

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE GROOT DRAKENSTEIN COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON FRIDAY, 08 DECEMBER 2023 AT 10:00 (RESCHEDULED FROM 06 DECEMBER 2023).

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**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Ald G C Combrink

**Councillors:** T G Bester  
M A Andreas  
L C Arendse  
Ald E Gouws  
J Miller  
E Baron  
A M B Appollis  
L T van Niekerk  
Ald R H van Nieuwenhuyzen  
L Cyster

**ALSO PRESENT:** Ald J F le Roux (Speaker)  
Ald C Kearns (Chief Whip)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr G Esau (Executive Director: Community Services)  
Mr L Pienaar (Executive Director: Engineering Services)  
Ms E Barnard (Executive Director: Public Safety)  
Ms R Jaftha (Chief Audit Executive)  
Ms N October (Snr Manager: Legal and Administrative Support Services)  
  
Ms C September (Manager: IDP/PM)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)

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**DRAKENSTEIN MUNICIPALITY****MINUTES: MAYORAL COMMITTEE  
08 DECEMBER 2023**

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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Mr S Johaar (Executive Director: Corporate and Planning Services) - Apology.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

The Executive Mayor wished everyone a blessed festive season.

**3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**5. CONFIRMATION OF MINUTES**

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 15 November 2023; and
- (ii) Confidential meeting held on 15 November 2023.



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
08 DECEMBER 20236. CORPORATE SERVICES

<b>6.1</b>	<b>CONFERMENT OF ALDERMAN/ALDERLADY STATUS TO QUALIFYING COUNCILLORS TOEKENNING VAN RAADSHEER/RAADSDAME STATUS AAN KWALIFISERENDE RAADSLEDE UKUNIKEZELWA KOBU ALDERMAN/ALDERLADY KOO CEBA ABAFANELEKILEYO</b>
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## RECOMMENDED that

1. The title of Alderlady be conferred upon Councillor Soudah Ross who qualifies in terms of the Policy for the Bestowal of Alderman/Alderlady status; and
2. The Alderlady lapel badge be handed to the above councillor by the Executive Mayor at the next Council meeting.

Meeting: MC – 08/12/2023	Submitted by Department: Corporate and Planning Services
Ref no: 3/B x 3/8/6	Author/s: F Goosen
Coll No: 2109139	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>6.2</b>	<b>ACQUISITION OF PORTIONS OF ERVEN FROM PRIVATE LANDOWNERS SITUATED ALONGSIDE OOSBOSCH STREET, PAARL FOR ROAD WIDENING AND UPGRADING PURPOSES (UPGRADING OF OOSBOSCH STREET PROJECT) (WARDS 19 &amp; 22)</b>
	<b>AANKOOP VAN GEDEELTES VAN ERWE VAN PRIVAAT GRONDEIENAARS GELEË LANGS OOSBOSCHSTRAAT, PAARL VIR PAD VERBREDING EN OPGRADERING DOELEINDES (OPGRADERING VAN OOSBOSCHSTRAAT PROJEK) (WYKE 19 &amp; 22)</b>
	<b>UKUFUMANA IZIQULATHO ZAMAZIZA KUBANINI-MIHLABA ABANGASEKHO EMCULWENI KWESITALATO SASE-OOSBOSCH, PAARL UKWENZA UKWANDISA INDLELA NOKUHLAZIYWA KWENJONGO (UKUHLAZIYWA KWEPROJEKTHI YE- OOSBOSCH STREET) (IWADI 19 &amp; 22)</b>

## RECOMMENDED that

1. Approval be granted for the acquisition of portions of privately owned land, namely Erven 8550, 12614, 5055 and 24622 Paarl which was already incorporated in the road widening and upgrading of Oosbosch Street, from adjacent landowners and said landowners be compensated according to the valuation obtained to a total amount of R552,000.00 broken down as follows:

**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE  
08 DECEMBER 2023**

COMPENSATION LIST					
NO.	ERF NO.	MAP REFERENCE (AS REFERRED TO ON PAGE 14 OF ANNEXURE B OF THE REPORT)	LANDOWNERS	EXTENT (m <sup>2</sup> )	COMPENSATION AMOUNT (R)
1.	14755, Paarl	1	Drakenstein Municipality	615	615,000.00
2.	12614, Paarl	2	Pragwonings (Pty) Ltd	63	63,000.00
3.	5055, Paarl	3	Kaap Agri Bedryf Ltd	133	133,000.00
4.	5055, Paarl	4	Kaap Agri Bedryf Ltd	28	28,000.00
5.	8550, Paarl	5	Margot Swiss International (Pty) Ltd	115	115,000.00
6.	8550, Paarl	6	Margot Swiss International (Pty) Ltd	198	198,000.00
7.	24622, Paarl	7	Callasage 15 (Pty) Ltd	15	15,000.00
<b>Total</b>					<b>552,000.00</b>

2. The registration of transfer of the subject portions (to be registered as road portions) be undertaken by and at the cost of the Municipality; and
3. The total compensation amount of R552,000.00 (Five Hundred and Fifty Two Thousand Rand) will be funded by the Engineering Services Department who was responsible for the Oosbosch Street Upgrading Project from vote no. 73406472420CR36NZZWM in respect of compensation to the private landowners.

