

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 31 OCTOBER 2018 AT 14:00.

PRESENT: Councillors (see attendance register)

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr S Johaar	(Executive Director: Corporate Services)
	Mr J Carstens	(Chief Financial Officer)
	Ms L Waring	(Executive Director: Planning and Development)
	Mr E Saayman	(Acting Executive Director: Community Services)
	Mr C Lotz	(Acting Executive Director: Engineering Services)
	Mr A V Marais	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Ms F Qebanya	(Manager: IDP and Performance Management)
	Ms R Jaftha	(Chief Audit Executive)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)

ABSENT: Councillors (see attendance register)



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1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS
OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITEEVERGADERINGS
UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/ KWINTLANGANISO ZEBHUNGA

The following applications for leave of absence were approved in terms of the Rules of Order of Council:

- 1) RB Arnolds - apology; and
- 2) NN George - apology; and
- 3) ND Mkabile - apology.

2. CONFIRMATION OF MINUTES
BEKRAGTIGING VAN NOTULE
UKUQINISEKISWA KWEMIZUZU

The minutes of the following meetings of the Council are **confirmed as correct**.

- (i) Ordinary meeting held on 26 September 2018; and
- (ii) Special meeting held on 05 October 2018.

2.1 IMPLEMENTATION OF COUNCIL DECISIONS
IMPLEMENTERING VAN RAADSBSLUIE
UKUMISELWA KWEZIGQIBO ZEBHUNGA WESIGQEBA

Noted.

3. MINUTES: MAYORAL COMMITTEE
NOTULE: BURGEMEESTERSKOMITEE
IMIZUZU: IKOMITI KASODOLOPHU

The minutes of the following meetings of the Mayoral Committee was **noted**.

- (i) Ordinary meeting held on 19 September 2018; and
- (ii) Ordinary meeting held on 26 September 2018.

4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR
VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA/ISEKELA LIKASODOLOPHU WESIGQEBA

The Executive Mayor welcomed Mr R G Nicholls, member of the Audit Committee to the meeting.

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO

The Speaker made the following announcements/requests:

1. SARS workshop to be held in the Council Chambers on 29 November 2018;
2. Integrated Councillor Induction Programme to be held in the Council Chambers of the Cape Winelands District Municipality, Worcester, on 14 November 2018;
3. Ward Councillors must submit their completed NGO documents;
4. Ward Committee summit to be held at the Paarl East Thusong Centre on 3 November 2018, 08:00 – 16:00;
5. Ward Councillors to assist with the proof of addresses for members of the public;
6. Ward Councillors must submit the jobseeker database registration documents to ensure that the names that appear on their lists are residents residing in the wards;
7. Reminded Councillors to return memory sticks to administration;
8. Congratulated Councillors celebrating their birthdays during October; and
9. Outstanding declarations of interest forms to be returned to the Administration urgently.

5.1 DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS
VERKLARING VAN BELANGE DEUR RAADSLEDE/AMPTENARE
UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA

None.

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6. STATUTORY MATTERS
STATUTÊRE SAKE
IMIBA YOMTHETO

6.1 REPLACEMENT OF DEMOCRATIC ALLIANCE (DA) COUNCILLORS TO DISTRICT COUNCIL: WC023 DRAKENSTEIN LOCAL MUNICIPALITY TO DC02, CAPE WINELANDS DISTRICT COUNCIL
VERVANGING VAN DEMOKRATIESE ALLIANSIE (DA) RAADSLEDE OP DISTRIKSRAAD: WC023 DRAKENSTEIN PLAASLIKE MUNISIPALITEIT NA DC02, KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT
UKUBUYISELWA KOCEBA BE DEMOCRATIC ALLIANCE (DA) KWIBHUNGA LESITHILI: WC023 DRAKENSTEIN LOCAL MUNICIPALITY TO DC02, CAPE WINELANDS DISTRICT COUNCIL

UNANIMOUSLY RESOLVED that

It be noted that the following councillors have been declared elected to the Cape Winelands District Municipality:

1. Councillor J Smit; and
2. Councillor N D Sauerman.

Meeting: Council-31/10/2018	Submitted by Department: Corporate Services
Ref No: 3/8/1	Author/s: F Goosen
Coll No: 1366026	Referred from: MC-25/10/2018
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

7. CONSIDERATION OF REPORTS BY THE MAYORAL COMMITTEE
OORWEGING VAN VERSLAE DEUR DIE BURGEMEESTERSKOMITEE
UKUQWALASELWA KWEENGXELO YIKOMITI KASODOLOPHU WESIGQEBA

7.1 REPORT AND RECOMMENDATIONS TO COUNCIL FROM THE AUDIT COMMITTEE QUARTERLY MEETING HELD ON 23 AUGUST 2018
VERSLAG EN AANBEVELINGS AAN DIE RAAD VAN DIE OUDITKOMITEE KWARTAALLIKSE VERGADERING VAN 23 AUGUSTUS 2018
INGXELO KUNYE NEZINDULULO KWIBHUNGA EZIVELA KWIKOMITI YOPHICHOTHO ZINCWADI ZEMALI YENTLANGANISO YEKOTA EYAYIBANJWE NGOMHL WE 23 OGASTI 2018

UNANIMOUSLY RESOLVED that

The following statements and recommendations of the Audit Committee **be noted:**

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1. Internal Audit and Risk Management

The Internal Audit reports submitted to the Audit Committee were discussed and where required management undertook to implement the necessary corrective actions.

