

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE


VIRTUAL ORDINARY MEETING HELD ON WEDNESDAY, 22 JULY 2020 AT 10:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Clr G C Combrink

Councillors: Ald J F le Roux
M A Andreas
C Kearns
E Gouws
J Miller
L P Mokoena
Ald R Smuts
L T van Niekerk
R H van Nieuwenhuyzen
L Cyster

Also Present: Clr A C Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr S Johaar (Executive Director: Corporate Services)
Mr B Brown (Chief Financial Officer)
Mr M Wüst (Executive Director: Engineering Services)
Ms L Waring (Executive Director: Planning and Development)
Mr J Marthinus (Acting Executive Director: Community Services)
Ms R Jaftha (Chief Audit Executive)
Mr A V Marais (Senior Manager: Legal Services and Administration)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Ms W Prins (Performance Management Officer)
Mr F P Goosen (Manager: Administrative Support Services)
Mr P January (Senior Administrative Officer)



[Handwritten signature]

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Mr G Esau - Executive Director: Community Services (Leave)

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor wishes everybody well during the Covid-19 period.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

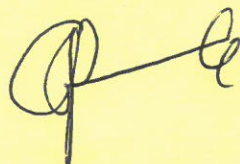
The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:-**

- i. Special meeting held on 11 June 2020;
- ii. Ordinary meeting held on 18 June 2020, with the correction of item 7.1 be withdrawn; and
- iii. Confidential meeting held on 18 June 2020.

6. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions **be noted.**



DRAKENSTEIN MUNICIPALITY

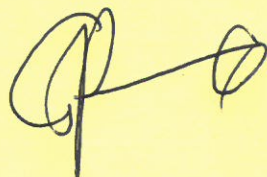
MINUTES: MAYORAL COMMITTEE
22 JULY 20207. PLANNING AND DEVELOPMENT

7.1	EXTENSION OF APPOINTED MEMBERS OF THE DRAKENSTEIN MUNICIPAL PLANNING TRIBUNAL
	VERLENGING VAN DIE AANGESTELDE LEDE VAN DIE DRAKENSTEIN MUNISIPALE BEPLANNINGSTRIBUNAAL
	UKWANDISWA KOKUQHESHA KWAMALUNGI E DRAKENSTEIN PLANNING TRIBUNAL

RECOMMENDED that

1. The appointments of Messrs D Smit, S Magardie and W M De Kock (Secundi) as external members of the Drakenstein Municipal Planning Tribunal be extended with another five (5) years, until 31 December 2025;
2. The appointments of the following internal municipal officials as members of the Drakenstein Municipal Planning Tribunal be extended with another five (5) years: Lauren Waring (Chairperson), Marius Wüst (Deputy Chairperson), Gerald Esau and Seraj Johaar (Secundi), until 31 December 2025, or upon termination of their employment contract;
3. The approved remuneration of the external members of the Drakenstein Municipal Planning Tribunal remain limited to a maximum claim of two hours for preparation time at a cost of R500.00 per hour, a maximum claim of four hours for a meeting at a cost of R1500.00 per hour, and travelling cost as per the SARS rates for private vehicles with a maximum claim of 500km; and
4. The Corporate Services Department proceed with the advertisement of the names of the members of the Drakenstein Municipal Planning Tribunal in the Provincial Gazette.

Meeting: Mayco 22/07/2020	Submitted by Department: Planning and Development
Ref No: 12/3	Author/s: R Mowzer
Coll No: 1645533	Referred from: Planning and Dev Portf - 09/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

7.2	EXEMPTION OF THE PROVISIONS OF SECTION 43(2) OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, ACT 16 OF 2013
	VRYSTELLING VAN DIE BEPALINGS VAN ARTIKEL 43(2) VAN DIE WET OP RUIMTELIKE BEPLANNING EN GRONDGEBRUIKBESTUUR, WET 16 VAN 2013
	UKWAPHULELWA KOBONELELO LECANDELO 43(2) LE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, ACT 16 OF 2013

RESOLVED that

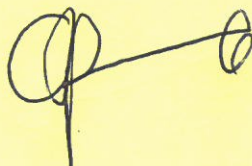
The item be referred back for further discussion.

