

DRAKENSTEIN MUNICIPALITY

MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL COUNCIL HELD IN THE TOWN HALL,
MAIN STREET, PAARL ON MONDAY, 15 NOVEMBER 2021 AT 14:00.

PRESENT: Councillors (see attached schedule)

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate Services)
	Mr G Esau	(Executive Director: Community Services)
	Ms J Samson	(Executive Director: Planning, Development and Human Settlements)
	Mr M Wüst	(Executive Director: Engineering Services)
	Ms R Jaftha	(Chief Audit Executive)
	Ms N October	(Snr Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Mr G Dippenaar	(Chief Risk Officer)
	Ms W Prins	(Performance Management Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)

ABSENT: Councillors (see attendance register)



MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

1. OPENING AND WELCOME
OPENING EN VERWELKOMING
UKUVULWA KUNYE NOLWAMKELO

1.1 The City Manager opened the meeting and after welcoming and congratulating the newly elected councillors, declared the composition of Council as follows:

ACDP	-	1
ANC	-	13
AL JAMA-AH	-	1
CDR	-	3
DA	-	36
EFF	-	1
GOOD	-	4
ICOSA	-	1
PAC of Azania	-	1
PA	-	1
VF+	-	3

1.2 The City Manager then drew the attention of Councillors to the following documentation included and distributed with the Council agenda:

1.2.1 State of Drakenstein Report;

1.2.2 Code of Conduct for Councillors;

1.2.3 Documentation to be provided to the Manager Administrative Support Services by not later than Friday, 19 November 2021:

- Declaration of Interests;
- IRP 2;
- Personal details of Councillors; and
- Application to deposit salary into banking account.

1.2.4 Rules of Order;

1.2.5 Councillors salaries, allowances and benefits; and

1.2.6 Meeting program for the remaining period of 2021.

1.3 Councillors were informed that the review of the existing delegation of power would be submitted to Council in due course;

1.4 Council was informed that the Executive Mayor is authorized in terms of the current System of Delegation to appoint representatives on external structures; and

**MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021**

- 1.5 The following office bearers are designated as full-time councillors:
- 1.5.1 Speaker;
 - 1.5.2 Executive Mayor;
 - 1.5.3 Members of the Mayoral Committee, including the Deputy Executive Mayor; and
 - 1.5.4 A single Whip.
- 1.6 Senior Magistrate Blaauw, thereafter administered the Oath of Office for Councillors.

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no: 3/2/1/8	Author/s:
Coll no:	Referred from:

2. ELECTION OF SPEAKER
VERKIESING VAN SPEAKER
ULONYULO LIKA SOMLOMO

The City Manager called for nominations for the position of Speaker. The following nominations were submitted:

Ald JF le Roux; and
Cllr TP Mooi.

After voting by secret ballot, the City Manager declared the following result:

Ald JF le Roux	-	39
Cllr TP Mooi	-	18
Spoilt votes	-	6
Councillors not present during voting	-	2

Ald JF le Roux was declared as elected Speaker. The newly elected Speaker, took the chair.

[The Speaker noted that Cllr M Jacobs (CDR) left the meeting at this stage without requesting permission to do so.]

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no: 3/2/2/1	Author/s:
Coll no:	Referred from:

**MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021**

3. ELECTION OF EXECUTIVE MAYOR
VERKIESING VAN UITVOERENDE BURGEMEESTER
ULONYULO LIKA SODOLOPHU WESIGQEBA

The following nominations were submitted:

Ald CJ Poole; and
Cllr AM Richards.

After voting by secret ballot, the Speaker declared the following result:

Ald C J Poole	-	40
Cllr A M Richards	-	18
Spoilt votes	-	5
Councillors not present during voting	-	2

Ald CJ Poole was declared duly elected as Executive Mayor.

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no: 3/2/2/1	Author/s:
Coll no:	Referred from:

4. ELECTION OF DEPUTY EXECUTIVE MAYOR
VERKIESING VAN UITVOERENDE ONDERBURGEMEESTER
ULONYULO LESEKELA LIKASODOLOPHU WESIGQEBA

The following nominations were submitted:

Ald GC Combrink; and
Cllr TC Mangena.

After voting by secret ballot, the speaker declared the following result:

Ald GC Combrink	-	39
Cllr TC Mangena	-	20
Spoilt votes	-	4
Councillors not present during voting	-	2

Ald GC Combrink was declared duly elected as Deputy Executive Mayor.