2. Performance Management

- The Annual Performance Report for the year ended 30 June 2017 was not submitted to the Audit Committee;
- Management was still in a process of rectifying the differences, as found by Internal Audit between the Portfolio of Evidence and the reported performance results; and
- Management has undertaken to implement measures to prevent this from occurring in future.

3. Section 71 – Monthly Monitoring Report

The S71 report provided a more comprehensive commentary on the variances than previously reported.

4. Annual Financial Statements

- The draft Annual Financial Statements for the year ended 30 June 2018 submitted to the Audit Committee was at a very preliminary stage;
- The Audit Committee did not have the opportunity to review the final draft Annual Financial Statements before it was submitted to the Auditor General; and
- Management has undertaken to implement measures to prevent this from occurring in future.

Meeting: Council -31/10/2018	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha
Coll No: 1362063	Referred from: MC-25/10/2018
<u>PAR:</u> 1-4	<u>ACTION:</u> Implement decision
	<u>RESPONSIBLE DEPT:</u> Internal Audit
	<u>DUE DATE:</u>

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7.2	QUARTERLY PERFORMANCE ASSESSMENT REPORT 2018/2019 (QUARTER 1: 01 JULY – 30 SEPTEMBER 2018)
	KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2018/2019 (KWARTAAL 1: 01 JULIE – 30 SEPTEMBER 2018)
	INGXELO YEKOTA YOVAVANYO LOKUHLOLA 2018/2019 (IKOTA YOKUQALA: 01 JULAYI – 30 SEPTEMBER 2018)

Several questions regarding TL3 and TL65 were raised and responded to. The lack of regular MPAC meetings was raised as a concern by the ANC.

UNANIMOUSLY RESOLVED that

1. The Quarterly Performance Assessment Report 2018/2019 (Quarter 1: 01 July – 30 September 2018) **be adopted**;
2. The Quarterly Performance Assessment Report 2018/2019 (Quarter 1: 01 July – 30 September 2018) be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report 2018/2019 (Quarter 1: 01 July – 30 September 2018) be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

Meeting: Council-31/10/2018	Submitted by Department: IDP/PMS
Ref No: 2/2/8	Author/s: F Qebanya
Coll No: 1416989	Referred from: MC – 31/10/2018
PAR:	ACTION:
1-3	Implement decision
RESPONSIBLE DEPT:	DUE DATE:
Manager: IDP/PMS	

7.3	CORRECTION OF STREET NAME: MATHAKATHA STREET, MBEKWENI
	REGSTELLING VAN STRAATNAAM: MATHAKATHASTRAAT, MBEKWENI
	UKULUNGISWA KWEGAMA LESITALATO: MATHAKATHA STREET E MBEKWENI

UNANIMOUSLY RESOLVED that

1. Approval be granted in terms of Section 12.3.26 of the Drakenstein Policy for the Naming and Remaining of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, for the correction of the spelling of Matukata Street to Mathakatha Street;
2. Approval be granted in terms of Section 12.3.26 of the Drakenstein Policy for the Naming and Remaining of Streets, Public Places, Natural Areas, Artefacts and Council-owned Buildings and Facilities, for the publishing of the correction of the street name in relevant local newspapers; and

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3. Once the process has been finalised, the existing street name signs be replaced and the relevant external authorities be notified of the correction.

Meeting: Council- 31/10/2018	Submitted by Department: Planning and Development
Ref No: 16/3/9/1	Author/s: J Meyer
Coll No: 1362950	Referred from: MC 31/10/2018
<u>PAR:</u>	<u>ACTION:</u>
1-3	Implement decision
	<u>RESPONSIBLE DEPT:</u>
	ED: Planning and Development
	<u>DUE DATE:</u>

7.4 PROPOSED ALIENATION OF A PORTION OF ROAD RESERVE (PALM AVENUE) TO OWNER OF ERF 2138 WELLINGTON

VOORGSTELDE VERVREEMDING VAN 'N GEDELTE VAN DIE PADRESERWE (PALMLAAN) AAN EIENAAR VAN ERF 2138 WELLINGTON

ISINDULULO SOKUPHEPHETHA KWECEBA LENDLELA EBEKIWEYO (PALM AVENUE) KUMNINI WESIZA 2138 E WELLINGTON

UNANIMOUSLY RESOLVED that

1. In terms of Section 14 of the MFMA in principle approval be granted for the alienation of a portion of the road reserve (Palm Avenue) to owner of Erf 2138 Wellington, measuring approximately 100m² in extent for extension of this property subject to the following conditions:
 - 1.1 The subject property be sold at a market related selling price as determined by an independent valuer;
 - 1.2 The proposed transaction be advertised in the press for objections, counter offers and recommendations and thereafter be submitted to Council for final consideration of the application;
 - 1.3 The road closure, subdivision, rezoning and consolidation be advertised simultaneously with the proposed transaction; and
 - 1.4 The proposed sale is subject to standard conditions of sale and technical conditions imposed by technical departments as set out in Annexure D attached to the departmental report.

2. In terms of par 13 of the Asset Transfer Policy, the property be alienated by way of direct negotiation since the subject property is situated adjacent the applicant's property, Erf 2138, Wellington.