Meeting: Mayco 22/07/2020	Submitted by Department: Planning and Development
Ref No: 15/1/P	Author/s: R Mowzer
Coll No: 1651324	Referred from: Planning and Dev Portf - 09/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED Planning and Development
	<u>DUE DATE:</u>

7.3	RENAMING OF A PORTION OF THE R301 TO MANDELA FREEDOM ROAD - STATUS REPORT: JULY 2020
	HERBENAMING VAN 'N GEDEELTE VAN DIE R301 NA MANDELA VRYHEIDSPAD: STATUSVERSLAG - JULIE 2020
	UKUTHIWA KWAKHONA KWECEBA LE R301 TO MANDELA FREEDOM ROAD - INGXELO YENKQUBELA PHAMBILI

RECOMMENDED that

1. The decision taken by Council on 29 March 2017 to rename a portion of the R301 to Nelson Mandela Freedom Road, be rescinded;
2. Council resolves to rather rename this portion of the R301 to Mandela Freedom Rd, based on the request by the Western Cape Provincial Geographical Names Committee;
3. Council takes note that the South African National Roads Agency (SANRAL) will be consulted regarding the proposed renaming; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

4. The Western Cape Provincial Geographical Names Committee be informed of the outcome of the consultation with SANRAL.

Meeting: Mayco 22/07/2020	Submitted by Department: Planning and Development
Ref No: 16/3/9/1	Author/s: J Meyer
Coll No: 1641950	Referred from: Planning and Dev Portf - 09/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.4 AMENDED DRAKENSTEIN HOUSE SHOP POLICY
GEWYSIGDE DRAKENSTEIN HUISWINKELBELEID
UKULUNGISWA KOMGAQO NKQOBO WE DRAKENSTEIN HOUSE SHOP

RECOMMENDED that

The amended House Shop Policy (Annexure A to the departmental report) be **approved and adopted.**

Meeting: Mayco 22/07/2020	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: R Mowzer
Coll No: 1654740	Referred from: Planning and Dev Portf - 09/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.5 IN PRINCIPLE APPROVAL OF THE BUSINESS MODEL FOR THE DEVELOPMENT OF DE POORT
IN BEGINSEL GOEDKEURING VAN DIE BESIGHEIDSMODEL VIR DIE ONTWIKKELING VAN DE POORT
UKUQINISEKISWA NGOKWESISEKO KWEHLOBO LOSHISHINO EKUPHUHLISENI I DE POORT

Amendments were made to paragraph 4.2, Long-term lease.

RECOMMENDED that

1. The long-term lease agreement business model in principle be approved as the preferred business model option for the development of Erf 28773 Paarl (De Poort); and

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

2. The long term lease agreement business model option be further investigated, with specific reference to the Asset Transfer Regulations as well as the Asset Transfer Policy, before referring an item back to Council for final approval of the business model option for the development of De Poort.

Meeting: Mayco 22/07/2020	Submitted by Department: Planning and Development		
Ref No: 15/1	Author/s: W Hendricks		
Coll No: 1663504	Referred from: Planning and Dev Portf - 09/07/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8. CORPORATE SERVICES

8.1	FINAL APPROVAL FOR THE RENEWAL OF THE LEASE OF A PORTION OF ERF 1622 MALVA STREET GOUDA TO THE NATIONAL DEPARTMENT OF TRANSPORT AND PUBLIC WORKS FOR THE PURPOSE OF A SATELLITE POLICE STATION (WARD 31
	FINALE GOEDKEURING VIR DIE VERHURING VAN 'N GEDEELTE VAN ERF 1622, MALVA STRAAT GOUDA AAN DIE NASIONALE DEPARTEMENT VAN OPENBARE VERVOER EN PUBLIEKE WERKE VIR DIE DOEL VAN 'N SATELLIET POLISIESTASIE (WYK 31)
	ISIGQIBO SOKUGQIBELA SOKUHLAZIYA KOKUQESHISA KWECEBA LESIZA 1622 MALVA STREET E GOUDA KWI NATIONAL DEPARTMANET OF TRANSPORT AND PUBLIC WORKS KUSENZELWA ISIKHULULO SAMAPOLISA ESIHAMBAYO (WADI 31)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) **final approval** be granted for the lease of a portion of Erf 1622, Gouda, measuring $\pm 350\text{m}^2$ in extent, to the National Department of Public Works for the purpose of a satellite police station, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a market rental amount of R350.55 per month (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of five (5) years as from 1 February 2020;