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no: 3/2/2/1	Author/s:
Coll no:	Referred from:

**MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021**

5. ELECTION OF CHIEF WHIP OF COUNCIL
VERKIESING VAN DIE HOOFSWEEP VAN RAAD
UKUVOTELWA KOMBHEXESHI OYINTLOKO WEBHUNGA

The following nominations were submitted:

Cllr C Kearns; and
Cllr M Nobala.

After voting by secret ballot, the speaker declared the following result:

Cllr C Kearns	-	39
Cllr M Nobala	-	21
Spoilt votes	-	3
Councillors not present during voting	-	2

Cllr C Kearns was declared duly elected as Chief Whip.

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no:	Author/s:
Coll no:	Referred from:

6. DESIGNATION OF COUNCILLOR TO ACT AS EXECUTIVE MAYOR IN ABSENCE OF EXECUTIVE MAYOR AND DEPUTY EXECUTIVE MAYOR
AANWYSING VAN RAADSLID OM WAAR TE NEEM AS UITVOERENDE BURGEMEESTER IN DIE AFWESIGHEID VAN DIE UITVOERENDE BURGEMEESTER EN UITVOERENDE ONDERBURGEMEESTER
UKONYULWA KOCEBA ABALEBAMBELA LIKASODOLOPHU WESIGQEBA XA USIDOLOPHU WESIGQEBA KUNYE NESEKELA LIKASODOLOPHU WESIGQEBA BENGKHOYO

The DA proposed that Cllr MA Andreas be designated to act as Executive Mayor in the absence of the Executive Mayor and Deputy Executive Mayor. No further nomination were received.

Cllr MA Andreas was declared duly elected to act as Executive Mayor in the absence of the Executive Mayor and Deputy Executive Mayor.

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no:	Author/s:
Coll no:	Referred from:

MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

7. ELECTION OF REPRESENTATIVES TO CAPE WINELANDS DISTRICT MUNICIPALITY
VERKIESING VAN VERTEENWOORDIGERS OP DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT
UKONYULWA KWABAMELI KUMASIPALA WESITHILE WASE CAPE WINELANDSY

The Municipal Electoral Officer (MEO) chaired this part of the proceedings and briefly explained the procedures that would be followed.

The IEC requested nominations from the floor and after a caucus was called, 5 lists (DA, ANC, AL JAMA-AH, PA and FF+) were submitted.

After voting by secret ballot the IEC declared that the parties would be entitled to the following representatives on the Cape Winelands District Municipality from the lists submitted:

- | | | |
|----------|---|---|
| DA list | - | 4 representatives (Ald R Smuts; Cllr J Smit, Cllr F Jacobs and Cllr ND Sauerman); |
| ANC list | - | 3 representatives (Cllr AM Richards, Cllr CO Davids and EG Arendse); and |
| FF+ list | - | 1 representative (Cllr AJ du Plessis). |

Meeting: Special Council – 15 November 2021	Submitted by Department:
Ref no:	Author/s:
Coll no:	Referred from:

8. ESTABLISHMENT OF COMMITTEES
SAMESTELLING VAN KOMITEES
UKUMISELWA KWEKOMITI

UNANIMOUSLY RESOLVED that

1. The following committees be established:
 - 1.1 The **Municipal Public Accounts Committee (MPAC)** (7 members), a section 79 Committee, with the members and composition as reflected below:
 - (a) Ruling party - 4 members;
 - (b) Main opposition party - 2 members; and
 - (c) Smaller party/parties - 1 member.
 - 1.1.1 The Terms of Reference of MPAC as indicated on Annexure A attached to the departmental report, be approved.

MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

- 1.2 The **Appeal Committee** (7 members), a section 79 Committee, with the members and composition as reflected below:
- (a) Ruling party - 4 members;
 - (b) Main opposition party - 2 members; and
 - (c) Smaller party/parties - 1 member.
- 1.2.1 The Terms of Reference of Appeal Committee as indicated on Annexure B attached to the departmental report, be noted.
- 1.3 The **Disciplinary Committee (Code of Conduct for Councillors)**, (7 members) with the members and composition as reflected below:
- (a) Ruling party - 4 members;
 - (b) Main opposition party - 2 members; and
 - (c) Smaller party/parties - 1 member.
- 1.3.1 The Terms of Reference of the Disciplinary Committee as indicated on Annexure C attached to the departmental report be noted.
- 1.4 The Chairperson of the respective section 79 Committees be appointed by the members of the relevant Committee and that the names of the Chairpersons be reported to Council; and
- 1.5 In case of the Chairperson being absent from the meeting of the respective section 79 Committee, the Committee will appoint an acting Chairperson.
- 1.6 The **section 80 Committees**, with the members and composition as reflected below:
- (a) Financial Services (11 members):
 - Ruling party - 6 members;
 - Main opposition party -3 members; and
 - Smaller party/parties - 2 members.
 - (b) Corporate Services (11 members):
 - Ruling party - 6 members;
 - Main opposition party - 3 members; and
 - Smaller party/parties - 2 members.



MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

(c) Engineering Services (11 members):

- Ruling party - 6 members;
- Main opposition party - 3 members; and
- Smaller party/parties - 2 members.

(d) Planning and Development (11 members):

- Ruling party - 6 members;
- Main opposition party - 3 members; and
- Smaller party/parties - 2 members.

(e) Community Services (11 members):

- Ruling party - 6 members;
- Main opposition party - 3 members; and
- Smaller party/parties - 2 members.

(f) Governance and Compliance (11 members):

- Ruling party - 6 members;
- Main opposition party - 3 members; and
- Smaller party/parties - 2 members.

1.6.1 It be noted that the Chairperson of the respective section 80 Committees be appointed by the Executive Mayor from the Mayoral Committee and that the names of the Chairpersons be reported to Council;

1.6.2 The Terms of Reference of the Section 80 Committees as indicated on Annexure D attached to the departmental report, be approved.

1.7 The **Local Labour Forum (LLF)**, (4 members) with the members and composition as reflected below:

- Ruling party - 4 members.

1.7.1 The Terms of Reference as indicated on Annexure E attached to the departmental report, be noted.



MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

1.8 The **Training and Development Committee**, (3 members) with the members and composition as reflected below:

- Ruling party - 3 members.

1.8.1 The Terms of Reference of the Training and Development Committee as indicated on Annexure F attached to the departmental report, be noted.

1.9 It be noted that any future vacancies on the section 79 and 80 Committees, except that of Chairperson, be filled by the relevant political parties within 30 days after the vacancy occurred, provided that MPAC and Appeal Committee members may not serve on any other section 79 or 80 Committee of Council;

1.10 It be noted any future vacancies on the LLF and Training and Development Committee, except that of Chairperson who will be appointed in terms of the Collective Agreement, be filled by the relevant political party within 30 days after the vacancy occurred;

2. It be noted that Council already established an independent Audit Committee;
3. It be noted that Council already established an independent Fraud and Risk Management Committee (FARMCO); and
4. The Chief Whip be authorised to convene and consult with the leaders of all political parties in Council to determine the members represented on section 79 and 80 Committees by Thursday, 18 November 2021 and report to Council at the next Council meeting.

Meeting:	Special Council – 15 November 2021	Submitted by Department:	Corporate Services
Ref no:	3/3/1/3/1	Author/s:	F Goosen
Coll no:	1796277	Referred from:	



MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

9. 2020/2027 WARD COMMITTEE ELECTION PROCESS PLAN

2020/2027 WYKSKOMITEE VERKIESINGSPROSESPLAN

2020/2027 INQUBO YOLONYULO LWEKOMITI YEWADI

Questions were raised by the ANC regarding the amendment of the Policy as reflected in the Process Plan as they were of the view that any policy amendments should be preceded by a public participation process. The Speaker ruled that this matter would be dealt with when it is submitted to council.

UNANIMOUSLY RESOLVED that

The Process Plan attached as Annexure A to the departmental report that outlines the proposed activities to be followed to elect and establish ward committees, be noted.

Meeting: Special Council – 15 November 2021	Submitted by Department: Corporate Services
Ref no: 3/3/1/3/10	Author/s: S Johaar
Coll no: 1800240	Referred from:

10. RECRUITMENT AND SELECTION OF CITY MANAGER (MUNICIPAL MANAGER)

WERWING EN KEURING VAN STADSBESTUURDER (MUNISIPALE BESTUURDER)

UKUQESHWA NOKUKHETHWA KOMANEJALA KAMASIPALA (MANEJALA WESIXEKO)

The ANC requested that the list of applicants and shortlisted candidates be made available to all councillors. The Speaker indicated that it will be investigated and parties would be informed regarding the outcome thereof.