Meeting: Council -31/10/2018	Submitted by Department: Corporate Services
Ref No: 7/2/4/2	Author/s: F Williams
Coll No: 1366012	Referred from: MC -25/10/2018
<u>PAR:</u>	<u>ACTION:</u>
1-2	Implement decision
	<u>RESPONSIBLE DEPT:</u>
	ED: Corporate Services
	<u>DUE DATE:</u>

7.5	ALIENATION OF PORTIONS OF ERF 11261 PAARL (RAILWAY RESERVE) TO ADJACENT LANDOWNERS
	VERVREEMDING VAN GEDEELTES VAN ERF 11261 PAARL (SPOORWEG RESERWE) AAN AANGRENSENDE EIENAARS
	UKUPHEPHETHA KWECEBA LESIZA 11261 E PAARL (RAILWAY RESERVE) KUFUTSHANE NABANINI BOMHLABA

UNANIMOUSLY RESOLVED that

1. In terms of Section 14 of the Municipal Finance Management Act (MFMA), Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset has been considered.
2. In terms of Section 14 of the MFMA *final approval* be granted for the direct alienation of portions of Erf 11261, Paarl to adjacent landowners at a market related selling price of R265/m² (VAT excl.) as set out below:
 - 2.1 Portions A2 and B2 abutting erven 11224 and 28924, Paarl measuring approximately 1 370 m² in extent to Oshcor Trust (Registration no. IT2138/2005) at an amount of approximately R363 050.00 (VAT excl.);
 - 2.2 Portion C2 (Erf 1180, unregistered portion of Erf 11261) abutting Erf 5004, measuring approximately 212 m² in extent to Lafarge Industries SA Pty Ltd (Registration no. 2005/033309/07), at an amount of approximately R56 180.00 (VAT excl.);
 - 2.3 Portion D2 abutting Erf 19815, Paarl measuring approximately 792 m² in extent to Rodash 138 CC (Registration no. 2010/020637/07), at an amount of approximately R209 880.00 (VAT excl.); and
 - 2.4 Portions A1, B1, C1, D1 (5 metres) and E1 (5 metres) abutting Erf 19530, Paarl measuring approximately 3 461 m² in extent, to Astral Operation Ltd (Meadow Feed Mills) at an amount of approximately R917 165.00 (VAT excl.).
3. The above alienations be subject to the standard conditions of sale and technical conditions as imposed by departments (as stipulated in Annexure D of the departmental report) as well as conditions as set out in the Council resolution dated 31 May 2017 enclosed as Annexure C to the departmental report.

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4. In terms of par 13 of the Asset Transfer Policy, portions of Erf 11261 Paarl be alienated by way of direct negotiation since the subject properties are adjacent to the existing properties of the purchasers and can only be used by them.

Meeting: Council- 31/10/2018	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (11261)P	Author/s: F Williams		
Coll No: 1336096	Referred from: MC - 25/10/2018		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1-4	Implement decision	ED: Corporate Services	

7.6 PROPOSED EXCHANGE OF LAND BETWEEN DRAKENSTEIN MUNICIPALITY AND KOVACS (PTY) LTD AS A RESULT OF THE GREEN CORRIDOR TRAVERSING THE KOVACS PROPERTY AND PREVIOUSLY EXCHANGED LAND
VOORGESTELDE GRONDRUILING TUSSEN DRAKENSTEIN MUNISIPALITEIT EN KOVACS (EDMS) BPK AS GEVOLG VAN DIE GROEN STROOK WAT SNY OOR DIE KOVACS GROND EN ONDERWERP EIENDOM VAN VORIGE GRONDRUILING
ISINDULULO SOKUTSHINTSHA UMHLABA PHAKATHI KOMASIPALA WASE DRAKENSTEIN KUNYE NE KOVACS (PTY) LTD NGEZIPHUMO ZOKUHAMBA KWERHANGI ELUHLAZA KWIPRAPATI IKOVACS NOMHLABA EWAYETSHITSHIWE NGAPHAMBILI

UNANIMOUSLY RESOLVED that

1. Council resolution dated 29 September 2016 be repealed.
2. In terms of Section 14 of the Municipal Finance Management Act, *in principle approval* be granted for the alienation of Portion A of Erf 34 Wellington, measuring approximately 1,3ha in extent, adjacent to the western boundary of Erf 13788 Wellington to Kovacs 106 (Pty) Ltd by means of an exchange for Portion B of Erf 13788 Wellington, measuring approximately 7 742m², subject to the following conditions:
 - 2.1 A valuation be obtained from an independent valuer to determine whether any compensation will be payable by either party to the exchange transaction;
 - 2.2 The required land use rights applications will be undertaken by the municipality as part of the applications to be submitted in respect of the Wellington Industrial Park Extension process currently underway;
 - 2.3 The portion of Erf 34 Wellington must be consolidated with Erf 13788 Wellington which belongs to Kovacs 106 (Pty) Ltd;

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- 2.4 The request by Kovacs 106 (Pty) Ltd that provision be made for new entrances from the proposed access road to accommodate 22m long vehicles, be approved;
 - 2.5 An exchange agreement be entered into between the municipality and Kovacs 106 (Pty) Ltd;
 - 2.6 All costs related to this exchange transaction will be for the municipality's account;
 - 2.7 All administrative and legal requirements be adhered to;
 - 2.8 The proposed transaction will be advertised in the press for objections, comments and recommendations, whereafter it will be referred to Council for final consideration of the proposed transaction; and
 - 2.9 The exchange will be subject to any additional technical requirements deemed necessary by the technical departments.
3. In terms of Par 13 of the Asset Transfer Policy, Portion A of Erf 34 Wellington be alienated by way of direct negotiation since the subject property forms part of a land exchange upon the request of the municipality in order to obtain ownership of a required access road and to establish a green corridor; and
4. The application for the waiving of the availability fees not be granted since this will set an undesirable precedent.

