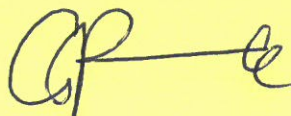


DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 13 OCTOBER 2021 AT 10:00.

<u>PRESENT:</u>	The Executive Mayor, Ald C J Poole (Chairperson) The Deputy Executive Mayor, Ald G C Combrink	
Councillors:	Ald J F le Roux M A Andreas C Kearns E Gouws Adv J Miller Ald R Smuts L P Mokoena L T van Niekerk R H van Nieuwenhuyzen L Cyster	
Also Present:	Cllr A C Stowman	(Speaker)
	Ald R A Koegelenberg	(Chief Whip)
Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate Services)
	Ms J Samson	(Executive Director: Planning, Development and Human Settlements)
	Mr M Wüst	(Executive Director: Engineering Services)
	Ms R Jaftha	(Chief Audit Executive)
	Mr E Saayman	(Acting Executive Director: Community Services)
	Ms N October	(Senior Manager: Legal and Administrative Services)
	Ms C September	(Manager: IDP)
	Mr G Dippenaar	(Chief Risk Officer)
	Ms W Prins	(Performance Management Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)
	Mr A Koopman	(Communications Officer)



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
13 OCTOBER 2021**

1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Mr G Esau: Executive Director: Community Services - Leave.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor extended a word of gratitude to the City Manager and staff for the support over the term of office of the current Council. He expressed a word of gratitude towards Ald Smuts for the years of service to Council and wished him well in his retirement.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

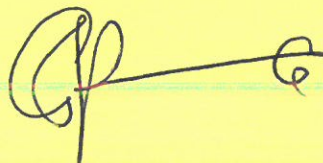
4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:-**

- i. Ordinary virtual meeting held on 22 September 2021; and
- ii. Confidential ordinary virtual meeting held on 22 September 2021.



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
13 OCTOBER 2021**6. CORPORATE SERVICES**

6.1 FRAUD AND RISK MANAGEMENT COMMITTEE (FARMCO) REPORT FOR THE 2020/2021 FINANCIAL YEAR
BEDROG - EN RISIKOBESTUURSKOMITEE (FARMCO) VERSLAG VIR DIE 2020/2021 FINANSIËLE JAAR
INKXELO YEKOMITI YOKULAWULA UBUQHOPHOLOLO NOMNGCIPHEKO (FARMCO) YONYAKA-MALI KA-2020/2021

RECOMMENDED that

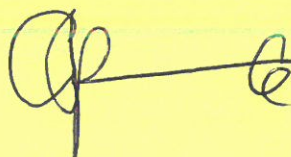
The FARMCO report for the 2020/2021 financial year be noted.

Meeting: Mayco 13/10/2021	Submitted by Department: Risk Management		
Ref No: 3/3/1/1	Author/s: G Dippenaar		
Coll No: 1789265	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

6.2 REPORT ON WARD COMMITTEE MEETINGS AND PUBLIC MEETINGS: PERIOD 1 JULY 2021 TO 30 SEPTEMBER 2021
VERSLAG OOR WYKSKOMITEEVERGADERINGS EN OPENBARE VERGADERINGS: TYDPERK 1 JULIE 2021 TOT 30 SEPTEMBER 2021
INGXELO YENTLANGANISO ZEKOMITI ZEWADI KUNYE NEENTLANGANISO ZOLUNTU: IXESHA 1 JULAYI 2021 UKUYA KU 30 SEPTEMBER 2021

RECOMMENDED that

1. Cognisance be taken of ward committee meetings held during the period 1 July 2021 until 30 September 2021; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
13 OCTOBER 2021

2. Appropriate actions be taken against Ward Councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter, as required.

Meeting: Mayco 13/10/2021	Submitted by Department: Corporate Services		
Ref No: 3/3/1/3/10	Author/s: L Nojozi		
Coll No: 1786845	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.3 FILLING OF VACANCY ON MUNICIPAL COUNCIL: COUNCILLOR P MATIYA
VUL VAN VAKATURE OP MUNISIPALE RAAD: RAADSLID P MATIYA
UKUZALISWA KWEZITHUBA KWIBHUNGA LIKAMASIPALA: UCEBA P MATIYA

RECOMMENDED that

The replacement of Ms Xoliswa Jonas by Councillor Pheliswa Matiya as the Economic Freedom Fighters (EFF) representative on the Drakenstein Municipal Council, as from 5 October 2021, be noted.