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

- 1.3 All legal requirements and technical conditions as laid down by the technical departments be adhered to;
- 1.4 All existing lease conditions remain applicable; and
- 1.5 All administrative and legal requirements be adhered to.
2. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement and due to the fact that the site is required for a public service, being rendered by the SAPS, therefor public competition will serve no purpose. Furthermore a public consultation process was followed during which other parties had the opportunity to submit an application. None were received.

Meeting: Mayco 22/07/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (1622) G	Author/s: N Williams
Coll No: 1635640	Referred from: Corp Serv Port – 07/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.2 FINAL APPROVAL FOR THE RENEWAL OF THE RIGHT TO USE A PEDESTRIAN PASSAGE: ROOI ELS STREET, NEW ORLEANS, PAARL (SITUATED BETWEEN ERVEN 9697 AND 9696, PAARL) TO ADJOINING LANDOWNER, MR C ANDERSON (WARD 22)
FINALE GOEDKEURING VIR DIE HERNUWING VAN DIE GEBRUIKREG VAN VOETGANGERDEURGANG: ROOI ELSSTRAAT NEW ORLEANS, PAARL (GELEË TUSSEN ERWE 9697 EN 9696, PAARL) AAN DIE AANLIGGENDE EIENAAR, MR C ANDERSON (WYK 22)
ISIGQIBO SOKUGQIBELA SOKUHLAZIYA KWESIVUMELWANO SOKUSEBENZISA IRHANGI YOKUHAMBA: ROOI ELS STREET, NEW ORLEANS, PAARL (EPHAKATHI KWEZIZA 9697 KWAYE 9696 PAARL) KUBANINI ABAKUFUTSHANE MNU C ANDERSON (WADI 22)

RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) **final approval** be granted for the right to use the pedestrian passage situated between Erven 9696 and 9697, Rooi Els Street, Paarl, to the adjacent owner of

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

Erf 9697 Paarl Mr C Anderson for safety and security purposes, subject to the standard conditions as well as the following terms and conditions:


- 1.1 The property will be use free of charge as provided for in terms of the applicable policy, since the facility is used for security purposes;
 - 1.2 The right to use endures for a period of five (5) years as from 1 January 2020;
 - 1.3 All existing conditions of the usage agreement remain applicable; and
 - 1.4 All administrative and legal requirements be adhered to.
2. In terms of paragraph 13 of the Asset Transfer Policy, the right to use be granted by way of direct negotiation as the transaction entails a renewal of an existing usage agreement. Furthermore a public consultation process will be followed during which other parties will have the opportunity to submit an objections, comments or counter proposals.

Meeting: Mayco 22/07/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (9697) P	Author/s: N Williams
Coll No: 1630866	Referred from: Corp Serv Port – 07/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.3 FINAL APPROVAL FOR THE RENEWAL OF THE RIGHT TO USE A PEDESTRIAN PASSAGE: MARTIN STREET, PAARL (SITUATED BETWEEN ERVEN 12514, 12515, 12520 & 12521, PAARL) TO ADJOINING LANDOWNER, MR AND MRS MOSTERT (WARD 17)
FINALE GOEDKEURING VIR DIE HERNUWING VAN DIE GEBRUIKSREG VAN VOETGANGERDEURGANG: MARTINSTRAAT, PAARL (GELEË TUSSEN ERWE 12514, 12515, 12520 & 12521 PAARL) AAN DIE AANLIGGENDE EIENAAR, MNR EN MEV MOSTERT (WYK 17)
ISIGQIBO SOKUGQIBELA SOKUVUSELELA KWEMVUME YOKUSEBENZISA IRHANGI YOKUHAMABA: MARTIN STREET, PAARL (IPHAKATHI KWEZIZA 12514, 12515, 12520 & 12521 PAARL) KUFUTSHANE KUBANINI BAZOM, MNU KUNYE NONKOS MOSTERT (WADI 17)

RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) **final approval** be



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

granted for the right to use the pedestrian passage situated between four residential erven, namely Erven 12514, 12515, 12520 and 12521, Martin Street, Paarl to the adjacent owner of Erf 12514 Paarl Mr and Mrs Mostert for security purposes, subject to the standard conditions as well as the following terms and conditions:

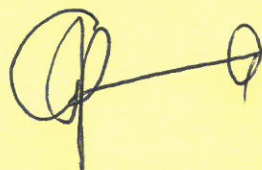
- 1.1 The property be used free of charge as provided for in terms of the applicable policy, because the facility is used to the benefit of the adjacent landowners;
 - 1.2 The right to use endures for a period of five (5) years as from 1 January 2020;
 - 1.3 All existing conditions of the usage agreement remain applicable;
 - 1.4 All administrative and legal requirements be adhered to;
 - 1.5 The passage be kept in a neat and tidy condition; and
 - 1.6 Any alterations require the prior approval of the Municipality via the Engineering Services as well as the Planning and Economic Development departments.
2. In terms of paragraph 13 of the Asset Transfer Policy, the right to use be granted by way of direct negotiation as the transaction entails a renewal of an existing usage agreement. Furthermore a public consultation process was followed during which other parties had the opportunity to submit objections, comments or counter proposals. None were received.

Meeting: Mayco 22/07/2020	Submitted by Department: Corporate Services
Ref No: 15/4/1 (12514) P	Author/s: N Williams
Coll No: 1633316	Referred from: Corp Serv Port – 07/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.4 APPOINTMENT OF THE AUDIT COMMITTEE MEMBER AND CHAIRPERSON
AANSTELLING VAN DIE OUDITKOMITEE LID EN VOORSITTER
UKUQESHWA KWELUNGU LEKOMITI YOPHICOTHO NOSIHLALO

RECOMMENDED that

1. Council appoint Mr Pieter Strauss as a member of the Audit Committee; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

22 JULY 2020

2. Council appoint Mr Raaghieb Najjaar as the Chairperson of the Audit Committee.

Meeting: Mayco 22/07/2020		Submitted by Department: Corporate Services	
Ref No: 3/3/1/3/9/1		Author/s: R Jaftha	
Coll No: 1661036		Referred from: Corp Serv Port – 07/07/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.5 LEASE OF OFFICE ACCOMMODATION BEING THE BUILDING ON ERF 7174 BREDA STREET, PAARL: FOR PURPOSES OF A MUNICIPAL COURT AND SUPPORTING OFFICE FACILITIES

HUR VAN KANTOOR AKKOMMODASIE SYNDE DIE GEBOU OP ERF 7174 BREDASTRAAT, PAARL: VIR DOELEINDES VAN 'n MUNISIPALE HOF EN ONDERSTEUNENDE KANTOORFASILITEITE

UKUQESHWA KWENDAWO YE OFISI EZAKWAKHIWA KWISIZA 7174 BREDA STREET, PAARL: KUSENZELWA INKUNDLA YAMATYALA KAMASIPALA KUNYE NENDAWO YEOFISI YENXASO

RESOLVED that

The item be referred to the 2nd Mayoral Committee meeting in July 2020.

