

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON MONDAY, 24 JULY 2023 AT 10:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink

Councillors: M A Andreas
A M B Appollis
E Baron
T G Bester
L Cyster
Ald E Gouws
J Miller
L T van Niekerk
R H van Nieuwenhuyzen

ALSO PRESENT: Ald J F le Roux (Speaker)
Cllr C Kearns (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Mr L Pienaar (Executive Director: Engineering Services)
Mr G Esau (Executive Director: Community Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Senior Manager: Legal and Administrative Services)
Ms R Geldenhuys (Manager: Communication and Marketing)
Ms C September (Manager: IDP/PM)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Councillor L C Arendse - Apology.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

Councillor C Kearns declared her interest in terms of Item 11.1.

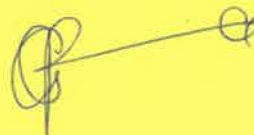
4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- i. Ordinary meeting held on 21 June 2023; and
- ii. Confidential meeting held on 21 June 2023.



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6.1	PROPOSED ALIENATION OF PORTIONS OF ERVEN 1294 AND 1295 WELLINGTON TO DIE VOORTREKKERS (021-962-NPO) SITUATED IN CHURCH STREET FOR YOUTH DEVELOPMENT PURPOSES (WARD 2)
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VOORGESTELDE VERVREEMDING VAN GEDEELTES VAN ERWE 1294 EN 1295 WELLINGTON AAN DIE VOORTREKKERS (021-962-NPO) GELEË IN KERKSTRAAT VIR JEUG ONTWIKKELING DOELEINDES (WYK 2)

ISINDULULO SOKUPHEPHELA KWEZ AHLULO SEZIZA 1294 NE-1295 WELLINGTON KWI DIE VOORTREKKERS (021-962-NPO) EMISE CHURCH STREET NGENJONGO ZOPHUHLISO LOLUTSHA (WADI 2)

Amendments were made to recommendations 2.3 and 2.7.

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (Act No 56 of 2003) Council resolves that:
 - 1.1 The subject property is not required to provide minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.

2. In terms of Section 14 of the Municipal Finance Management Act (Act No 56 of 2003) **approval** be granted for the alienation of portions of Erven 1294 and 1295 Wellington, situated in Church Street, measuring approximately 910m² and 700m² in extent (including the riparian zone of approximately 2 600m² in total) respectively, to Die Voortrekkers (Registration No. 021-962-NPO) for youth development purposes at a subsidised selling price of R166,000.00 (VAT excluded) (20% of the market value of R830,000.00), subject to the standard conditions of sale and the following further conditions:
 - 2.1 A portion of Erf 1294 Wellington, measuring approximately 990m² in extent be subdivided and retained by the Municipality as a future electrical switching station;

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- 2.2 A land surveyor be appointed by and at the cost of the purchaser to attend to subdivision of portions of Erven 1294 and 1295 Wellington and consolidation of the newly formed erf;
- 2.3 The newly consolidated erf be used only for youth development purposes which must be compatible with the riparian status;
- 2.4 On-site parking must be made available to accommodate parking requirements applicable to the existing use of the properties;
- 2.5 Erven 1294 and 1295 are subject to road widening. A 25 metre road reserve must be retained to the south of the erven and a 13 metre road reserve to be retained to the west of the erven;
- 2.6 Services servitudes in respect of electrical (6m wide) (located on the northern and western side of Erf 1294 Wellington), stormwater and wastewater infrastructure must be registered in favour of the Municipality or subdivisions (if possible) thereof must be undertaken;
- 2.7 Both Erven 1294 and 1295 Wellington are affected by flood lines and wetlands. A river maintenance management plan must be compiled by the purchaser and submitted to the Department of Environmental Affairs and Development Planning for approval, which will be a suspensive condition to the transaction and the Municipality will not be responsible for maintaining the riparian zone. The maintenance and upkeep of the riparian zone will thus be undertaken by and at the cost of the purchaser;
- 2.8 The Municipality must be indemnified against any claims for damages caused by any flooding, which indemnification must be registered against the title of the newly consolidated erf and be binding to all successors in title of the subject property;
- 2.9 Prior to commencement of any works on site, the position of municipal services must be verified on site by the municipal engineering services sections;
- 2.10 No construction will be permitted over the municipal services;
- 2.11 Water connections are only available from Church Street for both Erven 1294 & 1295 Wellington. The existing municipal water main needs to be extended with a minimum 110mmØ pipe at the applicant's account;