Meeting: Mayco 13/10/2021	Submitted by Department: Corporate Services		
Ref No: 3/8/1	Author/s: F Goosen		
Coll No: 1792815	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

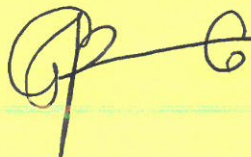
MINUTES: MAYORAL COMMITTEE
13 OCTOBER 20217. FINANCIAL SERVICES

7.1 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR SEPTEMBER 2021
MUNISIPALE WET OP BESTUUR VAN FINANSIES: AFDELING 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR SEPTEMBER 2021
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LUKA SEPTEMBA 2021

RECOMMENDED that

1. The content of the section 71 monthly budget monitoring report for September 2021 and the supporting documentation be noted;
2. The content of the section 52 quarterly report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted; and
3. It be noted that the section 71 monthly and 52 quarterly budget monitoring report for September 2021 was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 7 October 2021, being the 5th working day after the end of September 2021.

Meeting: Mayco 13/10/2021	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1792672	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
13 OCTOBER 2021

7.2 QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 JULY 2021 TO 30 SEPTEMBER 2021
KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 JULIE 2021 TOT 30 SEPTEMBER 2021
INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 EYEKHALA 2021 UKUYA KU 30 EYOMSINTSI 2021

RESOLVED that

1. The report and Annexure A (attached to the departmental report) be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: Mayco 13/10/2021	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1792275	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
2.	Implement decision	Chief Financial Officer	

8. PLANNING AND DEVELOPMENT

8.1 QUARTERLY PERFORMANCE ASSESSMENT REPORT TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TL SDBIP) (QUARTER 1: 01 JULY TO 30 SEPTEMBER 2021)
KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG TOP VLAK DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN (TV DBP) (KWARTAAL 1: 01 JULIE TOT 30 SEPTEMBER 2021)
INGXELO YOVAVANYO LWENTSEBENZO YEKOTA ISICWANGCISO KUSETYENZISWA KWEENKONZO EZIPHAKAMILEYO (IKOTA YOKU 1: 01 JULAYI UKUYA KU 30 SEPTEMBER 2021)

RECOMMENDED that

1. The Quarterly Performance Assessment Report 2021/2022 Quarter 1: (01 July to 30 September 2021) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
13 OCTOBER 2021

3. The approved Quarterly Performance Assessment Report be submitted to the:

- 3.1 Internal Audit Division (for notification);
- 3.2 Auditor-General of South Africa;
- 3.3 Provincial Treasury Western Cape;
- 3.4 National Treasury; and
- 3.5 Department of Local Government: Western Cape.

Meeting: Mayco 13/10/2021		Submitted by Department: Performance Management	
Ref No: 2/2/8		Author/s: W Prins	
Coll No: 1772289		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9. URGENT MATTERS

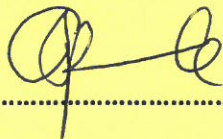
DRINGENDE SAKE

IMIBA ENGXAMISEKILEYO

None.

The meeting ended at 10:25.

CHAIRPERSON:



DATE:

Confirmed with/without amendments.

PJ/rs



Mayoral Committee Attendance Register

Date: 13 October 2021

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	C J	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	ALD	
LE ROUX (Engineering Services)	J F	ALD	
ANDREAS (Rural Management)	M A	CLLR	
KEARNS (Environment, Parks and Open Spaces)	C	CLLR	
GOUWS (Social Services)	E	CLLR	
MILLER (Planning and Development)	J	ADV CLLR	
MOKOENA (Corporate Services)	L P	CLLR	
SMUTS (Public Safety)	R	ALD	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	CLLR	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	R H	CLLR	
CYSTER (Human Settlements and Property Management)	L	CLLR	
STOWMAN SPEAKER	AC	CLLR	
KOEGELENBERG CHIEF WHIP	RA	ALD	
RICHARDS LEADER OF OPPOSITION	AM	CLLR	

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENBERG

Drakenstein

2021-10-13

A city of excellence