

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 30 NOVEMBER 2021 AT 09:00.

<u>PRESENT:</u>	The Executive Mayor, Ald C J Poole (Chairperson) The Deputy Executive Mayor, Ald G C Combrink	
Councillors:	M A Andreas A M B Appollis L C Arendse E Baron T G Bester L Cyster E Gouws Adv J Miller L T van Niekerk R H van Nieuwenhuyzen	
Also Present:	Ald J F le Roux Cllr C Kearns Cllr A Fourie	(Speaker) (Chief Whip) (FF Plus)
Officials:	Dr J H Leibbrandt Mr B Brown Mr S Johaar Ms J Samson Mr M Wüst Mr G Esau Ms R Jaftha Ms N October Ms C September Mr G Dippenaar Ms R Geldenhuys Ms W Prins Mr F P Goosen Mr P January Mr A Koopman	(City Manager) (Chief Financial Officer) (Executive Director: Corporate Services) (Executive Director: Planning, Development and Human Settlements) (Executive Director: Engineering Services) (Executive Director: Community Services) (Chief Audit Executive) (Senior Manager: Legal and Administrative Services) (Manager: IDP) (Chief Risk Officer) (Manager: Communication and Marketing) (Performance Management Officer) (Manager: Administrative Support Services) (Senior Administrative Officer) (Communication Officer)



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor welcomed everybody to the first Mayoral Committee meeting after the Local Government elections.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS


None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the Mayoral Committee meeting held on 13 October 2021 is confirmed as correct.



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 20216. FINANCIAL SERVICES

6.1 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 SEPTEMBER 2021
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 SEPTEMBER 2021
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYOMSINTSI 2021

RECOMMENDED that

The report be noted.

Meeting: Mayco 30/11/2021 Ref No: 9/1/1/4 Coll No: 1792816	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 OCTOBER 2021
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 OKTOBER 2021
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYEDWARHA 2021

RECOMMENDED that

The report be noted.

Meeting: Mayco 30/11/2021 Ref No: 9/1/1/4 Coll No: 1802514	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

6.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 OCTOBER 2021
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 OKTOBER 2021
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYEDWARHA 2021

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1801118	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.4 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 OCTOBER 2021
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 OKTOBER 2021
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYEDWARHA 2021

RESOLVED that

The report be noted.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1802508	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

6.5 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 OCTOBER 2021
DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 OKTOBER 2021
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 EYEDWARHA 2021

RESOLVED that

The report be noted.

Meeting: Mayco 30/11/2021 Ref No: 9/1/1/4 Coll No: 1802516	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.6 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 OCTOBER 2021
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 OKTOBER 2021
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYEDWARHA 2021

RESOLVED that

The report be noted.

Meeting: Mayco 30/11/2021 Ref No: 9/1/1/4 Coll No: 1801121	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

6.7 REPORT ON TENDER AWARDS: SEPTEMBER 2021
VERSLAG OOR TENDERTOEKENNINGS: SEPTEMBER 2021
INGXELO NGONIKEZELO LWETHENDA: EYOMSINTSI 2021

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of September 2021, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 8/1/2/1	Author/s: C Hess		
Coll No: 1792102	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.8 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: SEPTEMBER 2021
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: SEPTEMBER 2021
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYOMSINTSI 2021

RECOMMENDED that

1. Council, in terms of paragraph 36(2) of the Supply Chain Management Policy, take note of the deviations and the reasons for the deviations for the amount of R319,924 (incl. VAT) for September 2021 as recorded by the Accounting Officer under the annexures attached to this report; and
2. The Chief Financial Officer record the accumulated deviation amount of R4,476,239 (incl. VAT) for the financial year in the notes to the 2021/2022 annual financial statements as required by legislation.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1792153	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

6.9 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR OCTOBER 2021
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR OKTOBER 2021
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LUKA EYEDWARHA 2021