Meeting: Council- 31/10/2018		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (13788)W		Author/s: N October	
Coll No: 1355885		Referred from: 25/10/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-4	Implement decision	ED: Corporate Services	

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7.7 PROPOSED GRANTING OF RIGHT TO USE A PORTION OF ERF 10186, VAN DER STEL STREET, PAARL TO MIQLAT

VOORGESTELDE TOESTAAN VAN GEBRUIKSREG VAN 'N GEDEELTE VAN ERF 10186, VAN DER STELSTRAAT PAARL AAN MIQLAT

ISINDULULO SOKUNIKA IMVUME YOKUSEBENZISA ICEBA LESIZA 10186, VAN DER STEL STREET E PAARL KWI MIQLAT

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations, **final approval** be granted for the right to use a portion of Erf 10186, Paarl, measuring 5,4177 hectares extent, to Miqlat (NPO Registration No 2000/030785/08), subject to the following conditions:
 - 1.1 The property be use free of charge as provided for in terms of the applicable policy, because the facility is used to the benefit of the broader community and the applicant has invested substantial own capital in respect of the sport facilities on the site;
 - 1.2 The use agreement endures for a period of 2 years;
 - 1.3 The property only be used for sport related purposes;
 - 1.4 The property remain accessible to the public;
 - 1.5 The applicant be responsible for the payment of all municipal services;
 - 1.6 The water consumption for the facilities be paid by the lessee;
 - 1.7 All administrative and legal requirements be adhered to; and
 - 1.8 The Use Agreement make provision for the use of one of the sport fields by the Paarl East Cricket Club for their league commitments and also be made available to the soccer club for practices and matches during the period that the Fairyland soccer field is upgraded.
2. In terms of paragraph 13 of the Asset Transfer Policy, the right to use the property be granted by way of direct negotiation as the transaction entails a renewal of an existing agreement and a public consultation process was followed during which other parties had the opportunity submit an application. No applications or objections were received.

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3. In view of the current level 5 water restrictions, no irrigation of the sport fields be allowed and can be reinstated at the sole discretion of the Municipality at the cost of Miqlat.

Meeting Ref No: Coll No:	Council- 31/10/2018 15/4/1 (10186)P 1367173	Submitted by Department: Author/s: Referred from:	Corporate Services N Williams MC 25/10/2018
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	ED: Corporate Services	

7.8	PROPERTIES IDENTIFIED FOR CHURCH AND EARLY CHILDHOOD DEVELOPMENT PURPOSES SITUATED IN WARDS 7, 14 AND 25 AND THE ALIENATION THEREOF BY WAY OF A CALL FOR APPLICATIONS
	EIENDOMME GEÏDENTIFISEER VIR KERK EN VROEË KINDERONTWIKKELING GELEË IN WYK 7, 14 EN 25 ASOOK DIE VERVREEMDING DAARVAN BY WYSE VAN VERSOEK VIR AANSOEKE
	IPROPATI EZITYUNJIWEYO KUSENZELWA ICawe KUNYE NOPHUHLISO LWABANTWANA BASEBANCINCI (ECD) EKWI WADI 7, 14 NO 25 KWAKUNYE NOKUPHEPHETHA NGENDLELA YOKUFUNA IZICELO

UNANIMOUSLY RESOLVED that

1. In terms of Section 14 of the Municipal Finance Management Act, 2003 (Act No 56 of 2003), **in principle approval** be granted for the alienation of the following erven by way of a call for applications to purchase:
 - 1.1 Erf 8550 Wellington situated in Moses Street, be subdivided and alienated for the following purposes:
 - 1.1.1 ECD site, measuring $\pm 1\ 700\text{m}^2$ in extent;
 - 1.1.2 Church site, measuring $\pm 1\ 600\text{m}^2$ in extent; and
 - 1.1.3 Five residential erven, measuring $\pm 270\text{m}^2$ in extent each.
 - 1.2 Erf 8581 Wellington situated in Moses Street, measuring approximately 1600m^2 in extent, for church purposes;
 - 1.3 Erf 5460 Wellington situated in Naidoo Street be subdivided and alienated for the following purposes:
 - 1.3.1 ECD site, measuring $\pm 1200\text{m}^2$ in extent; and
 - 1.3.2 Four residential erven, measuring between $\pm 370\text{m}^2$ - $\pm 500\text{m}^2$ in extent each.