Meeting: Mayco 22/07/2020		Submitted by Department: Corporate Services	
Ref No: 15/4/1(7174) P		Author/s: M Müller	
Coll No: 1667445		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

22 JULY 2020

8.6	PROPOSED ALIENATION OF A PORTION OF ERF 947 WELLINGTON (PREVIOUSLY KNOWN AS THE OUMA GRANNY'S HOUSE MUSEUM) SITUATED IN FONTEIN STREET: RE-ADVERTISING CALL FOR APPLICATIONS (WARD 2)
	VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 947 WELLINGTON (VOORHEEN BEKEND AS DIE OUMA GRANNY'S HOUSE MUSEUM) GELEË TE FONTEINSTRAAT: HERADVERTERING VAN UITNODIGING VAN AANSOEKE (WYK 2)
	ISINDULULO SOKUPHEPHELA KWECEBA LESIZA 947 WELLINGTON (EYAYISAZIWA NGAPHAMBILI NJENGE OUMA GRANNY'S HOUSE MUSEUM) EKWI FONTEIN STREET-UKUQINISEKISWA KOKUGQIBELA (WADI 2)

RESOLVED that

The item be referred to the 2nd Mayoral Committee meeting in July 2020.

Meeting: Mayco 22/07/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1(947) W	Author/s: N October		
Coll No: 1669543	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

8.7	COUNCILLOR E GOUWS NOMINATED TO SERVE ON SALGA WORKING GROUP: COMMUNITY DEVELOPMENT AND SOCIAL COHESION AND ECONOMIC EMPOWERMENT AND EMPLOYMENT CREATION
	NOMINERING VAN RAADSLID E GOUWS OM TE DIEN OP DIE SALGA WERKSGROEP: GEMEENSKAPSONTWIKKELING EN SOSIALE SAMEHORIGHEID EN EKONOMIESE BEMAGTIGING EN WERKSKEPPING
	UCEBA E GOUWA WONYULWE UKUBA MAKAKHONZE KWI SALGA WORKING GROUP: COMMUNITY DEVELOPMENT AND SOCIAL COHESION AND ECONOMIC EMPOWERMENT AND EMPLOYMENT CREATION

RESOLVED that

The appointment of Councillor E Gouws, MMC for Social Services, in place of former MMC for Social Services, Councillor F Jacobs, to serve on the SALGA Working Group, be approved.

Meeting: Mayco 22/07/2020	Submitted by Department: Corporate Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Corporate Services	<u>DUE DATE:</u>

9. PUBLIC SAFETY

9.1	CLOSURE OF MAY STREET & KLAPPERTJIE STREET CORRIDOR
	SLUITING VAN MAY & KLAPPERTJIE STRAAT GANGETJIE
	UKUVULWA KWERHANGI E MAYSTREET NE KLAPPERTJIE STREET

RESOLVED that

The corridor between May and Klappertjie Street be closed.

Meeting: Mayco 22/07/2020	Submitted by Department: Community Services		
Ref No: 15/4/3	Author/s: G Esau		
Coll No: 1627812	Referred from: Com Serv Port – 16/07/2020		
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Community Services	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

9.2	REPORT TO THE SAFETY AND SECURITY CLUSTER ON TAXI VIOLENCE IN DRAKENSTEIN
	VERSLAG AAN DIE VEILIGHEIDS- EN SEKURITEITSKLUSTER OOR TAXI-GEWELD IN DRAKENSTEIN
	INGXELO ELIMALUNGA NE SAFETY AND SECURITY CLUSTER ON TAXI E DRAKENSTEIN

RECOMMENDED that

The report be noted.

Meeting: Mayco 22/07/2020	Submitted by Department: Community Services
Ref No: 17/3/4/1/3	Author/s: J Cornelissen
Coll No: 1665150	Referred from: Com Serv Port – 16/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10. FINANCE SERVICES

10.1	INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 JUNE 2020
	DEERNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 30 JUNIE 2020
	INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 ISILIMELA 2020

RESOLVED that

The report be noted.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1666250	Referred from: Finance Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

10.2 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 JUNE 2020
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 30 JUNIE 2020
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 ISILIMELA 2020

RESOLVED that

The report be noted.