Meeting: MC – 08/12/2023	Submitted by Department: Corporate and Planning Services
Ref no: 16/3/2	Author/s: F Williams
Coll No: 2102489	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
08 DECEMBER 20237. GOVERNANCE AND COMPLIANCE

<b>7.1</b>	<b>RE-APPOINTMENT OF THE FRAUD AND RISK MANAGEMENT (FARMCO) CHAIRPERSON</b>
	<b>HERAANSTELLING VAN DIE BEDROG- EN RISIKOBESTUUR (FARMCO) VOORSITTER</b>
	<b>UKUQESHWA KOOSIHLALO WOBUQHOPHOLOLO NOLAWULO LOMNGCIPHEKO</b>

**RECOMMENDED that**

Mr. Tom Blok be re-appointed for a second term of three years as the chairperson of FARMCO.

Meeting: MC – 08/12/2023	Submitted by Department: Risk Management
Ref No: 5/12/3/4	Author/s: G Dippenaar
Coll No: 2108987	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.2</b>	<b>FRAUD AND RISK MANAGEMENT COMMITTEE (FARMCO) REPORT FOR THE 2022/2023 FINANCIAL YEAR</b>
	<b>BEDROG - EN RISIKOBESTUURSKOMITEE (FARMCO) VERSLAG VIR DIE 2022/2023 FINANSIËLE JAAR</b>
	<b>INGXELO YEKOMITI YOLAWULO LOBUQHOPHOLOLO NOMNGCIPHEKO (FARMCO) KUNYAKA-MALI 2022/2023</b>

**RECOMMENDED that**

The FARMCO report for the 2022/2023 financial year be noted.

Meeting: MC – 08/12/2023	Submitted by Department: Risk Management
Ref No: 5/12/3/4	Author/s: G Dippenaar
Coll No: 2109008	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
08 DECEMBER 2023

<b>7.3</b>	<b>AUDIT COMMITTEE REPORT</b>
	<b>ODUITKOMITEE VERSLAG</b>
	<b>INGXELO YEKOMITI YOPHICOTHU-ZINCWADI</b>

**RECOMMENDED that**

The report of the Audit Committee be noted.

Meeting: MC – 08/12/2023	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/13	Author/s: R Jaftha
Coll No: 2114164	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**8. FINANCIAL SERVICES**

<b>8.1</b>	<b>APPROVAL OF IMPROVEMENT AREAS BYLAW</b>
	<b>GOEDKEURING VAN VERBETERINGS GEBIEDE VERORDENING</b>
	<b>UKUVUNYWA LOMTHETO KAMASIPALA WEENDAWO EZIKHETHEKILEYO</b>

**RECOMMENDED that**

The Improvement Areas (IA) Bylaw (Annexure A to the departmental report) be approved.

Meeting: MC – 08/12/2023	Submitted by Department: Financial Services
Ref No: 1/2/10	Author/s: N Keketsi
Collab No: 2112177	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
08 DECEMBER 20239. CONFIDENTIAL ITEMSFINANCIAL SERVICES

9.1	WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDED OVER ACCOUNT (777770012682) NORTHERN PAARL RECREATION ASSOCIATION
	AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGSBELEID) OORHANDIGDE REKENING (777770012682) NOORDER-PAARL ONTSPANINGS-VERENIGINGS
	UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (5.10 UMGAQO NKQUBO WOKUCINYWA KWAMATYALA) – IAKHAWUNTI EZINIKEZELWEYO (777770012682) NORTHERN PAARL RECREATION ASSOCIATION


See confidential minutes.

Meeting: MC – 08/12/2023	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 2097445	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	Chief Financial Officer	

10. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

The meeting ended at 11:00.

CHAIRPERSON:

  
 .....  
DATE: 24 January 2024  
 .....

Confirmed with/without amendments.

fg/rs



# DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

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9

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## Mayoral Committee Attendance Register

Date: 08 December 2023

Time: 10:00

Venue: Groot Drakenstein Room

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	ALD	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter-Governmental Relations (IGR)]	RH	ALD	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	ALD	

OFFICE OF THE/ KANTOOR VAN DIE  
CHIEF WHIP/HOOFSWEEP  
CLLR/ RDL CHRISTEPHINE KEARNS  
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

8/12/2023





**Mayoral Committee Attendance Register**

**Date: 08 December 2023**  
**Time: 10:00**  
**Venue: Groot Drakenstein Room**

**OFFICIALS**

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
ESAU Executive Director: Community Services	G	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Public Safety	E	MS	
R. JAFTHA (CAE)	R	MS	
October	N	Mrs	
L. David S	L	Mrs	
M Brown	M	Mrs	
C. September	C	Miss	

OFFICE OF THE/ KANTOOR VAN DIE  
 CHIEF WHIP/HOOFSWEEP  
 COLLEEN O'CONNOR/OPHEINIE K. EARNES  
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

8/12/2023