

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE PAARL TOWN HALL, MAIN STREET, PAARL, ON WEDNESDAY, 28 OCTOBER 2020 AT 14:00.

PRESENT: Councillors (see attendance register)

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate Services)
	Mr G Esau	(Executive Director: Community Services)
	Ms L Waring	(Executive Director: Planning and Development)
	Mr C Geldenhuys	(Acting Executive Director: Engineering Services)
	Ms R Jaftha	(Chief Audit Executive)
	Mr A V Marais	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Mr G Dippenaar	(Chief Risk Officer)
	Ms W Prins	(Performance Management Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)

ABSENT: Councillors (see attendance register)



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A Welcoming

The City Manager, in the absence of the Speaker, welcomed all to the meeting. Mr. R Najaar of the Audit Committee was also welcomed at the meeting.

B Election of Acting Speaker

The City Manager indicated that the Speaker was off sick and that an acting Speaker had to be elected for the meeting. The City Manager requested nominations. Ald JF le Roux was proposed by the DA. The ANC requested a 10 minutes recess, which was granted by the City Manager. Thereafter the ANC seconded the proposal of the DA.

Ald JF le Roux was unanimously elected as Acting Speaker for the Council meeting of 28 October 2020.

1.	CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS
	OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITEEVERGADERINGS
	UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/KWINTLANGANISO ZEBHUNGA

Clr F P Cupido	-	Apology;
Clr P B A Cupido	-	Apology;
Clr L Cyster	-	Apology;
Clr A Luggola	-	Apology;
Clr T C Mangena	-	Apology;
Clr N D Sauerman	-	Apology;
Clr J Smit	-	Apology; and
Clr A C Stowman	-	Apology.

2.	CONFIRMATION OF MINUTES
	BEKRAGTIGING VAN NOTULES
	UKUQINISEKISWA KWEMIZUZU

The minutes of the following meetings of the Municipal Council were **confirmed as correct**:-

- (i) Virtual Ordinary Meeting held on 30 September 2020; and
- (ii) Virtual Special Meeting held on 14 October 2020.

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2.1 IMPLEMENTATION OF COUNCIL DECISIONS
IMPLEMENTERING VAN RAADSBSLUITE
UKUMISELWA KWEZIGQIBO ZEBHUNGA WESIGQEBA

Noted.

3. MINUTES: MAYORAL COMMITTEE
NOTULE: BURGEMEESTERSKOMITEE
IMIZUZU: IKOMITI KASODOLOPHU

The minutes of the following meetings of the Mayoral Committee were **noted**:

- (i) Ordinary meeting held on 23 September 2020; and
- (ii) Confidential meeting held on 23 September 2020.

4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/ DEPUTY EXECUTIVE MAYOR
VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/ UITVOERENDE ONDERBURGEMEESTER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA ISEKELA LIKASODOLOPHU WESIGQEBA

The Executive Mayor announced that the water tariffs will be lowered as from 1 November 2020 and that the life span of the Wellington Landfill Site had to be extended.

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO

The Speaker made the following announcements:

1. Congratulated councillors celebrating their birthdays during October;
2. Reminded councillors to return outstanding memory sticks to the Administration;
3. Reminder ward councillors to submit the typed minutes and attendance register of at least one Ward Committee meeting to the Office of the Speaker before 27 November 2020 for the stipends of December 2020 to proceed. Ward councillors are responsible for submitting the mentioned minutes and attendance registers to the Office of the Speaker within 10 working days after the conclusion of the Meeting. The Speaker urged councillors to adhere to COVID-19 safety and health regulations;

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4. Requested that any changes to the composition of a ward committee be communicated to the Office of the Speaker in writing before 27 November 2020;
5. Reminded councillors of the ward committee stipends scheduled for 21 December 2020 or earlier and that payment may be delayed due to late submissions to the Office of the Speaker.
6. Ward committee minutes to be submitted before 15 November;
7. Ward councillors who did not submit any meeting minutes and attendance registers to the Office of the Speaker for the quarter of July 2020 to September 2020 must supply written reasons to the Speaker before 12h00 on Friday, 13 November 2020 why they failed to do so:
 - N Mbenene (Ward 5);
 - R Arnolds (Ward 7);
 - N Zikhali (Ward 8);
 - M Nobula (Ward 12);
 - L van Niekerk (Ward 25);
 - J Smit (Ward 30) and
 - G Ford (Ward 31).
8. Ward projects 2020/21 grass cutting questionnaire: Ward councillors to complete the questionnaire from Parks before 12h00 on 30 October 2020 and submit it directly to Ms. P Bolton/Ms. Anneline Adonis;
9. Ward projects 2020/21 questionnaire: Ward councillors to complete the questionnaire from Solid Waste before 12h00 on 30 October 2020 and submit it directly to Ms. Sonia Frans; and
10. Information session on the Section 71 report will be held after the meeting.