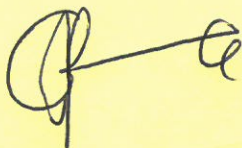
Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1666140	Referred from: Finance Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 JUNE 2020
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2020
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 30 ISILIMELA 2020

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1666253	Referred from: Finance Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

10.4 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 JUNE 2020
DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 30 JUNIE 2020
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 30 ISILIMELA 2020

RESOLVED that

The report be noted.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1666683	Referred from: Finance Serv Port – 21/07/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

10.5 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 JUNE 2020
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2020
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 ISILIMELA 2020

RECOMMENDED that

The report be noted.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1666138	Referred from: Finance Serv Port – 21/07/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

10.6 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JUNE 2020
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JUNIE 2020
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: ISILIMELA 2020

RECOMMENDED that

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R687,550 for June 2020 as recorded by the Accounting Officer in the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R15,346,730 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1665040	Referred from: Finance Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.7 REPORT ON TENDER AWARDS: JUNE 2020
VERSLAG OOR TENDERTOEKENNINGS: JUNIE 2020
INGXELO NGONIKEZELO LWETHENDA: ISILIMELA 2020

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of June 2020, **be noted**; and

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

22 JULY 2020

2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1665033	Referred from: Finance Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.8. QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 APRIL 2020 – 30 JUNE 2020

KWARTAAL VERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGS-KANAALBESTUURSBELEID: 1 APRIL 2020 – 30 JUNIE 2020

INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 APRELI 2020– 30 JUNI 2020

RESOLVED that

1. The report and Annexure A attached to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1665043	Referred from: Finance Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
2	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

10.9. ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 JULY 2019 – 30 JUNE 2020

JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID: 1 JULIE 2019 - 30 JUNIE 2020

INGXELO YONYAKA EKUMISELWENI KOMGAQO NKQUBO WE SUPPLY CHAIN: 1 JULAYI 2019 - 30 JUNE 2020

RECOMMENDED that

1. Council takes note of the content of this report; and
2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 8/1/B	Author/s: H Vergotine
Coll No: 1666330	Referred from: Finance Serv Port – 21/07/2020
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

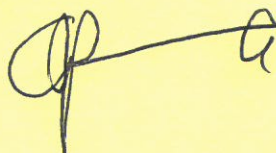
10.10. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR JUNE 2020

MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 EN 52 MAANDELIKSE EN KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR JUNIE 2020

UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA ISILIMELA 2020

RECOMMENDED that

1. Council notes the monthly budget statement and supporting documentation;
2. Council notes the quarterly report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

3. Council notes the in-year report for June 2020 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 14 July 2020, being the 10th working day after the end of June 2020.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1668057	Referred from: Finance Serv Port – 21/07/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.11 ACTION PLAN: MFMA CIRCULAR 71 UNIFORM FINANCIAL RATIOS AND NORMS: 2017/2018 & 2018/2019 FINANCIAL YEARS

AKSIE PLAN: MFBW OMSENDSKRYWE 71 EENVORMIGE FINANSIËLE VERHOUDINGS EN NORME: 2017/2018 & 2018/2019 FINANSIËLE JARE

IPLANI YOKUSEBENZA : MFMA CIRCULAR 71 UNIFORM FINANCIAL RATIOS AND NORMS: 2017/2018 & 2018/2019 FINANCIAL YEARS

RECOMMENDED that

1. The contents of the Uniform Financial Ratios and Norms Report as at 30 June 2019 and its action plan be noted;
2. No external borrowings be taken up for the period 2019/20 to 2023/24, providing an opportunity for the high gearing ratio to decrease to 45% by the 2024/25 financial year;
3. The Operating Surplus Ratio break-even through a balanced operating budget by the 2022/23 financial year;
4. Business plans and motivated applications be submitted for grant funding from national and provincial programmes;
5. Cost reflective tariffs be developed to ensure that trading services (electricity and water) generate operating surpluses and economic services (sanitation and refuse removal) at least break-even;
6. Charge-outs of labour and other charges receive priority to ensure cost reflective tariffs;

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020

7. Revenue collection improve to at least 97%;
8. Monitoring of revenue, expenditure and cash flows through the revenue management, expenditure management and cost containment programme under the leadership of the City Manager continues; and
9. The Chief Financial Officer draws the National Treasury's attention to the outdated ratios and norms that should be reviewed.