RECOMMENDED that

1. The content of the section 71 monthly budget monitoring report for October 2021 and the supporting documentation be noted;
2. It be noted that the section 71 monthly budget monitoring report for October 2021 was submitted to the Executive Mayor on 8 November 2021 and National Treasury and Provincial Treasury on 15 October 2021.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1804790	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7. GOVERNANCE AND COMPLIANCE

7.1 SUBMISSION OF THE DRAFT 2022/2023 - 2026/2027 INTEGRATED DEVELOPMENT PLAN (IDP) AND BUDGET PROCESS PLAN
INDIEN VAN DIE KONSEP 2022/2023 - 2026/2027 GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) EN BEGROTINGSPROSES PLAN
UKUNGENISWA KOYILO 2022/2023 - 2026/2027 ISICWANGCISO SOPHUHLISO ESIHLANGANISIWEYO (IDP) KUNYE NESICWANGCISO SENKQUBO YOHLAHLA LWABIWO-MALI

RECOMMENDED that

1. Council takes note of the Draft 2022/2023 – 2026/2027 IDP and Budget Process Plan attached as Annexure A to the departmental report; and

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

2. The draft 2022/2023 – 2026/2027 IDP and Budget Process Plan be advertised on the Municipal Website, Local Newspapers as well as the Municipal Electronic Newspaper VARS, for purposes of obtaining input from the public on the intended process to be followed.

Meeting: Mayco 30/11/2021	Submitted by Department: IDP/PM		
Ref No: 2/2/5	Author/s: C September		
Coll No: 1804617	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8. CONFIDENTIAL

8.1 WRITING-OFF OF IRRECOVERABLE DEBT REPORT - SEPTEMBER 2021
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - SEPTEMBER 2021
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYOMSINTSI 2021

See Confidential Minutes.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1792610	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.2 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – OCTOBER 2021
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - OKTOBER 2021
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYEDWARHA 2021

See Confidential Minutes.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1801114	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
30 NOVEMBER 2021

8.3 WRITING-OFF OF IRRECOVERABLE DEBT (50% OPTION)
AFSKRYWING VAN ONINVORDERBARE SKULD (50% OPSIE)
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (UKETHO LWE 50%)

See Confidential Minutes.

Meeting: Mayco 30/11/2021	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1792775	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

The meeting ended at 09:22.

CHAIRPERSON:



DATE:

8 December 2021

Confirmed with/without amendments.

PJ/rs



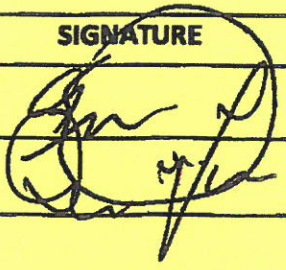
Mayoral Committee Attendance Register

Date: 30 November 2021

Time: 09:00

Venue: Council Chambers

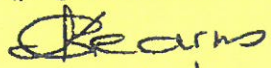
SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX SPEAKER	JF	ALD	
KEARNS CHIEF WHIP	C	CLLR	
RICHARDS LEADER OF OPPOSITION	AM	CLLR	

SURNAME	INITIALS	TITLE	SIGNATURE
Eisam	G J	Mr.	
Andrew Fusi	A F	Cllr	

EX OFFICIO COMMISSARUS
OF OATHS S.A.
 Serving Councillor
 Drakenstein Municipality Part 1
 Berg River Boulevard

EX OFFICIO KOMMISSARUS
VAN EDE S.A.
 Dienende Raadslid
 Drakenstein Munisipaliteit Part 1
 Bergrivier Boulevard

Ek, sertifiseer dat hierdie dokument 'n ware afdruk is en
 ik certify that this document is a true reproduction copy.
 In verband met die oorspronlike wat deur my persoonlik besigtig
 of the original which was examined by me and that from my
 waarnemings dat volgens my waarnemings die oorspronlike nie
 observations, the original has not been altered in any manner.
 op enige wyses verander is.


 30/11/2021