5.1 DISCLOSURE OF INTERESTS BY COUNCILLORS / OFFICIALS
VERKLARING VAN BELANGE DEUR RAADSLEDE / AMPTENARE
UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA

- Clr G C Combrink on Item 7.1; and
- Clr M M Adriaanse on Item 7.1.

6. STATUTORY MATTERS
STATUTÊRE SAKE
IMIBA YOMTHETHO

None.



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7.	CONSIDERATION OF REPORTS
	OORWEGING VAN VERSLAE
	UKUQWALASELWA KWEENGXELO

7.1	CONFERMENT OF ALDERMANSHIP TO QUALIFYING COUNCILLORS
	TOEKENNING VAN RAADHEERSKAP AAN KWALIFISERENDE RAADSLEDE
	UKUNIKEZELWA KOBU ALDERMAN KOO CEBA ABAFANELEKILEYO

UNANIMOUSLY RESOLVED that

1. The title of Aldermanship be conferred upon the following councillors who qualify therefor in terms of the Bestowal of Aldermanship Policy:
 - a. GC Combrink; and
 - b. MM Adriaanse.
2. The Alderman lapel badges be handed to the above councillors by the Speaker at the next Council meeting.

Meeting: Council 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 3/B, 3/8/6	Author/s: F Goosen		
Coll No: 1698024	Referred from: MC -21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED Corporate Services	

7.2	REPORT ON WARD COMMITTEE MEETINGS AND PUBLIC MEETINGS: PERIOD 1 JUNE 2020 TO 30 SEPTEMBER 2020
	VERSLAG OOR WYKSKOMITEE VERGADERINGS EN OPENBARE VERGADERINGS: TYDPERK 1 JUNIE 2020 TOT 30 SEPTEMBER 2020
	INGXELO YENTLANGANISO ZEKOMITI ZEWADI KUNYE NEENTLANGANISO ZOLUNTU: IXESHA 1 JUNI 2020 UKUYA KU 30 SEPTEMBER 2020

The ANC requested feedback as to any actions taken against ward councillors who failed to hold quarterly ward/feedback meetings.

UNANIMOUSLY RESOLVED that

1. Cognisance be taken of ward committee meetings held during the period 1 June 2020 until 30 September 2020; and
2. The appropriate actions be taken against ward councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter.

Meeting: Council 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 3/3/1/10	Author/s: L Nojozi		
Coll No: 1691330	Referred from: MC - 21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED Corporate Services	

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7.3 FINAL APPROVAL: RENEWAL OF LEASE - A PORTION OF ERF 1297, GENERAL HERTZOG BOULEVARD, WELLINGTON TO CURIOUS MONKEYS PLAYSCHOOL AND AFTERCARE (WARD 2)
FINALE GOEDKEURING: HERNUWING VAN VERHURING -'N GEDEELTE VAN ERF 1297, GENERAAL HERTZOG BOULEVARD, WELLINGTON AAN CURIOUS MONKEYS SPEELSKOOL EN NASORG (WYK 2)
ISIQINISEKISO SOKUGQIBELA: UKUHLAZIWA KOKUQESHA – ICEBA LESIZA 1297, GENERAL HERTZOG BOULEVARD, WELLINGTON KWI CURIOUS MONKEYS PLAYSCHOOL AND AFTERCARE (WADI 2)

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) **final approval** be granted for the renewal of the lease of the municipal property situated on Erf 1297, General Hertzog Boulevard, Wellington, measuring ±915m² in extent, to Curious Monkeys Playschool and Aftercare (Reference No. C20917) for the purpose of a crèche, aftercare and educare center and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a market related rental amount of R3 509.60 per month (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of 3 (three) years, as from 1 June 2020;
 - 1.3 All existing conditions of lease will remain applicable;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc., if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: Council 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (1297) W	Author/s: N Williams		
Coll No: 1644262	Referred from: MC- 21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED Corporate Services	