UNANIMOUSLY RESOLVED that

The selection panel be made up of the following persons:

1. The Executive Mayor (Ald CJ Poole) (Chairperson);
2. The Deputy Executive Mayor (Ald GC Combrink); and
3. Mr David Beretti as the external and independent expert.

Meeting: Special Council – 16 August 2016	Submitted by Department: Corporate Services
Ref no: 4/6/3/1	Author/s: S Johaar
Coll no: 1800237	Referred from:

MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

11. ANNOUNCEMENT OF MAYORAL COMMITTEE
AANKONDIGING VAN BURGEMEESTERSKOMITEE
UKWAZISWA KWEKOMITI KASODOLOPHU

The Executive Mayor announced the appointment of the following members to the Mayoral Committee:-

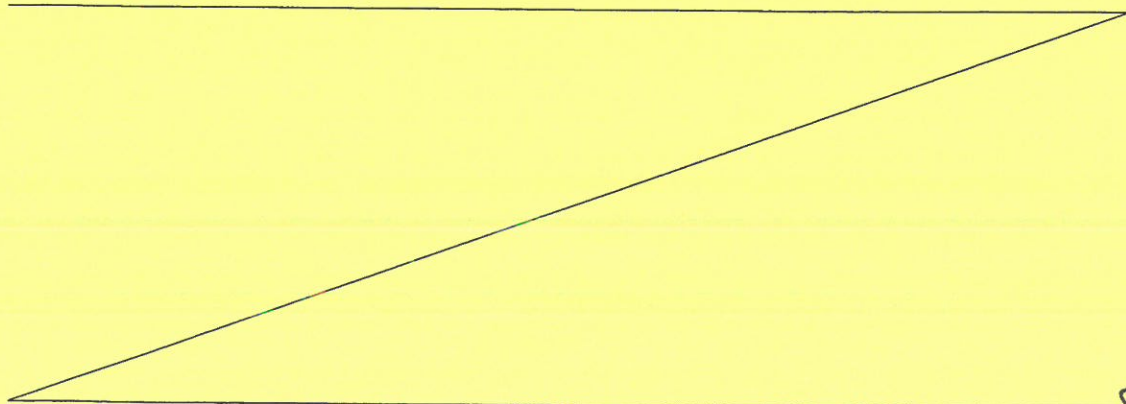
<u>Name</u>	<u>Portfolio</u>
1. Ald GC Combrink (Deputy Executive Mayor)	Governance and Compliance;
2. Cllr E Baron	Corporate Services;
3. Cllr J Miller	Financial Services;
4. Cllr TG Bester	Engineering Services;
5. Cllr LT van Niekerk	Planning and Development;
6. Cllr MA Andreas	Human Settlement;
7. Cllr AMB Appollis	Public Safety;
8. Cllr E Gouws	Social Development;
9. Cllr L Cyster	Parks, Waste and Cemeteries;
10. Cllr LC Arendse	Sport, Recreation, Arts and Culture; and
11. Cllr RH van Nieuwenhuyzen	Communication and IGR.

Meeting:	Special Council – 15 November 2021
Ref no:	3/2/2/3
Coll no:	

Submitted by Department:	Corporate Services
Author/s:	
Referred from:	

12. SPEECH BY NEWLY ELECTED EXECUTIVE MAYOR
TOESPRAAK DEUR NUUT VERKOSE UITVOERENDE BURGEMEESTER
INTETHO KASODOLOPHU WESIGQEBA OSADULA KUKONYULWA

The newly elected Executive Mayor, Ald CJ Poole addressed the meeting and delivered the attached speech.



Meeting:	Special Council – 15 November 2021
Ref no:	
Coll no:	

Submitted by Department:	
Author/s:	
Referred from:	

Executive Mayor Inauguration Speech

Thank you, Speaker,

Good afternoon, Members of national and provincial parliament, provincial Ministers, Minister Meyer and Minister Mitchell, Magistrate Blaauw, members of the media and public - all protocol observed.

It is an honour and a privilege to have been elected to lead Drakenstein Municipality as the Executive Mayor for a second term. I am truly humbled by the vote of confidence.