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- 2.12 Bulk metered connection is available at actual cost;
- 2.13 The sewer connection can be provided from the existing 150mmØ sewer main situated on Erf 1294 Wellington at actual cost (including sewer extension);
- 2.14 Services analyses will have to be undertaken by GLS to determine any upgrades of existing services at the cost of the purchaser;
- 2.15 Note must be taken of the fact that the private Bo-Vlei sewer main crosses the property and a servitude must be registered in favor of the Bainsvallei HOA north of Erven 1294 and 1295 Wellington. No connections will be allowed from the private pipe;
- 2.16 Any damage caused to municipal services will be repaired at the cost of the purchaser; and
- 2.17 All other technical conditions be adhered to as imposed by the technical departments.
3. The proposed transaction be subject to a pre-emptive and reversionary right to be registered against the title of the property in favour of the Municipality, whereby the purchaser may not sell the property without the written consent of the Municipality and to only use the subject property for the purpose as approved by Council. Failure to adhere to this will result in the re-transfer of the subject property to the Municipality at the original selling price.

Meeting: MC - 24/07/2023		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (1294) W		Author/s: F Williams	
Coll No: 2041486		Referred from: Corp Serv-17/07/2023	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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6.2 PROPOSED AMENDMENT OF COMMEN PROPERTY BETWEEN ERVEN 1297 (MUNICIPAL PROPERTY) AND 3974 (PRIVATELY OWNED PROPERTY) WELLINGTON (WARD 2)
VOORGESTELDE WYSIGING VAN DIE GEMEENSKAPLIKE ERFGRENS VAN ERWE 1297 (MUNISIPALE EIENDOM) EN 3974 (EIENDOM IN PRIVAAT BESIT) WELLINGTON (WYK 2)
ISINDULULO SOLUNGISO SOMDA OKUQHELEKILEYO PHAKATHI KWE-ERVEN 1297 (IPROPATI KAMASIPALA) KUNYE NO-3974 (IPROPATI YOMNTU OYEDWA) WELLINGTON (WADI 2)

RECOMMENDED that

1. Council takes note of the rectification transfer of the common erf boundary that resulted in a land exchange in respect of a portion of Erf 1297 Wellington (Unregistered Erf 14936), measuring 65m² in extent to owners of Erf 3974 Wellington and a portion of Erf 3974 Wellington (Unregistered Erf 14937), measuring 8m² to the Municipality, subject to the standard conditions of sale as well as the following conditions:
 - 1.1 No compensation will be payable by either party since the two portions of land are deemed to be incomparable in terms of its current zoning (which is limited use zone in respect of Erf 1297 Wellington and conventional housing in respect of Erf 3974 Wellington);
 - 1.2 All required land use rights including the subdivision, rezoning and consolidation be undertaken by and at the cost of the purchaser. All costs related to the transaction will be for the purchaser's account; and
 - 1.3 All technical conditions imposed by the technical departments be adhered to.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (1297) W	Author/s: F Williams
Coll No: 2041023	Referred from: Corp Serv Portf-17/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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6.3	PROPOSED LEASE OF PORTIONS OF ERVEN 34 AND 411 WELLINGTON TO ADJACENT LANDOWNER OF ERF 9907 (VAN ZYL FAMILY TRUST) SITUATED IN STOKERY ROAD (WARD 18)
	VOORGESTELDE VERHURING VAN GEDEELTES VAN ERWE 34 EN 411 WELLINGTON GELEË IN STOKERYWEG AAN DIE AANGRENSENDE GRONDEIENAAR VAN ERF 9907 (VAN ZYL FAMILIETRUST) (WYK 18)
	ISINDULULO SECEBA ELIQESHWAYO ZEZIZA 34 NE-411 WELLINGTON KUMNINI-MHLABA OMFUTSHANE WESIZA 9907 (VAN ZYL FAMILY TRUST) EMISWE KWISTOKERY ROAD (WADI 18)

RECOMMENDED that

The following conditions contained in Council resolution dated 28 February 2023 which reads as follows:

"1. *In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) approval be granted for the lease of portions of Erven 411 and 34 Wellington situated in Stokery Road, measuring approximately 617m² in extent to Van Zyl Family Trust and Juwico Beleggings CC for parking development purposes for light vehicles only, subject to the standard lease conditions as well as the following terms and conditions:*

1.1 *The portions of Erven 411 and 34 Wellington be leased at a market related rental amount of R654.76 per month (R1/m²) (VAT excluded, including 6% per annum escalation);"*

To be amended to read as follows:

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the lease of portions of Erven 411 and 34 Wellington situated in Stokery Road, measuring approximately 1 234m² in extent, to Van Zyl Family Trust (landowner of Erf 9907), for parking development purposes for light vehicles only, subject to the standard lease conditions as well as the following terms and conditions:



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- 1.1 The portions of Erven 411 and 34 Wellington be leased at a market related rental amount of R1,309.52 per month (R1/m²) (VAT excluded, including 6% per annum escalation); and
2. The proposed transaction is subject to the same conditions as stipulated in Council resolution dated 28 February 2023.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (34) W	Author/s: F Williams
Coll No: 2054921	Referred from: Corp Serv Portf-17/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

6.4 PROPOSED LEASE OF A PORTION OF ERF 34983 PAARL (PUBLIC PLACE) SITUATED ON THE CORNER OF JAN VAN RIEBEECK DRIVE AND BARTHOLOMEU STREET, DALJOSAPHAT, PAARL (WARD 14)
VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN ERF 34983 PAARL (PUBLIEKE OOPRUIMTE) GELEË OP DIE HOEK VAN JAN VAN RIEBEECKWEG EN BARTHOLOMEUSTRAAT, DALJOSAFAT, PAARL (WYK 14)
ISINDULULO SOKUQHESHISWA KWECEBA LESIZI 34983 PAARL (INDAWO IKAWONKE-WONKE) IMI KWIKONA JAN VAN RIEBEECK DRIVE NE BARTHOLOMEU STREET, DALJOSAPHAT, PAARL (WADI 14)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 23.7.1 of the Asset Transfer Policy (2021) **approval** be granted for the gratis lease of a portion of municipal property, namely Erf 34983 Paarl (Public Place) (as illustrated on the locality map marked Annexure A to the departmental report) to Highway Oil (Pty) Ltd (Owner of Erf 34982, Paarl) for the purpose of fencing the subject property and maintaining the stormwater retention pond and beautifying the area surrounding the stormwater retention pond, subject to the standard lease conditions as well as the following terms and conditions:
- 1.1 No rental be payable;
- 1.2 The gratis lease will endure for a period of five (5) years;



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- 1.3 A temporary park closure be attended to by and at the cost of the applicant;
- 1.4 All costs related to the development, upgrading and maintaining of the stormwater retention pond and beautifying of the remainder of the property surrounding the pond be for the cost of the applicant in consultation with the municipal Roads, Stormwater and Traffic as well as Parks Sections respectively;
- 1.5 Should the applicant not maintain the stormwater retention pond according to municipal standards and/or not maintain the stormwater retention pond as proposed, the gratis lease will be cancelled and the responsibility of maintaining the pond will revert to Municipality;
- 1.6 The subject property may only be used for the development of a stormwater retention pond, as it currently is, to channel stormwater off the development from the adjacent Erf 34982 Paarl as well as development on the greater Erf 16161, Paarl, which area may be fenced and landscaped;
- 1.7 Should any additional uses or structures on the subject property (including to be used for advertisement purposes) be required, an additional application need to be submitted and the proposed gratis lease will also be revised;
- 1.8 Access to the stormwater retention pond needs to be provided to the municipal Roads, Stormwater and Traffic Section at all times and a vehicular gate must be installed to allow municipal vehicles to enter the area;
- 1.9 No additional structures will be permitted on the subject property;
- 1.10 Building plan approval needs to be obtained by the applicant for the proposed fencing of the subject property; and
- 1.11 All administrative, legal and technical requirements be adhered to.