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- 1.4 Erf 27794 Paarl (unregistered Erf 27533), situated in Edwina Street, measuring approximately 633m² in extent, for ECD purposes;
- 1.5 Erf 27796 Paarl (unregistered Erf 27533), situated in corner of Monica and Evette streets, measuring approximately 770m² in extent, for ECD purposes;
- 1.6 Erf 26440 Paarl, situated in Clay Street, measuring approximately 785m² in extent, for ECD purposes;
- 1.7 Erf 10573 Paarl situated on the corner of Magnolia and Poinsettia Streets, to be subdivided and alienated for the following purposes:
 - 1.7.1 Church site, measuring ±1500 m² in extent;
 - 1.7.2 ECD site, measuring ±1450 m² in extent; and
 - 1.7.3 Remainder Erf 10573 Paarl, measuring ±2500m² in extent, to be retained as Open Space.
- 1.8 Erf 20284, Paarl, situated in Disa Street, to be subdivided and alienated for the following purposes:
 - 1.8.1 Church site, measuring ±1550 m² in extent;
 - 1.8.2 ECD site, measuring ±1600 m² in extent; and
 - 1.8.3 Remainder Erf 20284 Paarl, measuring ±2400m² be retained as Open Space.
- 1.9 Erven 17649 and 17501 Paarl, situated in Champagne and Claret streets, to be subdivided and alienated for the following purposes:
 - 1.9.1 ECD site, measuring ±1250 m² in extent; and
 - 1.9.2 Eight Residential sites, measuring ± 270 – 300m².
2. Interested parties be invited, to submit applications for the acquisition of the Place of Worship and ECD sites for development as per the directive of the SDF, by way of advertising in the local press;
3. The proposed transactions be subject to the normal conditions of sale and the following further conditions:
 - 3.1 All required land use rights applications be undertaken by the municipality;



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- 3.2 A pre-emptive right and development timeframes in favour of the Municipality of the Municipality will be registered against the title of the properties to be alienated; and
- 3.3 The church and ECD sites be sold at a subsidized selling price of 20% of the market value, the latter to be determined by an independent valuer.
- 4. All submitted applications be assessed against the criteria as set out in the Asset Transfer Policy and other relevant and applicable criteria.
- 5. The Housing Project Section investigate the allocation of the residential erven to applicants on the GAP Housing Waiting List, after which investigation a comprehensive report will be prepared by the said Section in collaboration with the Legal Section to serve before Council.
- 6. The sale of the subject properties will be subject to the standard conditions of sale and further conditions, which will be incorporated in further reports for final approval to be presented to Council.

Meeting: Council – 31/10/2018	Submitted by Department: Corporate Services		
Ref No: 7/2/4/2	Author/s: F Williams		
Coll No: 1332511	Referred from: MC 25/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-6	Implement decision	ED: Corporate Services	

7.9 CLOSING OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON: 2018
SLUITING VAN KANTORE OOR DIE FEES SEISOEN: 2018
UKUVALWA LWEE OFISI NGEXESHA LEMIBHIYOZA: 2018

The ANC proposed that at least ½ day leave be taken on the 24th and 31st to allow members of the public to pay their electricity accounts.

UNANIMOUSLY RESOLVED that

- 1. In accordance with the delegated authority exercised by the City Manager together with the Executive Mayor, the Drakenstein municipal offices will be closed from 24 until 31 December 2018;
- 2. For the period 24-31 December personnel will take three days leave. For the purpose of recording and submitting leave the 27th and 28th December 2018 will be taken as two days leave and the 24th and 31st December 2018 will be taken as a half day's leave;

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3. All emergency services personnel will operate as usual; and
4. The closure of offices during this period will be advertised in the local newspapers, municipal website and all notice boards.

Meeting: Council-31/10/2018		Submitted by Department: Corporate Services	
Ref No: 4/10/1		Author/s: S Johaar	
Coll No: 1418553		Referred from: MC - 31/10/2018	
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Corporate Services (HR)	<u>DUE DATE:</u>

7.10 AMENDMENT OF WATER RESTRICTIONS FROM LEVEL 6B TO LEVEL 5 AND CONFIRMATION OF COUNCIL APPROVED LEVEL 5 WATER TARIFFS
WYSIGING VAN WATERBEPERKINGS VANAF VLAK 6B TOT VLAK 5 EN BEVESTIGING VAN RAAD SE GOEDGEKEURDE VLAK 5 WATER TARIWE
ULUNGISO LWESITINTELO SAMANZI UKUSUKELA KWISIGABA 6B UKUYA KU 5 KUNYE NOKWAZISA KOKUQINISEKISA KWEBHUNGA KWESIGABA 5 SERHAFU YAMANZI

UNANIMOUSLY RESOLVED that

1. The content of Government Notice number 1236 dated 10 November 2017 allowing Council to increase/decrease water tariffs during a financial year, be noted; and
2. The Water Tariffs as reflected in Annexure A to the departmental report be ratified.

Council - 31/10/2018		Submitted by Department: Engineering Services	
Ref No: 16/1/1/2 (2450)		Author/s: DJ Hattingh	
Coll No: 1406436		Referred from: MC - 25/10/2018	
<u>PAR:</u> 1-2	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> ED: Engineering Services	<u>DUE DATE:</u>

7.11 REFUSE REMOVAL TARIFF REVISION FOR SECTIONAL TITLE UNITS/FLATS
HERSIENING VAN VULLISVERWYDERINGSTARIEF VIR DEELTITEL EENHEDE/ WOONSTELLE
UHLENGHLENGISO LWE RAFU YOTHUTHO LWE NKUNKUMA

UNANIMOUSLY RESOLVED that

1. Council approves the basic refuse charge of R1,472.45 (VAT excluded) per year per sectional title unit/flat that exceeds the number of bins removed from the sectional title unit/flat complex for the 2018/19 financial year as contained in Tariff 3.2 of Annexure A attached to the report;