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7.4	FINAL APPROVAL: RENEWAL OF LEASE - ERVEN 95 AND 1870, CHURCH STREET, WELLINGTON TO THE WELLINGTON MUSEUM BOARD (WARD 2)
	FINALE GOEDKEURING: HERNUWING VAN VERHURING - ERWE 95 EN 1870, KERKSTRAAT, WELLINGTON AAN DIE WELLINGTON MUSEUM RAAD (WYK 2)
	ISIQINISEKISO SOKUGQIBELA: UKUHLAZIWA KOKUQESHA -IZIZA 95 KUNYE 1870, CHURCH STREET, WELLINGTON KWI WELLINGTON MUSEUM BOARD (WADI 2)

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) **final approval** be granted for the renewal of the lease of the municipal property situated on Erven 95 and 1870, Church Street Wellington, measuring jointly $\pm 915\text{m}^2$ in extent, to the Wellington Museum Board for the purpose of a museum and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidized rental amount of R1,594.99 per month being 5% of the market value (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of 5 (five) years, as from 1 June 2020;
 - 1.3 All existing conditions of lease will remain applicable;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption etc., if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.

2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and

3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: Council 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (95) W, 15/4/1 (1870) W	Author/s: N Williams		
Coll No: 1644175	Referred from: MC-21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED Corporate Services	

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7.5 FINAL APPROVAL: RENEWAL OF LEASE - PORTION OF ERF 5810, COODE STREET, WELLINGTON TO LOLLYPOP EDUCARE CENTRE (NPO 099-722) (WARD 11)
FINALE GOEDKEURING: HERNUWING VAN VERHURING - GEDEELTE VAN ERF 5810, COODESTRAAT, WELLINGTON AAN LOLLYPOP OPLEIDINGSENTRUM (NPO 099-722) (WYK 11)
UKUQINISEKISWA KOKUGQIBELA: UKUHLAZIWA KOKUQESHA – IPROPATI KAMASIPALA, ICEBA LESIZA 5810, COODE STREET, WELLINGTON KWI LOLLYPOP EDUCARE CENTRE (NPO 099-722) (WADI 11)

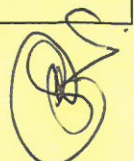
UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) *final approval* be granted for the renewal of the lease of the municipal property situated on a portion of Erf 5810, Coode Street, Wellington, measuring ±300m² in extent, to Lollypop Educare Centre (NPO 099-722) for the purpose of a crèche, aftercare and educare center and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised rental amount of R421.22 per month (VAT excluded, 6% escalation per annum included), being 5% of the market value;
 - 1.2 The lease endures for a period of 3 (three) years, as from 1 June 2020,
 - 1.3 All existing conditions of lease will remain applicable;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc., if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.

2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and

3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: Council 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (5810) W	Author/s: N Williams		
Coll No: 1644308	Referred from: MC-21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED Corporate Services	



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7.6	PROPOSED ALIENATION OF ERVEN 30087 AND 30652, GONIWE STREET, PAARL VIA CALL FOR APPLICATION PROCESS FOR THE DEVELOPMENT THEREOF FOR BUSINESS PURPOSES (WARD 16)
	VOORGESTELDE VERVREEMDING VAN ERWE 30087 EN 30652, GONIWESTRAAT, PAARL BY WYSE VAN UITNODIGING VIR AANSOEKE VIR DIE ONTWIKKELING DAARVAN VIR KOMMERSIËLE DOELEINDES (WYK 16)
	ISINDULULO SOKUPHEPHELA KWEZIZA 30087 KUNYE 30652, GONIWE STREET, PAARL NGENDLELA YOKUBIZA INKQUBO YEZICELO EKUPHULISENI KWAYO KUSENZELWA USHISHINO (WADI 16)

UNANIMOUSLY RESOLVED that

1. In terms of Section 14 of the MFMA *in principle approval* be granted for the alienation of Erven 30087 and 30652, Goniwe Street, Paarl and situated in Drommedaris, measuring $\pm 1,506m^2$ and $\pm 1,566m^2$ in extent respectively, at a market related selling price, via a call for applications, for the commercial development thereof, subject to the normal conditions of sale as well as the following conditions:
 - 1.1 The sites be utilised for commercial purposes only, in accordance with its current zoning;
 - 1.2 The applicants will be required to submit a Site Development Plan and Business model in respect of their proposal;
 - 1.3 All costs related to the registration of transfer process will be for the account of the successful applicant; and
 - 1.4 The transaction be subject to all requirements as indicated by the technical departments.

2. The proposed transaction will be advertised whereby interested parties will be invited to apply for the acquisition of the subject property.