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2. In terms of paragraph 23.7.1 of the Asset Transfer Policy, the gratis lease of a portion of municipal property, namely Erf 34983, Paarl (Public Place) be granted by way of direct negotiations as the applicant will at its own cost develop and maintain the storm retention pond, which is a function of the Municipality.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No: 14/4/1 (16161) P	Author/s: F Williams
Coll No: 2018863	Referred from: Corp Serv Portf-17/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

6.5 PROPOSED ALIENATION OF A PORTION OF ERF 593 PAARL, FOR MIXED USE DEVELOPMENT AND COINCIDING RELOCATION OF CERTAIN SPORT FACILITIES (WARD 19)

VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 593 PAARL VIR GEMENGDE GEBRUIK ONTWIKKELING ASOOK GEPAARDGAANDE VERSKUIWING VAN SEKERE SPORT FASILITEITE (WYK 19)

ISINDULULO SOKUPHEPHELA KWECEBA LESIZA 593 PAARL, KUPHUHLISO OLIDIBENEYO KUNYE NEZIBONELELO ZEMIDLALO EZITHILE (WADI 19)

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (No.56 of 2003) **approval** be granted for the alienation of a portion of Erf 593 Paarl, measuring approximately 11ha in extent, via a call for proposal process, for mixed use development purposes, subject to the standard conditions of sale as well as the following further conditions:
 - 1.1 All development rights be obtained by and at the cost of the successful developer;
 - 1.2 All municipal services pipelines or overhead lines traversing the subject property be notarially registered as servitudes in favour of the Municipality;
 - 1.3 Access to the riverbank must be provided to the Municipality as and when required;



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- 1.4 All other technical and environmental conditions imposed by the technical departments be adhered to;
 - 1.5 No form of construction or groundworks be executed without prior consultation with the technical departments and written consent to undertake such works;
 - 1.6 The 5 new sport fields must be fully operational on the newly relocated site prior to the redevelopment and decommissioning of the 5 existing sport fields, to avoid any disturbance or break in the functioning of the sport facility and cause a shortage in sport facilities available to sporting clubs, schools and the broader public; and
 - 1.7 The relocation of the sport fields be undertaken with strict compliance to the specifications by the Community Services Department and Engineering Services Department, specifically in respect of the drainage systems to be installed for the sport fields to be relocated to the decommissioned landfill site.
2. The successful applicant be responsible for the rehabilitation of the decommissioned landfill site on Erf 593 Paarl;
 3. The successful applicant be responsible for the relocation and redevelopment of the five sport fields and BMX track on the rehabilitated landfill site;
 4. The successful applicant be responsible for the relocation and redevelopment of the tug of war and archery facility to a portion of Erf 593, that will be retained by the Municipality;
 5. The successful applicant be responsible for the development of an indoor multi-purpose facility on a portion of Erf 593, that will be retained by the Municipality;
 6. Public access to the sport facilities must be provided and developed by the successful applicant;
 7. The successful applicant be responsible to undertake all the necessary assessments, studies with regards to environmental or closure license conditions which are required to mine and reclaim proposed development which includes the existing landfill site; and



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8. In terms of paragraph 11 of the Asset Transfer Policy the subject property may be alienated by the Municipality via a Call for Proposals as the subject property is not required for municipal purposes subsequent to the relocation of the existing five sport fields and the fact that it has substantial development potential.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (593) P	Author/s: N October/W Hendricks
Coll No: 2066710	Referred from: Corp Serv Portf-17/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

6.6 PROPOSED ALIENATION OF A PORTION OF ERF 607 GOUDA, SITUATED AT THE INTERSECTION OF THE R44 AND R46, TO BEDARA TRUST AND HIGHWAY GROUP (WARD 31)

VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 607 GOUDA, GELEË BY DIE INTERSEKSIE VAN DIE R44 EN R46, AAN BEDARA TRUST AND HIGHWAY GROUP (WYK 31)

ISINDULULO SOKUPHEPHELA KWECEBA LESIZA 607 GOUDA, ESIMI KWISIPHAMBANO R44 NO R46, UKUYA BEDARA TRUST KUNYE HIGHWAY GROUP (WADI 31)

RECOMMENDED that

1. In terms of Section 14 of the MFMA Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (Act 56 of 2003) **approval**, be granted for the alienation of a portion of Erf 607 Gouda, measuring approximately 25 ha in extent, to Bedara Trust and Highway Group, for the development of a freight fuel filling station, overnight truck park and associated land uses, subject to the standard conditions of sale as well as the following further conditions:



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- 2.1 The subject property be sold at a selling price of R45,000/ha which amounts to R1,125,000.00 (VAT excluded). A penalty in an amount of R1,875,000.00 (VAT excluded) will be payable if the development timeframes in paragraph 3 below and as per the deed of sale is not met;
- 2.2 The subject property be developed into a secure and aesthetically appropriate freight transport facility that consists of an access controlled truck stop, a fuel retail and vehicle service facility, over-night accommodation, and associated land uses;
- 2.3 All costs related to the registration of transfer and the obtaining of the required development rights, any other studies as well as any required statutory approvals be undertaken by and at the cost of successful applicant;
- 2.4 ESKOM be consulted by the successful applicant pertaining to the electrical connection for the proposed development. The necessary applications be submitted to ESKOM directly;
- 2.5 All costs related to the water and sewer/waste connection will be for the successful applicant's account;
- 2.6 A water and wastewater services report will be required and Development Contributions will be payable in terms of the prevailing policy at the time;
- 2.7 A Stormwater Management Plan and Traffic Impact Assessment are required as well as approval from the Provincial Roads Engineer needs to be obtained in respect of access and exit points to and from the facility;
- 2.8 The transaction be subject to all further requirements and specifications as indicated by the technical departments, upon receipt of the detailed Site Development Plan forming part of the land use rights applications; and
- 2.9 The subject property be granted a servitude right of way from the existing access point or any alternative access point(s) approved by the Provincial Roads Engineer, over the municipal property to the subject property, the



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details of which will be finalised upon receipt of the detailed Site Development Plan and which servitude right of way must be notarially registered by and at the cost of the developer.

3. The proposed transaction be subject to the following performance timeframes in respect of the proposed development, failing which a penalty of an additional R1,875,000 (VAT excluded) will be payable in respect of the selling price. An undertaking in an amount of R1,875,000.00 must be furnished in favour of the Municipality by the purchaser upon signature of the deed of sale. The development timeframes will be encapsulated in the deed of sale as follows:
 - 3.1 The submission of land use rights applications must be submitted within 6 months of date of sale (last signature date of deed of sale);
 - 3.2 The obtaining of all land use rights within 24 months of date of sale;
 - 3.3 The submission and obtaining of approval of civil and building plans within 4 months of obtaining all development rights approvals; and
 - 3.4 The developer will be required to complete the development within 36 months of registration of transfer (as referred to in paragraph 4 below), which timeframes shall be encapsulated in the reversionary rights in favour of the municipality, and which right shall be registered against the title of the subject property.
4. The proposed transaction be subject to a pre-emptive and reversionary right to be registered against the title of the property in favour of the Municipality, whereby the successful applicant will be required to develop the subject property within a particular timeframe, be prohibited from selling the undeveloped subject property or a portion thereof or intent to use the subject property or a portion thereof for any other purpose as approved by Council without prior written consent from the Municipality. Failure to adhere to the aforementioned will result in the re-transfer of the subject property at the original selling price to the Municipality; and
5. In terms of paragraph 11 of the Asset Transfer Policy the subject property may be alienated by the Municipality via a Call for Proposals as the subject property



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is not required for municipal purposes and has substantial development potential and this particular transaction has the potential to be the catalyst development leading to further development in the hinterland.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (607) G	Author/s: N October
Coll No: 2044900	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

6.7 LLF MINUTES: JUNE 2023
LLF NOTULES: JUNIE 2023
LLF IMIZUZU: JUNI 2023

RESOLVED that

The LLF Minutes of 8 June 2023 be noted.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No:	Author/s:
Coll No:	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7. FINANCIAL SERVICES

7.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 30 JUNE 2023
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 30 JUNIE 2023
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA
30 JUNI 2023

RESOLVED that

The report be noted.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Collab No: 2063965	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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7.2 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 JUNE 2023
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 30 JUNIE 2023
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 30 JUNI 2023

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2063825	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.3 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 JUNE 2023
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 JUNIE 2023
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 JUNI 2023

RECOMMENDED that

Council takes note of the contents of the report.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2063955	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.4 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 30 JUNE 2023
DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 30 JUNIE 2023
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 30 JUNI 2023