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2. The basic refuse charge (Tariff 3.2 of Annexure A) be applied retrospectively as from 1 July 2018;
3. Council take note that the effect of the revised wording to the existing tariffs does not amount to an increase in tariffs but rather to a relief for specific affected consumers;
4. The basic refuse charge (Tariff 3.2 of Annexure A) be advertised for public information;
5. The Tariff Policy be amended to accommodate the levying principles; and
6. Council takes note of the estimated R2,219,483.04 of refuse removal revenue losses based on the information supplied in Annexure B to the departmental report.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: N Keketsi
Coll NO: 1411398	Referred from: MC - 31/10/2018
<u>PAR:</u>	<u>ACTION:</u>
1-6	Implement decision
	<u>RESPONSIBLE DEPT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

7.12 REPORT ON TENDER AWARDS: SEPTEMBER 2018
VERSLAG OOR TENDERTOEKENNINGS VIR SEPTEMBER 2018
INGXELO NGONIKEZELO LWETHENDA: SEPTEMBER 2018

UNANIMOUSLY RESOLVED that

1. The awards above R200, 000 that were adjudicated by the Bid Adjudication Committee and the City Manager for the month of September 2018, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll No: 1409781	Referred from: MC-31/10/2018
<u>PAR:</u>	<u>ACTION:</u>
1-2	Implement decision
	<u>RESPONSIBLE DEPT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

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7.13 REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: SEPTEMBER 2018

VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: SEPTEMBER 2018

INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: SEPTEMBER 2018

UNANIMOUSLY RESOLVED that

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R495,220 for September 2018 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R4,368,240 for the financial year in the notes to the 2018/2019 annual financial statements as required by legislation.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1409812	Referred from: MC- 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	Chief Financial Officer	

7.14 OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY: REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY: QUARTER 1: 1 JULY 2018 – 30 SEPTEMBER 2018

OORSIGROL VAN RAAD: VOORSIENINGSKANAALBESTUURSBELEID VAN DRAKENSTEIN MUNISIPALITEIT: 1STE KWARTAAL: 1 JULIE 2018 – 30 SEPTEMBER 2018

INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: KOTA 1: 1 JULAYI 2018 – 30 SEPTEMBER 2018

UNANIMOUSLY RESOLVED that

1. The report and Annexure A attached to the departmental report be noted; and
2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1409853	Referred from: MC- 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	Chief Financial Officer	

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7.15 APPROVAL OF AUTHORITY TO APPLY FOR A CREDIT ARRANGEMENT ON BEHALF OF COUNCIL
GOEDKEURING VAN MAGTIGING OM AANSOEK TE DOEN VIR 'N KREDIETAANSOEK NAMES DIE RAAD
UKUQINISEKISWA KWAMAGUNYA OKWENZA ISICELO SOKULUNGISELELO LWETYALA EMELE IBHUNGA

UNANIMOUSLY RESOLVED that

The Chief Financial Officer or delegate be authorised to sign a credit application form from a supplier on behalf of the Municipality.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: H Vergotine
Coll No: 1414261	Referred from: MC - 31/10/2018
<u>PAR:</u>	<u>ACTION:</u>
	Implement decision
<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
Chief Financial Officer	

7.16 REPORT ON SARON OUTSTANDING DEBTORS, WATER TARIFFS AND WATER RIGHTS DISPUTE
VERSLAG OOR SARON UITSTAANDE DEBITEURE, WATERTARIEWE EN WATERREGTE DISPUUT
INGXELO YAMATYALA ENGEKAHLAWULWA E SARON, IRHAFU YAMANZI KUNYE NENVUME YOKUPHIKISANA NGAMANZI

The ANC requested that the proposed allocation of free water for Saron be extended to all residents within Drakenstein Municipal area.

UNANIMOUSLY RESOLVED that

1. The provision of 15kl free water per month to the Saron residents in the area identified as Zone A and the provision of 65kl free water per month in the area identified as Zone B **be approved**;
2. The flat rate of R5.97 per kl for all water consumption above 15kl per month in Zone A and 65kl per month in Zone B from the November 2018 billing run be approved and that it be advertised for public comment;
3. The writing-off of all arrear debt of Saron residents accumulated as on the date of signing of the Memorandum of Agreement (attached to the minutes as Annexure A) by both parties be approved;
4. The reversal of any rand on rand write-offs and settlement of accounts after 01 July 2017, to enable refunds to those consumers, be approved;

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5. It be noted that the signing of the above Memorandum of Agreement by both parties will be regarded as the final settlement of the Saron water rights dispute;
6. It be noted that the municipality will as a once-off exercise repair all identified and detectable water leakages in Saron, except in instances where the source of the leakage is under the floors or inside the walls of a residents' house;
7. A Water Monitoring Committee responsible for the monitoring of consumer consumption patterns based on statistics obtained from the municipality, be established from residents and officials. (Residents to be elected every 2 years and officials appointed by the City Manager);
8. It be noted that all subsidised services in support of indigent households will still apply to the consumers of Saron;
9. It be noted that the normal credit control processes shall apply to consumers who, subsequent to the signing and implementation of the Memorandum of Agreement, fail to pay their municipal accounts;
10. It be noted that the normal credit control processes shall apply to consumers who fail to pay their municipal accounts and refuse to sign the Memorandum of Agreement by 31 December 2018; and
11. The Memorandum of Agreement be signed by a designated official from the Department of Financial Services appointed by the City Manager, on behalf of Council.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: N Keketsi		
Coll No: 1416835	Referred from: MC - 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-11	Implement decision	Chief Financial Officer	