Meeting: Council 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (30087) x 15/4/1 (30652) P	Author/s: N October		
Coll No: 1691927	Referred from: MC-21/10/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED Corporate Services	

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7.7	AUDIT COMMITTEE REPORT
	ODUITKOMITEE VERSLAG
	INGXELO YEKOMITI YOPHICHO THO ZINCWADI

UNANIMOUSLY RESOLVED that

The report of the Audit Committee from the meeting held on 27 August 2020 be noted.

Meeting: Council 28/10/2020	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/13	Author/s: R Jaftha		
Coll No: 1698807	Referred from: MC -21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Audit Executive	

7.8	APPOINTMENT OF A PANEL TO CONDUCT INTERVIEWS FOR THE APPOINTMENT OF A NEW FRAUD AND RISK MANAGEMENT COMMITTEE CHAIRPERSON
	AANSTELLING VAN 'N PANEEL VIR ONDERHOUDVOERING MET KANDIDATE VIR AANSTELLING AS VOORSITTER VAN DIE BEDROG- EN RISIKOBESTUURSKOMITEE
	UKUQESHWA KWEQELA ELIZA KUQHUBA UDLIWANO-NDLEBE LOKUQESHWA KWESIHLALO SEKOMITI ENTSHA FRAUD AND RISK MANAGEMENT COMMITTEE

Clr R H Nell from ICOSA requested that one representative each from the ANC and smaller parties also serve on the Committee. The Acting Speaker undertook to bring the request to the attention of the Speaker for future purposes.

UNANIMOUSLY RESOLVED that

1. The following three members of Council who will be assisting the City Manager as chairperson of the panel, to interview prospective candidates to serve as the Chairperson on the municipality's Fraud and Risk Management Committee (FARMCO) be approved:
 - 1.1 Cllr A Stowman (Speaker);
 - 1.2 Alderman JF le Roux (Portfolio holder Engineering Services); and
 - 1.3 Chairperson of MPAC, Cllr MJ le Hoe.

Meeting: Council-28/10/2020	Submitted by Department: Risk Management Division		
Ref No: 3/3/1/3/9/1	Author/s: G Dippenaar		
Coll No: 1702980	Referred from: MC -28/09/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Risk Officer	

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7.9 CLOSURE OF OFFICES

SLUITING VAN KANTORE

UKUVALWA KWEE OFISI NGEXESHA LEMIBHIYOZA

UNANIMOUSLY RESOLVED that

1. It be noted that the municipal offices will close at 13h00 on 23 December 2020;
2. The closure of municipal offices on 23 December 2020 up to and including 31 December 2020 be approved;
3. It be noted that the required emergency services and essential services personnel will be operational as usual during the whole of the festive season;
4. In addition to the one day leave granted to all staff at year end, the granting of two days additional leave to essential services staff who worked during Lockdown Level 5 (as identified by the respective Executive Directors), be approved; and
5. The closure of offices be advertised in the local newspapers, municipal website and on all notice boards.

Meeting:	Council-28/10/2020	Submitted by Department:	Corporate Services
Ref No:	4/6/4 (2018/2019)	Author/s:	N Matolengwe
Coll No:	1700926	Referred from:	MC -28/09/2020
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-5	Implement decision	ED Corporate Services	

7.10 AMENDED LIBRARY HOURS

GEWYSIGDE BIBLIOTEEKSURE

IYURE ZOKUSEBENZA KWITHALA LENCWADI
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UNANIMOUSLY RESOLVED that

The following amendments be approved:

1. The amended hours from 09:00 until 16:45, Mondays to Thursdays, 09:00 until 15:30 on Fridays until 30 June 2021 and closed on Saturdays;
2. Limited services during these hours with the focus mainly on curbside and online services with the phase-in of other services as the pandemic subsides; and
3. The new operating hours as from 1 July 2021 be follows:
 - 3.1 Bigger libraries: Mondays and Tuesdays 09:00 - 18:00, Wednesdays and Thursdays 09:00 - 17:00, Fridays 10:00 - 15:30 and Saturdays 09:00-12:00;

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3.2 Rural Libraries: Mondays to Thursdays 08:00 - 16:00 and Fridays 08:00-15:30; and

3.3 The day before a public holiday libraries closed at 16:45.

Meeting: Council 28/10/2020	Submitted by Department: Community Services		
Ref No: 17/4	Author/s: L Thomas		
Coll No: 1685210	Referred from: MC - 21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED Community Services	

7.11 VOLUNTEER RESERVIST POLICY

VRYWILLIGE RESERVIS BELEID

UMGAQO NKQUBO WAMAVOLONTIYA EBKWEWODWA

The ANC enquired whether remuneration would be payable to reservists. The portfolio councillor confirmed that no remuneration will be payable but out of pocket expenses will be covered.