Meeting: Mayco 22/07/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: I Engelmoor	
Coll No: 1634384		Referred from: Finan Serv Port – 21/07/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

CONFIDENTIAL

10.12 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – JUNE 2020
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - JUNIE 2020
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – ISILIMELA 2020

See Confidential minutes.

Meeting: Mayco 22/07/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1666141		Referred from: Finan Serv Port – 21/07/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020**10.13. WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS****AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE****UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCINYWA KWAMATYALA)– IAKHAWUNTI EZIGQITHISIWEYO**

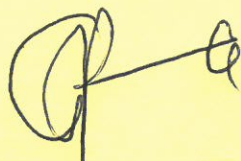
See Confidential minutes.

Meeting: Mayco 22/07/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1620818		Referred from: Finan Serv Port – 21/07/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.14. WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – FINAL ACCOUNTS**AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – FINALE REKENINGE****UKUCINWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCINWA KWAMATYALA) – IAKHAWUNTI YOKUGQIBELA**

See Confidential minutes.

Meeting: Mayco 22/07/2020		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1666471		Referred from: Finan Serv Port – 21/07/2020	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2020ADDITIONAL ITEM

10.15. WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – INDIGENT CONSUMER’S DEBT AS AT 17 JULY 2020
AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – DEERNIS VERBRUIKERS SKULD SOOS OF 17 JULIE 2020
UKUCINYWA KWAMATYALA ANAGHLAWULWAYO(5.10 UMGAQO NKQUBO WOKUCINYWA KWAMATYALA) - AMATYALA MAHLWEMPU NGOBUNJALO NGOMHLA WE 17 JULAYI 2020

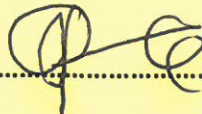
See Confidential minutes.

Meeting: Mayco 22/07/2020	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: N Keketsi
Coll No: 1667172	Referred from: Finan Serv Port – 21/07/2020
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11. URGENT MATTERS

None.

The meeting ended at 11:47.

CHAIRPERSON:

DATE:

Confirmed with/without amendments.

PJ/rs



Virtual Mayoral Committee Attendance Register

Date: 22 JULY 2020

Time: 10:00

Venue: Virtual meeting

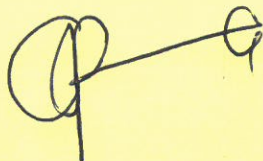
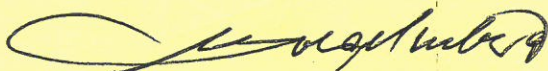
SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	✓
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	✓
DE ROUX (Engineering Services)	J F	MR	0834595965	✓
ANDREAS (Rural Management)	M A	MS	0767901066	✓
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	✓
GOUWS (Social Services)	E	MS	0824479711	✓
MILLER (Planning and Development)	J	ADV	0834400507	✓
MOKOENA (Corporate Services)	L P	MS	0734198671	✓
SMUTS (Public Safety)	R	MR	0824948467	✓
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	✓
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	✓
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	✓
STOWMAN SPEAKER	AC	MR	0791895359	✓
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	—

Office of the / Kantoor van die

CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENBERG
Drakenstein

2020-07-22

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
Leibbrandt	J.	CM	25	✓
Waring	L	ED		✓
Wüst	M	ED		✓
Johaar	S	ED		✓
Marthinus	J.	Stand in for ED Egan		✓
Newton	R	Media		✓
Goldenhuys	R	Media		✓
Jeffa	R	Me		✓
Syntember	C	Me		✗ Not present
Bruis	W	Me		✓
Mado	Y.	Me		✓
Boshoff	R	Mr		✓
Dippemaat	Y.	Mr		✓
Smith	J.C.	Me		✓
Houwie	R	R Me		✓
<u>Apology:</u>				
Egan	Y.	ED	On leave.	

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
 Cllr / Rdl R.A. KOEGELENBERG
 Drakenstein

2020-07-22