7.17 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR SEPTEMBER 2018
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR SEPTEMBER 2018
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA SEPTEMBER 2018

UNANIMOUSLY RESOLVED that

1. The variance between the actual operating revenue (R911,047,830) and the pro rata budgeted operating revenue (R917,803,993) has a negative variance of R6,756,163 or 0.74%;

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2. The variance between the actual operating expenditure (R443,854,388) and the pro rata budgeted operating expenditure (R452,898,815) has a positive variance of R9,044,427 or 2.00%;
3. The actual capital expenditure of R99,008,616 and the pro rata budgeted capital expenditure of R61,113,459 realised overspending of R37,895,157 or 62.01%;
4. Actual capital expenditure of R99,008,616 represents 15.52% of the total capital budget of R638,030,450 after three months of the financial year;
5. The actual and committed capital expenditure of R304,119,990 compared with the capital expenditure budget of R638,030,450 represent a spending percentage of 47.67% after three months of the financial year;
6. External borrowings amounted to R1,502,820,773 as at 30 September 2018 and that it represents 63.22% of Drakenstein's total budgeted operating revenue of R2,377,090,991 for the 2018/2019 financial year;
7. Unspent conditional and unconditional grants amounted to R123,820,876 at the end of September 2018;
8. The actual employee related cost expenditure of R146,922,603 compared with the pro rata budgeted expenditure of R145,227,364 relates to a negative variance of R1,695,239 or 1.17%;
9. Total outstanding debtors as at 30 September 2018 amounted to R406,402,135 and that 30 days and older debt constitutes 52.4% of total outstanding debtors;
10. Domestic consumers owe the municipality R239,026,425 or 58.8% of the municipality's total debtor's book;
11. Outstanding creditors amounted to R0 as at 30 September 2018;
12. The primary bank account had a positive bank balance at 30 September 2018 which amounted to R146,197,868; and



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13. Total investments in cash and shares amounted to R157,861,905 as at 30 September 2018 at the five local banks and Eskom.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1413739	Referred from: MC - 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-13	Implement decision	Chief Financial Officer	

7.18 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 SEPTEMBER 2018
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 SEPTEMBER 2018
INGXELO NGAMATYALA OOCEBA KWINYANGA 30 SEPTEMBER 2018

UNANIMOUSLY RESOLVED that

The report be noted.

Meeting: Council-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1411013	Referred from: MC - 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

8. MATTERS FOR CONSIDERATION/INFORMATION
SAKE VIR OORWEGING/INLIGTING
IMIBA YOKUQWALASELWA/YOKWAZISA

None.

9. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY BY THE CITY MANAGER
OORWEGING VAN VERSLAE, MEDEDELINGS, VERSOEKSKRIFTE EN AANSOEKE IN VERBAND MET DRINGENDE SAKE VOORGELÊ DEUR DIE STADSBESTUURDER
UKUQWALASELWA KWENGXELO, UQHAKAMSHELWANO, IZIBENGEZO KUNYE NEZICELO EZIHAMBISANA NEMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS
OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE
UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

None.

DRAKENSTEIN MUNICIPALITY

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11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AGENDA EYONGEZIWEYO

11.1 APPOINTMENT OF THE CHAIRPERSON AND MEMBER OF THE AUDIT COMMITTEE
AANSTELLING VAN DIE VOORSITTER EN LID VAN DIE OUDITKOMITEE
UKONYULWA KOSIHLALO KUNYE NAMALUNGU EKOMITI YOPHICHTHO ZINCWADI

UNANIMOUSLY RESOLVED that

1. The resignation of the Chairperson of the Audit Committee, Mr Terence Arendse with effect from 21 October 2018 be noted;
2. The appointment of Ms Kim Montgomery as the Chairperson of the Audit Committee with effect from the date hereof till 31 July 2021 be approved; and
3. The appointment of Mr Craig Whittle as member of the Audit Committee with effect from the date hereof till 31 July 2021 be approved.


Meeting: Council-31/10/2018	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/9/1	Author/s: Rozan Jaftha		
Coll No: 1418225	Referred from: MC - 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	Internal Audit	

11.2. WARD-BASED OPERATIONAL PROJECTS: 2018/2019
WYKSGEBASEERDE OPERASIONELE PROJEKTE 2018/2019
I-PROJEKTI ZEE-WADI ZIKA-2018/2019

The Executive Mayor informed Council that the ward committee of Ward 31 was elected. The ward based operational projects of ward 31 was tabled.

UNANIMOUSLY RESOLVED that

The ward based operational projects of ward 31 **be approved.**



(The schedule of Approved Ward-Based Operational Projects is included in the official minutes of Council.)

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IN-COMMITTEE / IN-KOMITEE / KWI-KOMITI
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12. CONSIDERATION OF CONFIDENTIAL MATTERS
OORWEGING VAN VERTROULIKE SAKE
UKUQWALASELWA KEMIBA EYIMFIHLO

12.1 CONFIRMATION OF CONFIDENTIAL MINUTES
BEKRAGTIGING VAN VERTROULIKE NOTULE
UKUQINISEKISWA KWEMIZUZU EYIMFIHLO

(See confidential minutes)
 (Sien vertroulike notule)
 (Jonga Imizuzu yemfihlo)

12.2 APPOINTMENT OF EXECUTIVE DIRECTOR: COMMUNITY SERVICES
AANSTELLING VAN UITVOERENDE DIREKTEUR: GEMEENSKAPSDIENSTE
UKUQHESHA KOMONGAMELI WESIGQEBA: KWINKONZO ZOLUNTU

(See confidential minutes)
 (Sien vertroulike notule)
 (Jonga Imizuzu yemfihlo)

The meeting ended at 15:08 .