RESOLVED that

The report be noted.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2064448	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
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7.5 REPORT ON TENDER AWARDS: JUNE 2023
VERSLAG OOR TENDERTOEKENNINGS: JUNIE 2023
INGXELO NGONIKEZELO LWETHENDA: JUNI 2023

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of June 2023 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services		
Ref No: 8/1/2/1	Author/s: C Hess		
Coll No: 2065876	Referred from: Finance Serv Portf-18/07/2023		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.6 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JUNE 2023
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JUNIE 2023
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: JUNI 2023

RECOMMENDED that

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R5,468,434 (incl. VAT) for June 2023 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R36,385,568 (incl. VAT) for the financial year in the notes to the 2022/2023 annual financial statements as required by legislation.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 2065917	Referred from: Finance Serv Portf-18/07/2023		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

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24 JULY 2023

7.7	QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 APRIL 2023 – 30 JUNE 2023
	KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 APRIL 2023 – 30 JUNIE 2023
	INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 UTSHAZIMPUNZI 2023 – 30 JUNI 2023

RESOLVED that

1. The report and Annexure A to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2066075	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

7.8	ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY AND THE PREFERENTIAL PROCUREMENT POLICY: 1 JULY 2022 – 30 JUNE 2023
	JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID EN DIE VOORKEUR VERKRYGINGSBELEID: 1 JULIE 2022 - 30 JUNIE 2023
	INGXELO YONYAKA YOKUPHUNYEZWA KOMGAQO-NKQUBO WOLAWULO LWETHUBA NOMGAQO-NKQUBO OKHETHEKILEYO WOKUTHENGA IZINTO: 1 JULY 2022 – 30 JUNI 2023

RECOMMENDED that

1. The content of this report be noted; and
2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: H Vergotine
Coll No: 2065898	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

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24 JULY 2023

7.9 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR JUNE 2023
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR JUNIE 2023
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHLO LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA JUNI 2023

RECOMMENDED that

1. The content of the section 71 Monthly Budget Monitoring Report for June 2023 and the supporting documentation be noted;
2. The content of the section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted;
3. It be noted that the section 71 Monthly and 52 Quarterly Budget Monitoring Report for June 2023 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 July 2023, being the 10th working day after the end of June 2023; and
4. Council approve that any savings on the line item votes of the different category classes of operating expenditure may be used through the virement process to transfer budgeted savings to other category classes of operating expenditure budgeted funds to avoid over-expenditure and unauthorised expenditure disclosures per category class of expenditure, municipal vote and/or GFS function classification.

Meeting: MC -- 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2065217	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 20238. PLANNING AND DEVELOPMENT

8.1 REQUEST COUNCIL TO APPROVE LIQUOR LICENCE APPLICATIONS RECEIVED FOR WARDS 1,3,4,12,15,17,18,19,25,28 AND 31
VERSOEK DIE RAAD OM DRANKLISENSIE AANSOEKE ONTVANG VIR WYKE 1,3,4,12,15,17,18,19,25,28 EN 31 GOED TE KEUR
ISICELO KWIBHUNGA LAMKELE IZICELO ZEMPEPHA-MVUME ZOKUTHENGISA UTYWALA EZIFUNYENWE KWI WARDS 1,3,4,12,15,17,18,19,25,28 KUNYE NO 31

RESOLVED that

The liquor licence applications as listed in Annexure A attached to the departmental report be considered and approved based on the comments received from the Corporate and Planning Services Department as well as the relevant Ward Councillors (Annexure B to the departmental report).

Meeting: MC - 24/07/2023	Submitted by Department: Corporate and Planning Services		
Ref No: 14/A/1	Author/s: B Telelo		
Coll No: 2057376	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	ED: Corporate and Planning Services	

8.2 APPOINTMENT OF MEMBERS OF THE DRAKENSTEIN HERITAGE ADVISORY COMMITTEE
AANSTELLING VAN LEDE VAN DIE DRAKENSTEIN ERFENIS ADVIESKOMITEE
UKUTYUNJWA KWAMALUNGU EKOMITI ENGCEBISO NGELIFA LEMVELI YASE DRAKENSTEIN

RECOMMENDED that

1. The content of the report be noted;
2. The following persons be appointed to serve on the Drakenstein Heritage Advisory Committee for a period of three (3) years from the date of the first committee meeting:
 - 2.1 Dr R Annas;
 - 2.2 Ms A Fick;
 - 2.3 Mr J Kemp;
 - 2.4 Mr C Press; and

DRAKENSTEIN MUNICIPALITY

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2.5 Ms H van Niekerk.