Allow me to extend a warm welcome to the new Council.

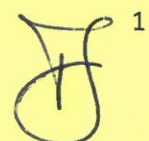
With 20 parties contesting in the municipal elections in Drakenstein, we were once again reminded of our flourishing democracy, and the power of the most important stakeholders we were elected to serve, the people of Drakenstein.

I wish you a successful term ahead.

Five years ago, my Manifesto for Drakenstein included:

- Good and clean governance;
- Sound financial management;
- Excellent service delivery;
- Life-changing support to the poor; and
- Effective communication.

We have not only succeeded, but excelled in these objectives thanks to dedicated political and administrative leadership.

A handwritten signature in black ink, consisting of stylized initials, followed by a small superscripted number '1'.

We pride ourselves on good, clean governance. Drakenstein is the largest municipality in the Western Cape to receive a clean audit for a consecutive year.


During the past five years we have received various service delivery awards which included national innovation recognition for the Leliefontein project, the Greenest Municipality award and the most recent - Environment and Climate Change Winner for the Boy Louw and Parys Sport Boreholes and Water Treatment Works.

We have delivered on our pro-poor agenda by providing relief to our indigent consumers, exceeding that of most municipalities in the Western Cape.

In the communication domain we have made great strides with the launch of our Facebook page, currently with more than thirty thousand followers, as well as the publication of our own electronic newsletter, "Vars". We have really embraced technology to aid in enhancing service delivery with strategic WhatsApp groups and now SeeClickFix, the new application to upload service delivery complaints.

The true significance rests in the fact that all of this was achieved amidst extremely challenging times which included: the drought of 2019, a worldwide pandemic, as well as continuous Eskom load shedding. This should be a lesson to us all that in the most difficult times, it is still possible to achieve great things, if you stay focused on the goal ahead.

Guided by our values of Transparency, Excellence, Responsiveness, Accountability, Accessibility and Integrity, we have made significant progress, worked hard to keep our promises, and made sure that every Rand goes towards quality service delivery - especially for those who need it most.

 2

Now, with a renewed sense of urgency, focus and energy, we will ensure that the needs and challenges of the Drakenstein community are being addressed at an accelerated pace.

It is our responsibility, as a council and an administration, to create an enabling environment that supports local democracy and enhances service delivery. In all our efforts we will ensure that all available resources are utilised optimally.

Together with our community, we will continue to realise our vision of building a city of excellence in Drakenstein – in a focused and steadfast manner.

With our past successes forming the foundation for the next five years, our manifesto is simply:

- Solution-driven innovation;
- Essential economic and social development;
- Continued excellent service delivery;
- Steadfast good governance and financial management; and
- Integrated communication that not only informs and empowers our community, but promotes Drakenstein as a business, investment, tourism and sport destination.

We desperately need to get the economy back on track to support a growing number of disadvantaged residents – left destitute by mainly the pandemic; and to create jobs so that our people can earn an income, look after their own families, and have their pride restored.

I therefore want to appeal to all political parties to forget about the political divides and work together in the interest of our residents, building our City of Excellence.

We have five years to make a difference. Let us make every second count!

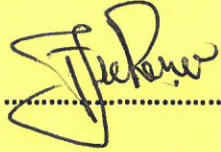
I thank you.

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a single letter, possibly 'J' or 'I', with a loop at the bottom.

MINUTES: COUNCIL/RAAD/IBHUNGA
15 NOVEMBER 2021

The meeting ended at 17:45.

CHAIRPERSON:



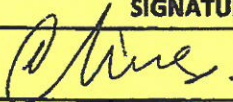
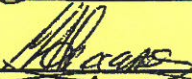

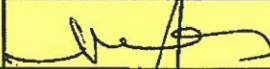


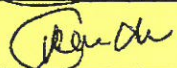

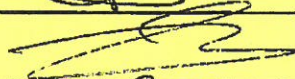



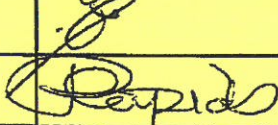




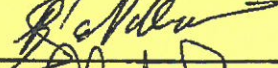


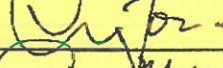

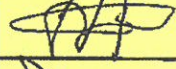


DATE:

Confirmed on 30/11/2021 with/without amendments.