UNANIMOUSLY RESOLVED that

The Volunteer Reservist Policy be approved.

Meeting: Council 28/10/2020	Submitted by Department: Community Services		
Ref No: 1/P	Author/s: D Damons		
Coll No: 1688058	Referred from: MC - 21/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	<ol style="list-style-type: none"> 1. Implement decision 2. Update policy folder and Intranet 3. Publish on website 	<ol style="list-style-type: none"> 1. ED Community Services 2. Administration 3. Communication 	

7.12 POLICY FOR THE INSTALLATION OF TELECOMMUNICATIONS INFRASTRUCTURE IN ROAD RESERVES

BELEID VIR INSTALLERING VAN TELEKOMMUNIKASIE INFRASTRUKTUUR BINNE DIE PADRESERWE

UMGAQO NKQUBO WOKUFAKELA ISISEKHO ZOKUQAKAMSHELWANO KWINDLELA EZIBEKWE BUCALA

The recommendation of the Mayoral Committee that the ward councillor be included in paragraph 4.6.1 of the policy was tabled and accepted.

Members remarked that work done in respect of the above often leaves areas untidy and requested the Engineering Department to exercise the necessary control.

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UNANIMOUSLY RESOLVED that

The Policy for the Installation of Telecommunications Infrastructure in Road Reserves, be approved.

Meeting: Council 28/10/2020 Ref No: 1/P Coll No: 1688058		Submitted by Department: Community Services Author/s: L Plenaar Referred from: MC – 21/10/2020	
PAR: 1-3	ACTION: 1. Implement decision 2. Update policy folder and Intranet 3. Publish on website	RESPONSIBLE DEPARTMENT: 1. ED Community Services 2. Administration 3. Communication	DUE DATE:

7.13 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 SEPTEMBER 2020
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 SEPTEMBER 2020
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 SEPTEMBER 2020

UNANIMOUSLY RESOLVED that

The report be noted.

Meeting: Council-28/10/2020 Ref No: 9/1/1/4 Coll No: 1700466		Submitted by Department: Finance Author/s: A Abrahams Referred from: MC –28/10/2020	
PAR:	ACTION: Implement decision	RESPONSIBLE DEPARTMENT: Chief Financial Officer	DUE DATE:

7.14 REPORT ON TENDER AWARDS AS ON SEPTEMBER 2020
VERSLAG OOR TENDERTOEkENNINGS SOOS OP SEPTEMBER 2020
INGXELO NGONIKEZELO LWETHENDA NJENGE SEPTEMBER 2020

UNANIMOUSLY RESOLVED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of September 2020, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Council-28/10/2020 Ref No: 8/1/2/1 Coll No: 1699754		Submitted by Department: Finance Author/s: C Hess Referred from: MC –28/10/2020	
PAR:	ACTION: Implement decision	RESPONSIBLE DEPARTMENT: Chief Financial Officer	DUE DATE:

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7.15 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: SEPTEMBER 2020
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: SEPTEMBER 2020
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: SEPTEMBER 2020

UNANIMOUSLY RESOLVED that

- In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R319,737 for September 2020 as recorded by the Accounting Officer under the annexures attached to the departmental report be noted; and
- The Chief Financial Officer record the accumulated deviation amount of R1,515,238 for the financial year in the notes to the 2020/2021 annual financial statements as required by legislation.

Meeting: Council-28/10/2020	Submitted by Department: Finance		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1700942	Referred from: MC -28/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Financial Officer	

7.16 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR SEPTEMBER 2020
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 EN 52 MAANDELIKSE EN KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR SEPTEMBER 2020
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA EYOMSINTSI 2020

The ANC raised questions as to the cash/investments in hand as at 30 September 2020. The necessary information was provided by the Finance Portfolio Holder.

UNANIMOUSLY RESOLVED that

- The monthly budget statement and supporting documentation be noted;
- The quarterly report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted; and
- It be noted that the in-year report for September 2020 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 14 October 2020, being the 10th working day after the end of September 2020.

