022****ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO 31 KUCANZIBE 2022**

It was requested that the Chief Financial Officer do a presentation at the next Mayoral Committee meeting.

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Abrahams |
| Coll No: 1960064 | Referred from: Fin Portf - 21/6/2022 |
| PAR: | ACTION: |
| | RESPONSIBLE DEPARTMENT: |
| | DUE DATE: |

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022

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|---|
| 14.3 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2022 |
| DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 MEI 2022 |
| INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 KUCANZIBE 2022 |

RESOLVED that

The report be noted.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Abrahams |
| Coll No: 1959569 | Referred from: Fin Portf - 21/6/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |

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|--|
| 14.4 REPORT ON TENDER AWARDS: MAY 2022 |
| VERSLAG OOR TENDERTOEKENNINGS: MEI 2022 |
| INGXELO NGONIKEZELO LWETHENDA: KUCANZIBE 2022 |

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of May 2022 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 8/1/2/1 | Author/s: C Hess |
| Coll No: 1958253 | Referred from: Fin Portf - 21/6/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022

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|--|
| 14.5 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MAY 2022 |
| VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MEI 2022 |
| INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: KUNCANZIBE 2022 |

RECOMMENDED that

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R358,166 (incl. VAT) for May 2022 as recorded by the Accounting Officer under the annexures attached to the departmental report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R16,299,302 (incl. VAT) for the financial year in the notes to the 2021/2022 annual financial statements as required by legislation.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: C Hess |
| Coll No: 1958461 | Referred from: Fin Portf-21/6/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |

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|---|
| 14.6 PAYMENT FOR PREPARATION TO DRAKENSTEIN VALUATION APPEAL BOARD MEMBERS |
| VERGOEDING VIR VOORBEREIDING AAN DRAKENSTEIN WAARDASIE APPÉLRAADSLEDE |
| INTLAWULO YOKULUNGISELELA AMALUNGU EBHODI YESIBHENO YOXABISO LWASE DRAKENSTEIN |

RECOMMENDED that

Council approves the preparation and research tariffs similar to National Treasury's sitting fees (Annexure A to the departmental report).

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Abrahams |
| Coll No: 1957077 | Referred from: Fin Portf-21/5/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022**14.7 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2022****MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR MEI 2022****UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI KUCANZIBE 2022****RECOMMENDED that**

1. The content of the section 71 monthly budget monitoring report for May 2022 and the supporting documentation be noted;
2. It be noted that the section 71 monthly budget monitoring report for May 2022 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 June 2022, being the 10th working day after the end of May 2022.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Viola |
| Coll No: 1963067 | Referred from: Fin Portf - 21/6/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |

14.8 APPROVAL OF THE 5TH SPECIAL ADJUSTMENTS BUDGET FOR THE 2021/2022 FINANCIAL YEAR**GOEDKEURING VAN DIE 5DE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2021/2022 FINANSIËLE JAAR****UKUVUNYELWA KOHLAHLA LWABIWO MALI LWESIHLANU LWESIHLANU OLULODWA KUNYAKA-MALI 2021/2022****RECOMMENDED that**

1. Council approves:
 - 1.1 The total operating revenue of R2,744,113,087 for the 2021/2022 financial year as set out in Table 1 of the Special Adjustments Budget Report;
 - 1.2 The operating expenditure of R2,674,095,050 for the 2021/2022 financial year as set out in Table 2 of the Special Adjustments Budget Report;



DRAKENSTEIN MUNICIPALITY

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- 1.3 The capital expenditure budget of R169,775,302 for the 2021/2022 financial year as set out in Table 4 of the Special Adjustments Budget Report;
- 1.4 The capital expenditure budget of R169,775,302 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
- 1.4.1 Capital Replacement Reserve (CRR) (R46,443,619);
- 1.4.2 Secured grants to be received from national government, provincial government and other donors (R106,928,279); and
- 1.4.3 Developers Contributions (R16,403,404).
- 1.5 It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
- 1.6 Schedules B1 to B10 attached as Appendix 1 to the Special Adjustments Budget Report.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 5/2/2 | Author/s: L Crotz |
| Coll No: 1962696 | Referred from: Fin Portf - 21/6/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |

14.9 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – MAY 2022**AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - MEI 2022****INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – KUCANZIBE 2022**

See confidential minutes.

| | |
|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 5/15/1 | Author/s: A Abrahams |
| Coll No: 1959846 | Referred from: Fin Portf - 21/6/2022 |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |



DRAKENSTEIN MUNICIPALITY

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14.10 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS

AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE

UKUCINWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCIMA AMATYALA) – I AKHAWUNTI EZINIKEZELWEYO

See confidential minutes.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 5/15/1 | Author/s: A Abrahams | | |
| Coll No: 1959873 | Referred from: Fin Portf - 21/6/2022 | | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

14.11 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 MAY 2022

DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 MEI 2022

INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 KUCANZIBE 2022

See confidential minutes.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 9/1/1/4 | Author/s: A Abrahams | | |
| Coll No: 1959816 | Referred from: Fin Portf - 21/6/2022 | | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022ADDITIONAL ITEMS**14.12 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 MAY 2022****DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 MEI 2022****INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA
31 KUCANZIBE 2022****RESOLVED that**

The report be noted.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 9/1/1/4 | Author/s: A Abrahams | | |
| Coll No: 1959352 | Referred from: Fin Portf - 21/6/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |

14.13 MANAGEMENT OF CONTRACTS AND CONTRACTORS PERFORMANCE IN TERMS OF SECTION 116(2) OF THE MUNICIPAL FINANCE MANAGEMENT ACT: 1 JULY 2021 UNTIL 31 MARCH 2022**DIE BESTUUR VAN KONTRAKTE EN PRESTASIE VAN KONTRAKTEURS IN TERME VAN ARTIKEL 116(2) VAN DIE WET OP MUNISIPALE FINANSIËLE BESTUUR: 1 JULIE 2021 TOT 31 MAART 2022****INGXELO YOLAWULO LWEZIKHONTRAKTHA KUNYE NOKUSEBENZA KWEKONTRAKTHI NGOKWECANDELO LE 116(2) LOMTHETHO WOLAWULO LWEZEZIMALI KAMASIPALA: 1 JULAYI 2021 UKUDE 31 MATSHI 2022****RESOLVED that**

The item be referred back for further refinement.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services | | |
| Ref No: 8/1/2/1 | Author/s: H Vergotine | | |
| Coll No: 1964350 | Referred from: Fin Portf - 21/6/2022 | | |
| PAR: | ACTION: | RESPONSIBLE DEPARTMENT: | DUE DATE: |



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JUNE 2022**14.14 ANNUAL PERFORMANCE ASSESSMENT RESULTS FOR THE 2020/2021 FINANCIAL YEAR: CITY MANAGER AND SECTION 56 MANAGERS****JAARLIKSE PRESTASIE ASSESSERINGS RESULTATE VIR DIE 2020/2021 FINANSIËLE JAAR: STADSBESTUURDER EN ARTIKEL 56 BESTUURDERS****IZIPHUMO ZOVAVANYO LONYAKA WOKUSEBENZA KONYAKA-MALI 2020/2021:
UMPHATHI WESIXEKO NAKUBAPHATHI BECANDELO 56**

See confidential minutes.

| | | | |
|-----------------------------|---|--------------------------------|------------------|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: IDP and Performance Management | | |
| Ref No: 2/2/8 | Author/s: C September | | |
| Coll No: 1962016 | Referred from: | | |
| <u>PAR:</u> | <u>ACTION:</u> | <u>RESPONSIBLE DEPARTMENT:</u> | <u>DUE DATE:</u> |

14.15 EXTENSION OF CONTRACT PERIOD: TENDER INC 1/2019: PROVISION AND DELIVERY OF AN ELECTRONIC METER READING SYSTEM AND APPARATUS**VERLENGING VAN KONTRAK PERIODE: TENDER INC 1/2019: DIE VOORSIENING EN LEWERING VAN 'N ELEKTRONIESE METERLESINGSTELSEL EN TOERUSTING****UKWANDISWA KWEXESHA LESIVUMELWANO: THENDA INC 1/2019: PRIVION AND DELIVERY OF AN ELECTRONIC METER READING SYSTEM AND APPARATUS****RECOMMENDED that**

1. Council, in terms of section 116(3) of the Municipal Finance Management Act (No.56 of 2003), take note of the reasons for the proposed extension of the contract period for Tender INC 1/2019 Provision and delivery of an electronic meter reading system and apparatus;
2. The notice be placed in the media in terms of Section 21A of the Municipal Systems Act (Act 32 van 2000), to inform the public that Council considers the extension of this contract;
3. Should no valid objection be received, that the contracts be extended as recommended; and



DRAKENSTEIN MUNICIPALITY

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22 JUNE 2022

4. Should valid objections be received, such objection be tabled in Council for consideration.

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|-----------------------------|---|
| Meeting: Mayco - 22/06/2022 | Submitted by Department: Financial Services |
| Ref No: 9/1/1/4 | Author/s: A Abrahams |
| Coll No: 1964205 | Referred from: |
| <u>PAR:</u> | <u>ACTION:</u> |
| | <u>RESPONSIBLE DEPARTMENT:</u> |
| | <u>DUE DATE:</u> |

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| 15. URGENT MATTERS |
| DRINGENDE SAKE |
| IMIBA ENGXAMISEKILEYO |

None.

The meeting ended at 14:54.

CHAIRPERSON:



DATE:

20/7/2022

Confirmed with/without amendments.

FG/rs



Mayoral Committee Attendance Register

Date: 22 June 2022

Time: 10:00

Venue: Council Chambers

| SURNAME | INITIALS | TITLE | SIGNATURE |
|---|----------|-------|-----------|
| POOLE Executive Mayor | CJ | ALD | |
| COMBRINK Deputy Executive Mayor (Financial Services) | GC | ALD | |
| BESTER (Engineering Services) | TG | CLLR | |
| ANDREAS (Human Settlements) | MA | CLLR | |
| ARENDSE (Sport, Recreation, Arts and Culture) | LC | CLLR | |
| GOUWS (Social Development) | E | CLLR | |
| MILLER (Governance and Compliance) | J | CLLR | |
| BARON (Corporate Services) | E | CLLR | |
| APPOLLIS (Public Safety) | AMB | CLLR | |
| VAN NIEKERK (Planning and Development) | LT | CLLR | |
| VAN NIEUWENHUYZEN [Communication and Inter-Governmental Relations (IGR)] | RH | CLLR | |
| CYSTER (Parks, Waste and Cemeteries) | L | CLLR | |
| LE ROUX SPEAKER | JF | ALD | |
| KEARNS CHIEF WHIP | C | CLLR | |

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOF SWEEP
CLLR/ ROU CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

23/06/22