PJ/mg

**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
15 NOVEMBER 2021**





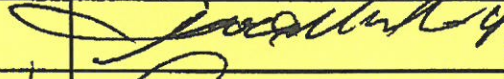





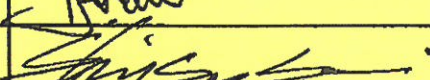


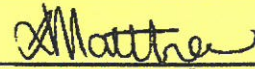




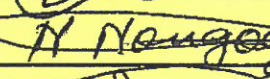


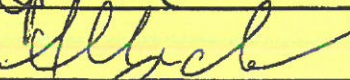

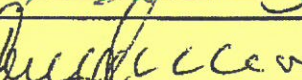
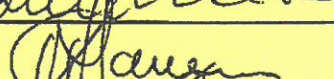
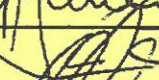
28

SURNAME	NAME	TITLE	SIGNATURE
ADAMS	JH	CLLR	
ADRIAANSE	MM	ALD	
ANDERSON	JV	CLLR	
ANDREAS	MA	CLLR	
APPOLLIS	AMB	CLLR	
ARENDSE	EG	CLLR	
ARENDSE	LC	CLLR	
ARNOLDS	RB	CLLR	R. ARNOLDS
BARON	E	CLLR	
BESTER	TG	CLLR	
BOLANI	LE	CLLR	
BOOYSEN	VC	CLLR	V. Booysen
COMBRINK	GC	ALD	
CUPIDO	FP	CLLR	
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	
DANIELS	JV	CLLR	
DAVIDS	CO	CLLR	
DE KOCK	J	CLLR	
DE VILLIERS	PT	CLLR	
DU PLESSIS	AJ	CLLR	
DUBA	BP	CLLR	
FOURIE	A	CLLR	
GANANDANA	S	CLLR	
GODONGWANA	N	CLLR	
GOUWS	E	CLLR	
JACOBS	B	CLLR	



**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
15 NOVEMBER 2021**

29

SURNAME	NAME	TITLE	SIGNATURE
JACOBS	CM	CLLR	
JACOBS	F	CLLR	
JACOBS	M	CLLR	
KEARNS	C	CLLR	
KOEGELENBERG	RA	ALD	
KROUTZ	C	CLLR	
KULSEN	G	CLLR	
LANDSBERG	S	CLLR	
LANDU	L	CLLR	
LE ROUX	JF	ALD	
LIEBENBERG	SJ	CLLR	
MANGENA	TC	CLLR	
MATTHEE	HJN	CLLR	
MATTHEE	LC	CLLR	
MBENENGE	M	CLLR	
MILLER	J	CLLR	
MOOI	TP	CLLR	
NELL	RH	CLLR	
NONGOGO	N	CLLR	
NOBALA	M	CLLR	
POOLE	CJ	ALD	
RICHARDS	AM	CLLR	
ROSS	S	CLLR	
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER	JA	CLLR	
SMIT	J	CLLR	



**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: COUNCIL
15 NOVEMBER 2021**

30

SURNAME	NAME	TITLE	SIGNATURE
SMUTS	R	ALD	<i>Smuts</i>
SOLOMONS	EA	CLLR	<i>E.S. Solomons</i>
STOWMAN	A	CLLR	<i>[Signature]</i>
STULWENI	AM	CLLR	<i>[Signature]</i>
VAN NIEKERK	LT	CLLR	<i>J. van Niekerk</i>
VAN NIEUWENHUYZEN	RH	CLLR	<i>[Signature]</i>
VAN ROOYEN	A	CLLR	<i>A. van Rooyen</i>
VAN SANTEN	AJ	CLLR	<i>A. van Santen</i>
VAN WILLINGH	B	CLLR	<i>B. van Willingh</i>
XHEGO	Z	CLLR	<i>[Signature]</i>
ZOYA	N	CLLR	<i>[Signature]</i>

**EX OFFICIO COMMISSIONER
OF OATHS S.A.
Serving Councillor
Drakenstein Municipality Paarl
Berg River Boulevard**

**EX OFFICIO KOMMISSARIS
VAN EDE S.A.
Dienende Raadslid
Drakenstein Munisipaliteit Paarl
Bergrivier Boulevard**

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observations the original has not been altered in any manner.
op enige wyse gewysig is nie.

[Signature]
19/11/2021

[Handwritten mark]