Meeting: Council-28/10/2020	Submitted by Department: Finance		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1702750	Referred from: MC -28/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	Chief Financial Officer	

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28 OCTOBER 2020

7.17 ANNUAL STOCK TAKE REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2020
JAARLIKSE VOORRAAD OPNAME VERSLAG VIR DIE JAAR EINDIGEND 30 JUNIE 2020
UBALO LWEMPAHLA KUNYE NENKONZO: ISITOKO SASEKHAYA KUNENEZIXHOBO - UBALO LWEMPAHLA LONYAKA OPHELA NGE 30 JUNI 2020

UNANIMOUSLY RESOLVED that

1. The stock take report of 2020 and the ratification of the stock shortages, surpluses and write-offs (as indicated in the departmental report) be approved; and
2. The Chief Financial Officer records the information in point 1 above in the notes to the Annual Financial Statements for the year ending 30 June 2020 as required by legislation.

Meeting: Council-28/10/2020	Submitted by Department: Finance		
Ref No: 6/2/1	Author/s: H Vergotine		
Coll No: 1678347	Referred from: MC-23/09/2020		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	Chief Financial Officer	

7.18 APPROVAL OF THE 2nd SPECIAL 2020/2021 ADJUSTMENTS BUDGET
GOEDKEURING VAN DIE 2DE SPESIALE 2020/2021 AANPASSINGS BEGROTING
UKUVUNYWA KOLWABIWO-MALI OLUQHELEKILEYO LWESI-2020/2021 OLUKHETHEKILEYO

The ANC requested clarity on the re-allocation of funding for certain key projects and stressed the need for additional funding for informal settlements. The Executive Mayor responded that all needs were duly considered.

UNANIMOUSLY RESOLVED that

1. The operating revenue of R2,614,031,497 (capital grants included) approved by Council in August 2020 be decreased with R67,462,000 to R2,546,569,497 for the 2020/2021 financial year; as set out in Table 1 of Special Adjustment report;
2. The operating expenditure of R2,516,371,421 approved by Council in August 2020 be decreased with R65,020,000 to R2,451,351,421 for the 2020/2021 financial year; as set out in Table 2 of Special Adjustment report;
3. The capital budget expenditure of R216,772,210 approved by Council in August 2020 be increased with R502,930 to R217,275,140 for the 2020/2021 financial year as set out in Table 4 of the 2020/2021 Special Adjustments Budget Report;
4. The capital budget expenditure from own revenue be reduced to zero for 2021/2022 and 2022/2023 as set out in Table 6;



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5. Council approves the reprioritized Integrated Urban Development Grant project list attached as Annexure B to the departmental report;
6. Council takes note that no taxes and tariffs are affected with the approval of this special adjustments budget; and
7. B Schedules attached as Annexure C to the departmental report be approved.

Meeting: Council-28/10/2020	Submitted by Department: Finance		
Ref No: 5/2/2	Author/s: K Fredericks		
Coll No: 1703067	Referred from: MC -23/09/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-7	Implement decision	Chief Financial Officer	

8. MATTERS FOR CONSIDERATION/INFORMATION

SAKE VIR OORWEGING/INLIGTING

IMIBA YOKUQWALASELWA/YOKWAZISA

8.1 2019/2020 ANNUAL FINANCIAL STATEMENTS: REPORT ON UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE

2019/2020 GEOUDITEERDE FINANSIËLE JAARSTATE: VERSLAG OOR ONGEMAGTIGDE, ONREELMATIGE, VRUGTELOSE EN VERKWISTENDE UITGAWES

INGXELO EPHICHOHIWEYO YONYAKA YEMALI KA 2019/2020: INGXELO YOKUSEBENZISA NGAPHANDLE KWEMVUME, ENXAMNYE NOMTHETHO, NGENAZIQHAMO. KUNYE NENKCITHO

UNANIMOUSLY RESOLVED that

The irregular expenditure amount of R1,367,618 for the 2019/2020 financial year as irrecoverable and to be written-off in note 49.2 of the 2019/2020 annual financial statements be approved.

Meeting: Council 28/10/2020	Submitted by Directorate: Financial Services		
Ref No: 5/12/2/6 (2019/2020)	Author/s: B Brown		
Coll No: 1704633	Referred from: MPAC - 20/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Financial Officer	

9. URGENT MATTERS SUBMITTED BY CITY MANAGER

DRINGENDE SAKE VOORGELË DEUR DIE STADSBESTUURDER

IMIBA ENXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

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10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS
OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE
UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

None.