CHAIRPERSON:

A. G. STOWMAN

DATE:

28 November 2018.

Confirmed ~~with~~ without amendments.
 PJ/mg

**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
31 OCTOBER 2018**

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
ABRAHAMS	AW	MS	0737503484	<i>AW Abrahams</i>
ADRIAANSE	MM	MS	0795089815	<i>MM Adriaanse</i>
AFRIKA	AF	MS	0795021437	<i>AF Afrika</i>
ANDERSON	JV	MS	0766851088	<i>JV Anderson</i>
ANDREAS	MA	MS	0767901066	<i>MA Andreas</i>
ARNOLDS	RB	MS	0824450022	<i>ARNOLDS</i>
BEKEER	A	MR	0793726947	<i>A Bekeer</i>
BESTER	TG	MR	0823767839	<i>TG Bester</i>
INCKENBERG	DS	MR	0833493366	ABSENT
BOOYSEN	VC	MS	0798342556	<i>VC Booysen</i>
BUCKLE	AML	MR	0834808060	<i>AML Buckle</i>
COMBRINK	GC	MR	0824553445	<i>GC Combrink</i>
CUPIDO	FP	MR	0724874744/ 0726975802	<i>FP Cupido</i>
CUPIDO	PBA	MS	0784487741	<i>PBA Cupido</i>
DE GOEDE	HR	MR	0824369830	<i>HR De Goede</i>
DE WET	J	MS	0837385623 0809687359	<i>J De Wet</i>
DUBA	BP	MS	0739679629	<i>BP Duba</i>
FORD	GH	MR	0726016418	<i>GH Ford</i>
GEORGE	NN	MS	0736722618	<i>NN George</i>
GOUWS	E	MS	0824478711	<i>E Gouws</i>
JACOBS	F	MD	0837600468	<i>F Jacobs</i>
JONAS	SX	MS	0726521981	<i>SX Jonas</i>

R.A. Koegelenberg
Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENERG
Drakenstein

R.A. Koegelenberg

DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
31 OCTOBER 2018

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SURNAME	NAME	TITLE	CELL NO	SIGNATURE
KEARNS	C	MS	0765018441/ 0769406614	<i>[Signature]</i>
KLAAS	MT	MR	0843507787	<i>[Signature]</i>
KOEGELENBERG	RA	MR	0832893138	<i>[Signature]</i>
KOTZE	HJ	MR	0794311560 0824477693	<i>[Signature]</i>
KROUTZ	C	MR	0722522866	<i>[Signature]</i>
LANDU	L	MS	0729187202	<i>[Signature]</i>
LE HOE	MJ	MR	064 218 4899	<i>[Signature]</i>
LE ROUX	JF	MR	0834585965	<i>[Signature]</i>
LUGQOLA	A	MS	0730896903	<i>[Signature]</i>
MANGENA	TC	MR	0725937804	<i>[Signature]</i>
MASOKA	ZL	MR	0791202895	<i>[Signature]</i>
MATHEE	HJN	MR	0824795315	<i>[Signature]</i>
MATHEE	J	MR	0824486180	<i>[Signature]</i>
MBENENE	NP	MS	0604141567	ABSENT
MDUNUSIE	MN	MS	0604531733	<i>[Signature]</i>
MILLER	WPD	MR	081 556 8224	<i>[Signature]</i>
MILLER	J	ADV	0834400507	<i>[Signature]</i>
MKABILE	ND	MR	0604228964	<i>[Signature]</i> ABSENT
MPULANYANA	TR	MR	0769042103	ABSENT
MOKOENA	LP	MS	0734198671	<i>[Signature]</i>
NIEHAUS	LW	MR	0844216780	<i>[Signature]</i>
NOBULA	MD	MR	0825947333	<i>[Signature]</i>

NICHOLLS
D. G. MR 0215529893 *[Signature]* AVCOM.

SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
NQORO	TZ	MS	0790639041	
NZELE	LV	MR	0731622287	
POOLE	CJ	MR	0785304285 0824979046	
RENS	SC	MR	0795580013	
RICHARDS	AM	MR	0827860053	
ROSS	S	MS	0748214153	
SAMBOKWE	LS	MS	0712664622	
SAUERMAN	ND	MR	0828991005	
SEPTEMBER	SE	MS	0849219770	
SMIT	J	MR	0817354467	
SMIT	WE	MS	0828251550	
SMUTS	R	MR	0824948467	
SOLOMONS	EA	MS	0736503007	
STOWMAN	AC	MR	0791895359	
VAN NIEKERK	LT	MS	0818858365	
VAN NIEWENHUYZEN	RH	MR	0826296239	
VAN SANTEN	AJ	MS	0824226339	
VIKA	M	MS	0797044556/ 0732433996	ABSENT.
WINDVOGEL	E	MS	071 591 4188	
WILLEMSE	L	MS	0820799421	
ZIKHALI	N	MS	0784000130	

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Drakenstein