3. Dr R Annas and Ms A Fick be appointed to serve as Chairperson and Deputy Chairperson of the Drakenstein Heritage Advisory Committee, respectively;
4. All the applicants be informed of the Council's decision; and
5. The Executive Mayor will designate a councillor to observe the proceedings of committee meetings.

Meeting: MC – 24/07/2023	Submitted by Department: Corporate and Planning Services
Ref No: 3/3/1/3/8/4	Author/s: C Theunissen
Coll No: 2065262	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9. CONFIDENTIAL ITEMSFINANCIAL SERVICES

9.1 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 JUNE 2023
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 30 JUNIE 2023
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 JUNI 2023

See confidential minutes.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2063814	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

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24 JULY 2023

9.2 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – JUNE 2023
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - JUNIE 2023
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – JUNI 023

See confidential minutes.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2064127	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.3 WRITING-OFF OF IRRECOVERABLE DEBT (5.3 OF WRITING-OFF POLICY) – INSOLVENT AND DECEASED ESTATES ACCOUNTS
AFSKRYF VAN ONVERHAALBARE SKULD (5.3 VAN AFSKRYWINGBELEID) – INSOLVENTE EN BOEDELREKENINGE
UKUCLWA KWAMATYALA ENGAHLAWULWAYO (5.3 WOMGAQO-NKQUBO WOKUCINYWA KWAMATYA) – I-AKHAWUNTI EZINGAHLAWULEKIYO NEMIHLABA ABAFILEYO

See confidential minutes.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2064154	Referred from: Finance Serv Portf-18/07/2023
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

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24 JULY 2023

9.4 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS
AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE
UKUCINWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCIMA AMATYALA) – I AKHAWUNTI EZINIKEZELWEYO

See confidential minutes.

Meeting: MC – 24/07/2023	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2063862	Referred from: Finance Serv Portf-18/07/2023
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

10. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

11. ADDITIONAL ITEM

CORPORATE SERVICES

11.1 CONFERMENT OF ALDERMAN/ALDERLADY STATUS TO QUALIFYING COUNCILLORS
TOEKENNING VAN RAADSHEER/RAADSDAME STATUS AAN KWALIFISERENDE RAADSLEDE
UKUNIKEZELWA KOBU ALDERMAN/ALDERLADY KOO CEBA ABAFANELEKILEYO

RECOMMENDED that

- The title of Alderlady be conferred upon Chief Whip Councillor Christephine Kearns who qualifies in terms of the Policy for the Bestowal of Alderman/Alderlady status; and



DRAKENSTEIN MUNICIPALITY

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- 2. The Alderlady lapel badge be handed to the above councillor by the Executive Mayor at the next Council meeting.

Meeting: MC – 24/07/2023		Submitted by Department: Corporate Services	
Ref No: 3/B X 3/B/6		Author/s: F Goosen	
Coll No: 2069029		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 11:34.

CHAIRPERSON:



.....

DATE:

.....

Confirmed with/without amendments.

FG/rs



Mayoral Committee Attendance Register

Date: 24 July 2023

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	ALD	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter-Governmental Relations (IGR)]	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	CLLR	

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOF SWEEP
CLLR/ ROL CHRIS TEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

24/07/2023






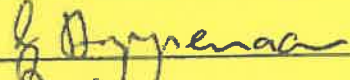

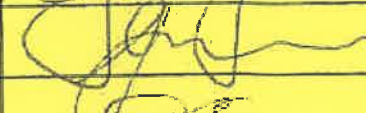





Mayoral Committee Attendance Register

Date: 24 July 2023


Time: 10:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
ESAU Executive Director: Community Services	G	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
			
R. Geldenhuys			
R. JARHA			
C. September			
P. Baijens			
M. Brown			
Nicola October			

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOF SWEEP
CLL./T.S.L. CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT


20/07/2023