11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AJENDA EYONGEZIWEYO

11.1 QUARTERLY PERFORMANCE ASSESSMENT REPORT 2020/2021 (QUARTER 1: 01 JULY - 31 SEPTEMBER 2020)
KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2020/2021 (KWARTAAL 1: 01 JULIE – 31 SEPTEMBER 2020)
INGXELO YOKUHLOLWA INDELELA YOKUSEBENZA KA 2020/2021 (IKOTA 1: 01 JULAYI – 31 SEPTEMBHA)

UNANIMOUSLY RESOLVED that

1. The Quarterly Performance Assessment Report 2020/2021 (Quarter 1: 1 July to 30 September 2020) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website; and
3. The approved Quarterly Performance Assessment Report be submitted to the:
 - Internal Audit Unit (for notification);
 - Auditor General of South Africa;
 - Provincial Treasury: Western Cape;
 - National Treasury; and
 - Department of Local Government: Western Cape.

Meeting: Council –28/10/2020 Ref No: 2/2/8 Coll No: 1706377	Submitted by Department: Performance Management Author/s: W Prins Referred from: Mayco 2 – 28/10/2020		
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> PM Officer	<u>DUE DATE:</u>

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IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI	
12.	CONSIDERATION OF CONFIDENTIAL MATTERS
	OORWEGING VAN VERTROULIKE SAKE
	UKUQWALASELWA KEMIBA EYIMFIHLO

12.1 CONFIRMATION OF MINUTES

See Confidential minutes.

12.2	WRITING-OFF OF IRRECOVERABLE DEBT REPORT – SEPTEMBER 2020
	AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – SEPTEMBER 2020
	INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – SEPTEMBER 2020

UNANIMOUSLY RESOLVED that

See Confidential minutes.

Meeting: Council-28/10/2020	Submitted by Department: Finance		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1699696	Referred from: MC -28/10/2020		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Financial Officer	

12.3	MONTHLY IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: OCTOBER 2020
	MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG OOR MUNISIPALE MINIMUM KOMPETENSIEVLAKKE (MMKV) VIR SENIOR BESTUURDERS: OKTOBER 2020
	INGXELO YENYANGA YENKQUBELA PHAMBILI YOKUMILISELWA KWE MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) YOMANEJALA ABAKHULU: EYEDWARHA 2020

See Confidential minutes.

Meeting: Council - 28/10/2020	Submitted by Department: Corporate Services		
Ref No: 1/4/9	Author/s: S Johaar		
Coll No: 1702973	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	ED Corporate Services	

The meeting ended at 16:19.

CHAIRPERSON: A.C. STORMAN

DATE: 10 DECEMBER 2020

Confirmed ~~with~~ without amendments.

FG/mg

**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER COUNCIL
28 OCTOBER 2020**


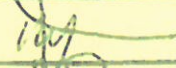
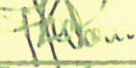


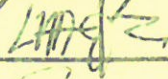

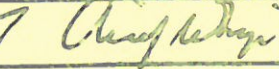
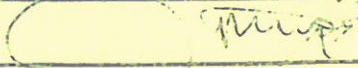



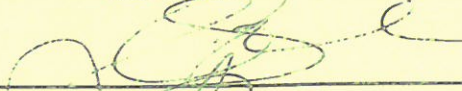

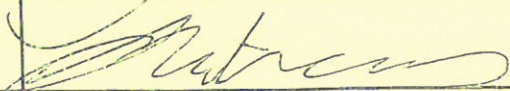
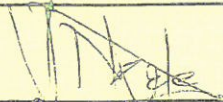

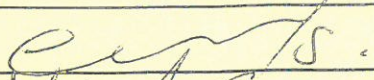


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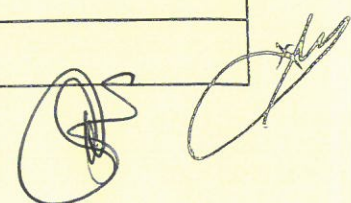
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ADRIAANSE	Miriam Maria	MS	<i>[Signature]</i>
AFRIKA	Amelda Felicity	MS	<i>[Signature]</i>
ANDERSON	Joan Veronica	MS	<i>[Signature]</i>
ANDREAS	Margaretha Aletta	MS	<i>[Signature]</i>
ARNOLDS	Ruth Belldine	MS	<i>[Signature]</i>
BEKEER	Abraham	MR	<i>[Signature]</i>
BESTER	Theunis Gerhardus	MR	<i>[Signature]</i>
BLANCKENBERG	Derrick Solomon	MR	<i>[Signature]</i>
BOOYSEN	Vanessa Charmaine	MS	<i>[Signature]</i>
BUCKLE	Albertus Marthinus Loubser	MR	<i>[Signature]</i>
COMBRINK	Gert Cornelius	MR	<i>[Signature]</i>
CUPIDO	Felix Patric	MR	<i>[Signature]</i>
CUPIDO	Patricia Beverley Ann	MS	<i>[Signature]</i>
CYSTER	Lorraine	MS	<i>[Signature]</i>
DAVIDS	Claire Olivia	MS	<i>[Signature]</i>
DE GOEDE	Hendrik Ruben	MR	<i>[Signature]</i>
DE WET	Jo-Ann	MS	<i>[Signature]</i>
DUBA	Bongiwe Primrose	MS	<i>[Signature]</i> PRESENT.
FORD	Geoffrey Harry	MR	<i>[Signature]</i>
GEORGE	Nonkumbulo Nancy	MS	<i>[Signature]</i>
GOUWS	Eva	MS	<i>[Signature]</i>
JACOBS	Frances	MS	<i>[Signature]</i>
JONAS	Sweetness Xoliswa	MS	<i>[Signature]</i>
KEARNS	Christephine	MS	<i>[Signature]</i>
KLAAS	Moses Thembile	MR	<i>[Signature]</i>
KOEGELENBERG	Renier Adriaan	MR	<i>[Signature]</i>
KOTZÉ	Hendrik Jacobus	MR	<i>[Signature]</i>
KROUTZ	Calvin	MR	<i>[Signature]</i>

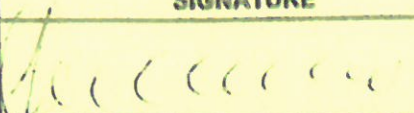

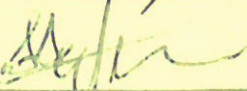
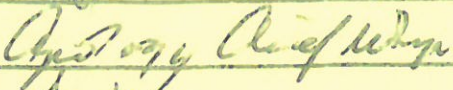
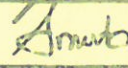
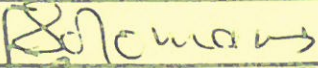
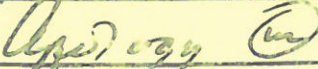
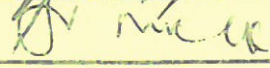

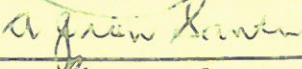
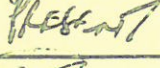


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**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER COUNCIL-
28 OCTOBER 2020**

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SURNAME	NAME	TITLE	SIGNATURE
LANDU	Linda	MS	
LE HOE	Marthinus Jacobus	MR	
LE ROUX	Jacobus Francois	MR	
LUGQOLA	Anathi	MS	
MANGENA	Tembekile Christopher	MR	
MASOKA	Zolani Livingstone	MR	
MATTHEE	Hendrik Johannes Nicolaas	MR	
MBENENE	Ndileka Primrose	MS	PRESENT 
MDUNUSIE	Minah Nontombi	MS	
MEYER	Willem Pieter Daniel	MR	
MILLER	Johan	ADV	
MPULANYANA	Thuso Reginald	MR	
MOKOENA	Liphaphathi Patricia	MS	
NELL	Rodney Heinrich	MR	
NIEHAUS	Lodewyk Wilfred	MR	
NOBULA	Mcedisi Daniel	MR	ABSENT
NOMANA	Tryphina Zukiswa	MS	ABSENT
NZELE	Lawrence Vuyani	MR	
POOLE	Conrad James	MR	
RENS	Samuel Colin	MR	
RICHARDS	Abdul Moutie	MR	
RIX	Brigham	MR	
ROSS	Soudah	MS	ABSENT



SURNAME	NAME	TITLE	SIGNATURE
SAMBOKWE	Ludia Sindiswa	MS	
SAUERMAN	Nicolaas Daniël	MR	
SEPTEMBER	Sharon Elizabeth	MS	
SMIT	Johannes	MR	
SMUTS	Rean	MR	
SOLOMONS	Elizabeth Aletta	MS	
STOWMAN	Aidan Charles	MR	
VAN NIEKERK	Laurichia Tylial	MS	
VAN NIEWENHUYZEN	Reinhardt Heinrich	MR	
VAN SANTEN	Aletta Johanna	MS	
VIKA	Mandisa	MS	
WINDVOGEL	Elizabeth Janet	MS	
ZIKHALI	Nomonde	MS	



Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / RdI R.A. KOEGELENBERG
 Drakenstein

30/10/2020

